ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
AUGUST 21, 2025

REGULAR MEETING 6:30 PM
ORANGEVALE COMMUNITY CENTER
6826 HAZEL AVE. ORANGEVALE, CA 95662

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

a. Approval of the minutes of the Regular Meeting on July 17, 2025 (pg. 4-10)

7. CORRESPONDENCE

a. Email from Nelson Kirk – "Thank you – A Shared Vision for Trees & Community" (pg. 11)
b. Communication with Jordan Maurer – Public Records Act Request (pg. 12-18)
c. Orangevale View articles, July 11 and July 25 (pg. 19)
d. Email for the Office of Kevin Kiley concerning Veterans History Project partnership (pg. 20)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

a. Ratification of Claims for Period 13 2025 (pg. 21)
b. Budget Status Report for Period 13 2025 (pg. 22-24)
c. Revenue Report for Period 13 2025 (pg. 25)
d. Ratification of Claims for July 2025 (pg. 26)
e. Budget Status Report for July 2025 (pg. 27-28)
f. Revenue Report for July 2025 (pg. 29)

8.2 OLLAD CONSENT MATTERS

a. Ratification of Claims for Period 13 2025 (pg. 30)
b. Budget Status Report for Period 13 2025 (pg. 31-32)
c. Ratification of Claims for July 2025 (pg. 33)
d. Budget Status Report for July 2025 (pg. 34-35)

8.3 KENNETH GROVE CONSENT MATTERS

a. Budget Status Report for Period 13 2025 (pg. 36)
b. Ratification of Claims for July 2025 (pg. 37)
c. Budget Status Report for July 2025 (pg. 38)

9. NON-CONSENT MATTERS GENERAL FUND

a. Ratification of Claims for Period 13 2025 (pg. 39)

10. PUBLIC HEARING (Attachment)

a. Staff Report and Budget Presentation
b. Public Hearing: Approval of Resolution 25-08-746, Resolution Adopting the Orangevale Recreation & Park District General Fund Final Budget for Fiscal Year 2025/26
c. Public Hearing: Approval of Resolution 25-08-747, Resolution Adopting the Orangevale Recreation & Park District Appropriation Limit Schedule for Fiscal Year 2025/26
d. Public Hearing: Approval of Resolution 25-08-748, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2025/26
e. Public Hearing: Approval of Resolution 25-08-749, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2025/26
f. Approval of Resolution 25-08-750, Resolution Approving the Revision of the District's Reserve Designations in Accordance with GASB 54

11. STANDING COMMITTEE REPORTS

a. Administration & Finance - No Report.
b. Maintenance & Operation – No Report.
c. Recreation Committee – Aug 1 Meeting Recap (pg. 40-41)
d. Personnel & Policy – Next meeting moved to late Sept or Oct
e. Government – No Report.
f. Planning Committee – No Report.
g. Trails Committee – Aug 1 Meeting Recap (pg. 42)
h. Ad Hoc – 1. July 24 Meeting Recap (pg. 43-45)
2. Formation and schedule meeting to obtain feedback for DA Evaluation

12. ADMINISTRATOR'S REPORT

a. Monthly Activity Report – July 2025 (pg. 46-52)

13. UNFINISHED BUSINESS

a. Wildfire Prevention Update. (verbal)
b. Streng Park Update (verbal)
c. OCCP HVAC Project Update (verbal)

14. NEW BUSINESS

a. Approve the Sacramento Tree Foundation's Request to Responsibly Harvest Acorns (pg. 53-54)
b. Proposed Holiday Closure Schedule for the Community Center (pg. 55-57)
c. Ratification of the Agreement with All Events Management Group & the Orangevale History Project to rent Building 2 and the Nearby Grassy Area for "A Night at the Museum" event on September 12, 2025. (pg. 58-69)
d. Approval of the Agreement with Clipped in for Life to rent Orangevale Community Park for a Sacramento Cyclocross event on Oct 18-19, 2025 (pg. 70-80)
e. Approval to Dispose of Surplus Property with Low or No Value Through Sale or Donation. (pg. 81)
f. Approval of the Recommendation by the Ad Hoc Committee to Direct the District Administrator to Pursue an MOU with Orangevale Fair Oaks Community Foundation. (pg. 82)

15. DIRECTOR'S AND STAFF'S COMMENTS

16. ITEMS FOR NEXT AGENDA

17. ADJOURNMENT

NOTICE: *As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373. Directors can be reached at: director@ovparks.com

Sharon Brunberg Manie Meraz Lisa Montes Arica Presinal Mike Stickney

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors
July 17, 2025

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on July 17, 2025 at the District Office. Director Brunberg called the meeting to order at 6:30 p.m.

Directors present:	Brunberg, Stickney, Meraz, Montes, Presinal
Directors absent:	None
Staff present:	Becky Herz, District Administrator Horacio Oropeza, Park Superintendent Jason Bain, Recreation Manager Melyssa Woodford, Admin. Services Manager

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was conducted.

4. APPROVAL OF AGENDA

MOTION #1

On a motion by Director Montes, seconded by Director Brunberg, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.

5. PUBLIC DISCUSSION

No one wished to address the Board during public discussion.

6. MINUTES

MOTION #2

a) Approval of the minutes of the Regular Meeting on April 17, 2025 (pg. 3-13): On a motion by Director Montes, seconded by Director Brunberg, the minutes were approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Brunberg voting Aye. There were no Nays. Directors Montes and Presinal abstained.

MOTION #3

b) Approval of the minutes of the Regular Meeting on June 12, 2025 (pg. 14-24):
On a motion by Director Montes, seconded by Director Stickney, the minutes were approved by a vote of 4-0-1 with Directors Meraz, Brunberg, Presinal, and Montes voting Aye. There were no Nays. Director Stickney abstained.

7. CORRESPONDENCE

a) Letter from Kirk Andre – "Ted Winslow CAPRI Safety Award" (pg. 25): Admin Herz shared the Ted Winslow CAPRI Safety Award plaque received. OVparks has received this award for four cycles in a row, with evaluations conducted every eighteen months. This signifies OVparks is in compliance and has a good safety record. Accordingly, lower workers compensation costs will be realized.

b) Letter from Alex Kirby - "Apology Regarding Flyer Information & Request for Understanding" (pg. 26): Director Brunberg

recognized the collaborated effort of OVparks staff to diffuse the inaccurate July 4th event information disseminated. The entity was very apologetic. Admin Herz will reach out to Alex to accept his apology and suggest partnering with OVparks for promotion or sponsorship of events .

c) OV View – "OV Summer Palooza 2025" (pg. 27): Admin Herz advised of this years successful Orangevale Summer Palooza events.

8. CONSENT CALENDAR

MOTION #4

a) On a motion by Director Stickney, seconded by Director Brunberg, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

8.1. CONSENT MATTERS GENERAL FUND

a) Ratification of Claims for June 2025 (pg. 28-29)
b) Budget Status Report for June 2025 (pg. 30-32)
c) Revenue Report for June 2025 (pg. 33)

8.2. OLLAD CONSENT MATTERS

a) Ratification of Claims for June 2025 (pg. 34-36)
b) Budget Status Report for June 2025 (pg. 37-38)

8.3. KENNETH GROVE CONSENT MATTERS

a) Ratification of Claims for June 2025 (pg. 39)
b) Budget Status Report for June 2025 (pg. 40)

9. NON-CONSENT MATTERS GENERAL FUND

MOTION #5

a) Ratification of Claims for May and June 2025 (pg. 41)
On a motion by Director Stickney, seconded by Director Brunberg, the Ratification of Claims for May and June 2025 was approved by a vote of 4-0-1 with Directors Stickney, Presinal, Brunberg, and Meraz voting Aye. There were no Nays or Abstentions. Director Montes abstained.

10. STANDING COMMITTEE REPORTS

a) Administration and Finance: No report.

b) Maintenance and Operation: No report.

c) Recreation Committee: June 12 Meeting Recap (pg. 42). This is the written version of what was verbally presented last month. The next meeting will be held on August 1, 2025 to review and discuss new Special Event Applications received.

d) Personnel & Policy: No report. The next meeting to be scheduled in the first week of September.

e) Government: No report.

f) Planning Committee: No report.

g) Trails Committee: Trails Committee: No report. The next meeting is scheduled on Aug 1, 2025.

h) Ad Hoc: Formation and schedule meeting to review non-profit partnership scheduled July 24, 2pm.
The Orangevale/Fair Oaks Community Foundation may be willing to consider becoming a parent company with the Friends of Orangevale Parks non-profit which is not currently active. The Board of Directors does not want to be listed on a Board that is inactive. Further investigation will be conducted to obtain information to share at the August Board of Directors Meeting.

11. ADMINISTRATOR'S REPORT

a) Monthly Activity Report – June 2025 (pg. 43-50)

- Admin Herz and Manager Bain met with the Teen Council to discuss a partnership MOU for with facility use.
- Admin Herz, Manager Woodford, Analyst Myren, and Analyst Harling attended a Benefit Bridge Training session.
- Admin Herz and Manager Woodford attended the Orangevale Women's Club tea to become more involved with this group as a benefit to the District.
- Admin Herz has been in contact with the group conducting a tracking initiative of public land and open space.
- Admin Herz attended a JEDI Council Meeting and a CRPD Legislative Meeting.
- Admin Herz thanked Office Assistant Olivia Darrah for her assistance with Adobe Acrobat software.
- Admin Herz and Park Supt. Oropeza attended a demotion ceremony at the Orangevale Rotary to celebrate the President stepping down after a successful year of hard work.
- OVparks had a booth, Kids Zone, and vendor demonstrations at the Orangevale Summer Palooza.
- The Recreation Department hosted a staff BBQ to bring the aquatics and summer camp staff together.
- The Parks Department held a teambuilding lunch meeting to encourage staff camaraderie.
- Aquatics staff participated in the Northern California Aquatic Management Association Water Polo Tournament. The OVparks team was small so they joined forces with lifeguards from the Greenhaven Cabana Club to create a team and lost their first two games. With the motto "if you can't beat them, join them" several OVparks staff then joined a Rio Linda team to play in a third game. This tournament was established years ago by Recreation Manager Bain and Admin Herz while they were both on the NCAMA Board, and it is still going strong.

Park Supt. Oropeza advised that drinking fountains have been installed at the Youth Center and at Almond Park. Kenneth Grove cleanup has been completed. A few branches have come down due to the recent winds. Debris have been collected into two 40-yard bins at the shop due to the woodchipper requiring repair.

Coyote Court clean-up has begun. Two thirds of the front fence at

Coyote Court will be removed and signage to be installed on the Coyote Court side of the remaining trail entrance gate stating "Orangevale Recreation & Park District entrance to Sundance Nature Area. Please keep gate closed". The current gate latch will remain in place. OVparks to provide Coyote Court neighbors with two weeks' notification prior to beginning this process which will be completed within the next month or two.

Park Supt. Oropeza advised that Sacramento County conducted an inspection regarding OVparks' two waste generator sites, the pool & corporation yard, permitted with the State of California. Due to a recent new law regarding waste generator reclassification, OVparks is now considered a waste generator. An inspection will be scheduled to check chemical stoarge at the pool. This is to ensure that OVparks abide by the umbrella of the District plan with training, precautions, and collection of waste. In addition, the Air Quality Control recently conducted an inspection.

Photos of the water polo team, Wiggles & Giggles preschool, Rec'ing Crew daycamp, Recreation team bbq, and Summer Palooza OVparks booth were shared with the Board. Photos of recent park maintenance were shared with a special kudos to Park Maintenance employee Mario Arce for his attention to detail with trimming of the park landscaping bushes.

Manager Jason Bain advised that although day camp numbers started out somewhat low, they have seen an increase as approximately eighty day campers recently attended the Sunsplash field trip. Swim lessons are going well. The overall monthly projected goal was not met by $68,000, however, staff revenue saving of $146,000 were realized to offset this deficit. Admin Herz commended Manager Bain for keeping the staff numbers down appropriately to coincide with the budget. The Directors requested that cumulative projections and cumulative actuals be provided as separate rows below the monthly graph in the future. Admin Herz surmised the decreased revenue is due to the transition of TigerSharks swim team coaches this year and the free and/or reduced ELOP summer camp options offered through the San Juan Unified School District this summer. OVparks was able to mitigate the losses by decreasing the staffing based on enrollment and will continue to plan accordingly in the future.

12. UNFINISHED BUSINESS

a) Big Day of Service Cost Benefit Analysis (pg. 51-52):
Admin Herz shared the number of hours utilized to prepare for the event along with the volunteer hours spent. Cash sponsorship and in-kind sponsorships were received. Donated trees were acquired by the Sacramento Tree Foundation. Almost $15,000 worth of work was accomplished for under $4,000. Park Supt. Oropeza mentioned that good leadership was present from the Orangevale Rotary along with other groups in Orangevale for collaboration within the Orangevale community. He thanked the Big Day of Service for their generosity towards the projects which is greatly appreciated. The 2026 Big Day of Service is

scheduled to be held on May 16th. The Board of Directors acknowledged and appreciated this event as cost effective and good for the community.

b) Wildfire Prevention Update. (verbal): Admin Herz to meet with Baldeo from the California Conservation Corp to create a priority plan to begin the Wildfire Abatement Plan in late August or early September. The majority of the project will be completed in this fiscal year with ability to continue past that point if needed. OVparks pays twenty percent and the grant will fund eighty percent of the abatement cost.

c) Streng Park Discussion (pg. 53-54): Admin Herz advised of three properties that have significant encroachment evident at Streng Park and shared photos of these properties. Director Brunberg suggested an AdHoc. As a first step, Admin Herz to consult with Attorney David McMurchie and move forward with a notice of encroachment to be sent to the three property owners and provide a status update to the Board at the next BOD Meeting.

d) Review and Consider Approval of Tree Pruning Services by Easy Stumps Tree Service. (verbal): Park Supt. Oropeza provided a full report of the service provided with multiple trees pruned and removed in two locations: Shady Oaks at hole #18 and down the hill area toward hole #15, and at Almond Park. Admin Herz recommended another round of extensive pruning be scheduled at Shady Oaks Disc Golf Course and Shackleton Woods.

MOTION #6

On a motion by Director Meraz, seconded by Director Stickney, the Tree Pruning Services by Easy Stumps Tree Service not to exceed $7500 to complete the necessary pruning, was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Presinal, & Montes voting Aye. There were no Nays or Abstentions.

e) Park Projects Update (verbal): Admin Herz shared the Park Project tracking system recently established. Park Supt. Oropeza advised on the projects completed, goals, and priority of projects being tracked. E-Bike and Dogs-off-leash signage is anticipated to be installed soon. Director Brunberg had requested incorporating no-smoking signage throughout the fire danger areas of the parks in support of the local ordinance in place. Park Supt. Oropeza will verify ADA compliance of the ramp to be replaced at the Kidz Korner. The replacement slide for the Norma Hamlin playground has been received and will be installed shortly. The new climber for the Orangevale Community Park playground is scheduled to be delivered in early August. The HVAC project will be completed in August. Follow up repair work on the DG trail will be completed by the contractor on Monday.

a) Approval of the Letter of Engagement from Auditor Larry Bain

13. NEW BUSINESS

for the fiscal year 2024/25 audit in the amount not to exceed $11,500. (pg. 55-59): Director Brunberg recommended obtaining a quote for this service next year for comparison.

MOTION #7

On a motion by Director Montes, seconded by Director Stickney, the Letter of Engagement from Auditor Larry Bain for the fiscal year 2024/25 audit in the amount not to exceed $11,500, was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Presinal, & Montes voting Aye. There were no Nays or Abstentions.

b) Ratification of the Orangevale 2025 Waterslide Structural Audit Services Agreement with Jakes Associates Inc. (JAI) (pg. 60-63): This service in the amount of $5500 was necessary to have it completed in time for the DOSH inspection. The structure holding up the slide is required to be inspected every 10-12 years. The Orangevale Community Pool Slide is inspected annually.

MOTION #8

On a motion by Director Stickney, seconded by Director Montes, the Ratification of the Orangevale 2025 Waterslide Structural Audit Services Agreement with Jakes Associates Inc. (JAI), was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Presinal, & Montes voting Aye. There were no Nays or Abstentions.

14. DIRECTOR AND STAFF COMMENTS

Admin Herz mentioned the quarterly Safety All Staff Meeting scheduled for next week. Admin Herz and Park Supt. Oropeza are planning a team-building game for that meeting. Kelly with StrengthFinders will be coming back in September for an All-Staff Teambuilding Meeting. The new Recreation Coordinator Riley Patton started on Monday, July 7th. Admin Herz plans to introduce the two OVparks Recreation Coordinators at the September BOD Meeting.

Manager Bain advised that TigerSharks swim team championships will be held on Saturday, July 19th.

Manager Woodford advised of upcoming Christmas in July event to be held on July 23rd and the Hot Dog Hoe Down will be held on Friday, August 1st at the Orangevale Community Pool. She thanked the Summer Theatre Workshop for an amazing two weeks with two well attended performance nights. She extended appreciation to the Board of Directors and staff for supporting each other and creating a very positive atmosphere this summer throughout the District.

Park Maintenance Supt. Oropeza thanked the staff for covering for him while he was on vacation. He advised that Admin Herz has been very communicative regarding the budget to assist with planning.

Director Meraz inquired if the vent in the OCC Kitchen has been cleaned recently. Admin Herz will investigate when this was last

completed and schedule a cleaning if necessary. He also reminded the Board of Directors that adult swings were requested and approved at a previous BOD Meeting. Admin Herz requested Supt. Oropeza acquire a cost estimate to replace one of the older swings at one of the parks and report back to the board within the next few months.

Director Stickney mentioned that the parks look good, and all OVparks staff are doing a good job.

Director Montes advised that the staff looked phenomenal at the Orangevale Summer Palooza. Please extend appreciation to all the staff that participated in the event. The canine unit and agility unit from the Sacramento Sheriff's Department will participate in this year's Bow Wow Days in September.

Director Brunberg expressed excitement that the staff are doing well and to hear of the success of new staff, ongoing collaboration and BBQs.

15. ITEMS FOR NEXT AGENDA

a) Roof replacement for Building 1
b) Streng Park status update

16. ADJOURNMENT

MOTION #9

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:11 p.m. On a motion by Director Brunberg, seconded by Director Montes, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

_____

Sharon Brunberg, Chairperson

Contact Us

Your Name::	Nelson Kirk
Your Email::	[redacted]
Your Phone::	[redacted]
Your Message::	Dear Board Members FYI Thank you, Nelson Kirk To: Horacio Oropeza Subject: Thank You – A Shared Vision for Trees & Community Dear Horacio, Thank you for your response—it was warm, respectful, and collaborative, and I truly appreciate it. Your message reflects a strong sense of mutual respect and shared purpose. I'm grateful that you acknowledged the legacy of trees planted in the district and how they're now showing beauty and variety, especially in places like Almond Park. Hearing that the community is responding positively means a lot. What stood out most to me was your openness and your thoughtful invitation to be part of the Jacaranda planting process. It's clear you value ongoing collaboration, and I'm honored to be included. You're already thinking ahead about placement, pickup, and aesthetics—that's the kind of proactive leadership that strengthens a district's identity and beauty. Your personal touch, including the kind offer of fruit trees, speaks to the heart you bring to your work. You're not just managing parks—you're nurturing relationships, and it shows in everything you do. Right on, indeed! I'm looking forward to continuing this work together—planting trees that will speak for generations to come. With appreciation, Nelson Kirk Retired Park Staff Orangevale Recreation & Park District

MAURER LAW
Personal Injury | Elder Abuse

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Email: jordan@maurer.law
www.maurer.law

July 30, 2025

SENT VIA EMAIL
AND FIRST-CLASS MAIL

Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale, CA 95662
E: becky@ovparks.com

Re: Public Records Request

Location: Almond Park
5901 Almond Avenue
Orangevale, CA 95662

To Whom It May Concern:

This letter will serve as a request for public information under the Public Records Act. Please produce the following records relating to Almond Park under the jurisdiction of the City of Orangevale:

- Incident reports, claim forms, and statements (including, but not limited to, summaries, transcriptions and/or audio recordings) for any events involving injuries alleged to be caused by conditions on the premises located at 5901 Almond Avenue, Orangevale, CA 95662 and known as "Almond Park;"
- Inspection logs for the vegetation, including trees, in Almond Park for the past ten years;
- Inspection reports for the vegetation, including trees, in Almond Park for the past ten years;
- Any prior complaints or incidents involving the vegetation, including trees, in Almond Park and the surrounding area in the past ten years;
- Records of tree inspections, trimming or removals at or near the location.
- The names of any contractors or personnel involved in the tree maintenance at Almond Park for the past ten years;

- Any and all policies and procedures manuals relating to vegetation maintenance, including care for the trees, in Almond Park for the past ten years; and
- Any documents relating to the planting of the trees in Almond Park, specifically the trees along the paths known as “Almond Loop,” and “Walnut Loop.”

