

**ORANGEVALE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
JULY 16, 2026**

**REGULAR MEETING 6:30 PM  
ORANGEVALE COMMUNITY CENTER  
6826 HAZEL AVE. ORANGEVALE, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

**1. CALL TO ORDER**

**2. ROLL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

**5. PUBLIC DISCUSSION**

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

**6. MINUTES**

- a. Approval of the minutes of the Regular Meeting on June 18, 2026 (pg. 3-13)
- b. Approval of the minutes of the Special Meeting on June 25, 2026 (pg. 14)

**7. CORRESPONDENCE**

- a. Orangevale Times articles June 12 & 26 (pg. 15-16)
- b. Correspondence from Marilyn Edwards: Orangevale History Project Event (pg. 17)
- c. Correspondence from CAPRI: Ted Winslow CAPRI Safety Award (pg. 18)

**8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

**8.1 CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for June 2026 (pg. 19-20)
- b. Budget Status Report for June 2026 (pg. 21-22)
- c. Revenue Report for June 2026 (pg. 23)

**8.2 OLLAD CONSENT MATTERS**

- a. Ratification of Claims for June 2026 (pg. 24-26)
- b. Budget Status Report for June 2026 (pg. 27-28)

**8.3 KENNETH GROVE CONSENT MATTERS**

- a. Ratification of Claims for June 2026 (pg. 29)
- b. Budget Status Report for June 2026 (pg. 30)

**9. STANDING COMMITTEE REPORTS**

- a. Administration & Finance – No Report. Next Meeting date change.
- b. Maintenance & Operation – No Report.
- c. Recreation Committee – No Report.
- d. Personnel & Policy – No Report.
- e. Government – No Report.
- f. Planning Committee – No Report.
- g. Trails Committee – No Report.
- h. Ad Hoc Committee – June 17, 2026 Meeting Recap (pg. 31)

**10. ADMINISTRATOR'S REPORT**

- a. Monthly Activity Report – June 2026 (pg. 32-37)

**11. UNFINISHED BUSINESS**

- a. 2026 Big Day of Service Cost Benefit Analysis (pg. 38-39)
- b. Veterans Community Garden and Orchard Update (verbal)

**12. NEW BUSINESS**

- a. Consideration and potential approval of a Legal Services Agreement, with Cole Huber LLP, for General Counsel legal services. (pg. 40-46)
- b. Approval of the Letter of Engagement from Auditor Larry Bain for the Fiscal Year 2025/26 Audit in the amount not to exceed \$12,900. (pg. 47-51)
- c. Approval of the Agreement with Jennifer Claassen with Clipped In For Life to rent Orangevale Community Park for a Sacramento Cyclocross Event on October 10-11, 2026. (pg. 52-64)
- d. Update on the Board of Directors election timeline (verbal)

**13. DIRECTOR'S AND STAFF'S COMMENTS**

**14. ITEMS FOR NEXT AGENDA**

- a. Final Budget Hearing

**15. ADJOURNMENT**

**NOTICE:** *As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: [director@ovparks.com](mailto:director@ovparks.com)

Sharon Brunberg

Manie Meraz

Lisa Montes

Arica Presinal

Mike Stickney

## ORANGEVALE RECREATION & PARK DISTRICT

### Minutes of Meeting of Board of Directors

June 18, 2026

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on June 18, 2026 at the District Office. Director Brunberg called the meeting to order at 6:32 p.m.

Directors present: Brunberg, Stickney, Meraz, Montes, Presinal. Director Meraz arrived at 6:34.  
Directors absent: None  
Staff present: Becky Herz, District Administrator  
Horacio Oropeza, Park Superintendent  
Jason Bain, Recreation Supervisor II  
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**

On a motion by Director Stickney, seconded by Director Montes, the agenda was approved by a vote of 5-0-1 with Directors Stickney, Presinal, Brunberg, and Montes voting Aye. There were no Nays or Abstentions. Director Meraz was absent.

**MOTION #1**

5. **PUBLIC DISCUSSION**

Each speaker was limited to three minutes. Any matters that required action will be referred to staff or committee.

Orangevale residents Madison McWilliams, Jeff Manges, and Dr. Pamela Riggs-Manges, along with non-residents Brenda Duncan and Jill Russi shared comments about the Horse Arena including maintenance, grooming, and sand depth.

District Administrator Herz explained that because the horse arena was not an agenda item, the Board could only listen to public comments and would not take action on the topic. She further explained that concerns regarding facilities should first be addressed through the District's established process. OVparks maintenance staff would review the issue initially; if it remained unresolved, it would be elevated to the District Administrator, and if necessary, brought before the Board of Directors.

Director Brunburg agreed with District Administrator Herz and also stated that complaints and concerns should first be addressed with OVparks staff. If the matter cannot be resolved at the staff level, it may then be brought before the Board of Directors.

Director Montes stated that she was confident staff would take the concerns presented into consideration and work toward resolving the issues.

Superintendent Oropeza stated that he has received feedback from arena users with differing preferences regarding arena footing, with some preferring a softer surface and others a firmer one. He explained that, as a multiuse arena, the District has been working to balance these varying preferences when maintaining the facility.

Administrator Herz stated that she would consider hosting a roundtable discussion to make sure representation from all types of arena users had a chance for input before staff considered making changes.

## 6. MINUTES

### MOTION #2

- a) Approval of Minutes of the Regular Meeting on May 21, 2026 (pg 4-13): On a motion by Director Montes seconded by Director Brunberg, the minutes were approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Brunberg, voting Aye. Directors Montes and Presinal Abstaining.

## 7. CORRESPONDENCE

- a) Communication from Jill Russi – Horse Arena Comments (pg 14-16): Comments and public discussion were heard by the Board of Directors. Admin. Herz stated that the day she received the letter, she spoke with the person who sent it and directed staff to the arena to assess the situation and safety concerns. OVparks staff did not find a safety hazard but will work with the community to see how they can improve the arena. Director Montes commented that the arena could potentially be added as a project to Big Day of Service. Admin. Herz said that signs had been ordered and will be posted around the arena. Director Brunberg stated she would like to have staff visit Loomis Basin Arena and Folsom Arena to learn about the sand and maintenance of other arenas.
- b) Communication from County of Sacramento – SB 937 (pg. 17-26): Sacramento County requested feedback on a proposed Countywide expansion of SB 937 relating to impact fee deferral to Certificate of Occupancy. Local park district administrators held a joint meeting to discuss the proposed changes and found concerns with Section 7B. By agreeing to this change, there could be considerable amount of time before impact fees would be collected if homes sit vacant. Also, the increased value of the homes due to inflation at time of occupancy versus the value at issuance of the permit prevents parks from collecting much needed funding. The park administrators held an on-line meeting with the County, and later Admin. Herz and Mike Heller, General Manager of Rio Linda Elverta Recreation and Park District met with County Supervisor Rosario Rodriguez to voice their concerns



with SB 937. When SB 937 was presented to the County Supervisors for a vote, parks districts were left out of the changes.

- c) Orangevale Times articles May 15 & 29 (pg. 27-29): The front page of the first edition of the Orangevale Times featured an article about the new mural at Kenneth Ave. and Greenback Lane. There was also an article submitted by a community member sharing about OVparks Artist Studio and a list of programs the District offers also appeared in the paper. Also included in the paper were advertisements announcing the hearing for the resolutions intending to levy assessments for OLLAD and Kenneth Grove for the fiscal year 2026-27 also appeared in the Orangevale Times.
- d) Citrus Heights Messenger Proof of Publications, May 29, 2026 (pg. 30-32): Notices announcing the public hearings for the resolutions of intention to levy assessments for the OLLAD and Kenneth Grove Assessment Districts for Fiscal Year 2026–27 was published in accordance with applicable requirements.

**8. CONSENT  
CALENDAR**

**MOTION #3**

- a) On a motion by Director Montes, seconded by Director Stickney, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

**8.1. CONSENT  
MATTERS  
GENERAL FUND**

- a) Ratification of Claims for May 2026 (pg. 33)
- b) Budget Status Report for May 2026 (pg. 34-35)
- c) Revenue Report for May 2026 (pg. 36)

**8.2. OLLAD  
CONSENT  
MATTERS**

- a) Ratification of Claims for May 2026 (pg. 37)
- b) Budget Status Report for May 2026 (pg. 38-39)

**8.3. KENNETH GROVE  
CONSENT  
MATTERS**

- a) Ratification of Claims for May 2026 (pg. 40)
- b) Budget Status Report for May 2026 (pg. 41)

**9. NON-CONSENT  
MATTERS  
GENERAL FUND**

**MOTION #4**

- a) Ratification of Claims for May 2026 (pg. 42):  
On a motion by Director Brunberg, seconded by Director Presinal, the non-consent calendar was approved by a vote of 3-0-0 with Directors Presinal, Brunberg, and Meraz voting Aye. There were no Nays, Directors Stickney and Montes abstained. Director Brunberg requested the billing be moved from Recreation Services to Advertising for the future.

**10. PUBLIC HEARINGS**

- a) Public Hearing: Orangevale Landscaping and Lighting Assessment District (OLLAD) – SCI Consulting Group:

Approval of Resolution 26-06-762, Resolution Approving the Engineers Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2026/27 for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg. 43-45)

Staff report: Admin. Herz stated that OVparks contracts with SCI Consulting Group and relies on them to provide a thorough Engineers Report. After review, the District is given the opportunity to decide if they would like to continue with District wide assessment fees for OLLAD Assessment and Kenneth Grove Assessment. Susan Barnes from SCI was present to share her findings. OLLAD and Kenneth Grove do not have a CPI attached to the assessment rate, so it never changes.

OVparks had inquired with SCI Consulting Group about assessment rates being charged for ADUs. Ms. Barnes stated that ADUs had the same rate as a mobile home, which is .88 times \$42. If there is an ADU on the property, the home is charged the standard rate for a single-family home of \$42 plus the rate for the ADU or ADUs depending on how many are on the property. Ms. Barnes shared that Sacramento County has a “use code” that is assigned to each parcel that indicates what type of dwellings are on the property. The dwellings are counted, not the square footage. When a parcel shows zero approved value, SCI Consulting Group will research to find out if perhaps the house was torn down, hasn’t been built yet or it is not reported correctly.

The Public Hearing was open to the public for comment. No comments were made. The Public Hearing was closed for public comment and opened to the Board of Directors for comment. No comments were made by the BOD.

#### **MOTION #5**

On a motion by Director Stickney, seconded by Director Montes, Approval of Resolution 26-06-762, Resolution Approving the Engineers Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2026/27 for the Orangevale Landscaping and Lighting Assessment District (OLLAD) was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

b) Public Hearing: Kenneth Grove Landscaping and Lighting Assessment District - SCI Consulting Group Approval of Resolution 26-06-763, Resolution Approving the Engineer’s Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2026/27 for the Kenneth Grove Landscaping and Lighting Assessment District (KG) (pg. 46-48).

The Public Hearing was open to the public for comment. No comments were made by the public. The Public Hearing was closed for public comment and opened to the Board of Directors for comment. No comments were made by the BOD.

Admin. Herz expressed her appreciation for SCI Consulting Group. She advised that some of the funds that were allocated for last fiscal year had been used for successful improvements and Phase II improvements are budgeted for the new fiscal year.

#### **MOTION #6**

On a motion by Director Stickney, seconded by Director Montes, Approval of Resolution 26-06-763, Resolution Approving the Engineers Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2026/27 for the Kenneth Grove Landscaping and Lighting Assessment District was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

#### **11. PRESENTATION**

- a) Introduction of Recreation Coordinator – DeDe Clark. (verbal)  
Supervisor Bain introduced the new Recreation Coordinator DeDe Clark. She shared that she is a resident of Orangevale with children in local schools and enjoys being part of the community. She stated that she has years of experience in recreation. Director Presinal commented that her child is participating in the Rec'ing Crew summer camp, and she appreciates the emails that Coordinator Clark has been sending and the user-friendly forms that are being emailed to the parents.

#### **12. STANDING COMMITTEE REPORTS**

- a) Administration and Finance: No report. Next Meeting July 28, 12:00pm.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: No report.
- h) Ad Hoc: Legal Services Review (verbal). Submissions to RFP were reviewed and it is anticipated that a recommendation for a

new legal council will be brought to the next Board meeting in July.

**13. ADMINISTRATOR'S REPORT**

- a) Administrator Herz reported that Administrative Services Manager Woodford attended the Women's Club meeting, and OVparks hosted the Community Council meeting.

Admin. Herz, Superintendent Oropeza, and PM II Bryant conducted a park walk and completed a sample tree inventory at Pecan Park to develop a new system for inclusion in the Park Maintenance Management Program (PMMP). The updated PMMP will include dedicated sections for general care, open space, regular park areas, and specialty amenities such as playgrounds, ball fields, and the arena.

Administrator Herz attended meetings regarding SB 937 and led an NRPA Quick Guide meeting as part of an ongoing project. She and Superintendent Oropeza also met with the Sacramento Regional Conservation Corps and the Veterans Affiliation Council to discuss potential grant opportunities for Norma Hamlin Park.

Additionally, Administrator Herz attended the Women in Government Summit in Roseville and completed a two-day online leadership course for special district government offered by CSDA.

OVparks participated in the Big Day of Service by hosting four projects, allowing a substantial amount of work to be completed with the assistance of numerous volunteers. The District received sponsorship support from the Rotary Club, Kiwanis Club, Orangevale-Fair Oaks Arts, and Skyline Scaffold.

Admin. Herz stated that OVparks hosted the Summer Palooza, which was a successful community event and there was a photo of OVparks staff at the booth included. Director Montes stated that the OV Parks Fund received a portion of the proceeds from tickets sold for the event online if OV Parks Fund was mentioned as a chosen recipient or if tickets were purchased at the District office.

Admin. Herz shared photos from the OV Little Explorers program, including a bicycle event and the program's graduation ceremony. She reported that OVparks continues to offer a well-attended recreational program for preschool-aged children.

Admin. Herz also shared photos of the District's wildfire prevention efforts featuring the goats and the Sacramento Regional Conservation Corps (SRCC). She reported that the SRCC had completed its work at Community Park and was currently working in Shackleton Woods. She added that it was uncertain whether the SRCC would continue to the District's other parks. Admin. Herz explained that the District typically

shares the cost of the program on a 50/50 basis but agreed to provide scheduling flexibility in exchange for an 80/20 cost split.

Additional photos highlighted the District's participation in the Big Day of Service, including projects completed by the Orangevale Rotary, SMUD, the Kiwanis Club, and Orangevale Fair Oaks Arts. Admin. Herz also reported that OVparks partnered with other organizations by hosting five Community Cares projects in Buildings 1 and 2 as part of the Big Day of Service.

Manager Woodford advised that Collette Vacations have been doing very well with at least one person enrolled on each trip they offer.

Park Superintendent Oropeza reported that PM IIs Stewart and Arce replaced 18 bollards at various park locations, with many installed at the disc golf course. New signage indicating that the disc golf course closes at sundown, along with updated locks, is expected to improve park security.

Director Montes noted that there were no electrical issues during Summer Palooza. Superintendent Oropeza explained that the Parks Department made improvements and additions to the electrical outlets in the event area, which appeared to resolve the issues experienced during previous events.

Director Stickney asked whether the park gates are locked during Summer Palooza. Superintendent Oropeza responded that Parks staff do not manage the gates during the event.

Superintendent Oropeza also reported that Parks staff assisted with the Big Day of Service. Based on the value of donated labor and materials, the cost-benefit analysis was favorable to the District. He expressed his appreciation to the Board for providing the resources that allowed the District to complete these improvement projects with the community.

Recreation Manager Bain reported that the summer season is officially underway, with swimming lessons and summer camps in progress. He advised that there was an issue with the HVAC system at the building hosting the Rec'ing Crew camp. The HVAC units involved are original to the property when OVparks purchased it, and a breaker replacement was scheduled for June 19.

Manager Bain stated that Skyhawks programming has been performing well; however, enrollment in the Rec'ing Crew camp is lower than it was at the same time last year, a trend that appears to be affecting other park districts as well. He added that he and his staff are exploring new program ideas for next year to diversify offerings and generate additional revenue.

Director Brunberg suggested that an adult recreation club could be considered as a potential future program.

**14. UNFINISHED BUSINESS**

- a) Final 9 Audit Report (pg. 56-65): Director Brunberg met with Jenny from Final 9 to conduct an audit. Random samples were pulled from daily receipts that were provided. There was one receipt with numbers that did not match but it did not affect the total that Final 9 pays to OVparks. Also, the sales tax report matched what was submitted to the state.
- b) Wildfire Prevention Update. (verbal) Admin Herz had already shared wildfire prevention progress during her staff report.
- c) Administrator Herz reported that she was contacted by Baldeo from the Sacramento Regional Conservation Corps (SRCC), who shared information about a grant opportunity and expressed interest in partnering with OVparks again following the successful Wildfire Prevention Project.

Administrator Herz explained that a community member who also serves on the Veterans Affiliation Council had previously addressed the Board regarding the development of a community garden at Norma Hamlin Park for veterans and the broader community. After identifying a grant opportunity focused on reducing the impacts of extreme heat, Administrator Herz determined that the proposed project could potentially qualify.

Administrator Herz and Superintendent Oropeza developed a draft proposal and site map and met with representatives from the Sacramento Regional Conservation Corps and the Veterans Affiliation Council at the proposed location to discuss the project. To better align with the grant objectives, they proposed incorporating orchards into the community garden plan, enhancing the project's ability to meet the grant's eligibility criteria.

Administrator Herz presented the conceptual proposal and site map for a \$500,000 community garden and orchard project that would develop an undeveloped portion of Norma Hamlin Park. She reported that the grant application was accepted as complete and is currently under review. OVparks will be notified whether the project advances to the next phase of the application process.

**15. NEW BUSINESS**

- a) Approval of Resolution 26-06-764, Resolution of the Orangevale Recreation & Park District Amending the District Salary Schedule (pg. 66-68)

Admin. Herz stated that the FY 26/27 Preliminary Budget included a 1% cola and by approving the Resolution, the District could implement the 1% increase on July 5<sup>th</sup>.

**MOTION #7**

On a motion by Director Montes, seconded by Director Stickney, Approval of Resolution 26-06-764, Approval of Resolution 26-06-764, Resolution of the Orangevale Recreation & Park District Amending the District Salary Schedule was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- b) Approval of Entering into an Agreement with FISERV INC for Credit Card Processing Services. (pg. 69)

Admin. Herz said that she appreciated OVParks staff taking the initiative to save the District money and finding a new credit card processing service.

**MOTION #8**

On a motion by Director Montes, seconded by Director Brunberg, Approval of Entering into an Agreement with FISERV INC for Credit Card Processing Services was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- c) Adoption of Sacramento County Code Amendments to Section 9.36.030, 9.36.035, 9.36.040, 9.36.062, and 9.36.063, and adding section 9.36.084 Relating to Park Regulations. (pg. 70-88)

Admin. Herz stated that on May 12, 2026, Sacramento County adopted amendments to its park use code that changed violations involving motorized vehicles and e-bikes in parks from infractions to misdemeanors.

Admin. Herz said she plans to follow up with a newspaper article to inform the community of the adopted changes and help educate the public about the increasing seriousness of these violations.

Director Presinal expressed concern about the potential consequences for minors. Admin. Herz responded that, with the adoption of the code amendments, law enforcement now has the discretion to issue misdemeanor citations for violations, depending on the circumstances. Prior to the amendments to the Sacramento County Code, violators could only be cited for trespassing.

**MOTION #9**

On a motion by Director Brunberg, seconded by Director Montes, Adoption of Sacramento County Code Amendments to Section 9.36.030, 9.36.035, 9.36.040, 9.36.062, and 9.36.063, and adding section 9.36.084 Relating to Park Regulations was approved by a

vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

- d) Update on the Board of Directors election timeline (verbal):  
Admin. Herz shared that the nomination period opens on July 13, 2026 and will close August 7, 2026.

**16. CLOSED SESSION**

The Board went into closed session at 8:07pm

- a) Closed Session pursuant to Government Code Section 54956.9(d)(1) Existing Litigation: Jerry Berch and Dannette Berch vs Orangevale Recreation & Park District, Case # 26CV010282
- b) Closed Session pursuant to Government Code Section 54957 Public Employee Performance Evaluation: District Administrator.
- c) Closed Session pursuant to Government Code Section 54957(b)(1) Communication Regarding Personnel Matter.

**17. RESUME PUBLIC  
SESSION &  
ANNOUNCE  
ACTIONS FROM  
CLOSED SESSION**

The Board resumed public session at 9:06 pm

No action was taken.

**18. DIRECTOR AND  
STAFF COMMENTS**

Admin. Herz reported that the District office would be closed in observance of Juneteenth. She noted that OVparks is one of the few park districts that observes the holiday and expressed her appreciation to the Board for approving recognition. She also thanked the Board's Ad Hoc Committee for its assistance in reviewing the proposals submitted in response to the legal counsel Request for Proposals (RFP).

Director Meraz commented that the Summer Palooza event was a great success. He noted that the event was well attended, the venue was clean, and the flow of attendees throughout the event was smooth

Director Stickney reported that he attended the Summer Palooza event. He inquired about the status of the cyclocross course map, and Admin. Herz responded that it would be included on the July Board meeting agenda. Director Stickney stated that he is strongly opposed to the proposed course traveling through the nature area at Community Park. He also commented that the District's parks look well maintained and noted that the weeds had been cut on the property between the Community Center and Buildings 1 and 2.

Director Montes shared that Mark S. Allen, a local television news personality, featured Community Park during a Friday morning segment on the day of Summer Palooza. She noted that he highlighted



the park and its amenities. Director Montes also stated that, as both a District facility renter and a Board Director, she appreciates the staff's hard work and dedication.

Director Presinal commented that Admin. Herz is doing an excellent job and recognized her initiative and problem-solving abilities as significant strengths.

Director Brunberg said it seems like staff is collaborating and doing a good job.

**19. ITEMS FOR NEXT  
AGENDA**

None listed.

**20. ADJOURNMENT**

**MOTION # 10**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 9:13 p.m. On a motion by Director Brunberg, seconded by Director Montes, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

---

Sharon Brunberg, Chairperson

## ORANGEVALE RECREATION & PARK DISTRICT

### Minutes of Special Meeting of Board of Directors June 25, 2026

A Special Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on June 25, 2026 at the District Office. Director Montes called the meeting to order at 12:02 p.m.

|                    |                                                                                 |
|--------------------|---------------------------------------------------------------------------------|
| Directors present: | Stickney, Meraz, Montes                                                         |
| Directors absent:  | Presinal, Brunberg                                                              |
| Staff present:     | Becky Herz, District Administrator<br>Melyssa Woodford, Admin. Services Manager |

3. **PLEDGE OF ALLEGIANCE** Director Montes requested to forgo the Pledge of Allegiance.

4. **APPROVAL OF AGENDA** On a motion by Director Montes, seconded by Director Meraz, the agenda was approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Montes voting Aye. There were no Nays or Abstentions. Directors Presinal and Brunberg were absent.
- MOTION #1**

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **NEW BUSINESS** a) Approve Resolution 26-06-765, Resolution calling the General District Election to be consolidated the General Election on November 3, 2026.

Administrator Herz stated that when the District participates in an election, a resolution is prepared authorizing the County of Sacramento to administer the election on the District's behalf. The resolution includes the attached documentation approving the election procedures and services performed by the County.

- MOTION #2** On a motion by Director Montes, seconded by Director Stickney, the agenda was approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Montes voting Aye. There were no Nays or Abstentions. Directors Presinal and Brunberg were absent.

7. **DIRECTOR'S AND STAFF'S COMMENTS** There were no Director's or Staff comments.

8. **ADJOURNMENT** With no further business to discuss, the special meeting of the Board of Directors was adjourned at 12:07 p.m. On a motion by Director Montes, seconded by Director Meraz, the adjournment was approved by a vote of 3-0-2 with Directors Stickney, Meraz, and Montes, voting Aye. There were no Nays or Abstentions. Directors Presinal and Brunberg were absent.
- MOTION #3**

---

Sharon Brunberg, Chairperson



## HAIL ALL ARTISTS

If you love to create art, all mediums are appreciated, come join our Art Studio. We meet at the Orangevale Parks and Recreation Center on Thursday's from 11:30 am to 3pm. We share our art techniques with each other and leaning video's are also shown to improve your abilities. Personal help is also given on a limited basis. Sign up for the summer session has started. You can sign up online, phone or in person. Hope to see you there. For more information call 916.9884373 or visit [ovparks.com](http://ovparks.com)



Orangevale Recreation & Park District  
6826 Hazel Avenue  
Orangevale, CA 95662  
Office Hours:

Monday-Friday - 8:30am-4:30pm  
Phone Number:  
(916) 988-4373

**Pool Opens  
June 13th**

### HIGHLIGHTED PROGRAMS:

**OVparks Rec'ing Crew**  
(Ages: 5-12) Mon - Fri, 9AM-4PM with Extended Day options. Weekly themes, activities and field trips, crafts, games, & bi-weekly swimming fun.

**OVparks Wiggles & Giggles**  
(Ages: 3-5) Tue - Thur 9AM-noon. Stories, crafts, songs, & water-play with new themes and activities each week.

**OVparks Swim Lessons**  
(Ages: 6mo-14 yrs) Mon - Thur. Morning and evening times available for all skill levels.

**Jr. Lifeguard Camp** (Ages: 11-14) Tue-Fri 9:30AM-4PM. Learn rescue techniques, life-

guard skills, CPR and First Aid while making friends at the OV Pool!

**YOUTH PROGRAMS Baby Ballet** (Ages: Walking- 3y) Mon at 9:00am Pre-Ballet (Ages: 3-6y) Mon 9:30am

**Zumbini** (Ages: 2mo- 4yrs) Wed 10:00am Mini Ninja (Ages: 3-6) Mon 3:15pm and Tue 9:15am

**Kids Ninja** (Ages: 6- 12) Mon and Wed 4:45pm

**Robothink and Robothink Jr.** Thurs 4:30pm

**YOUTH SPORTS Amazing Athletes and Amazing Athletes Tots** Tues at 4:30pm

**Skyhawks Soccer** (Ages: 6-12) Mon 4:45 Skyhawks Track and Field (Ages: 6-13) Fri 3:50pm

**Skyhawks Beach Volleyball** (Ages: 7-13) Tues 3:50pm

**Skyhawks Pickleball** (Ages: 6-13) Wed 3:50pm

**Skyhawks Tennis** (Ages: 6-13) Wed 5:00pm

**Basic Horsemanship** (Ages: 8-15) Fri 4:00-5:15pm

**Skyhawks Beginning Golf Camp** (Ages: 4-10) Mon-Fri 9:00am

**ADULT PROGRAMS: Chen Tai Chi** (Ages: 17+) Tues Thurs at 7:00pm

**Cardio Kickboxing** (Ages: 18 and up) Tues, Thurs & Sat 9:15am

**Jazzercise** (Ages: 18 and up) Mon, Wed, Fri & Sat

**Orangevale Ukelele Fretters** (Ages: 18 and up) Mon 1:00pm

**Artist Studio** (Ages: 35 and up) Mon 11:30am Men's 3 on 3 Hoops (Ages: 35 and up) Wed 7:00pm

Follow us on Instagram, Facebook, and TikTok or subscribe to our E-Newsletter for the latest updates & more program information! @ovparks

**VALKYRIE THEATRE  
COMPANY RETURNS TO  
ORANGEVALE  
COMMUNITY CENTER  
FOR THEIR 4TH  
PRODUCTION WITH  
FINDING NEMO KIDS**

By Alison Gilbreath

Valkyrie Theatre Company will return to Orangevale Community Center for their 4th production with their summer theatre workshop, Finding Nemo Kids.

The two-week workshop is led by local professional theatre practitioners and will end with a joyful production for the community. Students of all experience levels are welcome, and participants will explore stagecraft, character creation, musical theatre skills, movement, and collaboration while build-

ing confidence and learning how to express themselves through live performance.

"We just love doing the production at the Orangevale Community Center," says Alison Gilbreath, Artistic Director of Valkyrie Theatre Company. "It brings the community together. Audiences come out not just to support their own families, but to support all the young performers and celebrate what they have created. There is something really special about seeing children work hard, grow in confidence, and then share that work with a full room of people cheering them on."

Alison adds that the end-of-workshop performances have become a meaningful part of the company's summer programming. "The children

love working towards the performance and seeing it all come together. By the end of the two weeks, they have made new friends, learned new skills, and experienced the excitement of being part of a real production."

This year's production, Finding Nemo Kids, will give young performers the chance to bring the beloved underwater story to life with music, color, humor, and heart. The dates of the workshop are July 13th - 24th, Monday to Friday, 9am to 2pm.

Performances: Friday, June 24th at 6pm and Saturday, June 25th at 4pm Ages: 7-12 years old

Price: \$375

Registration at [ovparks.com](http://ovparks.com)

Picture Willy Wonka, Orangevale Community Centre, 2025



Orangevale Recreation & Park District  
6826 Hazel Avenue  
Orangevale, CA 95662  
Office Hours:

Monday-Friday - 8:30am-4:30pm  
Phone Number:  
(916) 988-4373

OVparks Rec'ing Crew  
Snow Cone Day at the pool July 8 1:30-4:00pm

**HIGHLIGHTED  
PROGRAMS:**

OVparks Rec'ing Crew (Ages: 5-12) Mon - Fri, 9AM-4PM with Extended Day options. Weekly themes, activities and field trips, crafts, games, & bi-weekly swimming fun.

OVparks Wiggles & Giggles (Ages: 3-5) Tue - Thur 9AM-noon. Stories, crafts, songs, & water-play with new themes and activities each week.

OVparks Swim Lessons (Ages: 6mo-14 yrs) Mon - Thur. Morning and evening times available for all skill levels.

Jr. Lifeguard Camp (Ages:

11-14) Tue -Fri 9:30AM-4PM. Learn rescue techniques, lifeguard skills, CPR and First Aid while making friends at the OV Pool!

**YOUTH PROGRAMS**  
Baby Ballet (Ages: Walking- 3y) Mon at 9:00am

Pre-Ballet (Ages: 3-6y) Mon 9:30am

Zumbini (Ages: 2mo- 4yrs) Wed 10:00am Mini Ninja (Ages: 3-6) Mon 3:15pm and Tue 9:15am

Kids Ninja (Ages: 6- 12) Mon and Wed 4:45pm

**YOUTH SPORTS** Amazing Athletes and Amazing Athletes Tots Tues at 4:30pm

Skyhawks Soccer (Ages: 6-12) Mon 4:45

Skyhawks Track and Field (Ages: 6-13) Fri 3:50pm Skyhawks Beach

Volleyball (Ages: 7-13) Tues 3:50pm

Skyhawks Pickleball (Ages: 6-13) Wed 3:50pm

Skyhawks Tennis (Ages: 6-13) Wed 5:00pm Basic

Horsemanship (Ages: 8-15) Fri 4:00-5:15pm

Skyhawks Beginning Golf Camp (Ages: 4-10) Mon-Fri 9:00am

**ADULT PROGRAMS:**  
Chen Tai Chi (Ages: 17+)

Tues Thurs at 7:00pm

Cardio Kickboxing (Ages: 18 and up) Tues, Thurs & Sat 9:15am

Jazzercise (Ages: 18 and up) Mon, Wed, Fri & Sat

Orangevale Ukelele Fretters (Ages: 18 and up) Mon 1:00pm

Artist Studio (Ages: 35 and up) Mon 11:30am Men's 3 on 3 Hoops (Ages: 35 and up) Wed 7:00pm

Follow us on Instagram, Facebook, and TikTok or subscribe to our E-Newsletter for the latest updates & more program information! @ovparks

## Becky Herz

**From:** director@ovparks.com  
**Subject:** FW: Invitation - OV History Museum 3rd Anniv Celebration  
**Attachments:** View recent photos.png

---

**From:** Marilyn Edwards [REDACTED]  
**Sent:** Friday, July 3, 2026 11:01 AM  
**To:** director@ovparks.com  
**Cc:** David Royal Dill [REDACTED]  
**Subject:** Invitation - OV History Museum 3rd Anniv Celebration

You don't often get email from [marilyn4ovhistory@gmail.com](mailto:marilyn4ovhistory@gmail.com). [Learn why this is important](#)

EXTERNAL SENDER WARNING. This message was sent from outside your organization. Please do not click links or open attachments unless you recognize the source of this email and know the content is safe.

Orangevale Parks Board Members,

Orangevale History Project is proud to invite you to our 3rd Anniversary Museum Celebration on July 11th! We are excited to debut a new exhibit "Scenes of Orangevale".

Looking forward to seeing you on this fun and special day!

Marilyn

Marilyn Edwards

Orangevale History Project & Museum

Founding Board Member

Member Relations Coordinator





July 7, 2026

Becky Herz  
Orangevale Recreation and Park District  
6826 Hazel Avenue  
Orangevale, CA 95662

Dear Becky Herz,

On behalf of the Board of Directors for the California Association for Park & Recreation Indemnity ("CAPRI"), we are proud to present to you the "Ted Winslow CAPRI Safety Award" as part of the Cycle XX District Visitation Program. We take great pleasure in recognizing Districts that have received the highest rating possible following their District Visit, as this award represents your District's commitment to safety and loss control. Congratulations to you and your team!

We present these Awards at the annual CARPD Conference and look forward to recognizing each winner in front of all of their peers. Although your District was unable to attend this year in Monterey on May 28, 2026, your efforts are recognized and acknowledged.

Keep up the good work and continue to promote a safe and healthy environment for both the public and your employees. Congratulations again and we look forward to your District earning another Safety Award following the Cycle XXI District Visit.

