

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors November 15, 2012

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, November 15, 2012 at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Hawkins, Caldwell, Meraz (6:32 p.m.), Brunberg (6:37 p.m.)

Staff present: Greg Foell, Administrator
Chuck West, Parks Superintendent
Cindy Turner, Recreation Superintendent
Patty O'Connor, Minute Clerk

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was conducted.

Director Meraz arrived at 6:32 p.m.

4. APPROVAL OF AGENDA

Upon a motion by Director Hawkins, seconded by Director Stickney, the agenda was approved 4-0 as presented.

5. PUBLIC DISCUSSION

Terry Benedict expressed disappointment for the re-election of Director Stickney. He stated that at the last meeting Director Meraz accused him of violating an election law and he asked if Mr. Meraz had found the reference. Director Meraz provided a reference to California Elections Code 18370 and 319.5 Mr. Benedict thanked the public who voted for him in the election, even though he did not win.

Lisa Montes and Darlene Lyons, representing EZ Events, noted they earned \$20,000 for charity at the Country Music Festival recently held at the park. Over 4,000 people attended and they received positive feedback. They hoped to return in 2013 and asked how to begin that process. The Board agreed they would like the festival to return and directed Ms. Montes and Ms. Lyons to speak with staff regarding fees and scheduling.

6. MINUTES

MOTION #1

- a) Minutes of October 11, 2012 Regular Meeting: Upon a motion by Director Brunberg, seconded by Director Hawkins, the minutes of October 11, 2012 were approved by a vote of 4-0-1 (Caldwell).

Director Brunberg arrived at 6:37 p.m.

7. CORRESPONDENCE

MOTION #2

- a) Confidential Envelope – Attorney Billing September 2012: Upon a motion by Director Meraz, seconded by Director Brunberg, the billing was approved by a 5-0 roll call vote.

8. CONSENT MATTERS – GENERAL FUND

MOTION #3

- a) Ratification of Claims for October 2012: Upon a motion by Director Brunberg, seconded by Director Stickney, it was approved by a 5-0 roll call vote to accept and ratify the Claims.
- b) Budget Status Report for October 2012: For information.
- c) Revenue Report for October 2012: For information and review.

8.1. OLLAD CONSENT MATTERS

MOTION #4

- a) Ratification of Claims for October 2012: Upon a motion by Director Brunberg, seconded by Director Hawkins, it was approved by a 5-0 roll call vote to accept and ratify the claims.
- b) Budget Status Report for October 2012: For information and review.

8.2. KENNETH GROVE CONSENT MATTERS

MOTION #5

- a) Ratification of Claims for October 2012: Upon a motion by Director Brunberg, seconded by Director Meraz, it was approved by a 5-0 roll call vote to accept and ratify the claims.
- d) Budget Status Report for August October 2012: For information and review.

9. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.

- d) Personnel & Policy: No report.
- e) Government: There was no report.
- f) Planning: Admin. Foell summarized the Planning Committee meeting held on November 1, 2012, and attended by himself, Director Stickney and Director Hawkins. Projects discussed included the Maintenance Management System, the Trellises Project, the Policy for Employee Advancement, Naming of the Grant Property, District signs and strategies and tactics. The Committee discussed completing the cost of service as part of the Maintenance Management Plan for maintenance of turf and sports fields. This will result in a better understanding of the actual cost of maintenance when establishing use fees.
- g) Trails Committee: There was no report.

10. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – October 2012: A staff report was provided. Admin. Foell reported he attended a meeting with County staff regarding the Woodbridge Ranch pedestrian/equestrian trails. It was agreed a Trails Committee meeting should be held in mid January to discuss this.

Admin. Foell reported Lisa Montes won a position on the Board. He also stated that Director Hawkins presence on the Board would be missed.

Admin. Foell reported on suspicious persons in Orangevale Park. The police have talked to a suspect regarding their concerns. No arrests were made but the police presence has had an impact.

Public Comment

Terry Benedict asked for copies of the facility use forms for the disc golf rentals to be included in the Board materials. Director Stickney advised Mr. Benedict to provide a written request to staff. Mr. Benedict also requested the security reports from the

security company and the FEC Police be included in the Board materials rather than the summary that staff currently provides. Director Stickney recommended he submit a written request to the staff for the additional material.

11. UNFINISHED BUSINESS

- a) None to discuss.

12. NEW BUSINESS

MOTION #6

- a) Approval of Resolution 12-11-481, Commending Marcus Bartlett for his Eagle Scout Project Constructing Four Bridges at the Disc Golf Course: Admin. Foell read the resolution into the record, commending Marcus Bartlett for his Eagle Scout Project. The Board thanked Mr. Bartlett for his hard work. Upon a motion by Director Brunberg, seconded by Director Meraz, Resolution 12-11-481 was approved by a 5-0 roll call vote.

