

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors February 19, 2026

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on February 19, 2026, at the District Office. Director Brunberg called the meeting to order at 6:30 p.m.

Directors present: Brunberg, Stickney, Meraz, Presinal
Directors absent: Montes
Staff present: Becky Herz, District Administrator
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Manager

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Stickney, seconded by Director Brunberg, the agenda was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Presinal, and Brunberg, voting Aye. There were no Nays or Abstentions. Director Montes was absent.
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES**
MOTION #2 a) Approval of Minutes of January 15, 2026 (pg 4-11):
On a motion by Director Stickney, seconded by Director Brunberg, the minutes were approved by a vote of 4-0-1 with Directors Stickney, Brunberg, Presinal, and Meraz voting Aye. There were no Nays or Abstentions. Director Montes was absent.
7. **CORRESPONDENCE**
 - a) Orange Vale Water District Voting (pg. 12-14)
On behalf of the District, the Board of Directors instructed Admin. Herz to vote for the incumbent in the Board of Directors election for Orange Vale Water District.
 - b) Emails from Renee Fisher-Beck: "Winter Basketball" (pg. 15-16)
There was a recent software update in CivicRec which disabled OVparks ability to send email and text notifications regarding program changes to enrollees. This issue caused confusion with the practice location for Winter Youth Basketball. Also, she had a complaint about the price of our programs. When researched, the program offerings were not identical. Customer service complaints were addressed both internally and externally and software issues have been rectified.

- c) Orangevale View articles December 5 & 19, 2025 (pg. 17)
The Orangevale View published the OVparks Polar Bear Plunge date change twice which helped with attendance for the event.
- d) CSDA Board of Directors Call for Nominations Seat C (pg. 18-19) A Seat is up for election in our Sierra network with an incumbent running from Groveland Community Services District. The position is open for board members or general managers/district administrators.

8. CONSENT CALENDAR

Admin Herz brought to the attention of the Board of Directors that the Secured tax revenue is lower due to an update in the County of Sacramento's system with the first installment being only for 5 months instead of the normal 6 months. Collections from December 11 to December 31st were not allocated according to auditor Larry Bain. Admin Herz also noted that the negative amount showing in In Lieu funds reflects motion made at the January 19, 2026 Board Meeting to reallocate \$88,000.

MOTION #3

On a motion by Director Stickney, seconded by Director Brunberg, the consent calendar was approved by a vote of 4-0-1 with Directors Stickney, Brunberg, Presinal, and Meraz voting Aye. There were no Nays or Abstentions. There were no Nays or Abstentions. Directors Montes was absent.

8.1. CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for January 2026 (pg 20)
- b) Budget Status Report for January 2026 (pg 21-22)
- c) Revenue Report for January 2026 (pg 23)

8.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for January 2026 (pg 24-25)
- b) Budget Status Report for January 2026 (pg 26-27)

8.3. KENNETH GROVE CONSENT MATTERS

- a) Ratification of Claims for January 2026 (pg 28)
- b) Budget Status Report for January 2026 (pg 29)

9. NON-CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for January 2026 (pg. 30)

MOTION #4

On a motion by Director Brunberg, seconded by Director Stickney, the Non-Consent Ratification of Claims for January 2026 was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Presinal, and Brunberg voting Aye. There were no Nays or Abstentions. Directors Montes was absent.

10. STANDING COMMITTEE REPORTS

- a) Administration and Finance: Next meeting scheduled March 11 at 1:00pm. First draft updates to the Operations Policies and Procedures Manual will be reviewed.

- b) Maintenance and Operation: Next meeting will be in March or April. Park Maintenance Management Plan is in the process of being updated by Admin Herz, Supt. Oropeza and PM2 Chris Stewart.
- c) Recreation Committee: Next meeting is scheduled for March 11, 2026, at 11:30am. The Farmer's Market contract will be reviewed. A representative from a local Arts Council that is starting up will be scheduled to be present at the meeting.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Next meeting scheduled for Feb 24, 2026 at 2:30pm. The final draft of the Trails Master Plan will be reviewed.
- h) Ad Hoc: Review current OVparks legal services contract in addition to various other service contracts that have been in place for many years. Director Brunberg and Director Presinal assigned.

11. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – January 2026 (pg. 31-37): Admin Herz provided the following District information & updates:
 - Supt. Oropeza and Admin. Herz met with Moon Valley Nursery to select trees that will be planted February 23, 2026. Two Chinese Pistache and one Jacaranda were chosen.
 - Admin. Herz, Supt. Oropeza, and Manager Woodford met with a representative from CAPRI for their 18-month visit. The first half of the day was spent reviewing paperwork, forms, and safety training. The second half of the day was spent visiting parks. Results from the visit have not been received yet.
 - Manager Bain and Admin. Herz attended the OVparks Fund Advisory Committee meeting where the success of the new OVparks fund was recognized. The groundbreaking ceremony for the new trees that will be planted is scheduled for February 20, 2026 at 9:00am.
 - Admin. Herz and Supt. Oropeza volunteered at the annual Orangevale Rotary Crab Feed, which was a great event with good community participation.

- Admin. Herz attended Brown Act training. Admin. Herz and Sup. Oropeza attended the CPRS Parks forum along with parks employees Bryant, Arce, and Stewart.
- Analyst Harling participated in annual employment law training.
- Coordinator Vickers presented at two sessions of the Rec Cloud while Admin. Herz and Coordinator Patton each presented a session.
- OVparks Polar Bear Plunge event took place on January 31, 2026, with a great turnout.
- January 21, 2026, was OVparks all-staff safety training and team building where CHP presented on driver safety.
- Admin. Herz held a community outreach meeting for the Kenneth Grove art project. Director Meraz and six community members who reside in the Kenneth Grove Assessment District were in attendance along with David Sobon with Wide Open Walls. Possible types of artists and art installations were discussed.
- Park Supt. Oropeza advised: Pool motor bearings are beginning to fail. The Pump has been repaired and will be replaced the week of February 23rd.
- Park Supt. advised that Sacramento Conservation Corps. is continuing their fire abatement work after a brief break.
- Recreation Manager Bain advised: Revenue is lower than predicted but higher than last year for the month.
- Recreation Manager Bain advised that one of the Recreation Coordinators submitted their notice and is no longer employed with OVparks. The job listing for this position was the first OVparks posting using the new Bamboo personnel software. So far, there have been 19 applications received through the new software and one hard copy. Interviews are scheduled to take place during the first week of March.
- Admin. Herz shared photos of OVparks new preschool teacher and the change in position of the previous teacher to the front desk. Also, a photo of Foreman Fuhlrodt with his gift the District gave him for 40 years of service, and a photo of Coordinator Vickers presenting at the Rec Cloud event. Admin. Herz also shared a photo of herself and two other fundraising participants who raised the most money at

OVparks Polar Bear Plunge for the Park Fund. Admin. Herz also shared photos of a vehicle involved with illegal dumping in the park and a photo of the ladder fuel that had been removed by Sacramento Conservation Corps.

- Director Stickney brought up the question of how California's expansion of the TK program will affect OVparks preschool program. Admin. Herz's response was that the program OVparks offers is an active learning environment with a focus on social and emotional skills. Enrollment is affected by TK, but the program still has value to the community.
 - Upcoming events: Ties & Tiaras on February 28, 2026.
 - A solution to the water leaks in the pool restroom showers was decided. The women's restroom will permanently remove the shower and replace it with a sink and/or baby changing station. An evaluation of the men's shower will be made to determine the issue as well.
 - There is a leak in Manager Bain's office which has been repaired and there is a significant leak in the roof of the Activity Building which will need to be addressed. Also there appears to be a leak on the outside wall of the Community Center building.
- b) Board Member Updated – SB 707 (pg. 38)
Senate Bill 707 is an update to the Brown Act. One of the requirements is to provide a copy of the Brown Act manual to all board members. Admin. Herz provided a copy to Directors Brunmerg, Stickney, Meraz and Presinal. Director Montes will be given a copy at the Trails Committee meeting which will be included on the agenda.
- c) Board Member Updated – SB 827 (pg. 39)
Senate Bill 827 has added additional two-hour financial training as a requirement for board members that will need to be completed every two years. Newly elected officials will need to complete this training within six months of term commencement. Admin Herz recommends that Directors try to take the new training soon.
- 12. UNFINISHED BUSINESS**
- a) Wildfire Prevention Update (verbal): Sacramento Conservation Corps is back after a break. They will begin work at Oak and Filbert, and Green Oaks Elementary to Filbert Ave.
- b) TigerSharks Swim Team Update (verbal): Director Herz, Manager Bain and Coordinator Vickers met with parent-board members from the TigerSharks Swim Team. An overall budget

for maintenance and upkeep of the pool was shared with the parent-board members to provide them with a better understanding of how the salary of the Head Coach is calculated in correlation with other expenses required to run the pool and the program. Interviews for a new head coach were conducted on February 19, 2026, and an offer will be made soon. Coordinator Vickers plans to attend a couple of TigerSharks Swim Team meetings per year.

- c) New HR software Update (verbal): OVParks District employees will use both the old and new payroll systems for one more pay period. Once this period is up, they will be officially using Bamboo, with Redcort to complete the transition. The head swim coach and Recreation Coordinator jobs were both posted using the new system. The new system will help facilitate the completion of required documents for new hires. Manager Bain has played a key role in getting the system programmed for the District's needs. Director Stickney asked if the program will be aligned with Sacramento County's payroll system by the next fiscal year. Admin. Herz said it is not the same program as the County's. Director Brunberg stated that the potential of being able to export payroll to excel and submitting this to the County payroll department will reduce potential for errors in reporting hours. Further research will need to be completed before it is confirmed that the program can do this.
- d) Fence at Youth Center Park (verbal): The fence has been repaired at Youth Center Park, along with the rut that was caused when the utility company drove on the field to repair the downed power line.

13. NEW BUSINESS

- a) Approval of the Orangevale Recreation & Park District Fiscal Audit 2024/25:

Larry Bain presented his clean unqualified opinion of financial statements for the July 1, 2024 to June 30, 2025 fiscal year audit. Director Herz stated that the audit is available online and the management report is available upon request.

Auditor Bain explained that a new accounting standard, GASB 101, requires the recognition of sick leave accrued at fiscal yearend that is expected to be used before an employee's termination. As a result of implementing this standard, the beginning fund balance was restated. The restatement reduced the compensated absences liability to approximately \$83,000 and created a corresponding compensated absences asset liability of approximately \$83,000. Auditor Bain said there is no change in how sick leave is paid out. The number of sick hours accrued at fiscal yearend is what is reviewed during the audit with a

recalculation on a sample basis to make sure that the amount of hours being accrued is in accordance with the policy.

Larry Bain stated that the general fund had a cash in investment balance of \$1.4 million on June 30, 2025, which is a little under 50% of annual expenditures. There were no concerning issues on the balance sheet. The General Fund had a net change of negative \$62,000 which was not a concern. The net pension liability went from \$1,444,000 to \$1,000,185.

Director Stickney inquired about the audit and how it went with the OVparks employees being relatively new in their roles. Auditor Bain said the audit went well and that OVparks employees were able to provide required documentation and locate additional information when needed.

Admin. Herz also shared several questions and concerns that she discussed with Auditor Bain. One of the primary items was related to the Park Development Fee. Auditor Bain confirmed that not all the expenses submitted qualified for the use of those fees. He also assisted in outlining steps needed to correct the issue and ensure proper use of the funds moving forward. Additionally, concerns were discussed regarding the previous timekeeper reporting their incorrect hours on their timecards. This matter is addressed in the Management Report provided by Auditor Bain. Director Brunberg expressed her concern about the balance that has been carried over for some time in a holding account that has not been rectified for many years. Admin Herz stated that OVparks is working to clear this amount and is in contact with the County of Sacramento with Auditor Bain included in the communication.

MOTION #5

On a motion by Director Brunberg, seconded by Director Meraz, the Orangevale Recreation & Park District Fiscal Audit 24/25 was approved by a vote of 4-0-1 with Directors Stickney, Brunberg, Presinal, and Meraz voting Aye. There were no Nays or Abstentions. There were no Nays or Abstentions. Directors Montes was absent.

- b) Approval of Resolution 26-02-753, Resolution Directing Preparation of the Engineer's Report for the Orangevale Landscaping and Lighting Assessment District (OLLAD) of the Orangevale Recreation and Park District (pg. 40)

MOTION #6

On a motion by Director Brunberg, seconded by Director Meraz, the Resolution 26-02-753, Resolution Directing Preparation of the Engineer's Report for the Orangevale Landscaping and Lighting Assessment District (OLLAD) of the Orangevale Recreation & Park District, was approved by a vote of 4-0-1 with Directors Stickney, Brunberg, Presinal, and Meraz voting Aye.

There were no Nays or Abstentions. Directors Montes was absent.

- c) Approval of Resolution 26-02-754, Resolution Directing Preparation of the Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District of the Orangevale Recreation and Park District (pg. 41)

MOTION #7

On a motion by Director Brunberg, seconded by Director Meraz, the Resolution 26-02-754, Resolution Directing Preparation of the Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District of the Orangevale Recreation and Park District, was approved by a vote of 4-0-1 with Directors Stickney, Brunberg, Presinal, and Meraz voting Aye. There were no Nays or Abstentions.

- d) Approval to Change the "Kenneth Grove Landscape Sculpture Project" to the "Kenneth Grove Erosion Improvement and Retaining Wall Improvement Project" (pg. 42)

Admin. Herz shared that at the community outreach meeting she held for residents of the Kenneth Grove Assessment District that the participants agreed to use allocated funds to replace the existing shrubs with rocks. In addition to improving the appearance of the area, the rocks will help with erosion control. If OVparks partners with Wide Open Walls, there would be an additional \$5,000 that David Sobon has secured for the project. These additional funds will allow a mural that will cover approximately 50% of the wall with a design decided upon by the community committee. The final design has not been decided yet. Admin. Herz would like to utilize Big Day of Service as a source of volunteer labor to assist with completing this project.

MOTION #8

On a motion by Director Brunberg, seconded by Director Presinal Approval to Change the "Kenneth Grove Landscape Sculpture Project" to the "Kenneth Grove Erosion Improvement and Retaining Wall Improvement Project" was approved by a vote of 4-0-1 with Directors Stickney, Brunberg, Presinal, and Meraz voting Aye. There were no Nays or Abstentions.

- e) Approval of the Shady Oaks Tee Pads Resurfacing Project in Partnership with the Final 9 Sports and the Shady Oaks Disc Golf Club. (pg. 43)

Director Herz and Supt. Oropeza met with representatives from Shady Oaks Disc Golf Club and Final 9 to talk about resurfacing concrete pads at each of the tee boxes at Shady Oaks Disc Golf Course. The product that would be used is spread over the existing concrete. Director Stickney would like more research to

be conducted on the product. The cost for the district will be one or two OVparks to assist with the project, and 100% of the material being provided along with most of the labor by the Shady Oaks Disc Golf Club. Participants in the project will be required to sign volunteer waiver forms. The hope with this collaboration is to increase communication between the disc golf community and OVparks.

MOTION #9

On a motion by Director Brunberg, seconded by Director Presinal Approval of the Shady Oaks Tee Pads Resurfacing Project in Partnership with the Final 9 Sports and the Shady Oaks Disc Golf Club was approved by a vote of 4-0-1 with Directors Brunberg, Stickney, Presinal, and Meraz voting Aye. There were no Nays or Abstentions. Directors Montes was absent.

- f) Approval of the Agreements with Final 9 Sports to Hold Tournaments at the Shady Oaks Disc Golf Course on March 13-15 & 20-22, 2026 (pg. 44-66)

MOTION #10

On a motion by Director Brunberg, seconded by Director Stickney Approval of the Agreements with Final 9 Sports to Hold Tournaments at the Shady Oaks Disc Golf Course on March 13-15 & 20-22, 2026 was approved by a vote of 4-0-1 with Directors Stickney, Presinal, and Meraz voting Aye. There were no Nays or Abstentions. Directors Montes was absent.

- g) Approval to Purchase Two Thermal Pool Covers for No More than \$6,500 from Lincoln Aquatics. (pg. 67-68)

MOTION #11

On a motion by Director Brunberg, seconded by Director Meraz, approval to Purchase Two Thermal Pool Covers for No More than \$6,500 from Lincoln Aquatics was approved by a vote of 4-0-1 with Directors Stickney, Presinal, and Meraz voting Aye. There were no Nays or Abstentions. Directors Montes was absent.

- h) Approval of Resolution 26-02-755, Resolution Authorizing Transfer of Funds from the Parkland Dedication Fund (088C) to the General Fund (332A). (pg. 69)

MOTION #12

On a motion by Director Brunberg, seconded by Director Stickney, the resolution 26-02-755, Resolution Authorizing Transfer of Funds from the Parkland Dedication Fund (088C) to the General Fund (332A) was approved by a vote of 4-0-1 with Directors Stickney, Presinal, Brunberg, and Meraz voting Aye. There were no Nays or Abstentions. Directors Montes was absent.

14. CLOSED SESSION

- a) Closed Session pursuant to Government Code Section 54957 Public Employee Performance Evaluation: District Administrator
- b) Closed Session pursuant to Government Code Section 54957(b)(1) Communication Regarding Personnel Matter

15. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION

- a) During closed session, the Board of Directors approved a merit increase to Step 4 for the District Administrator.

16. DIRECTOR AND STAFF COMMENTS

Parks Supt. Oropeza advised he would like to thank his staff for their assistance in preparing for the CAPRI visit.

17. ITEMS FOR NEXT AGENDA

- a) Trails Master Plan next meeting
- b) Correspondence

18. ADJOURNMENT
MOTION #

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 9:30 p.m. On a motion by Director Brunberg, seconded by Director Presinal, the adjournment was approved by a vote of 4-0-1 with Directors Stickney, Presinal, Brunberg and Meraz voting Aye. There were no Nays or Abstentions. Directors Montes was absent.

Sharon Brunberg, Chairperson