

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, JANUARY 19, 2017
6:30 p.m.**

**LOCATION:
6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

a. Approval of minutes of December 8, 2016 meeting (pg 1-5)

7. CORRESPONDENCE

a. Confidential envelope – Attorney billing November 2016

b. Letter from Sacramento Local Agency Formation Commission announcing nominations for the Special District Advisory Committee (pg 6-8)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

a. Ratification of Claims for November 2016 (pg 9-10)

b. Budget Status Report for November 2016 (pg 11-13)

c. Revenue Report for November 2016 (pg 14)

d. Ratification of Claims for December 2016 (pg 15-16)

e. Budget Status Report for December 2016 (pg 17-19)

f. Revenue Report for December 2016 (pg 20)

8.2 OLLAD CONSENT MATTERS

a. Ratification of Claims for November 2016 (pg 21-22)

b. Budget Status Report for November 2016 (pg 23)

c. Ratification of Claims for December 2016 (pg 24-25)

d. Budget Status Report for December 2016 (pg 26)

8.3 KENNETH GROVE CONSENT MATTERS

a. Ratification of Claims for November 2016 (pg 27)

b. Budget Status Report for November 2016 (pg 28)

c. Ratification of Claims for December 2016 (pg 29)

d. Budget Status Report for December 2016 (pg 30)

9. **STANDING COMMITTEE REPORTS**

- a. Administration & Finance – 12/21/16 Meeting Recap (pg 31-32)
- b. Maintenance & Operation
- c. Recreation Committee
- d. Personnel & Policy – 1/12/17 Meeting Recap (pg 33)
- e. Government
- f. Planning Committee
- g. Trails Committee

10. **ADMINISTRATOR'S REPORT**

- a. Monthly Activity Report – December 2016 (pg 34-35)

11. **UNFINISHED BUSINESS**

12. **NEW BUSINESS**

- a. Committee Assignments for 2017 (pg 36)
- b. Approve the Qualified Low Bid for the Pecan Dog Park and Trail Project from Exclusive Exteriors in the amount of \$219,001 and Approve the Agreement with Exclusive Exteriors to Construct the Pecan Dog Park and Trail (pg 37-54)
- c. Approve Resolution 17-01-564, Authorizing a 2016/17 Final Budget Amendment for Fund 332A to Fund Increased Costs for the Pecan Dog Park and Trail Project (pg 55-56)
- d. Approve Resolution 17-01-565, Authorizing a 2016/17 Final Budget Amendment for Fund 374A to Fund Increased Costs for the Community Center Office Remodel Project (pg 57-60)
- e. Approve the Quote from Burketts for Recovering Existing Sound Panels for the Community Center Auditorium in the amount of \$6,550 (pg 61)
- f. Approve the Quote from Burketts for Purchase and Installation of 30 Sound Panels for the Community Center Auditorium in the amount of \$11,749.90 (pg 62)
- g. Approve Criteria for Hiring/Advancement within the Parks Division, Hire a Park Maintenance I Position, and Create a Park Maintenance III Position (pg 63-65)
- h. Approve Upgrading the Administrative Services Coordinator Position to Administrative Services Supervisor with the Beginning Salary at Step Four of the Scale with a Start Date of February 1, 2017 (pg 66-69)
- i. Presentation and Approval of the Design Plans and Cost Estimate for the Almond Park Shade Structure Project (pg 70-77)
- j. Presentation and Approval of the Design Plans, and Cost Estimate for the Orangevale Community Park Oak and Filbert Pathway Project (pg 78-83)
- k. Presentation of Draft Design and Estimated Costs for the Orangevale Community Park Oak Avenue Parking Lot and Skate Park (pg 84-89)
- l. Acceptance of the County of Sacramento 2016 Investment Policy for the Pooled Investment Fund (pg 90-107)
- m. Approve a Date and Time for a Board Workshop to Discuss Board Governance, The Brown Act, and the Public Records Act (pg 108)

13. **DIRECTOR'S AND STAFF'S COMMENTS**

14. **ITEMS FOR NEXT AGENDA**

15. **ADJOURNMENT**

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Tim Anderson

Sharon Brunberg

Lisa Montes