

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors September 14, 2017

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, September 14, 2017 at the District Office. Director Stickney called the meeting to order at 6:36 p.m.

Directors present: Meraz, Brunberg, Stickney, Swenson, Montes
Staff present: Greg Foell, District Administrator
Jennifer Von Aesch, Finance/HR Manager
Jason Bain, Recreation Supervisor
Melyssa Woodford, Administrative Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**
MOTION #1

On a motion by Director Montes, seconded by Director Brunberg, the agenda was approved 5-0-0 with Directors Meraz, Brunberg, Stickney, Swenson, and Montes voting Aye. There were no Abstentions or Nays.
5. **PUBLIC DISCUSSION**

There was no public discussion.
6. **MINUTES**
MOTION #2

a) Approval of Minutes of August 17, 2017 Meeting (pg 1-7): On a motion by Director Montes, seconded by Director Meraz, the minutes were approved 4-0-1 with Directors Meraz, Brunberg, and Swenson voting Aye. Director Montes abstained. There were no Nays.
7. **CORRESPONDENCE**

a) Letters from Terry Benedict dated July 18 (2), July 19 (5), July 20 (1), July 21 (5), July 25 (3), July 26 (6), August 28 (1), August 29 (4), and August 31 (2), and Response from the District Administrator (pg 8-45): Admin. Foell responded to each of Mr. Benedict's 29 letters. He gave the Board members the option to pull items from the letters for further discussion at future meetings, however the Board chose to agree with and approve of Admin. Foell's response.

b) Letter from Terry Benedict Requesting the District "Cure and Correct", and Response from the District Administrator (pg 46-48): This letter was in regard to the August 2017 Board meeting being held on the third Thursday of the month. Mr. Benedict questioned this scheduling because it was not agendized at a previous meeting. Admin. Foell noted that this meeting date was discussed and advertised in the newspaper. Admin. Foell offered

to have Mr. Benedict respond if he felt there was a violation of the Brown Act committed; the District has yet to receive another response from Mr. Benedict.

8. CONSENT CALENDAR

No consent matters were discussed.

MOTION #3

On a motion by Director Montes, seconded by Director Stickney, the consent calendar was approved 5-0-0 with Directors Meraz, Brunberg, Stickney, Swenson, and Montes voting Aye. There were no Abstentions or Nays.

8.1 CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for August 2017 (pg 49-50)
- b) Budget Status Report for August 2017 (pg 51-53)
- c) Revenue Report for August 2017 (pg 54)

8.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for August 2017 (pg 55-57)
- b) Budget Status Report for August 2017 (pg 58-59)

8.3. KENNETH GROVE CONSENT MATTERS

- a) Ratification of Claims for August 2017 (pg 60)
- b) Budget Status Report for August 2017 (pg 61)

9. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: No report.

10. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – August 2017 (pg 62-65): Admin. Foell updated the Board on the three ongoing projects. For the pathway at Oak and Filbert, staff is looking into possibly utilizing the warranty because of hairline cracks in the concrete. It was doubtful the cracks would become worse, so the District was researching their options. The Almond shade structure project was complete and looked very nice. The dog park was also complete, and the maintenance period was almost finished. The District was deciding if a drain line should be installed at the bottom of the hill due to the wetness and potential for standing water in the area during winter rains. Supervisor Bain said the recreation classes were getting filled up, and middle school sports were also busy. Supervisor Woodford reported that the District brought back a yoga program for the fall, as well as a new, kids ninja class, youth aerial silks program, adult cardio kickboxing, and ballroom dancing. Trunk or

Treat was occurring on October 20. Admin. Foell noted that the park staff was busy this month with numerous completed tasks, many involving irrigation related projects. Director Stickney commented that the parks were looking nice. A lot of work has been at Coleman to repair the water main line issues.

- b) Update on Electric Greenway Grant Funding (verbal): Citrus Heights was awarded \$5.6 million to complete this project. In addition to the Electric Greenway Trail Project, the Sunrise Golf Course Development project is in the planning stages. The golf course has closed and the land is being converted into a housing development project. A pathway and creek will meander throughout the neighborhood, and connect to Sunrise Avenue. The trail will then connect to the Electric Greenway Trail which continues along the electric corridor from Sunrise to Wachtel. The area from the Escallonia properties to Streng is owned by OVparks. The District will be working with the County of Sacramento and City of Citrus Heights to secure the right of way along the corridor. Admin. Foell will provide a map of the trail project to the Board. He also informed the Board that he was attending the California Special Districts Association (CSDA) conference the following week.
- c) Holiday Closure of Orangevale Community Center – Dec 22-Jan 5 (verbal): The community center and office closes at this time every year, which was also when the San Juan School District closes, in order to save on utilities and have time to refinish the floors. Some staff members will be working during the break due to ongoing projects. Director Stickney recommended reopening the center on January 3rd. Staff will report back to the Board.

11. UNFINISHED BUSINESS

- a) Update on the Land Exchange with San Juan Unified School District (verbal): Admin. Foell stated that the item should be on the agenda for approval within a month or two.
- b) Update on the Search for a Site for the Orangevale Public Library (verbal): Michael Turner, the head of the real estate division at the County of Sacramento, passed away suddenly. He was the person at the County who was working with the District to push this project further. Dennis Gish, an associate architect, has evaluated the Regency Baptist Church site and is working on finalizing his findings. After the findings are presented to the County, the District will learn the results. Admin. Foell felt this site would be great for a library but reminded the Board that it was still in the preliminary stages, especially since the church still needs to make plans to relocate.

12. NEW BUSINESS

- a) Presentation of Completed Eagle Scout Project by Caleb “Moose” Judd – Pecan Park Trail Project (presentation): Mr. Judd completed a pathway around Pecan Dog Park. He heard about this project and contacted the contractor who worked on the park, Mr.

Merrill. He received good prices on the materials, spending \$1,200 in total. The project was completed over two Saturdays with 18 volunteers and 97.5 hours of man hours. He presented some pictures of the project via a slideshow. Admin. Foell noted that they used a finer gravel that they compacted down so it made it easy to walk on it. Mr. Judd said he enjoyed delegating responsibilities during the project. Director Montes expressed her appreciation that he completed this project.

MOTION #4

- b) Approval of Resolution 17-08-588, Commending Caleb Judd for his Eagle Scout Project Constructing a Pathway at Pecan Park (handout): Admin. Foell read the motion to commend Mr. Judd on his Eagle Scout project. Director Meraz motioned to approve this resolution, which was seconded by Director Stickney. The resolution was approved 5-0-0 with Directors Meraz, Brunberg, Stickney, Swenson, and Montes voting Aye. There were no Abstentions or Nays. The Resolution was then presented to Mr. Judd.

MOTION #5

- c) Preliminary Discussion on Pay to Play at the Disc Golf Course (presentation – pg 66-78): The disc golf course had been in operation since approximately 1985 and was a great asset to the District. Staff is considering ways to gain more resources in order to make some much-needed improvements and provide additional maintenance. He noted the issues of smoking and alcohol consumption on the course continue but have improved, mainly due to the park police patrols, but additional resources for security would be helpful. Sacramento currently has several disc golf courses but no pay to play courses. There are pay to play courses in other areas of California, such as in San Diego and Los Angeles and numerous examples in the Midwest and on the east coast. Administrator Foell made a presentation outlining what the District would need to address if Pay to Play is considered. The draft report proposed the fees to be at \$4 per person day rate and \$50 resident/100 non-resident yearly passes. Director Stickney felt the rate should be raised, and possibly charge every six months instead. Director Montes felt these rates may discourage people from bringing children with them. Maintenance and capital improvement projects discussed were tree planting and care, expanding the parking lot, walking paths, new steps, adding a warm up area, renovating the putting area, adding a drinking fountain, bathroom upgrade, lighting/power added in the gazebo, new baskets, new score cards, new signage, and renovate the walking bridges and tennis courts. Regarding security, additional FEC police hours would be possible. Pay to play could result in less play due to a negative public reaction, possibly more play before or after hours, and increased hours for Final 9 Sports and District employees. A provisional agreement for the split of daily revenues would be 60% for Final 9 and 40% for OV Parks and a 50/50 split for yearly passes. Yearly passes would be sold at the District office, and a photo card processor would need to be

