

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors April 13, 2023

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on April 13, 2023, at the District Office. Director Stickney called the meeting to order at 5:15 p.m.

Directors present: Stickney, Meraz, Montes
Directors absent: Brunberg (arrived 5:18pm), Presinal (arrived 5:21pm)
Staff present: Barry Ross, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Montes, seconded by Director Meraz, the agenda was approved by a vote of 3-0-0 with Directors Stickney, Meraz, and Montes voting Aye. There were no Nays or Abstentions. Directors Brunberg and Presinal were absent.

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **BUDGET WORKSHOP** The Board of Directors and staff will review capital improvement items and prioritize the projects to be included in the 2023-2024 fiscal year budget. This item is expected to last approximately 60 minutes.

Budget status, capital projects, deferred maintenance, capital replacement schedules, and prioritization of capital projects will be discussed.

Budget Status: General Fund - Current Fiscal Year – 2022/23:
Admin Ross discussed the status of the General Fund. The fund balance at the beginning of the year was \$1,379,553 which is quite healthy and mainly due to reduced spending during the COVID pandemic. Budgeted amount of \$720,000 for capital improvements, however, we will likely spend under \$130,000 due to the pool project and the driveway project delays. Budgeted \$50,000 for vehicles but will likely spend under \$10,000. The \$630,000 unspent funds can carry over to Fiscal Year 2023/24 for identified projects.

Budget Status General Fund - Next Fiscal Year – 2023/24:

We conservatively estimate beginning the FY with a Fund Balance of about \$1,000,000. We will begin the FY with an Unrestricted &Assigned General Reserve of \$545,014

1. Pool: \$200,000
2. Community Center: \$150,000
3. Parking Lots/Pathways: \$50,000
4. Park Equipment: \$145,014

We want 20% of Operating Budget in Reserves

Total Funds Available from General Fund: \$945,000

Budget Status: OLLAD - Current Fiscal Year – 2022/23:

A \$512,518 Fund Balance was carried into FY22/23.

\$328,000 was budgeted for Capital Improvements, but will likely spend under \$65,000. The \$263,000 unspent funds can carry over to FY23/24 for identified projects.

Budget Status: OLLAD – Next Fiscal Year – 2023/24:

Conservative estimation for beginning the Fiscal Year with a Fund Balance of about \$454,000 and a General Reserve of \$311,713. We want to hold 20% of Operating Budget in Reserves.

Total Funds Available from OLLAD: \$650,700

Budget Status: In-Lieu Fees – Current Fiscal Year – 2022/23:

In-Lieu Fees accrues from new development. Orangevale has minimal new development which typically provides approximately \$10,000 each year. In-Lieu fees do not have many restrictions for usage. A Fund Balance of \$173,243 was carried into FY22/23. \$120,000 is budgeted for the pool project but will likely be unspent this Fiscal Year. This \$120,000 has already been reflected in the General Fund Projections.

Budget Status: In-Lieu Fees – Next Fiscal Year – 2023/24:

Conservative estimation beginning the FY with a Fund Balance of about \$183,000, minus the \$120,000 already accounted for in the General Fund projections.

Total Additional In-Lieu Funds Available: \$63,000

Budget Status: Park Development Fees – Current Fiscal Year:

A Fund Balance of \$467,027 was carried into FY22/23.

We budgeted \$100,000 for the Driveway/Trail project but we will unlikely spend any this FY. This \$100,000 has already been reflected in the General Fund projections.

Budgeted Status: Park Development Fees – Next Fiscal Year:

We conservatively estimate beginning the FY with a Fund Balance of about \$515,000, minus the \$100,000 already accounted for in the General Fund projections.

Total Additional Park Development Funds Available: \$415,000

NOTE: Park Dev. Funds can only be allocated to new facilities, development, and property. It is not for maintenance or replacement of existing facilities.

