

**ORANGEVALE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
THURSDAY, MAY 13, 2021**

**REGULAR MEETING 6:30 PM  
LOCATION: ZOOM (Zoom address at bottom of page 2)  
and: 6826 Hazel Ave.  
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

**1. CALL TO ORDER**

**2. ROLL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

**5. PUBLIC DISCUSSION**

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

**6. MINUTES**

- a. Approval of minutes of the Regular Meeting April 8, 2021 (pg 1-8)
- b. Approval of minutes of the Special Meeting on April 22, 2021 (pg 9-10)

**7. CORRESPONDENCE**

- a. An email from Tom Carden, Projects Director for the Orangevale/Fair Oaks Community Foundation. He was thanking OVparks for authorizing the Big Day of Service projects in our parks. (pg 11)

**8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

**8.1 CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for March 2021 (pg 12)
- b. Budget Status Report for March 2021 (pg 13-15)
- c. Revenue Report for March 2021 (pg 16)
- d. Ratification of Claims for April 2021 (pg 17)
- e. Budget Status Report for April 2021 (pg 18-20)
- f. Revenue Report for April 2021 (pg 21)

**8.2 OLLAD CONSENT MATTERS**

- a. Ratification of Claims for March 2021 (pg 22-23)
- b. Budget Status Report for March 2021 (pg 24-25)
- c. Ratification of Claims for April 2021 (pg 26-27)
- d. Budget Status Report for April 2021 (pg 28-29)

**8.3 KENNETH GROVE CONSENT MATTERS**

- a. Ratification of Claims for March 2021 (pg 30)
- b. Budget Status Report for March 2021 (pg 31)
- c. Ratification of Claims for April 2021 (pg 32)
- d. Budget Status Report for April 2021 (pg 33)

**9. NON-CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for March 2021 (pg 34)
- b. Ratification of Claims for April 2021 (pg 35)

**10. STANDING COMMITTEE REPORTS**

- a. Administration & Finance: Recap of the May 4, 2021 meeting (verbal).
- b. Maintenance & Operation
- c. Recreation Committee
- d. Personnel & Policy: Recap of the April 9, 2021 meeting (pg 36-37)
- e. Government
- f. Planning Committee
- g. Trails Committee
- h. Ad Hoc

**11. ADMINISTRATOR'S REPORT**

- a. Monthly Activity Report – April 2021 (pg 38-45)

**12. UNFINISHED BUSINESS**

**13. NEW BUSINESS**

- a. Approval of Resolution 21-05-664 Resolution of Intention to Levy Assessments for Fiscal Year 2021-22, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg 46-92)
- b. Approval of Resolution 21-05-665 Resolution of Intention to Levy Assessments for Fiscal Year 2021-22, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District (pg 93-111)
- c. Approval of the agreement with *Terror In The Night Halloween Productions* to hold the *Cemetarium Haunted House* at the Orangevale Community Center Park from October 15-31, 2021 (pg 112-123)
- d. Approval of a District policy on addressing requests for planting/installing memorial trees and benches within District parks (pg 124-126)

**14. DIRECTOR'S AND STAFF'S COMMENTS**

**15. ITEMS FOR NEXT AGENDA**

- a. Public Hearing: Orangevale Landscaping and Lighting Assessment District (OLLAD)
- b. Public Hearing: Kenneth Grove Landscaping and Lighting Assessment District
- c. Resolution adopting the Orangevale Recreation & Park District Preliminary Budget for Fiscal Year 2021-22
- d. Discuss dates for the June and July BOD meetings
- e. Discuss when BOD meetings will return to fully in-person for Board and Staff

**16. ADJOURNMENT**

\*Due to Covid-19 guidance, public may attend the meeting via Zoom at this link and information:  
<https://us02web.zoom.us/j/86190981351?pwd=dHNxR3pRbTNTWTJ3eERxMjM2OU55QT09>

**Meeting ID: 861 9098 1351**  
**Passcode: OVparksMAY**

**NOTICE:**

*As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: [director@ovparks.com](mailto:director@ovparks.com)

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson