

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, JUNE 20, 2024**

**REGULAR MEETING 6:30 PM
ORANGEVALE COMMUNITY CENTER
6826 HAZEL AVE. ORANGEVALE, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

a. Approval of minutes of the Meeting on May 16, 2024 (pg. 1-8)

7. CORRESPONDENCE

a. Orangevale View Advertisements May 10, and May 24, 2024 (pg. 9)

b. Orangevale View Public Notice June 7, 2024 (pg. 10)

c. Citrus Heights Messenger Legal Advertising May 31, 2024 (pg. 11)

d. CPRS JEDI Academy Schedule (pg. 12)

e. California Parks and Recreation Association District 2 Newsletter – Member Highlight (pg. 13-14)

f. Arcade-Cripple Creek Trail Brochure (pg. 15-16)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

a. Ratification of Claims for May 2024 (pg. 17-18)

b. Budget Status Report for May 2024 (pg. 19-21)

c. Revenue Report for May 2024 (pg. 22)

8.2 OLLAD CONSENT MATTERS

a. Ratification of Claims for May 2024 (pg. 23-24)

b. Budget Status Report for May 2024 (pg. 25-26)

8.3 KENNETH GROVE CONSENT MATTERS

a. Ratification of Claims for May 2024 (pg. 27)

b. Budget Status Report for May 2024 (pg. 28)

9. PUBLIC HEARINGS

- a. Public Hearing: Orangevale Landscaping and Lighting Assessment District (OLLAD) - Susan Barnes of SCI Consulting Group
 - Approval of Resolution 24-06-725, Resolution Approving the Engineer's Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2024/25 for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg. 29-31)
- b. Public Hearing: Kenneth Grove Landscaping and Lighting Assessment District - Susan Barnes of SCI Consulting Group
 - Approval of Resolution 24-06-726, Resolution Approving the Engineer's Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2024/25 for the Kenneth Grove Landscaping and Lighting Assessment District (KG) (pg. 32-34)

10. STANDING COMMITTEE REPORTS

- a. Administration & Finance – No Report
- b. Maintenance & Operation – No Report
- c. Recreation Committee – No Report
- d. Personnel & Policy – Minutes from May 30 meeting and Concussion Protocol (pg. 35-37)
- e. Government – No Report
- f. Planning Committee – No Report
- g. Trails Committee – Trails Master Plan progress report (verbal)
- h. Ad Hoc – No Report

12. ADMINISTRATOR'S REPORT

- a. Monthly Activity Report – May 2024 (pg. 38-44)

13. UNFINISHED BUSINESS

- a. Community Center Roofing Project – verbal
- b. Update on playground parts for large playground at OCP – verbal
- c. Update on parking lot resealing and restriping projects – verbal
- d. HVAC information – verbal

14. NEW BUSINESS

- a. Approval of Resolution 24-06-727, Resolution of the Orangevale Recreation & Park District Amending the District Salary Schedule (pg. 45-47)
- b. Approval of the Orangevale Recreation & Park District SCERS Non-Eligible Employee Classification Temporary/Seasonal Part-Time Salary Scale (pg.48-49)
- c. Approval of the Updated Illness and Injury Prevention Policy Manual (pg. 50-68)
- d. Approval of a Memorandum of Understanding (MOU) between the City of Citrus Heights, Sunrise Recreation & Park District, and Orangevale Recreation & Park District (pg. 69-76)
- e. Approve RFPs for Driveway & Pathway Projects Connecting the South Section of Community Center Park with the North Section of the Park (pg. 77)
- f. Discussion of Review of Final 9 First Quarter of 2024 Revenue and Sales Reporting; Approve Proposed Financial Review Schedule (pg. 78)
- g. Approval of the Purchase of Two Drinking Fountains (pg. 79-80)
- h. Approval of Resolution 24-06-728, Resolution of the Board of Directors of the Orangevale Recreation & Park District making Determinations and Calling an Election to Authorize the Issuance of General Obligation Bonds, Establishing Specifications of the Election Order, and Requesting Consolidation with Other Elections Occurring on November 5, 2024 (pg. 81-95)
- i. Update on the Board of Directors election timeline (verbal)
- j. Update on projects (verbal)

15. **DIRECTOR'S AND STAFF'S COMMENTS**

16. **ITEMS FOR NEXT AGENDA**

17. **ADJOURNMENT**

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Sharon Brunberg

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