

SIGN - IN PLEASE!

ORANGEVALE RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS MEETING

Nov. 12, 2009

NAME

HOME ADDRESS/CITY/ZIP

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6:33 pm (D)

Orangevale Recreation and Park District: Roll Sheet Form					Date: 11/12/09		
Roll Call	Move	2nd	Vote	AYES	NOS	ABST.	
Motion #1 5a	B	H	C S M B H	4	-	-	
Motion #2 5b	B	H	S M B H C	4	-	-	
Motion #3 6a	B	H	M (B) (H) (C) (S)	4	6	0	
Motion #4 6b	B	H	(B) (H) (C) (S) M	4	0	0	
Motion #5 7a	B	H	H C S M (B)	5	A	0	
Motion #6 7b	B	M	C S M B H	5	0	0	
Motion #7 11a	B	S	S M B H C	4	1	0	
Motion #8 11b	B	H	M B H C S	5	0	0	
Motion #9 11c	H	B	B H C S M	5	0	0	
Motion #10 11d	B	S	(H) (C) (S) M (B)	5	0	0	
✓ H C = Caldwell				Turner			
✓ H S = Stickney				Connor			
Arrived	6:38	M = Meraz		West } Staff			
✓ H B = Brunberg				Foell			
✓ H H = Hawkins				Wheat			

updated 2/07

(2)

Orangevale Recreation and Park District: Roll Sheet Form					Date: 11/12/09		
Roll Call	Move	2nd	Vote	AYES	NOS	ABST.	
Motion #1 11e	H	B	C (S) M B H	5	0	0	
Motion #2 11f	H	B	S M B H C	5	0	0	
Motion #3 11g <i>James Seaman</i>	B	S	M B H C S	5	0	0 <i>All votes recorded</i>	
Motion #4			B H C S M				
Motion #5			H C S M B				
Motion #6			C S M B H				
Motion #7			S M B H C				
Motion #8			M B H C S				
Motion #9			B H C S M				
Motion #10			H C S M B				
C = Caldwell							
S = Stickney							
M = Meraz							
B = Brunberg							
H = Hawkins							

updated 2/07

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors October 8, 2009

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, October 8, 2009 at the District Office. Chairperson Stickney called the meeting to order at 6:30 p.m.

Directors present: Brunberg, Stickney, Hawkins, Caldwell, Meraz (6:43)

Staff present: Greg Foell, Administrator
Cynthia Wheat, Finance and Personnel Supervisor
Chuck West, Park Superintendent
Cindy Turner, Recreation Superintendent
Patty O'Connor, Minute Clerk

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **PUBLIC DISCUSSION** The public present did not wish to address the board.

5. **MINUTES**
 - a) Minutes of September 10, 2009 Regular Meeting: Upon a motion by Director Hawkins, seconded by Director Caldwell, the minutes of September 10, 2009 were approved by a vote of 3-0-1 (Brunberg).

 - b) Minutes of September 17, 2009 Special Meeting: Upon a motion by Director Hawkins, seconded by Director Brunberg, the minutes of September 17, 2009 were approved by a vote of 4-0.

MOTION #1

MOTION #2

6. **CORRESPONDENCE**
 - a) Email from Citizen Regarding Activity at Snipes Pershing Park and the Response from the District: Emails between the district and the sheriff were reviewed. It was noted the public was being more communicative as a result of the public outreach.

 - b) CAPRI Election Results: The results of the CAPRI election were received. The district's rep lost by a narrow margin.

 - c) CAPRI Crime and Identity Fraud Expense Coverage: Information was received from

CAPRI regarding new coverage provided to the District.

7. CONSENT MATTERS –
GENERAL FUND

MOTION #3

- a) Ratification of Claims for September 2009: Upon a motion by Director Hawkins, seconded by Director Brunberg, it was approved by a 4-0 roll call vote to accept and ratify the Claims.
- b) Budget Status Report for September 2009: For information and review.
- c) Revenue Report for September 2009: For information and review.
- d) Reserve Status Report for September 2009: For information and review.

DIRECTOR MERAZ ARRIVED AT 6:43 p.m.

7.1. OLLAD CONSENT MATTERS

- a) Ratification of Claims for September 2009: No activity to report.
- b) Budget Status Report for September 2009: No report to review.

7.2. KENNETH GROVE CONSENT
MATTERS

MOTION #4

- a) Ratification of Claims for September 2009: Upon a motion by Director Brunberg, seconded by Director Hawkins, it was approved by a 5-0 roll call vote to accept and ratify the claims.
- d) Budget Status Report for September 2009: For information and review.

8. STANDING COMMITTEE
REPORTS

- a) Administration and Finance: To be arranged.
- b) Maintenance and Operation: To be arranged.
- c) Recreation Committee: To be scheduled for January 2010.
- d) Personnel & Policy: To be arranged to review final changes on policy and personnel manual.
- e) Government: There was no report.
- f) Planning: November 6, time to be determined.
- g) Ad Hoc Committee Reports: There was no report.

