

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors May 9, 2013

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, May 9, 2013 at the District Office. Director Stickney called the meeting to order at 6:32 p.m.

Directors present: Stickney, Caldwell, Montes, Brunberg, Meraz (7:12 p.m.)
Staff present: Greg Foell, Administrator
Chuck West, Parks Superintendent
Cindy Turner, Recreation Superintendent

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
MOTION #1
Admin. Foell received a letter from Terry Benedict and added this item under Correspondence 7.d. Upon a motion by Director Brunberg, seconded by Director Stickney, the agenda was approved 4-0 as presented.

5. **PUBLIC DISCUSSION**
Terry Benedict presented a list of 53 questions to the Board and staff. He read the first question: Do the owners of Final Nine Sports have written permission from the District and/or the Board of Directors to operate a retail food market inside Final Nine Sports Disc Golf Pro Shop in Orangevale Community Park. He also read question 38 and question 2: How does a District resident petition the Board of Directors for redress of grievances? What are the fiduciary duties that individual members of the elected Board of directors? He expressed frustration over not getting the desired answers from District staff. Admin. Foell explained the process of a Public Records Act request. He stated all of Mr. Benedict's questions have been answered with the District's existing records. If no record exists to answer the public record request question, the District is not required to produce one. This is because it is impossible to understand the circumstances surrounding a Board's discussion or decision made in the past. Admin. Foell stated he will review Mr. Benedict's questions. However, he asked the Board for direction on using staff time to

answer all the questions. Director Montes did not believe staff time should be used to answer the questions. The rest of the Board agreed and told Admin. Foell to use his best judgment on time spent.

6. MINUTES

MOTION #2

a) Minutes of April 11, 2013 Meeting:

Upon a motion by Director Caldwell, seconded by Director Stickney, the minutes of April 11, 2013 were approved by a vote of 4-0.

7. CORRESPONDENCE

MOTION #3

a) Confidential Envelope – Attorney Billing March 2013: Upon a motion by Director Caldwell, seconded by Director Stickney the billing was approved by a 4-0 roll call vote.

b) Thank you letter from AARP for providing scheduling, space and internet connection during tax season.

c) Letter from County of Sacramento Regarding the Election of Special District Representative for the Sacramento County Treasury Oversight Committee: No Board members were interested in applying for the position.

d) Letter from Terry Benedict: Admin. Foell received a letter from Mr. Terry Benedict with 25 questions. Mr. Benedict expressed his concern that his letter was not initially included on the agenda and wondered about the parameters for adding an agenda item.

8. CONSENT MATTERS – GENERAL FUND

a) Ratification of Claims for April 2013:

b) Budget Status Report for April 2013: For information.

c) Revenue Report for April 2013: For information and review.

8.1. OLLAD CONSENT MATTERS

a) Ratification of Claims for April 2013:

b) Budget Status Report for April 2013: For

information and review.

8.2. KENNETH GROVE CONSENT MATTERS

- a) Ratification of Claims for April 2013:
- b) Budget Status Report for April 2013 For information and review.

MOTION #4

Upon a motion by Director Brunberg, seconded by Director Montes, Consent Items 8.0, 8.1 and 8.2 were approved by a 4-0 roll call vote.

9. STANDING COMMITTEE REPORTS

- a) Administration and Finance: A recap of the meeting of April 26, 2013 was provided. Directors Stickney and Brunberg attended the meeting. The preliminary budget will be presented at tonight's meeting. Further meetings will be held to finalize the preliminary budget for approval at the June 13, 2013 meeting. Director Stickney recommended a finance workshop. Proposed date was May 23rd at 6:30 p.m.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: There was no report.
- f) Planning Committee Recap:

Public Comment:

Terry Benedict referred the Board to page 25 regarding the extension of the disk golf parking lot, and the above ground skate park. He wondered when these items were publicly discussed. He was against both projects. He noted the EIR documents (from 2002) noted Final 9 should have no impact on the need for more parking. Mr. Benedict said he will be filing numerous Grand Jury complaints.

A recap of the meeting of April 19, 2013 was presented by Admin. Foell. The committee walked through the park and discussed investigating possible projects including a skate park and expansion of the disk golf

parking lot (due to the popularity of the course and if the skate park was considered at this location). Admin. Foell explained that increased attendance at the disc golf course was due to a growing popularity of the sport not to the Final 9 Sports concession operation. He stated that several disc golf courses have been planned and built throughout the region over the past several years due to this increase in popularity. Director Stickney noted the EIR was over a decade old. The projects are being researched. Director Caldwell expressed his concern over losing the tennis courts to the skate park. Admin. Foell stated the public will be involved in any decisions. Director Stickney stated that the projects are at least two years away due to financial considerations. The committee also discussed the horse arena fencing (replace wood with more durable material). This item will be discussed at the June meeting. Director Brunberg would like to invite some riding club members to the meeting. Admin. Foell offered to send Director Brunberg the link to the possible fencing.

- g) Trails Committee: There was no report.

10. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – April 2013: A staff report was provided and included the security and recreation reports. Recently staff reported suspicious activity to the police and the suspect was arrested. Director Stickney asked for clarification on the meeting with Director Caldwell and Admin. Foell with Eric Davis regarding a teen program. Eric hoped to start a teen program at Casa Robles and Bella Vista High Schools and was looking for partners to run the programs. Admin. Foell stated Eric was very impressive and enthusiastic. Director Caldwell stated Eric had his own backing and will take care of his insurance.

