

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors October 14, 2010

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, October 14, 2010 at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Brunberg, Hawkins, Caldwell, Meraz

Staff present: Greg Foell, Administrator
Chuck West, Parks Superintendent
Patty O'Connor, Minute Clerk

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA** A correction was noted on Item 12b. The bid was from AC Asphalt. The corrected agenda was accepted by the Board as presented.

5. **PUBLIC DISCUSSION** Dave Thomas, Assistant Manager of Youth Soccer, commended staff for the excellent maintenance of the fields. He requested the water at Orangevale Open and Pecan Park be turned off so the fields have time to dry. Supt. West stated this will be taken care of. Sprinklers at Palisades will also be looked at.

6. **MINUTES**
MOTION #1
 - a) Minutes of September 9, 2010 Regular Meeting: Upon a motion by Director Hawkins, seconded by Director Caldwell, the minutes of September 9, 2010 were approved by a vote of 5-0.

7. **CORRESPONDENCE**
MOTION #2
 - a) Confidential Envelope – Attorney Billing August: Upon a motion by Director Hawkins, seconded by Director Caldwell, the billing was approved by a 5-0 vote.

 - b) CAPRI Workers' Compensation Dividend: Check received in the amount of \$2,164.00 from CAPRI.

- c) CAPRI Liability and Property Dividend:
Check received in the amount of \$6982.00 from CAPRI.
- d) Casa Roble High School Athletic Department Thank You.
- e) County of Sacramento Registrar of Voters Certificate of Facts: No election required.
- f) Letter from James and Judith Giroud Regarding Parking Lot Sale.

8. CONSENT MATTERS – GENERAL FUND

MOTION #3

- a) Ratification of Claims for September 2010:
Upon a motion by Director Brunberg, seconded by Director Hawkins, it was approved by a 5-0 roll call vote to accept and ratify the Claims.
- b) Budget Status Report for September 2010: For information.
- c) Revenue Report for September 2010: For information and review.

8.1. OLLAD CONSENT MATTERS

MOTION #4

- a) Ratification of Claims for September 2010:
Upon a motion by Director Brunberg, seconded by Director Caldwell, it was approved by a 5-0 roll call vote to accept and ratify the claims.
- b) Budget Status Report for September 2010: For information and review.

8.2. KENNETH GROVE CONSENT MATTERS

MOTION #5

- a) Ratification of Claims for September 2010:
Upon a motion by Director Brunberg, seconded by Director Hawkins, it was approved by a 5-0 roll call vote to accept and ratify the claims.
- b) Budget Status Report for September 2010: For information and review.

9. STANDING COMMITTEE REPORTS

- a) Administration and Finance: A meeting was tentatively scheduled for November 12 for a budget update.

- b) Maintenance and Operation: The committee meeting of September 17, 2010 was discussed. Possible future projects for Almond Park were discussed including exercise mile markers for the pathway.
- c) Recreation Committee: The meeting of October 8, 2010 was discussed. A discussion about private riding lessons at the Horse Arena ensued. Supt. Turner will develop a policy and it will be referred to the policy committee for review.
- d) Personnel & Policy: No report.
- e) Government: There was no report.
- f) Planning: The meeting of September 10 was discussed. Director Stickney noted the District's irrigation was turned off at Pasteur. The school turned it off but it has been turned back on. Director Stickney recommended hours be documented to analyze staff needs.
- g) Ad Hoc Committee Reports: There was no report.

10. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report –September 2010: A staff report was provided.
- b) Electronic Sign Update: The use permit was approved by the County; a building permit will now be issued and the project will begin soon.
- c) Woodmore Oaks to Streng Trail Project Update: Staff reported the process was slowly moving forward.
- d) Park Development Impact Fee Update: The fees have been adopted by the County and will take effect in December or January.
- e) Policy for Naming and Renaming Parks Forms: For Board review and information.
- f) 2010/11 Holiday Schedule and Upcoming Events: For Board review and information.
- g) Recreation Trails Grant Submittal: The grant has been submitted. Letters of support were received. The grant will provide a good

template for future grants.

- h) Additional Parking at Community Center: 40-50 stalls have been added.
- i) Administrator Vacation November 19-28th:

11. UNFINISHED BUSINESS

- a) None to discuss.

12. NEW BUSINESS

MOTION #6

- a) Approval of Agreement with Meals on Wheels by ACC to Provide a Senior Nutrition Program: This is the renewal of the County agreement that has been taken over by ACC. The main cost to the district is time. Upon a motion by Director Meraz, seconded by Director Brunberg, the agreement pending legal approval was approved by a 5-0 roll call vote.

MOTION #7

- b) Approval of Bid from AC Asphalt to Provide Seal Coat Services in the Amount of \$8,351.00: The bid was under budget so striping of the north end of the parking lot may be added. Upon a motion by Director Hawkins, seconded by Director Caldwell, the bid was approved by a 5-0 roll call vote.
- c) 2010/11 Budget Update Discussion: Director Stickney noted the employees were concerned about layoffs and furloughs and it was important to remain upbeat and positive to assure them that the budget was okay for now.
- d) Set Date for Master Plan Visioning and Recommendations Workshop: Visions will be discussed and priorities will be set for the master plan. The workshops will be held in January and February with a public meeting in March. The first workshop will be held January 20, 6-9:00 p.m.
- e) September Sacramento County Sheriff Off Duty Park Report: Office Troy Mohler attended the meeting. The Board thanked him for his hard work and for making a difference in the community.

13. **DIRECTORS AND STAFF
COMMENTS**

Superintendent West noted he was investigating rebates from San Juan Water.

Superintendent West noted there have been coyote sightings at the creeks and State Wildlife has been contacted.

14. **ITEMS FOR NEXT AGENDA**

None.

15. **ADJOURNMENT**

With no further business to discuss, the open session of the general meeting of the Board of Directors was adjourned at 7:55 p.m.

Mike Stickney, Chairperson