Sincerely,



**Kirk Andre**  
***Director of Safety and Risk Control***  
[kandre@capri-jpa.gov](mailto:kandre@capri-jpa.gov)

enclosure

**GENERAL FUND EXPENDITURES  
FOR THE MONTH ENDING  
JUNE 30, 2026  
FY 25/26**

| CLAIM #    | ACCOUNT # | VENDOR                    | DESCRIPTION                       | AMOUNT    |
|------------|-----------|---------------------------|-----------------------------------|-----------|
| 1907598937 | 20202100  | US BANK NATIONAL ASSOCIAT | BOOKS/PERIODICALS/SUBSCRIPTIONS   | 19.99     |
| 1907598937 | 20203800  | US BANK NATIONAL ASSOCIAT | EMPLOYEE RECOGNITION              | 67.32     |
| 1907595164 | 20203900  | SUSAN MYREN               | EMPLOYEE TRANSPORTATION           | 29.00     |
| 1907595163 | 20203900  | LAUREL HARLING            | EMPLOYEE TRANSPORTATION           | 27.55     |
| 1907595424 | 20203900  | KOLBY KAUFERT             | EMPLOYEE TRANSPORTATION           | 17.40     |
| 1907598927 | 20203900  | JASON BAIN                | EMPLOYEE TRANSPORTATION           | 63.80     |
|            |           |                           |                                   | 137.75    |
| 1907595148 | 20206100  | ROTARY CLUB OF ORANGEVALE | MEMBERSHIP DUES                   | 165.00    |
| 1907601811 | 20206100  | CALIF PARK & RECREATION S | MEMBERSHIP DUES                   | 915.00    |
|            |           |                           |                                   | 1,080.00  |
| 1907595155 | 20207600  | BURKETTS OFFICE SUPLIES   | OFFICE SUPPLIES                   | 278.30    |
| 1907598937 | 20207600  | US BANK NATIONAL ASSOCIAT | OFFICE SUPPLIES                   | 332.30    |
|            |           |                           |                                   | 610.60    |
| 1907598937 | 20208102  | US BANK NATIONAL ASSOCIAT | STAMPS                            | 257.40    |
| 1907595016 | 20219700  | T-MOBILE USA INC          | TELEPHONE SERVICES                | 46.57     |
| 1907598937 | 20219700  | US BANK NATIONAL ASSOCIAT | TELEPHONE SERVICES                | 454.92    |
| 1907601795 | 20219700  | COMCAST                   | TELEPHONE SERVICES                | 250.28    |
| 1907607219 | 20219700  | COMCAST                   | TELEPHONE SERVICES                | 276.06    |
|            |           |                           |                                   | 1,027.83  |
| 1907607265 | 20226200  | FLEX TECHNOLOGY GROUP LLC | OFFICE EQUIPMENT MAINTENANCE SUPP | 259.68    |
| 1907604103 | 20231400  | LUCILLE COLQUHOUN         | CLOTHING/PERSONAL SUPPLIES        | 1,771.95  |
| 1907598925 | 20257100  | BRAVO SECURITY SERVICES   | SECURITY SERVICES                 | 500.00    |
| 1907601871 | 20257100  | B AND P SECURITY INC      | SECURITY SERVICES                 | 438.00    |
|            |           |                           |                                   | 938.00    |
| 1907595157 | 20259100  | STATE OF CALIFORNIA       | OTHER PROFESSIONAL SERVICES       | 64.00     |
| 1907607262 | 20259101  | N3X MSP INC               | IT SERVICES                       | 1,098.00  |
| 1907607262 | 20281201  | N3X MSP INC               | HARDWARE                          | 180.00    |
| 1907598937 | 20281202  | US BANK NATIONAL ASSOCIAT | SOFTWARE                          | 977.79    |
| 1907607262 | 20281202  | N3X MSP INC               | SOFTWARE                          | 652.68    |
|            |           |                           |                                   | 1,630.47  |
| 1907590669 | 20285100  | STEVEN MIRANDA            | RECREATIONAL SERVICES             | 686.40    |
| 1907595158 | 20285100  | ADRIAAN JANSEN VAN VUUREN | RECREATIONAL SERVICES             | 2,316.25  |
| 1907595160 | 20285100  | RESCUE TRAINING INSTITUTE | RECREATIONAL SERVICES             | 63.00     |
| 1907595159 | 20285100  | STEVEN MIRANDA            | RECREATIONAL SERVICES             | 138.45    |
| 1907595161 | 20285100  | GRANITE BAY MARTIAL ARTS  | RECREATIONAL SERVICES             | 168.00    |
| 1907595162 | 20285100  | ALLGOOD DRIVING SCHOOL    | RECREATIONAL SERVICES             | 172.55    |
| 1907598924 | 20285100  | SHAUNA LEMAY              | RECREATIONAL SERVICES             | 256.75    |
| 1907598937 | 20285100  | US BANK NATIONAL ASSOCIAT | RECREATIONAL SERVICES             | 412.04    |
| 1907604102 | 20285100  | HANDSTANDS INC            | RECREATIONAL SERVICES             | 159.60    |
| 1907607545 | 20285100  | CORDOVA RECREATION & PARK | RECREATIONAL SERVICES             | 3,060.00  |
| 1907608996 | 20285100  | GREATER SACRAMENTO INVEST | RECREATIONAL SERVICES             | 4,577.30  |
|            |           |                           |                                   | 12,010.34 |

**GENERAL FUND EXPENDITURES  
FOR THE MONTH ENDING  
JUNE 30, 2026  
FY 25/26**

[illegible]



**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND**  
**BUDGET EXPENDITURE DETAIL**  
**FISCAL YEAR 2025/2026**  
**JUNE 2026**

|                |                                         |                     |                     | % to YE              |                   | 1%         |
|----------------|-----------------------------------------|---------------------|---------------------|----------------------|-------------------|------------|
| Account Number | Expenditure Account                     | Budgeted 2025/2026  | Current Expenditure | Expenditures to Date | Funds Available   | % Left     |
| <b>1000</b>    | <b>SALARIES &amp; EMPLOYEE BENEFITS</b> |                     |                     |                      |                   |            |
| 10111000       | Salaries & Wages, Regular               | 1,039,000.00        | 81,954.51           | 1,055,860.09         | (16,860.09)       | -2%        |
| 10112100       | Salaries & Wages, Extra Help            | 612,000.00          | 33,572.43           | 401,681.03           | 210,318.97        | 34%        |
| 10112400       | Salaries, Board members                 | 12,000.00           | 500.00              | 7,500.00             | 4,500.00          | 38%        |
| 10121000       | Retirement                              | 315,000.00          | 23,587.00           | 301,766.05           | 13,233.95         | 4%         |
| 10122000       | Social Security                         | 126,000.00          | 8,748.21            | 110,941.29           | 15,058.71         | 12%        |
| 10123000       | Group Insurance                         | 305,000.00          | 26,245.34           | 271,490.91           | 33,509.09         | 11%        |
| 10124000       | Worker's Comp. Ins                      | 68,000.00           |                     | 63,112.00            | 4,888.00          | 7%         |
| 10125000       | Unemployment Insurance                  | 15,000.00           | 932.46              | 13,998.60            | 1,001.40          | 7%         |
|                | <b><i>SUB-TOTAL</i></b>                 | <b>2,492,000.00</b> | <b>175,539.95</b>   | <b>2,226,349.97</b>  | <b>265,650.03</b> | <b>11%</b> |
| <b>2000</b>    | <b>SERVICES &amp; SUPPLIES</b>          |                     |                     |                      |                   |            |
| 20200500       | Advertise/Legal Notices                 | 1,000.00            |                     | 363.27               | 636.73            | 64%        |
| 20202100       | Books/Periodicals/Subscrip              | 2,600.00            | 19.99               | 1,579.71             | 1,020.29          | 39%        |
| 20202900       | Business/Conference Expense             | 4,000.00            |                     | 2,020.12             | 1,979.88          | 49%        |
| 20203500       | Education/Training Serv.                | 3,000.00            |                     | 3,492.96             | (492.96)          | -16%       |
| 20203600       | Education /Training Supplies            | 500.00              |                     | -                    | 500.00            | 100%       |
| 20203800       | Employee Recognition                    | 2,900.00            | 67.32               | 2,285.90             | 614.10            | 21%        |
| 20203900       | Employee Transportation                 | 2,000.00            | 137.75              | 1,769.24             | 230.76            | 12%        |
| 20205100       | Liability Insurance                     | 150,000.00          |                     | 145,687.00           | 4,313.00          | 3%         |
| 20206100       | Membership Dues                         | 17,000.00           | 1,080.00            | 16,197.63            | 802.37            | 5%         |
| 20207600       | Office Supplies                         | 7,600.00            | 610.60              | 5,800.13             | 1,799.87          | 24%        |
| 20207602       | Signs                                   | 500.00              |                     | -                    | 500.00            | 100%       |
| 20208100       | Postal Services                         | 11,000.00           |                     | 8,092.00             | 2,908.00          | 26%        |
| 20208102       | Stamps                                  | 1,500.00            | 257.40              | 776.52               | 723.48            | 48%        |
| 20208500       | Printing Services                       | 30,000.00           |                     | 20,169.80            | 9,830.20          | 33%        |
| 20211200       | Building Maint. Supplies                | 500.00              |                     | -                    | 500.00            | 100%       |
| 20219700       | Telephone Service                       | 14,000.00           | 1,027.83            | 11,586.69            | 2,413.31          | 17%        |
| 20226200       | Office Equip Maint Supplies             | 2,600.00            | 259.68              | 3,282.78             | (682.78)          | -26%       |
| 20231400       | Clothing/Personal Supplies              | 2,000.00            | 1,771.95            | 1,771.95             | 228.05            | 11%        |
| 20232200       | Custodial Supplies                      | 500.00              |                     | -                    | 500.00            | 100%       |
| 20244300       | Medical Services                        | 400.00              |                     | 880.64               | (480.64)          | -120%      |
| 20244400       | Medical Supplies                        | 5,400.00            |                     | 2,060.73             | 3,339.27          | 62%        |
| 20250500       | Accounting Services                     | 7,200.00            |                     | 6,946.00             | 254.00            | 4%         |
| 20250700       | Assessment/Collection Service           | 30,000.00           |                     | 31,520.82            | (1,520.82)        | -5%        |
| 20252500       | Engineering Services                    | 6,000.00            |                     | -                    | 6,000.00          | 100%       |
| 20253100       | Legal Services                          | 12,000.00           |                     | 297.00               | 11,703.00         | 98%        |
| 20257100       | Security Services                       | 4,000.00            | 938.00              | 2,512.00             | 1,488.00          | 37%        |
| 20259100       | Other Professional Services             | 20,000.00           | 64.00               | 9,563.20             | 10,436.80         | 52%        |
| 20259101       | Computer Consultants                    | 16,000.00           | 1,098.00            | 13,176.00            | 2,824.00          | 18%        |
| 20281201       | PC Hardware                             | 5,000.00            | 180.00              | 5,408.25             | (408.25)          | -8%        |
| 20281202       | PC Software                             | 16,000.00           | 1,630.47            | 9,757.12             | 6,242.88          | 39%        |
| 20281203       | PC Supplies                             | 2,000.00            |                     | -                    | 2,000.00          | 100%       |
| 20281900       | Registration Services (Elections)       | 0.00                |                     | -                    | 0.00              | 0%         |
| 20285100       | Recreational Services                   | 200,000.00          | 12,010.34           | 123,028.71           | 76,971.29         | 38%        |
| 20285200       | Recreational Supplies                   | 33,000.00           | 1,611.19            | 19,137.50            | 13,862.50         | 42%        |

| Account Number | Expenditure Account            | Budgeted 2025/2026  | Current Expenditure | Expenditures to Date | Funds Available   | % Left     |
|----------------|--------------------------------|---------------------|---------------------|----------------------|-------------------|------------|
| 20289800       | Other Operating Exp - Supplies | 2,500.00            |                     | -                    | 2,500.00          | 100%       |
| 20289900       | Other Operating Exp - Services | 1,000.00            |                     | 200.00               | 800.00            | 80%        |
| 20291100       | System Development Services    | 5,200.00            |                     | 3,026.00             | 2,174.00          | 42%        |
| 20296200       | GS Parking Charges             | 300.00              | 5.25                | 136.96               | 163.04            | 54%        |
|                | <b>SUB-TOTAL</b>               | <b>619,200.00</b>   | <b>22,769.77</b>    | <b>452,526.63</b>    | <b>166,673.37</b> | <b>27%</b> |
| <b>3000</b>    | <b>OTHER CHARGES</b>           |                     |                     |                      |                   |            |
| 30321000       | Interest Expense               | 25,050.00           |                     | 25,041.25            | 8.75              | 0%         |
| 30322000       | Bond/Loan Redemption           | 47,500.00           | 366.35              | 47,348.60            | 151.40            | 0%         |
| 30345000       | Taxes/Licenses/Assess Trans    | 1,300.00            |                     | -                    | 1,300.00          | 100%       |
|                | <b>SUB-TOTAL</b>               | <b>73,850.00</b>    | <b>366.35</b>       | <b>72,389.85</b>     | <b>1,460.15</b>   | <b>2%</b>  |
| <b>4000</b>    | <b>FIXED ASSETS</b>            |                     |                     |                      |                   |            |
| 41410100       | Land                           | 0.00                |                     | -                    | 0.00              |            |
| 42420200       | Struc. & Improvements          | 394,000.00          |                     | 388,758.00           | 5,242.00          | 1%         |
| 43430300       | Vehicles/Equipment             | 0.00                |                     | -                    | 0.00              | 0%         |
|                | <b>SUB-TOTAL</b>               | <b>394,000.00</b>   | <b>-</b>            | <b>388,758.00</b>    | <b>5,242.00</b>   | <b>1%</b>  |
| <b>5000</b>    | <b>INTERFUND CHARGES</b>       |                     |                     |                      |                   |            |
| 50557100       | Fingerprinting Service         | 3,000.00            |                     | 2,043.00             | 957.00            | 32%        |
|                | <b>SUB-TOTAL</b>               | <b>3,000.00</b>     | <b>-</b>            | <b>2,043.00</b>      | <b>957.00</b>     | <b>32%</b> |
| 79790100       | Contingency Appropriations     | 50,000.00           |                     | -                    | 50,000.00         | 0%         |
|                | Deposit into Reserves          | 0.00                |                     | -                    | 0.00              | 0%         |
|                | <b>GRAND TOTAL</b>             | <b>3,632,050.00</b> | <b>198,676.07</b>   | <b>3,142,067.45</b>  | <b>489,982.55</b> | <b>13%</b> |

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND  
REVENUE STATEMENT  
FISCAL YEAR 2025/2026  
JUNE 2026**

| <b>Account Number</b> | <b>Revenue Account</b>                    | <b>2025/2026 Budgeted Revenue</b> | <b>Realized This Period</b> | <b>Collection YTD Balance</b> | <b>YTD Uncollected Balance</b> | <b>% Collected</b>   |
|-----------------------|-------------------------------------------|-----------------------------------|-----------------------------|-------------------------------|--------------------------------|----------------------|
| 91910100              | Prop. Taxes - Current Secured             | 1,818,746                         |                             | 1,809,302.75                  | 9,443.25                       | 99.48%               |
| 91910200              | Prop. Taxes - Current Unsecured           | 64,500                            |                             | 70,319.27                     | -5,819.27                      | 109.02%              |
| 91910300              | Supplemental Taxes Current                | 40,000                            |                             | 24,695.42                     | 15,304.58                      | 61.74%               |
| 91910400              | Prop. Taxes Sec. Delinquent               | 12,500                            |                             | 23,744.31                     | -11,244.31                     | 189.95%              |
| 91910500              | Prop. Taxes Supp. Delinq.                 | 3,400                             |                             | 5,289.48                      | -1,889.48                      | 155.57%              |
| 91910600              | Unitary Current Secured                   | 15,000                            |                             | 21,178.74                     | -6,178.74                      | 141.19%              |
| 91912000              | Prop. Tax - Sec. Redemption               | 140                               |                             | 90.20                         | 49.80                          | 64.43%               |
| 91913000              | Prop. Tax Prior - Unsecured               | 700                               |                             | 0.00                          | 700.00                         | 0.00%                |
| 91914000              | Penalty Costs - Prop. Tax                 | 300                               |                             | 42.14                         | 257.86                         | 14.05%               |
| 91919900              | Taxes - Other                             | -                                 |                             | 0.00                          | 0.00                           |                      |
|                       | <b><i>SUB-TOTAL TAXES 9100</i></b>        | <b><i>1,955,286</i></b>           | <b><i>0.00</i></b>          | <b><i>1,954,662.31</i></b>    | <b><i>623.69</i></b>           | <b><i>99.97%</i></b> |
| 94941000              | Interest Income                           | 43,000                            |                             | 11,921.00                     | 31,079.00                      | 27.72%               |
| 94942900              | Building Rental Other                     | 160,000                           | 11,794.00                   | 161,194.93                    | -1,194.93                      | 100.75%              |
| 94943900              | Cell Tower Leases                         | 49,300                            | 4,430.49                    | 50,331.96                     | -1,031.96                      | 102.09%              |
| 94944800              | Rec.Concessions Final 9                   | 22,000                            | 605.00                      | 20,347.30                     | 1,652.70                       | 92.49%               |
| 95952200              | Homeowner Prop. Tax Relief                | 13,000                            |                             | 9,898.40                      | 3,101.60                       | 76.14%               |
| 95952900              | In-Lieu Taxes                             | 90,000                            |                             | 224,314.40                    | -134,314.40                    | 249.24%              |
| 95956900              | State Aid - Other Misc. Programs          | -                                 |                             | 0.00                          | 0.00                           | 0.00%                |
| 96963313              | Miscellaneous Fees                        | 1,000                             | 304.59                      | 1,314.74                      | -314.74                        | 131.47%              |
| 96964600              | Recreation Service Charges                | 615,000                           | 54,598.84                   | 479,794.89                    | 135,205.11                     | 78.02%               |
| 96969700              | Security Services                         | -                                 |                             | 0.00                          | 0.00                           | 0.00%                |
| 97973000              | Donations & Contributions                 | 2,000                             | 1,200.00                    | 3,327.91                      | -1,327.91                      | 166.40%              |
| 97974000              | Insurance Proceeds                        | 270                               |                             | 0.00                          | 270.00                         | 0.00%                |
| 97979000              | Revenue - Other                           | 5,000                             | 294.67                      | 3,594.67                      | 1,405.33                       | 71.89%               |
| 97979900              | Prior Year                                | -                                 |                             | 0.00                          | 0.00                           | 0.00%                |
| 98986200              | Asset Sale Proceeds - SP Dist             | -                                 |                             | 0.00                          | 0.00                           | 0.00%                |
|                       | <b><i>SUB-TOTAL OTHER MISC. INCOM</i></b> | <b><i>1,000,570</i></b>           | <b><i>73,227.59</i></b>     | <b><i>966,040.20</i></b>      | <b><i>34,529.80</i></b>        | <b><i>96.55%</i></b> |
|                       | <b><i>TOTAL BUDGET AMOUNT</i></b>         | <b><i>2,955,856</i></b>           | <b><i>73,227.59</i></b>     | <b><i>2,920,703</i></b>       | <b><i>35,153.49</i></b>        | <b><i>98.81%</i></b> |

**OLLAD FUND EXPENDITURES  
FOR THE MONTH ENDING  
JUNE 30, 2026  
FY 25/26**

| CLAIM #    | ACCOUNT # | VENDOR                    | DESCRIPTION                         | AMOUNT           |
|------------|-----------|---------------------------|-------------------------------------|------------------|
| 1907598937 | 20203500  | US BANK NATIONAL ASSOCIAT | EDUCATION/TRAINING SERVICES         | 120.00           |
| 1300929583 | 20203500  | REIMBURSEMENT             | EDUCATION/TRAINING SERVICES         | -7.00            |
|            |           |                           |                                     | <b>113.00</b>    |
| 1907598932 | 20207600  | CSLS INC                  | OFFICE SUPPLIES                     | <b>70.01</b>     |
| 1907598923 | 20210300  | CAPRA ENVIRONMENTAL SERVI | AGRICULTURAL/HORTICULTURAL SERVICES | 9,190.80         |
| 1907608949 | 20210300  | EASYSTUMPS TREE SERVICES  | AGRICULTURAL/HORTICULTURAL SERVICES | 1,500.00         |
| 1907608963 | 20210300  | EASYSTUMPS TREE SERVICES  | AGRICULTURAL/HORTICULTURAL SERVICES | 1,900.00         |
|            |           |                           |                                     | <b>12,590.80</b> |
| 1907595083 | 20210400  | MOMAR INC                 | AGRICULTURAL/HORTICULTURAL SUPPLIES | 570.01           |
| 1907595143 | 20210400  | NUTRIEN AG SOLUTIONS INC  | AGRICULTURAL/HORTICULTURAL SUPPLIES | 549.19           |
| 1907598875 | 20210400  | AMERICAN RIVER ACE HARDWA | AGRICULTURAL/HORTICULTURAL SUPPLIES | 15.06            |
| 1907599363 | 20210400  | MIP V WASTE ECI AIV LP    | AGRICULTURAL/HORTICULTURAL SUPPLIES | 1,201.04         |
| 1907598937 | 20210400  | US BANK NATIONAL ASSOCIAT | AGRICULTURAL/HORTICULTURAL SUPPLIES | 218.73           |
|            |           |                           |                                     | <b>2,554.03</b>  |
| 1907595128 | 20211200  | CSLS INC                  | BUILDING MAINTENANCE SUPPLIES/MATER | 175.84           |
| 1907598875 | 20211200  | AMERICAN RIVER ACE HARDWA | BUILDING MAINTENANCE SUPPLIES/MATER | 153.97           |
| 1907598937 | 20211200  | US BANK NATIONAL ASSOCIAT | BUILDING MAINTENANCE SUPPLIES/MATER | 538.11           |
|            |           |                           |                                     | <b>867.92</b>    |
| 1907595144 | 20212200  | AQUA SOURCE INC           | CHEMICAL SUPPLIES                   | 6,516.72         |
| 1907598896 | 20212200  | SCP DISTRIBUTORS LLC      | CHEMICAL SUPPLIES                   | 959.58           |
| 1907598896 | 20212200  | SCP DISTRIBUTORS LLC      | TAX ACCRUAL                         | 4.47             |
| 1907598893 | 20212200  | SCP DISTRIBUTORS LLC      | CHEMICAL SUPPLIES                   | 233.73           |
| 1907599581 | 20212200  | SCP DISTRIBUTORS LLC      | CHEMICAL SUPPLIES                   | 27.73            |
| 1907599585 | 20212200  | SCP DISTRIBUTORS LLC      | CHEMICAL SUPPLIES                   | 182.05           |
| 1907601799 | 20212200  | SCP DISTRIBUTORS LLC      | CHEMICAL SUPPLIES                   | 714.78           |
| 1907601801 | 20212200  | AQUA SOURCE INC           | CHEMICAL SUPPLIES                   | 2,715.30         |
| 1907607261 | 20212200  | AQUA SOURCE INC           | CHEMICAL SUPPLIES                   | 3,801.42         |
|            |           |                           |                                     | <b>15,155.78</b> |
| 1907598875 | 20213200  | AMERICAN RIVER ACE HARDWA | ELECTRICAL MAINTENANCE SUPPLIES     | <b>130.32</b>    |
| 1907592913 | 20214200  | LOWES BUSINESS ACCOUNT    | LAND IMPROVEMENT MAINTENANCE SUPPL  | 132.95           |
| 1907592913 | 20214200  | LOWES BUSINESS ACCOUNT    | LAND IMPROVEMENT MAINTENANCE SUPPL  | -41.00           |
| 1907595087 | 20214200  | GORDON COOK               | LAND IMPROVEMENT MAINTENANCE SUPPL  | 129.29           |
| 1907598875 | 20214200  | AMERICAN RIVER ACE HARDWA | LAND IMPROVEMENT MAINTENANCE SUPPL  | 152.82           |
| 1907598909 | 20214200  | GORDON COOK               | LAND IMPROVEMENT MAINTENANCE SUPPL  | 1,423.42         |
| 1907598937 | 20214200  | US BANK NATIONAL ASSOCIAT | LAND IMPROVEMENT MAINTENANCE SUPPL  | 106.78           |
| 1907607260 | 20214200  | GORDON COOK               | LAND IMPROVEMENT MAINTENANCE SUPPL  | 53.85            |
|            |           |                           |                                     | <b>1,958.11</b>  |
| 1907598934 | 20215200  | HERITAGE POOL SUPPLY GROU | MECHANICAL SYSTEMS MAINTENANCE SUP  | <b>317.16</b>    |
| 1907592913 | 20216200  | LOWES BUSINESS ACCOUNT    | PAINTING SUPPLIES                   | 123.08           |
| 1907592512 | 20216200  | SITEONE LANDSCAPE SUPPLY  | PAINTING SUPPLIES                   | 104.27           |
| 1907595077 | 20216200  | THE SHERWIN-WILLIAMS CO   | PAINTING SUPPLIES                   | 459.47           |
| 1907595080 | 20216200  | THE SHERWIN-WILLIAMS CO   | PAINTING SUPPLIES                   | 633.10           |
|            |           |                           |                                     | <b>1,319.92</b>  |
|            |           |                           |                                     |                  |
|            |           |                           |                                     |                  |
|            |           |                           |                                     |                  |
|            |           |                           |                                     |                  |

**OLLAD FUND EXPENDITURES  
FOR THE MONTH ENDING  
JUNE 30, 2026  
FY 25/26**

|            |          |                              |                                     |                 |
|------------|----------|------------------------------|-------------------------------------|-----------------|
| 1907590663 | 20216800 | W W GRAINGER                 | PLUMBING MAINTENANCE SUPPLIES       | 107.74          |
| 1907598875 | 20216800 | AMERICAN RIVER ACE HARDWA    | PLUMBING MAINTENANCE SUPPLIES       | 7.53            |
| 1907607229 | 20216800 | W W GRAINGER                 | PLUMBING MAINTENANCE SUPPLIES       | 32.02           |
| 1907607255 | 20216800 | W W GRAINGER                 | PLUMBING MAINTENANCE SUPPLIES       | 8.01            |
|            |          |                              |                                     | <b>155.30</b>   |
| 1907592511 | 20218200 | SPRINKLER SERVICE & SUPPL    | IRRIGATION SUPPLIES                 | 1,888.02        |
| 1907598875 | 20218200 | AMERICAN RIVER ACE HARDWA    | IRRIGATION SUPPLIES                 | 36.93           |
| 1907598901 | 20218200 | SPRINKLER SERVICE & SUPPL    | IRRIGATION SUPPLIES                 | 390.34          |
| 1907598906 | 20218200 | SPRINKLER SERVICE & SUPPL    | IRRIGATION SUPPLIES                 | 792.74          |
| 1907601807 | 20218200 | HERITAGE LANDSCAPE SUPPLY    | IRRIGATION SUPLIES                  | 181.86          |
| 1907601805 | 20218200 | HERITAGE LANDSCAPE SUPPLY    | IRRIGATION SUPLIES                  | 102.97          |
| 1907601802 | 20218200 | HERITAGE LANDSCAPE SUPPLY    | IRRIGATION SUPLIES                  | 153.71          |
|            |          |                              |                                     | <b>3,546.57</b> |
| 1907595018 | 20219100 | SMUD                         | ELECTRICITY                         | <b>6,821.33</b> |
| 1907598891 | 20219200 | PACIFIC GAS AND ELECTRIC     | NATURAL GAS/LPG/FUEL OIL            | <b>2,347.25</b> |
| 1907595020 | 20219300 | ALLIED WASTE SERVICES OF     | REFUSE COLLECTION/DISPOSAL SERVICES | 1,723.72        |
| 1300929583 | 20219300 | OV HISTORY PROJ. REIMBURSEME | REFUSE COLLECTION/DISPOSAL SERVICES | -68.91          |
|            |          |                              |                                     | <b>1,654.81</b> |
| 1907592509 | 20219500 | COUNTY OF SACRAMENTO         | SEWAGE DISPOSAL SERVICES            | 1,277.04        |
| 1907595021 | 20219500 | COUNTY OF SACRAMENTO         | SEWAGE DISPOSAL SERVICES            | 1,027.04        |
| 1907598921 | 20219500 | AREA PORTABLE SERVICES IN    | SEWAGE DISPOSAL SERVICES            | 185.93          |
| 1907598922 | 20219500 | AREA PORTABLE SERVICES IN    | SEWAGE DISPOSAL SERVICES            | 217.18          |
| 1300929583 | 20219500 | OV HISTORY PROJ. REIMBURSEME | SEWAGE DISPOSAL SERVICES            | -234.02         |
|            |          |                              |                                     | <b>2,473.17</b> |
| 1907598881 | 20219800 | SAN JUAN WATER DISTRICT      | WATER                               | 400.32          |
| 1907608939 | 20219800 | ORANGEVALE WATER COMPANY     | WATER                               | 4,647.60        |
| 1300929583 | 20219800 | OV HISTORY PROJ. REIMBURSEME | WATER                               | -31.06          |
|            |          |                              |                                     | <b>5,016.86</b> |
| 1907595023 | 20220600 | GENUINE PARTS CO             | AUTO MAINTENANCE SUPPLIES           | 45.76           |
| 1907595050 | 20220600 | GENUINE PARTS CO             | AUTO MAINTENANCE SUPPLIES           | 98.04           |
| 1907595049 | 20220600 | GENUINE PARTS CO             | AUTO MAINTENANCE SUPPLIES           | 43.09           |
| 1907598915 | 20220600 | GENUINE PARTS CO             | AUTO MAINTENANCE SUPPLIES           | 15.61           |
| 1907599564 | 20220600 | GENUINE PARTS CO             | AUTO MAINTENANCE SUPPLIES           | 8.61            |
|            |          |                              |                                     | <b>211.11</b>   |
| 1907598937 | 20223600 | US BANK NATIONAL ASSOCIAT    | FUEL/LUBRICANTS                     | <b>2,974.43</b> |
| 1907595053 | 20228200 | GENUINE PARTS CO             | SHOP EQUIPMENT MAINTENANCE SUPPLIES | 21.54           |
| 1907598911 | 20228200 | GENUINE PARTS CO             | SHOP EQUIPMENT MAINTENANCE SUPPLIES | 202.00          |
|            |          |                              |                                     | <b>223.54</b>   |
| 1907595081 | 20231400 | UNIFIRST CORPORATION         | CLOTHING/PERSONAL SUPPLIES          | <b>54.92</b>    |
| 1907595081 | 20232200 | UNIFIRST CORPORATION         | CUSTODIAL SUPPLIES                  | 199.80          |
| 1907595155 | 20232200 | BURKETTS OFFICE SUPLIES      | CUSTODIAL SUPPLIES                  | 270.11          |
| 1907595131 | 20232200 | STATE INDUSTRIAL PRODUCTS    | CUSTODIAL SUPPLIES                  | 319.55          |
| 1907595129 | 20232200 | STATE INDUSTRIAL PRODUCTS    | CUSTODIAL SUPPLIES                  | 837.88          |
| 1907599474 | 20232200 | HD SUPPLY INC                | CUSTODIAL SUPPLIES                  | 114.69          |
| 1907598937 | 20232200 | US BANK NATIONAL ASSOCIAT    | CUSTODIAL SUPPLIES                  | 21.52           |
| 1907608993 | 20232200 | HD SUPPLY INC                | CUSTODIAL SUPP                      | 239.16          |
|            |          |                              |                                     | <b>2,002.71</b> |
|            |          |                              |                                     |                 |
|            |          |                              |                                     |                 |
|            |          |                              |                                     |                 |

**OLLAD FUND EXPENDITURES  
FOR THE MONTH ENDING  
JUNE 30, 2026  
FY 25/26**

[illegible]

**ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT**  
**BUDGET EXPENDITURE DETAIL**  
**FISCAL YEAR 2025/2026**  
**JUNE 2026**

| Account Number | Expenditure Account                  | Budgeted 2025/2026 | Current Expenditure | Expenditures to Date | % to YE           |            |
|----------------|--------------------------------------|--------------------|---------------------|----------------------|-------------------|------------|
|                |                                      |                    |                     |                      | Funds Available   | % Left     |
| <b>2000</b>    | <b>SERVICES &amp; SUPPLIES</b>       |                    |                     |                      |                   |            |
| 20203500       | Education/Training Service           | 4,000.00           | 113.00              | 1,382.90             | 2,617.10          | 65%        |
| 20206100       | Membership Dues                      | 200.00             |                     | 71.50                | 128.50            | 64%        |
| 20207600       | Office Supplies                      | 500.00             | 70.01               | 159.27               | 340.73            | 68%        |
| 20207602       | Signs                                | 1,500.00           |                     | 1,761.71             | (261.71)          | -17%       |
| 20207603       | Keys                                 | 800.00             |                     | 55.89                | 744.11            | 93%        |
| 20210300       | Agricultural/Horticultural Service   | 21,500.00          | 12,590.80           | 12,790.80            | 8,709.20          | 41%        |
| 20210400       | Agricultural/Horticultural Supply    | 12,000.00          | 2,554.03            | 7,402.57             | 4,597.43          | 38%        |
| 20211200       | Building Maint. Supplies             | 10,000.00          | 867.92              | 10,068.58            | (68.58)           | -1%        |
| 20212200       | Chemicals                            | 68,000.00          | 15,155.78           | 48,291.24            | 19,708.76         | 29%        |
| 20213100       | Electrical Maint. Service            | 5,000.00           |                     | -                    | 5,000.00          | 100%       |
| 20213200       | Electrical Maint. Supplies           | 2,600.00           | 130.32              | 494.75               | 2,105.25          | 81%        |
| 20214100       | Land Improv. Maint. Service          | 40,000.00          |                     | 13,054.20            | 26,945.80         | 67%        |
| 20214200       | Land Improv. Maint. Supplies         | 39,000.00          | 1,958.11            | 33,407.58            | 5,592.42          | 14%        |
| 20215100       | Mechanical System Maint. Ser         | 8,000.00           |                     | 757.50               | 7,242.50          | 91%        |
| 20215200       | Mechanical System Maint. Sup         | 3,000.00           | 317.17              | 317.17               | 2,682.83          | 89%        |
| 20216200       | Painting Supplies                    | 1,500.00           | 1,319.92            | 1,547.31             | (47.31)           | -3%        |
| 20216700       | Plumbing Maint. Service              | 1,000.00           |                     | 410.00               | 590.00            | 59%        |
| 20216800       | Plumbing Maint. Supplies             | 2,000.00           | 155.30              | 576.37               | 1,423.63          | 71%        |
| 20218200       | Irrigation Supplies                  | 18,000.00          | 3,546.57            | 10,817.84            | 7,182.16          | 40%        |
| 20218500       | Permit Charges                       | 5,500.00           |                     | 5,194.00             | 306.00            | 6%         |
| 20219100       | Electricity                          | 95,000.00          | 6,821.33            | 81,600.82            | 13,399.18         | 14%        |
| 20219200       | Natural Gas / LPG/ Fuel Oil          | 40,000.00          | 2,347.25            | 16,143.77            | 23,856.23         | 60%        |
| 20219300       | Refuse Collection / Disposal Service | 25,000.00          | 1,654.81            | 21,938.76            | 3,061.24          | 12%        |
| 20219500       | Sewage Disposal Service              | 15,500.00          | 2,473.17            | 15,927.36            | (427.36)          | -3%        |
| 20219800       | Water                                | 87,000.00          | 5,016.86            | 74,233.48            | 12,766.52         | 15%        |
| 20219900       | Telephone System Maintenance         | 1,000.00           |                     | -                    | 1,000.00          | 100%       |
| 20220500       | Auto Maintenance Service             | 5,000.00           |                     | 4,816.83             | 183.17            | 4%         |
| 20220600       | Auto Maintenance Supplies            | 5,600.00           | 211.11              | 4,821.72             | 778.28            | 14%        |
| 20222600       | Expendable Tools                     | 2,400.00           |                     | 430.98               | 1,969.02          | 82%        |
| 20223600       | Fuel & Lubricants                    | 28,400.00          | 2,974.43            | 21,926.50            | 6,473.50          | 23%        |
| 20227500       | Rent/Lease Equipment                 | 2,200.00           |                     | 409.06               | 1,790.94          | 81%        |
| 20228100       | Shop Equip. Maint. Service           | 3,700.00           |                     | 1,551.17             | 2,148.83          | 58%        |
| 20228200       | Shop Equip. Maint. Supplies          | 7,000.00           | 223.54              | 6,259.76             | 740.24            | 11%        |
| 20229100       | Other Equip. Maint. Service          | 2,200.00           |                     | 1,040.45             | 1,159.55          | 53%        |
| 20229200       | Other Equip. Maint. Supplies         | 3,500.00           |                     | 3,135.58             | 364.42            | 10%        |
| 20231400       | Clothing/Personal Supplies           | 4,000.00           | 54.92               | 1,943.42             | 2,056.58          | 51%        |
| 20232200       | Custodial Supplies                   | 19,000.00          | 2,002.71            | 16,849.43            | 2,150.57          | 11%        |
| 20250500       | Accounting Services                  | 3,800.00           |                     | 3,818.00             | (18.00)           | 0%         |
| 20252500       | Engineering Services                 | 15,300.00          |                     | 13,018.16            | 2,281.84          | 15%        |
| 20253100       | Legal Services                       | 5,000.00           |                     | 432.00               | 4,568.00          | 91%        |
| 20257100       | Security Services                    | 36,000.00          | 7,677.00            | 24,188.00            | 11,812.00         | 33%        |
| 20259100       | Other Professional Services          | 55,000.00          | 12,546.00           | 25,202.35            | 29,797.65         | 54%        |
| 20289800       | Other Operating Expenses Sup.        | 16,000.00          | 2,833.71            | 10,622.24            | 5,377.76          | 34%        |
|                | <b>SUB-TOTAL</b>                     | <b>721,700.00</b>  | <b>85,615.77</b>    | <b>498,871.02</b>    | <b>222,828.98</b> | <b>31%</b> |
|                |                                      |                    |                     |                      |                   |            |
|                |                                      |                    |                     |                      |                   |            |

| <b>Account Number</b> | <b>Expenditure Account</b>        | <b>Budgeted 2025/2026</b> | <b>Current Expenditure</b> | <b>Expenditures to Date</b> | <b>Funds Available</b> | <b>% Left</b> |
|-----------------------|-----------------------------------|---------------------------|----------------------------|-----------------------------|------------------------|---------------|
| <b>3000</b>           | <b>OTHER CHARGES</b>              |                           |                            |                             |                        |               |
|                       |                                   |                           |                            |                             |                        |               |
| 30321000              | Interest Expense                  | 0.00                      |                            | -                           | 0.00                   | 0%            |
| 30322000              | Bond/Loan Redemption              | 0.00                      |                            | -                           | 0.00                   | 0%            |
| 30345000              | Taxes/Licenses/Assess Trans       | 1,500.00                  |                            | 1,221.60                    | 278.40                 | 19%           |
|                       | <b>SUB-TOTAL</b>                  | <b>1,500.00</b>           | <b>-</b>                   | <b>1,221.60</b>             | <b>278.40</b>          | <b>19%</b>    |
|                       |                                   |                           |                            |                             |                        |               |
| <b>4000</b>           | <b>FIXED ASSETS</b>               |                           |                            |                             |                        |               |
|                       |                                   |                           |                            |                             |                        |               |
| 42420100              | Buildings                         | 0.00                      |                            | -                           | 0.00                   | 0%            |
| 42420200              | Struc. & Improvements             | 15,000.00                 |                            | 13,265.00                   | 1,735.00               | 12%           |
| 43430300              | Equipment                         | 46,500.00                 |                            | 31,324.00                   | 15,176.00              | 33%           |
|                       | <b>SUB-TOTAL</b>                  | <b>61,500.00</b>          | <b>-</b>                   | <b>44,589.00</b>            | <b>16,911.00</b>       | <b>27%</b>    |
|                       |                                   |                           |                            |                             |                        |               |
| 79790100              | <i>Contingency Appropriations</i> | 0.00                      |                            |                             | 0.00                   | 0%            |
|                       | <i>Deposit into Reserves</i>      | 0.00                      |                            | -                           | 0.00                   | 0%            |
|                       |                                   |                           |                            |                             |                        |               |
|                       | <b>GRAND TOTAL</b>                | <b>784,700.00</b>         | <b>85,615.77</b>           | <b>544,681.62</b>           | <b>240,018.38</b>      | <b>31%</b>    |



**KENNETH GROVE EXPENDITURES  
FOR THE MONTH ENDING  
JUNE 30, 2026  
FY 25/26**

| <b>Claim #</b> | <b>ACCOUNT #</b> | <b>VENDOR</b>             | <b>DESCRIPTION</b> | <b>AMOUNT</b> |
|----------------|------------------|---------------------------|--------------------|---------------|
| 1907608939     | 20219800         | ORANGEVALE WATER COMPANY  | WATER              | <b>64.60</b>  |
| 1907598937     | 20223600         | US BANK NATIONAL ASSOCIAT | FUEL/LUBRICANTS    | <b>166.71</b> |
|                |                  |                           |                    |               |
|                |                  |                           |                    |               |
|                |                  |                           |                    |               |
|                |                  |                           |                    |               |
|                |                  |                           |                    |               |
|                |                  |                           |                    |               |
|                |                  |                           |                    |               |
|                |                  |                           |                    |               |

**ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT**  
**BUDGET EXPENDITURE DETAIL**  
**FISCAL YEAR 2025/2026**  
**JUNE 2026**

| Account Number | Expenditure Account                 | Budgeted 2025/2026 | Current Expenditures | Expenditures to Date | % to YE Funds Available | 1% % Left  |
|----------------|-------------------------------------|--------------------|----------------------|----------------------|-------------------------|------------|
| <b>2000</b>    | <b>SERVICES &amp; SUPPLIES</b>      |                    |                      |                      |                         |            |
| 20200500       | Advertise/Legal Notices             | 400.00             |                      | -                    | 400.00                  | 100%       |
| 20207600       | Office Supplies                     | 50.00              |                      | -                    | 50.00                   | 100%       |
| 20207602       | Signs                               | 50.00              |                      | -                    | 50.00                   | 100%       |
| 20210300       | Agricultural/Horticultural Service  | 2,500.00           |                      | 2,900.00             | (400.00)                | -16%       |
| 20210400       | Agricultural/Horticultural Supplies | 1,250.00           |                      | -                    | 1,250.00                | 100%       |
| 20219800       | Water                               | 1,000.00           | 64.60                | 853.70               | 146.30                  | 15%        |
| 20223600       | Fuel & Lubricants                   | 1,000.00           | 166.71               | 1,000.00             | 0.00                    | 0%         |
| 20250500       | Accounting Services                 | 680.00             |                      | 736.00               | (56.00)                 | -8%        |
| 20250700       | Assessment/Collection Services      | 100.00             |                      | -                    | 100.00                  | 100%       |
| 20252500       | Engineering Services                | 1,000.00           |                      | (676.31)             | 1,676.31                | 168%       |
| 20253100       | Legal Services                      | 100.00             |                      | -                    | 100.00                  | 100%       |
| 20256200       | Transcribing Services               | 100.00             |                      | -                    | 100.00                  | 100%       |
| 20259100       | Other Professional Services         | 320.00             |                      | -                    | 320.00                  | 100%       |
| 20289900       | Other Operating Exp - Services      | 100.00             |                      | -                    | 100.00                  | 100%       |
|                | <b>SUB-TOTAL</b>                    | <b>8,650.00</b>    | <b>231.31</b>        | <b>4,813.39</b>      | <b>3,836.61</b>         | <b>44%</b> |
| <b>4000</b>    | <b>FIXED ASSETS</b>                 |                    |                      |                      |                         |            |
| 42420200       | Struc. & Improvements               | 16,000.00          |                      | 7,500.00             | 8,500.00                | 0%         |
|                | <b>SUB-TOTAL</b>                    | <b>16,000.00</b>   | <b>-</b>             | <b>7,500.00</b>      | <b>8,500.00</b>         | <b>0%</b>  |
| 79790100       | Contingency Appropriations          | 0.00               |                      | -                    | 0.00                    | 0%         |
|                | <b>GRAND TOTAL</b>                  | <b>24,650.00</b>   | <b>231.31</b>        | <b>12,313.39</b>     | <b>12,336.61</b>        | <b>50%</b> |

**ORANGEVALE RECREATION & PARK DISTRICT  
AD HOC SPECIAL COMMITTEE MEETING  
WEDNESDAY, JUNE 17, 2026  
MEETING RECAP**

1. **CALL TO ORDER** *The meeting was called to order at 4:11pm.  
Roll Call: Director Presinal, Director Brunberg, and District Administrator Herz.*
2. **PUBLIC DISCUSSION** *There was no public discussion.*
3. **UNFINISHED BUSINESS** *There was no unfinished discussion.*
4. **NEW BUSINESS**

A. Review Qualified Submissions for RFP# 01-2026 and Recommend Action on the Selection of District Counsel to the Board of Directors.

*The Committee reviewed and rated all qualified submissions for the Legal Services RFP. The Committee developed a plan to interview the highest ranked firms and then make a recommendation to the full Board. Director Presinal will draft the interview questions. Online interviews will be conducted by Director Brunberg and Admin. Herz. Admin Herz will contact the firms to be interviewed and set up the process.*

*Once the Committee has selected a firm to recommend, Admin. Herz will request that the firm provides a contract with a limited term of one or two years, with options for two two-year extensions for Board consideration. The Committee plans to have a recommendation ready for the July 16<sup>th</sup> Board of Directors Meeting.*
5. **DIRECTOR'S AND STAFF'S COMMENTS** *There were no comments.*
6. **ADJOURNMENT** *The meeting was adjourned at 5:05pm.*

# STAFF REPORT



DATE: 07-16-26

TO: Board of Directors

FROM: Becky Herz, District Administrator

SUBJECT: **MONTHLY ACTIVITY REPORT – June 2026**

---

## **ADMINISTRATION ACTIVITY:**

- On June 4, Manager Woodford attended the Orangevale Woman's Club's Annual Tea.
- On June 8, Admin Herz participated in the CPRS Power Hour session: Brown Act Essentials: What you need to know in 2026.
- On June 8, Admin Herz, Manager Woodford, and Office Assistant Quinn Piccinonno opened and cataloged the responses to the District's RFP for Legal Services.
- On June 11, Admin Herz participated in the on-line CSDA Fiscal Committee Meeting.
- On June 12, Admin Herz participated in the Orangevale Community Council Meeting.
- On June 15 Admin Herz joined the CSDA Webinar "GM Summit – Know Before You Go"
- On June 16, Admin Herz participated in the CPRS JEDI Council Meeting virtually.
- On June 22, Admin Herz joined the CPRS Stars Report – a legislative update.

## **TRAININGS AND CONFERENCES:**

- On June 16, Admin Herz took – and passed – the Certified Parks and Recreation Professional (CPRP) exam – and now hold the CPRP Certification: a nationally recognized certification acquired through a combination of education, experience, and demonstrated knowledge.
- On June 28 – July 1, Admin Herz attended the CSDA General Manager Leadership Summit in Newport Beach. This conference brought over 400 leaders of Special Districts together to learn, network, and collaborate. Admin Herz received Five-Star Bank Emerging Leaders Scholarship for \$890 through the Special District Leadership Foundation (SDLF) to cover the cost of conference registration.

## **EVENTS:**

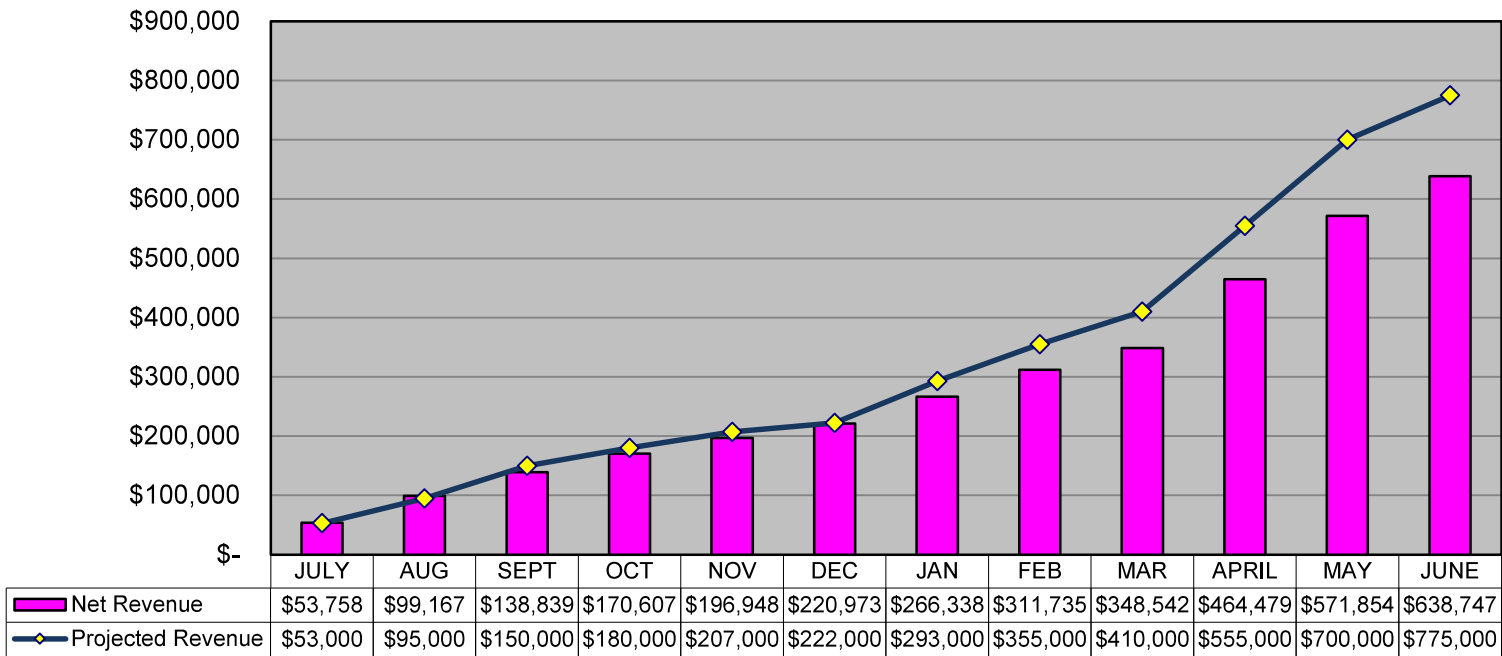
- On June 13, The Orangevale Pool opened for the 2026 Summer Season.

**RECREATION Monthly Report: June 2026**

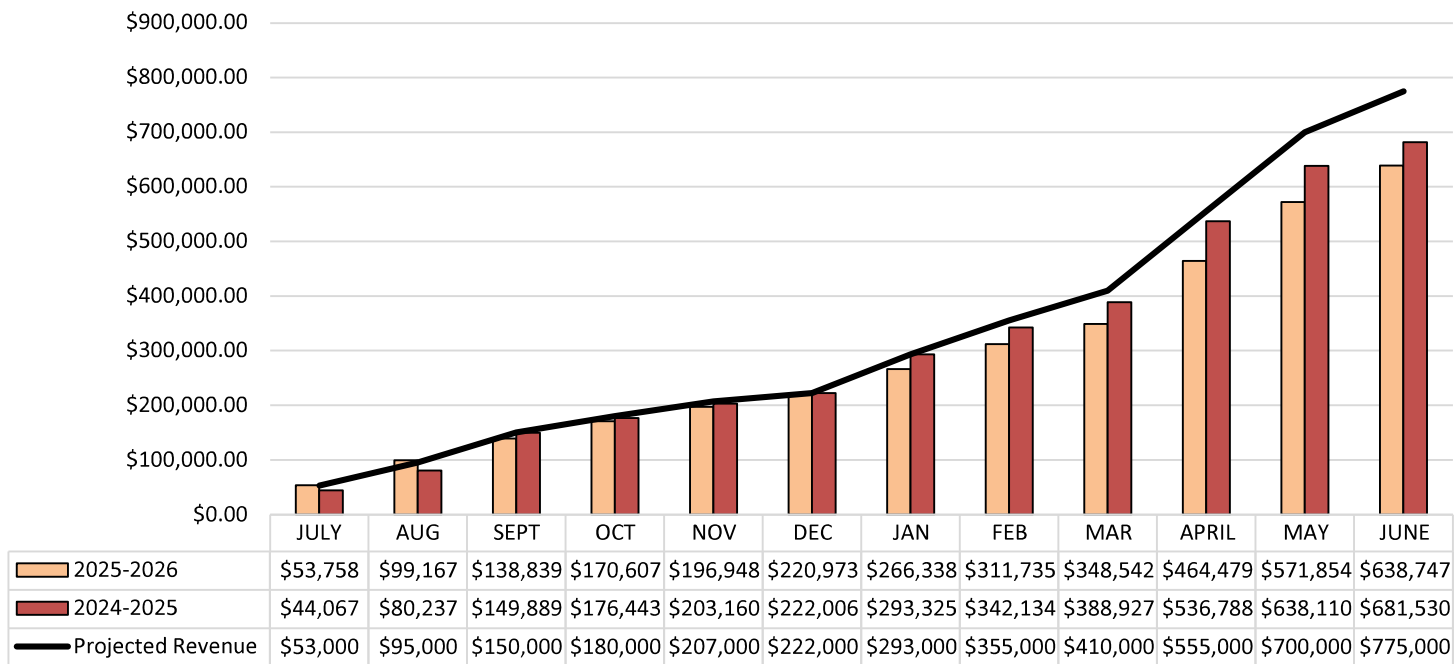
| June                                  | Enrollment | Attendance | Gross Revenue       |
|---------------------------------------|------------|------------|---------------------|
| <b>Active Adults</b>                  |            |            |                     |
| Bridge                                | 33         |            | \$ 66.00            |
| Mid Day Movie                         |            | 6          |                     |
| M.O.V.E. Bingo                        |            | 22         |                     |
| <b>Active Adults Sub Total</b>        | <b>33</b>  | <b>28</b>  | <b>\$ 66.00</b>     |
| <b>Aquatics</b>                       |            |            |                     |
| Discover Kayaking for 50+             | 2          |            | \$ 158.00           |
| Kids Kayaking Camp                    | 1          |            | \$ 270.00           |
| Sunset Full Moon Paddle               | 4          |            | \$ 276.00           |
| Swim Lessons Session 1                | 286        |            | \$ 22,022.00        |
| Swim Lessons Session 2                | 179        |            | \$ 21,193.00        |
| <b>Aquatics sub total</b>             | <b>472</b> | <b>0</b>   | <b>\$ 43,919.00</b> |
| <b>Classes</b>                        |            |            |                     |
| Basic Horsemanship                    |            |            |                     |
| Drivers Education Online              | 2          |            | \$ 58.00            |
| RTI Babysitting CPR                   | 4          |            | \$ 140.00           |
| RTI Basic Life Support                | 2          |            | \$ 180.00           |
| RTI Child and Babysitting Safety      | 5          |            | \$ 350.00           |
| RTI Pediatric CPR & First Aid         | 1          |            | \$ 100.00           |
| Ukulele Fretters                      | 36         |            | \$ 36.00            |
| <b>Classes Sub Total</b>              | <b>50</b>  | <b>0</b>   | <b>\$ 864.00</b>    |
| <b>Day Camp</b>                       |            |            |                     |
| Rec'ing Crew Session 1                | 57         |            | \$ 14,724.00        |
| Rec'ing Crew Session 2                | 48         |            | \$ 10,621.00        |
| Rec'ing Crew Session 3                | 54         |            | \$ 13,893.00        |
| Wiggles & Giggles Session 1           | 5          |            | \$ 345.00           |
| Wiggles & Giggles Session 2           | 4          |            | \$ 276.00           |
| Wiggles & Giggles Session 3           | 7          |            | \$ 483.00           |
| <b>Day Camp Sub Total</b>             | <b>175</b> |            | <b>\$ 40,342.00</b> |
| <b>Sports &amp; Fitness</b>           |            |            |                     |
| Aikido - Family Training              |            |            |                     |
| Aikido - Teen/Adult                   | 1          |            | \$ 68.00            |
| Byers Gymnastics Girls Basic          | 1          |            | \$ 162.00           |
| Byers Gymnastics Kindergym            | 2          |            | \$ 160.00           |
| Byers Gymnastics Parent Participation | 3          |            | \$ 290.00           |
| Chen Tai-Chi Chuan                    | 12         |            | \$ 600.00           |
| Skyhawks Tennis Camp                  | 7          |            | \$ 1,323.00         |
| The Studio - Kids Ninja               | 4          |            | \$ 480.00           |
| Turns n Tumble - Baby Ballet          | 14         |            | \$ 616.00           |
| Turns n Tumble - Pre Ballet           | 17         |            | \$ 748.00           |
| <b>Sports &amp; Fitness Sub Total</b> | <b>61</b>  | <b>0</b>   | <b>\$ 4,447.00</b>  |
| <b>Trips</b>                          |            |            |                     |
| Day Trip Phantom of the Opera         | 16         |            | \$ 3,600.00         |
| <b>Trips Sub Total</b>                | <b>16</b>  |            | <b>\$ 3,600.00</b>  |
| <b>GRAND TOTAL</b>                    | <b>160</b> | <b>28</b>  | <b>\$ 93,238.00</b> |

**JUNE Gross Revenue Recap** – May OTC (over the counter) revenue for combined recreation and facility rentals ended at \$66,893 which is \$8,107 below the projected amount and \$13,874 above June 2025. June recreation revenue came in at \$54,599, which is \$5,401 below the projected amount. June facility revenue came in at \$12,294, which is \$2,706 below the projected amount. Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart above represent revenue attributed to programs occurring in June.

**2025-2026 ORPD Recreation & Facility Revenue  
Net vs Projected - Monthly Cumulative View**



**Comparison of revenue from 2024-2025 to 2025-2026**



## **PARKS Monthly Report: JUNE 2026**

### **Park Infrastructure**

- Staff continue with monthly playground inspections and repairs on site as needed.
- Two light sensors were replaced at the shop and Youth Center building.
- A homeless camp was removed from the Activities building area.
- 32ft of wooden fence was repaired at Orangevale Community Park.
- A light was repaired at the pool area.
- Staff repaired the entry gate to the pool. A new door handle was installed.
- New wires were installed in two of the lights at Disc Golf tennis court lights.
- Two new mirrors were installed in the pool area for the women's restroom.

### **Mechanics**

- Staff continue to conduct basic maintenance on small engine equipment and mowers.
- Staff repaired the bush hog. The guard plate and the cover were re-welded.
- The AC unit to the Dodge Ram was repaired.

### **Park Irrigation**

- Staff continue with pool maintenance.
- Leaking lateral lines were replaced at Orangevale Community Center and at Disc Golf.
- 23 sprinklers were replaced/repared at various parks of the District.
- A new antenna was replaced at the Horse Arena clock.
- Staff repaired 2 valves at Orangevale Community Center.

### **Park Grounds**

- Staff continue ongoing maintenance at all parks and trails (restrooms, trash, mowing, edging & blowing).
- A tree was removed from Almond Park by a contractor.
- Staff removed a tree branch from Orangevale Community Park.
- Staff performed maintenance at Kenneth Grove. Shrubs were pruned and weed control was done.



## OVparks Photos of Interest: JUNE 2026

### Staff + Jr Leader Training



### Tiger Sharks – Senior Recognition at Home Swim Meet



### Wildfire Prevention Plan Work continues at Shackleton Woods





## OV Little Explorers - Wiggles and Giggles



## Rec'ing Crew



# STAFF REPORT



DATE: 7-16-26

TO: Board of Directors

THROUGH: Becky Herz, District Administrator

FROM: Horacio Oropeza, Parks Superintendent

**SUBJECT: 2026 BIG DAY OF SERVICE - COST BENEFIT ANALYSIS**

---

## **RECOMMENDATION**

Receive and review the Big Day of Service - Cost Benefit Analysis

## **BACKGROUND**

Since the beginning of Big Day of Service in 2017, the Orangevale Recreation and Park District has participated in organizing projects that benefit our parks. Each year OVparks has participated with 3 or more improvement projects in various parks throughout the District. The projects vary in scope. This year's projects included installing new baseball fencing and painting bleachers and backstops at Youth Center Park, painting fences and restrooms at Orangevale Community Park, and replanting trees and plants and adding black bark at the entrance of the Orangevale Community Center.

With a minimal annual budget, we have been able to accomplish multiple projects and improve several parks each year. Additionally, by volunteering at Big Day of Service, the community is engaged in park activities that generate pride and a sense of accomplishment in our parks. Furthermore, most of the projects are labor intensive and the number of hours invested by community volunteers outweighs, by far, the staff hours invested every year. The end results of the completed projects benefit the District tremendously, and the event gets the community involved. Year after year, the partnership with Big Day of Service continues to grow and is connecting more community leaders to our parks.

This year OVparks completed 4 projects at 3 parks. The community invested 266 volunteer hours, and we received \$4,102 in sponsorships/supplies. The Cost Benefit Analysis shows that OVparks accomplished \$11,776.95 worth of park projects, for only \$2,354.95 of District resources.

## **RECOMMENDED ACTION**

Provide feedback to staff for 2027 Big Day of Service participation.

## **ATTACHMENT**

Big Day of Service – Cost Benefit Analysis.



## 2026 Big Day of Service - Cost Benefit Analysis

| BDOS Project                                                                                          | OV Parks Investment in BDOS |                   |                        |                   | OVparks Benefit from BDOS |                   |                                 |                   |
|-------------------------------------------------------------------------------------------------------|-----------------------------|-------------------|------------------------|-------------------|---------------------------|-------------------|---------------------------------|-------------------|
|                                                                                                       | Staff Hours                 | Staff Cost        | Supply Cost            | District Expenses | Volunteer Hours           | Staff Savings     | Sponsorship/Supplies*           | District Benefit  |
| <b>Youth Center - Fence</b><br><i>Sponsor: Skyline Scaffold &amp; Big Day of Service</i>              | 32                          | \$1,120.00        | \$1,321.36             | <b>\$2,441.36</b> | 30                        | \$600.00          | \$1,050.00                      | <b>\$1,650.00</b> |
| <b>Youth Center - Bleachers</b><br><i>Sponsor: OVFO Arts</i>                                          | 2                           | \$70.00           | \$582.00               | <b>\$652.00</b>   | 40                        | \$800.00          | \$500.00                        | <b>\$1,300.00</b> |
| <b>OV Community Park</b><br><i>Sponsor: Orangevale Kiwanis</i>                                        | 8                           | \$280.00          | \$508.86               | <b>\$788.86</b>   | 76                        | \$1,520.00        | \$500.00                        | <b>\$2,020.00</b> |
| <b>OV Community Center Park</b><br><i>Sponsor: Orangevale Rotary &amp; Sacramento Tree Foundation</i> | 8                           | \$280.00          | \$1,169.73             | <b>\$1,449.73</b> | 120                       | \$2,400.00        | \$927.00                        | <b>\$3,327.00</b> |
|                                                                                                       |                             |                   | -\$2,977 reimbursement |                   |                           |                   | +\$1,125 worth of trees donated |                   |
| <b>TOTALS</b>                                                                                         | <b>50</b>                   | <b>\$1,750.00</b> | <b>\$604.95</b>        | <b>\$2,354.95</b> | <b>266</b>                | <b>\$5,320.00</b> | <b>\$4,102.00</b>               | <b>\$9,422.00</b> |
| <b>Total value of BDOS projects completed: \$11,776.95</b>                                            |                             |                   |                        |                   |                           |                   |                                 |                   |

\*The Sacramento Tree Foundation donated 15 trees in 15-gallon containers with stakes, valued at approx \$75 each.

# STAFF REPORT



DATE: 7-16-26

TO: Board of Directors

FROM: Becky Herz, District Administrator

**SUBJECT: CONSIDERATION AND POTENTIAL APPROVAL OF A LEGAL SERVICES AGREEMENT WITH COLE HUBER LLP FOR GENERAL COUNSEL LEGAL SERVICES.**

---

## **RECOMMENDATION**

Consider the Ad Hoc Committee's recommendation to select Cole Huber LLP as General Counsel for the District. Review potential legal services agreement options.

## **BACKGROUND**

An Ad Hoc Committee of the Orangevale Recreation and Park District Board of Directors has been assigned to recruit, review, and recommend a firm to provide general counsel legal services to the District. On May 12, 2026, the District published a Request for Proposals (RFP# 01-2026). On June 8, 2026, District staff logged proposal information from four legal firms, all of which submitted complete and on-time responses.

On June 17, 2026, the Ad Hoc Committee identified two firms that best suited the needs of the District. Both firms were interviewed on July 7, 2026. After the conclusion of the interviews, the Ad Hoc Committee is recommending that the Board consider selecting Cole Huber LLP for general counsel legal services.

Cole Huber LLP provided a draft Legal Services Agreement that includes a client option for either: A) an unspecified term that would begin upon approval of the Board and be subject to all the usual termination provisions located within the contract; or B) An initial two-year term with two automatic two-year extensions (also subject to all the usual termination provisions located within the contract), ending after six years. The draft agreement also included a two-year rate lock, whereas rates will only adjust on July 1 every second year.

David G Ritchie, Partner, AWI-CH will attend the July 16 Board of Directors Meeting to introduce himself, the Cole Huber LLC firm, and address any questions that Board Members have.

## **POSSIBLE MOTION**

I move we approve the Legal Services Agreement with Cole Huber LLP, selecting the (*Unlimited OR Two-Year Term*) option, and authorize the District Administrator to sign the service agreement.

## **ATTACHMENT**

Cole Huber LLP Law Firm – Client Fee Agreement for Municipal Advisory Services



## **LAW FIRM-CLIENT FEE AGREEMENT MUNICIPAL ADVISORY SERVICES**

Cole Huber LLP ("Law Firm") and Orangevale Recreation and Park District ("Client") agree that Law Firm will provide legal services to Client on the terms set forth below.

### **CONDITIONS**

This Agreement will not take effect, and Law Firm will have no obligation to provide legal services, until: (a) Client returns a signed copy of this Agreement; and (b) Law Firm acknowledges acceptance of representation by returning a fully executed copy to Client.

### **SCOPE OF SERVICES AND LAW FIRM'S DUTIES**

Law Firm will provide those legal services reasonably required to represent Client. Law Firm will take reasonable steps to keep Client informed of progress and to respond to Client's inquiries. This Agreement does not cover representation for any litigation matter, including but not limited to any arbitration, administrative proceeding, trial court action, appeal, or collection proceedings. A separate written agreement for these services or services in any other matter not described above will be required. Law Firm is representing Client only in the matter described above.

### **CLIENT'S DUTIES**

Client agrees to be truthful with Law Firm and not withhold information. Further, Client agrees to cooperate, to keep Law Firm informed of any information or developments which may come to Client's attention, to abide by this Agreement, to pay Law Firm's bills on time, and to keep Law Firm advised of Client's address, telephone number, and whereabouts. Client will assist Law Firm by timely providing necessary information and documents. Client agrees to appear at all legal proceedings when Law Firm deems it necessary, and generally to cooperate fully with Law Firm in all matters related to the preparation and presentation of Client's claims.

### **CLIENT'S DUTY TO APPROPRIATE FUNDS**

Law Firm agrees to assist Client in providing an initial budget and updated budgets throughout its representation of Client to ensure Client may appropriate funds sufficient to pay for Law Firm's services. Provided Law Firm timely provides any budget estimate(s) Client requests, Client agrees to appropriate funds each fiscal year, or at other intervals as are necessary, to ensure Law Firm may be compensated for all legal services it performs. Client agrees that should it fail to appropriate funds, for any reason, sufficient to compensate Law Firm for all its legal services, Client will, to the extent permitted by law, consent to Law Firm's withdrawal from representation and will reasonably cooperate with Law Firm to effect such withdrawal.

### **CLIENT'S AUTHORITY TO AUTHORIZE AGREEMENT**

The undersigned representative of the Client represents he or she has the authority to execute this Agreement in accordance with Client's policies, procedures, ordinances, or rules governing contracting for professional services. To the extent the approval of the governing body

of Client is required to execute this Agreement, or is required to authorize payment to Law Firm beyond a threshold established in its policies, procedures, ordinances or rules, Client agrees that should it fail to secure any such approval, for any reason, Client will, to the extent permitted by law, consent to Law Firm's withdrawal from representation and will reasonably cooperate with Law Firm to effect such withdrawal.

## **LEGAL FEES AND BILLING PRACTICES**

Client agrees to pay by the hour at Law Firm's rates as set forth below for all time spent on Client's matter by Law Firm and Law Firm's legal personnel. Current hourly rates for legal personnel are as follows:

|                        |                |
|------------------------|----------------|
| Lead / Senior Partner: | \$350 per hour |
| Partners               | \$320 per hour |
| Associates             | \$285 per hour |
| Paralegals             | \$235 per hour |

The rates on this schedule will stay in effect through June 30, 2028 and will adjust to the firm's then-current regular rate in effect on July 1, 2028. Thereafter, rates are subject to change on 30 days' written notice to Client. Rates may be changed, however, only once every second year, effective July 1. If Client declines to pay the increased rates, Law Firm will have the right to withdraw as counsel for Client if permitted under the Rules of Professional Conduct of the State Bar of California and/or applicable law.

The time charged will include, but is not limited to, the time Law Firm spends on telephone calls, e-mails, and other electronic communications relating to Client's matter, including calls and e-mails with Client, witnesses, opposing counsel, court personnel, or other persons.

Further, the legal personnel assigned to Client's matter may confer among themselves about the matter, as required and appropriate. When they do confer, each person will charge for the time expended, as long as the work done is reasonably necessary and not duplicative. Likewise, if more than one of the legal personnel attends a meeting, court hearing, or other proceeding, each will charge for the time spent.

Time is billed in minimum increments of one-tenth (.1) of an hour. Law Firm will charge for waiting time in court and elsewhere and for travel time, both local and out of town.

## **COSTS AND OTHER CHARGES**

Law Firm will incur various costs and expenses in performing legal services under this Agreement. Client agrees to pay for all costs, disbursements, and expenses in addition to the hourly fees. The costs and expenses commonly include, service of process charges, filing fees, court and deposition reporters' fees, translator/interpreter fees, jury fees, notary fees, deposition costs, long distance telephone charges, messenger and other delivery fees, postage, outside photocopying and other reproduction costs, travel costs including parking, mileage, transportation, meals and hotel costs, investigation expenses, consultants' fees, expert witness, professional, mediator, arbitrator and/or special master fees and other similar items. The foregoing external costs and expenses will be charged at Law Firm's cost. Internal charges are billed at the following rates: (1) mileage – IRS Standard Mileage Rate; (2) in-house printing and photocopying – 10 cents per page; (3) facsimile

charges – 10 cents per page; (4) postage at cost; and (5) computerized legal research at cost.

Out-of-town travel. Client agrees to pay transportation, meals, lodging, and all other costs of any necessary out-of-town travel by Law Firm and Law Firm's personnel. Client will also be charged the hourly rates for the full time legal personnel spend traveling, minus any time the billing personnel are able to spend working on other client matters.

Experts, Consultants, and Investigators. To aid in the handling of the Client matter, it may become necessary to hire expert witnesses, consultants, or investigators. Client agrees to pay such fees and charges. Law Firm will select any expert witnesses, consultants, or investigators to be hired, and Client will be informed of persons chosen and their charges.

Law Firm will obtain Client's consent before incurring any costs in excess of \$2,500.

### **OTHER FEES AND COSTS**

Client understands that if Client's case proceeds to court action or arbitration, the court may award Law Firm fees as well as some or all of the type of costs enumerated in paragraph 6 above to the other party or parties. Payment of such Law Firm fees and costs shall be the sole responsibility of Client. Similarly, other parties may be required to pay some or all of the fees and costs incurred by the Client. Client acknowledges that any such determination does not in and of itself affect the amount of the fees and costs to be paid by Client to Law Firm pursuant to this agreement.

### **BILLS**

Law Firm will send Client periodic bills for fees and costs incurred. Each bill will be payable within 30 days of its mailing date.

Bills for the fee portion of the bill will include the amount, rate, basis for calculation, or other method of determination of the Law Firm's fees. Bills for the cost and expense portion of the bill will clearly identify the costs and expenses incurred and the amount of the costs and expenses. Client agrees to promptly review all bills rendered by Law Firm and to promptly communicate any objections, questions, or concerns about their contents.

### **DISCHARGE AND WITHDRAWAL, TERM**

Client may discharge Law Firm at any time. Law Firm may withdraw with Client's consent or for good cause or if permitted under the Rules of Professional Conduct of the State Bar of California and/or applicable law. Among the circumstances under which Law Firm may withdraw are: (a) with the consent of Client; (b) Client's conduct renders it unreasonably difficult for the Law Firm to carry out the employment effectively; and/or (c) Client fails to pay Law Firm's fees or costs as required by this Agreement. Notwithstanding the discharge, Client will remain obligated to pay Law Firm at the agreed rates for all services provided and to reimburse Law Firm for all costs advanced.

At Client's option, this Legal Services Agreement shall either be for (select one):

- ☐ An unlimited term, effective upon approval of the Board, and subject to any termination provisions specified herein; or

- ☐ An initial two-year term, effective upon approval of the Board, with two automatic two-year extensions, ending after six (6) years and subject to any other termination provisions specified herein; or

## **CONCLUSION OF SERVICES**

When Law Firm's services conclude, whether by completing the services covered by this Agreement, or by discharge or withdrawal, all unpaid charges for fees or costs will be due and payable immediately.

Client may have access to Client's case file at Law Firm's office at any reasonable time. At the end of the engagement, Client may request the return of Client's case file. If Client has not requested the return of Client's file, and to the extent Law Firm has not otherwise delivered it or disposed of it consistent with Client's directions, Law Firm will retain the case file for a period of five years, after which Law Firm is authorized by this agreement to have the case file destroyed.

If Client would like Law Firm to maintain Client's case file for more than five years after the conclusion of Law Firm's services for Client on a given matter, a separate written agreement must be made between Law Firm and Client, which may provide for Client to bear the cost of maintaining the file. In the event Client requests that Law Firm transfer possession of Client's case file to Client or a third party, Law Firm is authorized to retain copies of the case file at Law Firm's expense. The case file includes Client materials and property as defined in Rule 1.16(e)(1) of the California Rules of Professional Conduct.

## **DISCLAIMER OF GUARANTEE AND ESTIMATES**

Nothing in this Agreement and nothing in Law Firm's statements to Client will be construed as a promise or guarantee about the outcome of any specific matter. Law Firm makes no such promises or guarantees. Law Firm's comments about the outcome of the matter are expressions of opinion only, are neither promises nor guarantees, and will not be construed as promises or guarantees. Any deposits made by Client, or estimate of fees given by Law Firm, are not a representation of a flat fee and will not be a limitation on fees or a guarantee that fees and costs will not exceed the amount of the deposit or estimate. Actual fees may vary significantly from estimates given.

## **PROFESSIONAL LIABILITY INSURANCE DISCLOSURE**

Pursuant to California Rule of Professional Conduct 1.4.2(a), Law Firm informs you in writing that it carries professional liability insurance through Lloyd's of London with coverage limits of \$5 million, both per occurrence and aggregate.

## **CLIENT'S DUTY TO DEFEND AND INDEMNIFY LAW FIRM AND PERSONNEL**

Client agrees to defend, indemnify, and hold harmless Law Firm and its personnel from any claims or lawsuits by or involving any third parties related to the services Law Firm provides under this Agreement to the same extent as Client is obligated to defend, indemnify, and hold harmless public employees under the Government Claims Act (Gov. Code, § 800 et seq.) and other applicable law (e.g., Gov. Code, § 995 et seq.). Nothing in this paragraph shall, however, require Client to defend, indemnify, or hold harmless Law Firm for any action, conduct, error, or omission of Law Firm or its personnel committed outside the course and scope of Law Firm's services under this Agreement. The obligations of this paragraph shall survive the termination of this Agreement.



**NO TAX ADVICE**

Law Firm has not been retained to provide Client with any tax advice concerning any of the services described in paragraph 2. Any documents prepared by Law Firm may have specific tax ramifications. To be sure Client understands and is certain of all the potential tax consequences, Client should consult with tax advisors regarding these matters.

**ENTIRE AGREEMENT**

This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.

**SEVERABILITY IN EVENT OF PARTIAL INVALIDITY**

If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

**MODIFICATION BY SUBSEQUENT AGREEMENT**

This Agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them.

**EFFECTIVE DATE**

This Agreement will govern all legal services performed by Law Firm on behalf of Client commencing with the date Law Firm first performed services.

**THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE LAW FIRM FIRST PROVIDED SERVICES. CLIENT WILL RECEIVE A FULLY EXECUTED COPY OF THIS AGREEMENT.**

DATED: \_\_\_\_\_

**CLIENT**

By: \_\_\_\_\_

Client Contact: Becky Herz, Orangevale  
Recreation and Park District

Address:  
6826 Hazel Avenue  
Orangevale, CA 95662  
Telephone: (916) 988-4373  
E-mail Address: becky@ovparks.com

DATED: \_\_\_\_\_

**COLE HUBER LLP**

By:  \_\_\_\_\_

Scott E. Huber  
Managing Partner

By:  \_\_\_\_\_

David G. Ritchie  
Responsible Attorney

# STAFF REPORT



DATE: 7-16-26

TO: Board of Directors

FROM: Becky Herz, District Administrator

**SUBJECT: APPROVE THE LETTER OF ENGAGEMENT FROM AUDITOR LARRY BAIN FOR THE FISCAL YEAR 2025/26 AUDIT IN THE AMOUNT NOT TO EXCEED \$12,900**

---

## **RECOMMENDATION**

Approve the Letter of Engagement from auditor Larry Bain for the Fiscal 2025/26 Audit in the amount not to exceed \$12,900.

## **BACKGROUND**

Larry Bain has served as the District's auditor for many years and has submitted a letter of engagement to conduct the Fiscal 2025/26 Audit in the amount not to exceed \$12,900. The "not to exceed" threshold has been increased by approximately \$1,400 from the previous year.

The services to be provided include audit of financial statements, each major fund, and the aggregate fund balance. The audit will meet required governmental standards, and will provide the Board a full report by February 2027.

## **RECOMMENDED MOTION**

I move we approve the letter of engagement from auditor Larry Bain for the Fiscal Year 2025/26 Audit in the amount not to exceed \$12,900 and authorize the District Administrator and Board Chair to sign the service agreement.

# LARRY BAIN, CPA

## AN ACCOUNTING CORPORATION

2148 Frascati Drive, El Dorado Hills, CA 95762 / (916)601-8894

[lpbain@sbcglobal.net](mailto:lpbain@sbcglobal.net)

June 29, 2026

Board of Directors and Management  
Orangevale Recreation and Park District  
Orangevale, CA

We are pleased to confirm our understanding of the services we are to provide Orangevale Recreation and Park District for the fiscal year ended June 30, 2026.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Orangevale Recreation and Park District as of and for the fiscal year ended June 30, 2026. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Orangevale Recreation and Park District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Orangevale Recreation and Park District's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- 1) Budget to actual schedule
- 2) Pension trend information

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Orangevale Recreation and Park District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

#### **Other Services**

We will also assist in preparing the financial statements of Orangevale Recreation and Park District in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

#### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial

statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Larry Bain, CPA, An Accounting Corporation and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State Controller's Office or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Larry Bain, CPA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to State Controller's Office or its designee. The State Controller or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Larry Bain, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on October 29, 2026, and to issue our report no later than January 2027.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$12,900. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

### Reporting

We will issue a written report upon completion of our audit of Orangevale Recreation and Park District's financial statements. Our report will be addressed to management and those charged with governance of Orangevale Recreation and Park District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Orangevale Recreation and Park District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Larry Bain, CPA

An Accounting Corporation

RESPONSE:

This letter correctly sets forth the understanding of Orangevale Recreation and Park District.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# STAFF REPORT



DATE: 7-13-26

TO: Board of Directors

FROM: Jason Bain, Recreation Manager

**SUBJECT: APPROVAL OF THE AGREEMENT WITH JENNIFER CLAASSEN, WITH CLIPPED IN FOR LIFE, TO RENT ORANGEVALE COMMUNITY PARK FOR A SACRAMENTO CYCLOCROSS EVENT ON OCTOBER 10-11, 2026**

---

## **RECOMMENDATION**

Approve the agreement with Jennifer Claassen, with Clipped In For Life, to rent Orangevale Community Park area, for a Sacramento Cyclocross event on October 10-11, 2026

## **BACKGROUND**

Jennifer Claassen, with Clipped in for Life is asking the District to rent the Orangevale Community Park for a Sacramento Cyclocross event for up to 500 people on Saturday and Sunday, October 10 and 11, 2026. The Group will set up the day before, on October 9, 2026, with stakes and flags to help mark the course. These flags will not cut off access through the park. On the day of the event the group will have tents, tables, a finish arch, race announcements, intermittent music and an enclosed beer garden for the spectators. The event will be free for the spectators. OVparks has approved this event in 2013 through 2025. The 2025 rental fee for this event is \$1,675 which covers setup on October 9, 2026 for \$215, and the event on October 10 and 11, 2026 for \$730 per day. Last year's fee was \$889.

Staff are bringing this rental back to the Board with the same maps that were reviewed on May 21, 2026. A third option that would utilize a portion of the Disc Golf course has been discussed but cannot be developed in time for review and implementation for the 2026 rental. Staff will pursue providing a Disc Golf option for 2027.

Map A and Map B are maps of previous courses that have been used. Clipped in for Life would like to utilize Map B. Parks Superintendent Oropeza supports Map B, and does not believe that the event, which would only utilize a portion of the Nature Area, will have a negative impact on the area.

## **RECOMMENDED MOTION**

I move that we approve the agreement with Jennifer Claassen, with Clipped in For Life, to rent Orangevale Community Park for a Sacramento Cyclocross event on October 10-11, 2026, and authorize the District Administrator to execute the agreement utilizing Map \_\_\_\_

## **ATTACHMENTS**

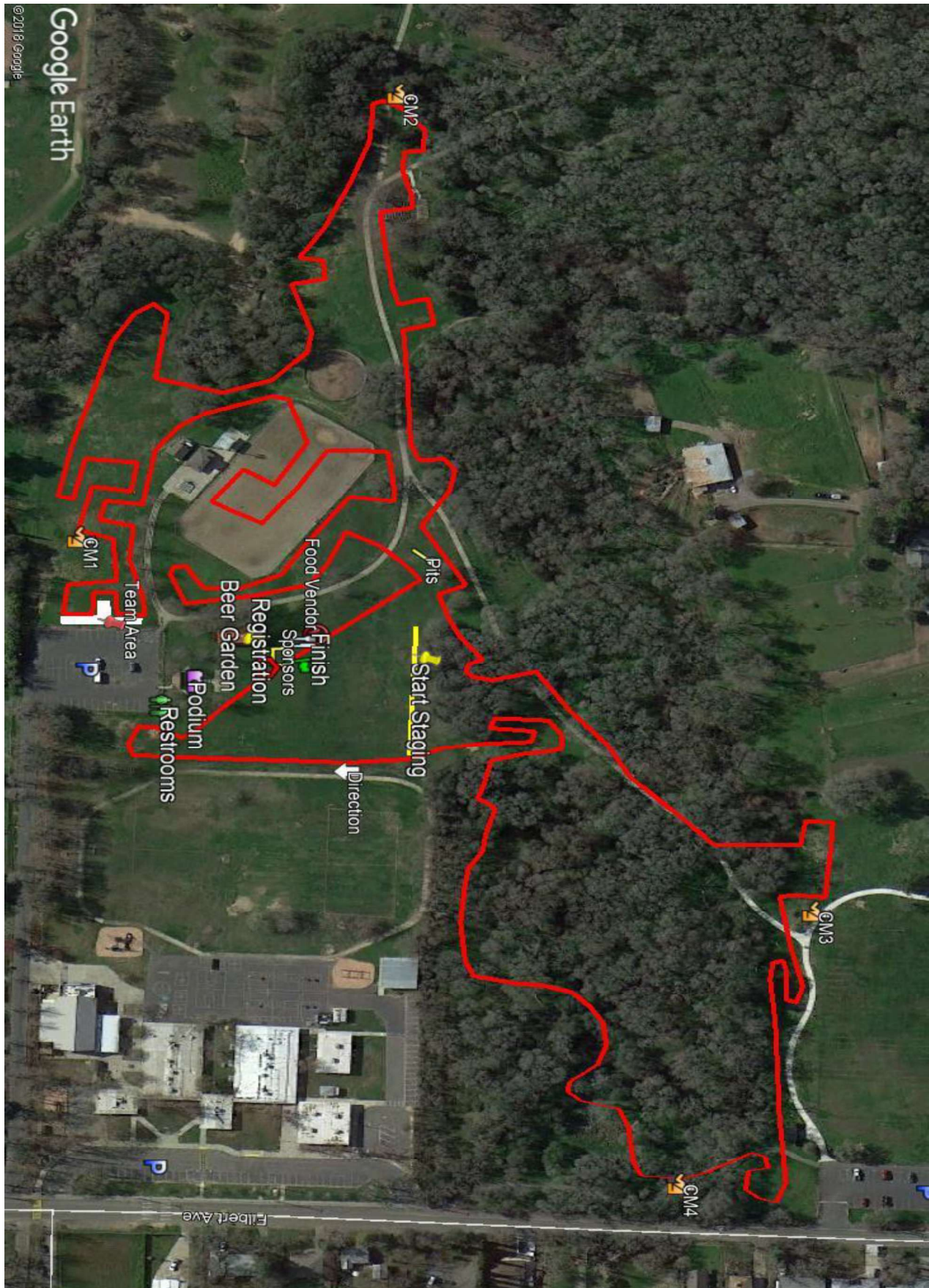
Map A

Map B

Special Use Permit Agreement with Jennifer Claassen with Clipped in For Life



# Map A





# Map B





## Orangevale Recreation & Park District

6826 Hazel Avenue  
Orangevale, CA 95662

Phone: (916) 988-4373 Fax: (916) 988-3496 [info@ovparks.com](mailto:info@ovparks.com)

### SPECIAL USE PERMIT AGREEMENT

This Agreement is made and entered into this **21th day of May, 2026** by and between Orangevale Recreation & Park District, a recreation and park district formed pursuant to California Public Resources Code Section 5780, et seq., a political subdivision of the State of California located in Sacramento County, hereinafter referred to as the "District", and **Jennifer Claassen, with Clipped In Races**, hereinafter referred to as the "Permittee".

#### RECITALS

WHEREAS, the District is the owner of certain real property located in the County of Sacramento, State of California known as Orangevale Community Park, located at 7301 Filbert Avenue, Orangevale, California, hereinafter referred to as the "Property"; and

WHEREAS, Permittee desires to use the Property for a community special event for the public on **Saturday and Sunday October 10-11, 2026**.

WHEREAS, District finds it is in the public interest to enter into this Permit Agreement with Permittee for the use of the Property.

NOW, THEREFORE, it is mutually understood and agreed by and between the parties hereto as follows:

#### SCOPE OF PERMIT AND USE OF PROPERTY

1. District agrees to grant Permittee the non-exclusive right to use the Property for **Clipped In Races Cyclocross Bicycle Race on Saturday and Sunday, October 10-11, 2026** (the "Event") for attendance by the general public. Permittee shall also have exclusive use of the areas of the Property outlined in the Application for Use of Facilities (the "Application"), a copy of which is to be completed and attached hereto as Exhibit A and incorporated herein by this reference. Permittee shall have the right to impose reasonable rules and regulations to be observed by the general public to ensure the safety of the participants at said Event. Permittee agrees to comply with all District rules, regulations, and policies with respect to the use of the Property. Permittee is authorized to begin Event setup on **Friday, October 9, 2026 at 12 p.m.** and is required to complete Event take-down and cleanup by **Sunday, October 11, 2026 at 8:00 p.m.** Permittee is required to coordinate all activities with the District. Permittee agrees that the security deposit will be forfeited if Permittee fails to complete all cleanup of the Property by **Sunday, October 11, 2026 at 8:00 p.m.**

Permittee understands that members of the public frequently use Orangevale Community Park and that the Permit being granted is for non-exclusive use and must be shared with other members of the public. The District agrees, however, to not schedule any other events and/or activities on the Property for the dates of the Permit being granted herein.

Permittee agrees and understands that it accepts the Property in an as-is condition and is responsible for inspecting all areas within the Property and immediate

surrounding areas for hazards and will take any necessary steps to protect Event participants and attendees until corrective/remedial measures are implemented.

Permittee's use of the Property is limited to those purposes and those activities specifically described in this Agreement. This Agreement is to be strictly construed according to its terms and no use of District Property for purposes or activities other than those specified herein is authorized hereby. Failure of Permittee to comply with this condition may result in revocation of this Agreement.

### **NATURE OF THE INTEREST GRANTED**

2. It is specifically understood and agreed by the parties hereto that this Agreement does not convey any right, title or interest in the Property to the Permittee other than as specifically stated herein for the purpose of using the Property for the Event and other uses stated in the Application. No relationship between the parties is intended to be created by this Agreement other than as specifically stated herein.

### **FEES**

3. In consideration for the use of the Property as provided for herein, Permittee shall pay to the District a security deposit of **five hundred dollars (\$500.00)** (the "Deposit") no later than **Friday, July 10, 2026**, which Deposit shall be used to reserve the dates and pay for any damages associated with the terms of this Permit should said damages not be repaired by Permittee. The parties agree that the District can deduct the expense of repairing and/or replacing any property damage, claims and/or any other unpaid sums owed by Permittee under this Agreement from the Deposit with the balance returned to the Permittee within thirty (30) days of the last day of any repairs. The District shall provide a detailed itemized list of all deductions from the Deposit to the Permittee.

As further consideration for the use of the Property, Permittee shall pay to the District a rental fee of one thousand, six hundred seventy five dollars (**\$1675**) (the "Rental Fee") no later than **Friday, July 10, 2026**. Rental Fee is based on \$730 for day of use October 10<sup>th</sup> and 11<sup>th</sup> 2026 and \$215 for set up October 9, 2026.

Cancellations of reservations will be subject to the following conditions and fees:

- More than 60 days in advance, the District will retain 25% of rental fee.
- 30-60 days in advance, the District will retain 50% of rental fee.
- Less than 30 days in advance, the District will retain 100% of rental fee.
- The District will not retain the Deposit for advanced cancellations.

A written statement of cancellations must be made before any refunds will be processed. Refunds for cancellations and/or deposits take approximately four (4) weeks for processing. In case of emergency, Orangevale Recreation & Park District reserves the right to cancel a scheduled



event without liability. Full refunds will be made if cancellation is necessary. Priority shall be given to any event so cancelled

#### **CHARGES BY PERMITTEE**

4. Permittee shall have the right to charge admission to members of the public desiring to attend the Event in areas designated for Permittee's exclusive use under this Permit. Permittee shall not charge any member of the public utilizing those portions of the Property for which Permittee is given non-exclusive use.

#### **OBLIGATIONS OF DISTRICT**

5. Provided Permittee has paid all fees required under this Agreement, complied with all of the requirements and is not in breach thereof, District understands and agrees to do the following:

- a. District agrees to provide for the non-exclusive use of the Property, including the pavilion, restrooms, and parking facilities, and exclusive use of those facilities specifically identified in the Application.
- b. District shall **NOT** furnish Permittee with electrical and/or water usage.
- c. District shall ensure that at least one (1) staff member will be available within a thirty (30) minute response time to assist with park maintenance emergencies throughout the set-up and for the duration of the event.
- d. District shall adjust all irrigation settings for the Property authorized for use by Permittee to accommodate the event.
- e. District shall refer all participant inquiries for the Event to Permittee.

#### **OBLIGATIONS OF PERMITTEE**

6. Permittee understands and agrees to do the following:

- a. Permittee shall attend a pre-event inspection walk-through which will take place on **Friday, October 9, 2026** with the District's representatives and the post-event inspection walk-through that will take place on **Monday, October 12, 2026** to determine pre and post event facility conditions and damage.
- b. Permittee agrees and understands that it shall reimburse the District for the repair of any area of the Property or its surrounding areas which is damaged or diminished in value by or related to operations or activities under this Permit, and shall pay for the District to restore the area, to the condition existing immediately prior to the commencement of the Permittee's operations under this Permit, excepting normal wear and tear of turf areas. District shall provide an itemized list of any such damages or repairs resulting from the event, within seven business (7) days from the Event's final walk-through on **Monday, October 12, 2026**. Permittee will have the opportunity to make the necessary repairs outlined by the District in a time frame approved by the District.
- c. Permittee shall provide District with a proposed layout for the Event no later than **fifteen (15) days** after the approval of the rental application for review by the District. Any District feedback on the layout for the Event shall be given no later than thirty (30) days from

the approval of the rental application. Permittee agrees to make any modifications and/or revisions to the layout for the Event if indicated by the District that such modification and/or revision is necessary for the safety of the public and/or District property. Any modifications to the layout after approval shall be submitted in writing and approved by District. Permittee shall remain responsible for the layout and ensure the safety of participants and/or attendees of the Event, the general public, District employees and property, and District shall not assume any such liability as a result of approving any layout. Permittee shall also provide District with an emergency notification list.

d. Permittee agrees and understands that it has the sole responsibility at all times to be knowledgeable about, fully understand, and to meet or exceed, at its own cost and expense, all local, state and federal codes, laws, policies, and regulations associated with the Event including but not limited to the provisions of the California Department of Alcoholic Beverage Control, Sacramento Metropolitan Fire District, Sacramento County Environmental Management Department, Sacramento County Sheriff's Department, and Sacramento County Health Officer. Permittee shall file copies of all permits (and records of subsequent inspections) with the District at least **two (2) weeks prior to the Event (or within one (1) hour of on-site inspections during the Event)**.

e. Permittee agrees and understands that it shall bear any and all costs, fees, charges or expense of any and all permits, applications, operations and/or activities under or related to this Permit and the Event, and District shall not be liable and/or responsible for any cost, fee, charge or expense associated therewith.

f. Permittee shall be responsible for providing adequate security for property, vehicles, participants, workers, and equipment, which are participating in the Event during the period of this Permit. Permittee's security arrangements and operations shall be coordinated and approved by District (plan must be submitted to District's representative one month prior to the Event). Permittee understands and agrees that District's approval of any security plan for the Event does not relieve Permittee from any and all liability therefore, and further does not transfer any liability resulting from the Event to District.

g. Permittee shall be responsible for furnishing sufficient personnel and equipment for traffic and crowd control and comply with any and all laws, rules and regulations that are applicable thereto.

h. Permittee shall provide, at its own expense, portable restrooms, medical, first aid facilities and personnel, and potable water, as are deemed necessary by the County of Sacramento Environmental Health Department, the Sacramento Metro Fire District, and the District to accommodate the expected number of people. Permittee shall comply with all laws, rules and regulations governing the number and types of facilities, and any and all other rules and regulations required to address the above needs. Permittee shall file Material Data Safety Sheets (MSDS) for all cleaning agents requiring specifications with the District at least **thirty (30) days** prior to the event. The plan to accommodate this section shall be submitted to the District for approval no later than **thirty (30) days** prior to the event. Permittee agrees to provide the necessary number of portable restrooms as specified by the County of Sacramento Environmental Management Department. Permittee shall provide for stocking and cleaning of

each portable restroom on an hourly basis during the event, and pumping of portable restrooms that meets the County of Sacramento Environmental Management Department requirements and any other laws, rules and/or regulations.

i. Permittee shall ensure that all designated fire access and gates remain clear and accessible throughout the Event and use of the Property by Permittee.

j. Permittee shall be responsible for providing notification of the Event and any possible disruption of traffic which could occur in the surrounding neighborhood to all necessary regulatory agencies, businesses and residences within four (4) blocks of the Event at least **thirty (30) days** prior to the Event. Such notification shall be by mail or personal delivery. Permittee shall provide District with written proof that such notifications have been made.

k. Permittee understands and agrees that all costs, fees, charges and expenses related to or incurred as a result of the use of the Property by the Permittee, its exhibitors, concessionaires, invitees and/or officials; and, any and all costs, fees, charges and expenses related to or incurred for emergency services as a result of the Event which are provided by District, the County of Sacramento or other public safety agencies; and, all costs, fees, charges and expenses related to or incurred as a result of the exercise of District's right and commitment to construct, maintain and remove temporary facilities shall be borne solely by the Permittee.

l. Permittee shall pay, and hold District and its property free and harmless from, any and all of the following: (a) charges and fees for the furnishing of utilities (existing electricity excepted) to the Event during the term of this Agreement; (b) all sales and use taxes levied on transactions at the Event; (c) all taxes, assessments and other charges, if any, levied or imposed by any governmental entity on any personal property placed by Permittee in, on or about the Property; and (d) all real property taxes, assessments and standby charges, if any, levied or assessed against the Property by a governmental entity as a result of Permittee's use and occupation of the Property and/or any taxable possessory interest created by this Agreement. All such fees, charges, taxes and assessments shall be paid as they become due and payable, but in any event before they become delinquent.

m. Permittee, at its sole cost and expense, shall maintain the Property in good, safe, clean, attractive and sanitary condition and repair, and shall repair all damage resulting from use of the Property (excepting normal wear and tear of turf areas) by Permittee or Permittee's employees, agents, contractors, concessionaires, guests or invitees.

n. Permittee acknowledges receipt of a copy of the District's Park Ordinance which specifies the rules and regulations governing use of District Property and facilities. Permittee agrees to comply with the District's Ordinance concerning the activities permitted to be undertaken on District Property and the use thereof as specified in the District's Park Use Ordinance.

o. Permittee agrees that it shall not use the Property in any manner that will constitute a waste, nuisance or unreasonable annoyance, provided that it is mutually understood and agreed that the use for the Event as described in this Agreement and for other uses consistent with such activity will in no event be deemed by the District to violate this prohibition against nuisance and/or unreasonable annoyance.

## **INDEMNIFICATION**

7. This Agreement is made upon the express condition that the District is to be free from any and all liability and claims for damage by reason of any injury to any person or persons, including Permittee, its agents, employees, concessionaires, exhibitors, invitees and/or officials, or by reason of any injury to property of any kind whatsoever, and to whomever belonging, including Permittee, its agents, concessionaires, exhibitors, officials, invitees and employees, from any cause or causes whatsoever, in, upon or in any way connected with the Property or any use hereunder.

Permittee shall and hereby agrees to defend and indemnify District and save District, its board of directors, officers, employees and agents harmless from and against all claims, liability, losses, damages, expenses, causes of action, suits or judgments, together with any and all costs or expenses connected with the investigation or defense thereof, including legal fees, by reason of or resulting from: (a) the use, operation, condition, or management of the Property, the Event and/or any temporary structures constructed on the Property; (b) the performance of, or failure to perform any obligations of this Agreement by Permittee, or any concessionaire, exhibitor, official, agent or employee of Permittee; (c) any alleged negligent act or omission of Permittee, or Permittee's employees, concessionaires, exhibitors, officials, invitees, agents, or contractors in connection with any acts performed or required to be performed by Permittee pursuant to this Agreement; and (d) the construction or installation of any temporary structures on the Property. This indemnification shall not apply to the extent that any claim is adjudicated as arising from the sole negligence or willful misconduct of District, its officers, directors, agents or employees.

It is understood and agreed that the indemnification obligations created by this Agreement shall survive the termination of the Agreement.

## **INSURANCE**

8. Permittee shall carry and maintain during the life of this Agreement such public liability, property damage, and contractual liability insurance, as well as fire and Worker's Compensation insurance as specified below:

a. Public liability, property damage and contractual liability insurance. Permittee agrees that it shall, at all times during the term of this Agreement, furnish public liability and property damage insurance which includes, but is not limited to, personal injury, property damage, losses relating to independent contractors, products and equipment, explosion, collapse and underground hazards in the minimum amount of not less than \$1,000,000.00 for personal injuries as a result of any one occurrence on account of liability and a limit of not less than \$500,000.00 for property damage.

The public liability and property damage insurance furnished by Permittee shall also name the District as an additional insured and shall directly protect, as well as provide for the defense of the District, its officers, agents and employees, as well as Permittee, and Permittee's subcontractors, suppliers, agents, invitees, concessionaires, exhibitors, officials and employees, from all suits, actions, damages, losses or claims of every type or description to which they may be subjected by reason of, or resulting from Permittee's operations on the Property pursuant to this Agreement and all insurance policies shall so state. Said insurance shall also specifically cover the contractual liability of Permittee. Said insurance shall also specify that it



acts as primary insurance. Said insurance shall also insure performance by Permittee of the indemnity provisions of this Agreement.

Permittee further agrees that it will, at all times during the term of this Agreement, at its own cost and expense, obtain and keep in full force and effect naming both Permittee and District as insureds thereunder, fire, windstorm and extended coverage insurance in an amount equal to the actual replacement cost of all of Permittee's personal property and equipment utilized by Permittee in utilizing the Property pursuant to this Agreement.

b. Worker's Compensation Insurance, Permittee shall carry full worker's compensation insurance coverage for all persons employed, either directly or through contractors, in utilizing the Property as contemplated by this Agreement, in accordance with the Worker's Compensation Act contained in the Labor Code of the State of California.

By execution of this Agreement, Permittee certifies as follows:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code. I will comply with such provisions before commencing the performance of the work of this contract.

As part of the execution of this Agreement, Permittee agrees to furnish to the District a certified copy of the insurance policies that it has taken out for public liability, property damage and worker's compensation insurance set forth above for the period covered by this Agreement, or a certificate of such insurance. All insurance is to be placed with insurers with a current A.M. Best rating A:VII or better unless otherwise accepted in writing by District. Said certified policies of insurance or said certificates of insurance shall be furnished to the District prior to commencing the services contemplated by this Agreement. Each such certified policy or certificate of insurance shall bear an endorsement precluding the cancellation or reduction in coverage of any such policy before the expiration of thirty (30) days after the District shall have received written notification of such a cancellation or reduction.

Should Permittee fail to obtain and keep in force the insurance coverage hereinabove required, the District shall have the right to cancel and terminate this Agreement forthwith and without regard to any other provisions of this Agreement.

#### **ASSIGNMENT OF AGREEMENT**

9. Permittee shall have no right, authority or power to assign, sell or transfer this Agreement, or any right or privilege arising under this Agreement. Permittee agrees that it shall have no right, authority or power to allow or permit any other person or party to have any interest in or use any portion of the District's facilities and/or the Property. However, Permittee may allow concessionaires to enter upon the Property for the performance of functions and services within the scope of the uses allowed to Permittee under the provisions of this Permit. To avoid uncontrolled vending of merchandise during the period of this Permit, only those tenants having an agreement with the District, and concessionaires, exhibitors and salespersons having written agreements with Permittee, shall be allowed to sell to the public on the Property.

## **DEFAULT**

10. The occurrence of any of the following events, may, at District's election, constitute a default by Permittee under the terms of this Agreement:

- a. Failure to abide by any and all laws, rules and regulations of the District, County of Sacramento, Sacramento Metropolitan Fire District, and/or any other regulatory agencies regarding the use and operation of the Property and other District facilities,
- b. The issuance of an injunction by any court of competent jurisdiction restraining the use of the site for any of the purposes for which Permittee or the District is authorized;
- c. The filing by Permittee of a voluntary petition in bankruptcy or institution of proceedings in bankruptcy against Permittee and/or the adjudication of Permittee as being bankrupt pursuant to such bankruptcy proceedings;
- d. The appointment of a receiver of Permittee's assets, which results in a liquidation of Permittee's business;
- e. The general assignment of this Permit by Permittee for the benefit of creditors;
- f. Failure to perform any provision of this Agreement, including the failure to maintain the insurance required by the terms of this Agreement.

In the event of any such default, the District shall have the following rights and remedies, in addition to any rights and remedies now or hereafter provided by law. All such remedies are cumulative and may be exercised concurrently or separately.

Upon default by Permittee, the District can terminate the right of Permittee to possession of its facilities at any time. Upon termination, Permittee shall immediately surrender and vacate District facilities occupied by it. The District may immediately reenter and take possession of the Property. Termination of the Agreement under this paragraph shall not relieve Permittee from its obligations to indemnify the District as set forth above.

## **HAZARDOUS SUBSTANCES**

11. Permittee shall not place and/or utilize any hazardous substances on the Property unless authorized to do so by the District. Pursuant to Health and Safety Code section 25359.7, Permittee shall notify District in writing within a reasonable time of any material release of hazardous substances and of any hazardous substances that have come to be located on or beneath the site.

12. Prior to the expiration of this Permit, Permittee shall at its sole expense remove all items of personal property, including but not limited to all flammable and hazardous materials and wastes as defined by state or federal law at the time of expiration of the Permit.

13. Permittee shall make available for inspection to the District all records relating to the maintenance, release, mitigation, and cleanup of any hazardous substances on the leased premises.

14. Permittee shall comply with all federal, state and local laws and regulations relating to hazardous materials and wastes, and shall timely comply with the orders of any governmental agencies relating thereto.

15. District, and its authorized employees, officers and agents, and local law enforcement personnel shall have the right to enter the property at any time to inspect the premises.

#### **CANCELLATION BY PERMITTEE**

16. Permittee may cancel this Permit and terminate all of its obligations at any time subsequent to the commencement of the term upon the breach of District of, or its failure to perform, any of the covenants or agreements contained in this Permit and the failure of District to remedy any breach for a period of five (5) days after receipt of written notice from Permittee of the existence of such breach. District shall not be considered to be in breach of this Agreement during any period of major construction activity on the Property site taking more than fifteen (15) days to complete, if District can institute temporary measures to lessen the effect of such construction on the Permittee.

#### **INCLEMENT WEATHER POLICY**

17. The District reserves the right to cancel or suspend outdoor facility use due to current or forecasted weather or environmental concerns that pose a threat to the safety of Event participants or the grounds of the facility. The District Administrator or designated representative shall have the authority to close any park grounds. Certain park areas and facilities can withstand adverse weather better than others. A common sense approach will be taken, depending upon the rental area and the specific weather conditions. In matters of weather/environmental concerns, the Permittee and a District representative will discuss to clarify if the rental can be held in a safe manner, with the District having the final decision. If the District receives a total of 1.5" of rain, it will close outdoor park rentals to prevent damage to grounds. The District allows 48 hours of drying time to reopen most grounds. Athletic fields often require additional drying time.

#### **NOTICE**

18. Service of Notice.

Any notice to or demand upon Permittee or District required or permitted to be made under the provisions of this Agreement or any provisions of law, shall be given or made by registered mail, postage prepaid and addressed as follows until changed:

Orangevale Recreation & Park District  
6826 Hazel Avenue  
Orangevale, CA 95662

**Jennifer Claassen/Clipped In Races**  
**4818 Golden Foothill Parkway, Suite 4**  
**El Dorado Hills, CA 95762**

### **NEGATION OF PARTNERSHIP**

19. Permittee shall not become or be deemed a partner or joint venture with District by reason of the provisions of this Agreement.

### **WAIVER**

20. The failure or omission by District to terminate this Agreement for any violation of its terms, conditions or agreement shall in no way bar, stop or prevent District from terminating this Agreement therefore, either for such, or for any subsequent violation of any such term, condition or covenant. The acceptance of any fees hereunder shall not be or be construed to be a waiver of any breach of any term, covenant or condition of this Agreement.

### **MISCELLANEOUS PROVISIONS**

21. In the event of any litigation between the parties hereto arising out of this Agreement or in connection with the Property used by Permittee pursuant to the terms of this Agreement, the prevailing party shall be entitled to recover a reasonable sum and as for attorney fees, which shall be added to and become a part of any judgment therein.

22. This instrument contains all of the agreements and covenants made between the parties to this Agreement and may not be modified orally or in any other manner than by agreement in writing signed by all the parties to this Agreement or their respective successors or assigns. Any such amendment or modification shall be attached to this Agreement.

23. This Agreement shall be governed by the laws of the State of California. This Agreement constitutes the entire agreement between the parties regarding its subject matter. If any provision in this Agreement is held by any court to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

24. This Agreement shall inure to the benefit of and bind any and all successors and assigns of the parties.

25. Both parties represent, covenant and warrant that they have full authority to enter into and execute this Agreement

IN WITNESS WHEREOF, Orangevale Recreation and Park District has caused this Agreement to be executed on its behalf by the chairperson and clerk of its board of directors, and the Permittee has caused this Agreement to be executed on its behalf by its president the day and year first above written.

**Jason Bain**  
**ORANGEVALE RECREATION**  
**& PARK DISTRICT**

**Jennifer Claassen**  
**Clipped In Races**

By \_\_\_\_\_  
Recreation Manager

By \_\_\_\_\_  
Permittee