In summary, the following funds are available for Capital Projects in Fiscal Year 23/24:

General Fund:	\$945,000
OLLAD:	\$650,700
In-Lieu Fees:	\$ 63,000
Park Development Fees:	<u>\$415,000</u>
TOTAL:	\$2,073,700

Capital Projects in FY23/24:

Projects we are committed to: \$967,000

A. Pool Improvements: \$748,000

1. \$400,000 from General Fund
2. \$228,000 from OLLAD
3. \$120,000 from In-Lieu Fees

B. Driveway/Trails at OCCP: \$204,000

1. \$34,000 from General Fund
2. \$70,000 from OLLAD
3. \$100,000 from Park Dev. Fees

C. Arcade Cripple Creek Trail: \$15,000

1. \$15,000 from OLLAD

Deferred Maintenance:

Swimming Pool Repairs

Replacing 10 HVAC units

Community Center Roof

Replace Disc Golf Restrooms

Disc Golf (soil erosion, tee boxes, practice area)

Replace Pecan Park Restrooms

Almond Park Playground Structure (large)

Renovate Horse Arena Restrooms

Renovate Oak/Filbert Restrooms

Youth Center Park Concrete and ADA

Kidz Korner Roof

Youth Center Roof

Almond Park Playground Surfacing (tot lot)

Total Cost Estimate: \$2,791,000

Projects on the Master Plan discussed in July 2022 are not being considered at this time. Focus is primarily on maintaining current facilities and associated projects.

Capital Replacement Schedules:

Admin Ross summarized the Capital Replacement Schedules for the Pool, Playgrounds, Parking Lots, and Sport Courts. Minimal has been spent on the pool over the past 10-12 years. Several expensive pool maintenance issues need to be addressed. Play structures are being repaired as needed. A couple of the playgrounds need to be replaced with new structures. OVparks has been very proactive with parking lot maintenance. The last resurfacing took place in 2018. He anticipates resurfacing the parking lots over the next few fiscal years. Pecan Park Pickleball courts were added in 2016. The Orangevale Community Park Tennis/Pickleball court repairs and resurfacing costs in 2020/21 were approximately \$30,000, not including the lighting, due to disrepair. The Almond Park court repairs in 2019 cost approximately \$25,000. If we stay on top of maintenance, costs should remain low.

Prioritization of Capital Projects for Fiscal Year 2023/24:

The maintenance and planning committees, Park Superintendent Oropeza, and staff have compiled eighteen projects which are indicated as urgent priority. The swimming pool, driveway and pathway at Community Center Park, and the boulders, post & cable fencing at Arcade Cripple Creek Trail are also listed on the Deferred Maintenance list. The Board of Directors indicated the need to have a workshop specifically for discussion of the options to consider regarding roof replacement, solar installation, and HVAC replacement. If replacing the roof only initially, a cost of approximately \$350,000 will be accrued. The Disc Golf erosion, tee boxes, practice area, could be accomplished in coordination with the Disc Golf club members. The Board of Directors agreed to replacement of the roof at Orangevale Community Center, 3 HVAC units, the Kidz Korner Roof, \$55,000 toward parking lot maintenance, \$50,000 of ADA work, and \$20,000 concrete work at the Orangevale Community Park. The Permanent Shade Structure to Stage at the Community Center would also be implemented through a \$15,000 grant received. The total would be \$1,776,000. After further discussion, it was agreed to replace two HVAC units instead of three this year at the Community Center Building which reduces the grand total to \$1,619,000. Admin Ross noted that the Driveway/Trail project would qualify for Park Development Funds, which could help us reallocate \$104,000 (\$34K General Fund and \$70K OLLAD) from that project to other projects.

Admin Ross spoke with SCI regarding the ability to use Park Development Funding for converting the existing tennis courts at Almond Park to four pickleball courts. Since it is a different sport and increases capacity, seventy-five percent of the cost could be allocated from the Park Development Fund. This topic will be included in the Finance Committee Meeting to be held on May 19. At that time the prioritized projects along with the preliminary budget will be discussed. If funding is available, the BOD agreed that the replacement of the floor in the pool restroom is a priority over the conversion of the tennis courts at Pecan Park. The Preliminary Budget will be provided at the June BOD meeting.

7. MINUTES

MOTION #2

- a) Approval of Minutes of March 16, 2023 (pg. 1-11): On a motion by Director Montes, seconded by Director Presinal, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Presinal, & Montes voting Aye. There were no Nays or Abstentions.

8. CORRESPONDENCE

MOTION #3

- a) Confidential Envelope – Attorney Billing (March) 2023: On a motion by Director Brunberg, seconded by Director Montes, the attorney billing was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.
- b) Ads in the March 10 and 24 issues of the Orangevale View to promote upcoming programs (pg. 12-13): Admin Ross shared the ads in the recent Orangevale View promoting upcoming OVparks programming.
- c) An article in the March 24 issue of the Orangevale View about the Orangevale History Project’s museum coming to the Cottage building (pg. 14): Admin Ross advised that the Orangevale History Project moved into the Cottage effective April 1. They have signed the lease and are currently working on improvements. PG&E, SMUD and County utilities for the building are billed directly to them. The water bill will be billed to OVparks to divide with the Orangevale History Project.
- d) An article in the March 24 issue of the Orangevale View about some history of Pecan Park (pg. 15): The article stated that the initial Master Plan meeting for Pecan Park was attended by a small amount of community members. The subsequent Master Plan meeting held about five years ago was attended by a much larger group. Director Stickney mentioned his hope that this information be provided in a follow-up article in the future.

9. CONSENT CALENDAR

MOTION #4

- a) On a motion by Director Brunberg, seconded by Director Meraz, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

9.1. CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for March 2023 (pg. 16-17)
b) Budget Status Report for March 2023 (pg. 18-20)
c) Revenue Report for March 2023 (pg. 21)

9.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for March 2023 (pg. 22-23)
b) Budget Status Report for March 2023 (pg. 24-25)

**9.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for March 2023 (pg. 26)
- b) Budget Status Report for March 2023 (pg. 27)

**10. NON-CONSENT
MATTERS
GENERAL FUND**

MOTION #5

- a) Ratification of Claims for March 2023 (pg. 28)

On a motion by Director Brunberg, seconded by Director Stickney, the Ratification of Claims for March 2023 was approved by a vote of 4-0-1 with Directors Stickney, Presinal, Brunberg, and Meraz voting Aye. There were no Nays. Director Montes abstained.

**11. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: No report. This committee will meet on Friday, May 19 at 10:00 am.
- b) Maintenance and Operation: This committee met on March 31. See the meeting recap (pg. 29-31)
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: This committee expects to meet on May 26 at 10:00 am at Shady Oaks Disc Golf. The committee will also plan to tour Rollingwood. Final 9 and OVparks will provide lists of priority projects to discuss and what projects the Shady Oaks Disc Golf Club is willing to assist with.
- g) Trails Committee: No report.
- h) Ad Hoc: No report.

**12. ADMINISTRATOR'S
REPORT**

- a) Monthly Activity Report – March 2023 (pg. 32-38):

On March 17, Administrator Ross had a meeting with Veronica Thorley, Administrative Services Officer with the Sacramento County Department of Regional Parks. The purpose of the meeting was to learn how OVparks could apply for COVID-19 relief funding through the American Rescue Plan Act. The application process was explained. Superintendent Von Aesch and Admin Ross completed the application and submitted it on March 29.

On March 21, Administrator Ross and Superintendent Oropeza met with Dan McCready and Richard Jones of The Garland Company, INC. They inspected the Community Center roof and shared with us their concerns and likely reasons for leaking. We shared our interest in solar panels, and they showed us samples of a roof designed for solar panels. They will be providing us with approximate costs for a new roof. They will also be inspecting the Kidz Korner roof.

On March 22, Administrator Ross, Superintendent Oropeza, and Supervisor Bain met with Gabe Johnson, Nathan Schlegel, Josh Sarpotdar, and Corinna Donovan of Syserco Energy Solutions to review the energy analysis they conducted. They provided us with three options that would enable us to add solar panels while generating net revenue over the course of 15-30 years. Two options include us taking a loan while receiving a subsidy through the Inflation Reduction Act. One of those two options would include replacing 10 old HVAC units. Neither of the options includes a new roof, but the net revenue generated would pay for the roof over time. This topic will be added to the agenda for the Finance Committee Meeting on May 19.

On March 23, Administrator Ross met with Andrew Clarke of Q-Star Technology to learn about advanced portable surveillance equipment to help deter vandalism in parks while providing high resolution photos that help identify people and vehicles.

On March 29, Administrator Ross, Superintendent Oropeza, Supervisor Bain, and Foreman Fuhlrodt met with Marga Brunner (Farmers Market), Don Morris (Rotary) and David Shepherd (Rotary) to discuss ideas for a permanent roof/shade structure over the outside stage of the Community Center. The Rotary Club of Orangevale is considering funding most of the cost while providing some labor as their annual community project.

Supt. Von Aesch advised that new employee processing will begin shortly. The Recreation Department is currently conducting interviews for summer positions.

Park Supt. Oropeza advised the temporary repair of the pool leak has been completed. Due to the cold and wet weather, a special type of application had to be used to complete the repair. This should hold until the end of the swim season when the Pool renovation can be conducted. The first mow of the season has been completed. The fallen eucalyptus tree at Pecan has been cut and removed. Staff added soil to the area where the Farmer's Market will set up. This was done to counter recent soil erosion and to cover and protect many tree roots that had been exposed. Some topsoil and seed were added to the area to promote more grass growth. Over 100 feet of fencing that divides Green Oaks school and Community Park was repaired. Supt. Oropeza met with an electrician regarding the Pavilion and Horse Arena electrical and will be receiving a bid to fix the electrical in the area. Irrigation has not needed to be turned on yet due to the cool temperatures and frequent rain. Supt. Oropeza advised that they are in the process of purchasing a used replacement vehicle.

Recreation Supervisor Jason Bain advised seventeen enrollees participated in the Lifeguard Training course. The Rummage Sale will be held this weekend. Open House will be held on Saturday, April 22. Sunsplash has been conducting training at the OV parks pool and Swim Clinics will begin next week. TigerSharks will begin May 1. The Spring

Craft Fair will be held on Saturday, May 13. Swim lessons are set to begin June 12. He advised we are currently \$15,000 over projections for recreation and rental revenue.

Fulton-El Camino Police Activity Report was provided.

13. UNFINISHED BUSINESS

None discussed.

14. NEW BUSINESS

- a) Approve Resolution 23-04-701: Resolution Authorizing a 2022/23 Final Budget Amendment for Fund 332A (pg. 39-40):
District staff are paid on alternating Fridays. During a standard fiscal year, ten months have two payroll periods and two pay dates. The other two months have three payroll periods and three pay dates. This provides the standard of 26 total payroll periods and pay dates.

When creating the FY 2022/23 budget, staff assumed that this was again a standard year with 26 payroll periods and pay dates. Staff discovered in January that this fiscal year has 27 pay dates, as the first and last dates of the fiscal year are pay dates. Staff has confirmed that for each of the calendar years of 2022 and 2023 there are the standard 26 pay dates, so there is no overpayment of salaries and benefits.

In discovering this 27th pay date, staff realized the District would face a budget shortfall in the General Fund expenditure account titled Salaries and Employee Benefits. A budget amendment is required to prevent a shortfall in the final month of the fiscal year.

The total funds proposed to be transferred from the Unreserved Fund Balance into the Salaries and Employee Benefits accounts is \$68,000. The specific accounts and amounts are as follows:
Increase Account 10111000 Salaries & Wages, Regular by \$34,250
Increase Account 10112100 Salaries & Wages, Extra Help by \$19,200
Increase Account 10121000 Retirement by \$11,100
Increase Account 10122000 Social Security by \$3,300
Increase Account 10125000 Unemployment Insurance by \$150

MOTION #6

On a motion by Director Brunberg, seconded by Director Montes, the Resolution 23-04-701: Resolution Authorizing a 2022/23 Final Budget Amendment for Fund 332A, was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Presinal, & Montes voting Aye. There were no Nays or Abstentions.

- b) Retroactively approve the agreement with Exclusive Exteriors for removing and replacing damaged sections of concrete at Orangevale Community Park, including 770 square feet at the Pavilion/Stage area near the Horse Arena, and 52 linear feet of 8' wide pathway within the park; the total cost being \$22,535 (pg. 41-56):

At the July 8, 2021, Board of Directors meeting, the Board approved that the sections of damaged concrete pathways at Orangevale Community Park be replaced with new concrete in affordable and manageable intervals over three consecutive fiscal years. The first damaged section of concrete was replaced in May 2022. During the past year, a second section has been identified as the highest priority along with sections of the concrete stage of the Pavilion near the Horse Arena. The damaged concrete at the Pavilion will require replacing 770 square feet. The identified areas of damaged pathway totals 52 linear feet.

Exclusive Exteriors has completed several concrete projects for the District in recent years, all to our satisfaction. Exclusive Exteriors provided the lowest responsive qualified bid one year ago for similar concrete work. Being that this job is well below \$60,000 it qualifies as an informal bid project, and we recommend the District continue contracting with Exclusive Exteriors for this concrete project. This project will begin and end in May.

MOTION #7

On a motion by Director Brunberg, seconded by Director Montes, the agreement with Exclusive Exteriors for removing and replacing damaged sections of concrete at Orangevale Community Park, including 770 square feet at the Pavilion/Stage area near the Horse Arena, and 52 linear feet of 8' wide pathway within the park; the total cost being \$22,535, was retroactively approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Presinal, & Montes voting Aye. There were no Nays or Abstentions.

c) Review Big Day of Service projects scheduled for District parks on May 6, and allocate funds to support them (pg. 57):

I. Orangevale Community Center Park

A. Picnic Tables

Three picnic tables made of redwood will be assembled and stained. The tables will be 8 ft long. They will be placed under the oak trees in the southeast area of the soccer field. The lower branches of the oak trees will be pruned on that day. Project funded by the Church of Latter-Day Saints.

B. Bleachers

One bleacher unit will be assembled. The bleachers will be about 16 ft. long and will have three rows. The bleachers will be placed at one of the ball diamonds for spectators. Project funded by the Church of Latter-Day Saints.

C. Planting Flowers and Shrubs

Some flowers and shrubs will be planted around the Community Center to add color and beauty to the landscape. Project funded by OVparks.

D. Top-Dressing Bark in the Landscape. Project funded by OVparks.

E. Planting 3-5 Trees. Trees donated by Sacramento Tree Foundation.

F. Improve Landscaping at the Cottage Building. Project funded by Orangevale History Project.

II. Pecan Park

A. Clean the Nature Area

Remove any trash and dead tree branches that can become fuel for fires. No funding required.

B. Dog Park Improvements

Add new decomposed granite and conduct some basic repairs as needed. Project funded by OVparks.

C. Butterfly Garden Improvements

Remove unhealthy plants and replace with new plants. Remove the existing Pecan Park sign at the butterfly garden and replace with a new sign. Project funded by OVparks.

D. Plant 2-4 New Trees. Trees donated by Sacramento Tree Foundation.

III. Shady Oaks Disc Golf Course

A. Curb Appeal at the Main Entrance

Add three self-watering planter boxes around the existing monument sign. Add soil and colorful plants to those planter boxes. Add decorative rocks to that area to help beautify the entrance. Project funded by OVparks.

B. Irrigation and Tree Planting

Add flexible irrigation tubing and drip lines by the Hole #18 fairway. This will help us provide water to establish new trees which will also be planted as part of the project. We plan to plant up to seven new trees in this area. Irrigation project funded by OVparks. Trees donated by Sacramento Tree Foundation.

IV. Youth Center Park

A. Plant 3-4 trees to provide shade near the baseball field. Trees donated by Sacramento Tree Foundation.

MOTION #8

On a motion by Director Brunberg, seconded by Director Montes, the Big Day of Service projects scheduled for District parks on May 6, and allocation of \$6,000 to support them, was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Presinal, & Montes voting Aye. There were no Nays or Abstentions

- d) The District purchased a used Chevy S10 extended cab pickup for our fleet to be used as our irrigation truck (verbal): Supt. Oropeza advised of a small truck to purchase with 80,000 miles on it. The truck will be a good addition to the Park Maintenance Fleet.
- e) Swimming Pool project timeline and update (pg. 58): Greg Foell has kindly agreed to produce the Front-End documents for us, which are needed for the formal bid packet. Greg began work on those documents this week. He and I are meeting tomorrow to review progress. Thanks are extended to Cordova Recreation & Park District

who graciously shared their Front-End documents with us for two recent pool projects that they completed. Greg is also preparing the contract documents which we will have reviewed by our Legal Counsel. Admin Ross has the scope of work specifications and drawings from Aquatic Design Group. These are to be incorporated with the Front-End specifications to complete the formal bid packet. Admin Ross to bring the formal bid packet to the Board of Directors for approval to proceed with acquiring bids.

f) Driveway/Trail project timeline and update (pg. 59):

The County has received our application, and it has passed their first screening. The County expects to have completed the initial review phase by May 1. We should know at that time if we receive County permits, or if there are additional steps we need to take.

