

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of the Special Meeting of Board of Directors July 21, 2016

A Special Meeting of the Board of Directors of the Orangevale Recreation & Park District was held on Thursday, July 21, 2016 at the District Office. Director Brunberg called the meeting to order at 3:40 p.m.

Directors present: Meraz, Brunberg, Anderson, Stickney (arrived at 3:45 p.m.)
Directors absent: Montes
Staff present: Greg Foell, District Administrator
Scott Russell, Park Superintendent
Jennifer Von Aesch, Finance/HR Manager

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was not conducted.
4. **APPROVAL OF AGENDA** Upon a motion by Director Meraz, seconded by Director Brunberg, the agenda was approved 3-0-2 with Meraz, Brunberg, and Anderson Ayes and Stickney and Montes absent. There were no Abstentions or Nays.
MOTION #1
5. **PUBLIC DISCUSSION** There was no public discussion.
6. **NEW BUSINESS**
 - a) Consideration to place the District Administrator on Step 7 of the Salary Scale in the amount of \$7,692/month effective July 1, 2016:
Upon a motion by Director Brunberg, seconded by Director Anderson the motion to place the District Administrator on Step 7 of the Salary Scale in the amount of \$7,692/month effective July 1, 2016 passed on a roll call vote of 3-0-2 with Directors Meraz, Brunberg, and Anderson Aye and Director Stickney and Montes absent. There were no Abstentions or Nays.
MOTION #2
 - b) Consideration and Action upon the Cease and Desist Letter dated July 14, 2016: Admin. Foell summarized the staff report and noted that a letter was sent to Mr. Benedict addressing his two cure and correct items that he brought to the Board at the July 14, 2016 Board meeting. The first item regarding the District Administrator salary increase was placed on the agenda for approval in open session at this special meeting and the second item regarding the termination of the Park Maintenance II employee did not need alteration in the minutes because the employee withdrew his appeal and no motion/action occurred or was necessary. In regard to Mr. Benedict's Cease and Desist letter, Administrator Foell stated that the recordation of votes are clear the way they are currently recorded in the minutes and that the District believes that

MOTION #3

this method is in compliance with the Brown Act. However, some agencies are recording each vote in the minutes by listing each Director's name behind each vote. The District is willing to change to this method to provide even more clarity to the minutes and this is expressed in the attached letter to Mr. Benedict. Upon a motion by Director Brunberg, seconded by Director Anderson, the motion to approve the commitment letter addressed to Mr. Benedict with a change in the signature line to Director Brunberg was approved by a 3-0-2 vote with Directors Brunberg, Anderson, and Meraz Aye, Directors Stickney and Montes absent. There were no Abstentions or Nays.

Director Stickney arrived at 3:45 pm.

9. DIRECTOR AND STAFF COMMENTS

No items were discussed.

10. ITEMS FOR NEXT AGENDA

No items were discussed.

11. ADJOURNMENT

With no further business to discuss, the business portion of the special meeting of the Board of Directors was adjourned to the park tour at 3:45 p.m.

Sharon Brunberg, Acting Chairperson