

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors January 16, 2025

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on January 16, 2025 at the District Office. Director Brunberg called the meeting to order at 6:30 p.m.

Directors present: Brunberg, Meraz, Presinal,  
Directors absent: Montes (arrived 6:32pm), Stickney  
Staff present: Becky Herz, District Administrator  
Jennifer Von Aesch, Finance/HR Superintendent  
Horacio Oropeza, Park Superintendent  
Jason Bain, Recreation Supervisor II

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
  
4. **APPROVAL OF AGENDA**  
**MOTION #1** On a motion by Director Meraz, seconded by Director Presinal, the agenda was approved by a vote of 3-0-0 with Directors Presinal, Brunberg, and Meraz, voting Aye. There were no Nays or Abstentions. Director Stickney and Montes were absent.
  
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
  
6. **MINUTES**  
**MOTION #2** a) Approval of Minutes of December 12, 2024 (pg 1-9):  
On a motion by Director Meraz, seconded by Director Brunberg, the minutes of December 12, 2024, were approved by a vote of 3-0-0 with Directors Meraz, Brunberg, and Presinal voting Aye. There were no Nays. Directors Montes and Stickney were absent.  
  
b) Approval of Minutes of December 17, 2024 (pg 10-11):  
On a motion by Director Meraz, seconded by Director Brunberg, the minutes of December 17, 2024, were approved by a vote of 3-0-0 with Directors Meraz, Brunberg, and Presinal voting Aye. There were no Nays. Directors Montes and Stickney were absent.  
  
c) Approval of Minutes of January 9, 2025 (pg 12):  
On a motion by Director Meraz, seconded by Director Brunberg, the minutes of January 9, 2025, were approved by a vote of 3-0-0 with Directors Meraz, Brunberg, and Presinal voting Aye. There were no Nays. Directors Montes and Stickney were absent.  
  
**MOTION #3**  
  
**MOTION #4**

**7. CORRESPONDENCE**

**MOTION #5**

- a) Confidential envelope –Billings from Attorneys, August 29 – November 26, 2024:  
On a motion by Director Montes, seconded by Director Brunberg, the Confidential envelope –Billings from Attorneys, August 29-November 26, 2024, were approved by a vote of 4-0-0 with Directors Meraz, Brunberg, Montes, and Presinal voting Aye. There were no Nays or Abstentions. Director Stickney was absent.
- b) Orangevale View Articles on Holiday Events (pg. 13-15):  
Park Supt. Oropeza advised that the holiday events went well. The Orangevale Parade of Lights had a very good turnout. He purchased a battery generator to utilize for the festive lights on the tractor. He led the forty-seven entries in the parade.
- c) Email from resident Robert Keen expressing concerns about the District’s level of fire preparedness (pg. 16):  
Park Supt. Oropeza has communicated with Mr. Keen regarding his concerns and plans in place for OVparks Maintenance Staff to clean up the area and provide firebreaks. Director Brunberg suggested contacting the Fire Department for suggestions to alleviate the fire risk. He will stay in contact with Robert Keen to provide further updates as they develop and has invited him to attend the next Maintenance Committee meeting to discuss this topic and what options are available within the current budget. A grant project is potentially available to partner with the California Conservation Corp (CCC). OVparks will pursue the grant option with the CCC to diligently take care of the parks while being mindful of the available budgeted funding. Director Montes suggested looking into possibly utilizing any of the thirteen fire camp training facilities in the area to assist with addressing this issue.

**8. CONSENT CALENDAR**

**MOTION #6**

- a) On a motion by Director Montes, seconded by Director Brunberg, the consent calendar was approved by a vote of 4-0-0 with Directors Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions. Director Stickney was absent.

Director Brunberg discussed designating the attorney fees placed in Professional Services be moved and future related approved invoices be placed in Legal Fees category.

**8.1. CONSENT MATTERS GENERAL FUND**

- a) Ratification of Claims for December 2024 (pg 17-18)
- b) Budget Status Report for December 2024 (pg 19-21)
- c) Revenue Report for December 2024 (pg 22)

**8.2. OLLAD CONSENT MATTERS**

- a) Ratification of Claims for December 2024 (pg 23-24)
- b) Budget Status Report for December 2024 (pg 25-26)

**8.3. KENNETH GROVE CONSENT**

- a) Ratification of Claims for December 2024 (pg 27)
- b) Budget Status Report for December 2024 (pg 28)

**MATTERS**

**9. NON-CONSENT  
MATTERS  
GENERAL FUND**

**MOTION #7**

a) Ratification of Claims for December 2024 (pg. 29)

On a motion by Director Montes, seconded by Director Brunberg, the Ratification of Claims for December 2024 were approved by a vote of 3-0-1 with Directors Meraz, Brunberg, and Presinal voting Aye. There were no Nays. Director Montes abstained. Director Stickney was absent.

**10. STANDING  
COMMITTEE  
REPORTS**

a) Administration and Finance: No report.

b) Maintenance and Operation: No report.

c) Recreation Committee: No report. A meeting to be scheduled to review and recommend Special Event Applications received. The committee will discuss the option of waiving a decision prior to bringing to the Board for approval of repetitive special events with no changes to approve.

d) Personnel & Policy: No report.

e) Government: No report.

f) Planning Committee: No report.

g) Trails Committee: Trails Committee: No report.

h) Ad Hoc: No report.

**11. ADMINISTRATOR'S  
REPORT**

a) Monthly Activity Report – December 2024 (pg 30-36):

Admin Herz mentioned that she will continue the discussions Interim District Administrators Foell and Park Supt. Oropeza had with security companies for OVparks to utilize. An RFP will be created to establish a security company to utilize as a replacement for the FEC Police. Other park districts may consider partnering with OVparks to share security resources. Many have established a separate contract with their current security company utilized for events to provide service previously provided by FEC Police through the end of the fiscal year.

In the absence of Admin Services Supervisor Woodford, Admin Herz advised that at least sixteen travelers have enrolled for Group Travel with Collette Travel through OVparks this year. She emphasized that Supervisor Woodford provides services for the travelers that she has not seen other Districts provide such as document meetings and travel bags with special gifts for travelers prior to departure. This is positive exposure for the District as well as providing the community member the opportunity to feel comfortable traveling. Eight travelers are currently enrolled in the upcoming Rome and the Amalfi Coast tour. Admin Herz plans to increase social media posts and encourage the travelers to post or tag OVparks on the OVparks Facebook page. Get Up 'n Go Daytrips, in

partnership with neighboring park districts, have seen increased attendance.

Park Supt. Oropeza advised that Orangevale Community Park and Pecan Park has had recent homeless encampments to address. He advised the Board that several community members have voiced concerns regarding the homeless presence in those parks.

Parks Maintenance Staff assisted with preparation for the Polar Bear Plunge and have kept quite busy with mulching of the falling leaves and pruning throughout the parks.

Recreation Supervisor II Bain advised that the Polar Bear Plunge went very well this year with one hundred twenty five attendees. This is the first year this event was held since the pool renovation was completed. Coach Horner and the family of Julian Snyder did the Polar Bear Plunge in his honor. Applebee's Restaurant provided soup for the attendees at the event.

Recreation Supervisor II Bain advised that one of the golf cart tires was recently replaced due to a flat.

Supervisor II Bain advised that the end of the first six months indicated a deficit of approximately one thousand dollars from the target revenue. December revenue was predominately from facilities. The current Winter/Spring Activity Guide includes programs for January through the beginning of May. The Summer Activity Guide will be available in April. Looking forward to summer programs in the second half of the fiscal year.

## **12. UNFINISHED BUSINESS**

### a) OCCP Parking Lot Project/Pathways & Trails Project Update (verbal)

Admin Herz is very excited with the results of this project. She suggested strategically planting trees or plants as defensive landscaping to discourage e-bikes from damaging the trail area. Interim Admin Foell and Finance/HR Supt. Von Aesch have filed the necessary paperwork for proposition 68 funding. The timeline was extended through 2028, however, Admin Herz prefers to see the funding received during this budget year, if possible. Typically, this process can take several months to receive funds. Park Supt. Oropeza advised that the Baldoni Construction will come back to implement repairs and address compaction issues when the rain season has ended.

### b) OCCP HVAC Project Update (verbal)

Park Supt. Oropeza advised that SMUD may take up to fourteen business days to drop new power lines at Building 2 to enable final inspection of the new HVAC unit.

### c) Electric Bike Policy and Issues at District Parks (verbal)

Preliminary research has been conducted by Interim Admin Foell with Finance Clerk Sue Myren's assistance. Admin Herz will reach

out to the County Parks and draft a policy or practice soon, and establish necessary signage to place throughout the park and trail areas. Park Supt. Oropeza advised that the Sacramento County Ordinances have been updated with Category 1 & 2 E-Bike information. Category 3 E-Bikes are illegal. Admin Herz to reach out the area schools to inquire what, if any, policy they have implemented regarding this topic. Updates will be provided at the next BOD meeting.

- d) Direction on Providing Brown Act Training in February (verbal)  
CARPD provides an online training on January 29<sup>th</sup>, 5:30-6:30pm, ultimately designed for new board members. This training includes the Brown Act Training as well as a few other components which include the districts powers and duties under the California Public Resources Code. Admin Herz recommends the Board attend the same meeting. The Board of Directors, Admin Herz, and Finance/HR Supt. Von Aesch will plan to participate in the CARPD online training on January 29<sup>th</sup> via Zoom. Any questions from the training will be addressed at the next BOD meeting.

### **13. NEW BUSINESS**

- a) Consideration of Purchasing Former Fire Station Property, and Two Adjacent Properties on Main Avenue (pg. 37)  
The Orangevale/Fair Oaks Foundation has also been presented with the option to purchase this property. The Board of Directors will not pursue the purchase of this property due to the significant repairs and upgrades required.

### **14. DIRECTOR AND STAFF COMMENTS**

Admin Herz voiced appreciation to the staff for their efforts during her absence. She plans to reach out to each Board Member to schedule one on one meetings. She congratulated Director Brunberg on her recent appointment to the OVparks Board of Directors Chairperson position.

Recreation Supervisor II Bain advised that the Best Friends Bash senior event will be held on Friday, February 14<sup>th</sup> at the Orangevale Community Center.

Finance/HR Supt. Von Aesch advised that Larry Bain will present the audit report at the February BOD Meeting.

Parks Supt. Oropeza thanked the Parks Staff for their continued hard work while he works to fill two full time staff positions. A contractor working with SMUD reached out to offer mulch wherever needed throughout the parks. Parks Supt. Oropeza coordinated with Final 9 to have mulch delivered for use throughout the course. Director Brunberg recommended he verify the mulch is of good quality. Director Brunberg suggested etiquette and informational signage may be necessary near the horse arena. In addition, signage may need to be posted to advise horse riders to avoid the disc golf course area.

Director Meraz mentioned the Polar Bear Plunge was well attended with all ages represented. Julian Snyder's family attended the event with extended family and friends in honor of Julian, a CRHS student tragically killed in a car accident. Applebee's Restaurant provided the delicious tortilla soup for the event, which received excellent reviews. He recommended posting a sign at next year's Polar Bear Plunge indicating Applebee's sponsorship by providing the soup at the event.

Director Montes voiced that Office Staff and Parks Maintenance always rise to assist with any issue that arises. She hopes all had wonderful holidays and look forward to new chapters and possibilities. The Best of Orangevale Award Banquet will be held on Friday, February 7, 2025.

Director Presinal welcomed Admin Herz back and extended appreciation to OVparks Staff for their individual contributions to the District which collectively makes OVparks even better.

Director Brunberg welcomed Admin Herz back and looks forward to her new position as the OVparks Board of Director Chairperson.

**18. ADJOURNMENT**

**MOTION #8**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:48 p.m. On a motion by Director Montes, seconded by Director Presinal, the adjournment was approved by a vote of 4-0-0 with Directors Brunberg, Presinal, Meraz, and Montes, voting Aye. There were no Nays or Abstentions. Director Stickney was absent.

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Sharon Brunberg, Chairperson