

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors May 10, 2012

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, May 10, 2012 at the District Office. Director Stickney called the meeting to order at 6:32 p.m.

Directors present: Stickney, Hawkins, Brunberg, Caldwell (6:34), Meraz (6:45 p.m.)

Staff present: Greg Foell, Administrator
Chuck West, Parks Superintendent
Cindy Turner, Recreation Superintendent
Patty O'Connor, Minute Clerk

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA** Upon a motion by Director Hawkins, seconded by Director Brunberg, the agenda was approved as presented.
MOTION #1

5. **PUBLIC DISCUSSION** The public present did not wish to address the Board.

6. **MINUTES** a) **Minutes of April 12, 2012 Regular Meeting:** Upon a motion by Director Hawkins, seconded by Director Stickney, the minutes of April 12, 2012 were approved by a vote of 3-0.
MOTION #2

7. **CORRESPONDENCE** (DIRECTOR CALDWELL ARRIVED at 6:34 p.m.)
a) **Confidential Envelope – Attorney Billing March 2012:** Upon a motion by Director Hawkins, seconded by Director Stickney, the billing was approved by a 4-0 roll call vote.
b) **Thank You Letter from AARP Tax Aide Program:** Thanked the District for their participation in the Tax Aide Program.
c) **Letter from SJUSD:** Thanked the District for allowing Orangevale Open to have their 8th

grade culmination event on the day following Pasteur Middle School event.

8. **CONSENT MATTERS – GENERAL FUND** This item was deferred to the June meeting as the information was not received timely from the County.
- 8.1. **OLLAD CONSENT MATTERS** This item was deferred to the June meeting as the information was not received timely from the County.
- 8.2. **KENNETH GROVE CONSENT MATTERS** This item was deferred to the June meeting as the information was not received timely from the County.
9. **STANDING COMMITTEE REPORTS**
- a) **Administration and Finance**: A recap of the April 26, 2012 meeting was provided. The meeting focused on the discussion of the 2012/13 Preliminary Budgets. The committee thanked staff for their patience and thorough explanations.
 - b) **Maintenance and Operation**: No report.
 - c) **Recreation Committee**: No report.
 - d) **Personnel & Policy**: No report.
 - e) **Government**: There was no report.
 - f) **Planning**: There was no report.
 - g) **Trails Committee Report**: A recap of the April 20, 2012 meeting was provided. County street standards along Pecan Avenue were discussed. Ron Vicari with the County has been very helpful in explaining the procedure for street projects. Improvements on Pecan are included in the Pasteur Middle School Safe Routes to School Master Plan. Staff will continue to work toward a preliminary design that could be presented to neighbors for their input and support. An update was provided on the Dry Creek Gap Closure Meetings. Each gap is being assessed for feasibility. This is a very long term project but progress is being seen. District trail projects were also discussed, including the Escallonia property. Negotiations are moving forward but there has been difficulty with one lender.

(DIRECTOR MERAZ ARRIVED AT 6:45 p.m.)

10. **ADMINISTRATOR'S REPORT** a) Monthly Activity Report – April 2012: A staff report was provided.
11. **UNFINISHED BUSINESS** a) None to discuss.
12. **NEW BUSINESS** a) Consideration to move the Board of Directors Meeting from June 14 to June 21, 2012: Upon a motion by Director Brunberg, seconded by Director Hawkins, it was approved by a 5-0 vote to move the meeting to June 21, 2012.

MOTION #4

- b) Presentation of the Orangevale Recreation and Park District Preliminary Budget for Fiscal Year 2012-13: Admin. Foell presented a thorough summary of the Preliminary Budget. The goals of the budget included the elimination of furloughs and integration of capital replacement items into the budget. The last OLLAD bond payment will be paid next fiscal year. The budget reflects shifting maintenance and capital replacement projects for facilities built under the assessment to the OLLAD budget from the General Fund. Property taxes are leveling out. Retirement, workers compensation and liability insurance will increase slightly. Service and supplies have increased with some increases shifted to the assessment districts. The Board asked about the recommendations of the master plan regarding the percentage of budget that should be maintained in fund balance; Admin. Foell will provide this information for the next meeting. Fixed assets (capital replacement and capital improvement) were discussed in detail. The Board was asked to prioritize the assets and provide their input. It was agreed to discuss at the next budget meeting deferring work on the Pecan tennis courts and consideration of a project that would include an above ground skate board facility somewhere in the District. Delaying purchase of the top dresser was also discussed. The Board agreed that a District-wide ADA assessment needed to be completed to identify deficiencies. At the end of the discussion, a

workshop was scheduled for May 31 at 6:30 to discuss the budget in greater detail.

MOTION #5

- c) Approval of Resolution 12-05-466 Resolution of Intention to Levy Assessments for Fiscal Year 2012-13, Preliminarily Approving Engineer's Report and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD): The Resolution provides notice of a public hearing to be held on June 14, 2012. It was noted this needs to be changed to June 21st as the Board of Directors meeting has been scheduled. Upon a motion by Director Hawkins seconded by Director Brunberg, Resolution 12-05-466 was approved by a 5-0 vote, with the date change.

MOTION #6

- d) Approval of Resolution 12-05-467 Resolution of Intention to Levy Assessments for Fiscal Year 2012-13, Preliminarily Approving Engineer's Report and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District: The Resolution provides notice of a public hearing to be held on June 14, 2012. It was noted this needs to be changed to June 21st as the Board of Directors meeting has been scheduled. Upon a motion by Director Hawkins seconded by Director Caldwell, Resolution 12-05-467 was approved by a 5-0 vote, with the date change.

MOTION #7

- e) Approval of Resolution 12-05-468 Proclaiming the Month of July 2012 as Parks Make Life Better Month: The Ice Cream Social will be held July 27, 2012. Upon a motion by Director Hawkins seconded by Director Caldwell, Resolution 12-05-468 was approved by a 5-0 vote.

13. DIRECTORS AND STAFF COMMENTS

Supt. West and his staff have been busy preparing for Pow Wow Days. He provided a schedule and invited the Board to Thursday's introduction of dignitaries.

Supt. West reported the Snipes Pershing Ravine project is going strong and they have made good progress.

Supt. Turner provided an overview of upcoming recreational activities. Staff is busy preparing for

summer events and activities.

Supt. Turner reported Steve the custodian is out ill and thanked Jerry Hicks and Supt. West's staff for their assistance. Admin. Foell thanked Supt. Turner for her hard work and long hours in Steve's absence. Director Hawkins also commended Supt. Turner.

Director Caldwell reported he has explored Facebook after the last meeting discussing social networking and enjoyed it.

Director Brunberg reported her mother has been participating in MOVE and other activities and is very happy.

Director Meraz passed out materials from the conference he attended including trails, and community gardening. He noted the NRPA conference will be held October in California and hoped some staff and Board members could attend.

Director Meraz announced that CAPRI will be taking over administrative responsibilities for CARPD and that he was elected to a two year position on the CARPD Board of Directors.

14. CLOSED SESSION

At 8:25 p.m. the Board adjourned to closed session pursuant to Government Code Section 54957: Public Employee Performance Evaluation: District Administrator.

15. RESUME PUBLIC SESSION AND ANNOUNCE ACTIONS FROM CLOSED SESSION

At 9:35 p.m. the Board adjourned Closed Session and reopened the meeting to the public. Director Stickney announced no action was taken.

16. ITEMS FOR NEXT AGENDA

None

17. ADJOURNMENT

With no further business to discuss, the general meeting of the Board of Directors was adjourned.

Mike Stickney, Chairperson