

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors September 17, 2026

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on September 17, 2026 at the District Office. Director Brunberg called the meeting to order at 6:30 p.m.

Directors present:	Brunberg, Stickney, Meraz, Presinal, Montes
Directors absent:	None
Staff present:	Becky Herz, District Administrator Jason Bain, Recreation Manager

3. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**

On a motion by Director Stickney, seconded by Director Montes, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Presinal, Montes and Brunberg, voting Aye. There were no Nays or Abstentions.

MOTION #1

5. **PUBLIC DISCUSSION**

Kristin Marin, President of American River Girls Softball Association, spoke on behalf of the organization. She discussed the partnership between the Association and the District, AB 2404, field maintenance and base-sleeves at Coleman Field, and a desire for additional field use.

Admin Herz verified that at OVparks is AB 2404 compliant, and explained that OVparks has available field space, with rental prices that are comparable to neighboring Districts. The Association is encouraged to continue working with Manager Bain.

6. **MINUTES**

MOTION #2

- a) Approval of Minutes of August 20, 2026 (pg. 3-13): On a motion by Director Montes seconded by Director Stickney, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Brunberg, Presinal, Montes and Meraz voting Aye. There were no Nays or Abstentions.

7. **CORRESPONDENCE**

- a) Correspondence to William Cho: Misuse of OVparks Logo (pg. 14): Administrator Herz reported on correspondence with William Cho, a Board Member of Arden Manor Recreation and Park District, concerning the use of the Orangevale Recreation & Park District's logo in a misleading political video. Administrator Herz reported that Mr. Cho was provided with a cease-and-desist request regarding the use of the District's logo. Following receipt of the request, and after no response was received, Admin. Herz addressed the matter at an Arden Manor Recreation and Park District Board Meeting. Other Arden Manor Board

Members disagree with the use of the video, but do not control Mr Cho's actions. Mr. Cho has not removed the video from his fundraising sites, but has subsequently added a disclaimer to the page with the video.

The Board discussed the matter and requested that Administrator Herz look into reporting Mr. Cho's actions to the Fair Political Practices Commission (FPPC) on behalf of the District.

- b) Correspondence from Ben Austin: Shady Oaks Disc Golf Tree Protection (pg. 15). Admin. Herz reported that Ben Austin, a disc golf player, expressed interest in working with the District to identify ways to protect trees at the disc golf course. Further discussion on this matter is on hold until Superintendent Oropeza returns to work.
- c) Notice from CAPRI: 2026 CAPRI Board of Directors Elections (pg. 16). Administrator Herz advised the Board that CAPRI is soliciting nominations for its board. No Board members expressed immediate interest.
- d) Orangevale Times articles Aug 14 & 28 (pg. 17-18). Admin. Herz highlighted an article regarding the upcoming Aging Well Symposium on October 3rd and noted ongoing regular program and activity article.

**8. CONSENT
CALENDAR**

MOTION #3

- a) On a motion by Director Montes, seconded by Director Presinal, the consent calendar was approved with the correction of a typo by a vote of 5-0-0 with Directors Stickney, Montes, Presinal, Brunberg, and Meraz voting Aye. There were no Nays or Abstentions.

**8.1. CONSENT
MATTERS
GENERAL FUND**

- a) Ratification of Claims for August 2026 (pg. 19-20)
- b) Budget Status Report for August 2026 (pg. 21-22)
- c) Revenue Report for August 2026 (pg. 23)

**8.2. OLLAD
CONSENT
MATTERS**

- a) Ratification of Claims for August 2026 (pg. 24-25)
- b) Budget Status Report for August 2026 (pg. 26-27)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for August 2026 (pg. 28)
- b) Budget Status Report for August 2026 (pg. 29)

**9. STANDING
COMMITTEE
REPORTS**

- a) Administration & Finance – Schedule next meeting for November (review OPFM)
- b) Maintenance & Operation – Next Meeting delayed - TBA (review PMMP)
- c) Recreation Committee – Next Meeting scheduled for Sept 22 at 2:00pm

- d) Personnel & Policy – Sept 8, 2026 Meeting Recap (pg. 23). The Committee reviewed the Personnel Policy Manual. The proposed 2027 update includes a Youth Protection and Boundaries Policy and other minor revisions. Presentation to the Board will be deferred pending potentially applicable legislation; the Committee may meet again before presentation. The Committee also met in a closed session, with any reportable actions to be addressed during the closed session portion of the meeting. The Committee also briefly reviewed implementation of the Workplace Rights Notice Policy, which is maintained as a standalone policy rather than incorporated into the Personnel Policy Manual.

