

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors September 21, 2023

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on September 21, 2023, at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Meraz, Brunberg, Montes, Presinal  
Directors absent: None  
Staff present: Barry Ross, District Administrator  
Jennifer Von Aesch, Finance/HR Superintendent  
Horacio Oropeza, Parks Superintendent  
Jason Bain, Recreation Supervisor  
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** On a motion by Director Brunberg, seconded by Director Montes, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.
- MOTION #1**
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES**
- MOTION #2**
- a) **Approval of Minutes of August 10, 2023, Special Meeting (pg. 1-3):** On a motion by Director Montes seconded by Director Presinal, the minutes were approved by a vote of 4-0-1 with Directors Stickney, Meraz, Presinal, and Montes voting Aye. There were no Nays. Director Brunberg abstained.
- MOTION #3**
- b) **Approval of Minutes of August 17, 2023, Regular Meeting (pg. 4-10):** On a motion by Director Brunberg seconded by Director Montes, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Presinal, Brunberg, and Montes voting Aye. There were no Nays or Abstentions.
- NOTE**
1. At 6:33pm Director Stickney advanced to agenda item 13c since a guest was in attendance for that specific agenda item.
7. **CORRESPONDENCE**
- a) **Ads in the August 11 & 25 issues of the Orangevale View to promote upcoming programs along with the Aging Well Symposium and Resource Fair to be held at the Orangevale Community Center on October 7 (pg. 11-12):**

- b) An article in the August 11 issue of the Orangevale View about the Orangevale History Museum grand opening event (pg. 13):
- c) An article in the August 11 issue of the Orangevale View promoting the Bow Wow Days event at Orangevale Community Park on September 23 (pg. 14)

Admin Ross informed that a renter spoke with him to express his appreciation on how kind and cooperative our staff was with his family in planning a memorial service for a family member. He specifically acknowledged Admin Services Supervisor Melyssa Woodford and Custodian/Host Danny Rodriguez for their customer service.

Admin Ross shared copies of a letter sent to him and Chair Stickney on September 14 from Carolynn Goetze, a resident who lives adjacent to Pecan Park. She expressed concern about the high sound level of Pickleball, and the impact it has on her. She is opposed to any future plans the District might have to adding lights or additional courts at Pecan Park. She is seeking the District’s help in reducing the noise. Admin Ross and Superintendent Oropeza are receiving quotes for windscreens. The Board suggested planting trees or shrubs to help block some sound. The Board directed Admin Ross to respond to Mrs. Goetze that we are not planning to install lights, and to update her on what we are considering for sound reduction.

**8. CONSENT CALENDAR**

**MOTION #5**

- a) On a motion by Director Brunberg, seconded by Director Montes, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.

**8.1. CONSENT MATTERS GENERAL FUND**

- a) Ratification of Claims for August 2023 (pg. 15-16)
- b) Budget Status Report for August 2023(pg. 17-19)
- c) Revenue Report for August 2023 (pg. 20)

**8.2. OLLAD CONSENT MATTERS**

- a) Ratification of Claims for August 2023 (pg. 21-22)
- b) Budget Status Report for August 2023 (pg. 23-24)

**8.3. KENNETH GROVE CONSENT MATTERS**

- a) Ratification of Claims for August 2023 (pg. 25)
- b) Budget Status Report for August 2023 (pg. 26)

**9. NON-CONSENT MATTERS GENERAL FUND**

**MOTION #6**

- a) Ratification of Claims for August 2023 (pg. 27)  
On a motion by Director Brunberg, seconded by Director Stickney, the Non-Consent Ratification of Claims for August 2023 was approved by a vote of 4-0-1 with Directors Meraz, Brunberg, Presinal, and Stickney voting Aye. There were no Nays. Director Montes abstained.

## NOTES

1. At 6:48pm the Board and some staff went to look at the progress made on the pool renovation project. While there, staff showed the Board the cracking on the existing cap tile and informed them of the proposed change order to replace the cap tile and the waterline tile in the amount of \$44,256.
2. At 7:05pm the Board and staff returned to the Meeting Room to resume the meeting at agenda item #10.

