

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors September 12, 2019

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, September 12, 2019 at the District Office. Director Stickney called the meeting to order at 6:32 p.m.

Directors present: Stickney, Swenson, Meraz, Brunberg, Montes,
Directors absent: None
Staff present: Greg Foell, District Administrator
Horatio Oropeza, Park Superintendent
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
MOTION #1
Director Brunberg requested removal of Item 13a. (Review and Consider Approval of Proposed Joint Use Agreement for School District and Park District Facilities between the San Juan Unified School District and the Orangevale Recreation and Park District) from agenda. On a motion by Director Montes, seconded by Director Meraz, the agenda as amended, removing Item 13a., was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays.

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **MINUTES**
MOTION #2
a) Approval of Minutes of August 15, 2019 Special Meeting (pg 1-7): On a motion by Director Montes seconded by Director Swenson, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Swenson, Meraz, Brunberg, and Montes voting Aye. There were no Abstentions or Nays.

b) Approval of Minutes of August 29, 2019 Special Meeting (pg 8-9): On a motion by Director Montes seconded by Director Swenson, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Swenson, Meraz, Brunberg, and Montes voting Aye. There were no Abstentions or Nays.

MOTION #3

7. CORRESPONDENCE

MOTION #4

- a) Confidential Envelope – Attorney Billing July 2019: On a motion by Director Brunberg, seconded by Director Swenson, the attorney billing was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Abstentions or Nays.
- b) Email correspondence commending Park Superintendent Horacio Oropeza and park staff for work with neighbors on a Pecan Park clean-up project (pg 10): Admin Foell summarized work accomplished at north border of Pecan Park. Park Supt. Oropeza thanked the volunteers that assisted at the half day clean-up project. The District's small tractor was used to clear out berry bushes, privets and vines with the volunteers help. The north fence line irrigation at Pecan Park will be addressed to keep the areas irrigated properly moving forward. Volunteers and OVparks maintenance staff worked well together. Volunteers in attendance stated they had a great time helping with this project and expressed how much they appreciated working with Park Supt. Oropeza and the staff. Admin Foell provided information regarding a grant application that was submitted under the Prop 68 Park Bond for completion of the approved Master Plan items at Pecan Park. Due to high per capita income and amount of park acres per thousand people in Orangevale, OVparks loses points when competing for the Prop 68 competitive grants. The District should be notified in the December or January timeframe.
- c) Email, correspondence and petition from residents Denae and Denton Hamilton regarding interest in a bike park (pg 11-17): Admin Foell summarized meeting with Denae and Denton Hamilton regarding their interest in constructing a BMX track in the District. Admin Foell explained prior issues with a former bike track at Pecan Park. Extensive community input to establish the current Master Plans for Pecan, Almond and OV Community Park did not include a site for a skate or BMX park. The only location to consider is Orangevale Community Center Park. The Master Plan in 2008 for Orangevale Community Center Park identified a skate park but not a BMX facility. Admin Foell indicated intent to revisit the 2008 Master Plan for Orangevale Community Center Park in the future to update plans and would invite community input at such time.
- d) Email and correspondence from Trees for Sacramento regarding the Electric Greenway Trail Project (pg 18-23): Jude Lamar with Trees for Sacramento, a citizen action group covering the entire Sacramento County spoke regarding the removal of trees in the Greenway Trail Project. Trees for Sacramento has requested City of Citrus Heights take additional measures to mitigate the loss of trees. Requesting OVparks conduct a public hearing in November

