

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors August 15, 2024

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on August 15, 2024 at the District Office. Director Stickney called the meeting to order at 6:31 p.m.

Directors present: Stickney, Meraz, Brunberg, Montes, Presinal
Directors absent: None
Staff present: Becky Herz, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Brunberg, seconded by Director Montes, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES**
MOTION #2
 - a) Approval of Minutes of the Regular Meeting on July 18, 2024 (pg. 1-9): On a motion by Director Brunberg seconded by Director Montes, the Regular Meeting minutes were approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, and Presinal voting Aye. There were no Nays. Director Montes abstained.
 - b) Approval of Minutes of the Special Meeting on August 1, 2024 (pg. 10-12): On a motion by Director Montes, seconded by Director Presinal, the Special Meeting minutes were approved by a vote of 4-0-1 with Directors Stickney, Meraz, and Presinal voting Aye. There were no Nays. Director Brunberg abstained.
7. **CORRESPONDENCE**
MOTION #4
 - a) Confidential envelope – Attorney billing for June-July 2024
On a motion by Director Brunberg, seconded by Director Presinal, the Confidential envelope – Attorney billing for June-July 2024, was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, and Presinal voting Aye. There were no Nays or Abstentions.

- b) Orangevale View Advertisements/Article July 12 & 26 (pg. 13-14): Admin Herz shared the OVparks advertisements and an article spotlighting the Aquatic Staff participation in the NACAMA Water Polo Tournament recently published in the Orangevale View.
- c) Public Hearing Notices in Sacramento Bee and Orangevale View (pg. 15): The OVparks Final Budget notice was published in the Sacramento Bee syndicated newspaper, as required, as well as locally in the Orangevale View.
- d) Email received - “Horse Arena Maintenance – Arena DRAG” (pg. 16): Admin Herz received a request to consider acquiring a piece of drag equipment to improve the horse arena maintenance provided to the community. Through coordination with the community member who sent the email and the Parks Maintenance Superintendent, the piece of equipment was implemented into the budget. The new equipment would substitute the current rototiller utilized to drag the arena and would also be suitable for use in prepping the ball fields. Years ago OVparks used tractor discs to turn the dirt over. Director Brunberg suggested Park Supt. Oropeza contact the Twin Lakes Riding Club to confirm the correct arena equipment is acquired.

8. CONSENT CALENDAR

MOTION #5

- a) On a motion by Director Brunberg, seconded by Director Montes, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

8.1. CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for Period 13 2024 (pg 17)
- b) Budget Status Report for Period 13 2024 (pg 18-20)
- c) Revenue Report for Period 13 2024 (pg 21)
- d) Ratification of Claims for July 2024 (pg. 22-23)
- e) Budget Status Report for July 2024 (pg. 24-26)
- f) Revenue Report for July 2024 (pg. 27)

8.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for Period 13 2024 (pg 28)
- b) Budget Status Report for Period 13 2024 (pg 29-30)
- c) Ratification of Claims for July 2024 (pg. 31-32)
- d) Budget Status Report for July 2024 (pg. 33-34)

8.3. KENNETH GROVE CONSENT MATTERS

- a) Budget Status Report for Period 13 2024 (pg. 35)
- b) Ratification of Claims for July 2024 (pg 36)
- c) Budget Status Report for July 2024 (pg 37)

9. PUBLIC HEARING (ATTACHMENT A)

- b) Public Hearing: Approval of Resolution 24-08-729, Resolution Adopting the Orangevale Recreation & Park District General Fund Final Budget for Fiscal Year 2024/25: Admin Herz will include page numbers in the documents in the future.

Director Stickney opened the Public Hearing for Resolution 24-08-729, Resolution Adopting the Orangevale Recreation & Park District General Fund Final Budget for Fiscal Year 2024/25 at 6:45pm.

No public input was provided. Director Stickney closed the Public Hearing.

Admin Herz provided the staff report. All three budgets presented had more funds moving forward into the next year in the fund balances than anticipated. Some of that residual funding was allocated to different fund expenditures and some of the funding provided a higher fund balance for the 2024/25 budget. The additional funds are attributed to staff's great job underspending and being cost conscious. Admin Herz advised that the preliminary budget was prepared conservatively by assigning larger anticipated costs to fund balances. Staff has been exemplary in underspending. Therefore, remaining funds can be utilized in the following year's budget. Additional funds have been allocated for Activity Guide printing to allow the District to resume printing and distribution of the Activity Guide to the Orangevale community. Directors Stickney and Brunberg, who were unaware of the printing cost increase and distribution change, advised Admin Herz that Activity Guide printing adjustments must be discussed and approved by the Finance Committee in the future. The budget allocation for the 2024/25 Fiscal Year will allow for the increase in Activity Guide printing costs as well as costs associated with a Measure J informational mailer. The mailer may be provided by the Measure J Committee, however, the District may want to provide if the Committee does not opt to send one. Supervisor Woodford advised that this year OVparks has mailed postcard mailers, advising residents that a new Activity Guide is available on the OVparks website or for pick up at the District Office, to Orangevale residents in lieu of mailing printed Activity Guides. Many community members indicated they were unaware OVparks had an Activity Guide available. The majority of residents who came to the District Office obtained a printed copy of the Activity Guide. Registration in many of the programs offered was reduced significantly which is attributed to lack of communication and need to improve marketing within the community. In order to resume mailing the Activity Guide to Orangevale residents, a lower quality paper along with reduction of pages will be utilized to provide the information. Admin Herz advised that excess funds from other areas were repositioned to cover the increased cost of printing the Activity Guides moving forward. Director Montes voiced concern over reducing funds allocated when inflation is occurring. Admin Herz emphasized

that the funds were cushioned more heavily in areas where extra funding was likely necessary to create a more transparent budget. If the funds budgeted for the costs associated with printing and mailing were reduced, we would risk not having funds available to assist with or produce a Measure J informational mailer. John Isom with Isom Advisors has suggested the District be involved in providing the Measure J informational mailer. However, Admin Herz attended a training which indicated this was not recommended. Regardless, she would prefer the funding be available if it is deemed appropriate for the District to provide. Last year's budget of \$26,000 in this category had a remaining fund balance of \$9,000 due to the reduction in printing and discontinuation of Activity Guides mailed to residents. In addition, fees have increased at the United States Postal Service.

Admin Herz explained in the transition from the previous phone system to the new system the systems overlapped to prevent loss of phone and internet connection availability. The new contract is at a lower cost than the previous system.

OVparks has received and deposited the Sacramento County Covid 19 residual funds indicated in the Miscellaneous and Other Revenues category.

The State Aid category is listed for the Driveway Project under Proposition 68 Grant Funding. OVparks anticipates completion of the project in October and will likely receive the Proposition 68 grant funds this year.

The Contingency Appropriations category allows the Board of Directors to approve movement of the funds to another area in an emergency situation. Admin Herz is not anticipating using these funds.

Registration Services and Elections category funds were reduced with two items on the ballot, the bond and BOD elections, has a lower cost. Director Stickney advised that the two seats up for election will run uncontested.

Recreational Services fund balance increased by \$10,000. This allows OVparks to provide more contract classes which were trending high. Admin Services Supervisor Melyssa Woodford has done an excellent job with these and want to enable continuation.

Medical Supplies category will supply AEDs to place within the facilities.

Salary and Wages: Admin Herz has not budgeted for Prop 32 to increase minimum wage. If it passes, it may be implemented in January, and the contingency fund may need to be used. The new additional Recreation Coordinator is in the onboarding process. If completed in time for the September BOD meeting, she will attend to be introduced to the Board. Jason Bain has been promoted to the Recreation Supervisor II position effective July 1, 2024 and reflected in the 2024/25 budget. A full scope Recreation report on Kidz Korner, to include the past three years and what is planned is for the future, will be provided at the November BOD meeting.

Admin Herz advised that the final payment for Pecan Avenue property, otherwise known as the Shackleton Woods property, was made in 2021. Barry had kept it in the budget. Admin Herz to inquire at Sacramento County if this should be removed for future years and clarify how long a zeroed out balance needs to remain on the budget after the final payment has been made.

MOTION #6

On a motion by Director Brunberg, seconded by Director Meraz, the Resolution 24-08-729, Resolution Adopting the Orangevale Recreation & Park District General Fund Final Budget for Fiscal Year 2024/25, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

c) Public Hearing: Approval of Resolution 24-08-730, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2024/25:

Director Stickney opened the Public Hearing for Resolution 24-08-730, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2024/25.

No public input was provided. Director Stickney closed the Public Hearing.

Admin Herz advised of the Capital Budget changes made to the Preliminary Budget. The Trails Project has been split into two phases as OVparks had opted not to do the Add Alt for the extended trail but have retained some funding to assist if a partnership can be acquired to complete this phase.

The remainder of the Community Center roof replacement project completion was included in the 2024/25 budget as the billing was received in the 2023/24 fiscal year but was paid in this fiscal year.

The HVAC Project was slightly increased in the OLLAD budget to accommodate additional thermostats. The Horse Arena groomer was added to the OLLAD Budget as discussed earlier in this Board Meeting.

The Kenneth Grove budget remained the same.

Costs for San Juan Water and chemicals have gone up. Supt. Oropeza emphasized that during the past almost three years the District realized a savings of a minimum of a quarter of this portion of the budget due to the pool renovation while no chemicals were being used. A pallet of 24 buckets of the Chlorine Tablets currently costs in excess of \$6,100. This is an approximate a 10% increase per year that has been realized.

Admin Herz addressed concerns that a contingency is not in place for the OLLAD budget which traditionally has not been in place. Former Admin Ross had placed Capital funds in contingency which may not have been the best location for them. In general, it is best to spend on the funds in the OLLAD Budget, however, the most spending flexibility is within the General Fund. Admin Herz is the first administrator of the past four administrators to place funds in contingency in the General Fund category. Use of contingency funds require approval from Board of Directors. Reserve funds, as deep savings, are also indicated in the budget which requires a few additional steps with the Sacramento County to obtain these funds.

MOTION #7

On a motion by Director Brunberg, seconded by Director Stickney, the Resolution 24-08-730, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2024/25, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- d) Public Hearing: Approval of Resolution 24-08-731, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2024/25

Director Stickney opened the Public Hearing for Resolution 24-08-731, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2024/25

The Orangevale community member who submitted the email in support of acquiring new drag equipment for the horse arena spoke to the board regarding this issue. The Board advised her that

this equipment has been approved and will take approximately ninety days to allow time to select the correct equipment. The community member has provided the contact information and referrals for the Loomis Park and the Sacramento Horseman's Association to Supt. Oropeza to assist in choosing the equipment which will be purchased in the 2024/25 fiscal year. The community member emphasized that this will be a significant improvement for the Horse Arena.

Director Stickney closed the Public Hearing.

Admin Herz advised the Board of an increase in the Agriculture Services area of this budget to allow for the removal of a tree causing issues with the area. This will also prepare for the Landscape Sculpture project anticipated for 2025. Once this occurs, landscaping can be rejuvenated. Director Stickney mentioned that the land owner area south of the Kenneth Grove property has planted some vegetation that should be researched as a potential option to plant at Kenneth Grove.

On a motion by Director Brunberg, seconded by Director Stickney, the Resolution 24-08-731, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2024/25, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

MOTION #8

- e) Approval of Resolution 24-08-732, Resolution Approving the Revision of the District's Reserve Designations in Accordance with GASB 54

Director Stickney opened the Public Hearing for Resolution 24-08-732, Resolution Approving the Revision of the District's Reserve Designations in Accordance with GASB 54

No public input was provided. Director Stickney closed the Public Hearing.

Admin Herz advised that the deep reserve fund, which is not being increased for the 2024/25 fiscal year budget, provides backup funds for emergency needs. The Board directed Admin Herz to place this topic on the BOD agenda when discussed in a Finance Committee Meeting. The fund balance is the rotating checking account that is accessible year to year which is not located in the deep reserve.

MOTION #9

On a motion by Director Brunberg, seconded by Director Meraz, the Resolution 24-08-732, Resolution Approving the Revision of the District’s Reserve Designations in Accordance with GASB 54, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

10. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report. The committee will be emailed to schedule the next committee meeting for early September.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Trails Committee: No report.
- h) Ad Hoc: No report.

11. ADMINISTRATOR’S REPORT

- a) Monthly Activity Report – July 2024 (pg. 38-43):

Admin Herz shared that July is Parks and Recreation month which was celebrated at the Sacramento County Supervisor’s Office with other District Administrators.

On July 18 Admin Herz, Superintendent Von Aesch Superintendent Oropeza, Supervisor Bain, and Peter Larimer were joined by Board Chair Mike Stickney as they lead the RFP bid openings for the OCCP Parking Lot Connection Project and the OCCP Pathways & Trails Project.

On July 29 Admin Herz and Superintendent Oropeza met with Kirk Andre from CAPRI for the Cycle XIX District Visit, which included a review of risk and safety practices as well as park visits. Several ADA requirements have been updated on the OVparks website.

On July 10 Admin Herz and Admin Services Supervisor Woodford conducted the final community outreach event regarding the Orangevale Community Park small playground retrofit. They requested feedback from the community at the park for the playground design selection. Admin Herz emailed the parent that had initially reached out regarding the small playground, however, the

parent did not reply to the email. The design that was approved by the Board includes the input from the final outreach event.

Admin Herz inquired if the Board would prefer she include activities up to the week prior to the Board Meeting. The Board indicated the Activity Report should remain a monthly report to coincide with the monthly revenue report.

FEC Police conducted additional patrols at Pecan Park this month due to vehicles staying in the parking lot for extended periods of time. Several warnings were issued for vehicles with expired registration.

The Junior Giants program, which is offered as a free program, recently wrapped up with 200 participants served. The Rec'ing Crew finished up the summer with a field trip to a River Cats Game.

Supervisor Woodford advised that approximately seventy seniors attended the Tropical Escape event. Two new community supporters participated in this year's event. A great time was had by all. Additional informational seminars have been offered.

Twenty one people attended the recent Collette Travel Presentation on July 23rd. OVparks has seen an increase in Collette Travel enrollment over the past two years with an average of eight trips per year.

Supervisor Woodford has been informed regularly that OVparks has better attendance to our Collette Presentations than other locations. Admin Herz sent kudos to Supervisor Woodford for her special touches she provides which make a difference in the experience and comfort the traveler has with OVparks. Supervisor Woodford voiced appreciation to Admin Clerk Harling for her assistance with Collette travel at OVparks.

Park Supt. Oropeza advised that the Park Maintenance staff are busy fixing broken sprinklers and irrigation repairs throughout the parks. The new larger mower has broken some sprinklers if they are raised. The mower deck has manufacture set pneumatic wheels. Park Supt. Oropeza plans to inspect the wheels and make necessary adjustments to correct any current inconsistent mowing patterns. One of the two playground decks at Orangevale Community Park has been installed and the second deck installation will be completed soon. Directors Stickney advised that the men's restroom renovation at Pecan Park was well done. Director Montes mentioned that the fields at California Montessori Project need some attention and several softball teams are looking for available softball fields to rent. Supervisor Bain indicated that there is no ball field availability at this time. Director Stickney received some softball team base equipment from the coach of an area girls' softball team which he gave to Park Maintenance staff Nelson to utilize. In addition, he mentioned that pruning of the trees around the baseball field is necessary as well as repair of the bench. Supervisor Bain will follow up with the softball teams to determine any softball field availability. The OVparks section of the Arcade-Cripple Creek Trail has been doing well. Park Supt. Oropeza has been working with