Director Stickney asked for clarification on the Citrus Heights trail system (26 miles) as mentioned in a recent Bee article. The section from Sundance Park to Streng Avenue is in the District and will be included in the

feasibility study. Two segments are privately owned. The goal of the study is to identify trail areas and funding. The issue will be controversial. There will be future trail meetings. Director Stickney attended Creek Week and believed it was successful. Supt. Turner reported 100 people were in attendance. A recent senior line dancing event was very successful.

Pow Wow Days is coming soon. Director Montes and Admin. Foell invited the Board to opening night at 6:30 p.m. Director Caldwell encouraged everyone to ride their bikes. A table has been reserved for the Board near the main stage. It does not need to be agendized since it is a social activity.

Director Brunberg asked about the progress of Norma Hamlin Park. Admin. Foell stated it is close to being done. He commended Supt. West and his staff for the challenging installation. It will be open after the coming weekend when the shade structure will be installed. A future ribbon cutting will be held. The neighbors are excited for the opening.

11. UNFINISHED BUSINESS

- a) None to discuss.

12. NEW BUSINESS

- a) Approval of the agreement for Construction of the Recreation Trails Grant Project with F. Loduca Co. The contract has been prepared in the amount of \$135,719.38, the base bid plus add-alternate 2. A pre-construction meeting will be held in the near future once approved. The project is expected to start within three weeks.

MOTION #5

Upon a motion by Director Montes, and seconded by Director Stickney, the contract was approved with F. Loduca in the amount of \$135,719.38 plus a 10% contingency for change orders if necessary by a vote of 4-0-1 (Meraz).

Director Meraz arrived at 7:12 p.m.

- b) Presentation of Orangevale Recreation and Park District Preliminary Budget for Fiscal

Year 2013-14: Admin. Foell provided an overview of the preliminary budget. It is expected revenue projections will be met. There is little change in expenses including salaries. Medical expenses are expected to increase (15% has been budgeted). Liability insurance and workers' compensation rates are expected to increase due to outstanding cases. A 1% COLA would cost \$9,300. The last COLA was given in 2008-2009. Director Montes noted the staff worked hard and a COLA should be explored. All agreed times are difficult as tax revenue has decreased. The district is not extravagant but is able to cover salaries and other expenses. The last three years have seen deficit spending but it is important to ensure the general fund account is balanced. The current budget shows significant deficit spending and needs to be conservative.

Director Brunberg asked for clarification on the emergency fund. The capital replacement plan is projected for 30 years and is reviewed every year. Approximately \$280,000 is needed per year. Director Stickney recommended next year's budget be reviewed at the end of the year and then determine whether additional funding is needed and what course of action to take.

Admin. Foell reviewed the previous and proposed capital improvements. Furniture and office carpet need to be replaced. Other possible projects include Pecan fencing, tennis court overlay at Pecan, OCCP grading and fencing, and front office redesign. Director Montes asked about the projected costs for website upgrades. Staff noted the software is antiquated. Director Montes offered to research alternatives, possibly by donation.

Admin. Foell discussed funding mechanisms for the capital projects including in-lieu fees, grants and park development fees. The first page of capital projects has been funded. Capital replacement projects were also included on the list.

The Board was to review the budget prior to

the next special meeting on May 23, 2013, when it will be further discussed.

MOTION #6

- c) Approval of Resolution 13-05-490, Resolution to Levy Assessments for Fiscal Year 2013-14, Preliminarily Approving Engineer's Report and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD). : Upon a motion by Director Brunberg, seconded by Director Montes, Resolution 13-05-490 was approved by a 5-0 roll call vote. It will now be published in the newspaper and the public hearing set for June 13, 2013.

MOTION #7

- d) Approval of Resolution 13-05-491 Resolution of Intention to Levy Assessments for Fiscal Year 2013-14, Preliminarily Approving Engineer's Report and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District: Upon a motion by Director Stickney, seconded by Director Brunberg, Resolution 13-05-491 was approved by a 5-0 roll call vote. It will now be published in the newspaper and a public hearing set for June 13, 2013.

MOTION #8

- c) Approval of Resolution 13-05-492 Proclaiming the Month of July 2013 as Parks Make Life Better Month. Upon a motion by Director Montes, seconded by Director Brunberg, Resolution 13-05-492 was approved by a 5-0 roll call vote.

13. DIRECTORS AND STAFF COMMENTS

Supt. Turner reported new tables and chairs and a new stage curtain have been purchased. The inaugural Spring Craft Fair will be held this coming weekend. Priority registration has begun and walk-in registration begins next week.

Supt. West noted his staff has been very busy mowing for fire control.

Director Montes thanked staff for their hard work in preparation for Pow Wow Days. Director Caldwell asked about the outside restroom. Supt. Turner reported there was vandalism and

transients but It has been taken care of. It is well used by program participants.

Director Stickney reported he attended the recent LAFCo meeting. They discussed Elk Grove sphere of influence, and American River Fire.

Director Meraz stated he is keeping abreast of current bills.

14. CLOSED SESSION

At 8:30 p.m. the Board adjourned to closed session pursuant to Government Code Section 54957:

15. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION:

At 10:35 p.m. the Board adjourned Closed Session and reopened the meeting to the public. Director Stickney announced Admin. Foell was given an excellent review and the Board appreciates his and the staff's hard work.

Director Montes asked to clarify item 7B. She recommended staff do not take the time to answer Mr. Benedict's questions. The Board agreed this was the recommendation.

16. ITEMS FOR NEXT AGENDA

None presented.

17. ADJOURNMENT

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:58 p.m.

Mike Stickney, Chairperson