

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors November 18, 2010

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, November 18, 2010 at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Brunberg, Hawkins, Caldwell, Meraz

Staff present: Greg Foell, Administrator
Cindy Turner, Recreation Superintendent

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** The agenda was accepted by the Board as presented.
5. **PUBLIC DISCUSSION** The public present did not wish to address the Board.
6. **MINUTES**
MOTION #1
 - a) Minutes of October 14, 2010 Regular Meeting: Upon a motion by Director Hawkins, seconded by Director Caldwell, the minutes of October 14, 2010 were approved by a vote of 5-0.
7. **CORRESPONDENCE**
MOTION #2
 - a) Confidential Envelope – Attorney Billing September 2010: Upon a motion by Director Caldwell, seconded by Director Hawkins, the billing was approved by a 5-0 vote.
8. **CONSENT MATTERS – GENERAL FUND**
MOTION #3
 - a) Ratification of Claims for October 2010: Upon a motion by Director Brunberg, seconded by Director Caldwell, it was approved by a 5-0 roll call vote to accept and ratify the Claims.
 - b) Budget Status Report for October 2010: For information. Supt. Turner noted the expenses will decrease since the summer season is over.

- c) Revenue Report for October 2010: For information and review.

8.1. OLLAD CONSENT MATTERS

MOTION #4

- a) Ratification of Claims for October 2010: There were no expenditures to date presented for ratification. It was explained all bills were being posted to the general fund at this time. They will be journal-vouchered in February or March 2011 to the OLLAD account.
- b) Budget Status Report for October 2010: For information and review.

8.2. KENNETH GROVE CONSENT MATTERS

MOTION #5

- a) Ratification of Claims for October 2010: Upon a motion by Director Brunberg, seconded by Director Hawkins, it was approved by a 5-0 roll call vote to accept and ratify the claims.
- d) Budget Status Report for October 2010: For information and review.

9. STANDING COMMITTEE REPORTS

- a) Administration and Finance: A brief synopsis was provided of the meeting of November 12, 2010. The base general fund amount was discussed to cover the expenses until the tax receipts were received in late January. It was decided to keep the general fund between \$1.2-1.4 million to avoid dry period financing. Tax revenue was expected to decrease. It was a good preparatory meeting for the mid year budget discussions. Items discussed included the budget update, employee benefits (health and dental costs will increase January 1) and Cal Card.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: There was no report.
- f) Planning: There was no report.

- g) Trails Committee: No report.
- h) Ad Hoc Committee Reports: There was no report.

10. ADMINISTRATOR’S REPORT

- a) Monthly Activity Report –October 2010: A staff report was provided.
- b) Electronic Sign Update: The proposal was approved by the County Planning Commission and construction was expected to begin around the first of the year.

Public Comment:

Terry Benedict of Orangevale presented a copy of his letter dated November 17, 2010 and correspondence from Admin. Foell dated January 28, 2010 regarding the sign. He asked whether the discussion points stated in Mr. Foell’s letter about the reasons the Board approved the sign were correct and if not to explain. Chairperson Stickney noted that the Board makes decisions on what they believe is in the best interest of the community and that this is what the Board did. Mr. Benedict indicated he would be asking for further clarification.

- c) Woodmore Oaks to Streng Trail Project Update: Staff reported the process was slowly moving forward. Admin. Foell has been in communication with the residents.

11. UNFINISHED BUSINESS

- a) None to discuss.

12. NEW BUSINESS

- a) Master Plan Findings Presentation by Pros Consulting: Facility and Programs Priority Rankings; Park, Facility and Amenity Services Levels; Equity Mapping (Presentation): Representatives from Pros Consulting presented a thorough presentation of their activities thus far in the master plan process. They discussed facility and programs priority rankings; park, facility and amenity services levels; and equity mapping and the next steps in the process. Walking and biking trails are

high value and priorities across the country. Other important issues to look at include multigenerational use, balancing of needs with wider appeal, awareness of various ethnic/cultural groups (more scheduling than programs). Joel Henry discussed service levels and the operational standard. The development standard sheet for the District was discussed outlining standards, service levels analysis and timeframes based on projected population growth. It was explained the nexus study focused on new development and was broader. Gaps were identified and addressed.

- b) Board Approval to Change Credit Card Services to CAL-Card: Very secure and more liberal policies for payment (45 days versus 30 days). County delays have caused extra fees with current account. It was similar to the current Visa and can be used anywhere. Mr. Stickney questioned if it would be available to Supt. West and his vendors. The Board directed staff to begin the application process and further evaluate the card. The staff evaluation will be presented at a future meeting.
- c) October Sacramento County Sheriff Off Duty Park Report: The monthly park report was presented.

13. **DIRECTORS AND STAFF COMMENTS**

Director Stickney noted Director Caldwell left at 7:05 for a previously scheduled engagement.

Superintendent Turner hoped board members were training for the Polar Bear Plunge.

Admin. Foell will be out for Thanksgiving week. Staff expected the week to be light because of the holiday.

14. **CLOSED SESSION:**

- a. Closed Session Pursuant to Government Code Section 54957, Public Employee Performance Evaluation: District Administrator

The meeting was adjourned to closed session.

15. **RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION** The public session was called to order and it was announced that no action was taken during the closed session.
16. **ITEMS FOR NEXT AGENDA** Employee Benefits, Cal-Card
17. **ADJOURNMENT** With no further business to discuss, the open session of the general meeting of the Board of Directors was adjourned

Mike Stickney, Chairperson