

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, OCTOBER 14, 2021**

**REGULAR MEETING 6:30 PM
LOCATION: ZOOM (Zoom address is on page 3)
and: 6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. **CALL TO ORDER**

2. **ROLL**

3. **PLEDGE OF ALLEGIANCE**

4. **APPROVAL OF AGENDA**

5. **PUBLIC DISCUSSION**

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. **MINUTES**

Approval of the minutes of the Regular Meeting of September 9, 2021 (pg 1-10)

7. **CORRESPONDENCE**

Selection information from Sacramento Local Agency Formation Commission (LAFCO) regarding the upcoming selection of Special District Commissioner and Alternate Special District Commissioner for Sacramento LAFCO. This includes a list of candidates, candidate information, and a ballot which is due by November 17. (pg 11-19)

8. **CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 **CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for September 2021 (pg 20-21)
- b. Budget Status Report for September 2021 (pg 22-24)
- c. Revenue Report for September 2021 (pg 25)

8.2 **OLLAD CONSENT MATTERS**

- a. Ratification of Claims for September 2021 (pg 26)
- b. Budget Status Report for September 2021 (pg 27-28)

8.3 **KENNETH GROVE CONSENT MATTERS**

- a. Ratification of Claims for September 2021 (pg 29)
- b. Budget Status Report for September 2021 (pg 30)

9. **NON-CONSENT MATTERS GENERAL FUND**
Ratification of Claims for September 2021 (pg 31)

10. **STANDING COMMITTEE REPORTS**
 - a. Administration & Finance – No Report
 - b. Personnel & Policy – This committee met on Oct. 1 (pg 32)
 - c. Maintenance & Operation – This committee met on Sept. 16 (pg 33-35)
 - d. Recreation Committee – No Report
 - e. Government – No Report
 - f. Planning Committee – No Report
 - g. Trails Committee – No Report
 - h. Ad Hoc – No Report

11. **ADMINISTRATOR’S REPORT**
Monthly Activity Report – September 2021 (pg 36-43)

12. **UNFINISHED BUSINESS**

13. **NEW BUSINESS**
 - a. Public Hearing: Approval of Resolution 21-10-678, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2021/22. (pg 44-46)
 - b. Approve the Sacramento Tree Foundation’s request to responsibly harvest acorns from native oaks in designated District parks to ensure the Foundation’s ability to continue region-wide tree planting efforts. (pg 47-48)

14. **DIRECTOR’S AND STAFF’S COMMENTS**

15. **ITEMS FOR NEXT AGENDA**

16. **ADJOURNMENT**

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

*Due to Covid-19 guidance, public may attend the meeting via Zoom at this link and information:

<https://us02web.zoom.us/j/87586777571?pwd=OWhIRzJSaFdHWWRIL2R2cUJSSU5BZz09>

Meeting ID: 875 8677 7571

Passcode: OVParks

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors September 9, 2021

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on September 9, 2021, at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Swenson, Meraz, Brunberg, Montes,
Directors absent: None
Staff present: Barry Ross, District Administrator
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA** On a motion by Director Swenson, seconded by Director Brunberg, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.
MOTION #1

5. **PUBLIC DISCUSSION** Ted Costa, San Juan Water District Board Director, addressed the Board during public discussion to inform them that he is a candidate for the Special District seat on the Local Agency Formation Commission (LAFCO).

6. **MINUTES**
 - a) **Approval of Minutes of the Regular Meeting June 10, 2021 (pg 1-10)**: On a motion by Director Meraz, seconded by Director Stickney, the minutes of the Regular Meeting June 10, 2021, were approved by a vote of 3-0-2 with Directors Stickney, Meraz, & Montes voting Aye. There were no Nays. Directors Brunberg and Swenson abstained.
MOTION #2

 - b) **Approval of Minutes of the Regular Meeting August 19, 2021 (pg 11-21)**: On a motion by Director Swenson, seconded by Director Brunberg, the minutes of the Regular Meeting August 19, 2021, were approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, and Swenson voting Aye. There were no Nays. Director Montes abstained.
MOTION #3

7. CORRESPONDENCE

- a) A letter from CAPRI notifying us that OVparks was a recipient of the Ted Winslow Safety award for 2021 (pg 22): Admin Ross advised OVparks District has been awarded the Ted Winslow Safety award, highest rating awarded by CAPRI annually. The award represents the District's commitment to safety and loss control.
- b) A letter from a grandparent of a child participant in our Top Notch Basketball Camp which compliments the coach and the program. She also thanks OVparks for providing programming for the \$200 vouchers awarded by SJUSD (pg 23): Admin Ross shared the letter of appreciation regarding the Top Notch Basketball program and especially complimenting Coach Brian Mitchell for his role in running such a great program, including all participants, and making them feel important. The grandparent also thanked OVparks for facilitating the \$200 voucher provided by SJUSD. OVparks has thanked SJUSD on Facebook and social media posts for providing the vouchers for use in summer programming.
- c) A nice note of thanks from the staff of National Academy of Athletics. (pg. 24-25): Admin Ross shared a note received from National Academy of Athletics (NAofA) staff extending appreciation to the OVparks staff that they work with during ongoing youth sports and camp programs provided by NAofA. The NAofA General Manager is especially complimentary of Supervisor Woodford for her organization and communication style.
- d) An email from Dennis Sarkisian, President of Orangevale Rotary Club, notifying us that we received a grant worth \$5,400 towards outdoor fitness equipment. (pg 26): Admin Ross advised of the grant from the Orangevale Rotary Club in the amount of \$5,400 to be utilized for outdoor fitness equipment as indicated in the OVparks Master Plan. The Orangevale Rotary Club will provide volunteers to assist with the installation of the fitness equipment.
- e) The official award of grant notification from CPRS and Greenfields to OVparks in the amount of \$4,175 for outdoor fitness equipment. (pg 27): A grant application submitted by Supervisor Bain has been awarded from CPRS and Greenfields Outdoor Fitness, industry leader in outdoor fitness equipment, to OVparks in the amount of \$4,175. The grant funds will be utilized in conjunction with the Orangevale Rotary Club grant toward the outdoor fitness equipment indicated in the OVparks Master Plan. This will provide approximately \$9,600 combined toward the approximately \$16,000 anticipated cost of the proposed outdoor fitness equipment. OVparks would provide the remaining funds of approximately \$7,000 to complete the project.

8. **CONSENT CALENDAR**
MOTION #4
- a) On a motion by Director Brunberg, seconded by Director Swenson, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz and Montes voting Aye. There were no Nays or Abstentions.
- 8.1. **CONSENT MATTERS GENERAL FUND**
- a) Ratification of Claims for August 2021 (pg 28-29)
b) Budget Status Report for August 2021 (pg 30-32)
c) Revenue Report for August 2021 (pg 33)
- 8.2. **OLLAD CONSENT MATTERS**
- a) Ratification of Claims for August 2021 (pg 34-35)
b) Budget Status Report for August 2021 (pg 36-37)
- 8.3. **KENNETH GROVE CONSENT MATTERS**
- a) Ratification of Claims for August 2021 (pg 38)
b) Budget Status Report for August 2021 (pg 39)
9. **NON-CONSENT MATTERS GENERAL FUND**
- None discussed.
10. **STANDING COMMITTEE REPORTS**
- a) Administration and Finance: No report.
b) Maintenance and Operation: No report.
c) Recreation Committee: No report.
d) Personnel & Policy: No report.
e) Government: No report.
f) Planning Committee: No report.
g) Trails Committee: Trails Committee: No report.
h) Ad Hoc: No report.
11. **ADMINISTRATOR'S REPORT**
- a) Monthly Activity Report – August 2021 (pg 40-46):
August 1, Administrator Ross attended a meeting at C-Bar-C Park in Citrus Heights with City staff, officials, the Sunrise District Administrator, and United States Representative Ami Bera. The City of Citrus Heights is a strong contender for a \$1.1M grant for the Arcade Cripple Creek Trail project, and the grant would be from the federal government through the Transportation and Infrastructure Member Designated Funding. Some of it may be tied in with the infrastructure funding. If awarded, the grant amount would be in addition to the grant that has already been received through the

Department of Transportation. Leslie Blomquist, City of Citrus Heights Engineer, advised the additional funding would enable lighting of the entire length of the trail and assist with increased costs associated with the trail project.

On August 12, Michelle Gable of Aquatic Design Group visited our swimming pool to inspect the large crack near the shallow end, but also to inspect the surrounding deck, buildings, signage, and the operating equipment (filtration, heater, pump, chemical, etc.). Administrator Ross, Superintendent Oropeza, Supervisor Bain, and Foreman Fuhlrodt were in attendance to provide access and to answer her questions. Upon receipt of the final report, Admin Ross will request a special meeting of the Board of Directors to review the report and plan our course of action.

On August 18, Administrator Ross met with Peter Larimer of MTW Group to discuss plans for a driveway connecting the upper parking lot at the Community Center to the existing parking lot behind the new property. This is the primary future project planned with Prop 68 Per Capita grant funding. Since the meeting, Mr. Larimer along with input from an engineer, provided a detailed cost estimate of approximately \$178,000 for the project. Approximately 10-15% in overage costs are anticipated. With a total of \$250,000 of funding available, other projects will be considered to utilize remaining funding. The amount remaining would not cover the cost of an expansion of the playground equipment on the property. However, a decomposed granite walkway connecting the Community Center parking lot and the new property, or creation of the perimeter walkway into the new property from Shackleton Woods are potential projects for consideration. The Planning Committee will consider the costs associated with potential projects and present a recommendation to the Board of Directors at the October BOD Meeting for approval. The application must be submitted to the State of California by the end of December 2021.

On August 23, Administrator Ross, Superintendent Oropeza, and Supervisor Bain had a Zoom meeting with Aquatic Design Group representatives Michelle Gable and Dennis Birkshire. The report from their visit was not complete, but they wanted to discuss our options for the large crack, providing helpful descriptive details. The report, which is expected to be ready in early September, will include these options with cost estimates.

On August 25, Administrator Ross did a job-shadowing with Park Superintendent Horacio Oropeza. The work for the day included reviewing filing at the shop, vehicle maintenance and repair priorities, reviewing the overflow parking project at Disc Golf, looking at fallen trees at Community Park and planning how to remove them, and discussing upcoming projects. Admin Ross intends to spend one day shadowing each of the full-time staff during

the remainder of 2021. The purpose is to get to know staff better, have a greater appreciation and understanding for the jobs they do, and see if there are opportunities for greater efficiencies.

The Fulton-El Camino Report indicated minimal activity in the parks. Main activity reported was in route to one of the OVparks properties.

Supervisor Woodford advised everyone did a great job this summer, worked hard, and were very creative. Kudos to all the staff.

