

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors December 13, 2012

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, December 13, 2012 at the District Office. Director Stickney called the meeting to order at 6:32 p.m.

Directors present: Stickney, Brunberg, Caldwell, Meraz, Montes

Staff present: Cindy Turner, Recreation Superintendent
Chuck West, Parks Superintendent
Patty O'Connor, Minute Clerk

Staff Absent: Greg Foell, Administrator (excused)

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** The agenda was approved as presented.
5. **PUBLIC DISCUSSION** The public present did not wish to address the Board.
6. **MINUTES**
MOTION #1
 - a) Minutes of November 15, 2012 Regular Meeting: Upon a motion by Director Brunberg, seconded by Director Caldwell, the minutes of November 15, 2012 were approved by a vote of 4-0-1 (Montes).
7. **CORRESPONDENCE**
MOTION #2
 - a) Confidential Envelope – Attorney Billing November 2012: Upon a motion by Director Stickney, seconded by Director Montes, the billing was approved by a 5-0 vote.
 - b) Sacramento LAFCo –Announcing Nominations for Membership on the Special District Advisory Committee: Director Stickney agreed to be nominated. Upon a motion by Director Stickney, seconded by Director Montes, Director Stickney was nominated to serve on the LAFCo committee by a vote of 4-0-1 (Stickney).
MOTION #3

8. **CONSENT MATTERS –
GENERAL FUND**
MOTION #4
- a) Ratification of Claims for November 2012: Upon a motion by Director Caldwell, seconded by Director Stickney, it was approved by a 5-0 roll call vote to accept and ratify the Claims.
 - b) Budget Status Report for November 2012: For information.
 - c) Revenue Report for November 2012: For information and review.
- 8.1. **OLLAD CONSENT MATTERS**
MOTION #5
- a) Ratification of Claims for November 2012: Upon a motion by Director Brunberg, seconded by Director Montes, it was approved by a 5-0 roll call vote to accept and ratify the claims.
 - b) Budget Status Report for November 2012: For information and review.
- 8.2. **KENNETH GROVE CONSENT MATTERS**
MOTION #6
- a) Ratification of Claims for November 2012: Upon a motion by Director Brunberg, seconded by Director Caldwell, it was approved by a 5-0 roll call vote to accept and ratify the claims.
 - d) Budget Status Report for November 2012: For information and review.
9. **STANDING COMMITTEE REPORTS**
- a) Administration and Finance: No report.
 - b) Maintenance and Operation: No report.
 - c) Recreation Committee: No report.
 - d) Personnel & Policy: No report.
 - e) Government: There was no report.
 - f) Planning: There was no report.
 - g) Trails Committee: There was no report.
10. **ADMINISTRATOR’S REPORT**
- a) Monthly Activity Report – November 2012: The staff report was reviewed by Supt. Turner. The tree lighting ceremony was successful with a good turnout. Director Meraz noted it had a good flow of entertainment.

11. UNFINISHED BUSINESS

- a) None to discuss.

12. NEW BUSINESS

- a) Oath of Office: Roberta McGlashan provided the oath of office to newly elected directors Caldwell, Stickney and Montes.
- b) Election of Officers: This item was deferred until the January meeting. Directors were encouraged to submit their committee requests to Chairman Stickney for consideration.

MOTION #7

- c) Approval of Resolution 12-12-482 Commending Leonard Hawkins for his Five Years of Services as a Director: Director Stickney read the resolution into the record commending outgoing Director Hawkins for his service to the community and the Board. Director Hawkins thanked the Board and staff for his opportunity to serve. Upon a motion by Director Stickney, seconded by Director Caldwell, Resolution 12-12-482 was approved by a 5-0 roll call vote.

At this point in the meeting, Director Stickney called for a 10 minute break for cake and conversation welcoming Director Montes and thanking Director Hawkins for his service.

- d) Presentation by Charlie Clark: Charlie Clark presented a check to the Board in the amount of \$13,600.15 representing the final funds from the Orangevale Community Center 501C3. He provided a history of the organization and thanked the 35 members, including his wife, for their hard work. The funds are to be used to maintain and/or enhance the community center buildings. The Board thanked Mr. Clark for his presentation.
- e) Discussion and Possible Approval of the Designs for the Norma Hamlin Playground: The proposed plan for the Norma Hamlin Playground was presented. Glen Wurster from All About Play was available for questions. Supt. West noted extensive community input was taken into account and the proposed plan has activities and features for multiple age groups and includes one swing set with two belt seats. Bucket and tot seats cannot be mixed. The Board will decide later which is

MOTION #8

preferred. Mr. Wurster commended staff for their assistance and excellent communication during the process. Upon a motion by Director Brunberg, seconded by Director Caldwell, the proposed design was approved by a 5-0 roll call vote.

13. DIRECTORS AND STAFF COMMENTS

Superintendent Turner provided an overview of upcoming recreational activities.

Supt. West commended his crew for their hard work in minimalizing the recent storm damage.

Supt. Turner noted the new custodian Danny Rodriguez, will be introduced at the next meeting.

The floors will be redone during the office closures from December 22 to January 2, 2013.

Director Brunberg expressed her concern about people crossing Hazel Avenue during the Tree Lighting event. Director Montes agreed and hoped it could be a project for next year. It will be referred to the Recreation Committee.

Director Caldwell thanked staff for their long hours and hard work during the holiday events.

The Annual Recognition Party will be held on December 21st at 11:30 a.m.

The Board wished Administrator Foell a speedy recovery.

Director Montes expressed her excited anticipation to be on the Board.

14. ITEMS FOR NEXT AGENDA

Election of Officers

15. ADJOURNMENT

With no further business to discuss, the open session of the general meeting of the Board of Directors was adjourned at 7:25 p.m.

Mike Stickney, Chairperson