

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors March 3, 2011

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, March 3, 2011 at the District Office. Director Stickney called the meeting to order at 6:32 p.m.

Directors present: Stickney, Brunberg, Hawkins, Caldwell, Meraz

Staff present: Greg Foell, Administrator
Chuck West, Parks Superintendent
Cindy Turner, Recreation Superintendent
Patty O'Connor, Minute Clerk

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** The agenda was approved as presented.
5. **PUBLIC DISCUSSION** Students Jake Hicks, Masai and Mulwa Sumbi spoke on behalf of a local skate park. They noted students need a better way to spend their time and money. They agreed a fee would be okay if indoor but it should be free if outside. They recommended the skate park accommodate scooters, skaters and bikes. The Board agreed there was high demand for a skate park but the funds were not available. However, the students will be invited to the master plan discussion in the future for their input.
6. **MINUTES**
MOTION #1
 - a) Minutes of February 10, 2011 Regular Meeting: Upon a motion by Director Caldwell, seconded by Director Hawkins, the minutes of February 10, 2011 were approved by a vote of 5-0.
7. **CORRESPONDENCE**
MOTION #2
 - a) Confidential Envelope – Attorney Billing January 2011: Upon a motion by Director Hawkins, seconded by Director Caldwell, the billing was approved by a 5-0 vote.
8. **CONSENT MATTERS – GENERAL FUND**
 - a) Ratification of Claims for February 2011: It was noted the Pros Master Plan expenses should be from the general fund 4202. This

will be researched by staff and brought back to the next meeting for approval.

- b) Budget Status Report for February 2011: For information. Tabled until research can be completed.
- c) Revenue Report for February 2011: For information and review. First tax payment received. The Finance Committee will meet next month to review mid-year.

8.1. OLLAD CONSENT MATTERS

- a) Ratification of Claims for February 2011: A question regarding two payments to Shilts Consulting. This item was tabled until further explanation could be provided.
- b) Budget Status Report for February 2011: For information and review.

8.2. KENNETH GROVE CONSENT MATTERS

- a) Ratification of Claims for February 2011: This item was tabled.
- b) Budget Status Report for February 2011: For information and review.

9. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report
- b) Maintenance and Operation: No report.
- c) Recreation Committee: A recap of the February 17, 2011 meeting was provided.
- d) Personnel & Policy: There was no report.
- e) Government: There was no report.
- f) Planning: There was no report.
- g) Trails Committee: No report.
- h) Ad Hoc Committee Reports: The Naming Committee provided a recap of their meeting of February 23, 2011. The Committee recommended changing the name of Snipes Pershing to Hamlin Park.

10. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – February 2011: A staff report was provided.

- b) Finance Committee Meeting – March 16, 2011 at 5:30 p.m.:
- c) Trails Committee Meeting – March 31, 2011 at 9:00 a.m.:
- d) CPRS Conference – March 9-11: P asses available from Beals Alliance for Thursday admittance.
- e) District Administrator Vacation – April 18-22: Approved by the Board.
- f) April Board Meeting Proposed Date Change to April 7, 2011 due to CARPD Conference: This was approved by the Board.

11. UNFINISHED BUSINESS

- a) None to discuss.

12. NEW BUSINESS

MOTION #3

- a) Approval of Orangevale Recreation and Park District Fiscal Audit – June 30, 2010: CPA Larry Bain reviewed the fiscal audit. Upon a motion by Director Brunberg, seconded by Director Hawkins, the Audit was approved by a 5-0 roll call vote.

MOTION #4

- b) Application for Renaming Snipes Pershing Park after Norma Hamlin: The naming committee has recommended to approve the application to change the name of the park to Hamlin Park. Upon a motion by Director Hawkins, seconded by Director Stickney, it was approved by a 5-0 vote to change the name to “Norma Hamlin Park.”

Public notice will now be done with a 30 day comment period.

MOTION #5

- c) Approval of Resolution 11-03-432, Approving the Nomination of Manuel “Manie” Meraz to run for Election to the Board of Directors of the California Association of Recreation and Park Districts (CARPD) and when elected, Approving Him as the District’s Representative to that Board: Upon a motion by Director Brunberg, seconded by Director Hawkins, Resolution #11-03-432 was approved by a 5-0 vote.

- d) Presentation on the Snipes Pershing Ravine Trail by Jim Michaels, Senior Park and Recreation Specialist, State Parks: Jim Michaels provided a presentation of the project with status and schedule. The 2300 feet of trail construction is expected to begin in April or May 2011. He explained the changes that have been made since the original inception. Erosion and sediment have been addressed. Existing trails will be restored along with improved drainage in certain areas. The Board was encouraged that the existing trail will be accommodated to provide for extensive public use.
- e) Discussion and Possible Approval of the Orangevale Community Park Pavilion Project: Details and plans of the proposed Community Park Pavilion were discussed.

Public Comment:

Staff member Brandy urged the Board to think of other ways to spend the \$20,000 to serve larger groups.

Jim Oates of Final 9 commented that the disk golfers were a large group from all over and would benefit from the proposed improvements.

Director Caldwell agreed it was a good project and asked the Board to be prepared to explain the expenditure. Supt. West also agreed it was a good project.

The Board agreed it was a good collaboration and could be more cost effective if done now. They agreed Option #2 was the best option (fund with combination of in-lieu funds and general fund resources). Upon a motion by Director Brunberg, seconded by Director Hawkins, it was voted by a 5-0 roll call vote to approve the project using option #2.

MOTION #6

- f) Discussion and Possible Approval of the Orangevale Community Park Electrical Project: Upon a motion by Director Brunberg, seconded by Director Hawkins, it was approved by a 5-0 vote to approve the

MOTION #7

Community Park Electrical Project and authorize staff to get quotes and sign contract documents in an amount not to exceed \$4,000.

13. DIRECTORS AND STAFF COMMENTS

Superintendent Turner reported on upcoming events.

It was reported the broken boards at the horse arena have been repaired.

14. ITEMS FOR NEXT AGENDA

Budget

15. ADJOURNMENT

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:47 p.m. until the next meeting scheduled for April 7, 2011.

Mike Stickney, Chairperson