

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors June 9, 2011

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, June 9, 2011 at the District Office. Director Stickney called the meeting to order at 6:34 p.m.

Directors present: Stickney, Brunberg, Hawkins, Caldwell, Meraz

Staff present: Greg Foell, Administrator
Cindy Turner, Recreation Superintendent
Patty O'Connor, Minute Clerk

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** The agenda was approved as presented. It was agreed to hear Item 12.F. first.
5. **PUBLIC DISCUSSION** The public present did not wish to address the Board.
6. **MINUTES**
MOTION #1
 - a) Minutes of May 12, 2011 Regular Meeting: A typographical error was found under Director and Staff Comments on page 6 of 7. It should read "...Admin. Foell noted that the District had the lowest formula rate..." Upon a motion by Director Hawkins, seconded by Director Meraz, the minutes of May 12, 2011 were approved by a vote of 5-0 with the correction.
7. **CORRESPONDENCE**
MOTION #2
 - a) Confidential Envelope – Attorney Billing April 2011: Upon a motion by Director Brunberg, seconded by Director Hawkins, the billing was approved by a 5-0 vote.
8. **CONSENT MATTERS – GENERAL FUND**
MOTION #3
 - a) Ratification of Claims for May 2011: Upon a motion by Director Brunberg, seconded by Director Hawkins, it was voted 5-0 to ratify the claims.
 - b) Budget Status Report for May 2011: For information and review.

- c) Revenue Report for May 2011: For information and review.
- 8.1. OLLAD CONSENT MATTERS**

MOTION #4

 - a) Ratification of Claims for May 2011: Upon a motion by Director Hawkins, seconded by Director Brunberg, it was voted 5-0 to ratify the claims.
 - b) Budget Status Report for May 2011: For information and review.
- 8.2. KENNETH GROVE CONSENT MATTERS**

MOTION #5

 - a) Ratification of Claims for May 2011: Upon a motion by Director Brunberg, seconded by Director Caldwell, it was voted 5-0 to ratify the claims.
 - b) Budget Status Report for May 2011: For information and review.
- 9. STANDING COMMITTEE REPORTS**

 - a) Administration and Finance: No report.
 - b) Maintenance and Operation: No report.
 - c) Recreation Committee: No report.
 - d) Personnel & Policy: There was no report.
 - e) Government: There was no report.
 - f) Planning: There was no report.
 - g) Trails Committee: There was no report.
- 10. ADMINISTRATOR'S REPORT**

 - a) Monthly Activity Report – May: A staff report was provided.
 - b) Master Plan Adoption Meeting June 30, 2011: Staff is working on the trail section of the Master Plan. Different class trails will be identified in conjunction with maps from Sacramento County, and SACOG. Director Brunberg will review the plans and they will then be brought to the Board for review.

A meeting will be held on June 30, 2011 to present the master plan findings to the public and for the Board to accept the Master Plan. The public will be invited and noticed.

- c) Update on Progress at the Disc Golf Course:
The shelter is expected to be completed this upcoming weekend with an inspection to follow shortly. Security was intentionally reduced this past month, attendance increased and a few additional pot incidents were observed. It appears that certain individuals will continue to test the rules when security isn't present. Pay to play will be discussed at a future Board Meeting.
- d) August Board Meeting Date Change to August 18, 2011: Due to late receipt of County numbers for final budget.

11. **UNFINISHED BUSINESS**

- a) None to discuss.

12. **NEW BUSINESS**

- a) Approval of Resolution 11-06-438, Resolution Adopting the Orangevale Recreation and Park District Preliminary Budget for Fiscal Year 2011/12: Director Hawkins moved approval of Resolution 11-06-438, Resolution Adopting the Orangevale Recreation and Park District General Fund Preliminary Budget for Fiscal Year 2011/12, and stated, "this includes budget reductions including staff furloughs of one day per month and the elimination of two positions, one full-time and one year round part-time. These reductions are necessary in light of the current fiscal crisis faced by the District and are necessary to minimize further reductions in the District's general fund balance, and to minimize the impact of reductions to the quality of service and programs offered to the District residents and to maintain the safety of parks and facilities for the public." The motion was seconded by Director Brunberg, and Resolution 11-06-438 was approved by a 5-0 roll call vote.

MOTION #6

- b) Approval of Resolution 11-06-439, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Preliminary Budget for Fiscal Year 2011/12: Upon a motion by Director Brunberg, seconded by Director Hawkins, Resolution 11-06-439 was approved by a 5-0 roll call vote.

MOTION #7

MOTION #8

- c) Approval of Resolution 11-06-440, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Preliminary Budget for Fiscal Year 2011/12: Upon a motion by Director Brunberg, seconded by Director Caldwell, Resolution 11-06-440 was approved by a 5-0 roll call vote.

MOTION #9

- d) Approval of Resolution 11-06-441, Resolution of Intention to Levy Assessments for Fiscal Year 2011-12, Preliminarily Approving Engineer's Report and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD): Upon a motion by Director Hawkins, seconded by Director Brunberg, Resolution 11-06-441 was approved by a 5-0 roll call vote.

MOTION #10

- e) Approval of Resolution 11-06-442, Resolution of Intention to Levy Assessments for Fiscal Year 2011-12, Preliminarily Approving Engineer's Report and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District: Upon a motion by Director Hawkins, seconded by Director Brunberg, Resolution 11-06-442 was approved by a 5-0 roll call vote.

MOTION #11

- f) Approval of Eagle Scout Project Proposal for Renovation of the Amphitheater Area in Orangevale Community Park: Henry Andrus presented his Eagle Scout project proposal to renovate and provide ADA accessibility to the Community Park Amphitheater. He will check if the ADA regulations would require a railing. Additional plans include planting trees, and renovating the seating area. He reviewed the materials needed and hoped to receive donations and do fundraising. The project is expected to cost \$1,080. The District may be able to assist through the landscape maintenance supplies fund. The trees will be recommended by the Sacramento Tree Foundation. The project is expected to take two to three months. The Board commended Henry on his proposal presentation and wished him success in his project. Upon a motion by Director Brunberg, seconded by Director Stickney, the Eagle Scout Proposal was approved with a cost not to exceed \$1,200 by a 5-0 roll call vote.

MOTION #12

- g) Approval of Resolution 11-06-443, Recognizing July as Parks and Recreation Month: Upon a motion by Director Brunberg, seconded by Director Meraz, Resolution 11-06-443 was approved by a 5-0 vote.

MOTION #13

- h) Approval of Agreement for Accounting Services for Audit Year 2010/11 with Larry Bain, CPA: Director Stickney inquired if it was prudent to occasionally change CPAs. It was typically not a regular practice to change but a bid could be done next year to check the prices. Superintendent Turner noted Mr. Bain brought in students for another view and he was very thorough. She also cautioned a change in CPAs would require more staff time. Upon a motion by Director Hawkins, seconded by Director Brunberg, the agreement with Larry Bain was approved by a 5-0 vote.

MOTION #14

- i) County of Sacramento Treasury Oversight Committee Special District Representative Election: Upon a motion by Director Stickney, seconded by Director Brunberg, it was approved 5-0 to vote for Brandon Rose for the Committee.

13. DIRECTORS AND STAFF COMMENTS

Admin. Foell commended front desk staff for their hard work and being good representatives of the District. They include Melyssa Woodford and Patricia Snider with assistance from Marilyn Killinger and Sup. Turner.

Director Hawkins attended and enjoyed Pow Wow Days. All commended a good presence of the Sheriff to keep things under control.

Director Caldwell inquired about the electronic sign. It was noted the computer drive went out during the storms. It was repaired under warranty. Staff will inquire why there was no surge protector.

Director Meraz inquired about the CAPRI resolution. It will be presented in July.

Director Brunberg commended staff for being upbeat and polite.

Director Stickney inquired about the ice cream social (July 22).

Director Stickney recommended a staff meeting be held regarding the budget cuts. Admin. Foell will schedule a meeting.

Director Stickney requested data on all parking lots (Square footage and when last paved).

Superintendent Turner and Administrator Foell met with SJUSD to discuss multi use facilities and planning. All agreements were reviewed. Golden Valley Charter may be expanding at Palisades with portables on the blacktop.

Admin. Foell noted he met with the developer of the Holden and Star property to discuss an extensive project for senior citizens. Director Stickney recommended it not be commercial. The project will be coming to CPAC possibly in July for input.

14. ITEMS FOR NEXT AGENDA

Palisades

15. ADJOURNMENT

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:20 p.m. to the next meeting scheduled for July 14, 2011.

Mike Stickney, Chairperson