

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors February 11, 2016

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, February 11, 2016 at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Anderson, Stickney, Meraz, Montes, Brunberg (arrived at 6:37 p.m.)  
Staff present: Greg Foell, District Administrator  
Scott Russell, Park Superintendent  
Brandy Kunakey, Recreation Supervisor II  
Jason Bain, Recreation Supervisor  
Jennifer Von Aesch, Finance/HR Manager

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA** Upon a motion by Director Montes, seconded by Director Meraz, the agenda was approved 4-0 with Director Brunberg being absent.

### MOTION #1

5. **PUBLIC DISCUSSION** Sharon Bollum walked at Almond Park five to seven days per week for the last six years; she loved the track and felt it was an ideal place to walk their dogs. Another walker suggested that she take her dogs off the leash, which allowed her dogs to become less aggressive and just enjoy the park. They would walk in groups with the dogs walking around them. She noted that they treat the park like it's their own yard and regularly picked up trash and dog poop that was left behind. She believed that their behavior of having their dogs off-leash had been accepted by the majority; if there is a problem presented by another park visitor they will all quickly put their dogs back on the leash. Due to the ordinance of having the dogs on a leash, they could not walk together due to the leashes being tangled together. The leashes also present an issue when trying to share the track with runners, children, and strollers. They chose Almond Park over other dog parks in the area because they enjoyed the walkway. She felt it had already been shown that they can have their dogs off their leash while successfully sharing the park with other residents.

Deana Herr did not like the fact that they were breaking the law to have their dogs off-leash. She said they did not want to take over the park and she understood that protecting children was important. She felt like the situation was working at Almond Park due to the sense of community consisting of people that care. She noticed that people stopping using the park as often when the citations started being

handed out.

Pat Junker resided in Fair Oaks. He had visited dog parks where large dogs come into the small dog area, which caused distress to his small dog. He felt like Almond Park was the best park in town to walk with your dog. He carried extra bags with him to share with others as needed. He felt like Almond Park was a community of people who took care of their dogs.

Rosemary Wilson said that she did not own a dog but she went walking at the park almost daily with her daughter. She had met several of the dogs and believed they should be able to be off their leash to run around the park.

Damon Herr had lived in the area since 2001 and his property bordered Almond Park. He felt like the Almond Park community was unique due to the residents and their dogs. He had taken his dogs to dog parks in the area which he felt was an area for dogs to breed aggression as opposed to being a place where a dog owner and their dog can exercise together. He requested an opportunity for a trial period so they could prove that an off-leash area would work in the park. When asked, he said that he owned a 4-year-old female black lab who loves chasing balls. He added that she was trained and not aggressive. In the past when he has had issues with dogs at the park, it was usually due to the dog being on the leash. The issue with the pit bulls occurred because they jumped out of their backyard located across the street from the park.

Scott Allen had lived next to the park for 21 years. He had walked his dog at the park for the same amount of time. He requested a time in the morning for residents to walk their dogs off-leash. He suggested that residents be required to receive a park pass in order to walk their dogs off leash which would involve them filling out paperwork and introducing their dog. He had never had an issue while walking his dog at the park; however he received a ticket last month.

**6. MINUTES**

**MOTION #2**

**MOTION #3**

- a) Approval of Minutes of December 10, 2015 Meeting (pg 1-5):  
Admin. Foell noted that the minutes were changed slightly due to Director Brunberg's suggested edits. Upon a motion by Director Montes, seconded by Director Meraz, the minutes were approved 3-0 with Director Brunberg absent and Director Montes abstaining.
- b) Approval of Minutes of January 14, 2016 Meeting (pg 6-12):  
Upon a motion by Director Montes, seconded by Director Anderson, the minutes were approved 3-0 with Director Brunberg absent and Director Montes abstaining.

- 7. CORRESPONDENCE**
- a) Two Letters of Complaint from Terry Benedict Regarding Admin. Foell Providing Copies of the Original Agenda Packets he Requested Rather than the Original Documents for his Review (pg 13-20): The Board received two letters from Mr. Benedict. The Board responded as is detailed below.
  - b) Letter of Response from District Counsel Vicki Hartigan to Terry Benedict Regarding two letters of Complaint Regarding a Public Records Act Request (pg 21-22): Admin. Foell responded to Mr. Benedict's letters, stating they followed all rules pertaining to the Brown Act and the Board did not wish to take any further action.
- 8. CONSENT CALENDAR**
- There were no consent matter reports.
- 8.1 CONSENT MATTERS GENERAL FUND**
- No report.
- 8.2. OLLAD CONSENT MATTERS**
- No report.
- 8.3. KENNETH GROVE CONSENT MATTERS**
- No report.
- 9. STANDING COMMITTEE REPORTS**
- a) Administration and Finance: No report.
  - b) Maintenance and Operation: No report.
  - c) Recreation Committee: No report.
  - d) Personnel & Policy: No report.
  - e) Government: No report.
  - f) Planning Committee: No report.
  - g) Trails Committee: No report.
  - h) Ad Hoc Reorganization: No report.
- 10. ADMINISTRATOR'S REPORT**
- a) Monthly Activity Report – January 2016 (pg 23-25): Supervisor Kunakey said the Pick Your Flick event was not successful, but the magic show had 91 in attendance. Superintendent Russell said the athletic fields were open. New fence railings had been installed at Orangevale Community Park at Oak & Filbert. The SMUD retrofit project was completed. Admin. Foell proposed a time for the policy committee meeting and admin/finance committing meeting.

- b) Introduction of Administrative Clerk – Jeanne Condon (verbal): Admin. Foell introduced Ms. Jeanne Condon, who was hired approximately one month prior. Ms. Condon had lived in Orangevale for eight years and had eight children. She was happy to be working for the District.
- c) Cal PEPRA Update (verbal): Admin. Foell was on the agenda for the Park District Administrators Meeting on March 3<sup>rd</sup> and was going to speak with other administrators regarding Cal PEPRA.

**11. UNFINISHED BUSINESS**

None discussed.

**12. NEW BUSINESS**

- a) Approval of the Orangevale Recreation & Park District Fiscal Audit 2014/15 (pg 26-61): Admin. Foell introduced Larry Bain who conducted a presentation of the 2014/15 District audit. He believed that all of the financial statements were fairly stated. They implemented a new governmental accounting standards board statement number 68 and 71 to show the net pension liability amount which was \$476,000. Mr. Bain also discussed the deferred inflows and outflows of resources which were based on actuarial calculations. This showed that the District generated \$397,000 more than was expected; this would be deferred and showed as a deferred inflow of resources and amortize it over the next five years. Director Meraz noted that Board members do not receive a pension. Mr. Bain felt the audit went smoothly. Upon a motion by Director Montes, seconded by Director Anderson, the audit was approved by a 5-0 roll call vote.

**MOTION #4**

- b) Discussion Regarding Dogs Off-Leash Policy at Almond Park (62-68): Admin. Foell and Scott Russell met with several residents at Almond Park, which he felt was a productive meeting with 25 in attendance. Several residents were dog owners and wanted the District to consider an off-leash area at Almond Park. He noted a dog park had already been approved to be put in at Pecan Park. At the Almond Park meeting Admin. Foell tried to find a consensus of everyone's opinions, including one couple who was against the off-leash area. He tried to summarize this potential plan on the staff report. He discussed the history and ongoing issues of off-leash dogs at the District. Fulton El Camino Police administered warnings to patrons with off-leash dogs for about two years in an effort to inform the residents before more strict enforcement began; however they did not feel like residents were complying and so they began writing citations due to several safety factors. Since this time, it had become a controversial issue. A group suggested an off-leash time during a particular time of day in a certain area of the park. Admin. Foell felt a three month evaluation period should occur if the Board makes a decision to try the off-leash area. Regarding liability, Admin. Foell confirmed that the District would have coverage for an off-leash area if any claims were to be filed. He added that having an off-leash area would

expand the District's exposure and more off-leash dogs could start to visit the area. This may also reduce the amount of off-leash dogs that are out during times not specified in the rules but it could also discourage others from using the park. Admin. Foell initially recommended that the Board deny the off-leash area. If the Board wants to consider the idea, he recommended that it become part of the master plan process. The Board decided to refer the item to the policy committee for further consideration. Admin. Foell noted that they would have a public hearing to discuss both sides of the issue before the Board could move forward on a decision. After a decision is made, the policy must be detailed and approved. He felt the process could take into mid-summer to complete.

