

**ORANGEVALE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
FEBRUARY 16, 2023**

**REGULAR MEETING 6:30 PM  
ORANGEVALE COMMUNITY CENTER  
6826 HAZEL AVE. ORANGEVALE, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

**1. CALL TO ORDER**

**2. ROLL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

**5. PUBLIC DISCUSSION**

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

**6. MINUTES**

a. Approval of minutes of the Regular Meeting January 19, 2023 (pg. 1-9)

**7. CORRESPONDENCE**

a. Ads in the January 13 and 27 issues of the Orangevale View to promote upcoming programs (pg. 10-11)

**8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

**8.1 CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for January 2023 (pg. 12-13)
- b. Budget Status Report for January 2023 (pg. 14-16)
- c. Revenue Report for January 2023 (pg. 17)

**8.2 OLLAD CONSENT MATTERS**

- a. Ratification of Claims for January 2023 (pg. 18-19)
- b. Budget Status Report for January 2023 (pg. 20-21)

**8.3 KENNETH GROVE CONSENT MATTERS**

- a. Ratification of Claims for January 2023 (pg. 22)
- b. Budget Status Report for January 2023 (pg. 23)

**9. NON-CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for January 2023 (pg. 24)

**10. STANDING COMMITTEE REPORTS**

- a. Administration & Finance – No Report. This committee is meeting on February 24
- b. Maintenance & Operation – No Report
- c. Recreation Committee – No Report
- d. Personnel & Policy – This committee met on February 3. See the meeting recap (pg. 25-26)
- e. Government – No Report
- f. Planning Committee – No Report. This committee will meet prior to the March 16 BOD meeting
- g. Trails Committee – No Report
- h. Ad Hoc – No Report

**11. ADMINISTRATOR'S REPORT**

- a. Monthly Activity Report – January 2023 (pg. 27-32)

**12. UNFINISHED BUSINESS**

- a. Update on awarding the construction of a new fence at Streng Avenue Trail to the qualified contractor with the lowest responsive quote (verbal)

**13. NEW BUSINESS**

- a. Lease Agreement between the Orangevale Recreation & Park District and the Orangevale History Project (OHP) that provides OHP the use of the Cottage building for a museum, gift shop, office, and storage (pg. 33-45)
- b. Approval of Resolution 23-02-699, Resolution Directing Preparation of the Engineer's Report for the Orangevale Landscaping and Lighting Assessment District (OLLAD) of the Orangevale Recreation and Park District (pg. 46)
- c. Approval of Resolution 23-02-700, Resolution Directing Preparation of the Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District of the Orangevale Recreation and Park District (pg. 47)
- d. Approve agreement between Orangevale Recreation & Park District and Common Kettle, LLC to hold the Orangevale Farmers Market at Orangevale Community Center Park on designated Thursdays in 2023 (pg. 48-64)
- e. Approve agreement between Orangevale Recreation & Park District and Orangevale Chamber of Commerce to host a Beer & Wine Garden at Orangevale Community Center Park on designated Thursdays in 2023 (pg. 65-80)
- f. Approval of the agreement with All Events Management Group to hold Orangevale's Summer Palooza event at Orangevale Community Park on June 16-18, 2023 (pg. 81-96)
- g. Approval of the agreement with All Events Management Group to hold the *Bow Wow Days – A Peticular Event* at Orangevale Community Park on September 23, 2023 (pg. 97-112)
- h. Approval of the 2023 edition of the OVparks Personnel Policy Manual (pg. 113-215)
- i. Implementation of a 9/80 work schedule option for identified full-time positions (verbal)
- j. Implementation of 8:30am-4:30pm public visitation office hours beginning March 6 (verbal)
- k. Preliminary plans to celebrate and recognize the 40<sup>th</sup> Anniversary of OVparks (verbal)
- l. Renew discussions for additional funding for the District (verbal)
- m. Swimming Pool project timeline and update (pg. 216)
- n. Roadway/Trail project timeline and update (pg. 217)
- o. Arcade Cripple Creek Trail project Update (verbal)
- p. Determine if our March Board of Directors meeting is to be live-streamed (verbal)

**14. DIRECTOR'S AND STAFF'S COMMENTS**

**15. ITEMS FOR NEXT AGENDA**

- a. Big Day of Service projects and budget allocation for May 6, 2023

16. **ADJOURNMENT**

**NOTICE:**

*As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: [director@ovparks.com](mailto:director@ovparks.com)

Sharon Brunberg

Manie Meraz

Lisa Montes

Arica Presinal

Mike Stickney