Thank you for your prompt and careful attention to the above. The above-referenced documents may be produced to our office electronically if that is more convenient for your department.

MAURER LAW CORPORATION

By: _____
JORDAN W. MAURER

Becky Herz

From: Becky Herz
Sent: Wednesday, July 30, 2025 7:47 PM
To: jordan@maurer.law; ann@maurer.law
Subject: RE: PRA Request

Dear Jordan W. Maurer,

I am emailing in response to the Public Records Act Request that was submitted on July 30, 2025, on your behalf by Ann Albright.

Per my conversation with Ann Albright today, your firm attempted to submit a Public Records Act Request last month (June 30, 2025), but your firm sent the PRA request to both an incorrect email and an incorrect mailing address. Ann Albright reached out to me via phone today, and I provided the correct contact information for our agency. Please regard this email as documentation that today, July 30, 2025, is the first day I, or any member of the Orangevale Recreation & Park District staff, have been made aware of your attempt to contact the Orangevale Recreation & Park District and to make a Public Records Act Request.

The records that you are requesting specify that you would like information "under the jurisdiction of the City of Orangevale". As I informed Ann Albright on the phone, Orangevale Recreation & Park District is an Independent Special District within the unincorporated area of the County of Sacramento. Orangevale is a geographic community. Orangevale is not a city, and therefore there are no parks "under the jurisdiction" of it.

The Orangevale Recreation & Park District does maintain Almond Park, therefore I will be responding to the Public Records Act Request. Some of the records that you requested are not available, but all available allowable requested records will be made available to you.

As you did not complete the Public Records Act Request Form published on our website (https://www.ovparks.com/files/c9510f4a0/Public-Records-Act-Request-Form-Fillable.pdf), I will need written verification of your preference for document viewing. As verbally stated by Ann Albright, you would like printed copies of the records, at the rate of $.25 per page, and your firm will send a check and a self-addressed envelope once the documents are available and counted. Please verify that you would like to receive printed copies in this manner.

Once I receive verification, I will provide more information within 10 days.

Thank you,

Becky Herz (she, her)
District Administrator
Orangevale Recreation & Park District
6826 Hazel Avenue, Orangevale CA 95662
916-988-4373, FAX 916-988-3496
www.OVparks.com

OVPARKS ORANGEVALE RECREATION & PARK DISTRICT

Parks Make Life Better!

From: Ann Albright <ann@maurer.law>
Sent: Wednesday, July 30, 2025 12:43 PM
To: Becky Herz <becky@ovparks.com>
Subject: PRA Request

You don't often get email from ann@maurer.law. Learn why this is important

EXTERNAL SENDER WARNING. This message was sent from outside your organization. Please do not click links or open attachments unless you recognize the source of this email and know the content is safe.

Good afternoon.

Please see attached correspondence from Mr. Maurer.

MAURER LAW
Personal Injury | Elder Abuse

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OVPARKS
ORANGEVALE
RECREATION &
PARK DISTRICT

August 11, 2025

Jordan W Maurer
149 Court Street
Auburn, CA 95603
jordan@maurer.law

Dear Jordan,

We received the Public Records Act request that Ann Albright submitted on your behalf on July 30, 2025. On Saturday, Aug 2 you verified that you would like printed copies of the available records.

As you have been informed, none of the records provided will be "under the jurisdiction o the City of Orangevale" because Orangevale is not a city. The records provided are those of the Orangevale Recreation and Park District, an Independent Special District in the County of Sacramento. Some of the records that you requested are unavailable. Some of the requests that you made were unclear.

Attached are all the available and allowable public records that you have requested:

1) "Incident reports, claim forms, and statements (including, but not limited to, summaries, transcriptions and/or audio recordings) for any events involving injuries alleged to be caused by conditions on the premises located at 5901 Almond Avenue, Orangevale, CA 95662 and known as "Almond Park;""

Attached:
All Incident/Accident Reports with the location listed as Almond Park from 2016 – current, with personal information redacted.

2) "Inspection logs for the vegetation, including trees, in Almond Park for the past ten years;

Attached:
Monthly Park & Facility Inspection Forms for Almond Park from Jan 2023 – current.
Note – Your time request exceeds our records retention.

3) "Inspection reports for the vegetation, including trees, in Almond Park for the past ten years;"

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

OVPARKS
ORANGEVALE
RECREATION &
PARK DISTRICT

Attached:
The Parks section of Monthly Staff Reports from July 2016 - current.
**OVparks Board Packets are published on-line:*
https://www.ovparks.com/board-meetings

4) "Any prior complaints or incidents involving the vegetation, including trees, in Almond Park and the surrounding area in the past ten years;

Attached:
Emails associated with complaints or incidents involving vegetation including trees associated with Almond Park.
Note – Your time request exceeds our records retention. Parks Superintendent Horacio Oropeza and I typically respond to complaints in Orangevale Recreation & Park properties. In due diligence, we both conducted email searches for your topic and these are the results.

5) "Records of tree inspections, trimming or removals at or near the location"

Attached:
Invoice from tree pruning.
Note – Park Inspections were provided in section 2, and include all aspects of the park. Our agency does not perform routine inspections specific to trees. Park Reports were provided in section 3, and often include tree removals. Our agency does not generate specific documentation for tree removal.

6) "The names of any contractors or personnel involved in the tree maintenance at Almond Park for the past ten years;

Attached:
Recent contractor for tree maintenance at Almond Park
Current list of staff classified in the Parks Department
Note – Your time request exceeds our records retention. Staff files are not sorted by department once staff members' employment has been terminated. I have provided you with the available documents that most closely match your request.

7) "Any and all policies and procedures manuals relating to vegetation maintenance, including care for the trees, in Almond Park for the past ten years;"

Note – Our agency does not have these requested records.

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

OVPARKS
ORANGEVALE
RECREATION &
PARK DISTRICT

8) "Any documents relating to the planting of the trees in Almond Park, specifically the trees along the paths known as "Almond Loop," and "Walnut Loop."

Attached:
Two versions of the Almond Park Master Plan
Note – Our agency does not generate specific documentation for tree planting.

Thank you,

Becky Herz
District Administrator, OVparks

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

Orangevale View

July 11, page 13

OVparks News & Programs!

Orangevale Recreation & Park District
6826 Hazel Avenue Orangevale, CA 95662

Pool Hours:
Tuesday-Friday - 1:30-4:00pm
Friday Evening Swim - 7:30-9:00pm
Saturday - 3:00-6:00pm

Office Hours:
Monday-Friday - 8:30am-4:30pm



Swim Lessons

OVparks offers swim lessons for ages 6 months to adults. Next session starts July 14th. Spots are filling up fast—don't miss out!

Wiggles & Giggles Preschool

Give your little one a summer to remember with our 3-day mini camp! Designed for ages 3-5, the camp runs Tuesday -Thursday from 9:00 AM to 11:30 AM and features fun themes, water games, and creative crafts. Next Session starts July 15th.

Rec'ing Crew Camps

Only 4 weeks left of summer fun in our action-packed 5-day camp for kids ages 5 to 12. Campers enjoy exciting field trips, pool days, games, and more. New sessions start each Monday.

Top Notch Basketball

Summer basketball Camps start July 21st. Camps are for grades 2nd-8th with a fun environment for players to work on their game.

Pool Event

Christmas in July Wednesday, July 23rd 1:30-4:00pm
For more information, visit www.ovparks.com or call at (916) 988 -4373

Orangevale View

July 25, page 11

OVparks: Making Recreation Inclusive

Clay Aiken once said, "Inclusion is extremely important for kids with and without disabilities." At OVparks, we believe in this, and the power of play. We are in the business of joy, laughter, learning, inclusion, and opportunities.

OVparks takes pride in the programs and events that we bring to the community. We see the community showing up daily for camps, swim lessons, sports programs, and more. What you may not know, is that we are also working with our instructors and staff to provide inclusive programs for all. This may include learning new strategies, creating different processes, and setting an environment that meets the diverse needs of our participants and communities. One way we do this is also through accommodation requests.

Accommodation requests help us ensure that all participants have the support they need to access and participate in our events and programs with independence and without barriers to their participation.

Accommodations look different for everyone. For some it may mean the opportunity for quiet spaces to take a sensory break. For others it may mean extra support for field trips, or to participate in a sports program, or maybe a visual schedule. It can also look like a lower basketball hoop or help around the bases. These accommodations are not about changing the essence of a program — they're about removing barriers.

Why It Matters

Inclusion enriches everyone. When people with diverse abilities and experiences participate together, our programs become stronger, more creative, and more connected. Communities grow when everyone is invited to the table — or onto the playing field, into the pool, or around the craft table.

So, if you or someone you know is unsure about joining a program because of a disability or support need, reach out. Inclusion isn't just possible — it's our priority.

How to Request an Accommodation

It's important to know that all conversations about accommodations are confidential and grounded in respect. We don't require diagnoses, just information that helps us support participation. Our accommodation request form can be found on our website at ovparks.com or call our office 916-988-4373. You can also call Kimberly Vickers, Recreation Coordinator with specific questions or assistance.

Written by: Kimberly Vickers

Becky Herz

From: Gemellaro, Peter <Peter.Gemellaro@mail.house.gov>
Sent: Thursday, July 24, 2025 2:23 PM
To: Becky Herz
Subject: From Congressman Kiley's office

You don't often get email from peter.gemellaro@mail.house.gov. Learn why this is important

EXTERNAL SENDER WARNING. This message was sent from outside your organization. Please do not click links or open attachments unless you recognize the source of this email and know the content is safe.

Hello Becky:

Our office is looking for a location to host a Veterans History project along with the Orangevale History Project. Our needs are such that we would not be able to hold the event at the museum.

We are looking to utilize the OV Community Center on August 22nd in the afternoon.

We may have other dates when we would be able to host this project but would we be able to use the center on the 22nd. If so, what would be need to do in order to use it.

Thank you.

Peter Gemellaro
District Services Representative
Representative Kevin Kiley (CA-03)
(916) 724-2575

CONGRESSMAN KEVINKILEY

GENERAL FUND CLAIMS				
Period 13 of FY 24/25				
CLAIM #	**ACCOUNT #**	**VENDOR**	**DESCRIPTION**	**AMOUNT**
1907429873	20202100	US BANK NATIONAL ASSOCIAT	BOOKS/PERIODICALS/SUBSCRIPTIONS	739.95
1907429873	20203800	US BANK NATIONAL ASSOCIAT	EMPLOYEE RECOGNITION	369.99
1907428378	20203900	SARINA PICCINONNO	EMPLOYEE TRANSPORTATION	11.90
1907429830	20203900	JASON BAIN	EMPLOYEE TRANSPORTATION	55.30
1907429832	20203900	SUSAN MYREN	EMPLOYEE TRANSPORTATION	97.30
1907429825	20203900	JULIANNA CHAVEZ	EMPLOYEE TRANSPORTATION	2.80
1907428386	20207600	BURKETTS OFFICE SUPLLIES	OFFICE SUPPLIES	391.02
1907429873	20207600	GREATER SACRAMENTO INVEST	OFFICE SUPPLIES	72.80
1907429873	20208102	US BANK NATIONAL ASSOCIAT	STAMPS	219.00
1907426861	20219700	T-MOBILE USA INC	TELEPHONE SERVICES	33.04
1907429873	20219700	US BANK NATIONAL ASSOCIAT	TELEPHONE SERVICES	453.78
1907429873	20244400	US BANK NATIONAL ASSOCIAT	MEDICAL SUPPLIES	1,195.00
1907429873	20281201	US BANK NATIONAL ASSOCIAT	PC HARDWARE	91.58
1907427154	20285100	BRENDAN CHASE	RECREATIONAL SERVICES	3,024.00
1907428375	20285100	GREATER SACRAMENTO INVEST	RECREATIONAL SERVICES	1,513.40
1907428285	20285100	HANDSTANDS INC	RECREATIONAL SERVICES	86.10
1907428284	20285100	ADRIAAN JANSEN VAN VUUREN	RECREATIONAL SERVICES	1,330.75
1907428371	20285100	WOMENS THEATRE COLLECTIVE	RECREATIONAL SERVICES	5,871.00
1907428280	20285100	SHAUNA LEMAY	RECREATIONAL SERVICES	351.00
1907428372	20285100	ALLGOOD DRIVING SCHOOL	RECREATIONAL SERVICES	73.95
1907429873	20285100	US BANK NATIONAL ASSOCIAT	RECREATIONAL SERVICES	3,510.00
1907426913	20285200	LUCILLE COLQUHOUN	RECREATIONAL SUPPLIES	937.43
1907429873	20285200	US BANK NATIONAL ASSOCIAT	RECREATIONAL SUPPLIES	1,101.51
1907429873	20285200	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	12.70
1907426914	50557100	STATE OF CALIFORNIA	FINGERPRINT SERVICES	160.00

BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2024/2025
PERIOD 13 2025

Account Number	Expenditure Account	Budgeted 2024/2025	Current Expenditure	Expeditures to Date	Funds Available	% Left
1000	**SALARIES & EMPLOYEE BENEFITS**					
10111000	Salaries & Wages, Regular	1,068,600.00		1,006,817.36	61,782.64	6%
10112100	Salaries & Wages, Extra Help	546,000.00		399,147.56	146,852.44	27%
10112400	Salaries, Board members	12,000.00		8,000.00	4,000.00	33%
10121000	Retirement	327,200.00		298,903.68	28,296.32	9%
10122000	Social Security	107,500.00		107,256.64	243.36	0%
10123000	Group Insurance	337,500.00		290,023.86	47,476.14	14%
10124000	Worker's Comp. Ins	91,100.00		47,185.00	43,915.00	48%
10125000	Unemployment Insurance	18,170.00		9,707.25	8,462.75	47%
	SUB-TOTAL	**2,508,070.00**	**-**	**2,167,041.35**	**341,028.65**	**14%**
2000	**SERVICES & SUPPLIES**					
20200500	Advertise/Legal Notices	2,200.00		548.88	1,651.12	75%
20202100	Books/Periodicals/Subscrip	2,800.00	739.95	2,751.49	48.51	2%
20202900	Business/Conference Expense	4,000.00		3,079.00	921.00	23%
20203500	Education/Training Serv.	3,000.00		1,559.91	1,440.09	48%
20203600	Education /Training Supplies	500.00		917.83	(417.83)	-84%
20203700	Tuition Reimbursement	100.00		-	100.00	100%
20203800	Employee Recognition	2,900.00	369.99	2,008.06	891.94	31%
20203900	Employee Transportation	3,100.00	167.30	2,098.96	1,001.04	32%
20205100	Liability Insurance	130,500.00		143,945.00	(13,445.00)	-10%
20206100	Membership Dues	16,000.00		15,762.38	237.62	1%
20207600	Office Supplies	6,600.00	463.83	5,043.62	1,556.38	24%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	100.00		-	100.00	100%
20208100	Postal Services	14,000.00		9,500.00	4,500.00	32%
20208102	Stamps	2,500.00	219.00	627.70	1,872.30	75%
20208500	Printing Services	38,000.00		29,629.28	8,370.72	22%
20210300	Agricultural/Horticultural Service	100.00		-	100.00	100%
20210400	Agricultural/Horticultural Supply	100.00		-	100.00	100%
20211200	Building Maint. Supplies	100.00		-	100.00	100%
20212200	Chemicals	100.00		-	100.00	100%
20213100	Electrical Maint. Service	100.00		-	100.00	100%
20213200	Electrical Maint. Supplies	100.00		-	100.00	100%
20214100	Land Improv. Maint. Services	100.00		-	100.00	100%
20214200	Land Improv. Maint. Supplies	100.00		-	100.00	100%
20215100	Mechanical System Maint. Ser	100.00		-	100.00	100%
20215200	Mechanical System Maint. Sup	100.00		-	100.00	100%
20216200	Painting Supplies	100.00		-	100.00	100%
20216700	Plumbing Maint. Service	100.00		-	100.00	100%
20216800	Plumbing Maint. Supplies	100.00		-	100.00	100%
20218100	Irrigation Services	100.00		-	100.00	100%
20218200	Irrigation Supplies	100.00		-	100.00	100%
20218500	Permit Charges	100.00		-	100.00	100%
20219100	Electricity	100.00		-	100.00	100%

Account Number	Expenditure Account	Budgeted 2024/2025	Current Expenditure	Expeditures to Date	Funds Available	% Left
20219200	Natural Gas / LPG/ Fuel Oil	100.00		-	100.00	100%
20219300	Refuse Collection / Disposal Service	100.00		-	100.00	100%
20219500	Sewage Disposal Service	100.00		-	100.00	100%
20219700	Telephone Service	15,500.00	486.82	12,177.75	3,322.25	21%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	100.00		-	100.00	100%
20220600	Automotive Maint. Supplies	100.00		-	100.00	100%
20221200	Construction Equip Maint Sup	100.00		-	100.00	100%
20222600	Expendable Tools	100.00		-	100.00	100%
20223600	Fuel & Lubricants	100.00		-	100.00	100%
20226100	Office Equip Maint Service	100.00		-	100.00	100%
20226200	Office Equip Maint Supplies	2,600.00		2,531.76	68.24	3%
20227500	Rents/Leases Equipment	100.00		-	100.00	100%
20228100	Shop Equip Maint Service	100.00		-	100.00	100%
20228200	Shop Equip Maint Supplies	100.00		-	100.00	100%
20229100	Other Equip Maint Service	100.00		-	100.00	100%
20229200	Other Equip Maint Supplies	100.00		-	100.00	100%
20231400	Clothing/Personal Supplies	1,600.00		-	1,600.00	100%
20232100	Custodial Services	100.00		-	100.00	100%
20232200	Custodial Supplies	500.00		-	500.00	100%
20244300	Medical Services	400.00		189.52	210.48	53%
20244400	Medical Supplies	5,400.00	1,195.00	1,195.00	4,205.00	78%
20250500	Accounting Services	7,000.00		-	7,000.00	100%
20250700	Assessment/Collection Service	19,500.00		29,018.70	(9,518.70)	-49%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	***65,000.00***		66,557.64	(1,557.64)	-2%
20257100	Security Services	4,000.00		2,824.50	1,175.50	29%
20259100	Other Professional Services	41,000.00		32,578.48	8,421.52	21%
20259101	Computer Consultants	14,500.00		16,470.00	(1,970.00)	-14%
20281201	PC Hardware	6,000.00	91.58	3,896.70	2,103.30	35%
20281202	PC Software	6,000.00		6,501.88	(501.88)	-8%
20281203	PC Supplies	2,000.00		242.25	1,757.75	88%
20281900	Elections	65,000.00		56,148.68	8,851.32	14%
20285100	Recreational Services	198,500.00	16,070.20	197,903.66	596.34	0%
20285200	Recreational Supplies	39,000.00	2,051.64	30,678.01	8,321.99	21%
20289800	Other Operating Exp - Supplies	2,500.00		-	2,500.00	100%
20289900	Other Operating Exp - Services	1,000.00		130.00	870.00	87%
20291100	System Development Services	3,300.00		4,056.00	(756.00)	-23%
20296200	GS Parking Charges	200.00		1,853.25	(1,653.25)	-827%
	SUB-TOTAL	**738,000.00**	**21,855.31**	**682,425.89**	**55,574.11**	**8%**
3000	**OTHER CHARGES**					
30321000	Interest Expense	26,410.00		26,406.25	3.75	0%
30322000	Bond/Loan Redemption	46,400.00		46,396.20	3.80	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		-	1,300.00	100%
	SUB-TOTAL	**74,110.00**	**-**	**72,802.45**	**1,307.55**	**2%**
4000	**FIXED ASSETS**					
41410100	Land	0.00		-	0.00	
42420200	Struc. & Improvements	740,000.00		566,950.75	173,049.25	23%

Account Number	Expenditure Account	Budgeted 2024/2025	Current Expenditure	Expeditures to Date	Funds Available	% Left
43430303	Vehicles/Equipment	25,000.00		25,000.00	0.00	0%
	SUB-TOTAL	**765,000.00**	**-**	**591,950.75**	**173,049.25**	**23%**
5000	**INTERFUND CHARGES**					
50557100	Fingerprinting Service	3,000.00	160.00	1,799.25	1,200.75	40%
	SUB-TOTAL	**3,000.00**	**160.00**	**1,799.25**	**1,200.75**	**40%**
79790100	*Contingency Appropriations*	***10,000.00***		**-**	10,000.00	0%
	Deposit into Reserves	0.00		**-**	0.00	0%
	GRAND TOTAL	***4,098,180.00***	***22,015.31***	**3,525,168.26**	**573,011.74**	**14%**

ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2024/2025
PERIOD 13 2025

Account Number	Revenue Account	2024/2025 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected	Collection YTD Balance
91910100	Prop. Taxes - Current Secured	1,736,621	2,295.93	1,760,941.34	-24,320.34	101.40%	1,758,645.41
91910200	Prop. Taxes - Current Unsecured	61,119	0.28	65,901.22	-4,782.22	107.82%	65,900.94
91910300	Supplemental Taxes Current	44,000	3,154.57	38,705.63	5,294.37	87.97%	35,551.06
91910400	Prop. Taxes Sec. Delinquent	11,500		15,745.47	-4,245.47	136.92%	15,745.47
91910500	Prop. Taxes Supp. Delinq.	3,000		3,400.08	-400.08	113.34%	3,400.08
91910600	Unitary Current Secured	14,800		20,615.90	-5,815.90	139.30%	20,615.90
91910800	Prior Year Supple-Delinq	-		0.00	0.00		0.00
91910900	Education Rev. Augment. Fund	-		0.00	0.00		0.00
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00		0.00
91912000	Prop. Tax - Sec. Redemption	140		218.14	-78.14	155.81%	218.14
91913000	Prop. Tax Prior - Unsecured	900	8.85	927.97	-27.97	103.11%	919.12
91914000	Penalty Costs - Prop. Tax	500	16.46	386.77	113.23	77.35%	370.31
91919900	Taxes - Other	-	21.47	21.47	-21.47		0.00
	SUB-TOTAL TAXES 9100	***1,872,580***	***5,497.56***	***1,906,863.99***	***-34,283.99***	101.83%	***1,901,366.43***
94941000	Interest Income	38,000	29,442.25	42,935.25	-4,935.25	112.99%	13,493.00
94942900	Building Rental Other	135,000		157,795.22	-22,795.22	116.89%	157,795.22
94943900	Cell Tower Leases	47,300		50,583.86	-3,283.86	106.94%	50,583.86
94944800	Rec.Concessions Final 9	22,000		21,146.21	853.79	96.12%	21,146.21
94945900	Other Vending Devices	-		0.00	0.00		0.00
94949000	Concessions - Other	-		0.00	0.00		0.00
95952200	Homeowner Prop. Tax Relief	13,000	0.31	11,808.16	1,191.84	90.83%	11,807.85
95952900	In-Lieu Taxes	342,000		349,594.60	-7,594.60	102.22%	349,594.60
95956900	State Aid - Other Misc. Programs	198,000		198,708.00	-708.00		198,708.00
96963313	Miscellaneous Fees	1,000		1,346.06	-346.06	134.61%	1,346.06
96964600	Recreation Service Charges	615,000		525,583.72	89,416.28	85.46%	525,583.72
96969700	Security Services	100		233.69	-133.69	233.69%	233.69
96969903	Sponsorships/Scholarships	-		0.00	0.00		0.00
97973000	Donations & Contributions	2,000		52,030.00	-50,030.00	2601.50%	52,030.00
97973200	Recreation Contributions	-		0.00	0.00		0.00
97973300	Orangevale Clubs	-		0.00	0.00		0.00
97974000	Insurance Proceeds	270		0.00	270.00	0.00%	0.00
97979000	Revenue - Other	168,400		177,678.88	-9,278.88	105.51%	177,678.88
	SUB-TOTAL OTHER MISC. INCOME	***1,582,070***	***29,442.56***	***1,589,443.65***	***-7,373.65***	***100.47%***	***1,560,001.09***
							0.00
	TOTAL BUDGET AMOUNT	**3,454,650**	**34,940**	**3,496,308**	***-41,657.64***	**101.21%**	***3,461,367.52***

GENERAL FUND CLAIMS

July 31, 2025 - Period 1 of FY 25/26

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1907434963	10123000	PATELCO CREDIT UNION	GROUP INSURANCE	366.17
1907434965	10123000	OPTUM BANK	GROUP INSURANCE	298.56
1907435040	10124000	CALIFORNIA ASSOCIATION FO	WORKER'S COMP INSURANCE	15,320.50
1907435038	20205100	CALIFORNIA ASSOCIATION FO	INSURANCE LIABILITY	72,843.50
1907438165	20206100	CALIFORNIA ASSOCIATION OF	MEMBERSHIP DUES	3,250.00
1907438171	20208100	US POSTAL SERVICE	POSTAL SERVICES	1,900.00
1907434970	20219700	COMCAST	TELEPHONE SERVICES	232.04
1907438106	20219700	COMCAST	TELEPHONE SERVICES	222.43
1907438155	20226200	JJR ENTERPRISES INC	OFFICE EQUIPMENT MAINTENANCE SUPF	253.92
5002451137	20244300	DIGNITY HEALTH MEDICAL FO		296.78
1907435046	20259101	N3X MSP INC	IT SERVICES	1,098.00
1907435046	20281201	N3X MSP INC	HARDWARE	810.34
1907435046	20281202	N3X MSP INC	SOFTWARE	573.48
1907428278	20285100	RESCUE TRAINING INSTITUTE	RECREATIONAL SERVICES	360.50
1907438169	20285100	STEVEN MIRANDA	RECREATIONAL SERVICES	1,191.45
1907438163	20285100	CORDOVA RECREATION & PARK	RECREATIONAL SERVICES	1,836.00
1907438161	20285100	ALISON LLOYD	RECREATIONAL SERVICES	673.40
1907435803	20285200	CAPITAL ONE NA	RECREATIONAL SUPPLIES	276.46
1907438167	20285200	LUCILLE COLQUHOUN	RECREATIONAL SUPPLIES	619.56
111581653	20291100		FY25-26 Compass Annual Fees	3,026.00
111591371	20296200		QR BILLING July-2025 ORANGEVALE RPD	5.25
1907438174	30321000	JAMSAB REALTY CORP	INTEREST EXPENSE	12,691.25
1907435036	30322000	FIRST CITIZENS BANK & TRU	BOND/LOAN REDEMPTION	366.35
1907438174	30322000	JAMSAB REALTY CORP	BOND/LOAN REDEMPTION	21,000.00
1907435047	50557100	STATE OF CALIFORNIA	FINGERPRINT SERVICES	832.00
1907435050	96964600	REFUND JACOBS, S.	RECREATION SERVICE CHARGES	75.00

ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2025/2026
JULY 2025

Account Number	Expenditure Account	Budgeted 2025/2026	Current Expenditures	Expeditures to Date	Funds Available	% Left	Expeditures to Date
1000	**SALARIES & EMPLOYEE BENEFITS**						
10111000	Salaries & Wages, Regular	1,039,000.00	76,529.60	76,529.60	962,470.40	93%	
10112100	Salaries & Wages, Extra Help	622,000.00	80,550.33	80,550.33	541,449.67	87%	
10112400	Salaries, Board members	12,000.00	500.00	500.00	11,500.00	96%	
10121000	Retirement	315,000.00	23,956.38	23,956.38	291,043.62	92%	
10122000	Social Security	126,000.00	11,982.90	11,982.90	114,017.10	90%	
10123000	Group Insurance	305,000.00	20,450.65	20,450.65	284,549.35	93%	
10124000	Worker's Comp. Ins	94,000.00	15,320.50	15,320.50	78,679.50	84%	
10125000	Unemployment Insurance	15,000.00	2,105.33	2,105.33	12,894.67	86%	
	SUB-TOTAL	**2,528,000.00**	**231,395.69**	**231,395.69**	**2,296,604.31**	**91%**	
2000	**SERVICES & SUPPLIES**						
20200500	Advertise/Legal Notices	1,000.00		-	1,000.00	100%	
20202100	Books/Periodicals/Subscrip	2,600.00		-	2,600.00	100%	
20202900	Business/Conference Expense	4,000.00		-	4,000.00	100%	
20203500	Education/Training Serv.	3,000.00		-	3,000.00	100%	
20203600	Education /Training Supplies	500.00		-	500.00	100%	
20203800	Employee Recognition	2,900.00		-	2,900.00	100%	
20203900	Employee Transportation	2,000.00		-	2,000.00	100%	
20205100	Liability Insurance	150,000.00	72,843.50	72,843.50	77,156.50	51%	
20206100	Membership Dues	17,000.00	3,250.00	3,250.00	13,750.00	81%	
20207600	Office Supplies	7,600.00		-	7,600.00	100%	
20207602	Signs	500.00		-	500.00	100%	
20208100	Postal Services	11,000.00	1,900.00	1,900.00	9,100.00	83%	
20208102	Stamps	1,500.00		-	1,500.00	100%	
20208500	Printing Services	30,000.00		-	30,000.00	100%	
20211200	Building Maint. Supplies	500.00		-	500.00	100%	
20219700	Telephone Service	14,000.00	454.47	454.47	13,545.53	97%	
20226200	Office Equip Maint Supplies	2,600.00	253.92	253.92	2,346.08	90%	
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%	
20232200	Custodial Supplies	500.00		-	500.00	100%	
20244300	Medical Services	400.00	296.78	296.78	103.22	26%	
20244400	Medical Supplies	5,400.00		-	5,400.00	100%	
20250500	Accounting Services	7,200.00		-	7,200.00	100%	
20250700	Assessment/Collection Service	30,000.00		-	30,000.00	100%	
20252500	Engineering Services	6,000.00		-	6,000.00	100%	
20253100	Legal Services	12,000.00		-	12,000.00	100%	
20257100	Security Services	4,000.00		-	4,000.00	100%	
20259100	Other Professional Services	20,000.00		-	20,000.00	100%	
20259101	Computer Consultants	16,000.00	1,098.00	1,098.00	14,902.00	93%	
20281201	PC Hardware	5,000.00	810.34	810.34	4,189.66	84%	
20281202	PC Software	16,000.00	573.48	573.48	15,426.52	96%	
20281203	PC Supplies	2,000.00		-	2,000.00	100%	
20281900	Registration Services (Elections)	0.00		-	0.00		
20285100	Recreational Services	210,000.00	4,061.35	4,061.35	205,938.65	98%	
20285200	Recreational Supplies	41,000.00	896.02	896.02	40,103.98	98%	
20289800	Other Operating Exp - Supplies	2,500.00		-	2,500.00	100%	
20289900	Other Operating Exp - Services	1,000.00		-	1,000.00	100%	
20291100	System Development Services	5,200.00	3,026.00	3,026.00	2,174.00	42%	
20296200	GS Parking Charges	300.00	5.25	5.25	294.75	98%	
	SUB-TOTAL	**637,200.00**	**89,469.11**	**89,469.11**	**547,730.89**	**86%**	
3000	**OTHER CHARGES**						

Account Number	Expenditure Account	Budgeted 2025/2026	Current Expenditures	Expeditures to Date	Funds Available	% Left	Expeditures to Date
30321000	Interest Expense	25,050.00	12,691.25	12,691.25	12,358.75	49%	
30322000	Bond/Loan Redemption	47,500.00	21,366.35	21,366.35	26,133.65	55%	
30345000	Taxes/Licenses/Assess Trans	1,300.00		-	1,300.00	100%	
	SUB-TOTAL	**73,850.00**	**34,057.60**	**34,057.60**	**39,792.40**	**54%**	
4000	**FIXED ASSETS**						
41410100	Land	0.00		-	0.00		
42420200	Struc. & Improvements	315,000.00		-	315,000.00	100%	
43430300	Vehicles/Equipment	0.00		-	0.00		
	SUB-TOTAL	**315,000.00**	**-**	**-**	**315,000.00**	**100%**	
5000	**INTERFUND CHARGES**						
50557100	Fingerprinting Service	3,000.00	832.00	832.00	2,168.00	72%	
	SUB-TOTAL	**3,000.00**	**832.00**	**832.00**	**2,168.00**	**72%**	
7000	**CONTINGENCY/RESERVE**						
79790100	Contingency Appropriations	50,000.00		-	50,000.00	0%	
	GRAND TOTAL	**3,607,050.00**	**355,754.40**	**355,754.40**	**3,251,295.60**	**90%**	

ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2025/2026
JULY 2025

Account Number	Revenue Account	2025/2026 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,818,746		0.00	1,818,746.00	0.00%
91910200	Prop. Taxes - Current Unsecured	64,500		0.00	64,500.00	0.00%
91910300	Supplemental Taxes Current	40,000		0.00	40,000.00	0.00%
91910400	Prop. Taxes Sec. Delinquent	12,500		0.00	12,500.00	0.00%
91910500	Prop. Taxes Supp. Delinq.	3,400		0.00	3,400.00	0.00%
91910600	Unitary Current Secured	15,000		0.00	15,000.00	0.00%
91912000	Prop. Tax - Sec. Redemption	140		0.00	140.00	0.00%
91913000	Prop. Tax Prior - Unsecured	700		0.00	700.00	0.00%
91914000	Penalty Costs - Prop. Tax	300		0.00	300.00	0.00%
91919900	Taxes - Other	-		0.00	0.00	
	SUB-TOTAL TAXES 9100	***1,955,286***	***0.00***	***0.00***	***1,955,286.00***	0.00%
94941000	Interest Income	38,000		0.00	38,000.00	0.00%
94942900	Building Rental Other	150,000	5,531.00	5,531.00	144,469.00	3.69%
94943900	Cell Tower Leases	49,300	4,430.49	4,430.49	44,869.51	8.99%
94944800	Rec.Concessions Final 9	22,000	605.00	605.00	21,395.00	2.75%
95952200	Homeowner Prop. Tax Relief	13,000		0.00	13,000.00	0.00%
95952900	In-Lieu Taxes	90,000		0.00	90,000.00	0.00%
96963313	Miscellaneous Fees	1,000		0.00	1,000.00	0.00%
96964600	Recreation Service Charges	630,000	44,318.69	44,318.69	585,681.31	7.03%
97973000	Donations & Contributions	2,000	1,829.91	1,829.91	170.09	91.50%
97974000	Insurance Proceeds	270		0.00	270.00	0.00%
97979000	Revenue - Other	5,000		0.00	5,000.00	0.00%
	SUB-TOTAL OTHER MISC. INCOME	***1,000,570***	***56,715.09***	***56,715.09***	***943,854.91***	5.67%
	TOTAL BUDGET AMOUNT	**2,955,856**	***56,715.09***	***56,715.09***	***2,899,140.91***	1.92%

OLLAD CLAIMS				
Period 13 of FY 24/25				
CLAIM #	**ACCOUNT #**	**VENDOR**	**DESCRIPTION**	**AMOUNT**
1907429820	20207603	CSLS INC	KEYS	550.04
1907428245	20210400	NUTRIEN AG SOLUTIONS INC	AGRICULTURAL/HORTICULTURAL SUPPLIES	967.88
1907429817	20211200	AMERICAN RIVER ACE HARDWA	BUILDING MAINTENANCE SUPPLIES/MATER	184.51
1907429873	20211200	US BANK NATIONAL ASSOCIAT	BUILDING MAINTENANCE SUPPLIES/MATER	32.73
1907426864	20212200	AQUA SOURCE INC	CHEMICAL SUPPLIES	6,102.96
1907426915	20214200	SPRINKLER SERVICE & SUPPL	LAND IMPROVEMENT MAINTENANCE SUPPL	3,298.28
1907426880	20214200	GORDON COOK	LAND IMPROVEMENT MAINTENANCE SUPPL	50.61
1907429817	20214200	AMERICAN RIVER ACE HARDWA	LAND IMPROVEMENT MAINTENANCE SUPPL	219.94
1907429822	20215100	KENDRICK BOILER WORKS INC	MECHANICAL SYSTEMS MAINTENANCE SER	575.00
1907429817	20216200	AMERICAN RIVER ACE HARDWA	PAINTING SUPPLIES	55.24
1907426868	20216800	SITEONE LANDSCAPE SUPPLY	PLUMBING MAINTENANCE SUPPLIES	82.75
1907429817	20218200	AMERICAN RIVER ACE HARDWA	IRRIGATION SUPPLIES	31.15
1907428231	20219100	SMUD	ELECTRICITY	8,631.78
1907429811	20219200	PACIFIC GAS AND ELECTRIC	NATURAL GAS/LPG/FUEL OIL	389.11
1907428233	20219300	ALLIED WASTE SERVICES OF	REFUSE COLLECTION/DISPOSAL SERVICES	2,087.74
1907429873	20219800	US BANK NATIONAL ASSOCIAT	WATER	131.76
1907428254	20220500	NAZIR GROUP	AUTO MAINTENANCE SERVICES	404.12
1907429873	20220500	US BANK NATIONAL ASSOCIAT	AUTO MAINTENANCE SERVICES	695.89
1907426911	20220600	GENUINE PARTS CO	AUTO MAINTENANCE SUPPLIES	57.08
1907428257	20220600	GENUINE PARTS CO	AUTO MAINTENANCE SUPPLIES	57.10
1907429817	20220600	AMERICAN RIVER ACE HARDWA	AUTO MAINTENANCE SUPPLIES	12.92
1907429873	20223600	US BANK NATIONAL ASSOCIAT	FUEL/LUBRICANTS	2,134.29
1907429817	20228200	AMERICAN RIVER ACE HARDWA	SHOP EQUIPMENT MAINTENANCE SUPPLIES	146.48
1907429818	20231400	UNIFIRST CORPORATION	CLOTHING/PERSONAL SUPPLIES	55.19
1907426910	20232200	HD SUPPLY INC	CUSTODIAL SUPPLIES	25.77
1907429818	20232200	UNIFIRST CORPORATION	CUSTODIAL SUPPLIES	184.24
1907426883	20257100	B AND P SECURITY INC	SECURITY SERVICES	8,112.00
1907428236	20259100	FIRECODE SAFETY EQUIPMENT	OTHER PROFESSIONAL SERVICES	395.00
1907428239	20259100	FIRECODE SAFETY EQUIPMENT	OTHER PROFESSIONAL SERVICES	395.00
1907428241	20259100	FIRECODE SAFETY EQUIPMENT	OTHER PROFESSIONAL SERVICES	1,290.00

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2024/2025
PERIOD 13 2025

Account Number	Expenditure Account	Budgeted 2024/2025	Current Expenditure	Expeditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00		1,832.64	1,167.36	39%
20206100	Membership Dues	200.00		-	200.00	100%
20207600	Office Supplies	300.00		490.43	(190.43)	-63%
20207602	Signs	2,000.00		-	2,000.00	100%
20207603	Keys	800.00	550.04	943.83	(143.83)	-18%
20210300	Agricultural/Horticultural Service	12,500.00		7,396.25	5,103.75	41%
20210400	Agricultural/Horticultural Supply	12,000.00	967.88	6,925.77	5,074.23	42%
20211200	Building Maint. Supplies	10,000.00	217.24	11,060.35	(1,060.35)	-11%
20212200	Chemicals	68,000.00	6,102.96	39,846.99	28,153.01	41%
20213100	Electrical Maint. Service	5,000.00		170.00	4,830.00	97%
20213200	Electrical Maint. Supplies	2,600.00		1,351.49	1,248.51	48%
20214100	Land Improv. Maint. Service	40,000.00		7,669.00	32,331.00	81%
20214200	Land Improv. Maint. Supplies	36,500.00	3,568.83	21,233.46	15,266.54	42%
20215100	Mechanical System Maint. Ser	8,000.00	575.00	1,677.50	6,322.50	79%
20215200	Mechanical System Maint. Sup	3,000.00		35.17	2,964.83	99%
20216200	Painting Supplies	1,500.00	55.24	269.12	1,230.88	82%
20216700	Plumbing Maint. Service	1,000.00		-	1,000.00	100%
20216800	Plumbing Maint. Supplies	2,300.00	82.75	876.49	1,423.51	62%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	16,000.00	31.15	21,888.56	(5,888.56)	-37%
20218500	Permit Charges	5,000.00		4,267.42	732.58	15%
20219100	Electricity	81,000.00	8,631.78	91,562.45	(10,562.45)	-13%
20219200	Natural Gas / LPG/ Fuel Oil	40,000.00	389.11	23,418.58	16,581.42	41%
20219300	Refuse Collection / Disposal Servic	23,000.00	2,087.74	23,508.55	(508.55)	-2%
20219500	Sewage Disposal Service	15,000.00		14,691.89	308.11	2%
20219700	Telephone System	100.00		-	100.00	100%
20219800	Water	80,940.00	131.76	78,689.66	2,250.34	3%
20219900	Telephone System Maintenance	1,500.00		-	1,500.00	100%
20220500	Auto Maintenance Service	6,500.00	1,100.01	6,736.57	(236.57)	-4%
20220600	Auto Maintenance Supplies	5,600.00	127.10	4,694.36	905.64	16%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	2,000.00		1,879.19	120.81	6%
20223600	Fuel & Lubricants	27,400.00	2,134.29	21,942.91	5,457.09	20%
20227500	Rent/Lease Equipment	2,200.00		1,041.28	1,158.72	53%
20228100	Shop Equip. Maint. Service	1,700.00		1,442.13	257.87	15%
20228200	Shop Equip. Maint. Supplies	9,000.00	146.48	7,802.88	1,197.12	13%
20229100	Other Equip. Maint. Service	1,500.00		2,152.52	(652.52)	-44%
20229200	Other Equip. Maint. Supplies	3,500.00		2,297.24	1,202.76	34%
20231400	Clothing/Personal Supplies	3,700.00	55.19	2,430.87	1,269.13	34%
20232200	Custodial Supplies	19,000.00	210.01	15,909.55	3,090.45	16%
20250500	Accounting Services	3,500.00		3,706.00	(206.00)	-6%
20252500	Engineering Services	15,100.00		15,064.69	35.31	0%
20253100	Legal Services	5,000.00		2,727.00	2,273.00	45%
20257100	Security Services	26,000.00	8,112.00	24,261.46	1,738.54	7%
20259100	Other Professional Services	33,000.00	2,080.00	21,012.00	11,988.00	36%

Account Number	Expenditure Account	Budgeted 2024/2025	Current Expenditure	Expeditures to Date	Funds Available	% Left
20289800	Other Operating Expenses Sup.	16,000.00		3,398.51	12,601.49	79%
	SUB-TOTAL	**654,440.00**	**37,356.56**	**498,304.76**	**156,135.24**	**24%**
3000	**OTHER CHARGES**					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		1,244.91	55.09	4%
	SUB-TOTAL	**1,300.00**	**-**	**1,244.91**	**55.09**	**4%**
4000	**FIXED ASSETS**					
42420200	Struc. & Improvements	230,000.00		213,886.23	16,113.77	7%
43430300	Equipment	17,500.00		7,199.00	10,301.00	59%
	SUB-TOTAL	**247,500.00**	**-**	**221,085.23**	**26,414.77**	**0%**
79790100	*Contingency Appropriations*	0.00			0.00	
	Deposit into Reserves	0.00		-	0.00	
	GRAND TOTAL	***903,240.00***	***37,356.56***	***720,634.90***	**182,605.10**	**20%**

OLLAD CLAIMS

July 31, 2025 - Period 1 of FY 25/26

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1907438138	20212200	AQUA SOURCE INC	CHEMICAL SUPPLIES	6,206.40
1907434972	20214200	SITEONE LANDSCAPE SUPPLY	LAND IMPROVEMENT MAINTENANCE SUPPL	145.57
1907434974	20214200	NIMBUS LANDSCAPING MATERI	LAND IMPROVEMENT MAINTENANCE SUPPL	33.17
1907438108	20214200	PLAYPOWER LT FARMINGTON I	LAND IMPROVEMENT MAINTENANCE SUPPL	7,599.40
1907438140	20215100	ALLEGION ACCESS TECHNOLOG	MECHANICAL SYSTEMS MAINTENANCE SER	375.00
1907438151	20216800	HERITAGE LANDSCAPE SUPPLY	PLUMBING MAINTENANCE SUPPLIES	14.48
1907435031	20218200	HERITAGE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	201.76
1907435033	20218200	HERITAGE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	185.66
1907438153	20218200	HERITAGE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	37.11
1907438154	20218200	HERITAGE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	33.46
1907438135	20218200	SITEONE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	285.20
1907434986	20218500	STATE OF CALIFORNIA	PERMIT CHARGES	171.25
1907434979	20219500	AREA PORTABLE SERVICES IN	SEWAGE DISPOSAL SERVICES	177.68
1907434980	20219500	AREA PORTABLE SERVICES IN	SEWAGE DISPOSAL SERVICES	177.68
1907438103	20219500	COUNTY OF SACRAMENTO	SEWAGE DISPOSAL SERVICES	978.42
1907434908	20219800	ORANGEVALE WATER COMPANY	WATER	110.20
1907438105	20219800	ORANGEVALE WATER COMPANY	WATER	11,340.41
1907438149	20220500	NAZIR GROUP	AUTO MAINTENANCE SERVICES	60.00
1907438112	20220600	GENUINE PARTS CO	AUTO MAINTENANCE SUPLIES	57.10
1907438134	20220600	GOLD COUNTRY TRACTOR INC	AUTO MAINTENANCE SUPLIES	117.38
1907438134	20220600	GOLD COUNTRY TRACTOR INC	TAX ACCRUAL	0.99
1907438117	20220600	GENUINE PARTS CO	AUTO MAINTENANCE SUPLIES	65.72
1907438114	20220600	GENUINE PARTS CO	AUTO MAINTENANCE SUPLIES	170.09
1907434991	20227500	GUY RENTS INC	RENT/LEASE EQUIPMENT	306.17
1907434988	20228200	W W GRAINGER	SHOP EQUIPMENT MAINTENANCE SUPPLIES	711.90
1907438119	20232200	STATE INDUSTRIAL PRODUCTS	CUSTODIAL SUPPLIES	700.75
1907438122	20232200	STATE INDUSTRIAL PRODUCTS	CUSTODIAL SUPPLIES	876.78
1907434981	20252500	SCI CONSULTING GROUP	ENGINEERING SERVICES	5,980.00
1907435037	20257100	B AND P SECURITY INC	SECURITY SERVICES	624.00
1907438123	20259100	NEIGHBORLY PEST MANAGEMEN	OTHER PROFESSIONAL SERVICES	95.00
1907438125	20259100	NEIGHBORLY PEST MANAGEMEN	OTHER PROFESSIONAL SERVICES	186.00

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2025/2026
JULY 2025

Account Number	Expenditure Account	Budgeted 2025/2026	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	**SERVICES & SUPPLIES**					
20203500	Education/Training Service	4,000.00		-	4,000.00	100%
20206100	Membership Dues	200.00		-	200.00	100%
20207600	Office Supplies	500.00		-	500.00	100%
20207602	Signs	1,500.00		-	1,500.00	100%
20207603	Keys	800.00		-	800.00	100%
20210300	Agricultural/Horticultural Service	11,500.00		-	11,500.00	100%
20210400	Agricultural/Horticultural Supply	12,000.00		-	12,000.00	100%
20211200	Building Maint. Supplies	10,000.00		-	10,000.00	100%
20212200	Chemicals	74,000.00	6,206.40	6,206.40	67,793.60	92%
20213100	Electrical Maint. Service	5,000.00		-	5,000.00	100%
20213200	Electrical Maint. Supplies	2,600.00		-	2,600.00	100%
20214100	Land Improv. Maint. Service	40,000.00		-	40,000.00	100%
20214200	Land Improv. Maint. Supplies	36,500.00	7,778.14	7,778.14	28,721.86	79%
20215100	Mechanical System Maint. Ser	8,000.00	375.00	375.00	7,625.00	95%
20215200	Mechanical System Maint. Sup	3,000.00		-	3,000.00	100%
20216200	Painting Supplies	1,500.00		-	1,500.00	100%
20216700	Plumbing Maint. Service	1,000.00		-	1,000.00	100%
20216800	Plumbing Maint. Supplies	2,000.00	14.48	14.48	1,985.52	99%
20218200	Irrigation Supplies	18,000.00	743.19	743.19	17,256.81	96%
20218500	Permit Charges	5,500.00	171.25	171.25	5,328.75	97%
20219100	Electricity	85,000.00		-	85,000.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	40,000.00		-	40,000.00	100%
20219300	Refuse Collection / Disposal Service	25,000.00		-	25,000.00	100%
20219500	Sewage Disposal Service	15,500.00	1,333.78	1,333.78	14,166.22	91%
20219800	Water	87,000.00	11,450.61	11,450.61	75,549.39	87%
20219900	Telephone System Maintenance	1,000.00		-	1,000.00	100%
20220500	Auto Maintenance Service	5,000.00	60.00	60.00	4,940.00	99%
20220600	Auto Maintenance Supplies	5,600.00	411.28	411.28	5,188.72	93%
20222600	Expendable Tools	2,400.00		-	2,400.00	100%
20223600	Fuel & Lubricants	28,400.00		-	28,400.00	100%
20227500	Rent/Lease Equipment	2,200.00	306.17	306.17	1,893.83	86%
20228100	Shop Equip. Maint. Service	3,700.00		-	3,700.00	100%
20228200	Shop Equip. Maint. Supplies	7,000.00	711.90	711.90	6,288.10	90%
20229100	Other Equip. Maint. Service	2,200.00		-	2,200.00	100%
20229200	Other Equip. Maint. Supplies	3,500.00		-	3,500.00	100%
20231400	Clothing/Personal Supplies	4,000.00		-	4,000.00	100%
20232200	Custodial Supplies	19,000.00	1,577.53	1,577.53	17,422.47	92%
20250500	Accounting Services	3,800.00		-	3,800.00	100%
20252500	Engineering Services	15,300.00	5,980.00	5,980.00	9,320.00	61%
20253100	Legal Services	5,000.00		-	5,000.00	100%
20257100	Security Services	36,000.00	624.00	624.00	35,376.00	98%
20259100	Other Professional Services	55,000.00	281.00	281.00	54,719.00	99%
20289800	Other Operating Expenses Sup.	16,000.00		-	16,000.00	100%
	SUB-TOTAL	**705,200.00**	**38,024.73**	**38,024.73**	**667,175.27**	**95%**
3000	**OTHER CHARGES**					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,500.00		-	1,500.00	100%
	SUB-TOTAL	**1,500.00**	**-**	**-**	**1,500.00**	**100%**

Account Number	Expenditure Account	Budgeted 2025/2026	Current Expenditures	Expenditures to Date	Funds Available	% Left
4000	**FIXED ASSETS**					
42420100	Buildings	0.00		-	0.00	0%
42420200	Struc. & Improvements	0.00		-	0.00	0%
43430300	Equipment	18,000.00		-	18,000.00	0%
	SUB-TOTAL	**18,000.00**	**-**	**-**	**18,000.00**	**0%**
79790100	*Contingency Appropriations*	0.00			0.00	0%
	Deposit into Reserves	0.00		-	0.00	0%
	GRAND TOTAL	***724,700.00***	***38,024.73***	***38,024.73***	**686,675.27**	**95%**

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2024/2025
PERIOD 13 2025

Account Number	Expenditure Account	Budgeted 2024/2025	Current Expenditures	Expeditures to Date	Funds Available	% Left	Expeditures to Date
2000	**SERVICES & SUPPLIES**						
20200500	Advertise/Legal Notices	400.00		-	400.00	100%	-
20207600	Office Supplies	50.00		-	50.00	100%	-
20207602	Signs	50.00		-	50.00	100%	-
20210300	Agricultural/Horticultural Service	2,500.00		1,050.00	1,450.00	58%	1,050.00
20210400	Agricultural/Horticultural Supplies	1,500.00		-	1,500.00	100%	
20219800	Water	850.00		911.10	(61.10)	-7%	911.10
20223600	Fuel & Lubricants	1,000.00		1,000.00	0.00	0%	1,000.00
20250500	Accounting Services	680.00		654.00	26.00	4%	654.00
20252500	Engineering Services	1,000.00		2,837.50	(1,837.50)	-184%	2,837.50
20253100	Legal Services	100.00		-	100.00	100%	-
20256200	Transcribing Services	0.00		-	0.00		-
20259100	Other Professional Services	100.00		-	100.00	100%	-
20289900	Other Operating Exp - Services	320.00		-	320.00	100%	-
20291500	COMPASS Costs	100.00		-	100.00	100%	-
20296200	GS Parking Charges	0.00		-	0.00		-
	SUB-TOTAL	**8,650.00**	**0.00**	**6,452.60**	**2,197.40**	**25%**	**6,452.60**
							-
4000	**FIXED ASSETS**						-
							-
42420200	Struc. & Improvements	16,000.00		-	16,000.00	0%	-
	SUB-TOTAL	**16,000.00**	**-**	**-**	**16,000.00**	**0%**	**-**
	GRAND TOTAL	**24,650.00**	**0.00**	**6,452.60**	**18,197.40**	**74%**	

KG CLAIMS				
July 31, 2025 - Period 1 of FY 25/26				
Claim #	**ACCOUNT #**	**VENDOR**	**DESCRIPTION**	**AMOUNT**
1907438105	20219800	ORANGEVALE WATER COMPANY	WATER	110.50

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2025/2026
JULY 2025

Account Number	Expenditure Account	Budgeted 2025/2026	Current Expenditure	Expeditures to Date	Funds Available	% Left
2000	**SERVICES & SUPPLIES**					
20200500	Advertise/Legal Notices	400.00		-	400.00	100%
20207600	Office Supplies	50.00		-	50.00	100%
20207602	Signs	50.00		-	50.00	100%
20210300	Agricultural/Horticultural Service	2,500.00		-	2,500.00	100%
20210400	Agricultural/Horticultural Supplies	1,500.00		-	1,500.00	100%
20219800	Water	850.00	110.00	110.00	740.00	87%
20223600	Fuel & Lubricants	1,000.00		-	1,000.00	100%
20250500	Accounting Services	680.00		-	680.00	100%
20252500	Engineering Services	1,000.00		-	1,000.00	100%
20253100	Legal Services	100.00		-	100.00	100%
20259100	Other Professional Services	100.00		-	100.00	100%
20289900	Other Operating Exp - Services	320.00		-	320.00	100%
20291500	COMPASS Costs	100.00		-	100.00	100%
	SUB-TOTAL	**8,650.00**	**110.00**	**110.00**	**8,540.00**	**99%**
4000	**FIXED ASSETS**					
42420200	Struc. & Improvements	16,000.00		-	16,000.00	0%
	SUB-TOTAL	**16,000.00**	**-**	**-**	**16,000.00**	**0%**
79790100	Contingency Appropriations	0.00		-	0.00	0%
	GRAND TOTAL	***24,650.00***	***110.00***	**110.00**	**24,540.00**	**100%**

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
PERIOD 13 2025

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1907426912	20285100	BRADLEY TATUM	RECREATIONAL SERVICES	310.00

ORANGEVALE RECREATION & PARK DISTRICT
RECREATION COMMITTEE MEETING
FRIDAY, AUGUST 1, 2025
MEETING RECAP

1. **CALL TO ORDER** *The meeting was called to order at 11:03am.*
Roll Call: Director Stickney, Director Montes, Administrator Herz, and Manager Bain were present.

2. **PUBLIC DISCUSSION** *There was no public discussion.*

3. **RECAP MINUTES** *The recap of the 06/12/25 meeting was reviewed and accepted.*

4. **UNFINISHED BUSINESS** *There was no unfinished business.*

5. **NEW BUSINESS**

A. *The Committee reviewed upcoming large special event rentals*

1. *The application by All Events Management Group & the Orangevale History Project to hold the "Night at the Museum" at Orangevale Community Center Park and Building #2 on September 12, 2025 was reviewed. Director Stickney inquired about the reason the event was advertised before Board of Director's (BOD) approval. The challenges of planning an event while waiting for the Committee and then the Board to approve an event application were discussed. Admin Herz recommended a revisit of Manager Bain's idea that reoccurring events could go straight to the BOD to save time during the approval process. Director Montes suggested that staff consider adding a question about the planned/desired start date for event advertising on the application to help determine the timeline. Admin Herz suggested that, as a member of the Recreation Committee, Director Stickney could advise her to execute the "Night at the Museum" rental agreement and then bring the contract to the BOD for ratification. The event is in partnership with an established pattern, OV History Project, and the advertising has already begun. Director Stickney advised Admin Herz to sign the contract and bring it to the BOD Meeting on Aug 21 for ratification.*
2. *The application by Clipped in for Life to hold "Sacramento Cyclocross" at the Shady Oaks course at Orangevale Community Park on October 18-19, 2025 was reviewed. The Committee recommends approval of this event.*

B. *The Committee reviewed the Annual Events Recap for July 2024 - June 2025, presented by Manager Bain. The Committee found the report to be informative and were pleased to see that full parks were only occasionally reserved for special use. The Committee further discussed the option of bringing reoccurring event rentals directly to the BOD. Director Stickney stated that he would support forgoing Committee review on repeat rentals, with the condition that staff still call for Recreation Committee review when an event had significant changes and/or the event had a reoccurring impact on a park (such as Farmer's Market). Director Montes agreed and supported Director Stickney's conditions. Admin Herz stated that she would implement the process right away, and the Recreation Committee could review and adjust the practice at the next Committee meeting.*

6. **DIRECTOR'S AND STAFF'S COMMENTS** *There were no additional comments.*

7. **SET DATE FOR NEXT MEETING** *The next meeting is TBA – as needed*

8. **ITEMS FOR NEXT AGENDA** *Review and assess the new processes to expedite special event rentals.*

9. **ADJOURNMENT** *12:03 pm*

Special Event Revenue 2024 to 2025

July			
August			
September			
	9/14/2024	Relay for Life	$ 367.00
	9/28/2024	Bow Wow Days	$ 1,235.00
October			
	10/11 to 10/13	Clipped in Races	$ 1,347.00
November			
December			
January			
February			
March			
	3/14 to 3/16/25	St Patrick's Tournament	$ 1,389.00
	3/21 to 3/23/25	St Patrick's Tournament	$ 1,389.00
April			
May			
June			
	6/1 to 6/9/25	Orangevale Palooza	$ 2,604.00
Total Special Event		**$**	**8,331.00**

ORANGEVALE RECREATION & PARK DISTRICT
TRAILS COMMITTEE MEETING
FRIDAY, AUGUST 1, 2025
MEETING RECAP

1. **CALL TO ORDER** *The meeting was called to order at 10:00 am.*
   Roll Call: Director Brunberg, Director Montes, and Administrator Herz were present.

2. **PUBLIC DISCUSSION** *There was no public discussion.*

3. **RECAP MINUTES** *The recap of the 03/04/24 meeting was reviewed and accepted.*

4. **UNFINISHED BUSINESS**
   A. *Admin Herz presented a verbal update on the Coyote Court access to Sundance Park. The first stage of brush and tree clean up is complete. The next phase will include removal of the front fence.*

5. **NEW BUSINESS**
   B. *The Committee reviewed the most current draft of the updated OVparks Trails Master Plan. Admin Herz asked the Committee to follow up with an in-depth review of the drafted bike and ebike policies in Section 3.2-3.3. Admin Herz will continue research on golf carts and equestrian use (section 3.4). Admin Herz will work with staff and/or local students to improve trail maps. Other wording and formatting improvements will be included in the next draft. The Current Trails Status will be moved to Section #6, and incorporate recently added trails. The Strategic Plan will become the final section of the guide. The Committee Members will email any additional feedback to Admin Herz over the next few weeks. Admin Herz will continue working on the document, obtain staff feedback, and call a meeting for final review in 6-8 weeks.*
   A. *The Committee decided that a 4-year Strategic Plan would be the ideal timeframe. Director Brunberg presented her first draft, which included developing relationships with neighboring agencies. The plan includes development strategies for extending the Arcade Cripple Creek Tail, connecting to Placer County Trails, and exploring trail development in Indian Stone Corral – which is Sacramento County property. The strategic plan will be included as Section #7 of the Trails Master Plan with minor edits.*

6. **DIRECTOR'S AND STAFF'S COMMENTS** *Director Montes commented that the Trails Master Plan update has been a goal of Director Brunberg's for many years, and she is excited to see it move forward.*

7. **SET DATE FOR NEXT MEETING** *The next meeting is TBA in late Sept or early October*

7. **ITEMS FOR NEXT AGENDA** *Review the final draft of the Trails Master Plan update.*

8. **ADJOURNMENT** *10:55 am*

ORANGEVALE RECREATION & PARK DISTRICT
AD HOC SPECIAL COMMITTEE MEETING
THURSDAY, JULY 24, 2025
MEETING RECAP

1. **CALL TO ORDER** *The meeting was called to order at 2:00 p.m.*
Roll Call: Director Brunberg, Director Stickney, Administrator Herz, Manager Bain, Brad Squires

2. **PUBLIC DISCUSSION** *There was no public discussion.*

3. **NEW BUSINESS**

A. Review of the current status of Friends of Orangevale Inc.

The Friends of Orangevale Inc is a 501(c)3 that has been inactive for many years. Admin Herz stated that the non-profit is currently not functional, but it is salvageable, if time and effort were invested in its revitalization. Herz recommends that if partnering with OVFOCF to create a new non-profit fund is an option, this approach would be better positioned for success. Herz suggested dissolving Friends of Orangevale Inc and partnering with OVFOCF.

B. Discussion of the capacity for OVFOCF to develop a partnership program non-profit with OVparks.

Brad Squires suggested that the best way for OVFOCF and OVparks to start a partnering non-profit would be for OVFOCF to become the fiscal agent and manage the funds for an administrative fee. This fee would typically be 10-15%, and would allow OVFOCF to dedicate staff time towards managing and promoting the funds. He suggested that OVFOCF would likely assign a program manager, an advisory committee would be created, and an MOU could be put in place. The OVFOCF Board will meet on the second Friday in Aug, and Brad will present the idea.

Director Stickney asked how the scholarship funds would work. Admin Herz explained that, most likely, OVparks staff would submit an invoice, annually or bi-annually, for scholarships in the form of reimbursement. Director Brunberg asked about fund limits. Manager Bain explained that he would monitor scholarships and limit awards to the budget provided for him by the non-profit. Director Stickney asked if the OVparks Board would be involved. Admin Herz stated that OVparks staff could keep the BOD informed through staff reports when applicable, but the current non-profit is a separate entity, and a new non-profit would be separate as well.

1. Discuss Pros and Cons of an OVparks/OVFOCF non-profit partnership.

   Admin Herz presented a list of mutual benefits that could be realized with a partnership including activity-guide sponsorship, joint fundraising benefits, cross-marketing opportunities, and a strengthened approach to community building.

2. Discuss feasibility and logistics an OVparks/OVFOCF non-profit partnership.

   Admin Herz advised that the funds from Friends of Orangevale are specified to be donated directly to OVparks if Friends dissolves. Admin Herz will provide a $200 donation for start-up, to facilitate the first fundraising event for the new non-profit. The Polar Bear Plunge has been identified by OVparks as an annual fundraiser for the non-profit fund. Admin Herz suggested enhancing the fundraising capacity of the event by encouraging "plungers" to get sponsorships. Additional events and opportunities can be initiated once the committee is formed.

   The committee reviewed the goals of this non-profit fund, including: to provide scholarships for OVparks recreation programs, to accept financial and in-kind donations that benefit parks and recreational programs, and create the potential for raising funds for additional park and recreation projects.

C. Consider and recommend next steps

- Brad Squire will bring this idea to the OVFOCF Board on Aug 9.

- Admin Herz will follow up with Brad to help provide any additional information.

- The Ad Hoc committee will recommend that the OVparks BOD direct Admin Herz to pursue an MOU with OVFOCF.

- The Friends of Orangevale will call a meeting on, to take place after the OVparks BOD meeting on Aug 21. This meeting will be agendized to discuss and vote on dissolving the Friends of Orangevale.

4. DIRECTOR'S AND STAFF'S COMMENTS *No Comments.*

5. SET DATE FOR NEXT MEETING *No Meeting Scheduled*

6. ITEMS FOR NEXT AGENDA *No Meeting Scheduled*

7. ADJOURNMENT *3:01pm*

OVparks / OVFOCF Partnership Discussion

Advantages

1. Activity Guide Partnership: If the Foundation sponsors the Activity Guide
    a. The District will save approx. 30% on mailing due to non-profit rate
    b. The Foundation will be included in Guide -providing more outreach
2. Fundraising Efforts: These can be enhanced with a partnership
    a. OVparks has facilities
    b. Foundation has dedicated staff and community connections
    c. Existing connection with programs such as holiday giving and teen council
    d. Facilitates direct donations of services and supplies
3. Marketing
    a. Featured on each other's web pages
    b. Cross-advertise on flyers and scholarship paperwork
    c. Staff who interact with community can share resources and contacts
4. Community Advantages
    a. Simplifies finding resources for community members
    b. Builds connection and trust between community/Foundation/District
    c. Provides local publicity and transparency for potential sponsors
    d. Creates structure for future ideas and projects

Feasibility and Logistics

1. Organization and Oversite
    a. Do Foundation projects operate with a Project Board/Team?
    b. What type of structure would work for this partnership?
        i. People: Board/Team/Representatives
        ii. Foundation: Bylaws/Policy/501(c)3 Status/Gov. Filings
2. Fundraising
    a. Start-up fund
    b. Polar Bear Plunge
    c. Additional events
    d. Additional opportunities (BDPG, DQ, other)
3. Goals
    a. Providing scholarships to OVparks Programs
    b. Accepting donations
    c. Additional projects – both Parks and Recreation
4. Other

STAFF REPORT

DATE: 08-21-25

TO: Board of Directors

FROM: Becky Herz, District Administrator

SUBJECT: MONTHLY ACTIVITY REPORT – JULY 2025

ADMINISTRATION ACTIVITY

- On July 11, Manager Bain attended the monthly Orangevale Community Council Meeting.
- On July 15, Analyst Harling attended The Fundamentals of Human Resources on-line, through the CPS HR Training Center.
- On July 16, Admin Herz, Manager Woodford, Analyst Harling, and Analyst Myren met virtually with Matt Duarte for a CAPRI Orientation Meeting.
- On July 18, Admin Herz and Superintendent Oropeza met with Baldeo Singh Deputy Director of Operations of the Sacramento Conservation Corp, to discuss logistics for the wildfire risk reduction plan.
- On July 22, Admin Herz participated in the CSDA webinar: Building Tomorrow: Mastering Capital Project Financing for Special Districts.
- On July 29, Admin Herz attended the CARPD GM Roundtable on-line.
- On July 30, Admin Herz and Superintendent Oropeza joined the ILG webinar – From Vacancy to Vision: Proactive Succession Planning for Local Government

DISTRICT INFORMATION & UPDATES

- On July 11, OVparks hosted the Tropical Escapes event. Over 50 community members attended and enjoyed lunch, Hawaiian music, games, and good times with friends.

- On July 23, Santa made special trip to the Orangevale Community Pool, and celebrated “Christmas In July” with kids and adults alike.

- On July 24, all OVparks full time and year-round staff participated in the quarterly safety meeting and teambuilding training.

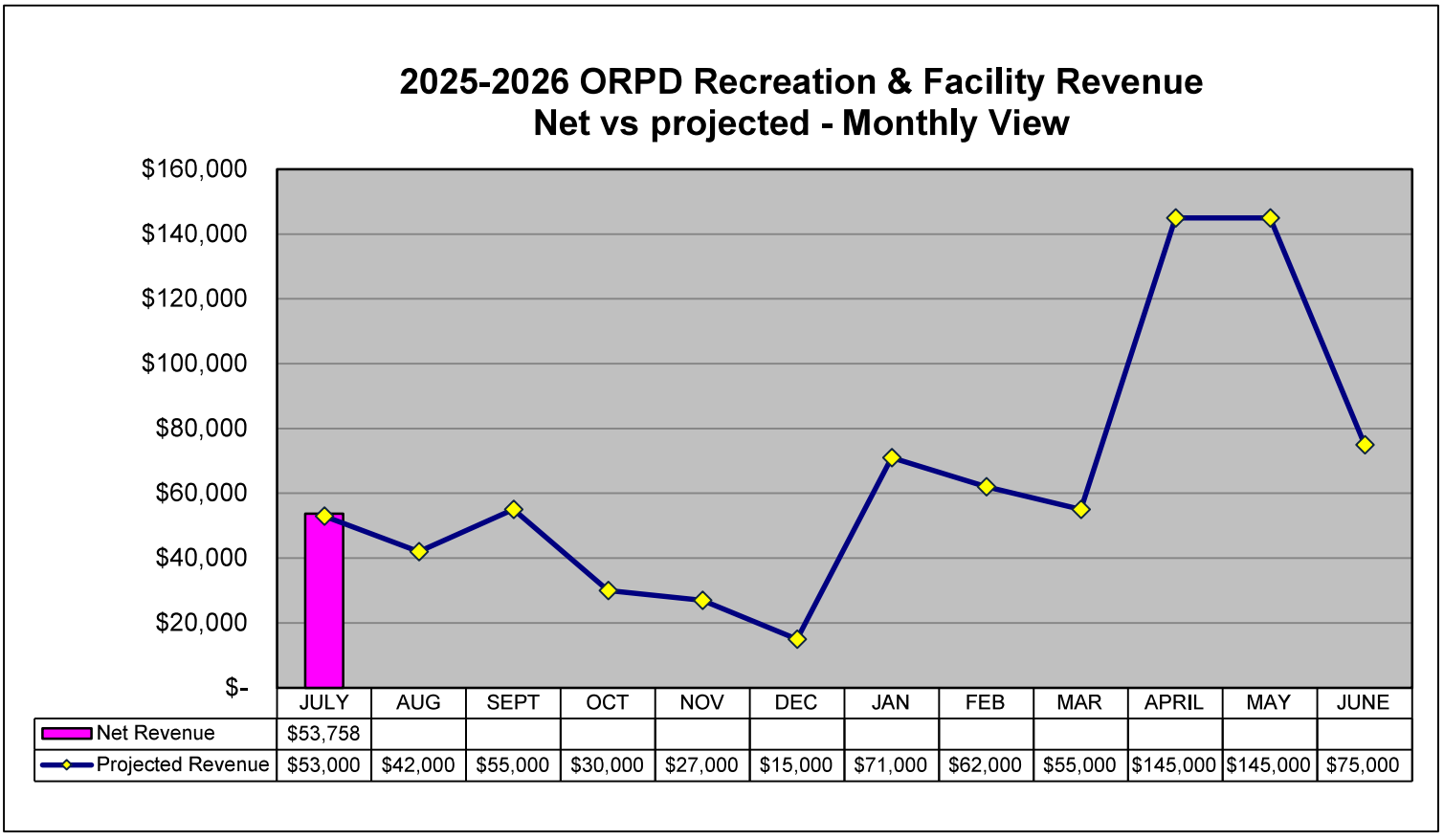
- On July 31, Admin Herz held a Department Heads lunch to review adjustments in the Final Budget, to develop a strategic plan for internal staff committees, and to build inter-department communication.

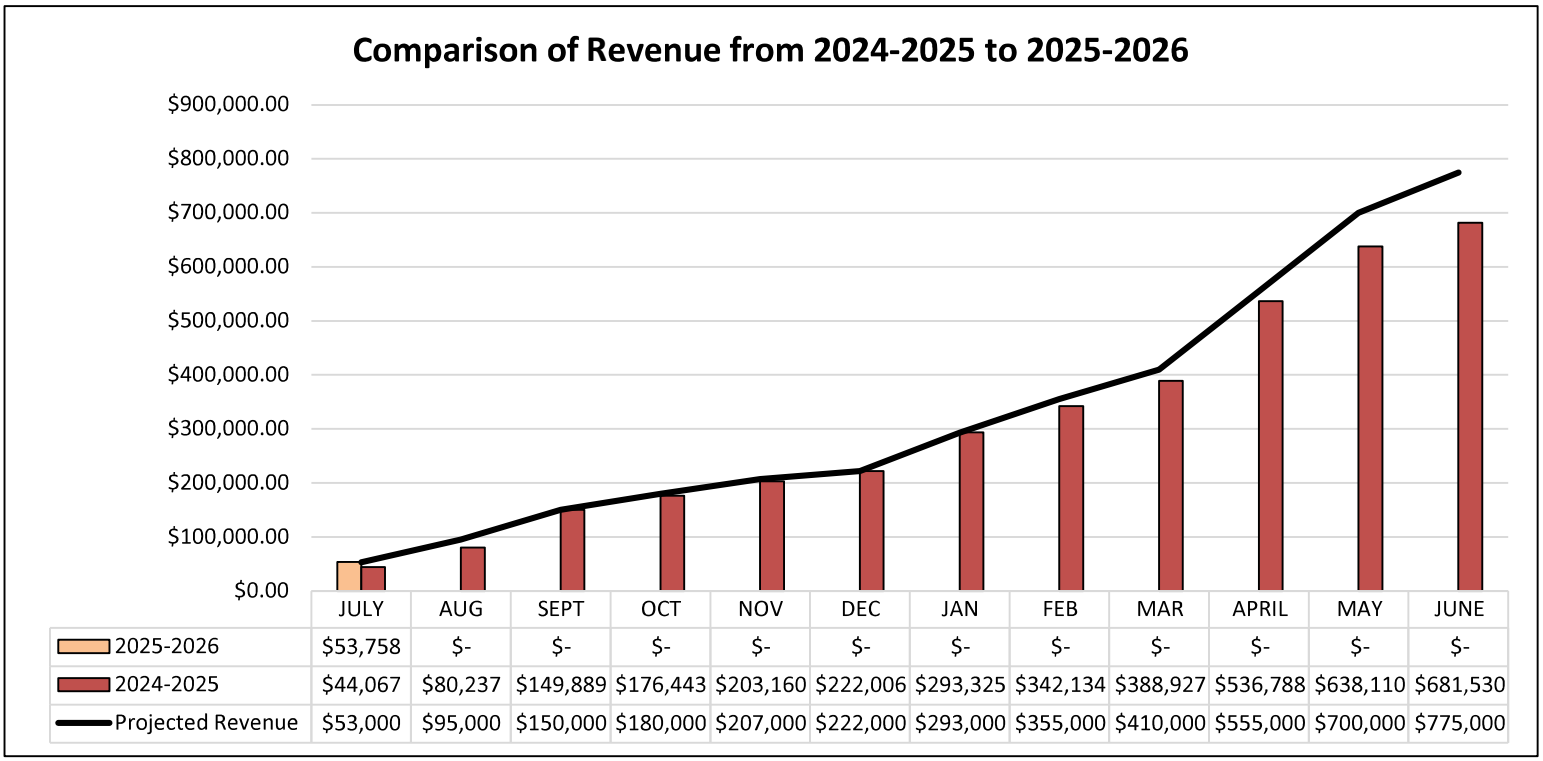
RECREATION Monthly Report: July 2025

July	Enrollment	Attendance	Gross Revenue
Active Adults			
Bridge	52		$ 104.00
Men's 3on 3 Hoops	28		$ 1,092.00
Mid-Day Movie		7	
M.O.V.E. Bingo		21	
Tropical Escape	55		$ 560.00
Active Adults Sub Total	**135**	**28**	**$ 1,756.00**
Aquatics			
Discover Kayaking	3		$ 237.00
Junior Kayaking Camp	1		$ 235.00
Paddle Discovery Tour	4		$ 276.00
Sunset / Full Moon Paddle	2		$ 138.00
Swim Lesson Session 3	224		$ 17,133.00
Swim Lesson Session 2	183		$ 14,301.00
Aquatics Sub Total	**417**		**$ 32,320.00**
Classes			
Drivers Education	4		$ 116.00
RTI - Babysitting CPR	5		$ 175.00
RTI - Child and Babysitting Safety	6		$ 360.00
Social Dancing - Salsa	10		$ 400.00
Ukulele Fretters	25		$ 25.00
Classes Sub Total	**50**		**$ 1,076.00**
Day Camps			
Engineer4Fun Camp	18		$ 3,384.00
Rec'ing Crew Session 4	82		$ 20,047.00
Rec'ing Crew Session 5	83		$ 17,456.00
Rec'ing Crew Session 6	77		$ 19,582.00
Rec'ing Crew Session 7	84		$ 17,606.00
Wiggles & Giggles Session 4	10		$ 520.00
Wiggles & Giggles Session 5	8		$ 416.00
Wiggles & Giggles Session 6	13		$ 676.00
Wiggles & Giggles Session 7	11		$ 572.00
Day Camps Sub Total	386		$ 80,259.00
Sports & Fitness			
Aikido - Family Training	6		$ 555.00
Aikido - Teen/Adult	4		$ 588.00
Aikido - Youth	4		$ 380.00
Amazing Athletes Robo Think Robotics	14		$ 1,820.00
Byers Gymnastics Tot Gymnastics	1		$ 93.00
Chen Tai-Chi Chuan	13		$ 650.00
Skyhawks Beach Volleyball Camp	15		$ 2,882.00
Skyhawks Golf Camp	5		$ 945.00
Skyhawks Soccer Camp	5		$ 851.00
Skyhawks Golf Pickleball Camp	8		$ 1,512.00

Top Notch Basketball Camp	21		$	2,520.00
Top Notch Basketball League	75		$	9,375.00
Turns n Tumble - Baby Ballet	10		$	440.00
Turns n Tumble - Pre Ballet	16		$	704.00
Zumbini	13		$	520.00
Sports & Fitness Sub Total	**210**		**$**	**23,835.00**
Trips				
Collette Travel Presentation		19		
Day Trip - Sausalito & Muir Woods	55		$	4,125.00
Trips Sub Total	**55**	**19**	**$**	**4,125.00**
GRAND TOTAL	**1,253**	**47**	**$**	**143,371.00**

July Gross Revenue Recap – July OTC (over the counter) revenue for combined recreation and facility rentals ended at $53,758 which is $758 above the projected amount and $9,691 higher than July 2024. July recreation revenue came in at $48,227, which is $227 above the projected amount. The July facility revenue came in at $5,531, which is $531 above the projected amount. Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart above represent revenue attributed to programs occurring in July.





	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
2025-2026	$53,758	$-	$-	$-	$-	$-	$-	$-	$-	$-	$-	$-
2024-2025	$44,067	$80,237	$149,889	$176,443	$203,160	$222,006	$293,325	$342,134	$388,927	$536,788	$638,110	$681,530
Projected Revenue	$53,000	$95,000	$150,000	$180,000	$207,000	$222,000	$293,000	$355,000	$410,000	$555,000	$700,000	$775,000

PARKS Monthly Report: July 2025

Park Infrastructure

- Staff continues with monthly playground inspections and makes repairs on site as needed.
    - The replacement slide at Norma Hamlin has been installed.
    - Oak and Filbert slide is damaged and will have to be removed. The replacement climber has been delivered and is ready for installation
- Staff removed graffiti from Orangevale Pecan Park, Orangevale Community Park, and Almond Park.
- Staff repaired 18 feet of fence at Orangevale Community Park.
- The ventilation unit for the pool slide pump was replaced.
- Two drinking fountains were installed by staff at Youth Center and Almond Park.
- The lifeguard room AC unit was repaired by staff.

Mechanics

- Staff continues to conduct basic maintenance to small engine equipment and mowers.
- Staff repaired the chipper. A new spacer plate was installed.
- Staff continues with pool maintenance.
    - Staff replaced 2 pool lights at the pool and changed 3 light bulbs.
    - The yearly boiler inspection was conducted by the Air Quality Management District.

Park Irrigation

- Staff repaired the drip irrigation at Keneth Grove.
- 4 irrigation valves were replaced and 2 were repaired at various parks.
- Staff repaired/replaced 18 sprinklers at various parks.
- 5 lateral lines were repaired at various parks.
- Staff repaired a leaking drinking fountain at the large dog park.

Park Grounds

- Staff continues ongoing maintenance at all parks and trails (restrooms, trash, mowing, edging & blowing).
- Staff cleaned the Coyote Court area, preparing for open access.

Other Report

- Staff assisted the history museum in the cleanup of the area around the storage box.
- Staff work with Baldoni in the repair of the Community Center decomposed granite trail.

OVparks Photos of Interest: JULY 2025

Deck Repairs at Preschool Facility



New Drinking Fountain at Almond Park



Mowing at Orangevale Community Park



Replacement Slide at Norma Hamlin



Golf Camp with Skyhawks



Lego Camp with Engineer4Fun



Staff Meeting – Teambuilding Puzzle



Wiggles and Giggles Story Time



Swimming at our Christmas in July event



Tropical Escapes Event



Tropical Escapes Staff



STAFF REPORT

DATE: 08-21-25

TO: Board of Directors

FROM: Becky Herz, District Administrator

SUBJECT: APPROVE THE SACRAMENTO TREE FOUNDATION'S REQUEST TO RESPONSIBLTY HARVEST ACORNS

RECOMMENDATION

To allow the Sacramento Tree Foundation to responsibly harvest acorns within designated District parks as outlined in the attached permission form. This effort is intended to ensure appropriate native oak seeds, seedlings, and trees continue to be available for region-wide tree planting efforts.

BACKGROUND

On July 28, Admin Herz received an email from the Sacramento Tree Foundation's Education Programs Manager, Colin Fagan explaining this harvesting program and its purpose to support education and reforestation around Sacramento County. The acorns harvested will help increase the planting of native oaks for the future oak canopy at restoration sites throughout the Sacramento region.

This request comes to Orangevale Recreation & Park District annually. The Board has the option to continue with the annual Board review. The Board may also elect to give the District Administrator general directions to approve annual contracts with Sacrament Tree Foundation for acorn harvesting every year they are requested.

RECOMMENDED MOTION

Option 1 – 2025 approval:

I move that we approve the Sacramento Tree Foundation's request to responsibly harvest acorns from native oaks in designated District parks, and we direct the District Administrator to submit the 2025 permission request on behalf of the District.

Option 2 – Ongoing approval:

I move that we approve the Sacramento Tree Foundation's request to responsibly harvest acorns from native oaks in designated District parks, and we direct the District Administrator to submit the annual permission request on behalf of the District in 2025, and subsequent years when requested.

Permission to Harvest Acorns
2025 Season

_____hereby grants permission to Sacramento Tree Foundation employees, interns, and documented volunteers to gather acorns on our property/properties located at:

_____ during the 2025 acorn harvest. Harvesting activities will comply with the following regulations:

- Harvesting will not occur before 8 am or after 8 pm
- Harvesting will only occur under the direction of SacTree staff or a trained Acorn Harvester
- Best practices to preserve biodiversity will be strictly adhered to
- No more than 5% of the acorns will be removed from any tree, grove or woodland
- Acorns will be sorted on site and damaged or unviable acorns will be left behind
- Great care will be taken to minimize disturbance to wildlife, plant resources or residents in the area

Please note any limitations or special requirements here:

*Signature*_____ *Date*_____

*Title*_____

The Sacramento Tree Foundation is leading a regional effort to gather acorns from native oak populations throughout the six-county Sacramento Area Council of Governments (SACOG) region. This effort is intended to ensure appropriate native oak seeds, seedlings, and trees continue to be available for region-wide tree planting efforts. Acorns gathered in Fall 2025 will be used in the following ways:

- As materials for the Seed to Seedling program offered free of charge to 3rd grade classrooms and other educational groups region-wide.
- To propagate genetically appropriate containerized oak tree stock. Once grown, these trees will be used for tree planting projects in public spaces region-wide.
- To support the programs and services of the nonprofit Sacramento Tree Foundation, nonprofit partner organizations, or local government agencies.

For questions or concerns, please contact:

Colin Fagan
Education and Engagement Coordinator
6011 Midway St, Sacramento, CA 95828
916-974-4309
colin@sactree.org

STAFF REPORT

DATE: 08-21-25

TO: Board of Directors

FROM: Becky Herz, District Administrator

SUBJECT: APPROVAL TO CLOSE THE COMMUNITY CENTER FOR THE HOLIDAY SEASON

RECOMMENDATION

Approve that the Community Center be closed for the holiday season.

BACKGROUND

Due to low customer traffic along with high levels of staff vacations, the District closes the Community Center for the holidays for about two weeks each year. This is also a time when extra building maintenance is addressed. We would re-open the Community Center for business on Monday, January 5, 2025.

This request comes to Orangevale Recreation & Park District annually. The Board has the option to continue with the annual Board review. The Board may also elect to give the District Administrator general directions to approve annual holiday season closure.

RECOMMENDED MOTION

Option 1 – 2025 approval:

I move that we approve that the Community Center be closed for the holiday season beginning Monday, December 22, 2025, and continuing thru Friday, January 2, 2026.

Option 2 – Ongoing approval:

I move that we approve that we direct the District Administrator to annually designate the closure of the Community Center for the holiday season during the December-January winter break.

2025 Orangevale Recreation & Park District

District Holiday Closures

Holiday	Actual	Observed
New Year's Day	Wed., Jan. 1, 2025	Wed., Jan 1, 2025
MLK Jr. Day	Mon., Jan. 20	Mon., Jan. 20
President's Day	Mon., Feb. 17	Mon., Feb. 17
Memorial Day	Mon., May 26	Mon., May 26
Juneteenth	Thurs., June 19	Thurs., June 19
Independence Day	Fri., July 4	Fri., July 4
Labor Day	Mon., Sept. 1	Mon., Sept. 1
Indigenous Peoples Day	Mon., Oct. 13	Mon., Oct. 13
Veteran's Day	Tue., Nov. 11	Tue., Nov. 11
Thanksgiving Holiday	Wed., Nov. 26	Wed., Nov. 26 (4 hr - pm)
Thanksgiving Day	Thurs., Nov. 27	Thurs., Nov. 27
Thanksgiving Holiday	Fri., Nov. 28	Fri., Nov. 28
Christmas Eve Day	Wed., Dec. 24	Wed., Dec. 24
Christmas Day	Thurs., Dec. 25	Thurs., Dec. 25
New Year's Eve	Wed., Dec. 31	Wed., Dec. 31 (4 hr - pm)
New Year's Day	Thurs., Jan. 1, 2026	Thurs., Jan. 1, 2026

Nov. 27 closed afternoon (½ day: pm) and Nov. 28 & 29 closed full day

Dec. 31 closed afternoon (½ day: pm) & Jan. 1, 2026 full day

(If a recognized holiday falls on a Saturday, it is observed on preceding Friday. If holiday falls on a Sunday, it is observed on the following Monday.)

** OVparks will likely be closed Monday, December 22, 2025 - Friday, January 2, 2026**

2026 Orangevale Recreation & Park District

District Holiday Closures

Holiday	Actual	Observed
New Year's Day	Thurs., Jan. 1, 2026	Thurs., Jan 1, 2026
MLK Jr. Day	Mon., Jan. 19	Mon., Jan. 19
President's Day	Mon., Feb. 16	Mon., Feb. 16
Memorial Day	Mon., May 25	Mon., May 25
Juneteenth	Fri., June 19	Fri., June 19
Independence Day	Sat., July 4	Fri., July 3
Labor Day	Mon., Sept. 7	Mon., Sept. 7
Indigenous Peoples Day	Mon., Oct. 12	Mon., Oct. 12
Veteran's Day	Wed., Nov. 11	Wed., Nov. 11
Thanksgiving Holiday	Wed., Nov. 25	Wed., Nov. 25 (4 hr - pm)
Thanksgiving Day	Thurs., Nov. 26	Thurs., Nov. 26
Thanksgiving Holiday	Fri., Nov. 27	Fri., Nov. 27
Christmas Eve Day	Thurs., Dec. 24	Thurs., Dec. 24
Christmas Day	Fri., Dec. 25	Fri., Dec. 25
New Year's Eve	Thurs., Dec. 31	Thurs., Dec. 31 (4 hr - pm)
New Year's Day	Fri., Jan. 1, 2027	Fri., Jan. 1, 2027

Nov. 25 closed afternoon (½ day: pm) and Nov. 26 & 27 closed full day

Dec. 31 closed afternoon (½ day: pm) & Jan. 1, 2027 full day

(If a recognized holiday falls on a Saturday, it is observed on preceding Friday. If holiday falls on a Sunday, it is observed on the following Monday.)

** OVparks will likely be closed Monday, December 21, 2026 - Friday, January 1, 2027**

STAFF REPORT

DATE: 08-21-25

TO: Board of Directors

THROUGH: Becky Herz, District Administrator

FROM: Jason Bain, Recreation Manager

SUBJECT: RATIFICATION OF THE AGREEMENT WITH ALL EVENTS MANAGEMENT GROUP AND THE ORANGEVALE HISTORY PROJECT TO RENT BUILDING 2 AND NEARBY GRASSY AREA FOR A NIGHT AT THE MUSEUM EVENT ON SEPTEMBER 12, 2025

RECOMMENDATION

Ratify the agreement with All Events Management Group and the Orangevale History Project to rent Building 2 and the nearby grassy areas for A Night at the Museum event on September 12, 2025.

BACKGROUND

Lisa Montes, with All Events Management Group, is looking to rent the grass area near Building 2 and Building 2 at Orangevale Community Center Park, for A Night at the Museum event on September 12, 2025. This event will have appetizers and adult beverages on the grass area while enjoying light Jazz Trio. This event is to promote the Orangevale History Project and Museum. The Fee for this event is $160 for the room rental and $385 special event fee for a total of $545.

At the August 1st Recreation Committee Meeting, it was noted that the advertising for A Night at the Museum event has already begun, prior to contract approval. Admin Herz suggested that, as a member of the Recreation Committee, Director Stickney could advise the Administrator to sign the “Night at the Museum” rental and then bring the contract to the BOD for ratification. Director Stickney so advised. Admin Herz directed Manager Bain to move forward with the contract.

DISCUSSION

In situations of time-sensitivity, the District Administrator would typically request advice to sign before Board approval from the Board Chair. During the review of the contract for A Night at the Museum, both members of the Recreation Committee had already discussed the contract. Also, one of the Committee members was the proposed renter. To avoid creating a serial meeting, and to eliminate the need to call a Special Meeting, the District Administrator acted on the advice of Direct Stickney, the non-renting member of the Recreation Committee.

The Board is encouraged to discuss this situation and advise the District Administrator on the preferred standard operation procedures for time-sensitive rentals moving forward.

RECOMMENDED MOTION

I move that we ratify the agreement with All Events Management Group and the Orangevale History Project, to rent Building 2 and the nearby grassy areas for A Night at the Museum event on September 12, 2025.

PERMIT AGREEMENT

This Agreement is made and entered into this 21st day of August 2025, by and between Orangevale Recreation and Park District, a recreation and park district formed pursuant to California Public Resources Code Section 5780, et seq., a political subdivision of the State of California located in Sacramento County, hereinafter referred to as the "District", and the All Events Management Group, hereinafter referred to as the "Permittee".

RECITALS

WHEREAS, the District is the owner of certain real property located in the County of Sacramento, State of California known as Orangevale Community Center Park, located at 6930 Hazel Ave, Orangevale, California, hereinafter referred to as the "Property"; and

WHEREAS, Permittee desires to use the Property for the ***Night at the Museum*** community special event for the public on September 12, 2025

WHEREAS, District finds it is in the public interest to enter into this Permit Agreement with Permittee for the use of the Property.

NOW, THEREFORE, it is mutually understood and agreed by and between the parties hereto as follows:

SCOPE OF PERMIT AND USE OF PROPERTY

1. District agrees to grant Permittee the non-exclusive right to use the Property for Night at the Museum September 12, 2025 (the "Event") for attendance by the general public. Permittee shall also have exclusive use of the areas of the Property outlined in the Application for Use of Facilities (the "Application"), a copy of which is to be completed and attached hereto as Exhibit A and incorporated herein by this reference. Permittee shall have the right to impose reasonable rules and regulations to be observed by the general public to ensure the safety of the participants at said Event. Permittee agrees to comply with all District rules, regulations, and policies with respect to the use of the Property. Permittee is authorized to begin Event setup on Friday September 12, 2025 at 2 p.m. and is required to complete Event take-down and cleanup by Friday September 12, 2025, at 11:00 p.m. Permittee is required to coordinate all activities with the District. Permittee agrees that the security deposit will be forfeited if Permittee fails to complete all cleanup of the Property by Friday September 12, 2025, at 11:00 p.m.

Permittee shall be entitled to authorize the use of tents, camper trucks and trailers by exhibitors, concessionaires, and Permittee's officials on September 12, 2025, in an area designated by Permittee and the District. Permittee shall cause the removal of any camper, truck, trailer and/or tents from the designated area and the Property no later than September 12, 2025, at 11:00 p.m. Under no circumstances shall Permittee and/or Permittee's exhibitors, concessionaires and/or officials have an open fire (wood fire, bonfire, campfire) on District property unless specifically authorized by the District in writing. In the event an open fire is made, Permittee shall cause the person and/or persons responsible to leave the Property immediately. Permittee shall assume responsibility for any and all injuries and/or damages which occurs and/or arises from the

activities authorized under this Paragraph. District shall not assume any liability to Permittee, and/or any other person as a result of the activities authorized by this Paragraph. Permittee shall be responsible for notifying any and all exhibitors, concessionaires, agents and/or officials that District shall have no liability for any and all injuries and/or damages which occur on the Property. Permittee shall require any person wanting to utilize the Property for camping purposes as authorized by this paragraph to sign a waiver in the form to be provided by District, the original of which shall be provided to District. Permittee understands and agrees that it assumes any and all liability for any personal injury and/or damages resulting from the use of the Property as provided for herein.

The District agrees, not to schedule any other events and/or activities on the Property for the dates of the Permit being granted herein.

Permittee agrees and understands that it accepts the Property in an as-is condition and is responsible for inspecting all areas within the Property and immediate surrounding areas for hazards and will take any necessary steps to protect Event participants and attendees until corrective/remedial measures are implemented.

Permittee's use of the Property is limited to those purposes and those activities specifically described in this Agreement. This Agreement is to be strictly construed according to its terms and no use of District Property for purposes or activities other than those specified herein is authorized hereby. Failure of Permittee to comply with this condition may result in revocation of this Agreement.

NATURE OF THE INTEREST GRANTED

2. It is specifically understood and agreed by the parties hereto that this Agreement does not convey any right, title, or interest in the Property to the Permittee other than as specifically stated herein for the purpose of using the Property for the Event and other uses stated in the Application. No relationship between the parties is intended to be created by this Agreement other than as specifically stated herein.

FEES

3. In consideration for the use of the Property as provided for herein, Permittee shall pay to the District a security deposit of five hundred dollars (**$500.00**) (the "Deposit") no later than August 25, 2025 which Deposit shall be used to reserve the dates and pay for any damages associated with the terms of this Permit should said damages not be repaired by Permittee. The parties agree that the District can deduct the expense of repairing and/or replacing any property damage, claims and/or any other unpaid sums owed by Permittee under this Agreement from the Deposit with the balance returned to the Permittee within thirty (30) days of the last day of any repairs. Permittee shall forfeit all or a portion of the Deposit if the event is cancelled in accordance with the schedule set forth in Paragraph 4 below. The District shall provide a detailed itemized list of all deductions from the Deposit to the Permittee.

As further consideration for the use of the Property, Permittee shall pay to the District a rental fee of five hundred forty five dollars (**$545)** (the "Rental Fee") ($385 special event fee and $160 building fee for two hours) no later than August 25, 2025.

If the event is cancelled for any reason within ninety (90) days prior to the scheduled date, the District agrees to refund any monies paid by Permittee as follows:

Within 89 to 60 days prior to the event, 50% of the Deposit
Within 59 to 30 days prior to the event, 25 % of the Deposit
Within 29 to 1 days prior to the event, 0% Deposit.

CHARGES BY PERMITTEE

4. Permittee shall have the right to charge members of the public for parking in the areas designated for Permittee's exclusive use under this Permit. Permittee shall not charge any member of the public utilizing those portions of the Property for which Permittee is given non-exclusive use.

OBLIGATIONS OF DISTRICT

5. Provided Permittee has paid all fees required under this Agreement, complied with all requirements and is not in breach thereof, District understands and agrees to do the following:

a. District agrees to provide for the non-exclusive use of the Property, including the pavilion, restrooms, and parking facilities, and exclusive use of those facilities specifically identified in the Application.

b. District shall furnish Permittee with electrical and water usage within the capacity of the District's facilities, for the Event from September 12, 2025 only if requested.

c. District shall ensure that at least one (1) staff member will be available within a thirty (30) minute response time to assist with park maintenance emergencies throughout the set-up and for the duration of the event.

d. District shall adjust all irrigation settings for the Property authorized for use by Permittee to accommodate the event.

e. District shall refer all participant inquiries for the Event to Permittee.

OBLIGATIONS OF PERMITTEE

6. Permittee understand and agrees to do the following:

a. Permittee shall attend a pre-event inspection walk-through which will take place on Thursday, September 11, 2025 with the District's representatives and the post-event inspection walk-through that will take place on Monday, September 15, 2025 to determine pre and post event facility conditions and damage.

b. Permittee agrees and understands that it shall reimburse the District for the repair of any area of the Property or its surrounding areas which is damaged or diminished in value by or related to operations or activities under this Permit, and shall pay for the District to restore the area, to the condition existing immediately prior to the commencement of the Permittee's operations under this Permit, excepting normal wear and tear of turf areas. District shall provide an itemized list of any such damages or repairs resulting from the event, within five (5) days from the Event's final walk-through on Monday, September 15, 2025. Permittee will have the opportunity to make the necessary repairs outlined by the District in a time frame approved by the District.

c. Permittee shall provide District with a proposed layout for the Event no later than August 25, 2025 for review by the District. Any feedback on the layout for the Event shall be given no later than August 29, 2025. Permittee agrees to make any modifications and/or revisions to the layout for the Event if indicated by the District that such modification and/or revision is necessary for the safety of the public and/or District property. Any modifications to the layout after approval shall be submitted in writing and approved by District. Permittee shall remain responsible for the layout and ensure the safety of participants and/or attendees of the Event, the general public, District employees and property, and District shall not assume any such liability as a result of approving any layout. Permittee shall also provide District with an emergency notification list.

d. Permittee agrees and understands that it has the sole responsibility at all times to be knowledgeable about, fully understand, and to meet or exceed, at its own cost and expense, all local, state and federal codes, laws, policies, and regulations associated with the Event including but not limited to the provisions of the California Department of Alcoholic Beverage Control, Sacramento Metropolitan Fire District, Sacramento County Environmental Management Department, Sacramento County Sheriff's Department, and Sacramento County Health Officer. Permittee shall file copies of all permits (and records of subsequent inspections) with the District at least one (1) week prior to the Event (or within one (1) hour of on-site inspections during the Event).

e. Permittee agrees and understands that it shall bear any and all costs, fees, charges or expense of any and all permits, applications, operations and/or activities under or related to this Permit and the Event, and District shall not be liable and/or responsible for any cost, fee, charge or expense associated therewith.

f. Permittee shall be responsible for providing adequate security for property, vehicles, participants, workers, and equipment, which are participating in the Event during the

period of this Permit. Permittee's security arrangements and operations shall be coordinated and approved by District (plan must be submitted to District's representative one month prior to the Event). Permittee understands and agrees that District's approval of any security plan for the Event does not relieve Permittee from any and all liability therefore, and further does not transfer any liability resulting from the Event to District.

g. Permittee shall be responsible for furnishing sufficient personnel and equipment for traffic and crowd control and comply with any and all laws, rules and regulations that are applicable thereto.

h. Permittee shall provide, at its own expense, portable restrooms, medical, first aid facilities and personnel, and potable water, as are deemed necessary by the County of Sacramento Environmental Health Department, the Sacramento Metro Fire District, and the District to accommodate the expected number of people. Permittee shall comply with all laws, rules and regulations governing the number and types of facilities, and any and all other rules and regulations required to address the above needs. Permittee shall file Material Data Safety Sheets (MSDS) for all cleaning agents requiring specifications with the District at least one (1) month prior to the event. The plan to accommodate this section shall be submitted to the District for approval no later than August 25, 2025. Permittee agrees to provide the necessary number of portable restrooms as specified by the County of Sacramento Environmental Management Department. Permittee shall provide for stocking and cleaning of each portable restroom on an hourly basis during the event and pumping of portable restrooms that meets the County of Sacramento Environmental Management Department requirements and any other laws, rules and/or regulations.

i. Permittee shall ensure that all designated fire access and gates remain clear and accessible throughout the Event and use of the Property by Permittee.

j. Permittee understands and agrees that all costs, fees, charges and expenses related to or incurred as a result of the use of the Property by the Permittee, its exhibitors, concessionaires, invitees and/or officials; and, any and all costs, fees, charges and expenses related to or incurred for emergency services as a result of the Event which are provided by District, the County of Sacramento or other public safety agencies; and, all costs, fees, charges and expenses related to or incurred as a result of the exercise of District's right and commitment to construct, maintain and remove temporary facilities shall be borne solely by the Permittee.

k. Permittee shall pay, and hold District and its property free and harmless from, any and all of the following: (a) charges and fees for the furnishing of utilities (existing electricity excepted) to the Event during the term of this Agreement; (b) all sales and use taxes levied on transactions at the Event; (c) all taxes, assessments and other charges, if any, levied or imposed by any governmental entity on any personal property placed by Permittee in, on or about the Property; and (d) all real property taxes, assessments and standby charges, if any, levied or assessed against the Property by a governmental entity as a result of Permittee's use and occupation of the Property and/or any taxable possessory interest created by this Agreement. All such fees, charges, taxes, and assessments shall be paid as they become due and payable, but in any event before they become delinquent.

l. Permittee, at its sole cost and expense, shall maintain the Property in good, safe, clean, attractive, and sanitary condition and repair, and shall repair all damage resulting from use of the Property (excepting normal wear and tear of turf areas) by Permittee or Permittee's employees, agents, contractors, concessionaires, guests, or invitees.

m. Permittee acknowledges receipt of a copy of the District's Park Ordinance which specifies the rules and regulations governing use of District Property and facilities. Permittee agrees to comply with the District's Ordinance concerning the activities permitted to be undertaken on District Property and the use thereof as specified in the District's Park Use Ordinance.

n. Permittee agrees that it shall not use the Property in any manner that will constitute a waste, nuisance or unreasonable annoyance, provided that it is mutually understood and agreed that the use for the Event as described in this Agreement and for other uses consistent with such activity will in no event be deemed by the District to violate this prohibition against nuisance and/or unreasonable annoyance.

INDEMNIFICATION

7. This Agreement is made upon the express condition that the District is to be free from any and all liability and claims for damage by reason of any injury to any person or persons, including Permittee, its agents, employees, concessionaires, exhibitors, invitees and/or officials, or by reason of any injury to property of any kind whatsoever, and to whomever belonging, including Permittee, its agents, concessionaires, exhibitors, officials, invitees and employees, from any cause or causes whatsoever, in, upon or in any way connected with the Property or any use hereunder.

Permittee shall and hereby agrees to defend and indemnify District and save District, its board of directors, officers, employees and agents harmless from and against all claims, liability, losses, damages, expenses, causes of action, suits or judgments, together with any and all costs or expenses connected with the investigation or defense thereof, including legal fees, by reason of or resulting from: (a) the use, operation, condition, or management of the Property, the Event and/or any temporary structures constructed on the Property; (b) the performance of, or failure to perform any obligations of this Agreement by Permittee, or any concessionaire, exhibitor, official, agent or employee of Permittee; (c) any alleged negligent act or omission of Permittee, or Permittee's employees, concessionaires, exhibitors, officials, invitees, agents, or contractors in connection with any acts performed or required to be performed by Permittee pursuant to this Agreement; and (d) the construction or installation of any temporary structures on the Property. This indemnification shall not apply to the extent that any claim is adjudicated as arising from the sole negligence or willful misconduct of District, its officers, directors, agents or employees.

It is understood and agreed that the indemnification obligations created by this Agreement shall survive the termination of the Agreement.

INSURANCE

8. Permittee shall carry and maintain during the life of this Agreement such public liability, property damage, and contractual liability insurance, as well as fire and Worker's Compensation insurance as specified below:

a. Public liability, property damage and contractual liability insurance. Permittee agrees that it shall, at all times during the term of this Agreement, furnish public liability and property damage insurance which includes, but is not limited to, personal injury, property damage, losses relating to independent contractors, products and equipment, explosion, collapse and underground hazards in the minimum amount of not less than $1,000,000.00 for personal injuries as a result of any one occurrence on account of liability and a limit of not less than $500,000.00 for property damage.

The public liability and property damage insurance furnished by Permittee shall also name the District as an additional insured and shall directly protect, as well as provide for the defense of the District, its officers, agents and employees, as well as Permittee, and Permittee's subcontractors, suppliers, agents, invitees, concessionaires, exhibitors, officials and employees, from all suits, actions, damages, losses or claims of every type or description to which they may be subjected by reason of, or resulting from Permittee's operations on the Property pursuant to this Agreement and all insurance policies shall so state. Said insurance shall also specifically cover the contractual liability of Permittee Said insurance shall also specify that it acts as primary insurance. Said insurance shall also insure performance by Permittee of the indemnity provisions of this Agreement.

Permittee further agrees that it will, at all times during the term of this Agreement, at its own cost and expense, obtain and keep in full force and effect naming both Permittee and District as insureds thereunder, fire, windstorm and extended coverage insurance in an amount equal to the actual replacement cost of all of Permittee's personal property and equipment utilized by Permittee in utilizing the Property pursuant to this Agreement.

b. Worker's Compensation Insurance, Permittee shall carry full worker's compensation insurance coverage for all persons employed, either directly or through contractors, in utilizing the Property as contemplated by this Agreement, in accordance with the Worker's Compensation Act contained in the Labor Code of the State of California.

By execution of this Agreement, Permittee certifies as follows:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code. I will comply with such provisions before commencing the performance of the work of this contract.

As part of the execution of this Agreement, Permittee agrees to furnish to the District a certified copy of the insurance policies that it has taken out for public liability,

property damage and worker's compensation insurance set forth above for the period covered by this Agreement, or a certificate of such insurance. All insurance is to be placed with insurers with a current A.M. Best rating A:VII or better unless otherwise accepted in writing by District.
Said certified polices of insurance or said certificates of insurance shall be furnished to the District prior to commencing the services contemplated by this Agreement. Each such certified policy or certificate of insurance shall bear an endorsement precluding the cancellation or reduction in coverage of any such policy before the expiration of thirty (30) days after the District shall have received written notification of such a cancellation or reduction.

Should Permittee fail to obtain and keep in force the insurance coverage hereinabove required, the District shall have the right to cancel and terminate this Agreement forthwith and without regard to any other provisions of this Agreement.

ASSIGNMENT OF AGREEMENT

9. Permittee shall have no right, authority, or power to assign, sell or transfer this Agreement, or any right or privilege arising under this Agreement. Permittee agrees that it shall have no right, authority or power to allow or permit any other person or party to have any interest in or use any portion of the District's facilities and/or the Property. However, Permittee may allow concessionaires to enter upon the Property for the performance of functions and services within the scope of the uses allowed to Permittee under the provisions of this Permit. To avoid uncontrolled vending of merchandise during the period of this Permit, only those tenants having an agreement with the District, and concessionaires, exhibitors and salespersons having written agreements with Permittee, shall be allowed to sell to the public on the Property.

DEFAULT

10. The occurrence of any of the following events, may, at District's election, constitute a default by Permittee under the terms of this Agreement:

a. Failure to abide by any and all laws, rules and regulations of the District, County of Sacramento, Sacramento Metropolitan Fire District, and/or any other regulatory agencies regarding the use and operation of the Property and other District facilities,

b. The issuance of an injunction by any court of competent jurisdiction restraining the use of the site for any of the purposes for which Permittee or the District is authorized;

c. The filing by Permittee of a voluntary petition in bankruptcy or institution of proceedings in bankruptcy against Permittee and/or the adjudication of Permittee as being bankrupt pursuant to such bankruptcy proceedings;

d. The appointment of a receiver of Permittee's assets, which results in a liquidation of Permittee's business;

e. The general assignment of this Permit by Permittee for the benefit of creditors;

f. Failure to perform any provision of this Agreement, including the failure to maintain the insurance required by the terms of this Agreement.

In the event of any such default, the District shall have the following rights and remedies, in addition to any rights and remedies now or hereafter provided by law. All such remedies are cumulative and may be exercised concurrently or separately.

Upon default by Permittee, the District can terminate the right of Permittee to possession of its facilities at any time. Upon termination, Permittee shall immediately surrender and vacate District facilities occupied by it. The District may immediately reenter and take possession of the Property. Termination of the Agreement under this paragraph shall not relieve Permittee from its obligations to indemnify the District as set forth above.

HAZARDOUS SUBSTANCES

11. Permittee shall not place and/or utilize any hazardous substances on the Property unless authorized to do so by the District. Pursuant to Health and Safety Code section 25359.7, Permittee shall notify District in writing within a reasonable time of any material release of hazardous substances and of any hazardous substances that have come to be located on or beneath the site.

12. Prior to the expiration of this Permit, Permittee shall at its sole expense remove all items of personal property, including but not limited to all flammable and hazardous materials and wastes as defined by state or federal law at the time of expiration of the Permit.

13. Permittee shall make available for inspection to the District all records relating to the maintenance, release, mitigation, and cleanup of any hazardous substances on the leased premises.

14. Permittee shall comply with all federal, state and local laws and regulations relating to hazardous materials and wastes, and shall timely comply with the orders of any governmental agencies relating thereto.

15. District, and its authorized employees, officers and agents, and local law enforcement personnel shall have the right to enter the property at any time to inspect the premises.

CANCELLATION BY PERMITTEE

16. Permittee may cancel this Permit and terminate all of its obligations at any time subsequent to the commencement of the term upon the breach of District of, or its failure to perform, any of the covenants or agreements contained in this Permit and the failure of District to remedy any breach for a period of five (5) days after receipt of written notice from Permittee of the existence of such breach. District shall not be considered in breach of this Agreement during any period of major construction activity on the Property site taking more than fifteen (15) days to complete, if District can institute temporary measures to lessen the effect of such construction on the Permittee.

INCLEMENT WEATHER POLICY

17. The District reserves the right to cancel or suspend outdoor facility use due to current or forecasted weather or environmental concerns that pose a threat to the safety of Event participants or the grounds of the facility. The District Administrator or designated representative shall have the authority to close any park grounds. Certain park areas and facilities can withstand adverse weather better than others. A common sense approach will be taken, depending upon the rental area and the specific weather conditions. In matters of weather/environmental concerns, the Permittee and a District representative will discuss to clarify if the rental can be held in a safe manner, with the District having the final decision. If the District receives a total of 1.5" of rain, it will close outdoor park rentals to prevent damage to grounds. The District allows 48 hours of drying time to reopen most grounds. Athletic fields often require additional drying time.

NOTICE

18. Service of Notice.

Any notice to or demand upon Permittee or District required or permitted to be made under the provisions of this Agreement or any provisions of law, shall be given or made by registered mail, postage prepaid and addressed as follows until changed:

Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale, CA 95662

AEMG, INC
Lisa Montes
6129 Rich Hill Drive
Orangevale, CA 95662

NEGATION OF PARTNERSHIP

19. Permittee shall not become or be deemed a partner or joint venture with District by reason of the provisions of this Agreement.

WAIVER

20. The failure or omission by District to terminate this Agreement for any violation of its terms, conditions or agreement shall in no way bar, stop or prevent District from terminating this Agreement therefore, either for such, or for any subsequent violation of any such term, condition or covenant. The acceptance of any fees hereunder shall not be or be construed to be a waiver of any breach of any term, covenant or condition of this Agreement.

MISCELLANEOUS PROVISIONS

21. In the event of any litigation between the parties hereto arising out of this Agreement or in connection with the Property used by Permittee pursuant to the terms of this Agreement, the prevailing party shall be entitled to recover a reasonable sum and as for attorney fees, which shall be added to and become a part of any judgment therein.

22. This instrument contains all of the agreements and covenants made between the parties to this Agreement and may not be modified orally or in any other manner than by agreement in writing signed by all the parties to this Agreement or their respective successors or assigns. Any such amendment or modification shall be attached to this Agreement.

23. This Agreement shall be governed by the laws of the State of California. This Agreement constitutes the entire agreement between the parties regarding its subject matter. If any provision in this Agreement is held by any court to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

24. This Agreement shall inure to the benefit of and bind any and all successors and assigns of the parties.

25. Both parties represent, covenant, and warrant that they have full authority to enter into and execute this Agreement

IN WITNESS WHEREOF, Orangevale Recreation and Park District has caused this Agreement to be executed on its behalf by the chairperson and clerk of its board of directors, and the Permittee has caused this Agreement to be executed on its behalf by its president the day and year first above written.

ORANGEVALE RECREATION AND PARK DISTRICT

By _____
Jason Bain, Recreation Manager

ALL Events Management Group

By _____
Lisa Montes, AEMG, INC President

STAFF REPORT

DATE: Aug 21, 2025

TO: Board of Directors

THROUGH: Becky Herz, District Administrator

FROM: Jason Bain, Recreation Manager

SUBJECT: APPROVAL OF THE AGREEMENT WITH CLIPPED IN FOR LIFE, TO RENT ORANGEVALE COMMUNITY PARK FOR A SACRAMENTO CYCLOCROSS EVENT ON OCTOBER 18-19, 2025

RECOMMENDATION

Approve the agreement with Jennifer Claassen, with Clipped In For Life, to rent Orangevale Community Park area, with the exception of Shady Oaks Disc Golf Course, for a Sacramento Cyclocross event on October 18-19, 2025

BACKGROUND

Jennifer Claassen, with Clipped in for Life is asking the District to rent the Orangevale Community Park for a Sacramento Cyclocross event for up to 500 people on Saturday October 19, 2025. The Group will set up the day before, on October 18, 2025, with stakes and flags to help mark the course. These flags will not cut off access through the park. On the day of the event the group will have tents, tables, a finish arch, race announcements, intermittent music and an enclosed beer garden for the spectators. The event will be free for the spectators. OVparks has approved this event in 2013 through 2024. The 2025 rental fee for this event is $889 which covers setup on October 18, 2025, and the event on October 19, 2025. Last years fee was $847.

RECOMMENDED MOTION

I move that we approve the agreement with Jennifer Claassen, with Clipped in For Life, to rent Orangevale Community Park for a Sacramento Cyclocross event on October 18-19, 2025.

Orangevale Recreation & Park District
6826 Hazel Avenue
Orangevale, CA 95662
Phone: (916) 988-4373 Fax: (916) 988-3496 info@ovparks.com

SPECIAL USE PERMIT AGREEMENT

This Agreement is made and entered into this **21th day of August, 2025** by and between Orangevale Recreation & Park District, a recreation and park district formed pursuant to California Public Resources Code Section 5780, et seq., a political subdivision of the State of California located in Sacramento County, hereinafter referred to as the "District", and **Jennifer Claassen, with Clipped In Races,** hereinafter referred to as the "Permittee".

RECITALS

WHEREAS, the District is the owner of certain real property located in the County of Sacramento, State of California known as Orangevale Community Park, located at 7301 Filbert Avenue, Orangevale, California, hereinafter referred to as the "Property"; and

WHEREAS, Permittee desires to use the Property for a community special event for the public on **Sunday, October 19, 2025**.

WHEREAS, District finds it is in the public interest to enter into this Permit Agreement with Permittee for the use of the Property.

NOW, THEREFORE, it is mutually understood and agreed by and between the parties hereto as follows:

SCOPE OF PERMIT AND USE OF PROPERTY

1. District agrees to grant Permittee the non-exclusive right to use the Property for **Clipped In Races Cyclocross Bicycle Race on Sunday, October 19, 2025** (the "Event") for attendance by the general public. Permittee shall also have exclusive use of the areas of the Property outlined in the Application for Use of Facilities (the "Application"), a copy of which is to be completed and attached hereto as Exhibit A and incorporated herein by this reference. Permittee shall have the right to impose reasonable rules and regulations to be observed by the general public to ensure the safety of the participants at said Event. Permittee agrees to comply with all District rules, regulations, and policies with respect to the use of the Property. Permittee is authorized to begin Event setup on**Saturday, October 18, 2025 at 12 p.m.** and is required to complete Event take-down and cleanup by **Sunday, October 19, 2025 at 8:00 p.m.** Permittee is required to coordinate all activities with the District. Permittee agrees that the security deposit will be forfeited if Permittee fails to complete all cleanup of the Property by **Sunday, October 19, 2025 at 8:00 p.m.**

Permittee understands that members of the public frequently use Orangevale Community Park and that the Permit being granted is for non-exclusive use and must be shared with other members of the public. The District agrees, however, to not schedule any other events and/or activities on the Property for the dates of the Permit being granted herein.

Permittee agrees and understands that it accepts the Property in an as-is condition and is responsible for inspecting all areas within the Property and immediate

surrounding areas for hazards and will take any necessary steps to protect Event participants and attendees until corrective/remedial measures are implemented.

Permittee's use of the Property is limited to those purposes and those activities specifically described in this Agreement. This Agreement is to be strictly construed according to its terms and no use of District Property for purposes or activities other than those specified herein is authorized hereby. Failure of Permittee to comply with this condition may result in revocation of this Agreement.

NATURE OF THE INTEREST GRANTED

2. It is specifically understood and agreed by the parties hereto that this Agreement does not convey any right, title or interest in the Property to the Permittee other than as specifically stated herein for the purpose of using the Property for the Event and other uses stated in the Application. No relationship between the parties is intended to be created by this Agreement other than as specifically stated herein.

FEES

3. In consideration for the use of the Property as provided for herein, Permittee shall pay to the District a security deposit of **five hundred dollars ($500.00)** (the "Deposit") no later than **Friday, September 15, 2025**, which Deposit shall be used to reserve the dates and pay for any damages associated with the terms of this Permit should said damages not be repaired by Permittee. The parties agree that the District can deduct the expense of repairing and/or replacing any property damage, claims and/or any other unpaid sums owed by Permittee under this Agreement from the Deposit with the balance returned to the Permittee within thirty (30) days of the last day of any repairs. The District shall provide a detailed itemized list of all deductions from the Deposit to the Permittee.

As further consideration for the use of the Property, Permittee shall pay to the District a rental fee of **Eight hundred eighty nine dollars** (**$889)** (the "Rental Fee") no later than **Friday, September 15, 2025.** Rental Fee is based on $194 for day of use October 18th 2025 and $695 for set up October 19, 2025.

Cancellations of reservations will be subject to the following conditions and fees:

- More than 60 days in advance, the District will retain 25% of rental fee.

- 30-60 days in advance, the District will retain 50% of rental fee.

- Less than 30 days in advance, the District will retain 100% of rental fee.

- The District will not retain the Deposit for advanced cancellations.

A written statement of cancellations must be made before any refunds will be processed. Refunds for cancellations and/or deposits take approximately four (4) weeks for processing. In case of emergency, Orangevale Recreation & Park District reserves the right to cancel a scheduled

event without liability. Full refunds will be made if cancellation is necessary. Priority shall be given to any event so cancelled

CHARGES BY PERMITTEE

4. Permittee shall have the right to charge admission to members of the public desiring to attend the Event in areas designated for Permittee's exclusive use under this Permit. Permittee shall not charge any member of the public utilizing those portions of the Property for which Permittee is given non-exclusive use.

OBLIGATIONS OF DISTRICT

5. Provided Permittee has paid all fees required under this Agreement, complied with all of the requirements and is not in breach thereof, District understands and agrees to do the following:

a. District agrees to provide for the non-exclusive use of the Property, including the pavilion, restrooms, and parking facilities, and exclusive use of those facilities specifically identified in the Application.

b. District shall **NOT** furnish Permittee with electrical and/or water usage.

c. District shall ensure that at least one (1) staff member will be available within a thirty (30) minute response time to assist with park maintenance emergencies throughout the set-up and for the duration of the event.

d. District shall adjust all irrigation settings for the Property authorized for use by Permittee to accommodate the event.

e. District shall refer all participant inquiries for the Event to Permittee.

OBLIGATIONS OF PERMITTEE

6. Permittee understands and agrees to do the following:

a. Permittee shall attend a pre-event inspection walk-through which will take place on **Friday, October 17, 2025** with the District's representatives and the post-event inspection walk-through that will take place on **Monday, October 20, 2025** to determine pre and post event facility conditions and damage.

b. Permittee agrees and understands that it shall reimburse the District for the repair of any area of the Property or its surrounding areas which is damaged or diminished in value by or related to operations or activities under this Permit, and shall pay for the District to restore the area, to the condition existing immediately prior to the commencement of the Permittee's operations under this Permit, excepting normal wear and tear of turf areas. District shall provide an itemized list of any such damages or repairs resulting from the event, within seven business (7) days from the Event's final walk-through on **Monday, October 24, 2025**. Permittee will have the opportunity to make the necessary repairs outlined by the District in a time frame approved by the District.

c. Permittee shall provide District with a proposed layout for the Event no later than **fifteen (15) days** after the approval of the rental application for review by the District. Any District feedback on the layout for the Event shall be given no later than thirty (30) days from

the approval of the rental application. Permittee agrees to make any modifications and/or revisions to the layout for the Event if indicated by the District that such modification and/or revision is necessary for the safety of the public and/or District property. Any modifications to the layout after approval shall be submitted in writing and approved by District. Permittee shall remain responsible for the layout and ensure the safety of participants and/or attendees of the Event, the general public, District employees and property, and District shall not assume any such liability as a result of approving any layout. Permittee shall also provide District with an emergency notification list.

d. Permittee agrees and understands that it has the sole responsibility at all times to be knowledgeable about, fully understand, and to meet or exceed, at its own cost and expense, all local, state and federal codes, laws, policies, and regulations associated with the Event including but not limited to the provisions of the California Department of Alcoholic Beverage Control, Sacramento Metropolitan Fire District, Sacramento County Environmental Management Department, Sacramento County Sheriff's Department, and Sacramento County Health Officer. Permittee shall file copies of all permits (and records of subsequent inspections) with the District at least **two (2) weeks prior to the Event (or within one (1) hour of on-site inspections during the Event).**

e. Permittee agrees and understands that it shall bear any and all costs, fees, charges or expense of any and all permits, applications, operations and/or activities under or related to this Permit and the Event, and District shall not be liable and/or responsible for any cost, fee, charge or expense associated therewith.

f. Permittee shall be responsible for providing adequate security for property, vehicles, participants, workers, and equipment, which are participating in the Event during the period of this Permit. Permittee's security arrangements and operations shall be coordinated and approved by District (plan must be submitted to District's representative one month prior to the Event). Permittee understands and agrees that District's approval of any security plan for the Event does not relieve Permittee from any and all liability therefore, and further does not transfer any liability resulting from the Event to District.

g. Permittee shall be responsible for furnishing sufficient personnel and equipment for traffic and crowd control and comply with any and all laws, rules and regulations that are applicable thereto.

h. Permittee shall provide, at its own expense, portable restrooms, medical, first aid facilities and personnel, and potable water, as are deemed necessary by the County of Sacramento Environmental Health Department, the Sacramento Metro Fire District, and the District to accommodate the expected number of people. Permittee shall comply with all laws, rules and regulations governing the number and types of facilities, and any and all other rules and regulations required to address the above needs. Permittee shall file Material Data Safety Sheets (MSDS) for all cleaning agents requiring specifications with the District at least **thirty (30) days** prior to the event. The plan to accommodate this section shall be submitted to the District for approval no later than **thirty (30) days** prior to the event. Permittee agrees to provide the necessary number of portable restrooms as specified by the County of Sacramento Environmental Management Department. Permittee shall provide for stocking and cleaning of

each portable restroom on an hourly basis during the event, and pumping of portable restrooms that meets the County of Sacramento Environmental Management Department requirements and any other laws, rules and/or regulations.

i. Permittee shall ensure that all designated fire access and gates remain clear and accessible throughout the Event and use of the Property by Permittee.

j. Permittee shall be responsible for providing notification of the Event and any possible disruption of traffic which could occur in the surrounding neighborhood to all necessary regulatory agencies, businesses and residences within four (4) blocks of the Event at least **thirty (30) days** prior to the Event. Such notification shall be by mail or personal delivery. Permittee shall provide District with written proof that such notifications have been made.

k. Permittee understands and agrees that all costs, fees, charges and expenses related to or incurred as a result of the use of the Property by the Permittee, its exhibitors, concessionaires, invitees and/or officials; and, any and all costs, fees, charges and expenses related to or incurred for emergency services as a result of the Event which are provided by District, the County of Sacramento or other public safety agencies; and, all costs, fees, charges and expenses related to or incurred as a result of the exercise of District's right and commitment to construct, maintain and remove temporary facilities shall be borne solely by the Permittee.

l. Permittee shall pay, and hold District and its property free and harmless from, any and all of the following: (a) charges and fees for the furnishing of utilities (existing electricity excepted) to the Event during the term of this Agreement; (b) all sales and use taxes levied on transactions at the Event; (c) all taxes, assessments and other charges, if any, levied or imposed by any governmental entity on any personal property placed by Permittee in, on or about the Property; and (d) all real property taxes, assessments and standby charges, if any, levied or assessed against the Property by a governmental entity as a result of Permittee's use and occupation of the Property and/or any taxable possessory interest created by this Agreement. All such fees, charges, taxes and assessments shall be paid as they become due and payable, but in any event before they become delinquent.

m. Permittee, at its sole cost and expense, shall maintain the Property in good, safe, clean, attractive and sanitary condition and repair, and shall repair all damage resulting from use of the Property (excepting normal wear and tear of turf areas) by Permittee or Permittee's employees, agents, contractors, concessionaires, guests or invitees.

n. Permittee acknowledges receipt of a copy of the District's Park Ordinance which specifies the rules and regulations governing use of District Property and facilities. Permittee agrees to comply with the District's Ordinance concerning the activities permitted to be undertaken on District Property and the use thereof as specified in the District's Park Use Ordinance.

o. Permittee agrees that it shall not use the Property in any manner that will constitute a waste, nuisance or unreasonable annoyance, provided that it is mutually understood and agreed that the use for the Event as described in this Agreement and for other uses consistent with such activity will in no event be deemed by the District to violate this prohibition against nuisance and/or unreasonable annoyance.

INDEMNIFICATION

7. This Agreement is made upon the express condition that the District is to be free from any and all liability and claims for damage by reason of any injury to any person or persons, including Permittee, its agents, employees, concessionaires, exhibitors, invitees and/or officials, or by reason of any injury to property of any kind whatsoever, and to whomever belonging, including Permittee, its agents, concessionaires, exhibitors, officials, invitees and employees, from any cause or causes whatsoever, in, upon or in any way connected with the Property or any use hereunder.

Permittee shall and hereby agrees to defend and indemnify District and save District, its board of directors, officers, employees and agents harmless from and against all claims, liability, losses, damages, expenses, causes of action, suits or judgments, together with any and all costs or expenses connected with the investigation or defense thereof, including legal fees, by reason of or resulting from: (a) the use, operation, condition, or management of the Property, the Event and/or any temporary structures constructed on the Property; (b) the performance of, or failure to perform any obligations of this Agreement by Permittee, or any concessionaire, exhibitor, official, agent or employee of Permittee; (c) any alleged negligent act or omission of Permittee, or Permittee's employees, concessionaires, exhibitors, officials, invitees, agents, or contractors in connection with any acts performed or required to be performed by Permittee pursuant to this Agreement; and (d) the construction or installation of any temporary structures on the Property. This indemnification shall not apply to the extent that any claim is adjudicated as arising from the sole negligence or willful misconduct of District, its officers, directors, agents or employees.

It is understood and agreed that the indemnification obligations created by this Agreement shall survive the termination of the Agreement.

INSURANCE

8. Permittee shall carry and maintain during the life of this Agreement such public liability, property damage, and contractual liability insurance, as well as fire and Worker's Compensation insurance as specified below:

a. Public liability, property damage and contractual liability insurance. Permittee agrees that it shall, at all times during the term of this Agreement, furnish public liability and property damage insurance which includes, but is not limited to, personal injury, property damage, losses relating to independent contractors, products and equipment, explosion, collapse and underground hazards in the minimum amount of not less than $1,000,000.00 for personal injuries as a result of any one occurrence on account of liability and a limit of not less than $500,000.00 for property damage.

The public liability and property damage insurance furnished by Permittee shall also name the District as an additional insured and shall directly protect, as well as provide for the defense of the District, its officers, agents and employees, as well as Permittee, and Permittee's subcontractors, suppliers, agents, invitees, concessionaires, exhibitors, officials and employees, from all suits, actions, damages, losses or claims of every type or description to which they may be subjected by reason of, or resulting from Permittee's operations on the Property pursuant to this Agreement and all insurance policies shall so state. Said insurance shall also specifically cover the contractual liability of Permittee Said insurance shall also specify that it

acts as primary insurance. Said insurance shall also insure performance by Permittee of the indemnity provisions of this Agreement.

Permittee further agrees that it will, at all times during the term of this Agreement, at its own cost and expense, obtain and keep in full force and effect naming both Permittee and District as insureds thereunder, fire, windstorm and extended coverage insurance in an amount equal to the actual replacement cost of all of Permittee's personal property and equipment utilized by Permittee in utilizing the Property pursuant to this Agreement.

b. Worker's Compensation Insurance, Permittee shall carry full worker's compensation insurance coverage for all persons employed, either directly or through contractors, in utilizing the Property as contemplated by this Agreement, in accordance with the Worker's Compensation Act contained in the Labor Code of the State of California.

By execution of this Agreement, Permittee certifies as follows:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code. I will comply with such provisions before commencing the performance of the work of this contract.

As part of the execution of this Agreement, Permittee agrees to furnish to the District a certified copy of the insurance policies that it has taken out for public liability, property damage and worker's compensation insurance set forth above for the period covered by this Agreement, or a certificate of such insurance. All insurance is to be placed with insurers with a current A.M. Best rating A:VII or better unless otherwise accepted in writing by District. Said certified polices of insurance or said certificates of insurance shall be furnished to the District prior to commencing the services contemplated by this Agreement. Each such certified policy or certificate of insurance shall bear an endorsement precluding the cancellation or reduction in coverage of any such policy before the expiration of thirty (30) days after the District shall have received written notification of such a cancellation or reduction.

Should Permittee fail to obtain and keep in force the insurance coverage hereinabove required, the District shall have the right to cancel and terminate this Agreement forthwith and without regard to any other provisions of this Agreement.

ASSIGNMENT OF AGREEMENT

9. Permittee shall have no right, authority or power to assign, sell or transfer this Agreement, or any right or privilege arising under this Agreement. Permittee agrees that it shall have no right, authority or power to allow or permit any other person or party to have any interest in or use any portion of the District's facilities and/or the Property. However, Permittee may allow concessionaires to enter upon the Property for the performance of functions and services within the scope of the uses allowed to Permittee under the provisions of this Permit. To avoid uncontrolled vending of merchandise during the period of this Permit, only those tenants having an agreement with the District, and concessionaires, exhibitors and salespersons having written agreements with Permittee, shall be allowed to sell to the public on the Property.

DEFAULT

10. The occurrence of any of the following events, may, at District's election, constitute a default by Permittee under the terms of this Agreement:

a. Failure to abide by any and all laws, rules and regulations of the District, County of Sacramento, Sacramento Metropolitan Fire District, and/or any other regulatory agencies regarding the use and operation of the Property and other District facilities,

b. The issuance of an injunction by any court of competent jurisdiction restraining the use of the site for any of the purposes for which Permittee or the District is authorized;

c. The filing by Permittee of a voluntary petition in bankruptcy or institution of proceedings in bankruptcy against Permittee and/or the adjudication of Permittee as being bankrupt pursuant to such bankruptcy proceedings;

d. The appointment of a receiver of Permittee's assets, which results in a liquidation of Permittee's business;

e. The general assignment of this Permit by Permittee for the benefit of creditors;

f. Failure to perform any provision of this Agreement, including the failure to maintain the insurance required by the terms of this Agreement.

In the event of any such default, the District shall have the following rights and remedies, in addition to any rights and remedies now or hereafter provided by law. All such remedies are cumulative and may be exercised concurrently or separately.

Upon default by Permittee, the District can terminate the right of Permittee to possession of its facilities at any time. Upon termination, Permittee shall immediately surrender and vacate District facilities occupied by it. The District may immediately reenter and take possession of the Property. Termination of the Agreement under this paragraph shall not relieve Permittee from its obligations to indemnify the District as set forth above.

HAZARDOUS SUBSTANCES

11. Permittee shall not place and/or utilize any hazardous substances on the Property unless authorized to do so by the District. Pursuant to Health and Safety Code section 25359.7, Permittee shall notify District in writing within a reasonable time of any material release of hazardous substances and of any hazardous substances that have come to be located on or beneath the site.

12. Prior to the expiration of this Permit, Permittee shall at its sole expense remove all items of personal property, including but not limited to all flammable and hazardous materials and wastes as defined by state or federal law at the time of expiration of the Permit.

13. Permittee shall make available for inspection to the District all records relating to the maintenance, release, mitigation, and cleanup of any hazardous substances on the leased premises.

14. Permittee shall comply with all federal, state and local laws and regulations relating to hazardous materials and wastes, and shall timely comply with the orders of any governmental agencies relating thereto.

15. District, and its authorized employees, officers and agents, and local law enforcement personnel shall have the right to enter the property at any time to inspect the premises.

CANCELLATION BY PERMITTEE

16. Permittee may cancel this Permit and terminate all of its obligations at any time subsequent to the commencement of the term upon the breach of District of, or its failure to perform, any of the covenants or agreements contained in this Permit and the failure of District to remedy any breach for a period of five (5) days after receipt of written notice from Permittee of the existence of such breach. District shall not be considered to be in breach of this Agreement during any period of major construction activity on the Property site taking more than fifteen (15) days to complete, if District can institute temporary measures to lessen the effect of such construction on the Permittee.

INCLEMENT WEATHER POLICY

17. The District reserves the right to cancel or suspend outdoor facility use due to current or forecasted weather or environmental concerns that pose a threat to the safety of Event participants or the grounds of the facility. The District Administrator or designated representative shall have the authority to close any park grounds. Certain park areas and facilities can withstand adverse weather better than others. A common sense approach will be taken, depending upon the rental area and the specific weather conditions. In matters of weather/environmental concerns, the Permittee and a District representative will discuss to clarify if the rental can be held in a safe manner, with the District having the final decision. If the District receives a total of 1.5" of rain, it will close outdoor park rentals to prevent damage to grounds. The District allows 48 hours of drying time to reopen most grounds. Athletic fields often require additional drying time.

NOTICE

18. Service of Notice.

Any notice to or demand upon Permittee or District required or permitted to be made under the provisions of this Agreement or any provisions of law, shall be given or made by registered mail, postage prepaid and addressed as follows until changed:

Orangevale Recreation & Park District	**Jennifer Claassen/Clipped In Races**
6826 Hazel Avenue	**4818 Golden Foothill Parkway, Suite 4**
Orangevale, CA 95662	**El Dorado Hills, CA 95762**

NEGATION OF PARTNERSHIP

19. Permittee shall not become or be deemed a partner or joint venture with District by reason of the provisions of this Agreement.

WAIVER

20. The failure or omission by District to terminate this Agreement for any violation of its terms, conditions or agreement shall in no way bar, stop or prevent District from terminating this Agreement therefore, either for such, or for any subsequent violation of any such term, condition or covenant. The acceptance of any fees hereunder shall not be or be construed to be a waiver of any breach of any term, covenant or condition of this Agreement.

MISCELLANEOUS PROVISIONS

21. In the event of any litigation between the parties hereto arising out of this Agreement or in connection with the Property used by Permittee pursuant to the terms of this Agreement, the prevailing party shall be entitled to recover a reasonable sum and as for attorney fees, which shall be added to and become a part of any judgment therein.

22. This instrument contains all of the agreements and covenants made between the parties to this Agreement and may not be modified orally or in any other manner than by agreement in writing signed by all the parties to this Agreement or their respective successors or assigns. Any such amendment or modification shall be attached to this Agreement.

23. This Agreement shall be governed by the laws of the State of California. This Agreement constitutes the entire agreement between the parties regarding its subject matter. If any provision in this Agreement is held by any court to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

24. This Agreement shall inure to the benefit of and bind any and all successors and assigns of the parties.

25. Both parties represent, covenant and warrant that they have full authority to enter into and execute this Agreement

IN WITNESS WHEREOF, Orangevale Recreation and Park District has caused this Agreement to be executed on its behalf by the chairperson and clerk of its board of directors, and the Permittee has caused this Agreement to be executed on its behalf by its president the day and year first above written.

Jason Bain
ORANGEVALE RECREATION
& PARK DISTRICT

Jennifer Claassen
Clipped In Races

By _____
Recreation Manager

By _____
Permittee

STAFF REPORT

DATE: 08-21-25

TO: Board of Directors

FROM: Becky Herz, District Administrator

SUBJECT: APPROVAL TO DISPOSE OF SURPLUS PROPERTY WITH LOW OR NO VALUE THROUGH SALE OR DONATION

RECOMMENDATION

Approve that the District disposes of unusable surplus items that have a low value or no value through sale at the OVparks Rummage Sale on September 20th and/or through donation.

BACKGROUND

When the District has surplus equipment of notable value, such as trucks, mowers, and vending machines, the standard practice has been to pass a resolution authorizing the District Administrator to dispose of surplus items appropriately.

The District currently has surplus equipment of low or no value, such as worn desks, worn filing cabinets, irrigation parts that do not match our system, and donated toys. Staff would like to sell these items at the OVparks Rummage Sale on September 20, 2025, and then donate all items that do not sell. This would provide staff with the ability to clean and organize storage areas throughout the District. Any proceeds from the sale of surplus items would become revenue in the General Fund.

RECOMMENDED MOTION

I move that we approve the disposal of unusable surplus items that have a low value or no value through sale at the OVparks Rummage Sale on September 20th and/or through donation.

STAFF REPORT

DATE: 08-21-25

TO: Board of Directors

FROM: Becky Herz, District Administrator

SUBJECT: APPROVAL OF THE RECOMMENDATION BY THE AD HOC COMMITTEE TO DIRECT THE DISTRICT ADMINISTRATOR TO PURSUE A MOU WITH ORANGEVALE FAIR OAKS COMMUNITY FOUNDATION

RECOMMENDATION

Approve the recommendation of the Ad Hoc Committee to direct the District Administrator to pursue an MOU with the Orangevale Fair Oaks Community Foundation.

BACKGROUND

On July 24, 2025, an Ad Hoc Committee of the Orangevale Recreation & Park District Board of Directors met with Brad Squires of the Orangevale Fair Oaks Community Foundation (OVFOCF) to discuss the capacity of the OVFOCF to support a 501(c)3 non-profit that would provide scholarships to OVparks recreational programs and other park and program support.

The Ad Hoc Committee discussed the many benefits (presented as an attachment to the Ad Hoc Meeting Recap), and recommended that the OVparks Board direct Admin Herz to pursue a MOU with OVFOCF.

RECOMMENDED MOTION

I move that we approve the recommendation of the Ad Hoc Committee to direct the District Administrator to pursue a MOU with the Orangevale Fair Oaks Community Foundation.