**MOTION #6**

c) Acceptance of the County of Sacramento 2016 Investment Policy for the Pooled Investment Fund (pg 69-85): As motioned by Director Brunberg and seconded by Director Stickney, this policy was approved by a 5-0 roll call vote.

d) Approval of Final 9 Sports Facility Use Application for the St. Patrick's Classic Disc Golf Tournament (pg 86-91): This application is received and approved yearly. However, this year they have requested to expand the course into the horse arena side of the park in order to have a longer distance between holes. They are also requesting alcohol usage, including an area where they would be allowed to drink alcohol on Sunday. Director Montes suggested they obtain an ABC permit. The Board, Final 9, and Supervisor Kunakey discussed the details regarding the proposed alcohol usage. Director Anderson asked about the parking situation and Admin. Foell suggested that the parking be done at the Pasteur school lot and at the horse arena. Regarding the alcohol permit, Admin. Foell suggested that it be done separately from the current application; it would still require the extra \$50 plus the security guard for each of the days. He believes that the alcohol area could be between the tennis court and the building. As motioned by Director Montes and seconded by Director Brunberg, this application, minus the alcohol permit and security guards, was approved by a 5-0 roll call vote.

**MOTION #5**

e) Date for Board Meeting to Discuss the Draft Plans for the Pecan Park Dog Park and Trail (pg 92): Admin. Foell wanted to invite the public to the March board meeting for discussion.

f) Approval of the Agreement with the Chamber of Commerce to Hold the Pow Wow Days Special Event in Orangevale Community Park on May 19-22, 2016 (pg 93-107): Supervisor Kunakey noted that this event had been held for several years. She suggested they approve the application as stated. It was a free family event for the District. Director Stickney suggested they review the fee structure after this event. As motioned by Director Brunberg and seconded by Director Stickney this agreement was approved by a 4-0 roll call vote due to Director Montes abstaining

**MOTION #7**

because of her involvement in the event.

- g) Approval of Equipment and Installation of a Pool Grate for the Main Drain at the Swimming Pool (handout): The swimming pool was inspected in 2015 and it was determined that the pool recirculation pumps gallons per minute (gpm) rate was determined to be too close to the maximum rating for the drain covers. The County recommended a new grate cover with a higher gpm or for the pump room plumbing to be reconfigured. The Pool Doctor Company suggested they installed a new grate over the main drain, which the County approved in concept. As motioned by Director Montes and seconded by Director Brunberg, this quote was approved by a 5-0 roll call vote.

**MOTION #8**

**13. DIRECTOR AND STAFF COMMENTS**

Superintendent Russell said that athletic fields were open.

Ms. Von Aesch was scheduled for two training sessions being held downtown. She said everything was going great.

Supervisor Kunakey stated that Sheila King, who had been the Recreation Specialist, obtained a full time job at Carnegie Middle School. Her last day was on February 19. They will be advertising this position for employment. On February 26, CPRS was holding an awards banquet in Roseville and Supervisor Kunakey was being sworn in as District 2 President. Scott Wade would also be receiving a scholarship.

Supervisor Bain was still involved with Max Galaxy and the basketball events. Lifeguard training starts during Spring Break.

Admin. Foell noted that Sheila was an outstanding employee and that they would greatly miss her.

Director Montes was excited to be back attending meetings. She noted that Allie Aguilar was in the paper for college softball recognition. Allie started playing as a youth in the Orangevale league.

Director Anderson was excited for baseball to be returning. The residents were very impressed with the Pony league process which was held at the Community Center.

Director Stickney was going on vacation next week to Hawaii.

Director Brunberg asked about completing Form 700 online.

Director Meraz commented about the new trail in Davis that is painted green.

**14. ITEMS FOR NEXT AGENDA**

None discussed.

**15. ADJOURNMENT**

**MOTION #9**

With no further business to discuss, the general meeting of the Board of Directors was adjourned, with the motion being made by Director Brunberg and seconded by Director Stickney and approved by a vote of 5-0.

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Mike Stickney, Chairperson