

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of the Special Meeting of Board of Directors May 25, 2017

A Special Meeting of the Board of Directors of the Orangevale Recreation & Park District was held on Thursday, May 25, 2017 at the District Office. Director Stickney called the meeting to order at 6:36 p.m.

Directors present: Meraz, Montes, Stickney, Swenson, Brunberg (Arrived at 7:00 p.m.)  
Staff present: Greg Foell, District Administrator, Jennifer Von Aesch, Finance/HR Manager

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**  
**MOTION #1** Upon a motion by Director Meraz, seconded by Director Montes, the agenda was approved 4-0-1 with Meraz, Stickney, Swenson, and Montes Ayes. Director Brunberg was absent. There were no Nays or Abstentions.
5. **PUBLIC DISCUSSION** There was no public discussion.
6. **ADMINISTRATOR'S REPORT**
  - a) **Report on the CARPD Conference:** Administrator Foell announced that Director Meraz received the Outstanding Board Member Award from the California Association of Recreation and Park Districts for his service and dedication to recreation and parks at OVparks and also by serving on the CARPD Board of Directors. Director Meraz was congratulated by the Board. Administrator Foell highlighted several of the sessions offered at the conference.
7. **UNFINISHED BUSINESS** None.
8. **NEW BUSINESS**
  - a) **Discussion and Prioritization of the District's Capital Improvement, Capital Replacement, and ADA Improvement Projects:** Admin. Foell summarized the Capital Improvement, Capital Replacement, and ADA Improvement Plans and how they are utilized together to develop the District's yearly plan for capital improvements. The Board reviewed the projects listed on the draft capital projects form and reprioritized the projects by park and District-wide. The Board ranked the completion of the Oak and Filbert pathway as the number one District-wide project with the restroom at Almond Park as the second highest ranked project. Administrator Foell will get an engineer's cost estimate for the Almond restroom project and the Youth Center Playground and ADA project to evaluate the two projects feasibility. Admin. Foell will also see if the District can add the remaining pathway area at Oak and Filbert to the current contracted project to save costs. The project list will be re-evaluated during the final budget deliberations. Administrator Foell cautioned that the budget could not support many other projects during the Fiscal 17/18 Budget.

- b) Discussion of Salaries and Benefits, SCERS Retirement, and Cost of Living Adjustment (COLA): Administrator Foell stated that the second phase of moving the District employees to the Cal PEPRA 50/50 retirement formula would be completed and be effective July 1 and includes a 2.6 percent salary adjustment. Employees in turn pay a higher amount for their retirement costs. He summarized the work completed on the Draft Salary and Benefit Survey. The District compared the salaries and benefits for like job classifications to six agencies with the most similar population, park acreage, facilities, and budgets. The Board discussed the study and asked clarifying questions. Admin. Foell stated that salary and benefit considerations including discussion of a possible Cost of Living Adjustment (COLA) would be part of the Final Budget discussions in early August.
- c) Discussion of the Orangevale Recreation and Park District Preliminary Budget for Fiscal 2017-18: Administrator Foell summarized each of the three budgets (General Fund, OLLAD, and Kenneth Grove) including salaries, services and supply costs, and the funding sources for each. The Board reviewed the estimated year end actuals form.

**9. DIRECTOR AND STAFF COMMENTS**

No items were discussed.

**10. ITEMS FOR NEXT AGENDA**

No items were discussed.

**11. ADJOURNMENT**

**MOTION #2**

With no further business to discuss, the special meeting of the Board of Directors was adjourned at 8:40 p.m. On a motion by Director Brunberg, seconded by Director Montes, the motion passed 5-0-0 with Directors Brunberg, Meraz, Stickney, Swenson, and Montes voting Aye. There were no Abstentions or Nays.

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Michael Stickney, Chairperson