

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, JANUARY 14, 2021**

REGULAR MEETING 6:30 PM

**LOCATION:
6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

Approval of minutes of the Regular Meeting December 10, 2020 (pg 1-7)

7. CORRESPONDENCE

- a. Dec. 18 article in the Orangevale View about the Tree Lighting event (pg 8)
- b. Emails from the community expressing appreciation (pg 9-10)
- c. Letter to Supervisor Frost and the County Board of Supervisors requesting CARES Act funds (pg 11-12)
- d. Confidential envelope – Attorney billing for September-December 2020

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for December 2020 (pg 13-14)
- b. Budget Status Report for December 2020 (pg 15-17)
- c. Revenue Report for December 2020 (pg 18)

8.2 OLLAD CONSENT MATTERS

- a. Ratification of Claims for December 2020 (pg 19-20)
- b. Budget Status Report for December 2020 (pg 21-22)

8.3 KENNETH GROVE CONSENT MATTERS

- a. Ratification of Claims for December 2020 (pg 23)
- b. Budget Status Report for December 2020 (pg 24)

9. NON-CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for December 2020 (pg 25)

10. **STANDING COMMITTEE REPORTS**

- a. Administration & Finance
- b. Maintenance & Operation
- c. Recreation Committee
- d. Personnel & Policy
- e. Government
- f. Planning Committee: Recap from meeting held on Dec. 18, 2020 (pg 26-27)
- g. Trails Committee
- h. Ad Hoc

11. **ADMINISTRATOR'S REPORT**

- a. Monthly Activity Report – December 2020 (pg 28-31)
- b. Schedule Finance Committee Meeting to review current fiscal year budget, the fiscal impacts of Covid-19, and begin projections for FY 2021-22 (verbal).

12. **UNFINISHED BUSINESS**

13. **NEW BUSINESS**

- a. Committee Assignments for 2021 (pg 32)
- b. Recreation Activity Guide production status (pg 33)
- c. St. Patrick's Disc Golf Tournament (pg 34)
- d. Steps Toward Closure for families who have lost loved ones to Covid-19 (pg 35-36)
- e. Warming centers during the winter (verbal)
- f. Schedule quarterly review for District Administrator (verbal)

14. **DIRECTOR'S AND STAFF'S COMMENTS**

15. **ITEMS FOR NEXT AGENDA**

- a. Orangevale Recreation & Park District Fiscal Audit 2019/20

16. **ADJOURNMENT**

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors December 10, 2020

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on December 10, 2020 at the District Office. Director Stickney called the meeting to order at 6:35 p.m.

Directors present: Stickney, Swenson, Meraz, Brunberg, Montes,
Directors absent: None
Staff present: Barry Ross, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor
Nadia Roberts, Recreation Coordinator

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
On a motion by Director Montes, seconded by Director Meraz, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.
MOTION #1

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **MINUTES**
a) Approval of Minutes of November 12, 2020 (pg 1-8): On a motion by Director Montes seconded by Director Swenson, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.
MOTION #2

7. **CORRESPONDENCE**
a) Confidential Envelope – Attorney Billing September 2020: On a motion by Director Meraz, seconded by Director Brunberg, the attorney billing was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.
MOTION #3
b) Letter to Mr. Benedict regarding answers to his questions (pg 9)
Admin Ross advised of four letters received by Mr. Benedict regarding the special meeting for the District Administrator position interviews. Original Board Packet had an error which has been corrected. Requesting approval of this letter to send to Mr. Benedict.
MOTION #4

On a motion by Director Montes, seconded by Director Stickney, to give authority to Admin Ross to send the letter of response to Mr. Benedict regarding answers to his questions was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.

**8. CONSENT
CALENDAR**

MOTION #5

- a) On a motion by Director Brunberg, seconded by Director Stickney, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

**8.1. CONSENT
MATTERS
GENERAL FUND**

- a) Ratification of Claims for November 2020 (pg 10)
b) Budget Status Report for November 2020 (pg 11-13)
c) Revenue Report for November 2020 (pg 14)

**8.2. OLLAD
CONSENT
MATTERS**

- a) Ratification of Claims for November 2020 (pg 15-16)
b) Budget Status Report for November 2020 (pg 17-18)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for November 2020 (pg 19)
b) Budget Status Report for November 2020 (pg 20)

**9. NON-CONSENT
MATTERS
GENERAL FUND**

MOTION #6

- a) Ratification of Claims for November 2020 (pg 21)
On a motion by Director Brunberg, seconded by Director Stickney, the Ratification of Claims for November 2020 was approved by a vote of 4-0-1 with Directors Stickney, Swenson, Brunberg, and Meraz voting Aye. There were no Nays. Director Montes Abstained.

**10. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: No report.
b) Maintenance and Operation: No report.
c) Recreation Committee: No report.
d) Personnel & Policy: No report.
e) Government: No report.
f) Planning Committee: No report.
g) Trails Committee: Trails Committee: No report.
h) Ad Hoc: No report.

11. ADMINISTRATOR'S REPORT

a) Monthly Activity Report – November 2020 (pg 22-26):
Admin Ross extended appreciation to the staff for their cooperation and patience during the first two weeks as District Administrator of OVparks. A special thanks to Admin Greg Foell for his assistance and insight in providing vast amounts of important information pertinent to the District Administrator position at OVparks.

Admin Ross has attended several webinars and CARPD zoom meetings conducted by the County Parks Director every other Thursday with District Administrators throughout Sacramento. These meetings provide valuable sharing of information. Admin Ross has been attending these meetings since the beginning of the COVID-19 pandemic while with Mission Oaks Recreation & Park District. A recent meeting addressed an area of concern by the Office of Emergency Services in desperate need of warming center sites in unincorporated areas. Admin Ross has met with Jason D'Alessio, Coordinator with OES to provide a tour of OVparks facilities as a potential warming center location. OES staff would manage the warming site and sanitation requirements. OVparks programming would not be affected. Admin Ross will keep Board of Directors informed of any further information on this issue if the OES pursues usage of OVparks facilities.

Admin Ross advised of a park tour conducted with Admin Foell and Supt. Oropeza on Tuesday, December 1st. After the tour, Admin Foell was brought back to the Community Center for a surprise Resolution presentation by Matt Hedges, Chief of Staff for Supervisor Sue Frost in recognition of Admin Foell's retirement.

The final walkthrough of the paint project was conducted. Overall paint project was successful. An agreement was reached with Cut In Edge painting to provide additional trim and door painting details at the Pool Building in exchange for some damaged concrete caused by their trucks outside the Community Center during the paint project.

Admin Ross advised Supt. Oropeza was able to find a company to repair the slide at the Orangevale Community Park rather than purchase a new slide which saved the District a substantial amount of cost. Slide repair should be completed tomorrow, December 11, 2020.

Recreation Supervisor Bain advised that the month of November exceeded projections. The new Baseball Skills clinic and Basic Horsemanship had maximum enrollment met.

Supervisor Woodford extended appreciation to Supervisor Bain and Recreation Coordinator Roberts for their efforts to implement the Baseball Skills Clinic. Outdoor programs were very successful with good enrollment numbers considering COVID restrictions are in place. OVparks sent a Fall mailer to our senior community through

the donation of revenue by Almond Heights Senior Living. The mailer included letters from OVparks and Almond Heights, word puzzles, and bookmarks. Several seniors have sent thank you cards and called the office to express their appreciation. A holiday mailer with a themed magnet enclosed has just been completed and will be sent to our senior community. Supervisor Woodford is currently working with Recreation Coordinator Roberts to implement safe outdoor senior programs with COVID-19 protocols in place.

Recreation Coordinator Roberts advised of the Virtual Orangevale Community Tree Lighting to be held on Friday, December 11th at 6pm. with Supervisor Sue Frost, District Administrator Barry Ross, video messages from community members, and special guest appearances by Santa and Buddy the Elf. Ken Benedict from Orangevale Live will be assisting with the livestream of the event. Thank you to Easy Stumps for their assistance in decorating the tree as well as facilitating the tree lighting for the virtual event. Appreciation to Supervisor Sue Frost, Les Schwab, and the Orangevale Water Company for their sponsorship of this event.

The Snowflake Search event will be held in the weeks following the Virtual Tree Lighting. Snowflakes will be posted throughout our parks and at local participating businesses in the Orangevale community to encourage use of the parks and support of participating local businesses.

b) Report on Electric Greenway Trail – The City of Citrus Heights City Council selected the trail name to be Arcade-Cripple Creek Trail (verbal): Admin Ross advised that the three potential names were the Arcade Cripple Creek Trail, Electric Greenway Trail or the Solid Roots Trail. The committee voted to name the trail the Arcade-Cripple Creek Trail.

c) Schedule Planning Committee Meeting for consideration of Prop 68 Per Capita Project. Tentative meeting for Friday, December 18 at 9am: Admin Ross advised of Planning Committee Meeting to be held at the Orangevale Community Center on Friday, December 18, at 9am. with David McMurchie in attendance.

12. UNFINISHED BUSINESS

None discussed.

13. NEW BUSINESS

a) Oath of Office for Newly Elected Board Members (presentation): Admin Ross conducted the Oath of Office for three newly elected board members for four additional years on the OVparks Board of Directors.

b) Election of Officers for 2021 (pg 27): Admin Ross conducted the vote for chairperson, vice-chairperson, and secretary for 2021.

MOTION #7

On a motion by Director Brunberg seconded by Director Meraz, the Election of Director Stickney as Chairperson for 2021 was approved by a vote of 4-0-1 with Directors Meraz, Brunberg, Swenson, and Montes voting Aye. There were no Nays. Director Stickney Abstained.

MOTION #8

On a motion by Director Brunberg seconded by Director Stickney, the Election of Director Montes as Vice-Chairperson for 2021 was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson and Montes voting Aye. There were no Nays or Abstentions.

MOTION #9

On a motion by Director Brunberg seconded by Director Stickney, the Election of Director Swenson as Secretary for 2021 was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson and Montes voting Aye. There were no Nays or Abstentions.

c) Discussion of Committee Assignments 2021 (pg 28): Admin Ross to receive requests from Board of Directors for Committee Assignments for 2021 to be discussed in early January 2021.

d) Part Time Salary Scale for 2021 to address increase in minimum wage (pg 29-31): Admin Ross proposed an average seventy-five to eighty cent raise for the part time staff along with the elimination of multiple step increases. The adjustment maintains compliance with the State of California requirements.

On a motion by Director Brunberg seconded by Director Stickney, the Part Time Salary Scale for 2021 to address increase in minimum wage was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

14. DIRECTOR AND STAFF COMMENTS

Admin Ross advised the stay-at-home order for the Greater Sacramento area goes into effect tomorrow, December 11, 2020. Under the order childcare and pre-k programs can continue to run and playgrounds can remain open to the public. Parks workers are essential therefore their schedules will remain the same. Office staff will work from home if possible. Staff in office will be limited to not exceed four people at a time.

Final 9 Disc Golf will be holding a Christmas Classic Event on December 19, 2020 with social distancing and face coverings required. The Final 9 staff has assured OVparks that the tournament will adhere to the Pro Disc Golf Association’s Covid-19 guidelines, which are in compliance with state and county measures. Concession stands are to be closed. Director Montes voiced concern for Final 9 conducting the event.

COVID 19 testing will be available for free to OVparks staff, Board of Directors, and their family members on Monday, January 4, 2021. This service will be provided by VHS Hearing Solutions at no cost to the District.

Finance/HR Supt. Von Aesch advised Larry Bain is scheduled to conduct an audit report presentation in February 2021. Director Brunberg requested a copy of the Audit Report prior to the presentation.

Supt. Von Aesch mentioned in lieu of an Employee Appreciation Luncheon, which cannot be held due to COVID restrictions, staff is making an Employee Appreciation bag to distribute to OVparks full time staff and Board of Directors. Bags will include merchandise from several local businesses and vendors from the Thursday night market.

Recreation Coordinator Roberts extended appreciation to Recreation Specialist Megan Brennan and OVparks daycamp staff for all their hard work in facilitating the camp program. Virtual Orangevale Community Tree Lighting is tomorrow, December 11, 2020 at 6pm. Online contests will be conducted for the community to participate in.

Supt. Oropeza thanked the parks staff for their continued work to maintain the parks, fire prevention measures that have been conducted at Oak and Filbert, and assisting with the preparation of the Virtual OVparks Community Tree Lighting event. Looking forward to a productive year in 2021. In response to Director Brunberg's question regarding painting temperature, Supt. Oropeza advised painting can be conducted at 50 degrees.

Supervisor Woodford extended appreciation to OVparks office staff Kathy and Christina for their multiple tasks accomplished as well as all the OVparks staff for their hard work. Welcome to Admin Ross to the OVparks team. Thank you to Recreation Coordinator Roberts for her creativity in providing these events during this unprecedented time.

Supervisor Bain welcomed Admin Ross to the OVparks team. Custodian/Host II Danny Rodriguez has been accomplishing many necessary projects and deep cleaning the facilities.

Director Brunberg welcomed Admin Ross and thanked the OVparks staff for their continued hard work.

Director Meraz suggested utilizing assets at OVparks to provide quality of life opportunities for the Orangevale Community and first responders via Zoom. Director Brunberg suggested the new buildings could be utilized for this purpose. Director Montes offered to donate

time and technical background to assist Director Meraz in facilitating this potential service.

Director Stickney extended appreciation of all information available to the Orangevale community to let them know we are here for them. Parks are looking good. Welcome aboard to Admin Barry Ross. Thanks to the staff for all their hard work this year.

Director Montes appreciated the staff for their resilience and creativity. Many agencies are struggling. OVparks staff has shined. Best of Orangevale is coming up.

Director Swenson extended appreciation to the staff for their positivity and creativity and welcomed Admin Ross to OVparks.

15. ITEMS FOR NEXT AGENDA

a) Finalize Committee Assignments 2021

b) Finance Committee discuss potential mid-year review of full-time salaries.

16. ADJOURNMENT
MOTION #10

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:50 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson

Orangevale View

Serving Orangevale, Citrus Heights, Fair Oaks and Folsom

BEEN HARD.

The hardest year yet; we have experienced worrisome
we have lost jobs, our once "certain" futures have been
came teachers overnight and some have experienced
to say goodbye to loved ones.

Feel like "there'll be much mistletoeing and hearts will be
looks different. This year we are stressed, overwhelmed,
or forget we are also strong, resilient and beautifully

Looks different? Even dramatically different? Different
although we are creatures of habit, in this space, maybe
define this season and, dare I say, make it good? This
it has taught you how strong you really are, how much
taught us grit, tenacity, and more importantly I hope it
self and about love. This year has made us stronger
of the word, not in holding tight and stuffing things in;
mission to feel, power through and adjust.

holiday season and, in the months, to come I challenge
, sometimes buried deep in the rubble, but it's there. I
it with yourself, accept those things you can control and
let go of things you can't. I challenge you to find healthy
rself. To, no matter how or when you do it, check in with
feels like connecting is the last thing you feel like doing.
MAY, laugh, love, but most of all I challenge you to never,
be power, will, strength, and support to get through this
else life throws at you.

Happy Holidays
full of good cheer.

through the season and a

New Year



from the Orangevale View

ORANGEVALE CHRISTMAS TREE LIGHTING CEREMONY

Goes Virtual

By MaryAnne Povey

Nor rain, nor wind, nor pandemic could keep the
annual tradition of the Orangevale Tree Lighting
ceremony from happening this year! A big thanks to
the Orangevale
Recreation and
Parks District for
continuing the
annual tradition
by going virtual
and streaming
the event on Or-
angevale Live.



This year's
event was kicked
off in style with
live holiday mus-
ic played by
brass musicians
from the Rhythm
Club Band. Bud-
dy the Elf, host
of the evening's
festivities, was
thrilled to be
there despite
the challenges

of traveling by way of the seven layers of the Candy
Cane Forest, through the Sea of Swirly-Twirly Gum-
drops, and over the Rainbow Bridge to Orangevale.

Buddy introduced and bantered with guest speak-
ers, Supervisor Sue Frost, former Honorary Mayor
Julie King, Honorary Mayor Cliff Wylie, and OV
Parks District Administrator Barry Ross, all sharing
uplifting words of encouragement and holiday greet-
ings.

"It makes me so grateful to be a part of a commu-
nity that even during challenging times can find ways
to be together and celebrate joy", said Supervisor Sue
Frost, "Christmas is a time for celebrating family tra-
ditions, joy and love and giving from the heart."

Special guest, Santa Claus, was also on scene to do
the honors of lighting the Orangevale Christmas tree
that was decorated with ornaments made by families
in the community.

In a twist of events of Santa's sleigh breaking down,
Easy Stumps tree service came to the rescue by as-
sisting Santa with a lift to light the Christmas Tree.
It was an evening of fun and festivities that even the
rain couldn't damper the spirits of those who came
together.

Special thanks to our sponsors: Supervisor Sue Frost,
Easystumps, Orange Vale Water Company, Les
Schwab Tire Centers Orangevale, and Orangevale



Live for another great production! To watch the pro-
gram, go to Orangevale Live on Facebook or Oran-
gevale YouTube. Merry Christmas and Happy New
Year everyone!!



Photos provided by Patrick Povey

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OVparks: Orangevale Recreation & Park District

Published by Nadia Khokhhar · December 17 at 4:17 PM



Kidz Korner Preschool had a special visitor today!



226
People Reached

31
Engagements

Boost Post

6

2 Comments 1 Share

Like

Comment

Share

Most Relevant



Comment as OVparks: Orangevale Recreation & Park District



Renee Fisher-Beck
My kid absolutely loved this!!!



Like · Reply · Message · 1w



Annetette Veilstrup
So much fun!



Like · Reply · Message · 1w

From: Pam Brown <pam.brown@ovparks.com>
Sent: Saturday, December 12, 2020 9:56 AM
To: Nadia Khhokhhar Roberts <nadia@ovparks.com>
Subject: Christmas Tree Lightrning

Hi Nadia,

The Christmas tree, lights and ornaments are just so magical. I love how the OV residents made the ornaments for the Christmas tree. Really sweet and a little bit of everyone in Orangevale on the Christmas tree. This brings so much Holiday Spirit to our town, Nadia you brought what Community is in such a thoughtful, fun and uplifting way. This is a sweet memorable tradition we should do every year.

The Brown Family wishes you and your family the Merriest Christmas Holiday and the Best New Year Ever!

Sincerely,
Pam Brown

From: Pam Brown
Sent: Wednesday, December 09, 2020 1:49 PM
To: Nadia Khhokhhar Roberts <nadia@ovparks.com>
Subject: Always Wearing Your Mask Great Job!

Hi Nadia,

I am a 31 year resident in Orangevale. My career also has been in City Rec and Park and I am a teacher. I am so happy to see you lead by example and care about wearing a mask inside and outside.

I notice you on Orangevale Live videos.

Thank you, you make me happy and proud.

Pam Brown



12/28/20

Re: Request for CARES Act Funding Allocation to
Orangevale Recreation and Park District

Dear Supervisor Sue Frost, County Board of Supervisors:

These past several months have presented unprecedented challenges for our County and we are grateful and appreciative of your leadership efforts in guiding our communities through these difficult times. In furtherance of that goal, we write today to humbly request distribution of any available CARES Act monies to Orangevale Recreation & Park District for reimbursement of COVID-19 related expenditures incurred by our agency.

As you know, when the CARES Act was passed by Congress earlier this year, and federal dollars were allocated to States and certain counties in California, no provision was made for special districts like Recreation and Park Districts. This omission was particularly glaring because our operations have been significantly impacted by an increased use and demand of our local park facilities. In fact, in announcing the State's recent Regional Stay Home Order, Governor Newsom made it a point to encourage the public to continue to utilize and frequent local parks in effort to preserve both the mental and physical well-being of all Californians.

With that in mind, we wanted to make the County aware of how COVID-19 has impacted its own local governments:

District Name: Orangevale Recreation & Park District

Services Provided:

Paying unemployment to 13 people (only ½ of which is covered by the State) at a cost of \$36,316.

Posting signage of Covid-19 related public health guidance at 85 of locations within our parks, playgrounds, trailheads, pool, and community centers. This has involved an estimated 40 staff hours totaling \$720.

Paying for staff and supplies to enhance sanitation of public facilities. This includes extra deep cleaning and sanitizing of public park playgrounds and restrooms; increased cleaning and sanitation of buildings to safely operate camps / day care / childcare programs which enabled working parents, health care workers, first responders and other essential workers to report to work while school campuses were closed. This required extra costs for cleaning supplies and PPE for staff and youth participants. This has involved 730 staff hours, \$5,073 in supplies, totaling \$17,133.

Incurring expenses for technology to have remote work and remote meetings. Costs included one laptop and a Zoom membership totaling \$1,575.

Lost Revenue: Our second highest source of revenue comes from registration in our recreation programs and facility rentals. Covid-19 has caused the

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OVparks.com



cancellation or drastic reduction of many programs and rentals. During the nine months of the Covid-19 pandemic, ORPD has lost over 40% of projected recreation/rental revenue for a total of approximately \$338,000. (This lost revenue data is for informational purposes only, and not a cause for CARES Act funding.)

Total Amount of COVID-19-related expenditures anticipated thru 12/31/2020 (supporting data is available upon request): \$55,744

Has the district received any other COVID-19-related financial support?:
No

We understand that we are not alone in making those sacrifices needed to best protect our community. However, due to our omission from the CARES Act, we hope you recognize the difficult position in which Orangevale Recreation and Park District has been placed. For that reason, we respectfully request that the County consider allocating available CARES Act funds specifically to recreation and park districts within the County so that we may continue to best serve our constituents.

Sincerely,

Barry Ross, District Administrator
Orangevale Recreation & Park District

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
DECEMBER 31, 2020

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906502841	10124000	CALIFORNIA ASSOCIATION FO	Worker's Comp Insurance	9,675.00
1906496468	20202100	REDCORT SOFTWARE INC	Book/Periodicals/Subscriptions	165.00
1906501586	20202100	US BANK NATIONAL ASSOCIAT	Books/Periodicals/Subscription	132.98
1906501189	20202100	N3X MSP INC	Books/Periodicals/Subscription	172.50
				470.48
1906501586	20203800	US BANK NATIONAL ASSOCIAT	Employee Recognition	331.17
1906496508	20203900	LAUREL HARLING	Employee Transportation	3.45
1906496510	20203900	SUSAN MYREN	Employee Transportation	113.62
				117.07
1906502842	20205100	CALIFORNIA ASSOCIATION FO	Liability Insurance	42,620.00
1906496494	20206100	CALIF PARK & RECREATION S	Membership Dues	150.00
1906501043	20207600	BURKETTS OFFICE SUPPLY IN	Office Supplies	329.19
1906501586	20207600	US BANK NATIONAL ASSOCIAT	Office Supplies	11.84
				341.03
1906501586	20208100	US BANK NATIONAL ASSOCIAT	Postal Services	6.95
1906501586	20208102	US BANK NATIONAL ASSOCIAT	Stamps	165.00
1906501586	20208500	US BANK NATIONAL ASSOCIAT	Printing	154.46
1906495791	20219700	AT&T	Telephone Services	24.88
1906500774	20219700	SPRINT P C S	Telephone Services	34.29
1906502834	20219700	COMCAST	Telephone Services	610.50
1906506741	20219700	COMCAST	Telephone Services	342.91
				1,012.58
1906496432	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supplies	117.65
1906496491	20259100	KENNETH BENEDICT	Other Professional Services	300.00
1906501075	20259100	RENEE FABIANO	Other Professional Services	150.00
1906502840	20259100	KENNETH BENEDICT	Other Professional Services	150.00
1906506752	20259100	RENEE FABIANO	Other Professional Services	75.00
				675.00
1906501189	20259101	N3X MSP INC	IT Services	720.00
1906501189	20281201	N3X MSP INC	Hardware	415.80
1906502839	20281900	COUNTY OF SACRAMENTO	Registration Services	1,887.00
1906496475	20285100	KORI SCOTT	Recreational Services	168.00
1906496477	20285100	HANDSTANDS INC	Recreational Services	30.80
1906496482	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	112.00
1906496480	20285100	BRENDAN CHASE	Recreational Services	2,916.00
1906496485	20285100	STEVEN MIRANDA	Recreational Services	130.00
1906496486	20285100	NATIONAL ACADEMY OF ATHLE	Recreational Services	911.25
1906496488	20285100	CLINT LEMAY	Recreational Services	156.00
1906500998	20285100	ADRIAAN JANSEN VAN VUUREN	Recreational Services	405.00
1906501018	20285100	ALLGOOD DRIVING SCHOOL	Recreational Services	49.30
1906501103	20285100	KAITLYN BERRY	Recreational Services	144.00
1906501134	20285100	NICOLE REED	Recreational Services	1,344.00
1906501586	20285100	US BANK NATIONAL ASSOCIAT	Recreational Services	87.30

ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2020/2021
DECEMBER 2020

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expeditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	890,000.00	95,583.88	402,561.67	487,438.33	55%
10112100	Salaries & Wages, Extra Help	390,000.00	16,707.44	135,338.40	254,661.60	65%
10112400	Salaries, Board members	12,000.00	700.00	5,100.00	6,900.00	58%
10121000	Retirement	240,000.00	27,596.28	123,725.81	116,274.19	48%
10122000	Social Security	100,000.00	8,601.82	41,287.62	58,712.38	59%
10123000	Group Insurance	265,000.00	20,867.84	124,538.04	140,461.96	53%
10124000	Worker's Comp. Ins	45,000.00	9,675.00	32,817.00	12,183.00	27%
10125000	Unemployment Insurance	25,000.00	369.32	3,369.40	21,630.60	87%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	SUB-TOTAL	1,967,000.00	180,101.58	868,737.94	1,098,262.06	56%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00		2,063.52	(563.52)	-38%
20202100	Books/Periodicals/Subscrip	1,000.00	470.48	3,259.90	(2,259.90)	-226%
20202900	Business/Conference Expense	4,000.00		-	4,000.00	100%
20203500	Education/Training Serv.	5,000.00		-	5,000.00	100%
20203600	Education /Training Supplies	500.00		-	500.00	100%
20203700	Tuition Reimbursement	500.00		-	500.00	100%
20203800	Employee Recognition	2,000.00	331.17	607.20	1,392.80	70%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	117.07	522.18	2,477.82	83%
20205100	Liability Insurance	86,000.00	42,620.00	85,240.00	760.00	1%
20205500	Rental Insurance	4,000.00		-	4,000.00	100%
20206100	Membership Dues	10,000.00	150.00	9,095.00	905.00	9%
20207600	Office Supplies	9,000.00	341.03	2,162.40	6,837.60	76%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00	6.95	254.80	7,245.20	97%
20208102	Stamps	3,000.00	165.00	330.00	2,670.00	89%
20208500	Printing Services	28,000.00	154.46	154.46	27,845.54	99%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	1,012.58	6,154.37	8,845.63	59%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00	117.65	840.53	4,159.47	83%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		588.03	1,411.97	71%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		231.31	(31.31)	-16%
20250500	Accounting Services	8,000.00		-	8,000.00	100%
20250700	Assessment/Collection Service	18,000.00		373.00	17,627.00	98%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	20,000.00		(18,418.50)	38,418.50	192%
20256200	Transcribing Services	1,000.00		-	1,000.00	100%
20257100	Security Services	5,000.00		-	5,000.00	100%
20259100	Other Professional Services	22,000.00	675.00	2,487.50	19,512.50	89%
20259101	Computer Consultants	8,000.00	720.00	7,126.00	874.00	11%
20281201	PC Hardware	10,000.00	415.80	415.80	9,584.20	96%
20281202	PC Software	6,000.00		440.30	5,559.70	93%
20281203	PC Supplies	1,000.00		1,650.00	(650.00)	-65%
20281900	Elections	0.00	1,887.00	1,887.00	(1,887.00)	#DIV/0!
20285100	Recreational Services	170,000.00	24,282.85	44,111.45	125,888.55	74%
20285200	Recreational Supplies	35,000.00	(48.52)	4,541.78	30,458.22	87%
20289800	Other Operating Exp - Supplies	2,000.00	23.12	132.60	1,867.40	93%
20289900	Other Operating Exp - Services	2,000.00		400.00	1,600.00	80%
20291100	System Development Services	3,000.00		-	3,000.00	100%
20296200	GS Parking Charges	200.00	7.00	28.00	172.00	86%
	SUB-TOTAL	528,550.00	73,448.64	156,678.63	371,871.37	70%
3000	OTHER CHARGES					
30321000	Interest Expense	40,000.00		23,364.92	16,635.08	42%
30322000	Bond/Loan Redemption	115,000.00	429.93	89,888.23	25,111.77	22%
30345000	Taxes/Licenses/Assess Trans	2,500.00		1,539.21	960.79	38%
	SUB-TOTAL	157,500.00	429.93	114,792.36	42,707.64	27%

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	0.00		-	0.00	
42420200	Struc. & Improvements	70,000.00	276.42	48,001.07	21,998.93	31%
43430300	Vehicles/Equipment	30,000.00		-	30,000.00	100%
	SUB-TOTAL	100,000.00	276.42	48,001.07	51,998.93	52%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00	15.00	516.00	3,484.00	87%
	SUB-TOTAL	4,000.00	15.00	516.00	3,484.00	87%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	2,757,050.00	254,271.57	1,188,726.00	1,568,324.00	57%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2020/2021
DECEMBER 2020**

Account Number	Revenue Account	2020/2021 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,400,000	774,073.85	774,073.88	625,926.12	55.29%
91910200	Prop. Taxes - Current Unsecured	45,000		-0.15	45,000.15	0.00%
91910300	Supplemental Taxes Current	20,000		0.00	20,000.00	0.00%
91910400	Prop. Taxes Sec. Delinquent	10,000		0.00	10,000.00	0.00%
91910500	Prop. Taxes Supp. Delinq.	500		0.00	500.00	0.00%
91910600	Unitary Current Secured	12,000	6,902.96	6,902.96	5,097.04	57.52%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		0.00	0.00	
91913000	Prop. Tax Prior - Unsecured	1,000		0.00	1,000.00	0.00%
91914000	Penalty Costs - Prop. Tax	200		0.00	200.00	0.00%
91919900	Taxes - Other	-		0.00	0.00	
	<i>SUB-TOTAL TAXES 9100</i>	1,488,700	780,976.81	780,976.69	707,723.31	52.46%
94941000	Interest Income	14,000		324.00	13,676.00	2.31%
94942900	Building Rental Other	60,000	-843.03	20,963.98	39,036.02	34.94%
94943900	Cell Tower Leases	29,600	3,861.60	33,169.60	-3,569.60	112.06%
94944800	Rec.Concessions Final 9	15,000		6,865.77	8,134.23	45.77%
94945900	Other Vending Devices	-		0.00	0.00	
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		0.00	15,000.00	0.00%
95952900	In-Lieu Taxes	100,000		0.00	100,000.00	0.00%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		1,751.10	-751.10	175.11%
96964600	Recreation Service Charges	400,000	6,294.97	118,435.36	281,564.64	29.61%
96969700	Security Services	2,000		0.00	2,000.00	0.00%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-	1,000.00	1,700.00	-1,700.00	#DIV/0!
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500		0.00	2,500.00	0.00%
97979000	Revenue - Other	500	90.73	-55,421.56	55,921.56	-11084.31%
98987000	Issuance of Debt	-		55,608.00	-55,608.00	#DIV/0!
	<i>SUB-TOTAL OTHER MISC. INCOME</i>	639,600	10,404.27	183,396.25	456,203.75	28.67%
	<i>TOTAL BUDGET AMOUNT</i>	2,128,300	791,381.08	964,372.94	1,163,927.06	45.31%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
DECEMBER 31, 2020

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906501586	20203500	US BANK NATIONAL ASSOCIAT	Education/Training Services	20.00
1906500991	20207600	CSLS INC	Office Supplies	216.11
1906496421	20210300	NORTHERN CALIFORNIA INALL	Agricultural/Horticultural Services	450.00
1906502838	20210300	NORTHERN CALIFORNIA INALL	Agriculture/Horticultural Services	300.00
				750.00
1906501586	20210400	US BANK NATIONAL ASSOCIAT	Agriculture/Horticultural Supply	-523.20
1906501586	20211200	US BANK NATIONAL ASSOCIAT	Building Maintenance Supply/Materials	100.54
1906501195	20211200	AMERICAN RIVER ACE HARDWA	Building Maintenance Supply/Materials	228.04
1906502836	20211200	W W GRAINGER	Building Maintenance Supply/Materials	495.65
				824.23
1906496407	20212200	AQUA SOURCE INC	Chemical Supplies	4,375.51
1906506745	20214100	SACRAMENTO REGIONAL CONSE	Land Improvement Maintenance Service	9,606.72
1906494544	20215200	LOWES BUSINESS ACCOUNT	Mechanical Systems Maintenance Supplies	55.83
1906495790	20219100	SMUD	Electricity	5,594.97
1906509447	20219100	SMUD	Electricity	5,370.16
				10,965.13
1906500772	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	1,305.05
1906502832	20219300	ALLIED WASTE SERVICES OF	Refuse Collection/Disposal Services	455.42
1906495789	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Service	210.12
1906500932	20219800	SAN JUAN WATER DISTRICT	Water	169.05
1906500937	20219800	SAN JUAN WATER DISTRICT	Water	259.37
1906501586	20219800	US BANK NATIONAL ASSOCIAT	Water	29.63
1906502831	20219800	ORANGE VALE WATER COMPANY	Water	3,224.92
				3,682.97
1906496410	20220600	NAZIR GROUP	Auto Maintenance Supplies	106.43
1906496418	20220600	NAZIR GROUP	Auto Maintenance Supplies	184.09
1906502837	20220600	GENERAL PARTS DISTRIBUTIO	Auto Maintenance Supplies	224.48
				515.00
1906500203	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	597.91
1906495793	20228200	GORDON COOK	Shop Equipment Maintenance Supplies	129.24
1906495792	20228200	GORDON COOK	Shop Equipment Maintenance Supplies	141.08
1906501195	20228200	AMERICAN RIVER ACE HARDWA	Shop Equipment Maintenance Supplies	18.31
				288.63
1906501586	20231400	US BANK NATIONAL ASSOCIAT	Clothing/Personl Supplies	89.80
1906502835	20231400	UNIFIRST CORPORATION	Clothing/Personl Supplies	133.43
				223.23
1906495794	20232200	HOME DEPOT USA INC	Custodial Supplies	61.81
1906501043	20232200	BURKETTS OFFICE SUPPLY IN	Custodial Supplies	36.47
1906501586	20232200	US BANK NATIONAL ASSOCIAT	Custodial Supplies	124.62
1906501195	20232200	AMERICAN RIVER ACE HARDWA	Custodial Supplies	40.89
1906502835	20232200	UNIFIRST CORPORATION	Custodial Supplies	119.90
				383.69

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2020/2021
DECEMBER 2020

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00	20.00	386.16	2,613.84	87%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20207600	Office Supplies	500.00	216.11	216.11	283.89	57%
20207602	Signs	1,000.00		-	1,000.00	100%
20207603	Keys	1,500.00		1,029.55	470.45	31%
20210300	Agricultural/Horticultural Service	12,000.00	750.00	2,137.50	9,862.50	82%
20210400	Agricultural/Horticultural Supply	15,000.00	(523.20)	431.11	14,568.89	97%
20211200	Building Maint. Supplies	10,000.00	824.23	1,219.23	8,780.77	88%
20212200	Chemicals	35,000.00	4,375.51	18,794.27	16,205.73	46%
20213100	Electrical Maint. Service	6,000.00		262.50	5,737.50	96%
20213200	Electrical Maint. Supplies	2,000.00		134.56	1,865.44	93%
20214100	Land Improv. Maint. Service	48,000.00	9,606.72	13,056.72	34,943.28	73%
20214200	Land Improv. Maint. Supplies	35,000.00		2,883.48	32,116.52	92%
20215100	Mechanical System Maint. Ser	10,000.00		886.50	9,113.50	91%
20215200	Mechanical System Maint. Sup	3,000.00	55.83	653.19	2,346.81	78%
20216200	Painting Supplies	1,500.00		592.92	907.08	60%
20216700	Plumbing Maint. Service	1,000.00		250.00	750.00	75%
20216800	Plumbing Maint. Supplies	4,000.00		661.90	3,338.10	83%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	18,000.00		8,652.03	9,347.97	52%
20218500	Permit Charges	2,000.00		1,996.00	4.00	0%
20219100	Electricity	82,000.00	10,965.13	39,015.80	42,984.20	52%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	1,305.05	3,116.53	26,883.47	90%
20219300	Refuse Collection / Disposal Service	24,000.00	455.42	6,966.24	17,033.76	71%
20219500	Sewage Disposal Service	14,000.00	210.12	3,423.80	10,576.20	76%
20219700	Telephone System	3,000.00		-	3,000.00	100%
20219800	Water	53,000.00	3,682.97	39,637.08	13,362.92	25%
20219900	Telephone System Maintenance	3,000.00		1,332.00	1,668.00	56%
20220500	Auto Maintenance Service	6,000.00		427.75	5,572.25	93%
20220600	Auto Maintenance Supplies	6,000.00	515.00	2,489.95	3,510.05	59%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00		500.42	3,499.58	87%
20223600	Fuel & Lubricants	18,000.00	597.91	4,480.69	13,519.31	75%
20227500	Rent/Lease Equipment	5,000.00		40.70	4,959.30	99%
20228100	Shop Equip. Maint. Service	2,000.00		-	2,000.00	100%
20228200	Shop Equip. Maint. Supplies	7,000.00	288.63	2,469.84	4,530.16	65%
20229100	Other Equip. Maint. Service	2,500.00		-	2,500.00	100%
20229200	Other Equip. Maint. Supplies	4,000.00		-	4,000.00	100%
20231400	Clothing/Personal Supplies	4,000.00	223.23	1,013.51	2,986.49	75%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	20,000.00	383.69	7,267.71	12,732.29	64%
20250500	Accounting Services	3,000.00		-	3,000.00	100%
20252500	Engineering Services	15,000.00		7,796.68	7,203.32	48%
20253100	Legal Services	10,000.00		-	10,000.00	100%
20257100	Security Services	20,000.00	4,465.00	11,675.00	8,325.00	42%
20259100	Other Professional Services	38,000.00	12,174.77	19,125.18	18,874.82	50%
20289800	Other Operating Expenses Sup.	3,500.00		21.54	3,478.46	99%
	SUB-TOTAL	589,000.00	50,592.12	205,044.15	383,955.85	65%

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left	Expenditures to Date
3000	OTHER CHARGES						
30321000	Interest Expense	0.00		-	0.00	0%	-
30322000	Bond/Loan Redemption	0.00		-	0.00	0%	-
30345000	Taxes/Licenses/Assess Trans	1,300.00		681.57	618.43	48%	681.57
	SUB-TOTAL	1,300.00	-	681.57	618.43	48%	681.57
4000	FIXED ASSETS						
42420200	Struc. & Improvements	140,000.00	17,771.23	50,925.47	89,074.53	64%	33,154.24
43430300	Equipment	75,000.00		-	75,000.00	100%	-
	SUB-TOTAL	215,000.00	17,771.23	50,925.47	164,074.53	76%	33,154.24
							-
	GRAND TOTAL	805,300.00	68,363.35	256,651.19	548,648.81	68%	188,287.84

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2020/2021
DECEMBER 2020

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left	Expenditures to Date
2000	SERVICES & SUPPLIES						
20200500	Advertise/Legal Notices	500.00		-	500.00	100%	-
20207600	Office Supplies	100.00		-	100.00	100%	-
20207602	Signs	48.00		-	48.00	100%	-
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%	-
20219800	Water	800.00	39.08	235.14	564.86	71%	196.06
20223600	Fuel & Lubricants	600.00	97.33	729.41	(129.41)	-22%	632.08
20250500	Accounting Services	500.00		-	500.00	100%	-
20252500	Engineering Services	1,000.00		2,241.00	(1,241.00)	-124%	2,241.00
20253100	Legal Services	100.00		-	100.00	100%	-
20256200	Transcribing Services	150.00		-	150.00	100%	-
20259100	Other Professional Services	500.00		-	500.00	100%	-
20289900	Other Operating Exp - Services	300.00		-	300.00	100%	-
20291500	COMPASS Costs	300.00		-	300.00	100%	-
20296200	GS Parking Charges	30.00		-	30.00	100%	-
	SUB-TOTAL	5,428.00	136.41	3,205.55	2,222.45	41%	3,069.14
							-
4000	FIXED ASSETS						-
							-
42420200	Struc. & Improvements	0.00		-	0.00	0%	-
	SUB-TOTAL	0.00	-	-	0.00	0%	-
							-
	GRAND TOTAL	5,428.00	136.41	3,205.55	2,222.45	41%	

**ORANGEVALE RECREATION & PARK DISTRICT
PLANNING COMMITTEE MEETING RECAP
FRIDAY, December 18, 2020
9:00 AM**

**MEETING LOCATION:
Orangevale Community Center – Meeting Room B
6826 Hazel Avenue
Orangevale, CA 95662**

1. **CALL TO ORDER** *The meeting was called to order at 9:02 a.m.
Roll call: Director Meraz, Director Stickney, Administrator Ross, Finance/HR Superintendent Von Aesch
Park Superintendent Oropeza. District Counsel McMurchie attended via Zoom.*
2. **PUBLIC DISCUSSION**
Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.
3. **UNFINISHED BUSINESS**
4. **NEW BUSINESS**
Discuss and prioritize project ideas to be considered for future Prop 68 Per Capita Grant funding.
 - *District Administrator Ross opened the meeting by introducing the District's counsel David McMurchie.*
 - *The Committee discussed the items on the current and long-term projects list including repair of the pool, completing a trail around the Community Center and new property, and a larger bridge in Pecan Park. Administrator Ross updated the committee on the CA Prop 68 Per Capita Grant (non-competitive), noting that the District is eligible for a grant worth \$177,952 which requires a District match of \$44,488. The Committee requested that Administrator Ross provide a list of top proposed projects for these funds. Director Stickney also advised staff to include our obligated match (\$44,488) for the grant in our FY21-22 budget.*
 - *Superintendent Von Aesch provided an update on the CA Prop 68 Grant (competitive) which was just submitted for Round Four. If successful, the District could receive up to \$1.3M in funding which is earmarked for Pecan Park masterplan projects. The Committee requested staff provide a timeline to the Board for both Prop 68 grants.*
 - *David McMurchie suggested maximizing potential fiscal benefit to the District by taking advantage of the low interest rates, which may apply to our new long-term loan for the new property. He also informed us that no other clients have reported a decline in property taxes. The Committee requested staff provide the Board with the interest rate and conditions on our loan.*
 - *Director Meraz introduced his idea for using the new property to provide a service for the community members who have lost someone to COVID-19. The Committee requested that staff provide a feasible plan/proposal to provide the opportunity for this program.*
5. **DIRECTOR'S AND STAFF'S COMMENTS**
6. **ITEMS FOR NEXT AGENDA**
7. **ADJOURNMENT** *The meeting was adjourned at 10:32 p.m.*

CA Prop 68 Round 4 Grant & CA Per Capita Program Timelines

Grant Round 4	Mar 2021	Applications Due (Submitted Dec 2020)
Grant Round 4	Late Summer 2021	Notification if awarded
Per Capita	Dec 2021	Applications Due
Per Capita	June 2022	Contract fully encumbered
Per Capita	Dec 2023	Project Completion
Grant Round 4	March 2025	Project Completion

NOTES: The Prop 68 Grant Round 4 would provide up to \$1.3M for Pecan Park
The Prop 68 Per Capita Grant would provide \$177,952 with a
mandatory match from OVparks of \$44,488

Proposed Projects for Per Capita Grant Funds:

- * DG trail at OVCCP to help connect the new property to our park users.
- * Add a driveway from the north end of existing Community Center parking lot to the proposed parking lot at the new property.
- * Add a restroom building at Almond Park.
- * Arcade-Cripple Creek Trail project.
- * Utility needs for new property (water and electricity)

STAFF REPORT



DATE: 1-14-21

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: MONTHLY ACTIVITY REPORT – DECEMBER 2020

ADMINISTRATION

- Administrator Ross participated in the Orangevale Community Council meeting on Dec. 11.
- On December 15, Administrator Ross and Superintendent Oropeza met with Robin LeBell, Real Estate Officer with the County. We walked the Hazel Ave. sidewalk project as Robin explained future improvements. We primarily focused on the project area in front of our new property. ORPD approved a Temporary Construction Easement for that site. The County will pay us \$1,400 for the easement. The project construction in front of our new property is expected to begin in this winter and conclude in the spring.
- Administrator Ross participated in a County Administrators Zoom meetings on Dec. 17 and Jan. 7 to primarily discuss Covid-19 impacts to the Recreation & Park industry. Nick Mori of the County Public Health Department participated in both meetings and provided current information and guidance related to Covid-19.
- On Jan. 4, VHS Hearing Solutions provided free Covid-19 testing for District staff, board and family members. We had 10 people take advantage of the testing, which checked for the virus and antibodies.
- Administrator Ross met on Jan. 6 with Bruce and Jenny Knisley, the owners of Final 9. This was an introductory meeting, but was also informative and productive as we discussed plans for upcoming tournaments, future improvements with the tennis courts, and general maintenance items with the course.
- On Jan. 7, five ORPD staff members (Ross, Bain, Woodford, Khokhhar-Roberts, Kelley) participated in a CAPRI webinar on the subject of transfer of risk.
- On Jan. 7, Administrator Ross met via Zoom with Casey Kempenaar and Leslie Blomquist with the City of Citrus Heights Planning Department. This was a highly informative and valuable meeting. The purpose of the meeting was to discuss the Arcade-Cripple Creek trail updates and upcoming tasks and timelines.

RECREATION

December	Enrollment	Attendance	Gross Revenue
Classes			
Aikido	3		\$241.00
Internet Drivers Education	1		\$31.00
Karate - Preschool	2		\$154.00
Karate - Sa Shotokan	2		\$160.00
Pediatric CPR & First Aid	1		\$82.00
Classes Sub Total	9	0	\$668.00
Day Camps			
OVparks Day Camp 9	6		\$727.00

Day Camps Sub Total	6	0	\$727.00
Events			
Virtual Tree Lighting			\$1,000.00
Events Sub Total	0		\$1,000.00
GRAND TOTAL	15	0	\$2,395.00

December Gross Revenue Recap – December OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$5,727 which is \$273 under the projected amount. December recreation revenue was \$6,254 which is \$1,254 over the projected amount. Facility revenue was \$-527 which is \$1,527 under the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart on the previous page represent revenue attributed to programs occurring in December.*

December Highlights

Virtual Tree Lighting:

Even with Covid restrictions we were able to make the tree lighting happen virtually. We were on Orangevale Live and had 1,200 views. We had a lot of community support with Easy Stumps helping us decorate and light the tree. Orangevale Live was able to broadcast it on Facebook. The community was able to participate by making ornaments that were hung on the tree.



PARKS

Park Infrastructure

All Parks

- Staff continues to do monthly playground inspections and takes care of repairs on site if necessary.
- Staff continues to do basic maintenance to all parks.
- Staff continues to take care of the pool maintenance.
- Staff cleaned gutters at Community Pool and Youth Center.
- Staff repaired restroom flusher from Pecan men's restroom.

Mechanics

- Staff continue to take care of the mower maintenance and small engine maintenance repairs.
- Staff replaced the gas tank to the chipper.
- Staff replaced transmission hydraulic line and rewired fuse block on F3060 Kubota mower.
- Staff repaired 1997 ranger heater distribution valve, did a radiator back wash, replaced spark plugs and spark plug wires, and replaced two vacuum lines.

Park Irrigation

- All irrigation systems are off during this season.

Park Grounds

All Parks

- Staff pruned all trees at Orangevale Community Park parking lot.
- Staff has been blowing and mulching leaves in all parks.

Other Reports

- Staff replaced all air vent belts from Community Center AC units.
- Staff helped bring smiles to the preschool children by delivering Santa Claus to Kidz Korner on the tractor.
- Staff worked with volunteers in hedging some of the shrubs in front of the Community Center building.



Large slide repair & replace at Orangevale Community Park

Fulton-El Camino Park District Police Department
Monthly activity report for: Orangevale Recreation and Park District
Reporting Period: 2020-12-01 to 2020-12-30

Almond Park

Parking Citations Issued

- 1) Date/Time: 2020-12-18 15:45
- V1: 4000(a) CVC No current registration

Norma Hamlin Park

No issues to report

Off Property

No issues to report

OV Community Center

Parking Citations Issued

- 1) Date/Time: 2020-12-13 12:04
- V1: 4000(a) CVC No current registration
- 2) Date/Time: 2020-12-18 14:16
- V1: 4000(a) CVC No current registration
- 3) Date/Time: 2020-12-18 15:20
- V1: 4000(a) CVC No current registration

OV Community Park

No issues to report

OV Community Park (Disc Golf)

Parking Citations Issued

- 1) Date/Time: 2020-12-13 12:14
- V1: 4000(a) CVC No current registration
- 2) Date/Time: 2020-12-18 15:31
- V1: 4000(a) CVC No current registration

Palisades Park

No issues to report

Pecan Park

No issues to report

Sundance Nature Area

No issues to report

Youth Center Park

Parking Citations Issued

- 1) Date/Time: 2020-12-18 13:06
- V1: 4000(a) CVC No current registration

STAFF REPORT



DATE: 1-14-21

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: ASSIGN TWO BOARD MEMBERS TO EACH OF THE SEVEN COMMITTEES FOR CALENDAR YEAR 2021

RECOMMENDATION

Discuss and assign two board members to each of the seven committees for calendar year 2021.

BACKGROUND

Board committees are up for reassignment each calendar year. At the December 10, 2020 board meeting, it was agreed that each board member would notify Administrator Ross with their top four committee choices. These collective choices would be brought to the January 14, 2021 board meeting for further discussion, with the intent of making final assignments. Each committee would also need to assign a Committee Chairperson. The table reflecting the committee preferences of each board member is below. Also included is a list of tentative committee assignments to be used as a starting point for discussion.

MOTION TO CONSIDER

I move we approve the proposed assignments of two named board members for each designated committee, including an assigned Committee Chairperson. These committee assignments are for calendar year 2021.

Committee Preferences for Board Members

BOARD MEMBER	1st CHOICE	2nd CHOICE	3rd CHOICE	4th CHOICE
Erica Swenson	Recreation	Trails	Government	Maint/Operations
Lisa Montes	Recreation	Personnel/Policy	Planning	Maint/Operations
Manie Meraz	Government	Any	Any	Any
Mike Stickney	Planning	Maint/Operations	Admin/Finance	Trails Rec
Sharon Brunberg	Trails	Admin/Finance	Government	

Tentative Assignments as Starting Point for Discussion

Admin/Finance	Sharon Brunberg	Erica Swenson
Government	Manie Meraz	Sharon Brunberg
Maintenance/Operations	Mike Stickney	Lisa Montes
Personnel/Policies	Lisa Montes	Manie Meraz
Planning	Mike Stickney	Lisa Montes
Recreation	Erica Swenson	Manie Meraz
Trails	Sharon Brunberg	Lisa Montes

STAFF REPORT



DATE: 1-14-21

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **DISTRIBUTION OF THE ACTIVITY GUIDE DURING COVID-19**

RECOMMENDATION

The OVparks Activity Guide will be produced and marketed but will not be mass-printed or mailed until staff is confident that the programs being offered will not be cancelled or negatively impacted by Covid-19 restrictions.

BACKGROUND

The District produces three activity guides per year. The Winter/Spring 2020 Activity Guide was the last issue that was mass-printed and mailed to our residents. Many programs listed in that guide became obsolete when the Covid-19 pandemic hit in March 2020. Since then, we have produced and marketed three guides (Summer 2020, Fall 2020, and Winter/Spring 2021) without going through the expense of having them printed or mailed. The guide is available on our website and is emailed to everyone on our customer email list. We also promote the new guide on our social media, our digital message board, and in the Orangevale View. We will print and mail copies to customers upon request. We understand the value in directly mailing the guide to our customers, and our intention is to resume the mailings in the near future.

Fiscal Impact: The District is saving approximately \$7,300 per guide cycle by not having them mass-printed and mailed.

MOTION TO CONSIDER

I move we approve that the OVparks Activity Guide will be produced and marketed but will not be mass-printed or mailed until staff is confident that the programs being offered will not be cancelled or negatively impacted by Covid-19 restrictions.

STAFF REPORT



DATE: 1-14-21

TO: Board of Directors

FROM: Barry Ross, District Administrator

**SUBJECT: APPROVAL OF ST. PATRICK'S DISC GOLF TOURNAMENT
PENDING COVID-19 GUIDANCE**

RECOMMENDATION

The Board of Directors conditionally approves the annual St. Patrick's Disc Golf Tournament pending the Covid-19 guidance and restrictions at the time of the tournament. If the guidance does not allow for disc golf at the time of the tournament, then it shall be cancelled. Otherwise, it will be allowed provided measures are in place to adhere to the guidance and restrictions at that time.

BACKGROUND

The St. Patrick's Disc Golf tournament is held over two consecutive weekends. The amateur tournament is scheduled for March 12-14, and the professional tournament is scheduled for March 19-21. This tournament has required board approval in the past because the tournament directors request to place nine temporary holes/cages within the park to make it a 27-hole course. Due to marketing and registration concerns, the tournament directors seeking conditional approval at this time.

MOTION TO CONSIDER

I move we provide conditional approval of the annual St. Patrick's Disc Golf Tournament pending the Covid-19 guidance and restrictions at the time of the tournament. If the guidance does not allow for disc golf at the time of the tournament, then it shall be cancelled. Otherwise, it will be allowed provided measures are in place to adhere to the guidance and restrictions at that time.

STAFF REPORT



DATE: 1-14-21

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **STEPS TOWARD CLOSURE FOR FAMILIES WHO HAVE LOST LOVED ONES TO COVID-19.**

RECOMMENDATION

This is an informational item for review and discussion. Staff would like to provide this service opportunity to our community under the conditions set by Covid-19 guidance. With board support, staff will complete the application form and related marketing.

BACKGROUND

Board Director Manie Meraz expressed concern about people being impacted by the passing of loved ones, mainly due to Covid-19. Primarily, Director Meraz is concerned that loved ones are not able to have gatherings that help bring closure around ones passing. Director Meraz has recently lost two family members, including his brother to Covid-19 shortly before Thanksgiving. As of 12/21, his brother's body has not been released, nor has family been allowed to view the body due to Covid-19 restrictions. This has led Director Meraz to wonder if OVparks could facilitate opportunities for families to have quality services to help them cope with the loss of loved ones.

Director Meraz felt that new Building #1 would be a fitting facility because it has a stage, audio/video capabilities, and room for gatherings up to 90 people (banquet) and 200 (theater) people. In-person gatherings will be dictated by the current Covid-19 safety precaution guidance, which could change with little notice. Virtual gatherings (through Zoom or other live streaming services) could be an effective way to bring family and friends together for this purpose. In considering ways that OVparks can provide this opportunity, staff has developed the below details.

NAME OF PROGRAM

The exact purpose of this program could vary from one family to the other. We would want to encompass familiar service names such as: memorial, celebration of life, family bereavement, and transition of life. This could also be an opportunity for people to say a final good-bye near the end of the life of a loved one. The ultimate goal is to provide a family enrichment opportunity as they cope with the loss of a loved one. An idea for a program name is ***Steps Towards Closure***, but we are open to other ideas.

DIRECT COSTS

We would want to recover all direct costs related to the service. Those costs would include:

1. Staff time for facility set-up, cleaning, and assistance during the event.
2. Utility costs for the room(s) based on square footage.

INDIRECT COSTS

We would not charge for these indirect costs since these are traditional “costs of doing business:

1. Marketing
2. Administrative costs associated with the permit process

RENTAL

The *Steps Toward Closure* services would be managed as other OVparks rentals. Customers would need to complete a rental application, sign the waiver, secure insurance, and provide a security deposit.

INSURANCE: Customers could secure their own insurance, or they could purchase insurance through OVparks at a cost of \$77 or more.

LIVE STREAMING SERVICES

OVparks would provide names and contact info for some local livestreaming vendors (i.e. Orangevale Live, All Events Plus) for those wishing to hire someone to record and coordinate this service. Renters may also do this on their own or hire someone not on our list. Vendors would need to be insured.

RENTAL FEE TIERS

We would have different rates based on the needs of the customers. The base rate would be for a 2-hour service with 1-25 guests and without the need of any OVparks audio/video equipment. The rate would increase with these additions:

1. Each additional half hour
2. Each increase of 1-25 guests
3. Audio/video equipment use
4. Damages to facility and violations to agreement will result in full or partial loss of security deposit.