

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors January 13, 2011

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, January 13, 2011 at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Brunberg, Hawkins, Caldwell, Meraz (arrived at 6:40 p.m.)

Staff present: Greg Foell, Administrator  
Chuck West, Parks Superintendent  
Cindy Turner, Recreation Superintendent  
Patty O'Connor, Minute Clerk

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
  
4. **APPROVAL OF AGENDA** Item 12.a. was deferred as Pros Consultant was not available. The agenda was accepted by the Board as amended.
  
5. **PUBLIC DISCUSSION**

Richard Osborne of Orangevale spoke in favor of a skate park in the District's future. He stated he had numerous contacts in the field and offered to do research and assistance in whatever way he could. He invited the Board to check out Epic in Rocklin, a popular place, but most agreed it was expensive.

Michael Tomosian of Orangevale stated scootering was becoming very popular and asked it to be included in the plans. He stated they have been kicked out of various locations and had nowhere close to go.

Max Hagen stated Rusch Park was too far and crowded. He stated a skate park would increase the popularity of the Community Center.

Trent Boyce stated Fair Oaks was close but was broken a lot. He recommended concrete be used and offered to start a petition in favor of a skate park.

Blake Swain stated he also had good contacts. He

stated the Fair Oaks park was done on tennis courts that were too soft and cracked.

Richard Rodgers spoke in favor of the skate park. He noted Rusch Park was a bad place to hang out.

Admin. Foell provided a background of the skate park and explained it was part of the master plan. He stated funding was an issue for site improvement and may not be completed for a several years. He encouraged the speakers to sign up and they will be kept posted on the progress.

Director Meraz asked about the cost. It was reported Fair Oaks charged \$2 for every 3-4 hours.

Director Brunberg recommended the skaters go to Rusch Park and the Sunrise Park District to ask for bike and scooter days. She stated they should offer to pay and ask for supervision.

Director Stickney acknowledged it was a long process and funding was an issue.

**6. MINUTES**

**MOTION #1**

- a) Minutes of December 9, 2010 Regular Meeting: Upon a motion by Director Brunberg, seconded by Director Hawkins, the minutes of December 9, 2010 were approved by a vote of 4-0.

**7. CORRESPONDENCE**

**MOTION #2**

- a) Confidential Envelope – Attorney Billing November 2010: Upon a motion by Director Caldwell, seconded by Director Hawkins, the billing was approved by a 4-0 vote.
- b) Letter from McMurchie Law Regarding Increase in Fees: To be discussed in Finance Committee.
- c) CARPD 2011 Awards Program.

**DIRECTOR MERAZ ARRIVED AT 6:40 P.M.**

- d) Letter from Mr. Benedict: Director Meraz questioned if Admin, Foell should have responded without the Board's input. Director Stickney stated he gave Admin. Foell authority to respond.

**8. CONSENT MATTERS –**

- a) Ratification of Claims for December 2010:

**GENERAL FUND**

**MOTION #3**

Upon a motion by Director Brunberg, seconded by Director Hawkins, it was approved by a 5-0 roll call vote to accept and ratify the Claims.

- b) Budget Status Report for December 2010: For information.
- c) Revenue Report for December 2010: For information and review. On target. Director Brunberg asked to include the percentage remaining column in the report.

**8.1. OLLAD CONSENT MATTERS**

**MOTION #4**

- a) Ratification of Claims for December 2010: Upon a motion by Director Brunberg, seconded by Director Caldwell, the claims were ratified by a roll call vote of 5-0.
- b) Budget Status Report for December 2010: For information and review.

**8.2. KENNETH GROVE CONSENT MATTERS**

**MOTION #5**

- a) Ratification of Claims for December 2010: Upon a motion by Director Brunberg, seconded by Director Caldwell, it was approved by a 5-0 roll call vote to accept and ratify the claims.
- d) Budget Status Report for December 2010: For information and review.