at OVparks convenience to specifically look at the impact of the project on OVparks property and Sundance Natural Area. Trees for Sacramento is citing loss of canopy, shade, protection from climate change and heat island effect to the community. The group questioned the need to implement a 10' wide trail with 2' shoulders and excavating 18" down through the oak forest. Concerned this will cause damage to the trees. Jude provided copies of the City of Citrus Heights arborist report and summary related to Tempo Park and Sundance Park trees affected by the pathway installation. Director Stickney and Admin Foell clarified that Tempo Park is not in OVparks jurisdiction. Sundance Natural Area and the open space area from the 7-11 store on Woodmore Oaks until Streng Avenue are in OVparks jurisdiction. Beyond Streng Avenue to C-Bar-C is the Sunrise Recreation & Park District jurisdiction. Admin Foell voiced appreciation of Jude's and the Trees for Sacramento's effort and emphasized that OVparks has been very attentive to minimize the impact on trees in the trail project area. Admin Foell advised it may be premature to have a public hearing regarding the subject prior to the draft design plans being completed. Once the draft plan is received, further communication can be made on mitigation and any additional issues can be addressed. Jude Lamar suggested a ramp over method rather than digging out trail or narrowing pathway through the natural area. Admin Foell emphasized the design team is aware of those suggestions and the need to build a long lasting, stable trail. Timeline for completing the draft trail design is toward the end of 2019 or early 2020. A public hearing would likely be conducted after draft trail design is received.

**8. CONSENT
CALENDAR**

MOTION #5

- a) On a motion by Director Brunberg, seconded by Director Swenson, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz and Montes, voting Aye. There were no Abstentions or Nays.

**8.1. CONSENT
MATTERS
GENERAL FUND**

- a) Ratification of Claims for August 2019 (pg 24-25)
- b) Budget Status Report for August 2019 (pg 26-28)
- c) Revenue Report for August 2019 (pg 29)

**8.2. OLLAD
CONSENT
MATTERS**

- a) Ratification of Claims for August 2019 (pg 30-32)
- b) Budget Status Report for August 2019 (pg 33-34)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for August 2019 (pg 35):
- b) Budget Status Report for August 2019 (pg 36)

9. NON-CONSENT

- a) Ratification of Claims for August 2019 (pg 37):

MATTERS
GENERAL FUND

MOTION #6

On a motion by Director Swenson seconded by Director Brunberg, the Ratification of Claims for August 2019 was approved by a vote of 4-0-1 with Directors Stickney, Swenson, Meraz, and Brunberg voting Aye and Director Montes Absenting. There were no Nays.

10. STANDING
COMMITTEE
REPORTS

a) Administration and Finance: No report.

b) Maintenance and Operation: No report.

c) Recreation Committee: No report.

d) Personnel & Policy: No report.

e) Government: No report.

f) Planning Committee: No report.

g) Trails Committee: Trails Committee Recap – August 23, 2019
(pg 38):

Admin Foell mentioned continuing to look at funding and planning trails through Woodbridge Ranch and under the power line corridor on the east side of Hazel Avenue once Electric Greenway Trail Project construction is underway. The District is interested in applying for a Recreation Trails Grant to include and extend the Shackleton Woods trail to create an approximately one-mile trail at Orangevale Community Center Park. Directors Brunberg and Meraz commented that pedestrian horse trail lights are installed at Woodbridge Ranch entrance at Hazel Avenue intersection and also at the intersection at Casa Roble High School by the Orangevale Community Park.

h) Ad Hoc: No report.

11. ADMINISTRATOR'S
REPORT

a) Monthly Activity Report – August 2019 (pg 39-42):

Admin Foell advised OVparks Office Clerk Kathy Harling has stepped in to complete Board Meeting Minutes since the departure of the previous Minutes Clerk. Claims reports periodically include MTW to do miscellaneous items such as Prop 68 Grant, Pecan Park Master Plan map adjustments. MTW will also assist with cost estimates for upcoming grant application.

b) Report on Electric Greenway Trail – (verbal):

Admin Foell gave an update and stated the process is incrementally moving along and negotiations are on-going with some of the landowners on Escallonia.

12. UNFINISHED BUSINESS

None discussed.

13. NEW BUSINESS

- a) Review and Consider Approval of Proposed Joint Use Agreement for School District and Park District Facilities between the San Juan Unified School District and the Orangevale Recreation and Park District (Pg 43-78): Removed from agenda to be discussed at next board meeting.
- b) Discussion regarding financing of District capital projects (verbal): Admin Greg Foell updated by providing a draft PowerPoint presentation. He invited any input on the presentation and reviewed what programs in our original 2011 District-wide Master Plan rated the highest for public interest in adding to programs and facilities. In order of interest: 1. Walking/biking trails/greenways. 2. Small neighborhood parks. 3. Small family picnic areas and shelters 4. Large community parks 5. Playground equipment 6. Outdoor swimming pool 7. Large picnic areas and shelters 8. Off-leash dog park (recently added dog park at Pecan Park) 9. Nature Centers. He stated the District plans to compare 2011 Master Plan interest list to the newer survey conducted recently. The staff plans to update the 2008 Orangevale Community Center Park Master Plan beginning Spring of 2020 which start with a revised draft master plan and then will include public outreach before a final plan is completed.
- c) Approve Resolution 19-09-637, Resolution Approving the Application for Grant Funds for the Recreation Trails and Greenways Grant Program (pg 79): Admin Foell summarized interest in applying for a grant to complete a trail at Orangevale Community Center Park. Main provision prior to approving this resolution is the District is responsible for a 20% match which will be approximately \$200,000-\$400,000. Anticipating over one million dollars to complete trail. Match funds would come from a combination of in lieu fees, park development fees, and general fund. On a motion by Director Montes seconded by Director Brunberg, the Resolution 19-09-637, Resolution Approving the Application for Grant Funds for the Recreation Trails and Greenways Grant Program were approved by a vote of 5-0-0 with Directors Stickney, Swenson, Meraz, Brunberg, and Montes voting Aye. There were no Abstentions or Nays.
- d) Approval of Quote from Odell's Pump & Motor to Install a New Check Valve and Necessary Plumbing at the Swimming Pool (pg 80): Admin Foell advised check valve has been replaced previously however it has been problematic at the Pool. Recommending installing a higher quality valve and necessary

MOTION #7

MOTION #8

plumbing. On a motion by Director Swenson seconded by Director Brunberg, the Quote from Odell's Pump & Motor to Install a New Check Valve and Necessary Plumbing at the Swimming Pool was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Meraz, Brunberg, and Montes voting Aye. There were no Abstentions or Nays.

MOTION #9

- e) Approval of the Notice of Intent to Adopt a Negative Declaration Pursuant to the California Environmental Quality Act (CEQA) for the Pecan Park Master Plan Projects (pg 81-103): Admin Foell explained the need to complete the CEQA process allowing us to do any projects approved by the community and the Board regarding Pecan Park moving forward. Packet includes Notice of Determination, Negative Declaration, Initial Study and Explanations. Plan to post after tonight (9/12/19). Must post for 20 days prior to adopting. The CEQA documents were prepared by staff member Jade Von Aesch with assistance from Admin. Foell. On a motion by Director Brunberg seconded by Director Meraz, the Notice of Intent to Adopt a Negative Declaration Pursuant to the California Environmental Quality Act (CEQA) for the Pecan Park Master Plan Projects was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Meraz, Brunberg, and Montes voting Aye. There were no Abstentions or Nays.

14. DIRECTOR AND STAFF COMMENTS

Supervisor Woodford provided update to senior activities currently available including the new Morning Walk and Carving Memories. Upcoming events include the Parking Lot Sale on September 21st, Trunk or Treat on October 18th, and Kids Night Out. Thank you to Admin. Greg Foell for his support and hard work.

Park Supt. Oropeza thanked the volunteers for helping out with Pecan Park Clean-up. He highlighted the good service provided although limited resources at times. May want to consider a double wide mower at some point to accomplish more with one employee. No tractor has been acquired yet. Working with vendor to get all implements and the tractor delivered. May receive next week. Maintenance staff to attend the Equipment Expo on September 20th.

Admin Foell thanked the staff for their hard work. Accolades to Melyssa for her hard work on the Fall Activity Guide. Appreciation to Horacio and staff for their continued hard work.

Director Montes thanked the staff for the wonderful job they are doing.

Director Swenson emphasized looking forward to Fright Night.

Director Stickney appreciates all the efforts of the OVParks staff. He recognized Park Supt. Oropeza and the park maintenance staff during the recent period with one less staff member.

15. ITEMS FOR NEXT AGENDA

- a) Electric Greenway Trail Project
- b) Review and Consider Approval of Proposed Joint Use Agreement for School District and Park District Facilities between the San Juan Unified School District and the Orangevale Recreation and Park District

16. ADJOURNMENT
MOTION #10

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:44 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Abstentions or Nays.

Mike Stickney, Chairperson