Park Supt. Oropeza advised the chipper was recently repaired and now being utilized for catching up on necessary pruning at various sites. Parks Maintenance staff addressed areas indicated in the annual inspection by the County of Sacramento.

Parks Maintenance Staff worked with Fair Oaks/Orangevale Little League in making repairs and improvements to the Youth Center baseball field. We had two workdays where we marked and edged the field. We also added 12+ yards of ball field mix. OVparks will partner with Fair Oaks/Orangevale Little League to conduct routine regular maintenance on the field. Supt. Oropeza is working to determine if the scoreboard at the ball field is operational or needs any repair.

A tree which fell within the Elm Street area of Community Park was removed. Wood chips were used to fill nature areas and in the fencing area near the Cottage on Hazel Avenue. Park Maintenance has been continuing routine maintenance through the heat waves and smoke issues. Supt. Oropeza voiced concern that supplies are increasing in price. For example, paint purchasing will increase by 7-11%. The State of California has implemented additional requirements on sprinklers to increase efficiency and reduce leakage which will increase the cost of irrigation parts.

Director Meraz shared feedback from horse riders appreciating the reduction of low hanging foliage throughout the riding areas of the park as well as the addition of wood chips and maintenance of the fencing at the horse arena. Admin Ross commented that while working with Park Foreman Fuhlrodt & Park Maintenance Worker Lucas Lily at the round pen of the horse arena, a resident on horseback inquired if a few limbs could be trimmed in the area. Supt. Oropeza came out to the site to assess, and several branches were removed the next day.

Recreation Supervisor Bain advised that OVparks still had 1,034 participants for swim lessons this summer, even with the reduction in the number of classes offered. Day camp had 600 campers this year utilizing the new buildings for the first time. Youth sports came back in a big way with 497 participants. The Wiggles & Giggles preschool camp was so popular that we added an afternoon program. The morning and afternoon programs attracted 170 children. Sheila King did a great job running that program.

Collette Trips are back and in our first presentation we had six people sign up for trips. Orangevale residents began receiving the Fall 2021 Activity Guide in the mail on August 25. Residents can now make a new account in the new recreation registration software system, CivicRec. Online program enrollment will be available soon.

12. UNFINISHED BUSINESS

None discussed.

13. NEW BUSINESS

- a) Information Item: Introduction of, and discussion with Sean LaTour of Project Lifelong regarding a mobile skateboard program for Orangevale youth (pg 47): Admin Ross shared that approximately three or four months ago Orangevale Honorary Mayor Cliff Wylie had been hearing from local high school students that Orangevale needs a skateboard park. He spoke with Brad Squires, President of the Orangevale Chamber of Commerce and together they approached Admin Ross to discuss any options for implementing the skate park indicated in the Master Plan. Admin Ross informed them that the funding for that skatepark and master plan isn't yet available, but there could be an opportunity for a mobile skateboard program in the interim. Admin Ross reached out to Sean LaTour who was working with Project Lifelong through the Sacramento County Sheriff's office. Sean is the Founder and Co-Executive Director of Project Lifelong, a Sacramento area organization that focuses on providing unique and experience-based programming for youth. The mission is to help empower futures, instill leadership skills, and create greater opportunities for lifelong success, good health, and well-being.
- Sean LaTour met with Admin Ross, Cliff Wylie, and Brad Squires, to discuss logistics of a mobile skateboard program. Sean and Project Lifelong has a history of success with mobile skateboard programs. There has been some expressed interest among Orangevale youth and their parents to provide skateboarding opportunities here locally. It is in the District's Parks Master Plan to install a skateboard park within the new property of the Community Center Park. In addition to meeting the needs of today's youth, this mobile skateboard program will help generate interest in a new skateboard park, including females within the community. Sean shared his vision and to provide some background and to discuss related logistics including a timeline, location, funding, and partnerships. Sean expressed appreciation to Admin Ross for reaching out to him and for his support of the Arden-Arcade site. He is appreciative of the opportunity to speak with the Board of Directors today. Director Montes expressed support for the prospect of a skateboarding park. She inquired how the mobile skateboarding program facilitated at a middle school site would transition to

park property when able to move forward with the Master Plan skateboard park. Even with the site at Pasteur, the programs would be marketed to other schools, not just the Pasteur student population. Sean LaTour advised that due to Covid-19, SJUSD is not currently allowing outside entities to come onto campus. Director Stickney advised of his preference to have the skatepark on park property. Director Brunberg confirmed with Sean that the school site provides an existing black-top area for the mobile skateboard park structure. Director Stickney mentioned interest in scheduling a meeting with Admin Ross and Sean LaTour to look at the new property as a potential site for a mobile program. Sean advised that a mobile program could be in place by Fall of 2022. The estimated startup cost is \$40K, and fundraising has already begun.

- b) Funding options for the District to help reach our goals set in the Parks Master Plan of 2020 (pg 48): The District has a well-conceived and designed Parks Master Plan that was finished in 2020. The District had begun researching options for future funding. The COVID-19 pandemic caused the District to pause and determine the related human and fiscal impacts. Since some funding options will require specific timelines, it would be beneficial to begin discussions and planning within the next three months. The next optimal opportunity will be November 2022 if the funding source will require voter approval. Admin Ross is to speak with John Isom (Isom Advisors) Susan Barnes (SCI Consulting) and ask them to attend a special BOD meeting in early January to address funding options and the timeline required. Admin Ross is to provide previously established timelines and the outlines provided by John Isom to the Board of Directors for review no later than December in preparation of the January special BOD meeting.
- c) Approve of Recreational Multi-Use Trail Easements to allow the City of Citrus Heights to enter and construct the Arcade Cripple Creek Trail on identified and specified District property (pg 49): Admin Ross summarized the need to approve the Recreational Multi-Use Trail Easements. The Orangevale Recreation & Park District (District) has been a committed partner in the Arcade Cripple Creek Trail project with the City of Citrus Heights (City) since the City applied for grant funding with the State of California Department of Transportation (DOT) in 2016. The City understood the partnerships with the District and other agencies included permission to enter and construct. The City was recently informed by DOT that they needed formalized easements from the partner agencies by early October in order for the grant funding to be released to them for the project. The District properties that would require easements are: Sundance Nature Area, Streng Open Space, and three small parcels that the

District has purchased from homeowners on Drywood Way (1) and Escallonia Drive (2). The District is nearing the closing of the purchase of one more parcel on Escallonia Drive which would also require an easement. Admin Ross is working with City staff and Interwest Real Estate Services to create the specific easements needed. Admin Ross will have the easements reviewed by legal counsel for approval. City of Citrus Heights Planning Manager Casey Kempanaar advised that if the easements are not in place, the project is at risk of losing the grant construction funding.

Director Brunberg inquired if the easements would eventually be removed. Casey Kempanaar advised that the long-term plan includes entering into a maintenance agreement with the District. Due to the Caltrans requirements timeline urgency, this would be put into place later. Admin Ross advised that the City of Citrus Heights finalized the 7-Eleven property through a quick claim deed through Sacramento County. Three of the four properties have closed escrow. The loan agency for the fourth property changed and the new agency has received all necessary documents to move forward. This escrow needs to close by the first week of October so that the funding is available for the Arcade-Cripple Creek Trail project. Admin Ross thanked Casey Kempanaar for attending the BOD meeting.

MOTION #5

On a motion by Director Swenson, seconded by Director Brunberg, the Recreational Multi-Use Trail Easements to allow the City of Citrus Heights to enter and construct the Arcade Cripple Creek Trail on identified and specified District property and to have those easements reviewed by legal counsel for approval before signing and executing the easements, with legal cost approved up to \$5,000, was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions

- d) Schedule the annual performance evaluation for the District Administrator (verbal): After discussion among the Directors, a closed session special meeting to conduct the annual performance evaluation for the District Administrator is scheduled for Thursday, December 2, 2021 at 6:30 p.m.
- e) Updates on the repairs of the swimming pool (verbal):
No additional updates provided.
- f) Informational Item: Letter mailed to the State of California Department of Transportation by the District on behalf of a resident and neighbors near Sundance Nature Area (pg 50): Admin Ross advised that to date a response has not been received.

MOTION #6

- g) Approve of District staff to research the feasibility of providing vehicle charging stations in District parking lots (pg 51):
On a motion by Director Swenson, seconded by Director Montes, that the District staff research the feasibility of providing vehicle charging stations in District parking lots and to report findings at a future Board of Directors meeting by March of 2022, was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions
- h) Discuss the current status and future direction of COVID-19 vaccinations among staff (verbal): Director Stickney advised that this item is to be taken up by the Policy Committee and to provide a recommendation to the Board. A high ratio of the OVparks staff have already been vaccinated. All OVparks staff are abiding by the current mask mandate in place and are very respectful of the requirements in place. Admin Ross will schedule a Policy Committee meeting with Directors Meraz and Montes prior to the next Board Meeting to discuss.

14. DIRECTOR AND STAFF COMMENTS

Admin Ross mentioned that the Parks Master Plan is up on the OVparks website. Kudos to Supt. Oropeza for working closely with the Orangevale/Little League for improvements made to Lovett Field and for developing the valuable partnership with the volunteers.

Director Stickney mentioned overall the parks look very good.

Director Swenson noticed that Almond Park benches accumulate debris and sometimes get plugged. Park Maintenance will make a point to check that those areas are clear of debris.

Director Montes extended wishes for all to stay well and be safe.

Director Brunberg mentioned that facility rental information on the OVparks website is split up with no pictures available for the new buildings. She recommended incorporating the occupancy onto the fee chart for facility rentals. Supervisor Woodford advised that with the transition to the CivicRec platform the information will be made available with videos, maps, and pictures. She also informed that the only no-charge facility rental is for Boys or Girls Scout Groups who meet in the classroom for one hour, Monday-Thursday which requires assignment to a community service project.

**15. ITEMS FOR NEXT
AGENDA**

- a) Pool update
- b) OLLAD Budget update

16. ADJOURNMENT

MOTION #7

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:10 p.m. On a motion by Director Swenson, seconded by Director Stickney, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.


Mike Stickney, Chairperson



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458 • Fax (916) 874-2939
www.saclafco.org

DATE: October 1, 2021

TO: Special Districts' Selection Committee

FROM: José C. Henríquez, Executive Officer 
Sacramento Local Agency Formation Commission

RE: **Selection of Special District Commissioner and Alternate Special District Commissioner**
For the Sacramento Local Agency Formation Commission
Term of Office: **January 1, 2022 to December 31, 2025**

Pursuant to the provisions of Section 56332 of the Government Code, the Executive Officer has determined that a meeting of the Special District Selection Committee for the purpose of selecting a Special District Commissioner [Office No. 7] and Alternate Special District Commissioner [Office No. 6 & 7] to serve on the Sacramento Local Agency Formation Commission is not feasible. Based on past experience, due to the size of the Special District Selection Committee, it has been difficult to establish a quorum. Therefore, the business of the Special District Selection Committee will be conducted in writing, as provided in the cited section code.

Please see the attached Ballot

Please select one candidate for Special District Commissioner.

AND

Please select one candidate for Alternate Special District Commissioner.

Please return the ballot to the LAFCo office no later than:

4:00 P.M. on WEDNESDAY, NOVEMBER 17, 2021 To be valid, selection of a candidate must be done by a majority vote of the governing board of an Independent Special District in an official meeting of that board and certified by the secretary or clerk of the board.

Any ballot received after the date specified above shall not be valid. The candidate who receives the most votes will be determined the winner outright. In the event of a tie, there will be a run-off selection held in the same format as the initial selection. The LAFCo Executive Officer will announce the results of the selection within seven days of the specified date.

If you have questions regarding selection procedures, please contact the Sacramento LAFCo Commission Clerk, Diane Thorpe, at (916) 874-6458.

Return:

**Sacramento LAFCo
1112 "I" Street; Suite 100
Sacramento, CA 95814**

or e-mail:

Diane.Thorpe@SacLAFCo.org

José C. Henríquez, Executive Officer; Diane Thorpe, Clerk of the Commission



Ballot

LAFCo Special District Commissioner & Alternate

Commissioner & Alternate Commissioner

Please select one candidate from each COLUMN

Ballot A

Commissioner - Office No. 7

Please select **ONE** candidate **BELOW**

Edward J. "Ted" Costa
San Juan Water District

Michael Hanson
Arcade Creek Recreation & Park District

Gay Jones (Incumbent)
Sacramento Metropolitan Fire District

Ballot B

Alternate Commissioner - for Offices No. 6 & 7

Please select **ONE** candidate **BELOW**

Michael Hanson
Arcade Creek Recreation & Park District

Charlea Moore (Incumbent)
Rio Linda Elverta Recreation & Park District

Ballot must be received by **4:00 pm on Wednesday November 17, 2021**

Special Districts must return the ballots to LAFCo by the date specified above. Any ballot received after the specified date shall not be valid. *The information below must be complete*

The candidate who receives the most votes will be determined the winner outright.

The LAFCo Executive Officer will announce the results of the election within seven days of the specified date.

Please mail completed ballot to LAFCo Commission Clerk at 1112 "I" Street, Suite 100; Sacramento CA 95814
or send via e-mail to: Diane.Thorpe@SacLAFCo.org

contact Diane Thorpe at (916) 874-6458 if you have any questions.

Name of Special District

Street Address

District Website Address

Date of Meeting

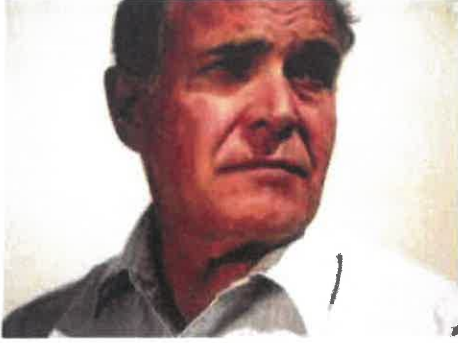
District Phone Number

Signature of Secretary or Clerk of the Board

Phone Number

Print Name

E-mail Address



Resume of Edward J. (Ted) Costa

TESTED AND TRUSTED

TED COSTA IS:

I was born and raised on a family farm in South Natomas and educated in local schools---American River College and UC Davis;

Mentored in politics by the late Paul Gann and Senator S.I. Hayakawa;

Intricately involved in thirteen state-wide initiatives----from Prop. 13 to Re-Reducing Reform. I drafted three sections of the California State Constitution. I managed 16 lawsuits before the Court of Appeals and Supreme Court. We won 15.

I am currently a board member of the San Juan Water District, a Community Service District that takes American River water, treats it and sends it to water districts in the northeast part of Sacramento County AND at the lowest cost in the entire state.

I live in Citrus Heights with my wife Dr. Jayna and our many animals.

TED COSTA BELIEVES:

Special Districts are the backbone of government. When our water main breaks, we don't call a Legislator. When our power goes out, we don't call a Congressman. We call our Special Districts for all these services. It is so important our special districts are run as efficiently as possible and held accountable to the people. LAFCO is the agency that makes that happen.

LAFCO powers come straight from the Legislature and are rightfully divided up by counties, cities and special districts with the intent of making local governmental subdivisions work more efficiently for the people.

If you vote for me, I will work hard to be a good steward of your trust. Please feel free to contact me: (916) 599-2986, tedcosta@tecosta.com

Michael Hanson, PMP

5668 Rolling Oak Drive
Sacramento, CA 95841

510-386-0345
Sacramento, CA 95841

mhanson2013@outlook.com

Dedicated Project manager and Technical Analyst bringing focus leadership, team building, relationship building, communication, technical skills, innovative approaches, and with critical thinking assess complex problems and work towards solutions. A self-starter with excellent communication skills and solid project management background in the areas of consulting, initiation, requirements gathering and validation, change management, staffing and team building, task estimation, and client interaction. Build strong teams with a focus on delivering on customer needs through teamwork, positive attitude, being well organized, using critical thinking, continuous improvement, conflict resolution, with a hands-on approach, and a single point of contact. Experience managing projects and teams in various environments including Insurance, Government, Technology, and Non-profit.

Experience

Arcade Creek Recreation and Park District Director

12/2014 – present

- Chair 2015
- Director leading the Master Plan project
- Secretary/Treasurer and member of the Finance committee 2017-2019
- Vice-Chair and member of search committee for new GM (2020)
- Served on Sacramento Special District Advisory Commission (2 terms)

Key accomplishments:

- 1) Worked to get ACRPD out of debt with CalPERS. In 2015, we had a debt with CalPERS of ~500K and today, we are current. This frees up financial capability to equipment and capabilities for our employees and begin to address community needs related to the Parks.
- 2) Part of the team to update a master plan that was 20+ years old. The district needs to have a direction so we can build a patchwork towards the common goal using available resources.
- 3) On the search committee to locate the replacement GM for the district. We found an ideal individual who has a wealth of experience, wanted to come to Sacramento, and would fit in with the current employees.
- 4) I was granted a scholarship to the CARPD Convention in Tahoe. This provided the impetus to pursue a Shine Grant resulting in lighting Arcade Creek Park with LED lighting powered by solar panels.

Benevolent and Protective Order of Elks

Officer Carmichael Elks Lodge #2103

12/2014 – present

Worked in various roles including being elected as "president" twice and elected as a trustee to the board of directors twice. I chaired the operational aspects of the 1300-member Lodge through the COVID-19 shutdowns, etc. Worked with members to keep the finances positive. While we lost ~100 members during COVID, we have recovered almost that many this year and are continuing to grow. The Lodge building was built in the 1960s, 1970s, and 1980s. It has a large footprint on the 9+ acre lot. We have been managing significant costs related to the air conditioning and general upkeep of the buildings.

30+ Years in Data Processing

During my years in data processing, I worked in varied industries: Government/Technical (Stanford Research Institute), Chip Manufacturing (Advanced Micro Devices), Education (University of California at Davis), Insurance (CSAA), and support/outsourcing companies (EDS, HP). During my time in these organizations, I was a developer, team lead, department manager and project manager. The opportunities afforded in these organizations provided the background to aid other organizations in their growth.

Highlights:

- At Stanford Research, I worked on the Headstart Project consolidation of data tracking children across years and schools. This helped provide the winning of the contract related to the Follow-Thru project.
- During my 10 years at AMD, I managed a team supporting Shipping and the fabrication units, managed one of the Computer Operations teams to streamline the processing, and started into Project Management. One of the efforts I completed cut computer report paper usage by over half by isolating the needed reports for the specific organization and eliminating superfluous copies of reports.
- At UC Davis, my team was responsible in supporting the HR/Payroll systems and Departmental Computing. While much of the actual data processing occurred at the Office of the President so all campus reporting was consistent, our role was to deliver the information and support to the various departments on campus. As part of the Departmental Computing effort, we won the contract with the Transportation and Parking Unit to replace their system with one that would be maintained and supported on campus.
- At CSAA, I lead a team supporting Membership systems, brought in new technologies, helped to test and discard one system replacement that did not work consistently, and moved into project management. During my time at CSAA I was part of an outsourcing effort to move all computing support to an external vendor (EDS) while the support team continued to sit at their current desks and support CSAA. This arrangement continued for over 20 years as I was either working for the vendor, EDS then HP, managing the work for CSAA or working for CSAA managing the work being performed by the vendor. We moved data centers, applications, and generally supported the work associated with CSAA until they were finally able to insource their data processing.

Fellow Special District Directors,

I respectfully request your vote to continue as Special District Commissioner, Seat # 7, on the Sacramento County Local Agency Formation Commission. Representing Special Districts on Sacramento LAFCO is a privilege and an honor.

Special Districts represent the most basic connection between citizens and their government. We really are the closest public entity to our community. We provide our neighborhoods with services and responsiveness that are found no where else. This close connection makes it imperative that the voice of Special Districts is heard and represented at our Local Agency Formation Commission. This is why I want to serve on LAFCO.

As the incumbent, there are several areas in which I want to continue to build upon.

The first is the Special District Advisory Committee (SDAC). As a member since inception, I have continued to expand the voice of Special Districts at Sacramento LAFCO. Emphasizing the importance of Municipal Service Reviews, maintaining an open dialogue among Special Districts in our county, and discussing the impacts of proposed LAFCO applications upon Districts are very important to me. Sharing information amongst ourselves contributes to our success, and SDAC facilitates this exchange.

The second is to continue to work closely with the California Special District Association (CSDA). A strong, professional and valuable relationship exists between us. It is very important to continue working together in areas of mutual concern to make Special Districts strong and successful.

A third area is the California Association of Local Agency Formation Commissions (CALAFCO). I have served on the Board of Directors of CALAFCO since 2006. This work informs me on statewide issues that can carry many implications for LAFCOs.

Thank you for your support. Please contact me with any questions or comments you may have.

Sincerely,

Gay Jones, Director
Sacramento Metropolitan Fire District

Special District Commissioner
Sacramento LAFCO.

916-208-0736



Gay Jones (Incumbent)

Sacramento Metropolitan Fire District
10545 Armstrong Avenue, Suite 200
Mather, CA 95655
Phone: (916) 208-0736

STATEMENT OF QUALIFICATIONS

My experience representing Special Districts continues to broaden and deepen. This is reflected by my service as a Sacramento Metropolitan Fire District Director, as a Sacramento County LAFCO Commissioner and as a CALAFCO Board Member.

The challenge to use critical thinking to make decisions never diminishes. It is hard work to investigate and study all aspects surrounding an issue. Asking questions and listening to the replies requires a commitment to weigh, measure and balance all the information. That analysis, in turn, must be informed by sound public policy.

My goal is to support this process where critical thinking joins sound public policy resulting in good decisions.

EXPERIENCE

- 2000 – Present: Director for Sacramento Metropolitan Fire District
- 1981 – 2006: Sacramento Fire Department (Retired Captain)
- 1973 – 1979: United States Peace Corps

LAFCo Experience

- 2006 – Present: Special District Commissioner for Sacramento LAFCo
- 2004 – 2006: Alternate Commissioner for Sacramento LAFCo

CALACFO State Level Experience

- 2006 – Present: Board Member for California Association of LAFCo (CALAFCO)

- 2013 – 2018 : Executive Board Member, CALAFCO
- 2015: Chair for CALAFCO Annual Conference

EDUCATION AND CERTIFICATES

- Master's Degree, California State University, Sacramento
- Bachelor of Science, Lewis and Clark College
- Associate Degree, American River Community College
- Chief Officer Certification, California State Board of Fire Service
- Special District Leadership and Management Certification, Special District Institute

COMMUNITY ACTIVITIES

- Chair, Cordova Community Planning Advisory Council, Sacramento County
- Steering Committee Member, Butterfield Riviera East Community Association (BRECA) since 1998
- Member, American River Parkway Coalition

Charlea R Moore
8840 El Verano Ave. • Elverta, CA 95626
Phone 916-991-0338 (home)
Cell 916-275-3275 (best contact)
Email - Charhorseranch@aol.com

Applicant Statement for the Special District LAFCO Representative

I moved from Glassboro New Jersey to Rio Linda Elverta in 1981, along with my 3 year old daughter and my husband.

Almost immediately I became involved with Sacramento County Service Area #3 which was the forerunner of our current independant Parks and Recreation District serving the Rio Linda Elverta Communities. This involvement was the result of reading a statement in the local paper, indicating that the Parks Advisory Board had determined that there were sufficient equestrian trails in the area. I was very happy to advocate for additional trails and in the process begin my education in local governance processes.

Over the next several decades I was appointed to numerous County and Local advisory boards, steering committees and ad hoc committees. My interest expanded to include growth issues, flood issues and agriculture/suburban/urban issues.

I learned a great deal about how government works and how Special Districts fit into the process. I became a strong advocate for local governance after going through 3 incorporation attempts in the Rio Linda Elverta communities and in the education process I switched from anti-incorporation to pro-incorporation for unincorporated communities.

In about 1992 I was appointed to the RLE CPAC in and served during the Community Plan Update. I am familiar with the governance process and with procedures for arriving at a decision as a board member. I have served several terms on CPAC under four different County Supervisors since that initial appointment. All of these experiences were very educational for me.

In 2002 I successfully ran for the Rio Linda Elverta Recreation and Parks District. I truly enjoyed and have greatly benefited from the experience of becoming an elected board member. I ran again in 2016 and am currently serving as Secretary for the RLE Recreation and Parks District.

I believe that my history in the community and experience as an elected public official will be an asset for Special Districts as a LAFCO Special District Board member.

Thank you,

Charlea R. Moore

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
SEPTEMBER 30, 2021

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906649333	10124000	CALIFORNIA ASSOCIATION FO	Worker's Comp Insurance	9,495.93
1906642256	20202100	US BANK NATIONAL ASSOCIAT	Books/Periodicals/Subscriptions	132.98
1906642989	20203900	SUSAN MYREN	Employee Transportation	56.45
1906642985	20203900	MEGAN BRENNAN	Employee Transportation	15.34
1906642987	20203900	JENNIFER VON AESCH	Employee Transportation	52.36
1906649337	20203900	BARRY ROSS	Employee Transportation	26.77
				150.92
1906642256	20207600	US BANK NATIONAL ASSOCIAT	Office Supplies	38.10
1906646704	20207600	BURKETTS OFFICE SUPPLY IN	Office Supplies	209.34
				247.44
1906642256	20208102	US BANK NATIONAL ASSOCIAT	Stamps	165.00
1906642445	20219700	AT&T	Telephone Services	24.43
1906642442	20219700	SPRINT P C S	Telephone Services	43.23
1906649263	20219700	COMCAST	Telephone Services	649.16
1906649264	20219700	AT&T	Telephone Services	21.77
1906652909	20219700	COMCAST	Telephone Services	342.30
				1,080.89
1906649332	20259100	KENNETH BENEDICT	Other Professional Services	300.00
1906646706	20259101	N3X MSP INC	IT Services	430.00
1906646706	20281202	N3X MSP INC	Software	290.00
1906642256	20285100	US BANK NATIONAL ASSOCIAT	Recreational Services	478.10
1906642725	20285100	BRAD SQUIRES	Recreational Services	441.00
1906642727	20285100	GREATER SACRAMENTO INVEST	Recreational Services	4,131.40
1906642729	20285100	ADRIAAN JANSEN VAN VUUREN	Recreational Services	1,036.50
1906642889	20285100	STEVEN MIRANDA	Recreational Services	893.75
1906642982	20285100	PRINT PROJECT MANAGERS IN	Recreational Services	5,400.00
1906642480	20285100	CIVICPLUS INC	Recreational Services	7,022.75
1906642518	20285100	STEPHANIE TADLOCK	Recreational Services	84.00
1906642966	20285100	BARRY ROSS OR JASON BAIN	Recreational Services	5.00
1906646707	20285100	ALISON LLOYD	Recreational Services	240.00
1906646708	20285100	KORI SCOTT	Recreational Services	270.00
1906646714	20285100	ALLGOOD DRIVING SCHOOL	Recreational Services	49.30
1906646717	20285100	ALLGOOD DRIVING SCHOOL	Recreational Services	147.90
1906646719	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	409.50
1906652913	20285100	CLINT LEMAY	Recreational Services	422.50
1906652915	20285100	HANDSTANDS INC	Recreational Services	474.60
				21,506.30
1906642256	20285200	US BANK NATIONAL ASSOCIAT	Recreational Supplies	211.82
1906642256	20285200	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	0.01
1906642984	20285200	MEGAN BRENNAN	Recreational Supplies	63.25
1906642966	20285200	BARRY ROSS OR JASON BAIN	Recreational Supplies	244.58
1906649336	20285200	NADIA ROBERTS	Recreational Supplies	136.13
1906652910	20285200	CAPITAL ONE NA	Recreational Supplies	14.20
				669.99
1906642256	20296200	US BANK NATIONAL ASSOCIAT	GS Parking Charges	1.75
110437146	20296200	SACRAMENTO COUNTY PARKING	QR BILLING SEPT 2021 ORANGEVALE	7.00
				8.75

ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2021/2022
SEPTEMBER 2021

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditure to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	830,000.00	62700.4	215,710.00	614,290.00	74%
10112100	Salaries & Wages, Extra Help	403,000.00	11,207.24	161,022.41	241,977.59	60%
10112400	Salaries, Board members	12,000.00	400.00	1,300.00	10,700.00	89%
10121000	Retirement	260,000.00	19,760.88	67,681.23	192,318.77	74%
10122000	Social Security	85,000.00	5,632.20	28,762.43	56,237.57	66%
10123000	Group Insurance	248,000.00	19,334.22	58,002.66	189,997.34	77%
10124000	Worker's Comp. Ins	46,000.00	9,495.93	18,991.86	27,008.14	59%
10125000	Unemployment Insurance	20,000.00	149.57	4,611.53	15,388.47	77%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<i>SUB-TOTAL</i>	1,904,000.00	128,680.44	556,082.12	1,347,917.88	71%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	2,300.00		-	2,300.00	100%
20202100	Books/Periodicals/Subscrip	2,000.00	132.98	265.96	1,734.04	87%
20202900	Business/Conference Expense	4,500.00		-	4,500.00	100%
20203500	Education/Training Serv.	4,000.00		-	4,000.00	100%
20203600	Education /Training Supplies	500.00		-	500.00	100%
20203700	Tuition Reimbursement	500.00		-	500.00	100%
20203800	Employee Recognition	2,300.00		150.47	2,149.53	93%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	2,700.00	150.92	291.65	2,408.35	89%
20205100	Liability Insurance	86,000.00		49,004.00	36,996.00	43%
20205500	Rental Insurance	4,000.00		109.50	3,890.50	97%
20206100	Membership Dues	11,000.00		2,500.00	8,500.00	77%
20207600	Office Supplies	8,000.00	247.44	955.14	7,044.86	88%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00		242.15	7,257.85	97%
20208102	Stamps	2,500.00	165.00	164.00	2,336.00	93%
20208500	Printing Services	26,000.00		-	26,000.00	100%
20210300	Agricultural/Horticultural Svc	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Sup	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%
20218200	Irrigation Supplies	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditure to Date	Funds Available	% Left
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Disp Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	13,000.00	1,080.89	3,173.17	9,826.83	76%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	4,000.00		458.30	3,541.70	89%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		-	200.00	100%
20250500	Accounting Services	8,000.00		-	8,000.00	100%
20250700	Assessment/Collection Service	19,500.00		-	19,500.00	100%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	20,000.00		-	20,000.00	100%
20256200	Transcribing Services	0.00		-	0.00	#DIV/0!
20257100	Security Services	5,000.00		285.00	4,715.00	94%
20259100	Other Professional Services	23,000.00	300.00	450.00	22,550.00	98%
20259101	Computer Consultants	8,300.00	430.00	960.00	7,340.00	88%
20281201	PC Hardware	8,000.00		-	8,000.00	100%
20281202	PC Software	8,000.00	290.00	580.00	7,420.00	93%
20281203	PC Supplies	2,000.00		-	2,000.00	100%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	170,000.00	21,956.30	43,880.90	126,119.10	74%
20285200	Recreational Supplies	37,000.00	669.99	5,418.45	31,581.55	85%
20289800	Other Operating Exp - Supplies	2,000.00		-	2,000.00	100%
20289900	Other Operating Exp - Services	2,000.00		-	2,000.00	100%
20291100	System Development Services	3,000.00		2,963.49	36.51	1%
20296200	GS Parking Charges	200.00	8.75	15.75	184.25	92%
	SUB-TOTAL	529,150.00	25,432.27	111,867.93	417,282.07	79%
3000	OTHER CHARGES					
30321000	Interest Expense	40,000.00		15,275.00	24,725.00	62%
30322000	Bond/Loan Redemption	112,000.00	429.93	19,859.86	92,140.14	82%
30345000	Taxes/Licenses/Assess Trans	1,600.00		74.50	1,525.50	95%
	SUB-TOTAL	153,600.00	429.93	35,209.36	118,390.64	77%