### 10. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: This committee met on August 11 at 2:45pm at the Orangevale Community Center. The meeting recap is provided (pg. 28-29). This committee will meet again on October 27 to review and recommend program and rental fees for 2024, and to review any large rental applications. Director Brunberg requested that this committee also review program offerings and participation levels for the years 2011 and 2023 to see how the District is meeting the programming needs for its changing demographics.
- d) Personnel & Policy: This committee met on September 1 at 8:30am at the Orangevale Community Center. The meeting recap is provided (pg. 30-31).
- e) Government: No report. A meeting is to be scheduled in hopes to meet in October.
- f) Planning Committee: No report.
- g) Trails Committee: No report.
- h) Ad Hoc: This committee met on September 8 at 12:15pm at the Orangevale Community Center. The meeting recap is provided (pg. 32-34). This committee will meet again on October 24 to review and prioritize applicants, review a draft contract, and review interview questions.

### 11. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – August 2023 (pg. 35-45):

On August 18, Director Brunberg, Director Meraz and his wife Jeanne, Admin Ross, Superintendent Oropeza, and Supervisor Bain met with Mary Maret, Senior Natural Resource Specialist with Sacramento County Department of Regional Parks. The meeting began at the County-owned home at the southeast edge of the Indian Stone Corral. We received a tour of the home and the grounds of the home before taking a hike through the Indian Stone

Corral property.

On August 23, Admin Ross met with Mark Aring and Marilyn Edwards to view the museum and discuss three improvement projects to the facility: kitchen remodel, flagpole installation, and painted mural on some external walls. Admin Ross explained that staff provided permission for the kitchen remodel, which includes counters, cabinets, and flooring. It will not require permits since it does not involve plumbing or electrical work.

The Orangevale History Project has been offered the original flagpole from the Orangevale Post Office, and they are requesting to install it near the museum. There are strict requirements from the County for installing flagpoles. Admin Ross noted that the OHP board will be contacting Supervisor Frost about permission and possible exceptions.

Admin Ross explained that at this time the OHP is asking if the District Board is in favor of the concept of having murals painted on the outside of the building. This topic is covered on agenda item 13-h.

On August 30, Admin Ross, Superintendent Oropeza, and Supervisor Bain met with Trevor Derrett, Strategic Account Advisor for SMUD. The purpose was to talk about future plans for OVparks to convert to green energy, learn about various SMUD rebates, discuss ways OVparks can reduce costs, and future SMUD rate hikes. We discussed District plans for solar panels, EV charging stations, and switching to electric/battery powered landscaping equipment. SMUD has rebate programs for solar, EV charging stations, EV vehicles, and converting gas appliances to electric. We were informed that SMUD rates will be increasing 2.5% on four occasions in the coming 20 months: Jan. '24, May '24, Jan. '25, and May '25. SMUD advised that we can reduce our costs by minimizing the use of certain high-energy equipment/appliances during peak-use hours of 4-9pm weekdays. The pool and irrigation pumps, and the HVAC units require the most demand on energy. Staff will take steps to operate efficiently. Director Stickney requested that staff make a note of rate hikes When creating the 2024/25 fiscal year budget.

On August 31, Admin Ross, Superintendent Oropeza, and Supervisor Bain met with Dan McCready of The Garland Company at the Kidz Korner preschool building. Also present were two contractors. The purpose of the meeting was to review the scope of work for replacing the roof, gutters, and sections of fascia for the building. The contractors will be submitted their bids through the Garland Company to OVparks on September 20. Contractor D7 submitted a bid of \$57,769. Contractor Waterproof Associates submitted a bid of \$76,363. Having budgeted the project at around \$35,000, Admin Ross recommended that the Board rejects both bids and go out again while advertising more

broadly. The Board unanimously agreed to reject these bids. As part of the Garland Company's service, they will manage the bidding process while also advertising outside of their pre-bid contractors. They will invite any roofing contractors the District wishes, and advertise on bid boards. The District is expected to have the next bids submitted in mid to late-October.

On August 31, Admin Ross, Superintendent Oropeza, Supervisor Bain, and Maintenance Foreman Fuhlrodt met with Garrett Rempher and Jeff Benson of Gordian at the site of the driveway and pathway project at Orangevale Community Center Park. Also present, was a contractor from T&S West. The purpose of the meeting was to review the scope of work for the driveway project primarily, and the pathway project secondarily. This topic is covered on agenda item 13-k.