**9. STANDING COMMITTEE REPORTS**

- a) Administration and Finance: No report
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning: No report.
- g) Trails Committee: No report.
- h) Ad Hoc Committee Reports: No report.

**10. ADMINISTRATOR'S REPORT**

- a) Monthly Activity Report –December 2010: A staff report was provided.

- b) Yearly UPCCAA Invitation to Contractors:  
The yearly renewal has been completed.
- c) Master Plan Workshop – January 20, 2011, 6-9 p.m.: Strategy Matrix will be discussed.
- d) Set Date for Policy Committee Meeting: Set Directors Brunberg and Caldwell. Set for January 28, 2011 at 8:00 a.m. Mr. Benedict will be invited.

**11. UNFINISHED BUSINESS**

- a) None to discuss.

**12. NEW BUSINESS**

- a) Master Plan Remote Presentation by Pros Consulting: Benchmark and Program Assessments: This item was removed from the agenda and will be at the February 2011 meeting.

- b) Committee Assignments: Director Stickney made the following appointments:

Admin/Finance: Hawkins & Caldwell  
 Maint/Operations: Meraz & Hawkins  
 Recreation: Brunberg & Stickney  
 Personnel/Policy: Caldwell & Stickney  
 Planning: Stickney & Hawkins  
 Government: Meraz & Caldwell  
 Trails: Meraz & Stickney

- c) Rejection of Claims for Uncovered Expenses from Joy Ohlson: Director Stickney recused himself because he knew the Ohlsons. Director Hawkins ran the meeting during this item. The rejection is part of the claim process. Upon a motion by Director Brunberg, seconded by Director Caldwell, it was approved 4-0-1 (Stickney) to reject the claim.

**MOTION #6**

- d) Approval of Resolution 11-01-428, Life Insurance Benefit for Management Employees: Upon a motion by Director Brunberg, seconded by Director Meraz, Resolution 11-01-428 was approved by a 5-0 vote.

**MOTION #7**

- e) Approval of Electronic Sign Policy: Supt. Turner was commended for preparing the policy. The sign will be on from 5:00 a.m. to

**MOTION #8**

12 midnight. Upon a motion by Director Brunberg, seconded by Director Hawkins, the Electronic Sign Policy was approved by a 5-0 vote.

**MOTION #9**

- f) Approval of the Agreement for Administration of the Park Development Impact Fee Program with the County of Sacramento and Authorize the District Administrator to Sign the Documents: Upon a motion by Director Hawkins, seconded by Director Stickney, the Agreement was approved by a 4-0-1 (Stickney) vote.

**MOTION #10**

- g) Approval of Resolution 11-01-429, Approving the New Sacramento Operational Area Agreement with The County of Sacramento: Upon a motion by Director Brunberg, seconded by Director Hawkins, Resolution 11-01-429 was approved by a 5-0 vote. The County is the coordinating agency in the event of an emergency.

**MOTION #11**

- h) Approval of Cal Card Addendum to State of California Purchase Card Program Master Services Agreement (DGS MSA 5-06-99-01): After extensive research, staff has determined the Cal Card will better meet their purchase needs. The current VISA account will be eliminated.
- i) Public Comment Period: The Board discussed changes to the public comment portion of the meeting. Director Caldwell stated the Board must encourage the public to talk but discourage them from rambling. It was agreed the Chair has discretion and the item was sent to the policy committee for review and possible changes.

**13. DIRECTORS AND STAFF COMMENTS**

Supt. Turner noted the new activity guide has gone out with many new events.

Supt. West stated the safety committee will hold its meeting on January 14, 2011 at 10:00 a.m. and all; were invited.

Director Brunberg noted she loved the sign. She asked about a Facebook page. It is being looked

into for the future.

Supt. Turner reported the polar bear plunge had 83 participants.

**14. ITEMS FOR NEXT AGENDA**

None presented.

**15. ADJOURNMENT**

With no further business to discuss, the open session of the general meeting of the Board of Directors was adjourned at 8:15 p.m.

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Mike Stickney, Chairperson