

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors August 12, 2010

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, August 12, 2010 at the District Office. In the absence of Director Stickney, Vice Chairperson Caldwell called the meeting to order at 6:35 p.m.

Directors present: Brunberg, Hawkins, Caldwell, Meraz

Director absent: Stickney

Staff present: Greg Foell, Administrator  
Cynthia Wheat, Finance and Personnel Supervisor  
Chuck West, Parks Superintendent  
Cindy Turner, Recreation Superintendent  
Patty O'Connor, Minute Clerk

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
  
4. **APPROVAL OF AGENDA** Upon a motion by Director Meraz, seconded by Director Caldwell, the agenda was accepted by a 4-0 vote.
  
5. **PUBLIC DISCUSSION** The public present did not wish to address the Board.
  
6. **MINUTES**
  - a) Minutes of June 10, 2010 Regular Meeting: Carried over to the September 9, 2010 due to lack of quorum to approve.
  - b) Minutes of July 8, 2010 Regular Meeting: Upon a motion by Director Caldwell, seconded by Director Hawkins, the minutes of July 8, 2010 were approved by a vote of 3-0-1 (Meraz).

**MOTION #1**

**MOTION #2**
  
7. **CORRESPONDENCE**
  - a) Confidential Envelope – Attorney Billing July 2010: Upon a motion by Director Caldwell, seconded by Director Hawkins, the billing was approved by a 4-0 vote.
  - b) Letter from Joan Woods: Request a portable

**MOTION #3**

restroom be installed at Orangevale Park at Oak Avenue. It was initially thought it should wait until next year, but after extensive discussion, the Board and Staff agreed it was a welcome addition and should be installed now. Staff will research costs involved.

- c) Orangevale View Article on CPAC Meeting and Electronic Sign: Staff stated this article was an inaccurate account of the meeting and there was an even representation of both sides of the issue.
- d) E-mail from Joshua Hammari: Offered graphic expertise for a replacement sign at Pecan Park and throughout the park system.

**8. CONSENT MATTERS – GENERAL FUND**

**MOTION #4**

- a) Ratification of Claims for Period 13 2010: Upon a motion by Director Brunberg, seconded by Director Hawkins, it was approved by a 4-0 roll call vote to accept and ratify the Claims.
- b) Budget Status Report for Period 13 2010: For information and review.
- c) Revenue Report for Period 13 2010: For information and review.
- d) Ratification of Claims for July 2010: Upon a motion by Director Hawkins, seconded by Director Brunberg, it was approved by a 4-0 roll call vote to accept and ratify the Claims.
- e) Budget Status Report for July 2010: For information and review.

**MOTION #5**

- f) Revenue Report for July 2010: For information and review.

**8.1. OLLAD CONSENT MATTERS**

**MOTION #6**

- a) Ratification of Claims for Period 13 2010: Upon a motion by Director Caldwell, seconded by Director Hawkins, it was approved by a 4-0 roll call vote to accept and ratify the Claims.
- b) Budget Status Report for Period 13 2010: For information and review.

**MOTION #7**

- c) Ratification of Claims for July 2010: Upon a motion by Director Hawkins, seconded

by Director Caldwell, it was approved by a 4-0 roll call vote to accept and ratify the Claims.

- d) Budget Status Report for July 2010: For information and review.

**8.2. KENNETH GROVE CONSENT MATTERS**

**MOTION #8**

- a) Ratification of Claims for Period 13 2010: Upon a motion by Director Caldwell, seconded by Director Brunberg, it was approved by a 4-0 roll call vote to accept and ratify the claims.

- b) Budget Status Report for July 2010: For information and review.

- c) Ratification of Claims for July 2010: Upon a motion by Director Hawkins, seconded by Director Caldwell, it was approved by a 4-0 roll call vote to accept and ratify the claims.

- d) Budget Status Report for July 2010: For information and review.

**MOTION #9**

**9. STANDING COMMITTEE REPORTS**

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: There was no report.
- f) Planning: Meeting minutes from July 29, 2010 were discussed. Items discussed were the park naming policy and the possible renaming of Snipes-Pershing Park.
- g) Ad Hoc Committee Reports: There was no report.

**10. ADMINISTRATOR'S REPORT**

- a) Monthly Activity Report – July 2010: A staff report was provided.
- b) Electronic Sign Update: The proposal is in the process of being scheduled at the County Planning Commission for approval.
- c) Woodmore Oaks to Streng Trail Project Update: Staff met with the three residents to

discuss appraisals. They agreed to move forward. A conference call will be held with lenders to continue the process.

11. UNFINISHED BUSINESS

- a) None to discuss.

12. NEW BUSINESS

**MOTION #10**

- a) Public Hearing: Approval of Resolution 10-08-424 Resolution Adopting a Conflict of Interest Code Pursuant to the Political Reform Act of 1974: Director Meraz noted this was similar to Form 700. The public hearing was opened at 7:40 p.m. After hearing no requests from the public to speak, the public hearing was closed at 7:41 p.m. Upon a motion by Director Brunberg, seconded by Director Hawkins, Resolution 10-08-424 was approved by a 4-0 roll call vote. It will now be reviewed by the County.

**MOTION #11**

- b) Approval of Resolution 10-08-425 Resolution Adopting a Personnel Policy Manual: The Personnel Policy Manual was presented to the Board for approval. Upon a motion by Director Brunberg, seconded by Director Hawkins, Resolution 10-08-425 was approved as written by a 4-0 roll call vote.

**MOTION #12**

- c) Approval of Policy for Naming and Renaming District Parks, Facilities and Open Space: The pros and cons of naming a park and alternative methods were discussed. It was agreed the cooling off period should not be included. Director Meraz recommended sections of the trail could be named. Upon a motion by Director Brunberg, seconded by Director Hawkins, it was voted 4-0 to approve the policy for naming and renaming District parks, facilities and open space.

**MOTION #13**

- d) Approval of Consulting Agreement with the MTW Group in the Amount not to Exceed \$4,800: Staff will try to recover these costs. Upon a motion by Director Brunberg, seconded by Director Hawkins, it was voted 4-0 to approve the consulting agreement with the MTW Group.
- e) July Sacramento County Sheriff Off Duty Park

Report: Officer Troy Mohler presented the report. The Board commended him for his entertaining and thorough reports. He has patrolled the District since 1999.

**13. DIRECTORS AND STAFF COMMENTS**

Supt. Turner provided an overview of upcoming events.

Director Meraz offered to contribute \$100 toward the foundation as the start of seed money to open a bank account.

Director Brunberg commended staff for a successful ice cream social.

Director Caldwell commended staff for a good job on the manuals.

Sup. Wheat noted the district will not be held liable for the problems with the County payroll taxes. The County will be liable since the company was not bonded.

Admin. Foell reported Directors Brunberg and Meraz have been re-elected to their positions since there was no opposition.

**14. CLOSED SESSION**

With no further business to discuss, the open session of the general meeting of the Board of Directors was adjourned at 8:00 p.m.

Closed Session Pursuant to Government Code Section 54957- Public Employee Performance Evaluation: District Administrator.

**15. RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION:**

No actions were taken.

**16. ITEMS FOR NEXT AGENDA**

None.

**17. ADJOURNMENT**

After returning to open session and with no further business to discuss, the open session of the general meeting of the Board of Directors was adjourned at 8:35 p.m.

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Steve Caldwell, Vice Chairperson