

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors September 13, 2012

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, September 13, 2012 at the District Office. Director Stickney called the meeting to order at 6:33 p.m.

Directors present: Stickney, Caldwell, Meraz, Brunberg  
Director Absent: Hawkins (ill)  
Staff present: Greg Foell, Administrator  
Chuck West, Parks Superintendent  
Cindy Turner, Recreation Superintendent

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
  
4. **APPROVAL OF AGENDA** Admin. Foell requested Item 12A be delayed until October as Mark Bartlett was not yet ready. He also requested the addition of 11C to consider moving the November meeting to November 15. Upon a motion by Director Caldwell, seconded by Director Meraz, the revised agenda was approved by a 4-0 vote.
  
5. **PUBLIC DISCUSSION** The public present did not wish to address the Board.
  
6. **MINUTES**  
**MOTION #1** a) Minutes of August 16, 2012 Regular Meeting: Upon a motion by Director Brunberg, seconded by Director Caldwell, the minutes of August 16, 2012 were approved by a vote of 4-0.
  
7. **CORRESPONDENCE**  
**MOTION #2** a) Confidential Envelope – Attorney Billing July 2012: Upon a motion by Director Brunberg, seconded by Director Caldwell, the billing was approved by a 4-0 vote.

8. **CONSENT MATTERS –  
GENERAL FUND**  
**MOTION #3**
- a) Ratification of Claims for August 2012: Upon a motion by Director Brunberg, seconded by Director Caldwell, it was approved by a 4-0 roll call vote to accept and ratify the Claims.
  - b) Budget Status Report for August 2012: For information. Director Stickney asked why the water bill was primarily paid out of the General Fund and not shared more by OLLAD. He hoped for more consistency.
  - c) Revenue Report for August 2012: For information and review.
- 8.1. **OLLAD CONSENT MATTERS**  
**MOTION #4**
- a) Ratification of Claims for August 2012: Upon a motion by Director Brunberg, seconded by Director Stickney, it was approved by a 4-0 roll call vote to accept and ratify the claims.
  - b) Budget Status Report for August 2012: For information and review.
- 8.2. **KENNETH GROVE CONSENT MATTERS**  
**MOTION #5**
- a) Ratification of Claims for August 2012: Upon a motion by Director Brunberg, seconded by Director Caldwell, it was approved by a 4-0 roll call vote to accept and ratify the claims.
  - d) Budget Status Report for August 2012: For information and review.
9. **STANDING COMMITTEE REPORTS**
- a) Administration and Finance: No report.
  - b) Maintenance and Operation: No report.
  - c) Recreation Committee: No report.
  - d) Personnel & Policy: A recap of the August 23, 2012 meeting was provided. Director Brunberg and Admin. Foell met and discussed the policy manual updates. They also discussed the sports field fee schedule and working with soccer, little league and other sports organizations. Director Brunberg asked about the status of the facility use reservation policy. Admin. Foell and Supt. Turner have revised some areas according to the comments. Admin. Foell stated he will email the revisions to the Committee for their comments.

- e) Government: There was no report.
- f) Planning: The recap from the August 30, 2012 meeting was presented. They discussed numerous items including the inflatables for pool (staff will report back to the Jan or Feb board meeting for their review). The Norma Hamlin playground was also discussed. The public meeting will be held at the playground on September 27, 2012 at 5:45 p.m. Three companies will present their options and the public will be asked to provide their recommendations. The selected company will then be asked to prepare proposals which will be presented at the November meeting. Also discussed were the Park Booster Pump (move forward with the planning & feasibility study for benefits); Friends of Orangevale (Funds from Charlie Clark and OV Community Center Inc. to be disbursed; possible options were discussed; presentation to Board in October); Disc Golf Course Projects (incl. hand washing station); and SJUSD (joint use). It was noted SJUSD has questioned the boundary line between Green Oaks and District property. Admin. Foell will meet with school officials.
- g) Trails Committee: The recap from the August 23, 2012 meeting was provided. The Woodbridge Ranch IODs were discussed. The County has asked for more time. An update was provided on Recreation Trails Grant Project. A meeting was held with MTW. Staff will go out next week to identify where the trail will be and look at trees recommended for removal. The Committee also reviewed trail projects and prioritized. The top three were identified.

**10. ADMINISTRATOR'S REPORT**

- a) Monthly Activity Report – August 2012: A staff report was provided. The Rec'ing Crew summary was provided. It was impressive the revenue was up despite the economy. Admin. Foell commended the maintenance crew for repairing the irrigation at Palisades.
- b) Special Board Meeting at Norma Hamlin Park: Scheduled for September 27, 2012 at 5:45 p.m.
- c) Move November Meeting from November 8<sup>th</sup>

to the 15<sup>th</sup>. This was agreed to by the Board.

11. UNFINISHED BUSINESS

- a) None to discuss.

12. NEW BUSINESS

- a) Eagle Scout Project Presentation by Mark Bartlet: This item was removed from the agenda.

**MOTION #6**

- b) Approval of Resolution 12-09-479 Authorizing Submittal of Application(s) for All CalRecycle Grants for Which Orangevale Recreation and Park District is Eligible: The resolution will be valid for 5 years and allow the District to apply for all applicable CalRecycle Grants. A match is typically required. Director Meraz noted SACOG recommended having an ongoing resolution for authorization. Upon a motion by Director Brunberg, seconded by Director Stickney, Resolution 12-09-479 was approved by a 4-0 vote.

13. DIRECTORS AND STAFF COMMENTS

Supt. Turner provided an overview of upcoming recreational activities. A bullying prevention seminar is being presented on 9/28.

Supt. West stated his staff is working with organizers for the Country Music Festival on 9/30. They expect a nice, family-friendly event. The nearby school was concerned but their issues are being addressed.

Supt. West stated his crew had a very busy summer. He commended his seasonal crew for their hard work. They will work until approx. 10/15.

Director Brunberg asked about the pile of dirt near Final 9. Supt. West stated it was a new pile for a retaining wall and Eagle Scout projects. He stated it will be gone soon.

Admin. Foell noted the 100<sup>th</sup> Anniversary of the Library will be held at the Community Center with community leaders and youth activities.

Admin. Foell reported staff has been working with several agencies on the Cal Fire Tree Inventory Grant. It will identify the trees, their quality, and put them on a GIS system for tracking. The first phase has been submitted with the number of trees

and description of the District. If accepted, a second phase will require more detailed information. Director Stickney noted there is a cost in man-hours. Admin. Foell stated it requires a 25% match. Acceptance of the initial request may take 6 months.

Director Meraz wondered if warning signs should be put up at the south end of the bridge to the bikeway to warn of beehives. It was recommended he contact the State.

**14. ITEMS FOR NEXT AGENDA**

None presented.

**15. ADJOURNMENT**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:18 p.m.

---

Mike Stickney, Chairperson