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditure to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	10,000.00		-	10,000.00	
42420200	Struc. & Improvements	80,000.00		-	80,000.00	100%
43430300	Vehicles/Equipment	30,000.00		-	30,000.00	-
	SUB-TOTAL	120,000.00	-	-	120,000.00	100%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	2,800.00	64.00	128.00	2,672.00	95%
	SUB-TOTAL	2,800.00	64.00	128.00	2,672.00	95%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	2,709,550.00	154,606.64	703,287.41	2,006,262.59	74%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2021/2022
SEPTEMBER 2021**

Account Number	Revenue Account	2021/2022 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,473,077		0.00	1,473,077.00	0.00%
91910200	Prop. Taxes - Current Unsecured	54,400		0.00	54,400.00	0.00%
91910300	Supplemental Taxes Current	37,000		0.00	37,000.00	0.00%
91910400	Prop. Taxes Sec. Delinquent	12,605		0.00	12,605.00	0.00%
91910500	Prop. Taxes Supp. Delinq.	1,945		0.00	1,945.00	0.00%
91910600	Unitary Current Secured	14,246		0.00	14,246.00	0.00%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	109		0.00	109.00	
91913000	Prop. Tax Prior - Unsecured	1,105		0.00	1,105.00	0.00%
91914000	Penalty Costs - Prop. Tax	349		0.00	349.00	0.00%
91919900	Taxes - Other	-		0.00	0.00	
	<i>SUB-TOTAL TAXES 9100</i>	<i>1,594,836</i>	<i>0.00</i>	<i>0.00</i>	<i>1,594,836.00</i>	<i>0.00%</i>
94941000	Interest Income	14,000		0.00	14,000.00	0.00%
94942900	Building Rental Other	70,000	200.00	42,688.54	27,311.46	60.98%
94943900	Cell Tower Leases	48,500		7,723.20	40,776.80	15.92%
94944800	Rec.Concessions Final 9	21,000		0.00	21,000.00	0.00%
94945900	Other Vending Devices	-		0.00	0.00	#DIV/0!
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		0.00	15,000.00	0.00%
95952900	In-Lieu Taxes	-		0.00	0.00	#DIV/0!
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		803.73	196.27	80.37%
96964600	Recreation Service Charges	450,000	16.00	48,971.30	401,028.70	10.88%
96969700	Security Services	2,000		352.00	1,648.00	17.60%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	1,700		0.00	1,700.00	
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	1,600		372.81	1,227.19	23.30%
97979000	Revenue - Other	1,700		40.00	1,660.00	2.35%
	<i>SUB-TOTAL OTHER MISC. INCOME</i>	<i>626,500</i>	<i>216.00</i>	<i>100,951.58</i>	<i>525,548.42</i>	<i>16.11%</i>
	<i>TOTAL BUDGET AMOUNT</i>	<i>2,221,336</i>	<i>216.00</i>	<i>100,951.58</i>	<i>2,120,384.42</i>	<i>4.54%</i>

OLLAD EXPENDITURES
FOR THE MONTH ENDING
SEPTEMBER 30, 2021

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906642256	20203500	US BANK NATIONAL ASSOCIAT	Education/Training Services	110.00
1906652912	20210300	NORTHERN CALIFORNIA INALL	Agricultural/Horticultural Supply	375.00
1906648962	20211200	AMERICAN RIVER ACE HARDWA	Buiding Maintenance Supplies/Material	228.82
1906642472	20214200	DOGPOOPBAGS COM LLC	Land Improvement Maintenance Supplies	600.00
1906642472	20214200	DOGPOOPBAGS COM LLC	TAX ACCRUAL	46.50
1906646703	20214200	CASCADE ROCK INC	Land Improvement Maintenance Supplies	706.66
1906649328	20214200	NUTRIEN AG SOLUTIONS INC	Land Improvement Maintenance Supplies	1,724.00
1906652911	20214200	GORDON COOK	Land Improvement Maintenance Supplies	91.58
				3,168.74
1906646692	20216700	INDUSTRIAL PLUMBING SUPPL	Plumbing Maintenance Services	155.49
1906642256	20218200	US BANK NATIONAL ASSOCIAT	Irrigation Supplies	14.82
1906646695	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	1,658.82
1906648962	20218200	AMERICAN RIVER ACE HARDWA	Irrigation Supplies	23.61
				1,697.25
1906649326	20218500	SACRAMENTO METROPOLITAN A	Permit Charges	877.00
1906642288	20219100	SMUD	Electricity	8,851.15
1906648998	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	429.47
1906642993	20219300	ALLIED WASTE SERVICES OF	Refuse Collection/Disposal Services	1,633.31
1906642465	20219500	UNITED SITE SERVICES	Sewage Disposal Services	378.50
1906642256	20219800	US BANK NATIONAL ASSOCIAT	Water	13.83
1906649261	20219800	ORANGEVALE WATER COMPANY	Water	8,047.32
				8,061.15
1906649162	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	1,710.08
1906642256	20228100	US BANK NATIONAL ASSOCIAT	Shop Equipment Maintenance Services	463.50
1906642469	20228200	GORDON COOK	Shop Equipment Maintenance Supplies	43.80
1906646698	20228200	GENERAL PARTS DISTRIBUTIO	Shop Equipment Maintenance Supplies	33.71
1906648962	20228200	AMERICAN RIVER ACE HARDWA	Shop Equipment Maintenance Supplies	145.64
				223.15
1906649324	20231400	UNIFIRST CORPORATION	Clothing/Personal Supplies	249.67
1906642466	20232200	NELSONS BUILDING MAINTENA	Custodial Supplies	516.39
1906646697	20232200	HOME DEPOT USA INC	Custodial Supplies	622.49
1906648962	20232200	AMERICAN RIVER ACE HARDWA	Custodial Supplies	76.47
1906649324	20232200	UNIFIRST CORPORATION	Custodial Supplies	105.15
				1,320.50
1906642463	20259100	AQUATIC DESIGN GROUP INC	Other Professional Services	2,535.92
1906642468	20259100	NEIGHBORLY PEST MANAGEMEN	Other Professional Services	86.00
1906646691	20259100	TDJE INCORPORATED	Other Professional Services	1,245.03
				3,866.95

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2021/2022
SEPTEMBER 2021

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditure	Expenditure to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00	110.00	710.00	2,290.00	76%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20207600	Office Supplies	500.00		-	500.00	100%
20207602	Signs	1,000.00		-	1,000.00	100%
20207603	Keys	1,500.00		23.69	1,476.31	98%
20210300	Agricultural/Horticultural Service	12,000.00		-	12,000.00	100%
20210400	Agricultural/Horticultural Supply	13,000.00	375.00	712.50	12,287.50	95%
20211200	Building Maint. Supplies	9,000.00	228.82	1,118.30	7,881.70	88%
20212200	Chemicals	38,000.00		14,770.89	23,229.11	61%
20213100	Electrical Maint. Service	6,000.00		-	6,000.00	100%
20213200	Electrical Maint. Supplies	2,000.00		-	2,000.00	100%
20214100	Land Improv. Maint. Service	48,000.00		-	48,000.00	100%
20214200	Land Improv. Maint. Supplies	35,000.00	3,168.74	5,911.37	29,088.63	83%
20215100	Mechanical System Maint. Ser	9,500.00		-	9,500.00	100%
20215200	Mechanical System Maint. Sup	3,000.00		140.87	2,859.13	95%
20216200	Painting Supplies	1,500.00		-	1,500.00	100%
20216700	Plumbing Maint. Service	1,000.00	155.49	155.49	844.51	84%
20216800	Plumbing Maint. Supplies	3,500.00		434.94	3,065.06	88%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	16,000.00	1,697.25	4,618.78	11,381.22	71%
20218500	Permit Charges	3,500.00	877.00	1,058.00	2,442.00	70%
20219100	Electricity	82,000.00	8,851.15	17,766.25	64,233.75	78%
20219200	Natural Gas / LPG/ Fuel Oil	28,000.00	429.47	876.17	27,123.83	97%
20219300	Refuse Collection / Disposal Service	24,000.00	1,633.31	3,495.38	20,504.62	85%
20219500	Sewage Disposal Service	13,500.00	378.50	1,822.59	11,677.41	86%
20219700	Telephone System	2,000.00		-	2,000.00	100%
20219800	Water	58,000.00	8,061.15	18,589.45	39,410.55	68%
20219900	Telephone System Maintenance	2,000.00		1,332.00	668.00	33%
20220500	Auto Maintenance Service	5,000.00		141.51	4,858.49	97%
20220600	Auto Maintenance Supplies	5,500.00		939.74	4,560.26	83%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	3,500.00		-	3,500.00	100%
20223600	Fuel & Lubricants	17,000.00	1,710.08	3,028.03	13,971.97	82%
20227500	Rent/Lease Equipment	5,000.00		401.51	4,598.49	92%
20228100	Shop Equip. Maint. Service	1,500.00	463.50	578.50	921.50	61%
20228200	Shop Equip. Maint. Supplies	8,000.00	223.15	618.61	7,381.39	92%
20229100	Other Equip. Maint. Service	2,000.00		471.91	1,528.09	76%
20229200	Other Equip. Maint. Supplies	3,500.00		-	3,500.00	100%
20231400	Clothing/Personal Supplies	3,500.00	249.67	762.70	2,737.30	78%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	20,000.00	1,320.50	4,194.08	15,805.92	79%
20250500	Accounting Services	3,000.00		-	3,000.00	100%

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditure	Expenditure to Date	Funds Available	% Left
20252500	Engineering Services	15,000.00		2,000.00	13,000.00	87%
20253100	Legal Services	10,000.00		-	10,000.00	100%
20257100	Security Services	23,000.00		2,550.00	20,450.00	89%
20259100	Other Professional Services	38,000.00	3,866.95	4,204.95	33,795.05	89%
20289800	Other Operating Expenses Sup.	3,000.00		-	3,000.00	100%
	SUB-TOTAL	586,500.00	33,799.73	93,428.21	493,071.79	84%
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		-	1,300.00	100%
	SUB-TOTAL	1,300.00	-	-	1,300.00	100%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	227,438.00		-	227,438.00	0%
43430300	Equipment	0.00		-	0.00	0%
	SUB-TOTAL	227,438.00	-	-	227,438.00	0%
	GRAND TOTAL	815,238.00	33,799.73	93,428.21	721,809.79	89%

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2021/2022
SEPTEMBER 2021

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Ag/HorT Service	500.00		-	500.00	100%
20219800	Water	800.00	94.72	172.83	627.17	78%
20223600	Fuel & Lubricants	766.00	278.38	492.93	273.07	36%
20250500	Accounting Services	600.00		-	600.00	100%
20252500	Engineering Services	1,000.00		1,000.00	0.00	0%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	0.00		-	0.00	#DIV/0!
20259100	Other Professional Svc	500.00		-	500.00	100%
20289900	Other Operating Exp - Svc	300.00		-	300.00	100%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	0.00		-	0.00	#DIV/0!
	SUB-TOTAL	5,514.00	373.10	1,665.76	3,848.24	70%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,514.00	373.10	1,665.76	3,848.24	70%

**ORANGEVALE RECREATION & PARK DISTRICT
POLICY COMMITTEE MEETING RECAP
FRIDAY, OCTOBER 1, 2021
9:00 AM**

**MEETING LOCATION:
District Office – Meeting Room
6826 Hazel Avenue Orangevale, CA 95662**

1. **CALL TO ORDER** *The meeting was called to order at 9:19 a.m. by Director Montes. Roll call: Director Montes, Director Meraz, Administrator Ross, Park Superintendent Oropeza, Rec Supervisor Bain, Admin Supervisor Woodford*
2. **PUBLIC DISCUSSION**
Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.
3. **RECAP MINUTES FROM 4/9/21 MEETING** *Tabled until next meeting.*
4. **UNFINISHED BUSINESS**
5. **NEW BUSINESS**
 - A. Discussion about possible policies regarding Covid-19 vaccinations for staff.
Administrator Ross opened the meeting stating the District has followed the County mandates regarding the office closures, masks, and social distancing since Covid-19 started. Director Montes pointed out our goal to keep our employees and community safe, while allowing everyone their rights. Admin Ross stated that Cal OSHA is expected to announce its policy on employee vaccinations within a couple of weeks. If Cal OSHA follows the federal OSHA policy, then it will be applied to all businesses with 100 or more employees. Even in the peak summer months, OVparks doesn't reach that many employees. The federal OSHA policy requires that employees are either fully vaccinated, or they are to provide a negative test result weekly. This discussion led to the Directors and staff consensus to follow what Cal OSHA requires regardless of our number of employees. Additionally, providing staff incentives to be vaccinated was discussed and declined.
 - B. Discussion about creating a policy for fires and barbecues in our parks that is in line with the County of Sacramento policy.
Administrator Ross reviewed the County's current policy and discussion moved to the District's roll with fire safety in our parks, and the importance of creating policy surrounding our permanent charcoal barbecues and charcoal and propane barbecues brought into the parks via a rental or nonrental resident visits. It was agreed that better signage with clear rules are needed. The committee liked the County policy and felt that could be adjusted to fit our needs. Administrator Ross will draft a policy to bring to the October board meeting.
 - C. Discussion about our policy for smoking in parks, and if any changes should be considered.
The committee discussed the written smoking guidelines from the County and directed Administrator Ross to bring a written policy to the Boards for approval at the next meeting. This policy should include all substances, not just tobacco.
6. **DIRECTOR'S AND STAFF'S COMMENTS**
7. **ITEMS FOR NEXT AGENDA**
8. **ADJOURNMENT** *The meeting was adjourned at 10:10 a.m.*

**ORANGEVALE RECREATION & PARK DISTRICT
MAINTENANCE COMMITTEE MEETING - RECAP
THURSDAY, SEPTEMBER 16, 2021, at 12:30 PM**

MEETING LOCATION:

**Orangevale Community Park at Shady Oaks Disc Golf Parking Lot
7208 Hazel Avenue Orangevale, CA 95662**

1. **CALL TO ORDER** *The meeting was called to order at 12:30 p.m.
Roll call: Director Stickney, Administrator Ross, and Parks Superintendent Oropeza were present.
Director Swenson was unable to attend.*
2. **PUBLIC DISCUSSION**
Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.
3. **RECAP MINUTES FROM 6/8/21 MEETING** *The minutes from the June 8, 2021 meeting were approved.*
4. **UNFINISHED BUSINESS**
 - A. Concrete walkway repair at Orangevale Community Park
 - *The plan is still to spend \$10K - \$15K this fall to repair the most damaged concrete path areas, which will primarily be to the north of the pickleball courts and the practice area for disc golf. We will budget for more repairs over the next two fiscal years, and beyond as needed.*
 - B. Tree removal and replacement at Kenneth Grove
 - *Superintendent Oropeza reported that he is scheduling the tree removal for October, and he is contacting the neighbor who offered to assist with the cost of the project.*
 - C. Tree removal and replacement at Community Center Park
 - *Superintendent Oropeza provided a plan to remove 11 trees and plant 13 trees (four varieties).*
5. **NEW BUSINESS**
 - A. Disc Golf Course projects
 1. Overflow parking lot
 - *Discussion included: removing the orange mesh around the small tree at the south end of the lot and surround it with large rocks; look for problems with puddles and runoff when the rainy season comes.*
 2. Curb appeal ideas for Disc Golf entrance from Hazel
 - *Now that the work on the parking lot is finished, we want to improve the appearance of the entry into the disc golf area from Hazel Ave. Discussion ideas included: wildflowers; a rock garden, maybe with a rock design; large potted plants near the sign; a nice large bush or hedge behind the sign; artificial turf; a combination of some of these ideas. Superintendent Oropeza is to provide a plan by the end of the fall season.*
 3. Discuss potential to remove turf at the redwood tree area near parking lot
 - *That turf area is healthy, and it was felt that having some turf near the entry to the park was nice, and that we should leave it. There is room to plant at least two additional trees in that area to help with any future mandates for tree mitigation.*
 4. Replace some tee pads
 - *We are waiting on the Final 9 staff and disc golf volunteers to provide us with a list of tee pads that need to be replaced, in order of most need.*
 5. Relocate the tee pad for hole #4
 - *Administrator Ross and Superintendent Oropeza showed Director Stickney on the map where the disc golf staff and volunteers wished to relocate the tee pad for hole #4. It was agreed that this would make the hole more challenging and would not negatively impact the park. Director Stickney reminded staff that this would require approval from the Board of Directors.*
 - *Director Stickney suggested that there are other opportunities to move tee pads, change the*

direction of holes, and re-number holes. Ideas included: move the #1 tee pad back; flip the tee pad and the basket for hole #2 so that hole is played in the opposite direction; make it so hole #12 is named hole #10, and hole #10 is named hole #12 so that hole #10 ends close to the Final 9 for players to get a snack about midway through their game.

6. Address soil erosion issues

- *Soil taken from the old overflow parking area has been relocated and spread to some areas of the disc golf course in need.*
- *Director Stickney pointed out that a County storm drain empties into the park near one of the disc golf holes near Hazel Ave. He suggested that Administrator Ross contact the County about the soil erosion problems that it is causing.*
- *Superintendent Oropeza pointed out an example of soil erosion problems near tee pads. The tee pad at hole #18 is a good example. Director Stickney advised that soil be added to remedy those problems. Superintendent Oropeza suggested that work be done when the ground is more wet and the soil can be better compacted. He also suggested that clay may be a more ideal soil. Director Stickney advised that Superintendent Oropeza provide a list of tee pad areas that have soil erosion problems.*

7. Plant more trees (buckeyes seem to have a better survival rate)

- *There was discussion about planting more trees within the park, but with a focus for areas within the disc golf course. There is a large area of open land on hole #18. Superintendent Oropeza feels that an irrigation line can be trenched from around the drinking fountain by the courts or near the disc golf practice baskets, and run that line north. This would help us to irrigate new trees for their first three years as they get established. Director Stickney advised that we run that irrigation line when we are replacing the concrete pathway.*

B. Outdoor fitness equipment at Orangevale Community Park

- *The committee met near the large playground at the Oak/Filbert area of Orangevale Community Park. The park master plan map was provided to show where the outdoor fitness equipment was planned to be installed. That area is still desirable. Some design work will be required, and is to include moving irrigation, probably adding a concrete mow strip, ADA accessibility, drainage, and base material. The committee emphasized the importance of a design that would make maintaining that area of the park as easy as possible.*
- *The Rotary grant is in the amount of \$5,400. The CPRS grant is \$4,175. The District's contribution for the equipment will be about \$7,000. The Rotary will provide volunteers to assist with the install, and a retired engineer who may assist with the design work.*
- *The equipment will be received in January. The installation will occur during the months of January – March 2022.*

C. Trees at Community Center Park

- *This item was discussed during Unfinished Business*

D. Aesthetic improvements to entrance to Community Center Park

- *This item was tabled*

E. Roof at the Community Center

- *Staff intends to have a roofing professional inspect the roof this fall.*

6. **DIRECTOR'S AND STAFF'S COMMENTS**

- *Director Stickney informed staff that the concrete floor of the covered stage near the Horse Arena has significant cracking. This is to be included in future maintenance plans.*
- *Director Stickney pointed out a large tree that has fallen into another large tree, and was being held by a branch of that living tree. It was agreed that we should contract with a tree company to take that tree down to the ground. Doing it ourselves could be dangerous.*
- *Director Stickney advised that add wildflowers or groundcover in a couple areas of the park. The mound area near hole #18 would stand out with some color. Adding color to the embankment between Hazel Ave. and the pickleball courts would also make the park more appealing.*
- *Director Stickney advised that the old wooden benching and retaining wall at the disc golf practice baskets be either repaired or removed. After discussion, it was agreed that the southern half should be removed and soil added and compacted to create a gradual slope. The northern half can probably be repaired.*

- Superintendent Oropeza suggested that some signs be added along the trails of Community Park that warn visitors to be aware of flying discs as they approach the disc golf course.

7. **ITEMS FOR NEXT AGENDA**

8. **ADJOURNMENT** *The meeting adjourned at 2:40 p.m.*

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said meeting, and to enforce the rules of the meeting.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Erica Swenson

Sharon Brunberg

Lisa Montes

STAFF REPORT



DATE: 10-14-21

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **MONTHLY ACTIVITY REPORT – SEPTEMBER 2021**

ADMINISTRATION

- On September 7, Administrator Ross did a job-shadowing with Recreation Coordinator Nadia Khkhokhar Roberts. Nadia provided a detailed tour of the Activity Building and New Property to better explain the logistics of the programs held in those facilities. Nadia showed where supplies are stored, with a focus on special event storage. We then viewed where her program files are stored on the server. Nadia also explained some of her marketing and sponsorship successes with special events. Nadia is an effective communicator who conscientious about her tasks and how they involve others. It was helpful to work with her and get a better understanding of her responsibilities and work systems.
- On September 15, Administrator Ross attended a recreation staff meeting with Supervisor Bain, Coordinator Roberts, and Recreation Specialists Megan Brennan and Andrew Gross. The primary focus was the planning of the upcoming Family Fright Night event on October 15, and the Orangevale Community Tree Lighting event on December 3.
- On September 16, OVparks was a sponsor for the Community Shred Event that was held at Community Center Park. This event was spearheaded by community members Luz Johnson and Audrey Smith-Wiberg. OVparks was able to shred over 70 boxes full of old forms, registrations, and outdated documents. This was a fundraising event for the Fair Oaks/Orangevale Food Bank, and it successfully raised \$1,069 for their cause. Staff members Jason Bain, Doug Fuhlrodt, Danny Rodriguez, Lucas Lilly, and Barry Ross helped with the event while Nadia Khkhokhar Roberts helped with coordinating the logistics.
- On September 17, Admin Ross attended a CPRS District II Administrators Section meeting at Elk Grove Regional Park. This meeting was followed by the annual Park Maintenance Expo. Park Maintenance Superintendent Oropeza was in attendance with several of his staff: Nelson Kirk, Curtis Bryant, Lucas Lilly, Randall Turpen, and David Dill. The Expo included 22 vendors from businesses ranging from landscaping equipment and supplies, playground systems, shade structures, irrigation controllers and supplies, architect and engineering services, tree care and fire prevention, concrete work, doors and locks, and more. The annual Park Maintenance Rodeo is among the highlights. The Rodeo is a friendly competition among park maintenance teams from different districts and cities. OVparks won the Rodeo for the second consecutive year it was held, finishing in first place in each of the three events.
- On September 20, Admin Ross did a job-shadowing with Park Maintenance Worker II Lucas Lilly. The primary task for the day was cutting and removing two sections of broken concrete pathway, and then pouring and setting new concrete. These sections of pathway were near the Horse Arena. Park Foreman Doug Fuhlrodt was also involved in the success of this concrete project. The prior week, staff had repaired a significant irrigation leak that required them to cut into a section of concrete. They noticed another section close by that was cracked and posed a potential safety hazard, so that section was also removed and replaced. Contributing to this project provided a good sense of accomplishment. Lucas is a skilled and versatile worker, and it was good to work closely with him and get to know him better. Admin Ross intends to spend one day shadowing each of the full-time staff during 2021. The purpose is to get to know staff better, have a greater appreciation and understanding for the jobs they do, and see if there are opportunities for greater efficiencies.

- On September 29, Admin Ross attended a California Association of Recreation & Park Districts (CARPD) meeting on Zoom with over 50 other administrators throughout the state. The primary topics included: imminent Cal-Osha guidelines and mandates for COVID-19 vaccinations and mandates; the expiration and extension potential of AB 361 that allows for holding remote board meetings; and the application process for COVID-19 relief funding for independent special districts through the State of California Department of Finance. This meeting was also valuable for the networking and information sharing it provided.

RECREATION

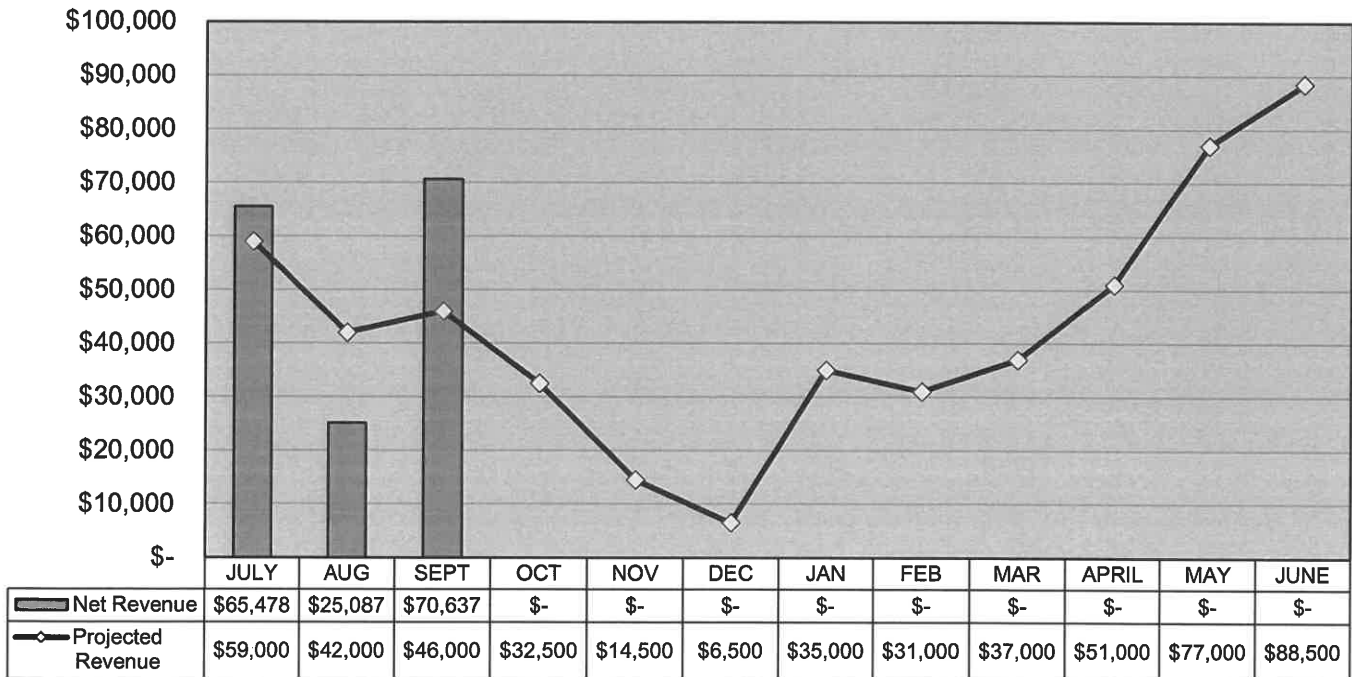
September	Enrollment	Attendance	Gross Revenue
Active Adults			
Bridge	56		\$ 112.00
Active Adults Sub Total	56		\$ 112.00
Aquatics			
Kayaking Full Moon & Sunset Paddles	2		\$ 118.00
Kayaking for Boomers 50+	1		\$ 71.00
Aquatics Total	3		\$ 189.00
Classes			
Aikido - Teen/Adult	5		\$ 763.00
Aikido - Youth	3		\$ 540.00
Artist Studio	16		\$ 901.00
Babysitting CPR	2		\$ 74.00
Ballet - Baby	5		\$ 150.00
Ballet - Pre	6		\$ 180.00
Basketball - Top Notch League 2-4	8		\$ 1,000.00
Basketball - Top Notch League 5-6	8		\$ 1,000.00
Basketball - Top Notch League 7-8	14		\$ 1,750.00
Basketball - Top Notch League 9-12	2		\$ 250.00
Chen Tai-Chi	8		\$ 400.00
Hit & Run T-ball	9		\$ 360.00
Karate - Preschool	2		\$ 350.00
Karate - Shotokan Youth	10		\$ 1,520.00
Karate - Shotokan Teen/Adult	10		\$ 1,520.00
Kids Bootcamp	2		\$ 250.00
Kids Night Out	21		\$ 483.00
Mens 3 on 3 Hoops	10		\$ 370.00
OVparks Volunteer Team		10	
Pediatric CPR & First Aid	4		\$ 320.00
Pilates Reformer	2		\$ 120.00
Tennis - Adult	4		\$ 180.00
Ukulele	15		\$ 15.00
Zumbini	2		\$ 70.00
Classes Sub Total	168	10	\$ 12,566.00
Preschool			
Kinder Kidz	13		\$ 4,210.00
Orange Blossoms	11		\$ 2,973.00

Preschool Sub Total	24	\$	7,183.00
GRAND TOTAL	251	10	\$ 20,050.00

September Gross Revenue Recap – September OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$70,637 which is \$24,637 above the projected amount. September recreation revenue amount was \$57,959 which is \$17,959 above the projected amount. The September facility revenue amount was \$12,678 which is \$6,678 above the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart above represent revenue attributed to programs occurring in September.*

The graph below reflects recreation and facility revenue for the first quarter of the 2021 – 2022 fiscal year. September has a large increase because we were reimbursed by San Juan Unified School District for the summer voucher program in the amount of \$23,470.

2021-22 ORPD Recreation & Facility Revenue Net vs projected - Monthly View



PARKS

Park Infrastructure

All Parks

- Staff continues to do monthly playground inspections and makes repairs on site as needed.
- Staff continues to take care of the pool maintenance.
- Staff cleaned what appeared to be remnants from homeless camps at Pecan Park and Sundance.
- Staff repaired the tube slide exit at Orangevale Community Park. Two bolts were removed and replaced.
- Staff replaced a faucet at Pecan Park men's restroom.
- Staff repaired two toilets at disk golf course men's rest room.
- Staff repaired 60+ feet of fencing at Oak and Filbert Parking lot due to a vehicle hitting the fence and braking two posts. Boards were removed painted and replaced. Staff also repaired 72 feet of fencing at Orangevale Community Park and the Horse Arena.
- Staff repaired the sink at Oak and Filbert Park three times due to vandalism. Vandals broke the drainpipes and trashed the restrooms. We have been experiencing an increase in restroom vandalism.

Mechanics

- Staff replaced the airflow sensor, spark plugs, spark plug wires, PCV valve, air filter, performed an oil change, and cleaned the throttle body on the 1997 Ford F250.
- Staff replaced the wheel and tire, and welded the gas take bracket on ZD331 Kubota mower.

Park Irrigation

- Staff repaired a broken domestic main line at Horse Arena. The break was located under the walkway and staff had to saw cut and repour that section of concrete.
- Staff replaced 18+ sprinklers at various parks of the district.
- Staff reset 14+ crooked sprinklers at various parks of the district.

Park Grounds

- Staff continues ongoing maintenance at all parks (restrooms, trash, mowing, edging, & blowing).
- Staff spot sprayed for weeds at Pasteur, Orangevale Community Park, and new property.
- Staff repaired a 2x2 feet section of concrete at Horse Arena near the restrooms.
- Staff removed graffiti from Pecan Park, Community Park, Norma Hamlin Park, Disc Golf, and Horse Arena.
- Staff pruned several trees at Orangevale Community Park, Almond Park, and Horse Arena.

Other Reports

- Staff removed a large tree from Community Park nature area near golf course hole 5.
- Staff removed a medium sized tree from Oak and Filbert Park near the soccer field.
- Staff removed a dead tree from the nature area walkway near Horse Arena.
- Staff is working with Odell's Pump and Motor to fix a leak in the pool pump. Staff removed the pump and took it to Odell's for repair. Pool pump is currently down.
- Staff attended the annual CPRS Equipment Expo. Orangevale Recreation and Park District, for the second consecutive year, won the "Rodeo" competition that CPRS District 2 organizes.

Fulton-El Camino Park District Police Department
Monthly activity report for: Orangevale Recreation and Park District
Reporting Period: 2021-09-01 to 2021-09-30

Almond Park

Notice To Appear Issued

1) Date/Time: 2021-09-29 17:33

Violation 1: 12500(a) CVC Unlicensed Driver, Severity: Mis

16028(a) CVC No Insurance, Severity: Inf

4000(a)(1) CVC Expired Registration, Severity: Inf

Violation 2: 11377(a) HS Possession of a controlled substance, Severity: Mis

Warnings

1) Date/Time: 2021-09-29 18:00

Violation 1: sco 9.36.061(a)(4)

Parking Citations

1) Date/Time: 2021-09-29 18:39

Violation 1: 4000(a) CVC No current registration

5204(a) CVC Current registration tabs not properly displayed

Norma Hamlin Park

No issues to report.

Off Property

No issues to report.

OV Community Center

Notice To Appear Issued

1) Date/Time: 2021-09-03 14:22

Violation: 12500(a) CVC Unlicensed Driver, Severity: Mis

4000(a) CVC No current registration, Severity: Inf

16028(a) CVC No Insurance, Severity: Inf

Parking Citations

1) Date/Time: 2021-09-15 18:57

Violation: 4000(a) CVC No current registration

OV Community Park

Calls For Service

1) Date/Time: 2021-09-01 15:08

Description: 952 CALL AT THE PARK. NO ONE WAS AT PARK. NOTHING 927: Unfounded

2) Date/Time: 2021-09-03 12:52

Description: BMA AT THE PARK ACTING 97. OFC CONTED SUBJ AND NOTHING 927:

Unfounded

3) Date/Time: 2021-09-28 17:01

Description: child left school and went to the park. ofc checked area and was unable to locate child.

parents told ofc that child is known to run away and was staying at friends.: UTL

Warnings

1) Date/Time: 2021-09-02 18:00

Violation: 9.36.061(a)(4)

Parking Citations

- 1) Date/Time: 2021-09-02 17:10
Violation: 4000(a) CVC No current registration
 - 2) Date/Time: 2021-09-25 14:10
Violation: 22507.8(c)(2) CVC Parking in disabled crosshatch
 - 3) Date/Time: 2021-09-25 14:20
Violation: 10.24.030(b) SCO Prohibited stopping, standing, parking
 - 4) Date/Time: 2021-09-25 14:25
Violation: 10.24.030(b) SCO Prohibited stopping, standing, parking
 - 5) Date/Time: 2021-09-25 14:30
Violation: 10.24.030(b) SCO Prohibited stopping, standing, parking
-

OV Community Park (Disc Golf)**Parking Citations**

- 1) Date/Time: 2021-09-25 15:05
Violation: 4000(a) CVC No current registration
-

Palisades Park

No issues to report.

Pecan Park**Arrests Made**

- 1) Date/Time: 2021-09-12 16:08
Violations: 25400(A)(1) PC Possession of concealed firearm in vehicle, Severity: Fel
25400(c)(6) PC Possession of firearm not registered, Severity: Fel
25850(A) PC Poss. of Loaded Firearm in public, Severity: Fel
25850(C)(6) PC Carry loaded firearm: Not the owner, Severity: Fel
- 2) Date/Time: 2021-09-12 16:30
Violations: 25850(A) PC Poss. of Loaded Firearm in public, Severity: Fel
25850(c)(2) PC Possession of stolen firearm, Severity: Fel
29610 PC Juvenile in possession of firearm, Severity: Fel

Parking Citations

- 1) Date/Time: 2021-09-04 17:10
Violation: 5200(a) CVC Display of two license plates required
-

Sundance Nature Area**Calls For Service**

- 1) Date/Time: 2021-09-12 18:01
Description: HOMELESS CAMP BEHING CALLERS HOUSE. OFFICER WALKED PARK AND BEHING RP. NO SIGNES OF CAMP. SUBJS GOA: GOA
-

Youth Center Park**Parking Citations**

- 1) Date/Time: 2021-09-22 18:29
Violation: 10.16.050(b) SCO Parking in more than one space

Park Maintenance Equipment Expo and Rodeo



Bow Wow Days at Orangevale Community Park



STAFF REPORT



DATE: 10-14-21

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: Approve Resolution 21-10-678, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2021/22.

PURPOSE

Approving this resolution is the final step in completing our full budget submittal with the County of Sacramento.

BACKGROUND

In submitting the OLLAD budget resolution for the August 19, 2021, Board of Directors meeting, Admin Ross did not include the final updated resolution. The submitted and approved resolution (Resolution 21-08-675) had a total that was \$1,400 more than the OLLAD budget that was submitted. The County brought this error to the District's attention on September 8, and allowed us to approve a new resolution at our October 14 Board of Directors meeting and submit it to the County the following day.

RECOMMENDED MOTION

I move that we approve Resolution 21-10-678, resolution adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for fiscal year 2021/22.



RESOLUTION NO: 21-10-678

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT ADOPTING THE ORANGEVALE LANDSCAPING & LIGHTING ASSESSMENT DISTRICT FINAL BUDGET FOR FISCAL YEAR 2021/2022

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2020/2021; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the final budget for the fiscal year 2021/2022, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ <u>0</u>
(2)	Services & Supplies	<u>586,500</u>
(3)	Other charges	<u>1,300</u>
(4)	Fixed Assets	<u>227,438</u>
	(a) Land	<u>0</u>
	(b) Structures & Improvements	<u>227,438</u>
	(c) Equipment	<u>0</u>
(5)	Expenditure transfers	<u>0</u>
(6)	Contingencies	<u>0</u>
(7)	Provision for reserve increases	<u>0</u>
	TOTAL BUDGET REQUIREMENTS	\$ <u>815,238</u>

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed final budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2021/2022 fiscal year:

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 14th day of October 2021, by the following vote:

AYES:
 NOES:
 ABSTAIN:
 ABSENT:

APPROVED: _____
 Chair, Board of Directors

ATTEST: _____
 Clerk of the Board

6826 Hazel Avenue
 Orangevale, CA 95662
 916-988-4373
 OVparks.com

FISCAL YEAR 2020-2021 FINAL BUDGET
Orangevale Recreation & Park District
FINANCING REQUIREMENTS SCHEDULE FOR FUND 374A (OLLAD)

APPROPRIATIONS BY OBJECT OF EXPENDITURE	MEANS OF FINANCING THE BUDGET REQUIREMENTS	
OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS	\$ -	ESTIMATED REVENUE \$ (571,838)
OBJECT 20 - SERVICES AND SUPPLIES	\$ 586,500	RESERVES TO BE DECREASED
OBJECT 30 - OTHER FINANCING USES		GENERAL RESERVES DECREASE -
LOAN AND LEASE REPAYMENTS		ENCUMBRANCE DECREASE -
INTEREST AND PRINCIPAL	0	OTHER RESERVES DECREASE -
TAXES/LICENSES/ASSESSMENTS	1,300	TOTAL RESERVES TO BE DECREASED -
JUDGEMENTS/DAMAGES		FUND BALANCE AVAILABLE DECREASE (243,400)
TOTAL OBJECT 30 - OTHER FINANCING USES	\$ 1,300	ESTIMATED LONG-TERM LOAN PROCEEDS -
OBJECT 40 - FIXED ASSETS		TOTAL AVAILABLE FINANCING \$ (815,238)
OBJECT 41 - LAND ACQUISITION		
OBJECT 42 - STRUCTURES AND IMPROVEMENTS	227,438	
OBJECT 43 - EQUIPMENT	0	
TOTAL OBJECT 40 - FIXED ASSETS	\$ 227,438	
OBJECT 50 - FUNDS TRANSFERS OUT		
OBJECT 59 - FUNDS TRANSFERS IN		
OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT		
OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES		
OBJECT 80 - OTHER COMMODITIES		
PROVISIONS FOR RESERVE INCREASES		
GENERAL RESERVES		FUND EQUITY SCHEDULE BALANCE
OTHER RESERVES		RESERVES Est. 7/01/21 INCREASES DECREASES
TOTAL BUDGETARY REQUIREMENT	\$ 815,238	GENERAL 311,713 - 311,713
TOTAL DIFFERENCE:		ENCUMBRANCE - - -
		OTHER - - -
		FUND BALANCE - - -
		AVAILABLE \$ 400,091 \$ 243,400 \$ 156,691
		TOTALS \$ 711,804 \$ 243,400 \$ 468,404
		APPROPRIATIONS LIMIT
		APPROPRIATIONS SUBJECT TO LIMIT
		OVER/UNDER LIMIT

STAFF REPORT



DATE: 10-14-21

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: Approve the Sacramento Tree Foundation's request to responsibly harvest acorns from native oaks in designated District parks to ensure the Foundation's ability to continue region-wide tree planting efforts.

PURPOSE

To allow the Sacramento Tree Foundation to responsibly harvest acorns within designated District parks as outlined in the attached permission form. This effort is intended to ensure appropriate native oak seeds, seedlings, and trees continue to be available for region-wide tree planting efforts.

BACKGROUND

On September 27, Admin Ross received an email from Sacramento Tree Foundation intern, Eliud Mena Rios explaining this harvesting program and its purpose to help increase the planting of native oaks in schools and parks throughout the Sacramento area.

RECOMMENDED MOTION

I move that we approve the Sacramento Tree Foundation's request to responsibly harvest acorns from native oaks in designated District parks to ensure the Foundation's ability to continue region-wide tree planting efforts.

Permission to Harvest Acorns 2021 Season

Orangevale Recreation & Park District hereby grants permission to Sacramento Tree Foundation employees, interns, and documented volunteers to gather acorns on our property/properties located at:

Orangevale Community Park and Sundance Nature Area during the 2021 acorn harvest. Harvesting activities will comply with the following regulations:

- Harvesting will not occur before 8 am or after 8 pm
- Harvesting will only occur under the direction of a trained Acorn Harvester
- Best practices to preserve biodiversity will be strictly adhered to
- No more than 5% of the acorns will be removed from any tree, grove or woodland
- Acorns will be sorted on site and damaged or unviable acorns will be left behind
- Great care will be taken to minimize disturbance to wildlife, plant resources or residents in the area

Please note any limitations or special requirements here:

Signature and Title

The Sacramento Tree Foundation is leading a regional effort to gather acorns from native oak populations throughout the six-county Sacramento Area Council of Governments (SACOG) region. This effort is intended to ensure appropriate native oak seeds, seedlings, and trees continue to be available for region-wide tree planting efforts. Acorns gathered in Fall 2021 will be used in the following ways:

- For direct seed planting projects region-wide November 2021 through February 2022.
- As materials for the Seed to Seedling program offered free of charge to 3rd grade classrooms and other educational groups region-wide.
- To propagate genetically appropriate containerized oak tree stock. Once grown, these trees will be used for tree planting projects in public spaces region-wide.
- To support the programs and services of the nonprofit Sacramento Tree Foundation, nonprofit partner organizations, or local government agencies.

For questions or concerns, please contact:

Zarah Wylly

Director of Urban Ecology/Restoration Ecologist, Sacramento Tree Foundation

916-974-4307

zarah@sactree.com