purchased. Ideas for how to use the revenues would be determined on a yearly basis and would involve a public hearing and discussion. Director Brunberg felt a public hearing was unnecessary. A comment was made as to why disc golf would be pay to play and not activities such as tennis. Admin. Foell explained that the disc golf course was very intensive on the District and resources were needed to manage the course, which pay to play would help cover. He noted that audit and oversight would be critical during the first couple of years. The Board direction requested from staff included, 1) to not pursue this idea any further, or 2) establish an ad hoc committee to finalize a plan to bring to the public and Board of Directors for further discussion and decision. Director Montes was indecisive at the moment but would like more information about other pay to play courses. She insisted on public discussion and transparency with the public as this proposal moves forward. Director Stickney noted that the disc golf course was very busy and additional resources were needed in order to continue managing the course. Director Brunberg motioned that the Board form an ad hoc committee to further discuss the possibility of a pay to play disc golf course. Director Meraz seconded the motion and it was approved 5-0-0 with Directors Meraz, Brunberg, Stickney, Swenson, and Montes voting Aye. There were no Abstentions or Nays. Director Montes and Meraz volunteered to be on the ad hoc committee.

MOTION #6

- d) Approval for Tree Planting (30 Trees) Scheduled for Orangevale Community Park Disc Golf Area – October 14th (verbal): Admin. Foell was proposing planting 30 trees in the disc golf course area, six trees at the Kidz Korner Preschool, and three trees near the Youth Center entrance. He estimated it would cost \$3-5,000 for a watering system and trailer. Director Stickney also recommended adding more plants at the Filbert and Oak area of Orangevale Community Park. Director Stickney motioned to approve the tree planting. Director Montes seconded the motion and it was approved 5-0-0 with Directors Meraz, Brunberg, Stickney, Swenson, and Montes voting Aye. There were no Abstentions or Nays. Admin. Foell noted that they will utilize volunteer labor to reduce costs.

MOTION #7

- e) Discussion Regarding the County of Sacramento Hazel Avenue Sidewalk Improvement Project (pg 79-82): The County has received grant money to put in sidewalks on the east side of Hazel from Central to Elm, bike lanes on both sides of Hazel, and adding a bus stop on the west side of Hazel in front of the Youth Center Park. Admin. Foell recommended to the County that the sidewalk continue from where it currently ends and be extended through the proposed library property, and connect with the sidewalk in front of the Regency Baptist Church property. Currently there is no funding for this addition. The County was also proposing to install a pedestrian light crossing Hazel. The Board discussed the proposed playground and what impact it would have with these

County improvements. Director Montes motioned to have the District Administrator write a letter to the County saying it was a minimus impact for the park, to include a note that the Board proposes that the sidewalk continue as discussed above. Director Stickney seconded the motion and it was approved 5-0-0 with Directors Meraz, Brunberg, Stickney, Swenson, and Montes voting Aye. There were no Abstentions or Nays.

13. DIRECTOR AND STAFF COMMENTS

Supervisor Bain reminded the Board of the rummage sale coming up the following weekend.

Ms. Von Aesch said everything was going well. She was working on a presentation to discuss open enrollment for health benefits. She was also looking forward to the audit in November.

Director Montes thanked the staff for doing a great job. She encouraged the public to attend the monthly Board meetings.

Director Swenson said she enjoyed spending time at the parks.

Director Stickney thought the staff was doing well on turning around the turf areas.

Director Meraz discussed upcoming Senate bills, including one that would reduce the amount of per capita grant money the District may receive in a proposed park bond. Admin. Foell sent a note to the local senator to provide more information on how this would impact the District.

14. ITEMS FOR NEXT AGENDA

None discussed.

**15. ADJOURNMENT
MOTION #8**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:34 p.m. On a motion by Director Brunberg, seconded by Director Stickney, the motion was approved 5-0-0 with Directors Meraz, Brunberg, Stickney, Swenson, and Montes voting Aye. There were no Abstentions or Nays.

Mike Stickney, Chairperson