

**ORANGEVALE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
APRIL 13, 2023**

**REGULAR MEETING 5:15 PM  
ORANGEVALE COMMUNITY CENTER  
6826 HAZEL AVE. ORANGEVALE, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

**1. CALL TO ORDER**

**2. ROLL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

**5. PUBLIC DISCUSSION**

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

**6. BUDGET WORKSHOP**

The Board of Directors and staff will review capital improvement items and prioritize the projects to be included in the 2023-2024 fiscal year budget. This item is expected to last approximately 60 minutes.

**7. MINUTES**

a. Approval of minutes of the Regular Meeting March 16, 2023 (pg. 1-11)

**8. CORRESPONDENCE**

- a. Confidential envelope – Attorney billing for March 2023
- b. Ads in the March 10 and 24 issues of the Orangevale View to promote upcoming programs (pg. 12-13)
- c. An article in the March 24 issue of the Orangevale View about the Orangevale History Project’s museum coming to the Cottage building (pg. 14)
- d. An article in the March 24 issue of the Orangevale View about some history of Pecan Park (pg. 15)

**9. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

**9.1 CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for March 2023 (pg. 16-17)
- b. Budget Status Report for March 2023 (pg. 18-20)
- c. Revenue Report for March 2023 (pg. 21)

**9.2 OLLAD CONSENT MATTERS**

- a. Ratification of Claims for March 2023 (pg. 22-23)
- b. Budget Status Report for March 2023 (pg. 24-25)

**9.3 KENNETH GROVE CONSENT MATTERS**

- a. Ratification of Claims for March 2023 (pg. 26)
- b. Budget Status Report for March 2023 (pg. 27)

**10. NON-CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for March 2023 (pg. 28)

**11. STANDING COMMITTEE REPORTS**

- a. Administration & Finance – This committee will meet on May 19 at a time TBD
- b. Maintenance & Operation – This committee met on March 31. See the meeting recap (pg. 29-31)
- c. Recreation Committee – No Report
- d. Personnel & Policy – No Report
- e. Government – No Report
- f. Planning Committee – This committee expects to meet again in late May
- g. Trails Committee – No Report
- h. Ad Hoc – No Report

**12. ADMINISTRATOR'S REPORT**

- a. Monthly Activity Report – March 2023 (pg. 32-38)

**13. UNFINISHED BUSINESS**

**14. NEW BUSINESS**

- a. Approve Resolution 23-04-701: Resolution Authorizing a 2022/23 Final Budget Amendment for Fund 332A (pg. 39-40)
- b. Retroactively approve the agreement with Exclusive Exteriors for removing and replacing damaged sections of concrete at Orangevale Community Park, including 770 square feet at the Pavilion/Stage area near the Horse Arena, and 52 linear feet of 8' wide pathway within the park; the total cost being \$22,535 (pg. 41-56)
- c. Review Big Day of Service projects scheduled for District parks on May 6, and allocate funds to support them (pg. 57)
- d. The District purchased a used Chevy S10 extended cab pickup for our fleet to be used as our irrigation truck (verbal).
- e. Swimming Pool project timeline and update (pg. 58)
- f. Driveway/Trail project timeline and update (pg. 59)
- g. Arcade Cripple Creek Trail project update (verbal)
- h. Determine if our May Board of Directors meeting is to be live-streamed (verbal)

**15. DIRECTOR'S AND STAFF'S COMMENTS**

**16. ITEMS FOR NEXT AGENDA**

- a. Consider having the OVparks Activity Guide available primarily in digital form.

**17. ADJOURNMENT**

***NOTICE:*** *As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: [director@ovparks.com](mailto:director@ovparks.com)

Sharon Brunberg

Manie Meraz

Lisa Montes

Arica Presinal

Mike Stickney

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors March 16, 2023

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on March 16, 2023, at the District Office. Director Stickney called the meeting to order at 6:31 p.m.

Directors present: Stickney, Meraz, Brunberg, Montes, Presinal  
Directors absent: None  
Staff present: Barry Ross, District Administrator  
Jennifer Von Aesch, Finance/HR Superintendent  
Horacio Oropeza, Park Superintendent  
Jason Bain, Recreation Supervisor  
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
  
4. **APPROVAL OF AGENDA**  
**MOTION #1** On a motion by Director Montes, seconded by Director Brunberg, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.
  
5. **PUBLIC DISCUSSION**  
Community member Anna King spoke to the BOD regarding the need for additional pickleball courts at Pecan Park. The addition of four pickleball courts (resulting in six total courts) is planned when funding allows. This will be discussed in committees and Board meetings in preparation for the upcoming 2023-24 Fiscal Year budget. The Board stipulates that the entire community must be taken into consideration in making such changes. Unfortunately, the recent survey of the community did not indicate support of new funding needed to implement many of the desired projects. Admin Ross to add Anna King to the email recipients to receive BOD agenda notifications for upcoming discussions on this topic.
  
6. **MINUTES**  
**MOTION #2**
  - a) Approval of Minutes of February 16, 2023 (pg. 1-12): On a motion by Director Montes, seconded by Director Brunberg, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Presinal, & Montes voting Aye. There were no Nays or Abstentions.
  
7. **CORRESPONDENCE**
  - a) Ads in the February 10 and 24 issues of the Orangevale View to promote upcoming programs (pg. 13-14): Admin Ross shared the advertisements included in the Orangevale View.

- b) Photo in February 24 issue of Orangevale View of those voted Best of Orangevale (pg. 15): Admin Ross shared a photo published in the Orangevale View.
- c) An article of appreciation from OVparks to participants and sponsors of the Best Friends Bash that appeared in the February 24 issue of the Orangevale View (pg. 16): Admin Ross shared the article of appreciation for the sponsors of the Best Friends Bash.
- d) OVparks recognized as an award winner in the Streamline newsletter. Streamline is our new website developer and host (pg. 17): Admin Ross extended credit to Recreation Coordinator Andrew Gross for his extensive effort in getting the new website with Streamline up and running in a short amount of time.

**8. CONSENT CALENDAR**

**MOTION #3**

- a) On a motion by Director Montes, seconded by Director Brunberg, the consent calendar was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions.

**8.1. CONSENT MATTERS GENERAL FUND**

- a) Ratification of Claims for February 2023 (pg. 18-19)
- b) Budget Status Report for February 2023(pg. 20-22)
- c) Revenue Report for February 2023(pg. 23)

**8.2. OLLAD CONSENT MATTERS**

- a) Ratification of Claims for February 2023 (pg. 24-25)
- b) Budget Status Report for February 2023 (pg. 26-27)

**8.3. KENNETH GROVE CONSENT MATTERS**

- a) Ratification of Claims for February 2023 (pg. 28)
- b) Budget Status Report for February 2023 (pg. 29)

**9. NON-CONSENT MATTERS GENERAL FUND**

**MOTION #4**

- a) Ratification of Claims for February 2023 (pg. 30)

On a motion by Director Brunberg, seconded by Director Stickney, the consent calendar was approved by a vote of 4-0-1 with Directors Stickney, Presinal, Brunberg, and Meraz voting Aye. There were no Nays. Director Montes abstained.

**10. STANDING COMMITTEE REPORTS**

- a) Administration and Finance: This committee met on February 24. See the meeting recap (pg. 31-32): Current budget status is healthy. Admin Ross noted that this fiscal year includes twenty-seven pay periods. An amendment to the budget will be prepared and presented at the April or May BOD meeting for approval. The majority of the pool project expenses will be accrued in the next fiscal year. The driveway project will accrue some of the expenses into the next fiscal year. The conversion of tennis courts to four pickleball courts at Pecan Park is anticipated to cost approximately \$35,000 for resurfacing and

necessary net posts and striping. This topic will be on the Capital Improvement list for consideration. Admin Ross discussed

cost-saving and revenue-generating strategies.

These adjustments have generated approximately \$20,000 of positive savings for this year's fiscal budget. Year-to-year a positive impact of approximately \$10,000 will be realized. The increase of the Administrative Fee for registrations will be discussed on this agenda 13d. Supervisors Bain & Woodford to establish the cost analysis to determine the viability of changing the Activity Guide to a digital format. The salary scale increase recommendation will be discussed on this agenda 13e.

- b) Maintenance and Operation: This committee intends to meet on March 31 to discuss the list of maintenance required and help determine Capital Improvement Project items to bring to the full board for consideration for the next fiscal year budget.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: This committee met on March 2. See the meeting recap (pg. 33-35): Admin Ross advised plans for the vacant playground area at the Youth Center. A playground would cost at least \$135,000. A portable pump track would cost approximately \$40,000. This location does not have a restroom, only a port-a-potty at the site. Safety issues at the Youth Center site need to be addressed. Cost estimates will be obtained for consideration to include in April's Capital Improvement review. The committee also visited the driveway area at Community Center Park and discussed potential re-use of fencing in other locations. When the driveway excavation begins, soil can potentially be moved to eliminate the steep drop-off area where fencing currently exists. Director Montes to send Park Supt. Oropeza information regarding a concrete mixer someone is getting rid of. The Committee also toured Shady Oaks Disc Golf Course and discussed potential improvements to the course. This topic will be discussed further with the Shady Oaks Disc Golf Club and Final 9 in the May Committee meeting to establish priorities for future projects. Director Stickney noticed an area of the gravel parking lot at Shady Oaks Disc Golf that is low and needs to be filled. The Committee visited the pavilion/stage near the Horse Arena to look at sections of concrete that need to be replaced.

