

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors March 13, 2014

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, March 13, 2014 at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Caldwell, Brunberg, Montes, Meraz
Staff present: Greg Foell, District Administrator
Chuck West, Park Superintendent
Brandy Kunakey, Recreation Supervisor
Jason Bain, Recreation Coordinator
Melyssa Woodford, Administrative Clerk

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** Upon a motion by Director Meraz, seconded by Director Brunberg, the agenda was approved 5-0 as presented.
- MOTION #1**
5. **PUBLIC DISCUSSION** Terry Benedict addressed the board and asked each of the directors a question. "Did you direct or recommend to your employee the District Administrator in closed session or open session that he should answer my 33 written California Public Record Act requests that he willingly and intentionally refused to answer?" They each deferred to Chairman Stickney to answer for them. Chairman Stickney stated that he will have the District's attorney provide a response. Mr. Benedict stated he was submitting his complaint to the Grand Jury after the Board meeting.
6. **MINUTES** a) Approval of Minutes of February 13, 2014 meeting (pg. 1-7):
MOTION #2 Admin. Foell stated that the minutes should be amended to reflect the correct the number of participants for the magic show from 150 to 280. Director Brunberg made the motion to approve the minutes with correction for February 13, 2014. It was seconded by Director Montes and approved by a vote of 5-0.
7. **CORRESPONDENCE** a) Confidential Envelope – Attorney Billing January 2014: Upon a motion by Director Montes, seconded by Director Brunberg the billing was approved by a 5-0 roll call vote.
b) Thank you letter from Marjorie Grant (pg. 8): Admin. Foell stated staff would write a reply to thank her. Director Meraz

also suggested that they send the pictures for the project to be considered for an award from CARPD.

**8 CONSENT
CALENDAR**

No items were chosen for discussion.

**8.1 CONSENT MATTERS
GENERAL FUND**

Upon a motion by Director Brunberg, seconded by Director Montes, all consent matters were approved by 5-0 roll call vote.

MOTION #4

**8.2. OLLAD CONSENT
MATTERS**

Admin. Foell stated that on page 18, under the structure and improvement and equipment categories, they corrected the percentage and provided new copies to the directors.

MOTION #4

Upon a motion by Director Brunberg, seconded by Director Montes, all consent matters were approved by a 5-0 roll call vote.

**8.3. KENNETH GROVE
CONSENT MATTERS**

Upon a motion by Director Brunberg, seconded by Director Montes, all consent matters were approved by a 5-0 roll call vote.

MOTION #4

**9. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: No report
- b) Maintenance and Operation: Regarding the meeting held on February 21, 2014 (pg. 21), Admin. Foell said they reviewed the Capital Replacement Plan and discussed how projects are moved onto the capital improvement plan and then how the District selects projects for the annual budget. They are currently receiving prices to replace the tires on the tractor with turf tires. Chuck confirmed that the District would be required to reduce their water consumption by 20% as of 2020. The grass that was currently on the fields was "cool season" grass and required more water than the Bermuda grass being proposed, and Admin. Foell stated that Chuck was in the process of receiving a quote for this. It would take a few years for this change to be completed. San Juan has provided a table describing five stages for drought water rates with rates increasing with each level. Also discussed at the meeting was the potential for purchasing a central irrigation control system.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning: No report.
- g) Trails Committee: No report.

h) Ad Hoc Reorganization: No report.

10. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – February 2014 (pg. 22-24): Director Stickney asked to clarify if 14601 notice citations was a correct number and Admin. Foell stated that it was not correct. He said that there were actually very few citations in January. (A 14601 Notice is driving with a suspended license) The Sheriff's Department had reported they found a man peering into the community center building, and they contacted and identified him and found that he had no warrants. Director Brunberg asked about tot gymnastics class participation, and Brandy clarified that the class was run through Byer's Gymnastics and so the participation rate was actually much higher.

11. UNFINISHED BUSINESS

There was no unfinished business to discuss.

12. NEW BUSINESS

MOTION #5

- a) Approval of Resolution 14-03-509, Resolution Directing Preparation of the Engineer's Report for the Orangevale Landscaping and Lighting Assessment District (OLLAD) of the Orangevale Recreation and Park District (pg. 25): Admin. Foell stated that these resolutions are done yearly in February or March. The resolution identifies SCI as the engineer of record for completing the report. Upon a motion by Director Caldwell, seconded by Director Stickney, this was approved by a 5-0 roll call vote.

MOTION #6

- b) Approval of Resolution 14-03-510, Resolution Directing Preparation of the Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District of the Orangevale Recreation and Park District (pg. 26): Upon a motion by Director Brunberg, seconded by Director Stickney, this was approved by a 5-0 roll call vote.
- c) Approval of Agreement with MTW Group to Provide Landscape Architect Services for the Pecan Tennis Court Resurfacing Project (pg. 27-38): Admin. Foell stated this project was included in the fiscal budget. They spoke with Peter Larimer from MTW and as a result, they are considering converting one or both of the courts from tennis to a pickle ball court. Peter would return with drawings and explain the options. If they decided to convert the courts to pickle ball, they would reach out to the community for their opinion. Admin. Foell said that pickle ball was still a relatively unknown sport but they anticipate that it would gain popularity over time. Pickle ball uses paddles and plays on a smaller court than tennis. Brandy stated that it was similar to ping pong but was played on a tennis type court. Three pickle ball courts could fit onto one tennis court. The directors discussed the

MOTION #7

option but decided they needed further information from MTW. Admin. Foell stated that there was a small amount for the initial drawings and research. Schematic design was \$540 and the construction document and bid package was \$1,350. Upon a motion by Director Meraz, seconded by Director Brunberg, this contract was approved by a 5-0 roll call vote.

- d) Discussion and Possible Approval of the Rollingwood Athletic Club Monument Sign Proposal (pg. 39-43): JSJ was representing the new owners of the Rollingwood Athletic Club. The District owned the property and frontage area and so the County required the District's approval for their new sign application. Admin. Foell initially asked if they could include the District's name on the sign as well but the club decided it could be confusing for the public. They recommended the District use a separate sign closer to the natural area, which Admin. Foell agreed with. They discussed if the club should provide money to the District by having their sign on the property. Director Brunberg felt that they should provide a "goodwill gesture", such as sponsoring a child in a park activity, to show they have a partnership with the District. They could also sponsor an event or provide parking spaces for the nature area. Upon a motion by Director Brunberg, seconded by Director Montes, the new sign was approved by a 5-0 roll call vote.

MOTION #8

13. DIRECTORS AND STAFF COMMENTS

Melyssa Woodford indicated that they were working on the summer guide and were ahead of schedule. Jason had been helping with the design and editing. They are still growing the online capabilities and were hoping that the summer programs would help it grow even more.

Jason said that they had 160 children signed up for the swim team so far, which should increase. They are also beginning to organize the lifeguard training class for those 15 years and older.

Brandy was re-elected as the Recreation Supervisor's Section representative for the CPRS Board for District 2. CPRS was holding an awards banquet on March 21st, and the District would be receiving a marketing award related to the MOVE logo for the senior events. Cindy and Brandy worked on this logo together. She said the magic show was very popular. The Roaring 20s event, put on with assistance from the Red Hat Society, included over 50 participants and the park district earned \$514 not including staff costs. In the beginning of March, the District hosted a CPRS lunch and learn, and over 40 professionals from different recreation agencies attended. The District has ordered staff shirts with the new logo (OVParks) and examples were shown to the Board. The maintenance employees will be getting new patches for their uniforms as well. Decals will also be completed for the work trucks. She stated this was all an attempt to rebrand the District with the

new logo.

Chuck said that they were working on mowing the grass that had grown quickly due to the 80 degree weather temperatures. He said that he and Admin. Foell had been meeting with residents around Norma Hamlin Park which they will report about in the near future. Admin. Foell said that there were three neighbors surrounding the park, including Millie on the north, Steve on the south, and Terry across the street. They have had varying experiences with the increase of participation at the park. Steve in particular had concerns that he wanted to express, including participants relieving themselves along the fence lines. Admin. Foell was planning on discussing the issues with these neighbors and developing a plan of action. He explained that in the past there was a number of preschool/kindergarten classes that came to play and that they were probably quite loud. There was now only one preschool class that comes to the park for about two hours per week. They spoke with Annie, the preschool director, about this issue and things they could do to mitigate the situation. The maintenance staff is looking at removing some privets along the fence line in an effort to deter the use of the fence line as a bathroom. Staff will have further discussions with the neighbors before they approach the Board.

Admin. Foell also discussed the Citrus Heights trail plan, and reported the city had two planning commission meetings to discuss the plan and that it would now go to the City Council. Admin. Foell hoped the project would pass through the City Council and then allow the City of Citrus Heights to apply for trail grants in conjunction with the District and the Sunrise Recreation and Park District. A neighborhood group was organized against the plan partially because the City would need to acquire private land to construct the full trail along the creek corridor. Director Brunberg wanted to attend the meeting and speak as an Orangevale resident for the project. Admin. Foell said they had always supported the SMUD corridor trail because it connected to other major trails.

Director Brunberg and Director Caldwell mentioned an article about real estate in Orangevale. Director Caldwell also appreciated the new logo branding for the District. He said it seemed as though the employees were working well together in the new reorganization. Admin. Foell said they had good communication and were working through any challenges that arose.

Director Montes said that things seem fun and exciting in the office. She asked if they would discuss the iron ranger box. Admin. Foell said they were currently trying to work with several higher priority projects in the plan and they would eventually re-discuss the iron ranger in the future. Chuck estimated that it would be approximately 60 days in the future.

Director Meraz stated that several organizations were meeting in the next week regarding pending bills in the legislature. They watch the bills and make sure to notice if they are rewritten with implications to parks and recreation.

Director Stickney said he had been researching surplus property in the school laws. Admin. Foell said he would follow up and find out more information on the joint use agreements, because the employee who was supposed to provide a presentation had left San Juan.

14. ITEMS FOR NEXT AGENDA

There were no additional items to include on the next agenda.

15. ADJOURNMENT

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:35 p.m., as motioned by Director Brunberg.

Mike Stickney, Chairperson