Sunrise Recreation & Park District to minimize the homeless encampment impact. Sunrise has issued orders of no trespass. They recently had a vandalism occurrence in the Tempo Park area which cost approximately \$7,000 to repair. The OVparks Park Maintenance staff conducts weekly cleanup of the pathway areas and treatment of weeds throughout the Sundance Park and Streng Avenue.

Recreation Supervisor Jason Bain advised that July projections have been met. The TigerSharks Swim Team won its fifth consecutive Championships. OVparks will be providing a Fall Swim Clinic until October. Enrollment for Kidz Korner is currently down. The Recreation staff are looking at marketing to improve communication with the community of this available option for preschoolers.

**12. UNFINISHED
BUSINESS**

a) OCCP Parking Lot Project/Pathways & Trails Project Timeline and Update (verbal)

Admin Herz advised the contract for the OCCP Parking Lot and Pathways Project was signed today. They were scheduled to do initial staking of the area. Tentative completion date for the pathways is mid-September and the driveway at the end of September but could extend until the middle of October if necessary. The contractors have been very helpful and easy to work with so far. A Geo-tech inspection, which is anticipated expense, is needed for the compaction report. The company which had conducted the preliminary work has provided a contract for \$6,000 to provide the compaction inspection. The Board can either vote to approve contract today or Admin Herz can sign the contract and obtain ratification from the Board at the September BOD meeting. Either way the contract needs to be returned as soon as possible to coordinate the necessary compaction inspection prior to the next BOD meeting. Admin Herz received the contract yesterday. The BOD Meeting Agenda cannot be updated within seventy-two hours of today's Board Meeting, therefore, the contract was not included in the Board Packet.

On a motion by Director Meraz, seconded by Director Stickney, the contract for projected \$6,010 with UES for Geotech Services, was approved by a vote of 3-0-2 with Directors Stickney, Brunberg, and Meraz, voting Aye. There were no Nays. Directors Montes and Presinal abstained.

MOTION #10

b) OCCP HVAC Project Update (verbal)

The company conducted an onsite inspection on Wednesday, August 14th. Admin Herz advised that Sacramento County could require additional guard railing, which is not included in the current contract, on the roof at Building 2. The HVAC company had not discussed this subject with Supt. Oropeza. The Board will be advised if this is confirmed as a requirement. The HVAC units have been approved to be ordered.

13. NEW BUSINESS

- a) Proposed Holiday Closure Schedule for the Community Center (pg. 44-45): Due to low customer traffic along with high levels of staff vacations, the District closes the Community Center for the holidays for about two weeks each year. This is also a time when extra building maintenance is addressed. We would re-open the Community Center for business on Saturday, January 4, 2025.

MOTION #11

On a motion by Director Presinal, seconded by Director Brunberg, the Proposed Holiday Closure Schedule for the Community Center was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- b) Approve the Sacramento Tree Foundation’s Request to Responsibly Harvest Acorns (pg. 46-47): On August 3, Admin Herz received an email from the Sacramento Tree Foundation’s Education Programs Manager, Pamela Sanchez explaining this harvesting program and its purpose to support education and reforestation around Sacramento County. The acorns harvested will help increase the planting of native oaks for the future oak canopy at restoration sites throughout the Sacramento region.

MOTION #12

On a motion by Director Montes, seconded by Director Brunberg, the Sacramento Tree Foundation’s request to responsibly harvest acorns from native oaks in designated District parks, and direct the District Administrator to submit the permission request on behalf of the District, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

Project Updates (verbal):

- a) Orange Vale Water Company Proposed Well Project:

A meeting was held with the Orange Vale Water Company to discuss the potential to put a well at our site. A price estimate has been provided proposing a site at Orangevale Community Center Park with an exchange to create the well, OVparks would receive \$1500 per month credit on water statement for 100 years (Long term lease).

Park Supt. Oropeza advised that he has heard of contracts which include a share of some of the water with local well distribution to a particular area at a modified negotiated cost.

Admin Herz will contact Sunrise RPD to see what their reimbursement rate is for price comparison. She plans to meet with them sometime between now and the September Board Meeting to obtain details on how their contracts are set up for their wells.

The Board stipulated that a COLA should be added, a price comparison with other entities with wells be conducted, and the footprint involved and amount of land needed be obtained. Admin Herz will also obtain clarification if the agreement would be transferable to the new buyer in the event they are bought out and when the project would be completed.

14. DIRECTOR AND STAFF COMMENTS

Admin Herz mentioned that Supt. Oropeza and Park Maintenance Lucas Lilly recently obtained their Playground and Inspection Certification. Supt. Oropeza indicated that playground equipment must be compliant with the current standard regardless of the age of the equipment. A schedule is necessary to conduct bark upgrades as well as equipment inspections for cracks, chips, or decking failure. Admin Herz, Supervisor Bain, and Supervisor Woodford attended the Municipal Management Association of Northern California Lean 101 School for an opportunity to learn how to streamline processing and how to evaluate systems. This will be beneficial as OVParks makes changes in the Recreation Department and maintain upkeep and consistency. Other agencies, not just park districts, attended this meeting. CPRS (California Parks and Recreation Society) Administration gave a presentation about Sacramento area becoming a National Parks city. It would be a collaboration of the efforts from the park districts, the county parks, history museums, and the art and culture scene, to create a vibe throughout the city and obtain a certification as a National Park city. Admin Herz to join the movement and provide further details as they become available in the future.

Supervisor Bain advised that the Fall Swim Clinic will run through the end of October.

Finance/HR Supt. Von Aesch advised the end of summer invoices will be received and processed. Accountant Larry Bain will be conducting the audit in October. Open enrollment for benefits will be held in October. Benefit information will be emailed to all full time staff.

Parks Supt. Oropeza advised that the large oak tree at Pecan Park, by the dog park, will be removed by a tree removal company. Supt. Oropeza extended appreciation to the Park Maintenance staff for their efforts with upkeep throughout the parks. The schedule of the staff has been adjusted for an earlier start due to the heat. Director Stickney requested that irrigation not occur on Friday nights due to soccer use on the fields on Saturdays. Supt. Oropeza advised that a recent main line water break has been repaired.

Director Meraz has provided Admin Herz with two ads from arborists regarding wood chips and mulch available to deliver. She has forwarded the contact information to Supt. Oropeza. Director Meraz also noticed recent pushback and reluctance within the community to AI programming.

Director Stickney mentioned that the Pecan Park pickleball courts appear to be highly used. All of the parks, with the exception of Coleman field, look very good after the extended heat wave.

Director Montes advised that OVparks must continue to spend cautiously as financial good stewards. She inquired if the District Administrator, as authorized to spend up to \$5,000 without Board approval, has an occurrence limit in place. All expenditures are already allocated within the budget.

Director Presinal thanked the staff for their continued hard work.

15. ITEMS FOR NEXT AGENDA

- a) District Administrator Evaluation – Suggested Thursday, August 22
Postponed until further notice.

Special Board of Directors Meeting – Closed Session at 6:30pm

Director Stickney advised of Special Board Meeting closed session meeting with OVparks attorneys for possible litigation at 6:30pm in accordance with anticipated litigation 54956.9 to be held on Thursday, August 22, 2024.

16. ADJOURNMENT

MOTION #13

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:11 p.m. On a motion by Director Brunberg, seconded by Director Montes, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson