

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors March 21, 2024

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on March 21, 2024 at the District Office. Director Stickney called the meeting to order at 6:31 p.m.

Directors present: Stickney, Meraz, Brunberg, Montes, Presinal
Directors absent: None
Staff present: Becky Herz, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Presinal, seconded by Director Montes, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES**
MOTION #2
 - a) Approval of Minutes of the Regular Meeting on February 15, 2024, (pg 1-9): On a motion by Director Brunberg seconded by Director Montes, the minutes were approved by a vote of 4-0-1 with Directors Stickney, Brunberg, and Presinal voting Aye. There were no Nays. Director Meraz abstained.
7. **CORRESPONDENCE**
 - a) Orangevale View February 9, 2024 (pg. 10-11): Administrator Herz shared the articles and advertisements regarding the Best of Orangevale event, hosted by Orangevale Recreation & Park District, which received the Best Park award. Advertising of upcoming OVparks programs were also included in this publication of the Orangevale View.
 - b) Orangevale View February 23, 2024 (pg. 12): Administrator Herz shared upcoming programs advertised in this edition of the Orangevale View.

- c) Petition to Add Pickleball Courts to Shady Oaks Park & Pecan Park (pg. 13-20): A petition to add more pickle ball courts to OVpark locations was submitted by Hari Modi. Administrator Herz introduced those interested in providing public comment regarding this topic. Hari Modi, resident of Orangevale, spoke in support of incorporating additional courts at the Orangevale Community Park and Pecan Park. He suggested temporarily converting the tennis courts at both locations to pickleball courts or converting the tennis courts at the Orangevale Community Park to pickleball courts and leaving the tennis courts in place at Pecan Park. Dolores Garcia, a Fair Oaks resident, and Anna King, an Orangevale resident, spoke in favor of installing additional pickleball courts.
- d) News of Charlie Clark (verbal): Supervisor Woodford advised of Charlie Clark's celebration of life on April 7, 2024. Specific memorial information is provided in a recent publication of the Orangevale View. Director Meraz advised that Charlie Clark was involved as an OVparks board member in the mid-80s to mid-90's. He was always a factor in promoting parks and recreation in Orangevale. After his tenure as a Board Member, Charlie and his wife started the non-profit, Friends of Orangevale. The Board will establish a resolution in his honor to be presented at the April 2024 Board of Directors meeting.

**8. CONSENT
CALENDAR**

MOTION #3

- a) On a motion by Director Brunberg, seconded by Director Montes, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

**8.1. CONSENT
MATTERS
GENERAL FUND**

- a) Ratification of Claims for February 2024 (pg 21-22)
- b) Budget Status Report for February 2024 (pg 23-25)
- c) Revenue Report for February 2024 (pg 26)

**8.2. OLLAD
CONSENT
MATTERS**

- a) Ratification of Claims for February 2024 (pg 27-28)
- b) Budget Status Report for February 2024 (pg 29-30)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for February 2024 (pg 31)
- b) Budget Status Report for February 2024 (pg 32)

**9. NON-CONSENT
MATTERS
GENERAL FUND**

MOTION #4

- a) Ratification of Claims for February 2024 (pg. 33)
On a motion by Director Brunberg, seconded by Director Meraz, the Non-Consent Ratification of Claims for February 2024 was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, and Presinal voting Aye. There were no Nays. Director Montes abstained.

**10. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: This committee met today, March 21st. Administrator Herz provided a summary of agenda items discussed. An oral presentation was conducted regarding plans to update OVparks Recreation Department marketing strategies.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: This committee met on Feb 26. See the meeting recap. (pg. 34-37): Updates regarding the Shady Oaks golf course, the upcoming driveway and trail improvement project, the Kenneth Grove strategic and conceptual plan and a conceptual plan for Streng Park were discussed.
- g) Trails Committee: This committee met on March 8th. See the meeting recap. (pg. 38-39). The long term connectivity plan between Orangevale and Placer County was reviewed. In addition, the tentative Multi-purpose/Equestrian trail at Excelsior Oaks was discussed. Communication will be ongoing with the developer to determine details of this trail. The Sundance and Coyote Court easement was discussed. The Arcade-Cripple Creek Trail project update with the scheduled ribbon-cutting ceremony, scheduled for May 5th was provided. The committee will work behind the scenes to update the Trails Master Plan in place and bring proposed updates back to the Trails Committee in June to present at the June or July Board of Directors meeting.
- h) Ad Hoc: No report.

**11. ADMINISTRATOR'S
REPORT**

- a) Monthly Activity Report – February 2024 (pg 40-46):
 - On February 1, OVparks staff were joined by Chair Stickney and Director Meraz in a celebration of Administrator Barry Ross's retirement.
 - On February 7, Administrator Herz participated in an Advisory Committee meeting for California's Statewide Comprehensive Outdoor Recreation Plan (SCORP), hosted by California State Parks.
 - On February 22, Administrator Herz, Superintendent Oropeza, and Supervisor Bain participated in a planning meeting for the Arcade-Cripple Creek Trail ribbon cutting event – scheduled for May 5.
 - On February 26, Supervisor Bain hosted a training for all Admin and Recreation staff on the District's new VOIP phone system.

Administrator Herz shared the FEC Park District Police report and

photos from recent events, programs, and projects. Concrete work with ADA improvements at the Youth Center has been completed. An annual ADA report to be provided at a future Board of Directors meeting.

Superintendent Oropeza advised of completion of the remaining cleanup from previous storms. The renovation of the restrooms at Pecan Park has recently been completed. Pool filter media replacement was completed. Sand was replaced with 7,750 pounds of glass media.

Supervisor Jason Bain advised on recreation revenue and upcoming summer programming. Three Recreation Specialists are currently working on marketing improvements. OVparks upcoming events include the Spring Craft Fair, Creek Week, Rummage Sale, and Open House.

12. UNFINISHED BUSINESS

- a) Youth Center Park Concrete Project – Completion (verbal): The concrete work with ADA improvements at the Youth Center has been completed.
- b) Review Big Day of Service projects scheduled for District parks on May 4, (pg. 47): Superintendent Oropeza advised of a list of projects submitted and accepted for BDOS. Projects will be completed at the Shady Oaks Disc Golf, Pecan Park, Orangevale Community Center, Youth Center, Orangevale History Museum landscaping, and painting the fencing at Oak & Filbert and the Green Oaks School.
- c) Discuss recommendation by Planning Committee to utilize Capital Improvement funds allocated for HVAC units for parking lot sealing and striping. (verbal): Administrator Herz advised of the Planning Committee's recommendation to delay the two HVAC replacements budgeted for the current FY to the next FY to reduce overhead by combining HVAC projects. In lieu of completing two HVAC replacements this year, parking lot improvements could be allocated for completion within this FY budget. Parking lot improvement estimates to be provided at the April Board of Directors meeting.

13. NEW BUSINESS

- a) Approval of the recommendation from the Trails Committee to review and assess the re-opening of the Sundance Park Entrance at Coyote Court (pg. 48-52): At the February 15, 2024 OVparks Board of Directors Meeting, a community member asked the Board to consider re-opening the Coyote Court access to the Sundance Park nature park.

The Board closed the access in March of 1991 at the request of the adjoining neighbors. With the anticipated opening of the new Arcade-Cripple Creek Trail through Sundance Park, the OVparks

Board of Directors to reconsider the closure of the access point. The District Administrator was instructed to review the matter with the Trails Committee, and to inform the adjoining neighbors of the plan to consider opening the access at the March 21, 2024 Board of Directors Meeting.

The community households in the connecting neighborhood were notified by USPS letter. The Trails Committee met on March 8, 2024. After a comprehensive discussion considering all perspectives of reopening this thoroughfare, the Trails Committee requested a Staff Report including images of the area be brought to the full Board at the next meeting for review. The Trails Committee recommended that the Board of Directors hear public comments, and then instruct staff to gain access to the currently fenced-off easement, evaluate any maintenance or safety concerns once the Sundance Park section of the Arcade-Cripple Creek Trail is officially open on May 5, 2024, and report back to the Board of Directors on June 20, 2024.

Sundance Park neighbors, Anthony Brantley, Lily Brantley, Cameron Knopp, Karen O'Neil, Conrad Gomez, Greg Spinosi, and JoAnn Watson, provided property history and advocated to keep the existing access locked for safety and as a deterrent to crime. Sundance Park neighbor Clifton Meyer, Alaina Green, Patrick Lord, spoke in favor of the District re-opening the trail easement access. Tom Gordon, a resident of Sundance Court, shared both pros and cons to opening the trail easement. Several community members are open to a gate key or code option for access to Sundance Park. A community member advised that trash cans need to be provided along the trail. Additional public comments may have been sent to an email that is currently not in use. Admin Herz will try to retrieve the emails and provide the Board of Directors with all written comments at a future Board Meeting.

Sundance Park related issues can be addressed by contacting the Orangevale Recreation & Park District at (916) 988-4373. If you encounter a dangerous situation or crime within the park, please contact the Sacramento County Sheriff's Department to report as well as the District office to inform of the incident.

MOTION #5

On a motion by Director Brunberg, seconded by Director Montes, the recommendation from the Trails Committee to instruct staff to gain access to the fenced off easement to the Sundance Park at Coyote Court and evaluate any concerns from the neighbors, to include safety concerns, and report back to the Board at the August Board of Directors meeting, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

b) CSDA Board of Directors call for nominations Seat A (pg. 53-57):
The Elections and Bylaws Committee of California Special Districts Association (CSDA) is accepting nominations for the CSDA Board of Directors for the 2025-2027 term. No Board Members expressed interest in being nominated for the CSDA Board of Directors at this time.

c) Voter Survey Results for a Park Improvement Bond Measure (presentation): John Isom with Isom Advisors presented voter survey results and steps to proceed, should the Board of Directors decide to pursue a Bond Measure. Overall, the survey results indicated support of OVparks and improvements planned for the District if a bond measure is placed on the November 2024 ballot. The rate for the bond measure should be decided by the June Board of Directors meeting. The Board of Directors advised Administrator Herz to meet with community members to discuss the potential bond measure and follow up with Isom Advisors. Updated cost estimates are needed. The Board of Directors will review the capital improvements projects to prepare for community outreach and rate decisions. A committee of community members in support of a bond measure can be established if the District moves forward with the Bond Measure.

d) Approve or reject the bid for the Driveway & Pathway Projects connecting the South section of the Community Center Park property with the new North section of the property. (pg. 58-59)
This agenda item was tabled until the future meeting.

e) Approval of the recommendation from the Planning Committee to initiate the first phase of the Park Master Plan Process for Streng Park (pg. 60-63):

At the February 26 Planning Committee Meeting, District Administrator Herz presented the Committee with the concept of creating a Master Plan for Streng Park that includes single-track trails for bicycles. The advantages of this concept include:

- Embraces the spirit of the new Arcade-Cripple Creek amenity at Streng Park
- Does not require the development of a parking lot
- Does not call for the planning of trees that could interfere with SMUD lines
- Is affordable to develop and financially sustainable to maintain
- Minimal the impact on OVparks staff and resources

The Planning Committee supported the conceptual plan and recommended that the full Board of Directors review the plan and vote to instruct staff to begin the first phase of creating a Master Plan for Streng Park. This first phase would consist of community outreach to evaluate interest in the concept of single-track trails in Streng Park. The first event where this community outreach

would take place is the Arcade-Cripple Creek Trail Ribbon Cutting event scheduled for May 5, 2024. The initiation of this early phase in the Park Master Plan process would not have a significant financial impact. The results of the community outreach on the conceptual plan will be reported back to the Board of Directors at a future meeting.

