

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors January 15, 2015

A Regular Meeting of the Board of Directors of the Orangevale Recreation & Park District was held on Thursday, January 15, 2015 at the District Office. Director Stickney called the meeting to order at 6:32 p.m.

Directors present: Stickney, Montes, Brunberg, Caldwell (Meraz absent)
Staff present: Greg Foell, District Administrator
Chuck West
Brandy Kunakey
Jason Bain

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** Admin. Foell requested to add an item to the Correspondence section, which was a letter from the County of Sacramento.
MOTION #1 Upon a motion by Director Montes, seconded by Director Stickney, the updated agenda was approved 4-0.
5. **PUBLIC DISCUSSION** There was no public discussion.
6. **MINUTES** a) Approval of Minutes of December 11, 2014 (pg 1-4): Director Montes made the motion to approve the minutes of December 11, 2014. It was seconded by Director Stickney and approved by a roll call vote of 4-0.
MOTION #2
7. **CORRESPONDENCE** a) Confidential Envelope – Attorney billing November 2014: Upon a motion by Director Caldwell, seconded by Director Montes, this billing was approved by a 4-0 roll call vote.
MOTION #3
b) Letter from the County of Sacramento: Admin. Foell said the County was conducting an online demonstration on January 21, 2015, of new software that is available for candidate disclosure statement forms. The online system will be voluntary for the first year but will become mandatory the following year. The public hearing to approve this system will be conducted on February 24, 2015 at the Board of Supervisors meeting.
8. **CONSENT CALENDAR** Director Caldwell motioned to approve all consent matters, which Director Stickney seconded. All consent matters listed below were approved by a roll call vote of 4-0.
MOTION #4

8.1 CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for December 2014 (pg 5-6)
- b) Budget Status Report for December 2014 (pg 7-9)
- c) Revenue Report for December 2014 (pg 10)

8.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for December 2014 (pg 11-12)
- b) Budget Status Report for December 2014 (pg 13-14)

8.3. KENNETH GROVE CONSENT MATTERS

- a) Ratification of Claims for December 2014 (pg 15)
- b) Budget Status Report for December 2014 (pg 16)

9. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning: No report.
- g) Trails Committee: No report.
- h) Ad Hoc Reorganization: No report.

10. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – December 2014 (pg 17-18): Admin. Foell said that this was a short month due to the holiday break. A meeting was held regarding the Orangevale Library. There is now funding available for them to start re-planning/designing the facility. Director Stickney discussed the Christmas Tree lighting event and Supervisor Kunakey stated there were approximately 930 participants. They conducted part of the event inside the gym due to forecasted rain. Several people agreed that having the groups on stage was a vast improvement to the event. Supervisor Kunakey felt that it helped to have Santa inside the building in a separate area. Director Stickney noticed the new fence railings that were repaired on Filbert. Admin. Foell mentioned the improvements done at Pecan Park including the removal of brush and privets along the exterior fence line. Director Montes said that she heard positive comments at the Sheriff's meeting regarding how nice Pecan Park was looking. Admin. Foell said that one property owner does not want any of the plant material next to their fence removed and so staff left those plants intact.

11. UNFINISHED BUSINESS

There was no unfinished business to discuss.

12. NEW BUSINESS

- a) Committee Assignments for 2015 (pg 19): Admin. Foell stated Director Stickney had made a couple of committee assignment changes for 2015. He asked the directors to let him know via email their preferred days and times for several committee meetings that would be held over the next several months. Admin. Foell gave a summary of some of the topics each committee would be discussing. It was decided that a workshop should be held for certain decisions, such as the capital budget items, instead of a

committee meeting so everyone could be involved. Admin. Foell would like the directors to go on a District park tour in early May 2015.

- b) Greenback Lane Orangevale Envisions (GLOVE) Presentation – Ralph Carhart: Ralph Carhart and Joe Ellering made a presentation regarding GLOVE. Mr. Carhart has been part of the GLOVE committee for several years, working on the improvement of Greenback Lane, as well as the re-establishment and improvement of the Old Orangevale Business District (Chestnut to Folsom city limits, and Main from Orangevale Avenue to Madison). Mr. Carhart had been chairman for the Fair Oaks Park District for 12 years and recently stepped down. Joe Ellering owns the local Dairy Queen. Since the 1980s, a special planning area ordinance was in place throughout Greenback which requires any new development to put in 50 feet of landscape area in front with serpentine sidewalks. The Old Orangevale Business District includes small parcels and old buildings with little opportunities to change the appearance or functionality of the area. They have since created a committee, with Mr. Ellering as the chairman, which is the Special Planning Area (SPA) Revision Effort, that has come up with new standards to how the area would be best developed in the future. The new restrictions will reflect a more downtown and town and country modern style look. Catherine Leonard is the chair of the GLOVE committee and Mr. Carhart is the chair of the Streetscape master plan subcommittee, along with support from Orangevale Grange, the Chamber of Commerce, and Keri Blaskoski who acts as a facilitator and allows them to use her office. A portion of the area is part of Folsom and so they have been working with Folsom in this effort. There are also mutual cooperation zones that would not be subject to the SPA restrictions. Their design goals are to establish an identity, to be memorable and special, attract investments, to support existing and current businesses, improve the look, and improve the safety in the area. They would like to recreate the areas in Palm Springs. They are working with the current County ordinances and combining these restrictions with new ones. Outreach efforts have shown current businesses to be very supportive of the new design guidelines. They would like to consolidate driveways and bring the buildings closer to the street, to create a sort of promenade feel. Main is currently designated to have four lanes with no parking on the side. They would like it to have two lanes with room for parking on the side. Another goal is to hold activities in the area to encourage resident participation. Director Montes asked if there was a plan to reduce the speed limit on Greenback. They are planning on implementing paving patterns to promote a pedestrian environment. Mr. West expressed that he did not prefer the name “Old Orangevale”. Ralph explained that he looked at the map from 1880, which showed the original town site was south of Madison to the bluff. They have been reconsidering the name but they do want to distinguish from the newer business district area.

Many businesses have participated in the meetings to discuss ideas and concepts. The streetscape committee hired the County engineer and architect to produce drawings for the streetscape plan. A community meeting was going to be held to present the ideas and gain public input before modifying the plans and eventually seeking funding in 2017. They have been working with SMUD in order to underground or relocate most of the power lines. They would like to plant palm trees in the area and they cannot be located underneath the power lines. A 2020 plan was established with goals to accomplish by that year. A neighborhood clean up was done in 2008, a farmer's market was started in 2010, and a vision document was completed. Improvements were done in Folsom on Greenback and they were planning on repaving the area from Folsom city limits to Chestnut. Director Montes questioned as to how they could get business owners to comply with the new restrictions, and they stated that it requires a long term plan and to have business owners realize that it will improve their business. Director Montes asked about the permits and possible restrictions for certain types of business. SPA has usage restrictions and the County and Sheriff's Department also review each permit. They showed some sample pictures of designs they were considering. According to the initial community input, the main goal was to improve the area near Main and Greenback. SPA meetings are held the fourth Wednesday of the month at 6:00 p.m. at the County Service Center. The Board was invited to attend the meetings.

MOTION #5

- c) Approval of Agreement with Exclusive Exteriors to Repair Bollards at Orangevale Community Park (pg 20-33): Director Brunberg motioned to approve this agreement, and Director Montes seconded. Director Caldwell asked if insurance would cover this repair, and Admin. Foell said the District had submitted an insurance claim. The agreement was approved by a roll call vote of 4-0.

MOTION #6

- d) Approval of Release and Settlement of Claim for Curtain Damage at the Orangevale Community Center (pg 34-35): Director Caldwell motioned to approve the Release and Settlement, which Director Brunberg seconded. Admin. Foell stated that lighting was too close to the curtains which caused them to burn. The District has already been reimbursed \$2,400 from the insurance company and CAPRI will reimburse the District \$580.99. The Release and Settlement Agreement was approved by a roll call vote of 4-0.

MOTION #7

- e) Approval of Quote from Knorr Systems, Inc. for Replacement Pool Gutter Grates (Gatordeck) in the amount of \$13,811.10 (pg 36-37): Director Montes motioned to approve this approval, which Director Brunberg seconded. Mr. West said the grates were old and it was time to replace them. Several of the nodules that attach to the gutters are broken off. This quote was approved

by a roll call vote of 4-0.

- f) Review of Reorganization Plan for the District (pg 38): The reorganization occurred in January 2014. Admin. Foell felt District staff was doing a great job with their new responsibilities but added that there was always something new to learn. The upcoming retirements from Chuck (Oct. 2015) and Marilyn (Jan. 2016) will again impact the District. They will organize a plan that they will present to the Planning Committee and eventually the Board.

13. DIRECTOR AND STAFF COMMENTS

Mr. West spoke about structural damage to the pool that was causing cracking and possible water leaking. They may have to re-address areas in the future if the water loss ended up being significant. Admin. Foell added that the cracks were between the zero depth area and the deeper end. The deco seal repair which had been previously done has now pulled apart from the side of the cracks. There are two other small visible cracks near the middle and deep end of the pool. The repair may include having to drain the entire pool.

Ms. Kunakey stated the jackets have been ordered but are on back order. She told the Board that they were all CPRS members and should have received an email to cast a vote, as Ms. Kunakey is running for president elect. She met with the person working on the website and she was very excited about how the website looks. The Magic Show special event was being held on Saturday, February 7th.

Mr. Bain notified the Board that Steven Miranda was in his 15th year of teaching for the District.

Director Montes hoped everyone had a good holiday.

Director Caldwell noted that the activity guide looked nice.

Director Brunberg also enjoyed the activity guide. However, she noted that there was no mention of the horse arena.

Director Stickney asked about the address of the horse arena. Director Montes said that according to the County, it was 7115 Filbert. Director Stickney felt there needed to be separate addresses for the disc golf course, the Filbert and Oak area, and the horse arena. The parcel at Oak and Filbert has an address of 7301 Filbert. He added that he saw people playing tennis in the park. He mentioned the ongoing drought.

14. ITEMS FOR NEXT AGENDA

No items were discussed.

15. ADJOURNMENT

MOTION #8

With no further business to discuss, the general meeting of the Board of Directors was adjourned, with the motion being made by Director Brunberg and seconded by Director Montes and approved by a vote of 4-0.

Mike Stickney, Chairperson