

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors February 9, 2017

A Regular Meeting of the Board of Directors of the Orangevale Recreation & Park District was held on Thursday, February 9, 2017 at the District Office. Director Stickney called the meeting to order at 6:33 p.m.

Directors present: Stickney, Meraz, Brunberg, Anderson, Montes
Staff present: Greg Foell, District Administrator
Scott Russell, Park Superintendent
Jennifer Von Aesch, Finance/HR Manager
Jason Bain, Recreation Supervisor
Melyssa Woodford, Administrative Services Coordinator

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Brunberg, seconded by Director Meraz, the agenda was approved 5-0-0 with Directors Meraz, Brunberg, Stickney, Anderson, and Montes voting Aye. There were no Abstentions or Nays.

5. **PUBLIC DISCUSSION**

Antonio Damiano spoke to the Board regarding a proposed 15 bed mental crisis facility. He felt this facility would affect the safety of the children going in and out of the nearby park due to the possible criminal backgrounds of the patients. He has seen homeless people and individuals using drugs in the park and near the high school in the morning. He felt this was the wrong location for this facility. He noted that it would require a special use permit and felt that the Board may have a say in the decision. No schools were notified of this facility because it was 518 feet away, which was over the 500 feet required. Mr. Damiano also felt more residents in the area should be notified.

Ericka Hann also spoke to the Board about the proposed mental crisis facility. She noted that they started a website to address this issue and weekly meetings were being held. She also noted that several homeless people have been seen in and near the park which several residents have reported to her. The patients in this proposed facility will be Medi-Cal patients that have been discharged from the ER. The Board members agreed to put this item on the agenda for the March 9, 2017 meeting. Director Montes also recommended that they reach out to Assemblyman Kiley.

6. **MINUTES**
MOTION #2 a) Approval of Minutes of January 19, 2017 Meeting (pg 1-6): On a motion by Director Brunberg, seconded by Director Meraz, the minutes were approved 3-0-2 with Directors Meraz, Brunberg, and

Stickney voting Aye and Directors Anderson and Montes Abstaining. There were no Nays.

7. CORRESPONDENCE

MOTION #3

- a) Confidential Envelope – Attorney Billing November 2016: On a motion by Director Montes, seconded by Director Brunberg, the motion passed 5-0-0 with Directors Meraz, Brunberg, and Stickney, Anderson, and Montes voting Aye. There were no Abstentions or Nays.
- b) Discussion and Potential Action Regarding Seven Agenda Requests from Terry Benedict (pg 7-23):
1. Request to Discuss and Debate Why There is no History of Orangevale Recreation and Park District Publicly Posted Anywhere on the District's Internet Website, OVParks.com.
 2. Request to Discuss and Debate Why my Constitutional Rights are Being Violated by the Board's Employee, Greg Foell.
 3. Request to Discuss and Debate the District Administrator, Greg Foell's, Written Decision to ban me (Terry Benedict) from Orangevale Community Center Park During Office Hours.
 4. Request to Discuss and Debate Final 9 Sports Utilizing Over-Flow Parking in Violation of CEQA Documents, Initial Study and Negative Declaration Publicly Approved by the District's Board of Directors on October 10, 2002.
 5. Request to Discuss and Debate Final 9 Sports Operating as a Mini-Market without CEQA Review and Approval, and Without the Boards Approval.
 6. Request to Discuss and Debate the Dollar Amount the Board's employee, Greg Foell, Charges for Copies of Public Records.
 7. Petition for Redress of Grievances Concerns Six (6) Written Agenda Items I request (December 23, 2016) to be put on the Board's Agenda for the January 2017 Regular Board of Directors Meeting.

Admin. Foell provided a letter of response for each of these items.

- c) Discussion and Potential Action Regarding Six Agenda Requests from Terry Benedict (pg 24-31):
1. I Request that the District's Board of Directors Publicly Discuss and Debate the District's Elected Board of Directors Have Never Required (54952.7) Directors to Receive a Copy of the Ralph M. Brown Act.
 2. I Request that the District's Board of Directors Publicly Discuss and Debate the District's Internet Website is Technologically Inadequate.
 3. I Request that the District's Board of Directors Publicly Discuss and Debate the District's Internet Website Lacks a Downloadable Public Records Request Form.
 4. I Request that the District's Board of Directors Publicly

Discuss and Debate the District's Internet Website Lacks Public Information on How a District Resident can Become a Member/Director of the District's Board of Directors.

5. I Request that the District's Board of Directors Publicly Discuss and Debate the District's Internet Website Lacks Public Information Concerning the Formation/Reorganization of Orangevale Recreation and Park District.
6. I Request that the District's Board of Directors Publicly Discuss and Debate the District's Internet Website Lacks Public Information Concerning Director's Terms of Office and When Directors Were Elected.

Admin. Foell provided a letter of response for each of these items.

8. CONSENT CALENDAR

No consent matters were discussed.

MOTION #5

8.1 CONSENT MATTERS GENERAL FUND

No report.

8.2. OLLAD CONSENT MATTERS

No report.

8.3. KENNETH GROVE CONSENT MATTERS

No report.

9. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: No report.

10. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – January 2017 (pg 32-33): Admin. Foell noted that the activity report was pretty slow due to the time of year. The building remodel has been coming along nicely. The general contractor was preparing to install the countertops and windows. Burketts will be installing the sound panels in the auditorium and the office furniture was ready to be installed once all of the rest of the office remodeling was completed. Admin. Foell estimated that the office staff will be able to move back in in

a couple weeks. Supervisor Bain said the construction will not impede on any of the upcoming events. It was also noted that the parks lost several trees during the storms. Superintendent Russell said they have been doing ongoing work to remove the trees and clean up from the storm. After being asked by Director Stickney, Admin. Foell reported that the homeless residents tend to congregate near the horse arena restrooms and so the District had been closing them. Superintendent Russell had seen individuals walking through but there were no camps set up at any of the sites. Admin. Foell announced that Brandy Kunakey was out on a leave of absence, returned, and then resigned. He commended her for her more than nine years with the District and the great work she did while she was employed.

- b) Establish a Committee and Date for a Meeting to Discuss the Disc Golf Course: Director Stickney would like to discuss the options related to the golf course. He would also like to invite Bruce and Jim to the meeting. Admin. Foell reported that a land survey proposal will be coming to the Board within a month or two as part of the Orangevale Community Park Master Plan in order to provide accurate mapping. Director Stickney would also like to have a walking tour of the course. Admin. Foell proposed a date for the ad hoc meeting on March 24th at 1:00 in order to discuss course conditions.
- c) Update on the Land Conveyance with SJUSD: Admin. Foell said this issue was slowly moving forward and it was almost ready for it to be presented to the school district's attorneys.

11. UNFINISHED BUSINESS

None discussed.

12. NEW BUSINESS

MOTION #4

- a) Presentation and Approval of the Plans, Specifications, and Informal Bid Documents for the Almond Park Shade Structure Project (pg 34-80): The Board approved the plans, specifications, and informal bid documents for the Almond Park Shade Structure Project and authorized the District Administrator to bid the project. On a motion by Director Montes, seconded by Director Brunberg, the motion passed 5-0-0 with Directors Meraz, Brunberg, and Stickney, Anderson, and Montes voting Aye. There were no Abstentions or Nays.

MOTION #5

- b) Presentation and Approval of the Plans, Specifications, and Formal Bid Documents for Orangevale Community Park Oak and Filbert Pathway Project (pg 81-159): The Board approved the plans, specifications, and formal bid documents for the Orangevale Community Park Oak and Filbert Pathway Project and directed the District Administrator to bid the project. On a motion by Director Montes, seconded by Director Brunberg, the motion passed 5-0-0 with Directors Meraz, Brunberg, and Stickney, Anderson, and Montes voting Aye. There were no Abstentions or Nays.

MOTION #6

- c) Admin. Foell reported that the District currently has two vacant positions, and so he proposed the discussion of the reorganization of the District. He proposed the need for a strong recreational staff. He felt that he and Ms. Von Aesch were a strong administrative team, and some of the tasks could now be shared with her. The remaining administrative tasks could be delegated to the two recreation supervisors. He felt the District had a strong need to replace the program tasks the Recreation Supervisor 2 was doing with the help of a recreation specialist. He also wanted to expand their programs in the future. Admin. Foell proposed that the District hire a full-time Recreation Coordinator with duties similar to the programmatic responsibilities that were formally part of the Recreation Supervisor 2's responsibilities. The District would also hire a Recreation Specialist. This would save the District approximately \$28,000 a year plus benefits. After a few months, the District could discuss hiring an additional Recreation Coordinator in the Recreation Division. This would equate to four full-time recreation employees. Director Brunberg asked how this would affect the long-term master plan goals. Director Stickney discussed possibly saving this decision until next fiscal year. Devon was a swim coach who had worked for the District for over 10 years, who also held a Bachelor of Science from Sac State. He was a certified coach and lifeguard with a CPR certification. He had started several District programs that had been very successful. Admin. Foell recommended that Devon be promoted to a Recreation Coordinator and be under the supervision of Supervisor Bain. The Personnel Committee will look at the other positions and which ones should be filled as part of the fiscal budget process. Director Montes had some reservations about this decision, and Director Stickney wanted to make the best financial decision. Director Brunberg expressed that she wanted to make sure this change would help accomplish the master plan goals. Director Anderson asked about the possibility of posting the open position to see if there were other qualified candidates. Admin. Foell expressed that he wanted to give Devon this opportunity to allow him to stay with the District because Devon had already received and accepted another job opportunity. Director Stickney added that this may be a good decision due to the busy season that was quickly approaching. Admin. Foell felt that Devon had definitely proven himself to the District. The Board approved the motion to fill the vacant recreation staff position per discussion from the District Administrator. Admin. Foell noted that if Devon did not accept the offer, he will post the open position immediately. On a motion by Director Brunberg, seconded by Director Stickney, the motion passed 4-0-1 with Directors Meraz, Brunberg, and Stickney, and Anderson voting Aye and Director Montes Abstaining. There were no Nays.

13. DIRECTOR AND STAFF COMMENTS

Coordinator Woodford said they were currently working on the summer recreation guide.

Supervisor Bain had been very busy and was getting ready for swim season. He had already anticipated Devon leaving the District and had been working on finding a replacement coach.

Ms. Von Aesch stated that the District audit was recently completed and that Larry Bain will be presenting the audit at the March meeting. She also reminded the Board members to complete the Form 700 by April 1st.

Superintendent Russell noted the amount of rain the area had received recently. He discovered some leftover wildflower seeds and planted them along the Community Center frontage on Hazel Avenue.

Director Montes was excited that the District was a contender for two categories of the Best of Orangevale. She was hoping that the District will be awarded at the March 3rd award banquet at the Grange. Local assemblymen will be in attendance.

Director Anderson was happy to be back in attendance at the meetings.

14. ITEMS FOR NEXT AGENDA

None discussed.

15. CLOSED SESSION

- a) Closed Session Pursuant to Government Code Section 54957 Public Employee Performance Evaluation: District Administrator:
Upon coming back into open session, Director Stickney announced that no action was taken.

16. ADJOURNMENT

MOTION #7

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:15 p.m. On a motion by Director Brunberg, seconded by Director Stickney, the motion passed 5-0-0 with Directors Brunberg, Stickney, Meraz, Anderson, and Montes voting Aye. There were no Abstentions or Nays.

Mike Stickney, Chairperson