Greg Foell has kindly agreed to produce the Front-End documents for us, which are needed for the formal bid packet. Greg began work on those documents this week. He and I are meeting tomorrow to review progress. Greg is also preparing the contract documents which we will have reviewed by our Legal Counsel. Peter Larimer with MTW Group has provided specifications through drawings. He is now preparing the specifications and scope of work in detailed written form, which will be incorporated with the "Front End" specifications to complete the formal bid packet. Admin Ross to bring the formal bid packet to the Board of Directors for approval to proceed with acquiring bids.

g) Arcade Cripple Creek Trail project update (verbal):

The timeline for construction shows that trail construction within Sundance and Streng Parks was to begin in March and end in July. Admin Ross will seek an updated timetable.

OVparks has awarded the Streng Park fence job to Crusader Fence Company, and they expect to begin and complete the project next week. There is no new timeline for the construction of the new fences for the four Orangevale property owners along the trail. We are to receive at least 3 weeks advanced notice before fence construction begins.

h) Determine if our May Board of Directors meeting is to be live-streamed (verbal): The Board of Directors discussed and agreed that live-streaming the May 18 BOD meeting will not be necessary. Due to a schedule conflict, Ken Benedict will not be in attendance to provide live-streaming for the June 15 BOD meeting.

15. DIRECTOR AND STAFF COMMENTS

Admin Ross advised that Supervisor Woodford has been amazing with her coordination of the OVparks programs and keeping things fresh. She is always looking for ways to address populations that do not have adequate program offerings. She also coordinates the Activity Guides with support from the Recreation and Administrative Staff. The Activity Guide will be discussed at the next BOD meeting to determine feasibility of a digital option instead of printing the full guide.

Admin Ross also shared kudos to Supervisor Bain in achieving such good enrollment for the kick-off of the Aquatics programming. He appreciated his patience with the pool repair process. Admin Ross extended appreciation to Supt. Oropeza and his team for their ability to prepare the pool for the upcoming swim season in a very short timeline due to the continual inclement weather. Admin Ross thanked Finance/HR Supt. Von Aesch for her assistance in the preparation of the application for the potential COVID-19 relief funding through the American Rescue Plan Act. He will include this topic on the agenda for the May BOD meeting if any news is received.

Supervisor Bain reminded of the Rummage Sale on April 15th, Open House on April 22nd, and Spring Craft Fair on May 13th

Supervisor Woodford advised classes are going well. New programming including a youth theatre program, StretchLab Roseville, Zumba Gold for seniors, and Mushy Love will be offered in the Summer Activity Guide. She is currently working on implementing a balance class for seniors. Senior programming has been increasing. Luz Johnson, Financial Advisor with LPL Financial, has been offering two important seminars for community seniors, Be Money Smart, and Putting Your Financial House in Order. Both seminars were held at the Orangevale Community Center. The AARP is finishing up their 2023 Tax Preparation for seniors at the Orangevale Community Center this week. This is a huge benefit to our senior community. The appointments for this year were fully booked by the end of January.

Finance/HR Supt. Von Aesch advised all is good. Nothing new to report.

Park Supt. Oropeza advised that they are preparing for the spring growth that will come with the warmer weather. Thank you to all the staff. They are appreciated.

Director Stickney extended appreciation to all the staff and commented on the interesting spring season.

Director Montes advised she may not attend the next two BOD meetings. She extended appreciation to the OVparks staff for all their hard work, especially throughout all the challenging weather.

Director Presinal thanked the staff for hanging in there and taking care of business.

16. ITEMS FOR NEXT AGENDA

- a) Consider having the OVparks Activity Guide available primarily in digital form.
- b) Driveway/Trail Project Timeline and Update
- c) COVID-19 Relief Funding Update.

17. ADJOURNMENT

MOTION #9

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:20 p.m. On a motion by Director Brunberg, seconded by Director Montes, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson