

SIGN - IN PLEASE!

ORANGEVALE RECREATION AND PARK DISTRICT
BOARD OF DIRECTORS MEETING

8-20-09

NAME

HOME ADDRESS/CITY/ZIP

1. BRUCE Edwards 7908 HAZEL AVE O.V. CA 95662

2. TERRY BENEDICT PON, CT O.V. CA 95662

3. _____

4. _____

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10. _____

6:32 pm

Orangevale Recreation and Park District: Roll Sheet Form						Date: 8/20/09	
Roll Call	Move	2nd	Vote	AYES	NOS	ABST.	
Motion #1 5a	H	C	(C) (S) M (B) (H)	4	0	0	
Motion #2 6a	B	H	(S) M (B) (H) (C)	3	0	1	
Motion #3 7a	H	B	(M) (B) (H) (C) (S)	5	0	0	
Motion #4 7e	H	S	(B) (H) (C) (S) (M)	5	0	0	
Motion #5 7.1a	B	S	(H) (C) (S) (M) (B)	5	0	0	
Motion #6 7.1c	H	B	(C) (S) (M) (B) (H)	5	0	0	
Motion #7 7.2c	B	M	(S) (M) (B) (H) (C)	5	0	0	
Motion #8 7.2b	B	H	(M) (B) (H) (C) (S)	5	0	0	
Motion #9 11d	B	H	(B) (H) (C) (S) (M)	5	0	0	
Motion #10 11d	B	S	(H) (C) (S) (M) (B)	5	0	0	
✓ C = Caldwell ✓ S = Stickney ✓ M = Meraz (6:45) Staff } (Foe) Wheel ✓ B = Brunberg } (Foe) ✓ H = Hawkins							
updated 2 '07							

8/20/09

Orangevale Recreation and Park District: Roll Sheet Form						Date: 8/10/09	
Roll Call	Move	2nd	Vote	AYES	NOS	ABST.	
Motion #1 11f	B	S	(C) (S) (M) (B) (H)	5	0	0	
Motion #2			S M B H C				
Motion #3			M B H C S				
Motion #4			B H C S M				
Motion #5			H C S M B				
Motion #6			C S M B H				
Motion #7			S M B H C				
Motion #8			M B H C S				
Motion #9			B H C S M				
Motion #10			H C S M B				
✓ C = Caldwell ✓ S = Stickney ✓ M = Meraz ✓ B = Brunberg ✓ H = Hawkins							
updated 2 '07							

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors July 16, 2009

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, July 16, 2009 at the District Office. Chairperson Stickney called the meeting to order at 6:33 p.m.

Directors present: Meraz, Stickney, Brunberg, Hawkins, Caldwell

Staff present: Greg Foell, Administrator
Cindy Turner, Recreation Supt.
Chuck West, Park Supt.
Patty O'Connor, Minute Clerk

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **PUBLIC DISCUSSION** The public present did not wish to address the board.

5. **MINUTES**
 - a) **Minutes of June 11, 2009 Regular Meeting:**
Upon a motion by Director Brunberg, seconded by Director Hawkins, the minutes of June 11, 2009 were approved by a vote of 4-0-1 (Caldwell).

 - b) **Announcement of Results of June 25, 2009 Closed Session Meeting:** Upon a motion by Director Hawkins, seconded by Director Caldwell, the announcement of results of the closed session meeting of June 25, 2009 were approved by a vote of 5-0.

6. **CORRESPONDENCE**
 - a) **Confidential Envelope – Attorney Billing:**
Upon a motion by Director Meraz, seconded by Director Brunberg, it was approved by a 5-0 roll call vote to pay the attorney billing.

 - b) **Letter from Sacramento Sheriff's Department:**
Letter notifying the reassignment of some off-duty officers due to the budget. It was noted everything was fragile and in transition but service should continue. The POP officers

have been reassigned. The office at Madison and Kenneth will probably be closed.

- c) Letter from CAPRI and 2009-2010 Member Premium Contribution: The notice of the district's premium contribution was received. Total due for 2009-2010 is \$22,069.00. All agreed this was a great benefit to the district.

7. CONSENT MATTERS –
GENERAL FUND

MOTION #4

- a) Ratification of Claims for June 2009: Upon a motion by Director Hawkins, seconded by Director Brunberg, it was approved by a 5-0 roll call vote to accept and ratify the Claims.
- b) Budget Status Report for June 2009: For information.
- c) Revenue Report for June 2009: For information and review.
- d) Reserve Status Report for June 2009: For review and information. The board requested an annual graph with changes for last 5 years.

7.1. OLLAD CONSENT MATTERS

- a) Ratification of Claims for June 2009: There were no claims to ratify.
- d) Budget Status Report for June 2009: For information and review.

7.2. KENNETH GROVE CONSENT
MATTERS

MOTION #5

- a) Ratification of Claims for June 2009: Upon a motion by Director Brunberg, seconded by Director Meraz, it was approved by a 5-0 roll call vote to accept and ratify the claims.
- d) Budget Status Report for June 2009: For information and review.

8. STANDING COMMITTEE
REPORTS

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.

f) Planning: The recap of the July 16, 2009 meeting was presented by Admin. Foell. The district wide master plan was discussed with a projected date of final approval of May 2011. The personnel and board operations manual were expected by November 2009 for review. SJUSD joint use and the district's first right to purchase property was discussed as well as park regulations by ordinance.

g) Ad Hoc Committee Reports: There was no report.

9. ADMINISTRATOR'S REPORT

a) Email Sent to Governor's Office Regarding Potential Borrowing from Local Governments: The district will be proactive in this matter as it has a great impact.

b) Reminder of Indian Stone Corral Tour: The tour will be held July 20 at 4:00 p.m.

c) Nominations for CARPD Director at Large: Director Meraz has agreed to run for the vacant position for the CAPRI Board of Directors at Large. Upon a motion by Director Brunberg, seconded by Director Hawkins, it was voted 5-0 to nominate Director Meraz.

d) CARPD Election Notice Call for Nominations. The CARPD announced an open position available on the CAPRI Board of Directors. Director Meraz has agreed to run.

e) Miscellaneous
Admin. Foell reported the Clearwire Project was being started again. It includes transmission lines, a pole and expansion of equipment area near Hazel and Final 9. There were no changes to the previous contract. The Board agreed to move ahead with the execution of the contract but to pull the project off the table if it was not signed within 60 days.

Admin. Foell announced the property at Hickory and Blythe was for sale. The board was not interested in purchasing this property.

The Covington Contract for the work at Almond Avenue was expected to be signed shortly.

Electricity grants and programs were explored at SMUD. None are available at this time.

It was reported the emergency generator at the Verizon Cell Tower at the Horse Arena will be getting started shortly. The diagram was redone with minor changes.

The District has been notified by the county that the numbers for period 13 will not be available until after July 30. Therefore, staff has requested to reschedule the general board meeting for August 20 to prepare the final budgets for approval. The board agreed.

10. UNFINISHED BUSINESS

- a) None to discuss.

11. NEW BUSINESS

- a) Public Hearing Confirming Engineer's Report, Diagram, Annual Assessment and Directing Auditor of Sacramento County to Levy and Collect Assessments for Fiscal Year 2009-2010 for the Orangevale Landscaping and Lighting Assessment District (OLLAD): Jeanette Hinson of SCI was available to answer any questions. She gave a brief background of the current process. The public hearing is the last step in the 3 step process to approve the assessment. Director Stickney opened the public hearing at 7:05 p.m. Hearing no request for public comment, the hearing was closed at 7:06 p.m.

- b) Resolution #09-07-392C Ordering Levy of OLLAD Assessment: Upon a motion by Director Brunberg, seconded by Director Meraz, it was voted 5-0 to approve Resolution 09-01-392C ordering levy of OLLAD assessment.

- c) Public Hearing Confirming Engineer's Report, Diagram, Annual Assessment and Directing Auditor of Sacramento County to Levy and Collect Assessments for Fiscal Year 2009-2010 for the Kenneth Grove Landscaping and Lighting Assessment District: Jeanette Hinson of SCI was available to answer any questions. She gave a brief background of the current process. Staff will look into the maintenance

MOTION #6

contract. There was no increase in the assessment. Director Stickney opened the public hearing at 7:10 p.m. Hearing no request for public comment, the public hearing was closed at 7:11 p.m.

MOTION #7

- d) Resolution #09-07-393 Ordering Levy of OLLAD Assessment: Upon a motion by Director Brunberg, seconded by Director Hawkins, it was voted 5-0 to approve Resolution 09-01-392C ordering levy of Kenneth Grove assessment.
- e) Contract for Accounting Services: A proposal has been received from Larry Bain CPA for accounting services in the amount of \$7,825. This was not increased from last year. Staff has built a strong relationship with Mr. Bain. Upon a motion by Director Brunberg, seconded by Director Hawkins, it was voted 5-0 to approve the contract with Larry Bain for accounting services.

MOTION #8

- f) June Sac County Sheriff Off Duty Park Report: Typical citations were given during the month. Director Brunberg recommended an article in the local paper. Supt. West agreed it was a good idea in light of recent Sheriff's budget cut announcement.
- g) Life Scout Project Proposal for Horseshoe Pit at Almond Park: Supt. West was unsure if the project was viable as the district could not provide the materials. The discussion was delayed because the scout did not attend the meeting to present the details of his project.
- h) Schedule a Date for Recreation Committee Meeting: This meeting will be scheduled with Directors Meraz and Caldwell.

MOTION #9

- i) Final Acceptance of the Maintenance Building Project: Begun in 2008, the district maintenance building has been completed as of July 8, 2009 for a total project cost of \$182,336.00. Supt. West reported furnishings were found at the State and Federal Surplus Center. He noted the contractor of the building has declared bankruptcy. Upon a motion by Director Brunberg, seconded by Director Stickney, it was voted 5-0 to ratify and accept

the notice of the completion of the maintenance building project.

12. **DIRECTOR AND STAFF COMMENTS**

- a) Supt. Turner provided an overview of upcoming recreation events including the ice cream social. She reported the swim team had 170-180 swimmers and were headed to the championships in Antelope. The pool experienced minimal fecal incidents causing pool closure. Day camp attendance decreased slightly.

Supt. West reported a fraternal organization will be donating a flag and flagpole to the district, possibly in the Virginia Svork area. It will be on the August agenda for approval.

Supt. West reported Doug was improving after being injured in a bike accident. Bruce has taken time off due to a death in the family. Temporary help has been hired to assist the maintenance staff.

13. **ITEMS FOR NEXT AGENDA**

Library, Anderson Property and Trails are ongoing issues.

14. **ADJOURNMENT**

With no further business to discuss, the meeting of the Board of Directors was adjourned at approximately 8:10 p.m. until the meeting of August 20, 2009.

Mike Stickney, Chairperson