- b) Discussion and Possible Approval of the Designs and Purchase Agreement for the Norma Hamlin Playground: Staff presented two options to the Board for the Norma Hamlin playground equipment, along with a quote from All About Play. It was noted the community liked option #2 but also wanted swings. Option #1 was more compact but did have swings. Director Brunberg asked if option #2 could have swings but it was noted this would add to the cost of the equipment and possibly be cost-prohibitive. After extensive discussion, the Board agreed they would like a one bay swing (two swings) in the structure. Staff agreed to return in December with costs and options to include swings.

Staff will be looking into getting cost estimates for the fiber fall material, expanded border, and pathway improvements to compare to the All About Play bid.

Levels of installation were also discussed: partial vs. full. The partial would include supervisor and staff doing the precise work, then the community completing the work. The Board agreed this was good for public involvement. Admin. Foell estimated they

would need 5 to 6 people for 2 to 3 days. Lisa Montes stated she would be able to find volunteers. Erica Swensen offered to send out an email to local families for volunteers.

- c) Discuss and Consider Approval of Procedural Change Regarding Consent Agenda Items: After hearing discussion, no motion was made on this item.
- d) Approval of Resolution 12-11-480 Establishing a Schedule of Fees for Use of Park and Recreational Facilities, Programs and Services: A schedule of fees was presented by staff for the Board's review.

Public Comment

Terry Benedict asked why the Final 9 fee was \$75, when it should be at least \$150. Director Brunberg agreed since the Horse Arena was \$160 and the fees should be comparable. Admin. Foell stated he spoke with Jim at Final 9 about this but agreed to ask him to come to the December meeting to discuss it. Mr. Benedict did not believe Mr. Oates should be able to defend this as others were not asked. Mr. Benedict also questioned the wording of the resolution and stated that it should refer to Public Resource Code 5789.5.

Lisa Montes agrees the fees should be comparable and balanced. Admin. Foell stated there were a lot of factors involved including impact on the community and the parks. Ms. Montes noted Disc Golf has frequent tournaments and asked if they were approved by the Board. Admin. Foell explained staff was given pre-notice of the tournaments.

It was agreed this issue needed further discussion so no motion was made. It was determined that a Special Meeting would be held to discuss policies and fees for outdoor special events, disc golf tournaments, and field rental maintenance fees.

MOTION #7

e) Discussion and Possible Tentative Approval to Name the Five Acre Property Connected to the Community Center Park: The history of the property and name options were discussed. Upon a motion by Director Hawkins, seconded by Director Brunberg, the naming of the five acre property was referred to the Ad Hoc Naming Committee. The motion was approved by a 5-0 roll call vote.

MOTION #8

f) Approval of Lease Agreement for a Konica Minolta Copier and Maintenance and Support Agreement through Caltronics Business Systems: Upon a motion by Director Brunberg, seconded by Director Hawkins, the lease agreement was approved by a 5-0 roll call vote.

g) Review of “The Trellises” Development Project: The project includes 200 cottages for independent living and 200 rooms for increased skilled nursing care. The Planning Committee recommended five conditions on the project: 1) park development fees based on the District’s ordinance; 2) 50 foot public bicycle/equestrian easement vs. the 25 foot requested by County Transportation; 3) continuous circular path around the perimeter; 4) connection and development of the trail from the traffic light to the trail easement; 5) development of the trail as part of the project; and 6) funding mechanism for the maintenance of the trail. SDI is researching development fees and staff will meet with the County to discuss fees and trails. Admin. Foell discussed the advantages of a County acceptance of a public easement versus the Irrevocable Offer of Dedication. Admin Foell will draft a letter with the recommended conditions and it will be reviewed by the Trails Committee.

13. DIRECTORS AND STAFF COMMENTS

Supt. Turner provided an overview of upcoming recreational activities including the tree lighting and craft faire.

Supt. Turner announced Danny Rodriguez has been hired as the new facility host/custodian.

Supt. West thanked Shady Oaks for their assistance in improvements to the shade structure.

Director Hawkins stated he was sad to leave the Board. The Board thanked Director Hawkins for his service to the Board and agreed he would be missed.

Director Caldwell thanked Director Hawkins for his professionalism as a Board Member. He also commended staff for their hard work with holiday events.

Director Stickney commended Director Hawkins for his service and welcomed Ms. Montes.

Director Stickney commended Supt. West for the sports fields and noted they were better than other Districts.

14. CLOSED SESSION

At 8:45 p.m., the Board adjourned to closed session pursuant to Government Code Section 54957: Public Employee Performance Evaluation: District Administrator.

**15. RESUME PUBLIC SESSION
AND ANNOUNCE ACTIONS
FROM CLOSED SESSION**

At 9:35 p.m. the Board adjourned Closed Session and reopened the meeting to the public. Director Stickney announced no action was taken.

16. ITEMS FOR NEXT AGENDA

The fee resolution will be brought back at a future meeting.

17. ADJOURNMENT

With no further business to discuss, the open session of the general meeting of the Board of Directors was adjourned at 9:38 p.m.

Mike Stickney, Chairperson