

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors June 11, 2009

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, June 11, 2009 at the District Office. Chairperson Stickney called the meeting to order at 6:32 p.m. In the absence of Director Caldwell, Director Hawkins was appointed Secretary.

Directors present: Meraz, Stickney, Brunberg, Hawkins

Directors absent: Caldwell

Staff present: Greg Foell, Administrator
Cindy Turner, Recreation Superintendent
Cynthia Wheat, Finance and Personnel Supervisor
Chuck West, Park Superintendent (6:40 p.m.)
Patty O'Connor, Minute Clerk

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **PUBLIC DISCUSSION** Terry Benedict questioned why the tapes of the meeting were destroyed after 30 days. The Chair reported it was by recommendation of legal counsel.

5. **MINUTES**
MOTION #1 a) Minutes of May 14, 2009 Regular Meeting:
Upon a motion by Director Brunberg, seconded by Director Stickney, the minutes of May 14, 2009 were approved by a 4-0 vote.

6. **CORRESPONDENCE**
MOTION #2 a) Confidential Envelope – Attorney Billing:
Upon a motion by Director Meraz, seconded by Director Brunberg, it was approved by a 4-0 roll call vote to pay the attorney billing.

7. **CONSENT MATTERS – GENERAL FUND**
MOTION #3 a) Ratification of Claims for May 2009: Upon a motion by Director Brunberg, seconded by Director Meraz, it was approved by a 4-0 roll call vote to accept and ratify the Claims.

b) Budget Status Report for May 2009: For review and information.

- c) Revenue Report for May 2009: For review and information.
- d) Reserve Status Report for May 2009: For review and information.

7.1. OLLAD CONSENT MATTERS

MOTION #4

- a) Ratification of Claims for May 2009: Upon a motion by Director Brunberg, seconded by Director Hawkins, the acceptance and ratification of claims was approved by a 4-0 roll call vote.
- d) Budget Status Report for May 2009: For review and information.

7.2. KENNETH GROVE CONSENT MATTERS

MOTION #5

- a) Ratification of Claims for May 2009: Upon a motion by Director Brunberg, seconded by Director Hawkins, it was approved by a 4-0 roll call vote to accept and ratify the claims.
- d) Budget Status Report for May 2009: For review and information.

8. STANDING COMMITTEE REPORTS

- a) Administration and Finance: A recap of the May 19, 2009 meeting was discussed. The preliminary budgets were presented and passed by a 5-0 vote of the full board.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning: No report.
- g) Ad Hoc Committee Reports: A Trails Committee meeting was held on May 28, 2009 to provided Admin. Foell with a briefing on the trails. A tour was scheduled for June 23 or 25 at Indian Stone Corral with a ranger.

9. ADMINISTRATOR'S REPORT
- a) Update on State Proposition 50 Grant for Snipes/Pershing Park and Ravine: The multi use trail is the primary element. The interpretive trail has been delayed.
 - b) District Administrators Time Off Request: Admin. Foell has requested August 3-11 off. No meetings will be missed. The board agreed to the time off.
 - c) Status Update of Corp Yard: The project is progressing and is substantially complete with punch list. Asphalt replacement is underway.
 - d) Meeting Date for Establishing District Administrator goals: This meeting was scheduled for June 25, 2009.

10. UNFINISHED BUSINESS

MOTION #6

- a) Review and Approval of the Letter Agreement with Cresleigh Homes RE: Almond Park Access: It was agreed the decreased square footage of 10'x8' was appropriate for safe access. The engineers and landscape architect have agreed to work within the decreased square footage. Upon a motion by Director Hawkins, seconded by Director Brunberg, it was voted 3-1 (Meraz) to approve the letter agreement with Cresleigh Homes re: Almond Park Access.

11. NEW BUSINESS

MOTION #7

- a) MAY Sac County Sheriff Off Duty Park Report: The very thorough report was presented. Good enforcement resulted in minor arrests and citations.
- b) Approval of Contract for Providing Bid Specifications for the Almond Park Sidewalk Project: Contracts have been developed between the District and Area West Engineers (technical work) and Marcher Covington Architects (detail finish work and cost estimate) to complete the sidewalk project at Almond Park for the Cresleigh land. This work is included in the next fiscal budget. The contracts are currently being reviewed by legal counsel. Upon a motion by Director Brunberg, seconded by Director Hawkins, it was voted 4-0 to approve the contracts for providing bid specifications for the Almond Park Sidewalk Project with Area West Engineers in the amount of \$3,000 and with Marcher Covington

Architects in the amount of \$4,500 subject to attorney approval of the form of contracts.

MOTION #8

- e) Resolution 09-06-0388 Recognizing July as Parks and Recreation Month: Upon a motion by Director Brunberg, seconded by Director Meraz, it was voted 4-0 to approve Resolution #09-06-0388 recognizing July as Parks and Recreation Month.

MOTION #9

- d) Resolution 09-06-389 Approve Recertification of the District to Purchase Surplus Items from the Federal Surplus Property Program: The annual recertification is due for the District to participate in the program to purchase surplus items from the Federal Surplus Property Program. Upon a motion by Director Brunberg, seconded by Director Hawkins, it was voted 4-0 to approve Resolution #09-06-389 approve recertification of the District to purchase surplus items from the Federal Surplus Property Program.

MOTION #10

- e) Resolution 09-06-390C Notice of Public Hearing for OLLAD Engineers Report: Upon a motion by Director Brunberg, seconded by Director Meraz, it was voted 4-0 to approve Resolution #09-06-390C, a resolution of intention to levy assessments for fiscal year 2009-2010, preliminarily approving engineer's report, and providing for Notice of Hearing for OLLAD. The public hearing was scheduled for July 16, 2009.

MOTION #11

- f) Resolution 09-06-391 Notice of Public Hearing for Kenneth Grove Engineers Report: Upon a motion by Director Brunberg, seconded by Director Meraz, it was voted 4-0 to Resolution #09-06-391C, a resolution of intention to levy assessments for fiscal year 2009-2010, preliminarily approving engineer's report, and providing for Notice of Hearing for Kenneth Grove. The public hearing was scheduled for July 16, 2009.

12. DIRECTOR AND STAFF
COMMENTS

- a) Dedication of Group Picnic Area at Orangevale Community Park: Very successful event. The board thanked Supt. West and staff.

Director Stickney asked about the sewer manhole near the arena. The lid had been reset.

Director Stickney asked about the downed fence at Filbert and Oak. It had been repaired.

Supt. Turner reported revenue was impressive. Public swim has been down a bit due to the cold weather. Registration for Tiger Sharks has increased to 170. Day camp has begun but registration is down possibly due to unemployment.

Director Hawkins asked if the boundary lines had been determined. Supt. West noted with the current map it was hard to tell. Staff is looking to get a survey performed. However with all other summer priorities this was a considered low priority for the moment.

Supt. Wheat reported she would be on vacation the last week of June.

Admin. Foell requested to move the July meeting to July 16. It was okayed by the Board.

Admin. Foell stated as a result of Mr. Benedict's letter it was staff's goal to build and strengthen internal policies. Minutes and agenda were available to the public but other requests must be in writing.

13. ITEMS FOR NEXT AGENDA

Library, Anderson Property and Trails are ongoing issues.

14. ADJOURNMENT

With no further business to discuss, the meeting of the Board of Directors was adjourned at approximately 8:15 p.m.

Mike Stickney, Chairperson