MOTION #6

On a motion by Director Brunberg, seconded by Director Montes, the recommendation from the Planning Committee to initiate the first phase of the Park Master Plan Process for Streng Park, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- f) Approval to purchase up to \$12,000 of replacement parts for the large playground at Orangevale Community Park (pg. 64): Upon evaluation of the large playground at Orangevale Community Park, Superintendent Oropeza and Administrator Herz determined the playground needs immediate replacement of one slide and four platforms. The replacement of the slide is cost-prohibitive, but a playground climber can be purchased instead of a new slide for approximately \$4,000 less. The total cost of purchasing one climber and four platforms, including tax and shipping, will be between \$9,000 and \$12,000.

MOTION #7

On a motion by Director Montes, seconded by Director Stickney, the purchase up to \$12,000 of replacement parts for the large playground at Orangevale Community Park, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- g) Approval of the purchasing of two pool thermal covers for no more than \$7600 (pg. 65): Upon evaluation of aquatic facilities equipment, Supervisor Bain and Administrator Herz determined that two of the thermal pool covers need to be replaced. The total cost of purchasing two pool covers, including tax and shipping, will be between \$7,000 and \$7,600.

MOTION #8

On a motion by Director Montes, seconded by Director Brunberg, the purchasing of two pool thermal covers for no more than \$7,600, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- h) Approval of the agreement with Creative Spirit Learning Center to host the Creative Spirit Learning Center Spring Carnival & Color Run (pg. 66-87):

MOTION #9

On a motion by Director Montes, seconded by Director Stickney, the agreement with Creative Spirit Learning Center to host the Creative Spirit Learning Center Spring Carnival & Color Run, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- i) Approval of the agreement with American Cancer Society to host the Relay for Life of Sacramento at the Orangevale Community Park (pg. 88-104)

MOTION #10

On a motion by Director Montes, seconded by Director Stickney, the agreement with American Cancer Society to host the Relay for Life of Sacramento at the Orangevale Community Park, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- j) Approval of the agreement with Common Kettle, LLC to hold the Orangevale Farmers Market at Orangevale Community Center Park on designated Thursdays in 2024 (pg. 105-127)

The Recreation Committee requests that, as part of the agreement, all permits must be in place before the events begin.

MOTION #11

On a motion by Director Montes, seconded by Director Brunberg, the agreement with Common Kettle, LLC to hold the Orangevale Farmers Market at Orangevale Community Center Park on designated Thursdays in 2024, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- k) Approval of the agreement with Orangevale Chamber of Commerce to host a Beer & Wine Garden at Orangevale Community Center Park on designated Thursdays in 2024 (pg. 128-149)

The Recreation Committee requests that, as part of the agreement, all permits must be in place before the events begin.

MOTION #12

On a motion by Director Presinal, seconded by Director Montes, the agreement with Orangevale Chamber of Commerce to host a Beer & Wine Garden at Orangevale Community Center Park on designated Thursdays in 2024, was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- l) Review of the Capital Improvement priority lists (verbal)
This agenda item was tabled to be discussed at a Special BOD meeting on April 16th at 6:30pm.

- m) Update on projects (verbal): Administrator Herz advised the pool slide restoration project will begin on April 6th. Superintendent Oropeza advised the Orangevale Community Center roof replacement project will begin on April 15th.

14. DIRECTOR AND STAFF COMMENTS

No comments provided.

15. ITEMS FOR NEXT AGENDA

- a) District Administrator Evaluation
To be conducted in a Closed Session on Tuesday, April 16th at 6pm

16. ADJOURNMENT

MOTION #13

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 9:53 p.m. On a motion by Director Brunberg, seconded by Director Montes, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson