

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of the Special Meeting of Board of Directors May 28, 2015

A Special Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, May 28, 2015 at the District Office. Director Stickney called the meeting to order at 6:32 p.m.

Directors present: Stickney, Caldwell, Brunberg, Meraz, Montes  
Staff present: Greg Foell, District Administrator  
Brandy Kunakey, Recreation Supervisor II  
Melyssa Woodford, Admin. Services Coordinator

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA** Upon a motion by Director Brunberg, seconded by Director Montes, the agenda was approved 5-0.

### MOTION #1

5. **PUBLIC DISCUSSION** There was no public discussion.

6. **ADMINISTRATOR'S REPORT** a) **Report on CARPD Conference:** Admin. Foell and Director Meraz discussed what occurred at the conference. Admin. Foell enjoyed the conference due to the smaller group and the information and interaction with other districts in the state. Director Meraz commended the speakers.

Admin. Foell has been attending meetings with the San Juan Water District to help establish the drought requirements for each of the drought stages. The state has established restrictions and conservation measures more stringent than the local purveyors. The District receives water from Orangevale Water. Public agencies and the general public has become more drought conscious. The Water District received several complaint calls about the District wetting down the infields before dragging which is done to avoid dust storms. The District will be working with Orangevale Water in order to improve the public perception. Orangevale was required to reduce water consumption by 36%. Admin. Foell warned that over the summer, there will be areas of foliage and turf that will be stressed. Director Montes recommended that the District promote coming to the parks so the residents could save water at home. The District is working to improve water conservation. Admin. Foell attended a meeting with the County park agencies, and a city water agency official was

present. Other agencies were being required to follow aggressive restrictions such as letting all turf go.

The District approved the location of the memorial bench for Officer Danny Oliver. Staff contacted a redwood company for a quote on the trellis structure and it appeared that they are willing to fund a portion of the materials for the bench project. A Boy Scout will be doing the construction. The community group collected approximately \$1,800 at Pow Wow Days.

**7. UNFINISHED BUSINESS**

There was no unfinished business to discuss.

**8. NEW BUSINESS**

- a) Discussion and Prioritization of the District's Capital Improvement, Capital Replacement, and ADA Improvement Projects: Admin. Foell would like to work with the Board to develop a priority list of park projects. The Capital Improvement list would not include Capital Replacement or ADA projects. Director Montes asked to include the horse arena on the list; Admin. Foell noted that the bathrooms and fences were in good condition. Director Stickney spoke about a park in San Marcos that had small stalls and water fountains for horses available.
- o *Almond Park - Exercise stations, dog park, shade structure and amenities, and restroom*: The shade structure would go over several park benches near the playground for it to become a rentable picnic area. Staff is recommending a permanent restroom as opposed to the portable one there now. Residents utilize the park to walk their dogs and there have been numerous dogs off leash complaints. A dog park would be a good addition. Recreation Supervisor Kunakey suggested the dog park be located at Pecan Park. Director Brunberg felt the exercise stations should be a priority. Recreation Supervisor Kunakey stressed that the restroom should be a priority because the area would not be rented without one. Admin. Foell said a restroom would cost from \$75,000 to \$100,000; a four table size shade structure would cost approximately \$50,000. The Board recommended the priority be in order: shade structure, restroom, exercise stations, and dog park.
  - o *Orangevale Community Park – Oak and Filbert Pathway renovation at corner of Oak and Filbert, Hazel parking lot expansion, spray and splash pad near Oak and Filbert, Oak Avenue gravel parking lot resurfacing to include a driveway and six stalls, skateboard elements, and in-ground skate park*: The parking lot resurfacing would cost \$100,000 if you include the entire lot. The Board discussed how this would comply with ADA requirements. Skateboard element project would be above-ground and \$150,000. The Board spoke about the splash pad, but some staff members felt it should not be a priority due to the drought. They agreed on a priority list being

the Oak and Filbert pathway renovation, Hazel parking lot, and skateboard elements.

- *Orangevale Community Center – cabinets and sink in classroom, front office renovations, sustainability improvements, solar panels, and storage room addition:* Admin. Foell wants to begin planning the back outside areas of the center and had asked MTW to provide rough sketches of designs. The priority listed was agreed upon as front office renovation, sustainability improvements, storage room addition, and cabinets and sink addition.
- *Property E1 - Pathway going around the perimeter of the baseball fields:* Director Montes and Admin. Foell agreed that the fields could have a better design. Admin. Foell stated that having a trail around the perimeter of the field would be a significant amenity to the park.
- *Item E4 – Wedding area:* Admin. Foell stated that due to grading, this area will remain an open space type area. Everyone agreed to delay discussion of these items until more is understood about the location and timeline for the library.
- *Picnic areas, Community Center HVAC controls, irrigation planting on Hazel Avenue, Community Center frontage and landscape:* Staff and MTW are currently working on the frontage and landscape plans. The landscape strip on Hazel will be delayed due to the drought. The Community Center HVAC controls were expressed as a priority with the other projects delayed at the present time.
- *Pecan Park - Restrooms, gazebo and picnic area, playground and swings:* Admin. Foell felt that the core of a park is the pathways, and he felt the pathway loop should be a priority. The Board and staff both felt a dog park should be a high priority. Admin. Foell suggested the dog park and connecting trails be the number one priority with the possible addition of the north bridge and informal path as a second priority. This concept received support from the Board and staff.

Regarding overall prioritization, it was discussed that several projects were dependent upon the library being built near the Community Center building. Therefore, projects at the Community Center Park were not ranked in the overall list until more information is known about the future timeline of the library. Director Montes provided her priority list as being office renovation, Pecan Park dog park and ADA project, pathway at Oak and Filbert, solar panels at Community Center, parking lot resurfacing and skateboard elements at Oak and Filbert, and disc golf parking lot. Director Caldwell asked about the HVAC item, and felt that it should be included in the office renovations.

Director Caldwell agreed on office renovation and solar panels at Community Center, Pecan Park dog park and ADA project, pathway at Oak and Filbert, parking lot resurfacing and skateboard elements at Oak and Filbert, Hazel parking lot expansion, and disc golf parking lot. Director Stickney's list included the Pecan Park dog park and trail, front office renovations, Filbert and Oak pathway and parking lot, and Hazel parking lot. After further discussion the project priority consensus was: 1) Front Office Renovation; 2) Pecan Dog Park, Bridges & Partial Pathway Improvements; 3) Oak & Filbert Pathway Renovation; 4) Oak Avenue Parking Lot Surfacing (partial) & Skateboard Elements; and 5) Hazel Parking Lot Expansion.

- b) Discussion of the Orangevale Recreation and Park District Preliminary Budget for Fiscal Year 2015-16: Director Stickney asked Admin. Foell to research the long term loans with regard to Pecan Park. They pay \$76,000 per year and they still owe \$400,000 if they paid it off in 2015. They agreed it was not an option to pay it off at this time. The regular budget does not allow for a lot of money for capital improvements, but there was some money in the OLLAD portion of the budget.

**9. DIRECTOR AND STAFF COMMENTS**

The next meeting will be held on June 11, 2015. Director Meraz said he may be in the hospital at that time.

Recreation Supervisor Kunakey reminded the Board about the summer kickoff event. The pool was also open.

**10. ITEMS FOR NEXT AGENDA**

Correspondence received from Mr. Benedict would be discussed at the next meeting.

**11. ADJOURNMENT**

**MOTION #2**

With no further business to discuss, the special meeting of the Board of Directors was adjourned, with the motion being made by Director Brunberg and seconded by Director Meraz and approved by a vote of 5-0.

---

Mike Stickney, Chairperson