

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors December 10, 2009

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, December 10, 2009 at the District Office. Chairperson Stickney called the meeting to order at 6:33 p.m.

Directors present: Stickney, Hawkins, Caldwell, Meraz, Brunberg (6:37)

Directors Absent: Brunberg

Staff present: Greg Foell, Administrator  
Cynthia Wheat, Finance and Personnel Supervisor  
Chuck West, Park Supt.  
Cindy Turner, Recreation Supt

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **PUBLIC DISCUSSION** The public present did not wish to address the board.
5. **MINUTES**  
**MOTION #1**
  - a) Minutes of November 12, 2009 Regular Meeting: Upon a motion by Director Meraz, seconded by Director Caldwell, the minutes of November 12, 2009 were approved by a vote of 4-0.
6. **CORRESPONDENCE**  
**MOTION #2**
  - a) Confidential Envelope – Attorney Billing November 2009: Upon a motion by Director Hawkins, seconded by Director Meraz, the billing was approved by a 4-0 vote.
7. **CONSENT MATTERS – GENERAL FUND**  
**MOTION #3**
  - a) Ratification of Claims for November 2009: Upon a motion by Director Hawkins, seconded by Director Meraz, it was approved by a 4-0 roll call vote to accept and ratify the Claims.
  - b) Budget Status Report for November 2009: For information.

- c) Revenue Report for November 2009: For information and review.
- d) Reserve Status Report for November 2009: For review and information.

(DIRECTOR BRUNBERG ARRIVED AT 6:37).

7.1. OLLAD CONSENT MATTERS

- a) Ratification of Claims for November 2009: No activity to report. Money has been moved so no claims until December.
- b) Budget Status Report for November 2009: For review and information.

7.2. KENNETH GROVE CONSENT MATTERS

MOTION #4

- a) Ratification of Claims for November 2009: Upon a motion by Director Brunberg, seconded by Director Meraz, it was approved by a 4-0 roll call vote to accept and ratify the claims.
- d) Budget Status Report for November 2009: For information and review.

8. STANDING COMMITTEE REPORTS

- a) Administration and Finance: Nothing to report.
- b) Maintenance and Operation: Nothing to report.
- c) Recreation Committee: Nothing to report.
- d) Personnel & Policy: Nothing to report.
- e) Government: Nothing to report.
- f) Planning: Nothing to report.
- g) Ad Hoc Committee Reports: Nothing to report.

9. ADMINISTRATOR'S REPORT

- a) Almond Park Access Project Update: The uncovering of a SMUD line has caused delay in the project. SMUD is relocating the line.
- b) Update on Ongoing Negotiations with Sacramento County and BIA on Park Development Fees: The BIA reviewed the 8 points previously discussed. They did not

believe they got enough overall concessions in the fees to support the points at this time. It will be discussed by the Board of Supervisors in early 2010. All agreed the fees need to be established as soon as possible.

- c) Communities Putting Prevention to Work Grant Opportunity – Letter of Support: Provided for Board review. The actual proposal took out the trail with the exercise equipment.
- d) Helping Hands Project – May 8, 2010 – LDS Church: 150 volunteers are expected. Proposed projects included items at Community Park, Almond, Pecan and Snipes/Pershing.
- e) CARPD-Sustainability Program: A self-evaluation survey to encourage districts to actively focus on sustainability practices.
- f) Month's Activity Report – November 2009: For review. Including the upcoming tree lighting.
- g) CPRS Conference: The conference has been scheduled for March 10-12, 2009 in Palm Springs.
- h) CARPD Conference: The conference has been scheduled for May 13-15, 2009 in Monterey.

10. **UNFINISHED BUSINESS**

- a) None to discuss.

11. **NEW BUSINESS**

**MOTION #5**

**MOTION #6**

- a) Election of Officers for 2010: Director Hawkins nominated Director Stickney for Chairperson. Director Brunberg seconded the motion. Director Brunberg agreed to be secretary. Director Hawkins nominated Director Caldwell for Vice Chair. It was seconded by Director Meraz. The slate of officers was approved by a 5-0 vote as:

Chairperson – Mike Stickney  
Vice Chairperson – Steve Caldwell  
Secretary – Sharon Brunberg

Director Stickney requested members submit their committee assignment requests to him or

staff as soon as possible.

**MOTION #7**

- b) Approval of the 2008 Audit Proposal for Final 9 Sports from Larry Bain, CPA: A staff report was provided. Staff is recommending a formal audit of Final Nine's records every 3 to 5 years. Review of tax records, profit/loss statement, and balance sheet will be conducted in the other years. A cost of \$1,750 was projected. Upon a motion by Director Hawkins, seconded by Director Brunberg, it was voted 5-0 to approve the services of Larry Bain CPA to conduct an audit of Final 9 Sports for 2008 in an amount not to exceed \$1,750.
- c) Discussion Regarding the Letter Sent to Three Board of Directors by Terry Benedict Requesting Response to his Article in the American River Messenger: Admin. Foell provided a staff report outlining Mr. Benedict's concerns about Final Nine and staff's response. It was noted that a legal opinion was received before the Board entered into the contract and that there have been many positive results from the Final Nine concession operation. It was agreed one unified response would be appropriate. The Board directed Admin. Foell to draft a letter of response to Mr. Benedict on behalf of the Board.

Public Comment:

A female member of the audience complained the board only talked amongst themselves and did not listen to the public. She had trouble hearing their comments. It was agreed the board would try to talk louder and more clearly. She wondered how an outside person was authorized to operate a business inside a county park. Director Stickney gave a brief background. Jim Oates of Final 9 provided a history of the relationship between the district and Final 9. Open bidding was done and numerous public workshops were held. The audience member then stated her son had a dispute with the owners and extensive discussion ensued.

**MOTION #8**

- d) Application for a Sacramento County Health Department Permit in Order to Operate a Senior Nutrition Site: A staff report with the background and recommendations was provided. To reduce costs, the meals are now frozen, but the sites are now required to heat up the food. It was agreed the program was good for the community and had good participation. Upon a motion by Director Brunberg, seconded by Director Stickney, it was voted 5-0 to continue the Senior Nutrition Program per staff's recommendation.

**MOTION #9**

- e) Request to Waive Fees for Use of Community Center Room B by the Greenback Lane Orangevale Envisioning (GLOVE) Group: Upon a motion by Director Brunberg, seconded by Director Hawkins, it was voted 5-0 to waive fees for use of Community Center room by the GLOVE Group with the stipulation that if the District has a paying customer they will have to move to a different room.
- f) November Sacramento County Sheriff Off Duty Park Report: The Off Duty Sheriff's Report for November 2009 was presented and reviewed. Mr. West participated in the Sheriff's training program and provided a large packet of information for review.
- g) Approval of Special Board Workshop on Saturday, January 23, 2010 to Consider Policy Manual Changes: All agreed they would be available. Breakfast donuts and coffee will be provided.

**12. DIRECTOR AND STAFF COMMENTS**

Supt. Turner noted upcoming events including the tree lighting.

Supt. West noted staff has been working on the maintenance management system. The amount of input was extensive and he commended Hannah for her work.

Supt. West noted a lot of maintenance has been done in the past month. In-house activities have saved at least half the costs.

Supt. West noted a district safety committee meeting has been scheduled for December 15, 2009. All were invited. The agenda was provided.

Supt. West noted there was a minor problem during the "big freeze" but it will be resolved.

Director Meraz asked if staff needed any updates to help with day-to-day operations. He also asked if the contractor list was being updated as required every January. Staff acknowledged letters have been sent and the process is progressing.

Director Caldwell noted he looked forward to the Christmas tree lighting.

Supt. Wheat noted she had Sacramento Kings tickets available for a discount.

**13. CLOSED SESSION**

At 8:40 the board went into executive session to negotiate price and terms of payment with the owners of properties at 6927, 6931 and 6943 Escallonia Drive.

After completing the Executive Session, the meeting was reopened to the public.

**14. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION**

It was reported no action was taken.

**15. ITEMS FOR NEXT AGENDA**

Contractor list.

**16. ADJOURNMENT**

With no further business to discuss, the meeting of the Board of Directors was adjourned until the meeting of January 14, 2010.

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Mike Stickney, Chairperson