9. **ADMINISTRATOR'S REPORT**

- a) Cresleigh Homes Land Conveyance for the Almond Park Access: The documents need to be signed before the project can be started. The initial documents were wrong and needed to be redone. It was noted a lot of time has been required to get to this point.
- b) Almond Park Access Project Update: Bid opening is scheduled for October 13. Engineer and architectural plans have been completed. Legal counsel reviewed the contracts.
- c) Public Inquiry About the Verizon Generator Installation: Neighbors have expressed concerns with the project. Staff met with them and directed them to the Verizon representative to address their concerns.
- d) Monthly Activity Report: The very informative monthly activity report was presented and reviewed. Admin. Foell commended Supt. Turner and West for their work in compiling the data.
- e) Miscellaneous: Admin. Foell reported The BIA is pushing for a reduction in fees. The district's fees were not reduced. The park nexus study will be reviewed by the County.

The Woodmore Oaks to Streng trail project was discussed. Staff and Board representatives will meet with residents to discuss the project. Directors Brunberg and Hawkins will be in attendance.

10. **UNFINISHED BUSINESS**

- a) None to discuss.

11. **NEW BUSINESS**

MOTION #5

- a) Ordinance 11-09-002 Waive First Reading and Introduce Ordinance Adopting Chapter 9.36- Park Regulations and Portions of Chapter 6.68 – Noise Regulations of the Sacramento County Code to the Ordinance Code of the Orangevale Recreation and Park District: It is the intent for the District to adopt the appropriate Sacramento County Park Regulations with minor changes. The timeline for the process was discussed. The first reading and introduction of the ordinance is the first step.

The second reading and adoption is scheduled for the November 12 Board Meeting with the ordinance taking effect 30 days after the date of adoption. Admin. Foell said that legal counsel provided a summary of the ordinance for publication and that the entire ordinance and the park regulations will be available for the public to review at the District Office. Director Meraz recommended a copy be given to the local sheriff. Upon a motion by Director Brunberg, seconded by Director Hawkins, it was voted 5-0 to approve Ordinance 11-09-002 Waive First Reading and Introduce Ordinance Adopting Chapter 9.36-Park Regulations and Portions of Chapter 6.68 – Noise Regulations of the Sacramento County Code to the Ordinance Code of the Orangevale Recreation and Park District.

- b) Resolution 09-10-399, Resolution Approving the Form of and Authorization the Execution and Delivery of a Purchase and Sale Agreement and Related Documents with Respect to the Sale of the Seller's Proposition 1A Receivable from the State; and Directing and Authorization Certain Other Actions in Connection Therewith: The Legislature has developed the Prop 1A securitization program to allow agencies impacted by the State borrowing of local tax revenues to be repaid shortly after tax revenues are transferred to the State. Agencies receive the money (Approximately \$92,000 for ORPD) in two equal installments on January 15, and May 3, 2010 rather than having to wait to be repaid until 2013. All participating districts are required to sign a resolution with identical wording. Legal counsel has reviewed the documents. The board members denied knowledge of a relationship with the bond issuer. Upon a motion by Director Hawkins, seconded by Director Brunberg, it was voted 5-0 to approve Resolution 09-10-399, Resolution Approving the Form of and Authorization the Execution and Delivery of a Purchase and Sale Agreement and Related Documents with Respect to the Sale of the Seller's Proposition 1A Receivable from the State; and Directing and Authorization Certain Other Actions in Connection Therewith.

MOTION #6

- c) Discussion of Draft Master Plan Timeline:
The last update to the district's master plan was done in 1992 with the Master Plan of Trails added as a supplement in February 1999. It was agreed a new update is needed. The proposed timeline was discussed with final adoption in May 2011. Admin. Foell was directed by the board to talk further with Pros Consultants re: the work and cost proposal, and possible in-house work.
- d) Establish Special Meeting Date to Approve Contract for Almond Park Sidewalk Project:
The meeting was scheduled for October 15th, 2009 at 6:30 p.m.
- e) September Sacramento County Sheriff Off Duty Park Report: The Off Duty Sheriff's Report for September 2009 was presented and reviewed. It was noted future projects at the horse arena included improved lighting in the restrooms, privacy partitions and doors.

12. **DIRECTOR AND STAFF COMMENTS**

Director Meraz noted the trails will have traction over the Hazel Avenue Bridge.

Director Brunberg requested an updated blue contact card.

Director Caldwell and Director Hawkins thanked staff for completion of the flagpole project.

Director Stickney noted the new maintenance building was very nice and a good start. Staff agreed.

13. **ITEMS FOR NEXT AGENDA**

Library, Anderson Property and Trails are ongoing issues.

14. **ADJOURNMENT**

With no further business to discuss, the meeting of the Board of Directors was adjourned at 7:45 p.m. until the meeting of November 12, 2009.

Mike Stickney, Chairperson