Recreation Supervisor Jason Bain provided the first graphs of the fiscal year reflecting revenue generated from recreation programs and facility, picnic, and field rentals. The graphs reflect that we are currently about \$9,000 below projections, but District rentals have spiked in September so there is an anticipated recovery next month. An OVparks aquatic and Rec'ing Crew summer camp program comparison was handed out that compared 2011 and 2023 registration numbers. Some aquatic program numbers and offerings were lower in 2023 primarily because the summer break for San Juan Unified School District has been reduced by one week, and staffing numbers are still recovering from pre-COVID numbers. Rec'ing Crew numbers have grown significantly primarily because we have moved into buildings 1 & 2 of the new property, which has a larger capacity of campers.

Superintendent Oropeza provided the Parks report. Staff worked closely with a group of about 70 volunteers from the Church of Latter Day Saints to install a new 100' keystone retaining wall at the practice basket area of the Shady Oaks Disc Golf course. Staff removed the old wooden retaining wall, graded and compacted the ground in preparation for the new keystone bricks. Staff also ordered the bricks, gravel, and wood chips for the job. The volunteers completed the keystone construction of the wall on August 5. This project improves the aesthetics, safety, and functionality of this facility.

The large-area Toro mower was in the shop for repair for two weeks due to an electrical problem. During that time, mowing was done with the two smaller trim mowers.

Large amounts of debris were left in the nature area of Oak & Filbert in what appeared to be an abandoned homeless encampment. Staff hauled away two truckloads of debris. Director Stickney stated that he has observed what appears to be Remnants of homeless encampments at Shady Oaks Disc Golf Course along the fence that borders Pasteur Middle School from

hole #1 to hole #3.

Director Stickney asked if we were reducing irrigation now that the long hot summer days are behind us. Superintendent Oropeza confirmed that irrigation has been reduced, but also noted that there have been connectivity issues with the automated irrigation controls. He is meeting next week with a Hunter representative to correct it.

**12. UNFINISHED BUSINESS**

None discussed.

**13. NEW BUSINESS**

- a) Introduce Chief Beth Johnson, the interim Chief of Police for the Fulton El Camino Police:

Chief Beth Johnson was not in attendance.

- b) Approve the Sacramento Tree Foundation's request to responsibly harvest acorns from native oaks within designated District parks to ensure the Foundation's ability to continue region-wide tree planting efforts (pg. 46):

On a motion by Director Montes, seconded by Director Brunberg, the Approval of the Sacramento Tree Foundation's request to responsibly harvest acorns from native oaks in designated District parks to ensure the Foundation's ability to continue region-wide tree planting efforts was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Montes, Meraz, and Brunberg voting Aye. There were no Nays or Abstentions.

**MOTION #7**

- c) Approval of the Addendum to the Agreement between the Orangevale Recreation & Park District and Final 9 Sports dated October 10, 2002, to extend the term for an additional five years through October 9, 2028 (pg. 47-71):

Bruce Knisely, owner of Final 9, was in attendance for this agenda item, and to help answer questions as needed. During discussion of this item, Director Brunberg stated that she noticed what appears to be a typo on the reported revenue statement sheet. She pointed out that the revenue reported by Final 9 for the second quarter of 2022 is identical to the penny as that reported in the second quarter of 2023. Superintendent Von Aesch said that she would research and confirm if this is accurate or not.

During discussion Director Stickney stated his concern that the 10% increase in the lease may not be keeping up with inflation. He suggested making this a 4-year lease instead of a 5-year lease so the District can adjust more quickly to changing inflation rates. Bruce Knisely acknowledged that would be acceptable.

**MOTION #4**

On a motion by Director Montes, seconded by Director Brunberg, the Approval of the Addendum to the Agreement between the Orangevale Recreation & Park District and Final 9 Sports, dated October 10, 2002, and extend the term for an additional four years through October 9, 2027, was approved by a vote of 5-0-0 with Directors Stickney, Brunberg, Presinal, Meraz, and Montes voting Aye. There were no Nays or Abstentions.

**MOTION #8**

- d) Approval to add the Juneteenth National Holiday as a recognized District holiday beginning in 2024 (pg. 72):

On a motion by Director Montes, seconded by Director Stickney, the approval to add the Juneteenth national holiday as a recognized District holiday beginning in 2024, resulting in an additional paid holiday for full time staff was approved by a vote of 4-0-1 with Directors Stickney, Presinal, Meraz, and Montes voting Aye. There were no Nays. Director Brunberg Abstained.

- e) Cell tower agreement with American Tower in Orangevale Community Park near the Horse Arena. Discussion item:

Admin Ross had a Zoom call with a representative of the cell tower to further discuss options for a contract extension. Even with 11 years remaining on the current lease agreement, American Tower is anxious for an extension primarily for security in the highly competitive and fast-changing cellular, internet, and information industry. A lease extension helps the tenant (Verizon) to advertise and maintain connectivity with other towers. It could also help attract other tenants to the tower, provided the tower's footprint is increased. This would benefit the District financially. American Tower has increased their one-time signing bonus from \$10,000 (February 2022) to \$30,000. The Board is directing Admin Ross to seek a \$50,000 signing bonus. American Tower agrees to continue to increase the lease fees by 20% every five years. American Tower is asking for the extension to include a "limited right of first refusal" clause to the contract to allow them an opportunity to match or exceed the highest offer to purchase the tower. American Tower is seeking an extension of at least 20 years (four consecutive terms of 5 years each). American Tower is agreeable to the District's request for a clause requiring they provide at least 72-hours of advanced notice to the District, and receive consent from the District, before entering the park to conduct work on the tower. This will allow District staff time to prepare the grounds and prevent damage from their heavy vehicles. American Tower is also providing an option to purchase a 99-year term easement for a one-time payment to the District of \$650,000. Director Brunberg asked staff to calculate how many years it would take for the District to collect \$650,000 with our current agreement. According to American Tower, the District's current lease agreement is one of 19 within a 10-mile radius, and the average annual lease that they pay is \$20,781. The OVparks annual lease

is \$28,339. Director Presinal asked staff to do their own comparison to see if our lease agreement is truly that far above the average.

f) Minimum wage increase from \$15.50 to \$16.00 per hour on January 1, 2024 (pg. 73-75):

Staff received confirmation that the minimum wage in California is increasing from \$15.50 to \$16.00 per hour beginning January 1, 2024. This announcement came after our fiscal year 2023/24 budget was finalized. The expected fiscal impact to this fiscal year budget is \$5,000. Admin Ross advised that our budget as submitted should be able to absorb that impact without requiring a resolution to transfer funds. Admin Ross advised that all part time staff are to receive this 50-cents per hour increase, but fulltime staff will not. Since full time staff received the 4% COLA, and most fulltime staff also received a 5% salary adjustment, we will not experience compaction between full and part time salaries as we did with recent minimum wage increases.

g) Election of Special District Representative to the Sacramento Local Agency Formation Commission (pg. 76-93):

On a motion by Director Montes, seconded by Director Brunberg, the Board directs the District Administrator to submit the vote for Special District Representative on the Sacramento LAFCO Special District Selection Committee on behalf of the District before 5:00pm on September 30. This motion was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Meraz, Brunberg, and Montes voting Aye. There were no Nays or Abstentions.

h) Board consideration of having a mural painted on the outside of the Orangevale History Museum building. Discussion item.

Admin Ross explained that the OHP is asking if the District Board is in support of the concept of having murals painted on the outside of the building. The murals would reflect Orangevale's history. They are proposing that one be painted on the west side of the building facing Hazel Ave., and another painted near the main entrance in the patio area. The Board agreed to the concept of the murals, but stated they are to be involved in the final approval process.

i) Board consideration of future funding options for the District. Discussion item.

This item was tabled for a future meeting. Director Meraz suggested the Board consider and discuss at a future meeting the idea of pay-to-play or parking fees at Shady Oaks Disc Golf Course as a way to generate more revenue. The Board agreed to take this topic to the Planning Committee.

j) Swimming Pool project timeline and update (pg. 94):

**MOTION #9**



Admin Ross advised that the contractor (Burkett's Pool Plastering) drained the pool from September 14-18. They also drilled to detect if there was ground water under the pool shell and there was not, which is a good sign. Burkett's received confirmation from the County that the size of our drains and sumps are adequate, so we will not need to change the size of our drains, which is good news. Burkett's began removing existing pool plaster on September 19. Burkett's has yet to inspect the cracked areas of the pool.

Burkett's found that the cap tile around the perimeter of the pool has significant cracking. The scope of work did not include replacing that cap tile. Burkett's and Aquatic Design Group strongly recommended that the District replace the cap tile now because it will be a much bigger job later. Burkett's also suggested that the District replace the waterline tile since it is the original tile (26 years old), and would be the only original tile remaining in the pool. Burkett's originally quoted \$35,300 to replace the cap tile, and \$16,000 for the waterline tile. If the District were to replace both the cap and the waterline tile, Burkett's would reduce the price by \$7,044 for a total of \$44,256. Staff recommended that the District replace the cap tile and the waterline tile as a change order for the price of \$44,256.

#### **MOTION #10**

On a motion by Director Montes, seconded by Director Brunberg, the approval to the change order to replace the cap tile and the waterline tile of the swimming pool at a cost not to exceed \$45,000 was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Meraz, Brunberg, and Montes voting Aye. There were no Nays or Abstentions.

k) Driveway/Trail project timeline and update (pg. 95):

Admin Ross advised that the District received approval from the County Planning Department for the driveway project plans. The plans cannot be officially filed until we gather final signatures on the plans from the engineer, the Fire District, and the Water District. Peter Larimer is securing those signatures and expects to have the final plans submitted by early October.

The Prop 68 sign has been created and is ready for posting when the project begins.

Admin Ross advised that the start of construction for the driveway project is being pushed to March 2024. Due to delays primarily related to the County approval process, we will not be able to begin construction by October 15, which is the date contractors say we would need to begin to have the project completed by December 1. Construction occurring on a driveway or trail project from December – February faces weather related restrictions which require additional costs and obstacles. It was also learned at this meeting that the driveway is to be completed before the trail at

the new property because the soil removed from the grading will need to be spread into much of the area where the trail will go. Peter Larimer agrees with the contractor.

Admin Ross advised that California State Parks is awarding extension to projects being funded by the Prop 68 grant, and that extension application process is underway.

1) Arcade Cripple Creek Trail project update (verbal):

Admin Ross advised that much work has been done in the bridge area of Sundance Park in preparation for the setting of the new bridge on or near October 6. The pile driving was completed on September 18-19. Other prep work, including the removal of the existing bridge, will occur between now and about October 6. SMUD is removing four light poles from Sundance Park. Several new solar-powered light poles will be installed as part of the project. The new solar-powered light poles have been installed at the Woodmore Oaks corridor of the trail (near 7-Eleven). Good progress has been made on the new crosswalk on Woodmore Oaks. Streng Park has also had the new solar-powered lights installed, and the crosswalk on Streng Ave. is near complete. The contractors expect to have the flat work (pavement, DG, cross walks) completed around October 20. All new light poles are expected to be installed by then as well. They would then need about 4-6 weeks to complete landscape work, followed by punch list items. The expectation is for the trail to be completed and open to the public in December.

Director Stickney encouraged staff to promote this project and the pool project in the form of newspaper articles and television coverage. Admin Ross stated that he will submit articles for the Orangevale View, and he has contacted MaryAnne Povey requesting doing onsite segments on Orangevale Live.

**14. DIRECTOR AND STAFF COMMENTS**

Superintendent Oropeza commented that the annual CPRS Maintenance Equipment Expo and Rodeo was taking place tomorrow (10/22) at William Land Park in Sacramento.

Supervisor Bain acknowledged our independent contractors from In Alliance who have made great improvements to the landscaping in our soccer field area at Community Center Park. They have pruned trees and shrubs to improve the aesthetics and safety of the southeast end of the park.

Superintendent Von Aesch explained that Final 9 separately submitted the same amount in their receipt statements for the second quarter in 2022 and the second quarter in 2023. Director Brunberg requested that staff point this out to Final 9 to verify if this was or wasn't an error. Superintendent Von Aesch also acknowledged that

tomorrow (10/22) is the 15<sup>th</sup> work anniversary for Melyssa Woodford at OVparks. Director Montes commented how the District is lucky to have her.

Administrator Ross commented on the good news that the District received \$200,000 through the American Rescue Plan Act, and that these funds are being deposited into our General Fund.

Director Meraz commented on how Taco Bell pays their part time staff \$20 per hour but acknowledges part time work with the District provides for a better job experience that would better prepare people for future employment. He also wanted the Board and staff to be aware of an unfortunate trend occurring at many public government meetings that are held on Zoom that are being interrupted by individuals affiliated with neo-nazi groups.

Director Brunberg would like to have a Board discussion at a future meeting to consider moving the BOD meetings back to the second Thursday of the month.

**15. ITEMS FOR NEXT  
AGENDA**

- a) Cell Tower Update
- b) Board meeting schedule for 2024
- c) Possible bid reviews and approvals for the Kidz Korner Roof and the Driveway/Trails project
- d) Project updates

**16. ADJOURNMENT  
MOTION #11**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:22 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.

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Mike Stickney, Chairperson