Administrator Herz continues to explore available options and potential providers in an effort to establish a 457 deferred compensation plan for District employees. No final option has been identified at this time.

- e) Government – No Report.
- f) Planning Committee – No Report.
- g) Trails Committee – No Report.
- h) Ad Hoc Committee – No Report

10. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – August 2026 (pg. 31-36):
Admin Herz updated that much of the month's work focused on preparation for upcoming major projects. Staff met with Garland regarding the roofing project and with Kelly Oakes regarding the playground project. Manager Bain and Admin. Herz met with Centrica to discuss a District-wide utilities assessment.

PMII Arce has assumed the lead role for the Kenneth Grove project. Admin. Herz and Admin. Analyst Harling have been working with Benefits Bridge for the upcoming open enrolment period. Manager Bain completed the CPRP (Certified Park and Recreation Professional) examination and is now a nationally certified Park and Recreation Professional.

Manager Bain reported that the Big Wheels & Mighty Machines event was well attended, with more than 300 participants. The event also provided an opportunity for community outreach regarding the Youth Center playground project.

Manager Bain advised that middle school volleyball is underway, and Top Notch Basketball has resumed. The annual Rummage Sale is coming up. He also reported that revenue is tracking in line with projections, with no significant variances above or below expectations. Overall, the District remains on track with its revenue projections.

Admin. Herz shared photos of the Get Up & Go trip to San Francisco for whale watching, Big Wheels & Mighty Machines event, Rec'ing Crew, Supervisor Rodriguez Community Outreach meeting, the fire abatement work at Rollingwood, and the end of season potluck with Aquatics and Recreation staff.

Administrator Herz provided an update on upcoming events and activities. The Rummage Sale will be held September 19th, followed by Bow Wow Days on September 26th and the Aging Well Symposium on October 3rd. Family Fright Night is scheduled for October 16th. The District will also host elections from October 30th through November 4th.

11. UNFINISHED BUSINESS

- a) Orangevale Community Center Low Slope Roof Sections Project (verbal): Admin. Herz reported that the District met with Dan from Garland regarding the Community Center roof project. The RFP has been opened, and representatives from six companies conducted site visits. It is anticipated that the construction proposal will be presented at the next Board meeting.
- b) Kenneth Grove Improvements Update (verbal): Admin. Herz reported that the Kenneth Grove Improvement Project is scheduled for September 19th. One lane of Greenback Lane will be closed during the project, with approximately 40 to 60 volunteers expected to participate.
- c) Municipal Service Review (MSR) Update (verbal): The District's review has been delayed several months due to staff turnover at LaFCo. Once a draft is available, it is anticipated that the Government and Planning Committee will review the document prior to presentation to the Board.

12. NEW BUSINESS

- a) Review and Final Design and Approval of Equipment Quote from Game Time for the Youth Center Park Playground Project (pg. 37-43). Administrator Herz provided an update on the community outreach regarding the playground equipment design. The final design incorporates all components receiving more than 20 community votes. Two Color palettes were presented to the Board, with no difference in cost between the options. The equipment quote from GameTime is \$57,172.49, including shipping and tax, and reflects a \$45,000.00 GameTime grant.

MOTION #4

On a motion by Director Montes, seconded by Director Stickney, the Review and Final Design and Approval of Equipment Quote from GameTime for the Youth Center Park Playground Project with Color Palette A, was approved by a vote of 4-1-0 with Directors Stickney, Montes, Presinal, and Meraz voting Aye. Director Brunberg preferred Color Palette Option B and voted Nay. There were no Abstentions.

- b) Approval of Equipment and Installation Quote from Recreation Project Services for the Youth Center Park Playground Project (pg. 44-45).

MOTION #5

On a motion by Director Montes, seconded by Director Brunberg, the Approval of Equipment and Installation Quote from Recreation Project Services for the Youth Center Park Playground Project and directing the Administrator to move forward with the project, was approved by a vote of 5-0-0 with Directors Stickney, Montes, Presinal, Brunberg, and Meraz voting Aye. There were no Nays or Abstentions. There were no Nays or Abstentions.

- c) Approval of Engineered Playground Fiber Quote from Applied Landscape Materials, Inc. for Youth Center Park Playground Project (pg. 46-47).

Staff obtained pricing from three local companies for playground fiber material for the Youth Center Playground Project. Applied Landscape Materials, Inc. provided the most affordable price per square foot. The figures are estimates based on approximate area measurements. The selected company will come to the site and take the final measurements.

MOTION #6

On a motion by Director Montes, seconded by Director Stickney, the Approval of Engineered Playground Fiber Quote from Applied Landscape Materials, Inc. for Youth Center Park Playground Project, was approved by a vote of 5-0-0 with Directors Stickney, Montes, Presinal, Brunberg, and Meraz voting Aye. There were no Nays or Abstentions. There were no Nays or Abstentions.

- d) Approval of the Quotes from Arrow Construction for Parking Lot Projects at Orangevale Community Park and Orangevale Community Center Park (pg. 48-51).

Administrator Herz stated that OVParks reached out to three companies for quotes for the parking lot work and received two responses. Because this is an informal bid and remains below the CUPCCAA threshold, it was determined that contacting three companies satisfies best-practice procurement procedures. Arrow Construction provided the lowest quote for both projects. Admin. Herz recommended proceeding at this time so the work can be completed in October.

MOTION #7

On a motion by Director Montes, seconded by Director Brunberg, the Approval of the Quotes from Arrow Construction for Parking Lot Projects at Orangevale Community Park and Orangevale Community Center Park, was approved by a vote of 5-0-0 with Directors Stickney, Montes, Presinal, Brunberg, and Meraz voting Aye. There were no Nays or Abstentions. There were no Nays or Abstentions.

- e) Approval of a Quote to Modify the Gas System on the Orangevale Community Center Roof (written material to be provided at meeting).

Administrator Herz stated that Superintendent Oropeza contacted approximately five companies regarding the project to modify and

relocate the existing gas line to accommodate the future Community Center roof project. Several companies contacted do not perform prevailing-wage work; however, staff obtained two qualifying quotes. Admin. Herz recommended proceeding with the lower quote from Fletcher's Plumbing and Contracting for \$19,500.

MOTION #8

A motion was made (and then withdrawn) by Director Brunberg, seconded by Director Stickney, for the Approval of a Quote to Modify the Gas System on the Orangevale Community Center Roof from Fletcher's Plumbing and Contracting for \$19,500.

During discussion, Directors Stickney, Montes, and Brunberg had additional questions about the disclaimers in the contract and the project scope. Admin Herz stated that she did not have adequate information to answer the questions presented. She advised that the item could be delayed and brought back to the Board next month if more information was needed.

MOTION #8 Withdrawn

Director Brunberg withdrew the motion.

13. CLOSED SESSION

- a) Closed Session pursuant to Government Code Section 54957 District Administrator Employment.

The Board went into closed session at 7:32 pm.

**14. RESUME PUBLIC
SESSION &
ANNOUNCE
ACTIONS FROM
CLOSED SESSION**

- a) Closed Session pursuant to Government Code Section 54957

The Board resumed public session at 8:08 pm.

No action was taken.

**15. DIRECTOR AND
STAFF COMMENTS**

None

**16. ITEMS FOR NEXT
AGENDA**

- a) Tree protection at Shady Oaks Disc Golf Course.
b) Community Center Low Slope Roof Sections Project construction proposal.

17. ADJOURNMENT

MOTION #9

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:09 p.m. On a motion by Director Brunberg, seconded by Director Stickney, the adjournment was approved by a vote of 4-0-1 with Directors Stickney, Presinal, Brunberg, and Meraz voting Aye. There were no Nays or Abstentions. Director Montes was absent.