

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors February 9, 2012

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, February 9, 2012 at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Hawkins, Meraz, Brunberg, Caldwell (6:32 p.m.)

Staff present: Greg Foell, Administrator
Cindy Turner, Recreation Superintendent
Chuck West, Parks Superintendent
Patty O'Connor, Minute Clerk

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA** Upon a motion by Director Brunberg, seconded by Director Stickney, it was voted 4-0 to approve agenda as presented.
MOTION #1

5. **PUBLIC DISCUSSION** Terry Benedict noted he will be submitting agenda requests in the future and hoped the Chairman would approve the requests.

Steve Brunberg of the Boy Scouts thanked the District for the opportunity to chip the Christmas trees and earn money to send boys to summer camp. He reported that he and his coworkers were aggressively approached by Terry Benedict demanding to know about their contract. James, also of the Boy Scouts, noted Mr. Benedict was combative and acted as if he were a Park employee. Supt. West recommended the District provide the Boy Scouts with an authorization letter for their projects. It was agreed this will be done in the future to avoid any further misunderstandings. It was reported the project was 99% complete with only small piles of branches left.

6. **MINUTES**
 - a) Minutes of January 12, 2012 Regular Meeting:

Public Comment

Terry Benedict questioned the validity of the minutes stating that Mr. West had said

the District had a contract with the Boy Scouts. It was clarified there was no formal contract. There was a verbal agreement with the Boy Scouts that they could do the project.

Upon a motion by Director Brunberg, seconded by Director Hawkins, the minutes of January 12, 2012 were approved by a vote of 5-0.

MOTION #2

7. CORRESPONDENCE

MOTION #3

- a) Confidential Envelope – Attorney Billing December 2011: Upon a motion by Director Hawkins, seconded by Director Caldwell, the billing was approved by a roll call vote of 5-0.
- b) Letter from CARPD Announcing that Director Meraz was Appointed to the Even Number Year Board of Directors Position: The Board congratulation Director Meraz on his successful appointment.

8. CONSENT MATTERS GENERAL FUND:

This item was deferred as no information has been received from the County in a timely manner.

8.1. OLLAD CONSENT MATTERS

This item was deferred as no information has been received from the County in a timely manner.

8.2. KENNETH GROVE CONSENT MATTERS

This item was deferred as no information has been received from the County in a timely manner.

9. STANDING COMMITTEE REPORTS

- a) Administration and Finance: A recap of the February 2, 2012 meeting was provided. The 2010/11 District Audit was discussed with CPA Larry Bain. It was a good meeting with a lot of questions answered. Mr. Bain reported the District was the only one to meet the GASB requirements. Director Caldwell thanked Director Brunberg for attending the meeting in his absence. A meeting with Directors Caldwell and Hawkins will be scheduled for March 6-8 to begin discussions of the preliminary budget.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: There was no report.

- e) Government: There was no report.
- f) Planning: There was no report. A meeting with Directors Stickney and Hawkins will be held February 23, 2012 at 3:30 p.m.
- g) Trails Committee: A meeting with Directors Brunberg and Stickney will be held February 17, 2012 at 8:30 a.m.

10. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – January 2012: A staff report was provided. It was noted the Tiger Sharks are doing well and more senior activities are being provided.
- b) Report on Trail Signage/Markers: Staff met with Josh Hammari at Rollingwood Natural Area to discuss possible trails and park signage. Some possible options will be brought to the Board at a future date. Mr. Hammari was also interested in providing a conceptual design for park trail signs. Staff is providing additional input and it is expected a draft design will be completed by summer 2012.
- c) ADA Planning: An RFP is being developed for ADA evaluation services. It will be proposed as a budget item for 2012/13. Director Stickney noted it was wise to have an objective opinion to ensure the District was in compliance.
- d) Snipes Pershing Ravine Update: The State put this work on hold for the winter but is scheduled to resume approximately April 1, 2012.
- e) Committee Meeting Dates: Planning, Trails: The Planning Committee will meet on February 23, 2012 at 3:30 p.m. The Trails Committee will meet on February 17, 2012 at 8:30 a.m.

11. UNFINISHED BUSINESS

- a) None to discuss.

12. NEW BUSINESS

MOTION #4

- a) Approval of Orangevale Recreation and Park District Fiscal Audit: The Audit was thoroughly reviewed and discussed by the Administration and Finance Committee. Mr. Bain attended the Committee meeting and all questions were answered. Upon a motion by Director Brunberg, seconded by Director Hawkins, it was voted 5-0 to approve the Fiscal Audit as presented.

MOTION #5

- b) Acceptance of the County of Sacramento 2012 Investment Policy for the Pooled Investment Fund: Upon a motion by Director Hawkins, seconded by Director Brunberg, it was voted 5-0 to accept the County of Sacramento 2012 Investment Policy for the Pooled Investment Fund.

MOTION #6

- c) Approval of Resolution 12-02-459, Authorizing the Acceptance of a Grant Deed for a Real Estate Parcel at 6717 Hazel Avenue (APN: 213-0490-020): Admin. Foell provided a synopsis of the events. It was recently discovered that the Quitclaim Deed by the County for the Kids Korner property was never formally accepted by the District in 2000. Upon approval of the resolution, a Certificate of Acceptance will be submitted to the County and the Quitclaim Deed will be recorded. Upon a motion by Director Hawkins, seconded by Director Brunberg, it was voted 5-0 to approve Resolution 12-02-459.

MOTION #7

- d) Approval of Proposal to Provide Professional Consulting, Engineer of Work and Levy Administration for the Orangevale Landscape and Lighting Assessment District from SCI Consulting Group: Upon a motion by Director Caldwell, seconded by Director Hawkins, it was voted 5-0 to accept the proposal of SCI Consulting to provide services to the Orangevale Landscape and Lighting Assessment District.

MOTION #8

- e) Approval of Proposal to Provide Professional Consulting, Engineer of Work and Levy Administration for the Kenneth Grove Landscape and Lighting Assessment District from SCI Consulting Group: Upon a motion by Director Caldwell, seconded by Director Hawkins, it was voted 5-0 to accept the

proposal of SCI Consulting to provide services to the Kenneth Grove Landscape and Lighting Assessment District.

MOTION #9

- f) Approval of Resolution 12-02-460, Resolution Calling for the General District Election to be Consolidated with the Statewide Election:
Upon a motion by Director Brunberg, seconded by Director Hawkins, it was voted 5-0 to approve Resolution 12-02-460.

MOTION #10

- g) Approval of Resolution 12-02-461, Resolution Commending John Wingerter for his Support and Services to the District and Community:
John Wingerter has worked at the Orangevale Municipal Water Company for 43 years and has provided excellent support and expertise to the district over the years. Upon a motion by Director Stickney, seconded by Director Hawkins, it was voted 5-0 to approve Resolution 12-02-461.

MOTION #11

- h) Consideration of Changing the March 8, 2012 Regularly Scheduled Board of Directors Meeting to March 15, 2012: The Board agreed to change the date to give staff time to compile the County information for the Board. Staff will research the possibility of making this a permanent change to the third Thursday of the month.

13. DIRECTORS AND STAFF COMMENTS

Supt. West reported that Kenny's condition remains about the same. Administrator Foell indicated that he had undergone a surgery and that he was in still in serious condition. The CHP report has not yet been submitted.

Supt. Turner reported on upcoming recreation events including the magic show and bingo.

Director Brunberg requested a copy of the 2009/2010 audit report.

Director Meraz recapped his recent discussion with Admin. Foell on the Governor's plan to cut back on State Parks and it's affect on Norma Hamlin Park and Snipes Pershing Ravine. Admin. Foell did not believe it would have any affect. He noted the State was looking for operational partnerships. Director Stickney recommended this issue be discussed by

the Planning Committee.

14. CLOSED SESSION

At 7:30 p.m. the Board adjourned to closed session pursuant to Government Code Section 54957: Public Employee Performance Evaluation: District Administrator.

15. RESUME PUBLIC SESSION AND ANNOUNCE ACTIONS FROM CLOSED SESSION

At approximately 8:15 p.m. the Board adjourned Closed Session and reopened the meeting to the public. Director Stickney announced no action was taken.

16. ITEMS FOR NEXT AGENDA

Possible Board Meeting date change.

17. ADJOURNMENT

With no further business to discuss, the general meeting of the Board of Directors was adjourned to the next meeting scheduled for March 15, 2012.

Mike Stickney, Chairperson