Capital Improvement Projects include:

- Swimming Pool renovation

- Driveway & Trail installation at the new property
- Seal coat and stripe our parking lots and outdoor sports courts
- Youth Center baseball field bleacher area: correct safety hazards related to concrete and trees.
- A new roof on the community center
- Install four more pickleball courts at Pecan Park
- Install play structure at Youth Center Park

g) Trails Committee: Trails Committee: No report.

h) Ad Hoc: No report.

## 11. ADMINISTRATOR'S REPORT

a) Monthly Activity Report – February 2023 (pg. 36-42):

On February 24, OVparks received a large trailer that was supplied with various electric powered landscaping equipment. We are borrowing this trailer from the American Green Zone Alliance (AGZA) who is testing various brands of electric hand-held landscaping equipment and allowing various agencies to test out equipment that meets high standards on power, effectiveness, and ease of use. The primary brands that passed their testing and are provided in the trailer are Stihl, Husqvarna, and Makita. Our staff is allowed to test this equipment while conducting actual park maintenance jobs. The trailer is available to us for one month to help us decide which brands and equipment we will want to purchase when it becomes time to replace existing gas-powered equipment. Park Supt.

On February 27, Administrator Ross and Superintendent Oropeza met with Mark Aring and David Dill of the Orangevale History Project. They met at the Cottage to conduct the walk-through inspection of the building and grounds. This step was needed to complete Exhibit A of the lease agreement to determine the “as-is” conditions of the building, and to identify the tasks that OVparks was to complete for the building to be “move-in ready” for OHP. The lease will begin April 1, 2023.

On February 28, Administrator Ross met with Marga Brunner (Common Kettle Farm) and Kim Bayne (OV Chamber of Commerce) to discuss the Farmers Market. We primarily discussed the layout for the market and the beer/wine garden. We also discussed ideas for creating more shade for the stage and market space.

Supervisor Woodford extended appreciation to the sponsors that participated in the Best Friends Bash on February 10. She shared that Collette travel participation has increased significantly since COVID.

Park Supt. Oropeza advised of several trees and branches that fell during recent storms. Supt. Oropeza and Foreman Fuhlrodt attended a

one-day CPRS mini conference in Roseville on the subject of park operations and management. Staff addressed maintenance items on the Cottage that were addressed in the lease agreement with the Orangevale History Project. Supt. Oropeza to follow up with the nursery owner offering trees to plant at Shady Oaks Disc Golf.

Recreation Supervisor Jason Bain advised that preparations are being finalized for the OVparks Open House, Rummage Sale, and Spring Craft Fair. He has been meeting with Director Montes to coordinate the promotion of the OVparks 40<sup>th</sup> Anniversary. Park Supt. Oropeza to repair the pool leak with a product that can be applied in low temperatures and on a wet surface. The swimming pool needs to be filled and heated for the Lifeguard Training class scheduled for the first week of April.

**12. UNFINISHED BUSINESS**

- a) Update on awarding the construction of a new fence at Streng Avenue Trail to the qualified contractor with the lowest responsive quote (verbal)  
OVparks has awarded the Streng Park fence job to Crusader Fence Company, and we expect them to begin within two weeks, provided the weather cooperates.

**13. NEW BUSINESS**

- a) Presentation by Jeff Land, Executive Director of Public Finance Investment Banking with Brandis Tallman (a division of Oppenheimer & Co. Inc.) regarding the Inflation Reduction Act and how the District may benefit from available funding:  
Jeff Land shared that Brandis Tallman are financial consultants with CSDA for funding needs for Capital Projects. Mr. Land presented information regarding IRA (Inflation Reduction Act) Renewable Energy Subsidies and eligible projects and requirements with equipment lease financing details. Subsidy is calculated based on a percentage of the cost of eligible renewable energy project with a base subsidy rate between 6% and 30%. Base subsidy reduced to 25.5% if project is funded with tax-exempt financing. Eligible projects include solar, fiber-optic solar, fuel cells, geothermal, small wind energy, waste energy recovery, combined heat and power, heat pump, energy storage (e.g., batteries), biogas, and microgrid controllers. Mr. Land explained that OVparks would not receive subsidies if utilizing a Power Purchase Agreement and gave supporting information regarding both options. The legislature passed in 2022 and IRS is delayed in providing guidance. This topic will be discussed further at the Finance Committee Meeting on May 19. Admin Ross to have draft of the preliminary budget at the meeting to be attended by the full Board of Directors to discuss budget additions or omissions and prioritize the projects.



b) Final draft of the educational sign provided by the Orangevale History Project (pg. 43-45):

The District's Board of Directors approved the installation of the sign within Orangevale Community Park at their October 2022 meeting. At that time the sign design was still a work in progress. The sign is now in production. The Orangevale History Project (OHP) has secured funding from the Rotary Club of Orangevale and a local contractor who is building the frame. The OHP will be coordinating with key parties to schedule dates for the sign installation and dedication. District staff will assist with the installation and look forward to the dedication of this welcome addition to our park and community.

c) Approval of the agreement with Terror In The Night Productions to hold the *Cemetaryium Haunted House* attraction at Orangevale Community Center Park on October 20 - 31, 2023 (pg. 46-61):

Frank Babcock has submitted a special event rental application to use the Property in-between the Community Center and the north buildings to build and host the Cemetaryium Haunted House. The event will run from October 20 through 31, 2023. Set up would be August 11 through October 19 and clean up runs from November 1 to November 30, 2023.

The company Terror in the Night Halloween Production produces haunted attraction events in the Sacramento and Modesto Markets. The attractions are hand built with lumber and are open-air walk-through mazes. There are different themes inside the attractions that are designed to scare the paying customers. They use live costumed actors, makeup artists and themed audio throughout the attractions, theatrical lighting, fog machines and pneumatic props. The events will run from October 20 through October 31 from 7pm to midnight. They will be selling tickets for admission.

The fees associated with this special event use permit include:

Set-up: August 11 – October 19: 70 days x \$55 per day = \$3,850

Event Dates: October 20 – October 31: 12 days x \$201 per day = \$2,412

Clean-up: November 1 – November 30: 30 days x \$55 per day = \$1,650

Total Rental fee \$7,912

In addition to the rental fee a \$1,000 deposit will be required for the event.

Per the Agreement, one-half of the fees (\$3,956) plus the deposit (\$1,000) in the amount of \$4,956 will be due by July 31 at noon. The balance of \$3,956 will be due by September 29 at noon.

Director Stickney voiced concern of potential conflict with the driveway project completion and the Community Tree Lighting on December 1.

**MOTION #5**

On a motion by Director Montes, seconded by Director Brunberg, the agreement with Terror In The Night Productions to hold the *Cemetarium Haunted House* attraction at Orangevale Community Center Park on October 20 - 31, 2023, and authorize the District Administrator to execute the agreement, was approved by a vote of 4-1-0 with Directors Meraz, Brunberg, Presinal, & Montes voting Aye. Director Stickney voted Nay. There were no Abstentions.

- d) Recommendation to increase the administration fee for registrations from \$2 to \$3 per enrollment (pg. 62):  
The District began charging an administration fee for registrations in 2018. In fiscal year 2021-22 this administration fee generated \$8,624. Inflation has increased our operating costs significantly since 2018, and this is an avenue to allow us to generate approximately \$4,500 in new revenue annually. This increase was discussed at the Finance Committee meeting on February 24, 2023, and supported by Committee. This increase would be implemented with the start of summer programming registration.

**MOTION #6**

On a motion by Director Montes, seconded by Director Brunberg, the increase of the administration fee for registrations from \$2 to \$3 per enrollment was approved by a vote of 5-0-0 with Directors Meraz, Brunberg, Presinal, Stickney, & Montes voting Aye. There were no Nays or Abstentions.

- e) Recommendation to increase seven position categories of the full-time salary scale by 5% following a recent salary survey of like-size agencies in Sacramento County (pg. 63-64):  
In 2021 most of the positions on our full-time salary scale were below the 25th percentile among five other like-size agencies within Sacramento County. At that time, we increased one position category by 1.5% and another by 3% to bring them closer to the 25th percentile. The recreation & park districts we include in this survey are: North Highlands, Fulton El Camino, Mission Oaks, Fair Oaks, and Carmichael.

Our goal is to have the District salary scale near the average (50th percentile) among these like-size agencies. In the two years since our last survey, our full-time wages have fallen further behind the 25th percentile. Seven of our nine full-time position categories are at least 4.46% below the 25th percentile, and two of the position categories are 2.4% and 4.33% above. At the Finance Committee meeting on February 24, 2023, the Committee supported a salary scale increase of 5% for those seven identified position categories in effort to bring staff salaries up to the 25th percentile. Committee Chair Stickney recommended this increase take effect in July with the new fiscal year but wishes for

full Board input. The fiscal impact is \$69,617 annually and \$5,801 monthly.

**MOTION #7**

On a motion by Director Brunberg, seconded by Director Montes, the recommendation to increase seven position categories of the full-time salary scale by 5% following a recent salary survey of like-size agencies in Sacramento County in an effort to make salaries more competitive to begin July 1, was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Presinal, & Montes voting Aye. There were no Nays or Abstentions.

f) Allocate OLLAD funds for Big Day of Service projects occurring within the District on May 6, 2023 (verbal):

Admin Ross shared the planned projects approved for the Big Day of Service. The funding for these projects is allocated in the Maintenance budget. Admin Ross to bring the project cost estimates to the April Board of Directors Meeting for approval.

g) Plans to celebrate and recognize the 40th Anniversary of OVparks (verbal): OVparks' 40<sup>th</sup> Anniversary will be celebrated during the Summer Palooza on Sunday, June 18. Plans are being finalized and further details will be presented at a future Board of Directors Meeting.

h) Swimming Pool project timeline and update (pg. 65):

At last update in February, Admin Ross informed the BOD that the County wasn't ready to issue permits for this project until we selected a contractor. They want the contractor, along with ADG and OVparks, to finalize the application. With that news, we can proceed with the bid process now. ADG said that this is an unordinary approach by counties, but not unheard of. Admin Ross will work on the bid packet. The "scope of work specifications" and drawings from ADG are in place. Admin Ross is to incorporate those with the "Front End" documents which are to be created internally and reviewed by attorneys. Templates have been gathered for these documents which he will dedicate time to finalize. The goal is to complete the bid packet in April so we can have them reviewed by legal and begin advertising for bids soon after. Chairman Stickney and the Directors expressed to Admin Ross that he can seek assistance to help complete tasks related to this pool project and the driveway project.

i) Driveway/Trail project timeline and update (pg. 66):

At last update in February, Admin Ross informed the BOD that the County had provide the application to complete and submit along with our plans. The 30-page application is for Improvement Plan Submissions and is called SIPS (Site Improvement & Permit Section). This application is complex. Admin Ross shared it with the project Architect, Peter Larimer,

and he felt there were sections that didn't apply to this project, especially sections related to the Dept. of Water Resources. Admin Ross went back to the County to seek clarification on which sections we need to complete. The Architect also spoke with his contacts in the County. We have discovered that there are several sections of the application that are not applicable to this project. Admin Ross expects to have the application completed by early next week and submit once the check for the application arrives, which should also be next week. There is a chance that the County may need additional information from us once they receive the application. Once the County receives all the information they need from us, the permit should be provided to us within 4-6 weeks. During that time, Admin Ross will be working on the bid packet with the goal of advertising and soliciting bids by May.

- j) Arcade Cripple Creek Trail project update (verbal):  
Admin Ross & Supt. Oropeza walked the trail last week. The trail has been partially constructed from Sunrise Blvd. up to the SMUD Substation and is about to approach the west end of Tempo Park in Citrus Heights. It is obvious that the storms have slowed the project down considerably. The timeline for construction shows that trail construction within Sundance and Streng Parks was to begin in March and end in July. Admin Ross to seek an updated timetable.  
We have awarded the Streng Park fence job to Crusader Fence Company, and we expect them to begin within two weeks, provided the weather cooperates.  
Admin Ross and Supt. Oropeza have been involved in decisions related to the light posts along the trail, specifically how they will be named and numbered so that any outages or security issues can be identified by location and the responsible party/owner can be notified. No new timeline has been provided for the construction of the new fences for the four Orangevale property owners along the trail. We are to receive at least 3-weeks advanced notice before fence construction begins. Director Meraz inquired if the concrete section of the old trail pathway on Fair Oaks Blvd. could potentially be left for emergency vehicles or sheriff patrol cars.
- k) Recommend moving the December 21 BOD meeting to December 14 (verbal): Admin Ross advised that the District office is typically closed during the week of December 21 and floors are scheduled to be repolished.

## MOTION #8

On a motion by Director Brunberg, seconded by Director Montes, the moving of the December 21 BOD meeting to December 14 was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Presinal, & Montes voting Aye. There were no Nays or Abstentions.

- 1) Determine if our April Board of Directors meeting is to be live-streamed (verbal):

The Board of Directors (BOD) initially determined there is not a need for live-streaming at the April 13 Board of Directors meeting. The BOD then discussed and agreed that live-streaming the Budget Workshop portion of the BOD meeting was of particular importance because of Capital Improvement discussion. It was agreed that the BOD wants the April 13 meeting to be live-streamed. Admin Ross is to confirm Ken Bennedict's availability to live-stream the BOD Meeting beginning at 5:15pm with the Budget Workshop. The entire meeting is open to the public.

#### **14. DIRECTOR AND STAFF COMMENTS**

Admin Ross advised that a claim has been submitted with CAPRI due to the extensive storm damage. The claim includes two fences that were damaged, tree removal, and park maintenance staff time. He extended appreciation to Supt. Oropeza for suggesting donations from those contacting him to pick up the free wood left by fallen trees. This will hopefully provide some fund recovery for the cost accrued in addressing several fallen trees throughout the parks. Admin Ross thanked the Board for their approval of the 5% salary increase to make OVparks more competitive. Admin Ross to send a reminder email that the April BOD meeting was changed to April 13.

Park Supt. Oropeza advised that the Eucalyptus tree that fell at Pecan Park has been cut up. They also removed a smaller tree in the same area. The walkway is now accessible to the public. The wood is available for anyone who wants it. They just need to contact him to coordinate access to the wood. Supt. Oropeza appreciated the community for bringing issues to their attention.

Finance/HR Supt. Von Aesch advised that everyone has completed their form 700.

Supervisor Bain advised that last year's summer employees are currently being contacted to verify if returning for the upcoming summer season. Lifeguard training class has eleven enrolled which, once completed, would be eligible to fill Lifeguard positions.

Director Meraz congratulated Recreation Supervisor Jason Bain for his 20 years of service at OVparks and Park Maintenance employee Bruce Edwards for his 15 years of service.

Director Meraz suggested continuing discussions on the Woodbridge Ranch trail extension. Brandon Rose, SMUD Director, is very interested in involvement in this discussion. This topic will be discussed by the Trail Committee.

Director Meraz advised of his commitment to the Disc Golf club nearly three years ago to revisit the pay-to-play topic at Shady Oaks Disc Golf Course after three years had passed. He is interested in pursuing the discussion for pay-to-play. The Planning Committee will begin discussion on this topic at the next meeting on May 24.

Director Stickney appreciated all the work OVparks staff has done throughout this winter. He advised Admin Ross that he has full support, assistance, and any resources from the Board of Directors that he may need.

Director Montes hoped all OVparks staff to stay safe and well, especially the crews out in the elements. She extended her appreciation to OVparks staff for all their hard work.

Director Presinal emphasized the salary increase is very well deserved and thanked everyone for their hard work.

Director Brunberg wished all OVparks staff to stay well and safe. She voiced support for the salary increase and thanked staff for their efforts.

**15. ITEMS FOR NEXT AGENDA**

- a) Consider having the OVparks Activity Guide available in digital form only
- b) The next BOD meeting will be held on Thursday, April 13
- c) Renew the Final 9 lease agreement for Shady Oaks Disc Golf Course
- d) Big Day of Service update

**16. ADJOURNMENT**

**MOTION #9**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:44 p.m. On a motion by Director Brunberg, seconded by Director Montes, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Presinal, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

---

Mike Stickney, Chairperson

# You Are OVparks' Lucky Charm!

## Spring Rummage Sale!

Saturday, April 15th 7:00am-1:00pm

Reserve your spot today!

Fee: \$44 / \$47 NR

Register by April 3rd and receive a \$5 discount!

## New! Putting Your Financial House in Order

Ages: 50+ & Family

M 3/20 11:00am-12:30pm

Fee: Free



## Pickleball 101

Ages: 18+

Pecan Park

Orangevale Community Park

Tu 3/28-4/18 8:00-9:15am  
& 9:30-10:45am

W 3/29-4/19 6:00-7:15pm

Fee: \$72 / \$75 NR

Fee: \$72 / \$75 NR

## Mens 3 on 3 Hoops

Ages: 35-49 & 50+

W 3/15-5/10 7:00-8:30pm

Fee: \$40 / \$43 NR



## Kids Night Out: Lucky Leprechauns

Ages: 5-12

F 3/17 6:00-9:00pm

Fee: \$27 / \$30 NR



## OVparks is Hiring, Apply Today!

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# Sign up with OVparks for an Egg-Cellent Time

## New! Putting Your Financial House in Order

Ages: 50+ & Family

M 4/10 11:00am-12:30pm

Fee: Free



## Social Dance

Ages: 18+

Night Club Two Step

Tango

M 4/3-4/24 7:00-8:00pm

M 4/3-4/24 8:00-9:00pm

Fee: \$42 / \$45 NR

Fee: \$42 / \$45 NR



## Flag Football

Ages: 7-13

W 4/12-5/17 4:00-5:15pm

Fee: \$160 / \$163 NR



## Adventure Crew: Spring Spectacular

Ages: 5-12

M-W 4/3-4/5 8:00am-4:00pm

Fee: \$152 / \$155 NR



## Complete Lifeguard Training

Ages: 15+

M-F 4/3-4/7 9:00am-5:00pm

Fee: \$177 / \$182 NR

## Spring Rummage Sale!

Saturday, April 15th 7:00am-1:00pm

Reserve your spot today!

Fee: \$44 / \$47 NR

Register by April 3rd and receive a \$5 discount!



Parks Make Life Better!\*



Get Connected @ovparks

6826 Hazel Ave, Orangevale  
(916) 988-4373 • OVparks.com





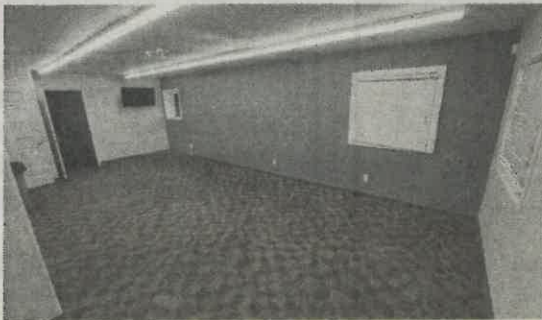
## Orangevale Gets A History Museum



### YOUR Orangevale History Museum

Did you know there is one? Well, there will be! Thanks to the Orangevale Recreation and Park District for providing one of their small buildings so the Orangevale History Project can create a history museum for you, Orangevale! The building will also provide some space for an office, archival work area, and gift shop. This aligns with our mission to preserve, chronicle and promote the history of Orangevale.

However, to be honest, we need assistance to get there! There are needed improvements to be made on the 'as is' condition of the building to bring it up to museum standards. This means climate control and proper storage equipment for the artifacts. This means im-



proving the interior of the building and providing proper and safe access like an ADA ramp and patio area outside. This means obtaining display cabinets to showcase our historical items as well as having a gift shop of snacks and items showing I Love Orangevale.

This next step means funds donated, materials donated, and volunteer talents offered. This means YOU. We need individuals and

businesses to assist with funds and services.

Yes, we have applied for Grants. Yes, we have collected a few donations. Yes, we will have fun fundraisers in the future. Yes, we have created a GoFundMe account. However, we need your help NOW to make this history museum a reality.

This is YOUR history museum Orangevale. It will be at 6920 Hazel Ave, just north of the Orangevale Community Center. Help us bring it to life to share with all of Orangevale and the immediate surrounding area. Your checks payable to Orangevale History Project, can be mailed to Orangevale History Project, c/o OV Chamber of Commerce, PO Box 922, Orangevale 95662. Or you may go to our website and click on our GoFundMe or Museum Wish list links: [www.orangevalehistory.org](http://www.orangevalehistory.org). When we get enough funds (\$25K goal) for the improvements to be made, we hope to open in May or June. We deeply thank you for your support and hope to see you at the Orangevale History Museum!

**ORANGEVALE HISTORY PROJECT:** Monthly meeting change of venue for Wed, April 5th only, 6:30pm, we will have a Museum Vision Night and meet at the building which will become the Orangevale History Museum: 6920 Hazel Ave, just north of the Orangevale Community Center. Come view and bring your visionary ideas to our new empty space, and bring a folding chair – we welcome you! The second driveway past the building will take you to parking in the back.

Submitted by Mary Witcraft

Orangevale - est. 1888.



**Orangevale**  
HISTORY PROJECT

**ORANGEVALE'S PECAN PARK**

Not long after the Orangevale Park District was formed (fall of 1983), neighbors to Pecan complained about frequent drug dealing and use within the park which had led to arrests by the Sheriff's Department. Split down the middle by a large oak grove and meandering creek, Pecan Park encompasses 9.5 acres consisting of turf and an existing sprinkler system covering four of those acres.

Gathering preliminary input on each park before developing a master plan for the district, the directors held informal walk-throughs on each site before taking public testimony at their regular meetings.

Orangevale citizens were invited to join members of the Orangevale Recreation and Park District Board of Directors for a walk through of Pecan Park in early February 1984 to gather preliminary information and public input to develop a master plan for development of the park. Unfortunately, the walk-through drew only six people to the site to participate in gathering ideas. The Administrator, needless to say, was frustrated with the lack of interest by neighbors as well as the general Orangevale community to show up to give their input. Park Superintendent Chuck West led the tour. As with past walk throughs, the Superintendent painted mental images to give those attending, an idea of the park's potential.

more improvements to the park, neighborhood children made a few improvements of their own — including a tree house and a motocross track for their bikes. This track was complete with turns and jumps and continually drew as many as 15 kids at a time with their bikes after school.

There was also a tree house built in a large oak tree about 20 feet above the ground, which was used more often than not, by the drug users. Nearby neighbors called the tree house a hazard and would like to see the park district build one closer to the ground to replace the home-made versions that keep appearing!

The park's lack of permanent fixtures drew the most concern during the walk-through. Picnic benches and tables plus coin-operated lights for the existing tennis courts, removal of brush in the oak grove, restrooms, a drinking fountain and better drainage for the playground area were top priorities for the neighbors that attended.

In September 1984, the Park Board approved the idea of using the site currently being used as a bike track and to install a sanctioned 2-acre BMX track at Pecan Park giving the local kids something to do and help keep them off the street. The district allotted \$4,000 to install water lines to help keep the dust down during events, and to add benches for spectators. This track was leased to Orangevale residents, Steve and Carol Hoff, who planned to build the track with donated dirt and volunteer help. The track was de-

signed by professional BMX riders and was to be available for local and professional circuit riders all year.

The BMX track is no longer in use and the main field in the park is used primarily as a soccer field. There is a tennis court and most recently one of the tennis courts has been re-stripped as a pickle ball court. Across the creek beyond the tree line is a fenced dog park. The children's playground is also still adjacent to the existing pickle ball court.

On a daily basis, Pecan Park located at 5945 Pecan Avenue, draws local residents for various aspects of what it offers, but often just for peaceful and serene atmosphere.

Written by Joyce Krueger  
Change of venue April 5th for Orangevale History Project monthly meeting to 6920 Hazel Avenue at the new Orangevale History Museum. Join us for "Museum Vision Night". View Orangevale History Project on Facebook. Instagram and history presentations and resident interviews on YouTube.

*Advertising in the Orangevale View is good for the community. Call Brad at 916.899.0207 for advertising opportunities. Send article & photos and stories to editor@ovview.com.*

GENERAL FUND EXPENDITURES  
FOR THE MONTH ENDING  
MARCH 31, 2023

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906961047	10124000	CALIFORNIA ASSOCIATION FO	WORKER'S COMP INSURANCE	12,362.25
1906963736	20200500	US BANK NATIONAL ASSOCIAT	ADVERTISING	167.67
1906963736	20202100	US BANK NATIONAL ASSOCIAT	BOOKS/PERIODICALS/SUBSCRIPTION	189.97
1906963736	20203800	US BANK NATIONAL ASSOCIAT	EMPLOYEE RECOGNITION	208.65
1906957733	20203900	SUSAN MYREN	EMPLOYEE TRANSPORTATION	94.19
1906961101	20203900	OLIVIA SILVA	EMPLOYEE TRANSPORTATION	8.52
1906961099	20203900	BARRY ROSS	EMPLOYEE TRANSPORTATION	29.93
				132.64
1906957728	20207600	BURKETTS OFFICE SUPPLY IN	OFFICE SUPPLIES	427.51
1906963736	20207600	US BANK NATIONAL ASSOCIAT	OFFICE SUPPLIES	47.36
1906963736	20207600	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	0.01
				474.88
1906963736	20208100	US BANK NATIONAL ASSOCIAT	POSTAL SERVICES	674.20
1906963736	20208102	US BANK NATIONAL ASSOCIAT	STAMPS	126.00
1906957726	20219700	AT&T	TELEPHONE SERVICES	25.10
1906961004	20219700	SPRINT P C S	TELEPHONE SERVICES	21.86
1906964600	20219700	COMCAST	TELEPHONE SERVICES	659.45
1906968375	20219700	COMCAST	TELEPHONE SERVICES	634.03
				1,340.44
5002237468	20244300	THE PERMANENTE MEDICAL GR	MEDICAL	130.00
5002238961	20244300	THE PERMANENTE MEDICAL GR	MEDICAL	130.00
				260.00
1906974612	20253100	DAVID MCMURCHIE	LEGAL SERVICES	594.00
1906950451	20257100	B AND P SECURITY INC	SECURITY SERVICES	210.00
1906961039	20257100	ANTHONY KOELSCH	SECURITY SERVICES	450.00
1906976185	20257100	B AND P SECURITY INC	SECURITY SERVICES	525.00
				1,185.00
1906950452	20259101	N3X MSP INC	IT SERVICES	1,128.00
1906961095	20259101	N3X MSP INC	IT SERVICES	1,128.00
				2,256.00
1906950452	20281202	N3X MSP INC	SOFTWARE	498.00
1906961095	20281202	N3X MSP INC	SOFTWARE	498.00
				996.00
1906950444	20285100	TERRY MASTEN	RECREATIONAL SERVICES	252.00
1906950456	20285100	YMCA OF SUPERIOR CALIFORN	RECREATIONAL SERVICES	182.00
1906957730	20285100	ALISON LLOYD	RECREATIONAL SERVICES	957.00
1906957732	20285100	NATIONAL ACADEMY OF ATHLE	RECREATIONAL SERVICES	714.00
1906957731	20285100	ALLGOOD DRIVING SCHOOL	RECREATIONAL SERVICES	73.95
1906961053	20285100	STEPHANIE TADLOCK	RECREATIONAL SERVICES	168.00
1906961050	20285100	GREATER SACRAMENTO INVEST	RECREATIONAL SERVICES	897.65
1906974616	20285100	YMCA OF SUPERIOR CALIFORN	RECREATIONAL SERVICES	336.00
1906974613	20285100	TERRY MASTEN	RECREATIONAL SERVICES	288.00
1906974610	20285100	GAIL KENNEY	RECREATIONAL SERVICES	882.00
1906976182	20285100	RICHARD KOWALESKI	RECREATIONAL SERVICES	144.00



**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND  
BUDGET EXPENDITURE DETAIL  
FISCAL YEAR 2022/2023  
MARCH 2022**

Account Number	Expenditure Account	Budgeted 2022/2023	Current Expenditure	Expenditures to Date	Funds Available	% Left
<b>1000</b>	<b>SALARIES &amp; EMPLOYEE BENEFITS</b>					
10111000	Salaries & Wages, Regular	887,000.00	68,510.00	664,235.51	222,764.49	25%
10112100	Salaries & Wages, Extra Help	405,000.00	15,637.01	286,596.16	118,403.84	29%
10112400	Salaries, Board members	12,000.00	900.00	5,400.00	6,600.00	55%
10121000	Retirement	285,000.00	22,195.41	214,888.04	70,111.96	25%
10122000	Social Security	88,000.00	6,447.09	72,635.69	15,364.31	17%
10123000	Group Insurance	260,720.00	19,867.07	176,054.90	84,665.10	32%
10124000	Worker's Comp. Ins	49,500.00	12,362.25	55,883.49	(6,383.49)	-13%
10125000	Unemployment Insurance	18,000.00	286.13	6,324.75	11,675.25	65%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<b><i>SUB-TOTAL</i></b>	<b>2,005,220.00</b>	<b>146,204.96</b>	<b>1,482,018.54</b>	<b>523,201.46</b>	<b>26%</b>
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20200500	Advertise/Legal Notices	2,300.00	167.67	1,595.44	704.56	31%
20202100	Books/Periodicals/Subscrip	2,000.00	189.97	2,391.82	(391.82)	-20%
20202900	Business/Conference Expense	4,000.00		2,284.33	1,715.67	43%
20203500	Education/Training Serv.	3,500.00		1,010.00	2,490.00	71%
20203600	Education /Training Supplies	500.00		-	500.00	100%
20203700	Tuition Reimbursement	500.00		-	500.00	100%
20203800	Employee Recognition	2,300.00	208.65	2,075.00	225.00	10%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		10.00	490.00	98%
20203900	Employee Transportation	2,800.00	132.64	2,054.35	745.65	27%
20205100	Liability Insurance	121,600.00		121,571.00	29.00	0%
20205500	Rental Insurance	2,500.00		-	2,500.00	100%
20206100	Membership Dues	14,000.00		12,837.95	1,162.05	8%
20207600	Office Supplies	6,500.00	474.88	4,049.86	2,450.14	38%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	6,500.00	674.20	7,951.89	(1,451.89)	-22%
20208102	Stamps	2,000.00	126.00	306.00	1,694.00	85%
20208500	Printing Services	26,000.00		15,304.57	10,695.43	41%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2022/2023	Current Expenditure	Expenditures to Date	Funds Available	% Left
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	13,000.00	1,340.44	11,220.92	1,779.08	14%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	3,500.00		1,236.44	2,263.56	65%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00	260.00	522.36	(322.36)	-161%
20250500	Accounting Services	7,000.00		5,979.60	1,020.40	15%
20250700	Assessment/Collection Service	19,500.00		8,741.51	10,758.49	55%
20252500	Engineering Services	26,000.00		16,205.70	9,794.30	38%
20253100	Legal Services	20,000.00	594.00	594.00	19,406.00	97%
20256200	Transcribing Services	0.00		-	0.00	#DIV/0!
20257100	Security Services	4,500.00	1,185.00	2,236.00	2,264.00	50%
20259100	Other Professional Services	75,000.00		2,418.50	72,581.50	97%
20259101	Computer Consultants	14,500.00	2,256.00	10,747.00	3,753.00	26%
20281201	PC Hardware	7,000.00		189.65	6,810.35	97%
20281202	PC Software	7,000.00	996.00	3,480.40	3,519.60	50%
20281203	PC Supplies	2,000.00		-	2,000.00	100%
20281900	Elections	34,000.00		29,106.90	4,893.10	14%
20285100	Recreational Services	148,000.00	6,958.60	112,665.86	35,334.14	24%
20285200	Recreational Supplies	37,000.00	5,505.84	23,927.87	13,072.13	35%
20289800	Other Operating Exp - Supplies	2,000.00		-	2,000.00	100%
20289900	Other Operating Exp - Services	2,000.00		-	2,000.00	100%
20291100	System Development Services	3,000.00		3,270.48	(270.48)	-9%
20296200	GS Parking Charges	200.00	5.25	63.00	137.00	69%
	<b>SUB-TOTAL</b>	<b>648,550.00</b>	<b>21,075.14</b>	<b>406,048.40</b>	<b>242,501.60</b>	<b>37%</b>
<b>3000</b>	<b>OTHER CHARGES</b>					
30321000	Interest Expense	29,100.00		29,006.25	93.75	0%
30322000	Bond/Loan Redemption	44,200.00	383.27	42,092.95	2,107.05	5%
30345000	Taxes/Licenses/Assess Trans	1,600.00		1,211.46	388.54	24%
	<b>SUB-TOTAL</b>	<b>74,900.00</b>	<b>383.27</b>	<b>72,310.66</b>	<b>2,589.34</b>	<b>3%</b>

Account Number	Expenditure Account	Budgeted 2022/2023	Current Expenditure	Expenditures to Date	Funds Available	% Left
<b>4000</b>	<b>FIXED ASSETS</b>					
41410100	Land	0.00	-	-	0.00	
42420200	Struc. & Improvements	720,000.00	7,865.00	63,687.47	656,312.53	91%
43430300	Vehicles/Equipment	50,000.00		1,000.00	49,000.00	0%
	<b>SUB-TOTAL</b>	<b>770,000.00</b>	<b>7,865.00</b>	<b>64,687.47</b>	<b>705,312.53</b>	<b>92%</b>
<b>5000</b>	<b>INTERFUND CHARGES</b>					
50557100	Fingerprinting Service	2,200.00	160.00	1,856.00	344.00	16%
	<b>SUB-TOTAL</b>	<b>2,200.00</b>	<b>160.00</b>	<b>1,856.00</b>	<b>344.00</b>	<b>16%</b>
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	<b>GRAND TOTAL</b>	<b>3,500,870.00</b>	<b>175,688.37</b>	<b>2,026,921.07</b>	<b>1,473,948.93</b>	<b>42%</b>

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND  
REVENUE STATEMENT  
FISCAL YEAR 2022/2023  
MARCH 2023**

Account Number	Revenue Account	2022/2023 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,600,685		884,395.69	716,289.31	55.25%
91910200	Prop. Taxes - Current Unsecured	54,400	179.96	52,699.14	1,700.86	96.87%
91910300	Supplemental Taxes Current	38,400	3,846.83	34,748.10	3,651.90	90.49%
91910400	Prop. Taxes Sec. Delinquent	12,605		9,768.63	2,836.37	77.50%
91910500	Prop. Taxes Supp. Delinq.	1,945		3,724.09	-1,779.09	191.47%
91910600	Unitary Current Secured	14,500		8,498.46	6,001.54	58.61%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	140	174.88	174.88	-34.88	124.91%
91913000	Prop. Tax Prior - Unsecured	1,105	20.85	433.00	672.00	39.19%
91914000	Penalty Costs - Prop. Tax	500	75.10	314.80	185.20	62.96%
91919900	Taxes - Other	-		0.00	0.00	
	<b>SUB-TOTAL TAXES 9100</b>	<b>1,724,280</b>	<b>4,297.62</b>	<b>994,756.79</b>	<b>729,523.21</b>	<b>57.69%</b>
94941000	Interest Income	14,000		4,573.00	9,427.00	32.66%
94942900	Building Rental Other	125,000	-2,800.00	92,306.60	32,693.40	73.85%
94943900	Cell Tower Leases	48,500		31,665.36	16,834.64	65.29%
94944800	Rec. Concessions Final 9	21,000		15,979.72	5,020.28	76.09%
94945900	Other Vending Devices	-		0.00	0.00	
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	14,000		6,232.17	7,767.83	44.52%
95952900	In-Lieu Taxes	220,000		0.00	220,000.00	
95959504	Fiscal Relief for Independent Special Di	-		0.00	0.00	
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		1,303.10	-303.10	130.31%
96964600	Recreation Service Charges	550,000		252,694.69	297,305.31	45.94%
96969700	Security Services	1,000		0.00	1,000.00	0.00%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	2,000		2,025.00	-25.00	101.25%
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	900		140.95	759.05	15.66%
97979000	Revenue - Other	1,500		1,941.24	-441.24	129.42%
	<b>SUB-TOTAL OTHER MISC. INCOME</b>	<b>998,900</b>	<b>-2,800.00</b>	<b>408,861.83</b>	<b>590,038.17</b>	<b>40.93%</b>
	<b>TOTAL BUDGET AMOUNT</b>	<b>2,723,180</b>	<b>1,497.62</b>	<b>1,403,618.62</b>	<b>1,319,561.38</b>	<b>51.54%</b>



OLLAD EXPENDITURES  
FOR THE MONTH ENDING  
MARCH 31, 2023

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906963736	20203500	US BANK NATIONAL ASSOCIAT	EDUCATION/TRAINING SERVICES	125.16
1906974590	20210400	NUTRIEN AG SOLUTIONS INC	AGRICULTURAL/HORTICULTURAL SUPI	135.94
1906974592	20210400	NUTRIEN AG SOLUTIONS INC	AGRICULTURAL/HORTICULTURAL SUPI	1,152.75
				<b>1,288.69</b>
1906945885	20211200	UNIFIRST CORPORATION	BUILDING MAINTENANCE SUPPLIES/M/	106.68
1906964602	20211200	AMERICAN RIVER ACE HARDWA	BUILDING MAINTENANCE/SUPPLIES/M/	483.49
				<b>590.17</b>
1906974605	20212200	LESLIES POOLMART INC	CHEMICAL SUPPLIES	288.00
1906964602	20213200	AMERICAN RIVER ACE HARDWA	ELECTRICAL MAINTENANCE SUPPLIES	24.77
1906964660	20213200	TOLLEFSON AND ASSOCIATES	ELECTRICAL MAINTENANCE SUPPLIES	55.34
				<b>80.11</b>
1906957727	20214200	SITEONE LANDSCAPE SUPPLY	LAND IMPROVEMENT MAINTENANCE S	198.62
1906963736	20214200	US BANK NATIONAL ASSOCIAT	LAND IMPROVEMENT MAINTENANCE S	930.59
1906963736	20214200	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	0.63
1906964602	20214200	AMERICAN RIVER ACE HARDWA	LAND IMPROVEMENT MAINTENANCE S	15.70
				<b>1,145.54</b>
1906963736	20216200	US BANK NATIONAL ASSOCIAT	PAINTING SUPPLIES	79.17
1906974602	20216800	LESLIES POOLMART INC	PLUMBING MAINTENANCE SUPPLIES	42.66
1906961036	20218200	BACKFLOW DISTRIBUTORS INC	IRRIGATION SUPPLIES	486.99
1906964602	20218200	AMERICAN RIVER ACE HARDWA	IRRIGATION SUPPLIES	23.69
				<b>510.68</b>
1906964656	20218500	COUNTY OF SACRAMENTO	PERMIT CHARGES	884.00
1906974595	20218500	COUNTY OF SACRAMENTO	PERMIT CHARGES	664.00
				<b>1,548.00</b>
1906961005	20219100	SMUD	ELECTRICITY	4,189.45
1906960918	20219200	PACIFIC GAS AND ELECTRIC	NATUAL GAS/LPG/FUEL OIL	4,431.23
1906960996	20219300	ALLIED WASTE SERVICES OF	REFUSE COLLECTION/DISPOSAL SERV	1,840.31
1906968373	20219500	COUNTY OF SACRAMENTO	SEWAGE DISPOSAL SERVICES	819.46
1906961024	20219500	UNITED SITE SERVICES OF C	SEWAGE DISPOSAL SERVICES	201.75
1906961020	20219500	UNITED SITE SERVICES OF C	SEWAGE DISPOSAL SERVICES	201.75
1906974471	20219500	COUNTY OF SACRAMENTO	SEWAGE DISPOSAL SERVICES	841.93
				<b>2,064.89</b>
1906964597	20219800	ORANGEVALE WATER COMPANY	WATER	1,985.47
1906963736	20219800	US BANK NATIONAL ASSOCIAT	WATER	51.89
				<b>2,037.36</b>
1906963736	20220500	US BANK NATIONAL ASSOCIAT	AUTO MAINTENANCE SERVICES	153.47
1906964663	20220500	NAZIR GROUP	AUTO MAINTENANCE SERVICES	201.34
1906974477	20220500	NAZIR GROUP	AUTO MAINTENANCE SERVICES	137.01
1906974476	20220500	NAZIR GROUP	AUTO MAINTENANCE SERVICES	228.60
				<b>720.42</b>
1906964658	20220600	RIEBES AUTO PARTS LLC	AUTO MAINTENANCE SUPPLIES	236.12

OLLAD EXPENDITURES  
FOR THE MONTH ENDING  
MARCH 31, 2023

1906974586	20220600	NAZIR GROUP	AUTO MAINTENANCE SUPPLIES	161.44
				<b>397.56</b>
1906963736	20223600	US BANK NATIONAL ASSOCIAT	FUEL/LUBRICANTS	<b>1,432.00</b>
1906963736	20228200	US BANK NATIONAL ASSOCIAT	SHOP EQUIPMENT MAINTENANCE SUP	<b>983.67</b>
1906945885	20231400	UNIFIRST CORPORATION	CLOTHING/PERSONAL SUPPLIES	252.56
1906961031	20231400	UNIFIRST CORPORATION	CLOTHING/PERSONAL SUPPLIES	161.10
1906974588	20231400	BLACK DOG GRAPHICS INC	CLOTHING/PERSONAL SUPPLIES	330.39
1906976179	20231400	UNIFIRST CORPORATION	CLOTHING/PERSONAL SUPPLIES	370.68
				<b>1,114.73</b>
1906963736	20232200	US BANK NATIONAL ASSOCIAT	CUSTODIAL SUPPLIES	124.30
1906961031	20232200	UNIFIRST CORPORATION	CUSTODIAL SUPPLIES	133.35
1906961035	20232200	STATE INDUSTRIAL PRODUCTS	CUSTODIAL SUPPLIES	628.06
1906976170	20232200	STATE INDUSTRIAL PRODUCTS	CUSTODIAL SUPPLIES	528.56
1906976179	20232200	UNIFIRST CORPORATION	CUSTODIAL SUPPLIES	106.68
				<b>1,520.95</b>
1906950443	20259100	NEIGHBORLY PEST MANAGEMEN	OTHER PROFESSIONAL SERVICES	169.00
1906961006	20259100	NEIGHBORLY PEST MANAGEMEN	OTHER PROFESSIONAL SERVICES	95.00
1906974472	20259100	NEIGHBORLY PEST MANAGEMEN	OTHER PROFESSIONAL SERVICES	186.00
				<b>450.00</b>

**ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT**  
**BUDGET EXPENDITURE DETAIL**  
**FISCAL YEAR 2022/2023**  
**MARCH 2023**

Account Number	Expenditure Account	Budgeted 2022/2023	Current Expenditure	Expenditures to Date	Funds Available	% Left
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20203500	Education/Training Service	3,000.00	125.16	1,359.66	1,640.34	55%
20206100	Membership Dues	800.00		-	800.00	100%
20207600	Office Supplies	500.00		204.20	295.80	59%
20207602	Signs	1,000.00		1,171.00	(171.00)	-17%
20207603	Keys	1,000.00		170.21	829.79	83%
20210300	Agricultural/Horticultural Service	12,500.00		3,375.00	9,125.00	73%
20210400	Agricultural/Horticultural Supply	12,000.00	1,288.69	7,834.50	4,165.50	35%
20211200	Building Maint. Supplies	8,500.00	590.17	7,811.76	688.24	8%
20212200	Chemicals	30,000.00	288.00	20,584.33	9,415.67	31%
20213100	Electrical Maint. Service	4,500.00		-	4,500.00	100%
20213200	Electrical Maint. Supplies	2,000.00	80.11	371.51	1,628.49	81%
20214100	Land Improv. Maint. Service	47,500.00		4,000.00	43,500.00	92%
20214200	Land Improv. Maint. Supplies	34,500.00	1,145.54	16,033.53	18,466.47	54%
20215100	Mechanical System Maint. Ser	9,500.00		-	9,500.00	100%
20215200	Mechanical System Maint. Sup	3,000.00		460.88	2,539.12	85%
20216200	Painting Supplies	1,500.00	79.17	230.40	1,269.60	85%
20216700	Plumbing Maint. Service	1,000.00		-	1,000.00	100%
20216800	Plumbing Maint. Supplies	2,500.00	42.66	296.86	2,203.14	88%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	16,000.00	510.68	5,420.66	10,579.34	66%
20218500	Permit Charges	4,000.00	1,548.00	3,075.00	925.00	23%
20219100	Electricity	70,000.00	4,189.45	49,489.81	20,510.19	29%
20219200	Natural Gas / LPG/ Fuel Oil	24,000.00	4,431.23	16,578.64	7,421.36	31%
20219300	Refuse Collection / Disposal Service	23,500.00	1,840.31	15,527.23	7,972.77	34%
20219500	Sewage Disposal Service	14,200.00	2,064.89	11,100.59	3,099.41	22%
20219700	Telephone System	1,500.00		-	1,500.00	100%
20219800	Water	66,000.00	2,037.36	53,227.73	12,772.27	19%
20219900	Telephone System Maintenance	2,000.00		1,332.00	668.00	33%
20220500	Auto Maintenance Service	5,000.00	720.42	2,424.89	2,575.11	52%
20220600	Auto Maintenance Supplies	5,000.00	397.56	3,565.66	1,434.34	29%
20221200	Construction Equip. Maint. Sup.	500.00		18.31	481.69	96%
20222600	Expendable Tools	3,000.00		-	3,000.00	100%
20223600	Fuel & Lubricants	21,000.00	1,432.00	19,340.67	1,659.33	8%
20227500	Rent/Lease Equipment	4,000.00		316.17	3,683.83	92%
20228100	Shop Equip. Maint. Service	1,500.00		581.15	918.85	61%
20228200	Shop Equip. Maint. Supplies	7,500.00	983.67	4,669.63	2,830.37	38%
20229100	Other Equip. Maint. Service	1,500.00		858.90	641.10	43%
20229200	Other Equip. Maint. Supplies	3,000.00		1,201.53	1,798.47	60%
20231400	Clothing/Personal Supplies	3,500.00	1,114.73	2,751.03	748.97	21%
20232100	Custodial Service	0.00		-	0.00	
20232200	Custodial Supplies	19,500.00	1,520.95	9,466.68	10,033.32	51%
20250500	Accounting Services	3,000.00		3,286.80	(286.80)	-10%
20252500	Engineering Services	15,100.00		13,320.22	1,779.78	12%
20253100	Legal Services	10,000.00		2,403.00	7,597.00	76%
20257100	Security Services	23,000.00		16,089.86	6,910.14	30%
20259100	Other Professional Services	38,000.00	450.00	20,610.93	17,389.07	46%
20289800	Other Operating Expenses Sup.	3,000.00		-	3,000.00	100%
	<b>SUB-TOTAL</b>	<b>565,600.00</b>	<b>26,880.75</b>	<b>320,560.93</b>	<b>245,039.07</b>	<b>43%</b>

<b>Account Number</b>	<b>Expenditure Account</b>	<b>Budgeted 2022/2023</b>	<b>Current Expenditure</b>	<b>Expenditures to Date</b>	<b>Funds Available</b>	<b>% Left</b>
<b>3000</b>	<b>OTHER CHARGES</b>					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		60.00	1,240.00	95%
	<b>SUB-TOTAL</b>	<b>1,300.00</b>	<b>-</b>	<b>60.00</b>	<b>1,240.00</b>	<b>95%</b>
<b>4000</b>	<b>FIXED ASSETS</b>					
42420200	Struc. & Improvements	328,000.00		195.37	327,804.63	100%
43430300	Equipment	0.00		-	0.00	
	<b>SUB-TOTAL</b>	<b>328,000.00</b>	<b>-</b>	<b>195.37</b>	<b>327,804.63</b>	<b>0%</b>
	<b>GRAND TOTAL</b>	<b>894,900.00</b>	<b>26,880.75</b>	<b>320,816.30</b>	<b>574,083.70</b>	<b>64%</b>

KENNETH GROVE EXPENDITURES  
FOR THE MONTH ENDING  
MARCH 31, 2023

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906964597	20219800	ORANGEVALE WATER COMPANY	WATER	41.60
1906963736	20223600	US BANK NATIONAL ASSOCIAT	FUEL/LUBRICANTS	160.00

**ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT  
BUDGET EXPENDITURE DETAIL  
FISCAL YEAR 2022/2023  
MARCH 2023**

<b>Account Number</b>	<b>Expenditure Account</b>	<b>Budgeted 2022/2023</b>	<b>Current Expenditures</b>	<b>Expenditures to Date</b>	<b>Funds Available</b>	<b>% Left</b>
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	50.00		-	50.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supplies	80.00		-	80.00	100%
20219800	Water	750.00	41.60	538.26	211.74	28%
20223600	Fuel & Lubricants	800.00	160.00	320.00	480.00	60%
20250500	Accounting Services	600.00		633.60	(33.60)	-6%
20252500	Engineering Services	1,000.00		1,000.00	0.00	0%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	0.00		-	0.00	#####
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	452.00		-	452.00	100%
20291500	COMPASS Costs	150.00		-	150.00	100%
20296200	GS Parking Charges	0.00		-	0.00	#####
	<b>SUB-TOTAL</b>	<b>5,582.00</b>	<b>201.60</b>	<b>2,491.86</b>	<b>3,090.14</b>	<b>55%</b>
<b>4000</b>	<b>FIXED ASSETS</b>					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>-</b>	<b>-</b>	<b>0.00</b>	<b>0%</b>
	<b>GRAND TOTAL</b>	<b>5,582.00</b>	<b>201.60</b>	<b>2,491.86</b>	<b>3,090.14</b>	<b>55%</b>



**ORANGEVALE RECREATION & PARK DISTRICT  
MAINTENANCE COMMITTEE MEETING - RECAP  
FRIDAY, MARCH 31, 2023  
10:00 AM**

**LOCATION:  
Orangevale Community Center  
6826 Hazel Avenue  
Orangevale, CA 95662**

NOTE: The meeting will begin at the Community Center but will likely lead to site visitations to various parks.

1. **CALL TO ORDER** *The meeting was called to order at 10:02 a.m.  
Roll Call: Director Presinal, Director Meraz, Administrator Ross, and Parks Superintendent Oropeza were present.*
  
2. **PUBLIC DISCUSSION**  
Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting. *There was no public discussion.*
  
3. **RECAP MINUTES FROM 9/20/22 MEETING** *The recap minutes were reviewed and accepted*
  
4. **UNFINISHED BUSINESS** *There was no unfinished business*
  
5. **NEW BUSINESS**
  - A. Big Day of Service – Projects in our Parks  
*We reviewed the 13 projects that will take place within our parks:*
    - Community Center Park:*
      - Picnic Table Assembly
      - Bleacher assembly
      - Top dressing bark in the landscape
      - Planting 3-5 trees
      - Planting flowers and shrubs
      - Landscaping at the Cottage building
    - Pecan Park:*
      - Clean the nature area
      - Dog Park improvements
      - Butterfly Garden improvements, including a new sign
      - Plant 2-4 trees
    - Shady Oaks Disc Golf Course:*
      - Curb appeal at the main entrance
      - Install irrigation and plant trees near the Hole #18 fairway
    - Youth Center Park:*
      - Plant 3-4 trees

*NOTE: To volunteer to assist with a project, go to [www.bigdayofservice.com](http://www.bigdayofservice.com) to set up an account (it is quick and easy). You can then review the many projects planned so you can choose the one that interests you the most.*
  - B. Other Planned Maintenance Projects  
*We reviewed the projects that are planned for the remainder of this current fiscal year, 2022-23:*
    - Driveway and Pathway project at Community Center Park. *This project will be extended into the next fiscal year with some costs being spent this FY and some next FY.*
    - Pool Repair project. *Construction will take place next FY, but some pre-construction costs are being spent this FY.*



- Arcade Cripple Creek Trail project. The cost for the Streng Park fence will occur this FY. Costs for boulders and post & cable fencing will be spent next FY.
- Concrete repairs at the Pavilion/Stage near Horse Arena. These repairs and costs are expected this FY
- Concrete work on pathways in Community Park. These repairs and costs are expected this FY
- Electrical repairs at the Pavilion/Stage near Horse Arena. These repairs and costs are expected this FY.
- Adding decorative mesh to the pool fencing. This will reduce the amount of debris that is blown into the pool while providing some privacy. This project and costs are expected this FY.
- Parking lot repair at Pecan Park. Repairing damage caused by the storms. This project and costs are expected this FY. We will be reimbursed by insurance.
- Fence repair at Community Park. Repair the fence that borders Green Oaks School that was damaged in the storms. This project and costs are expected this FY. We will be reimbursed by insurance.
- Two other projects (new flooring in the pool building, and a permanent roof/shade structure over the outdoor stage of the Community Center) are being considered, but will likely be moved to the next FY.

#### C. Deferred Maintenance Recap

The District currently has approximately \$2.7M in deferred maintenance. The swimming pool repairs will address about \$800,000 of that. The next most expensive items are:

- Replacing 10 HVAC units: \$470K
- Replacing the Community Center roof: \$300K
- Replace Disc Golf restroom building: \$260K (less expensive repairs are an option)
- Disc Golf course repairs (soil erosion, replace tee pads, trees, irrigation): \$250K
- Replace the Pecan Park restroom building: \$195K (less expensive repairs are an option)
- Playground replacement at Almond Park: \$150K

#### D. Recent Information Regarding Community Center Roof and Solar

Administrator Ross informed the Committee of recent meetings that the District has had with The Garland Company regarding our Community Center roof, and with Syserco Energy Solutions regarding a recent energy audit they conducted on our Community Center. Both companies agree that our roof is in need of being replaced. This can be done in conjunction with adding solar panels to our roof. Syserco provided us with three options that would require up front costs, but would result in net revenue over the course of 30 years. By taking advantage of the Inflation Reduction Act rebates, we could leverage the benefits of borrowing funds.

#### E. Capital Replacement Schedule and Priorities

The Committee reviewed the capital replacement schedules for the pool, playgrounds, and the parking lots & pathways. After taking in all of this information, we reviewed a list of potential capital projects for FY 2023-24 that we will bring to the full Board on April 13. The list included:

- Pool Repairs
- Driveway & Pathway at Community Center Park
- Parking lot repair (seal coat, striping) at all parks except Community Center Park
- Youth Center concrete work, tree removal, and ADA work
- Pool building flooring
- New roof at Community Center
- Replace sections of concrete pathway at Community Park
- Outdoor sport court repairs (crack fill, seal coat, paint, and stripe)
- Disc Golf tee pad replacement
- Address soil erosion at Disc Golf, and plant trees
- Add decorative mesh to the pool fencing
- Add boulders and post & cable fencing to the Arcade Cripple Creek Trail
- Convert the tennis court at Pecan Park to four pickleball courts
- Add a permanent roof/shade structure to the outdoor stage at Community Center
- Repair rooves at Kidz Korner, Youth Center, and Building 2.

- F. If time and weather permits, we will tour Youth Center Park, Community Park, and/or Pecan Park. *The Committee met at the Pavilion/Stage near the Horse Arena to look at the damaged concrete and discuss the plans for repair. We also looked at the 8' x 10' concrete section of pathway that is raised (potential tripping hazard) and will be replaced.*

6. **DIRECTOR'S AND STAFF'S COMMENTS**

- Director Meraz commented that swimming pool construction companies and water companies often have good soil that they need to dispose of. He suggested we contact them to request soil for the disc golf course and other areas that we may be in need.
- Director Presinal recommended that the District formulate an effective plan to communicate our need for funding to address the waves of deferred maintenance that we are being faced with.

7. **ITEMS FOR NEXT AGENDA**

8. **ADJOURNMENT** The meeting was adjourned at 11:15 a.m.

**NOTICE:**

*As presiding officer, the Chair has the authority to preserve order at all meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said meeting, and to enforce the rules of the meeting.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: [director@ovparks.com](mailto:director@ovparks.com)

Sharon Brunberg

Manie Meraz

Lisa Montes

Arica Presinal

Mike Stickney

# STAFF REPORT



DATE: 4-13-23

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **MONTHLY ACTIVITY REPORT – MARCH 2023**

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## ADMINISTRATION

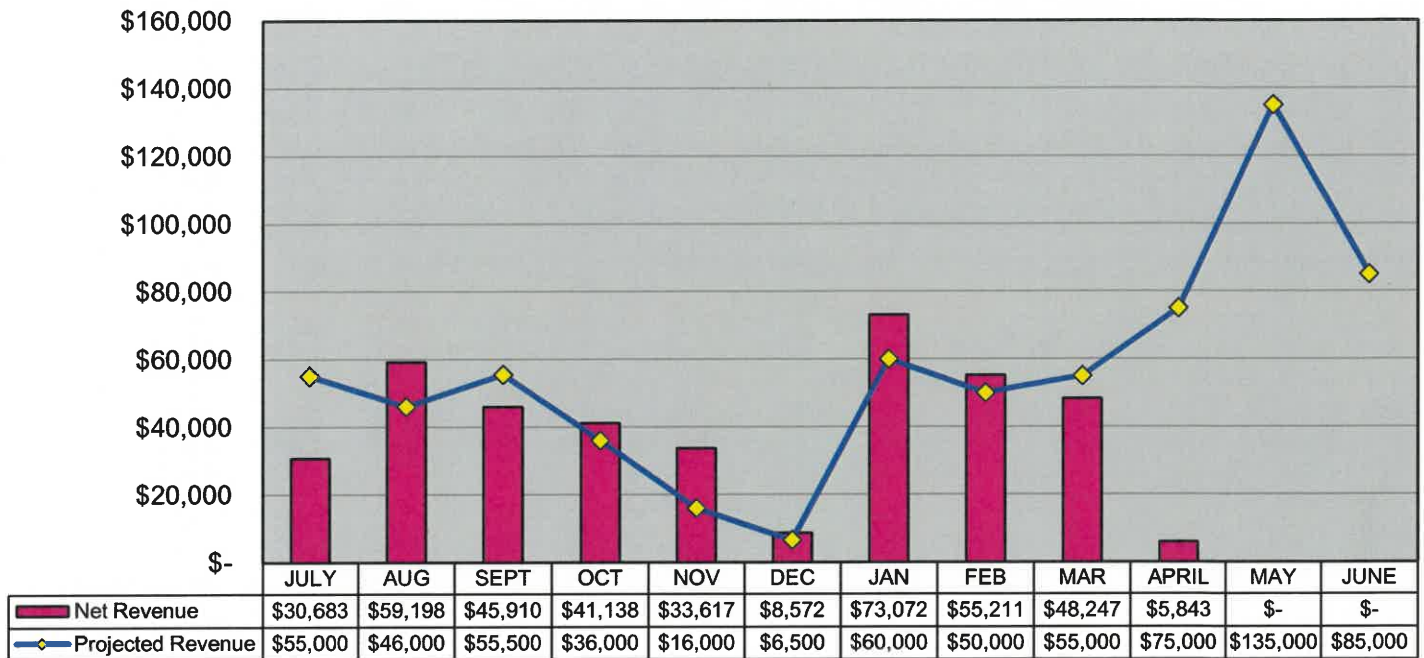
- On March 17, Administrator Ross had a meeting with Veronica Thorley, Administrative Services Officer with the Sacramento County Department of Regional Parks. The purpose of the meeting was to learn how OVparks could apply for COVID-19 relief funding through the American Rescue Plan Act. The application process was explained. Superintendent Von Aesch and Admin Ross completed the application and submitted it on March 29.
- On March 21, Administrator Ross and Superintendent Oropeza met with Dan McCready and Richard Jones of The Garland Company, INC. They inspected the Community Center roof and shared with us their concerns and likely reasons for leaking. We shared our interest in solar panels, and they showed us samples of a roof designed for solar panels. They will be providing us with approximate costs for a new roof.
- On March 22, Administrator Ross, Superintendent Oropeza, and Supervisor Bain met with Gabe Johnson, Nathan Schlegel, Josh Sarpotdar, and Corinna Donovan of Syserco Energy Solutions to review the energy analysis they conducted. They provided us with three options that would enable us to add solar panels while generating net revenue over the course of 15-30 years. Two options include us taking a loan while receiving a subsidy through the Inflation Reduction Act. One of those two options would include replacing 10 old HVAC units. Neither of the options includes a new roof, but the net revenue generated would pay for the roof over time.
- On March 23, Administrator Ross met with Andrew Clarke of Q-Star Technology to learn about advanced portable surveillance equipment to help deter vandalism in parks while providing high resolution photos that help identify people and vehicles.
- On March 29, Administrator Ross, Superintendent Oropeza, Supervisor Bain, and Foreman Fuhlrodt met with Marga Brunner (Farmers Market), Don Morris (Rotary) and David Shepherd (Rotary) to discuss ideas for a permanent roof/shade structure over the outside stage of the Community Center. The Rotary Club of Orangevale is considering funding most of the cost while providing some labor as their annual community project.

**RECREATION Monthly Report: March 2023**

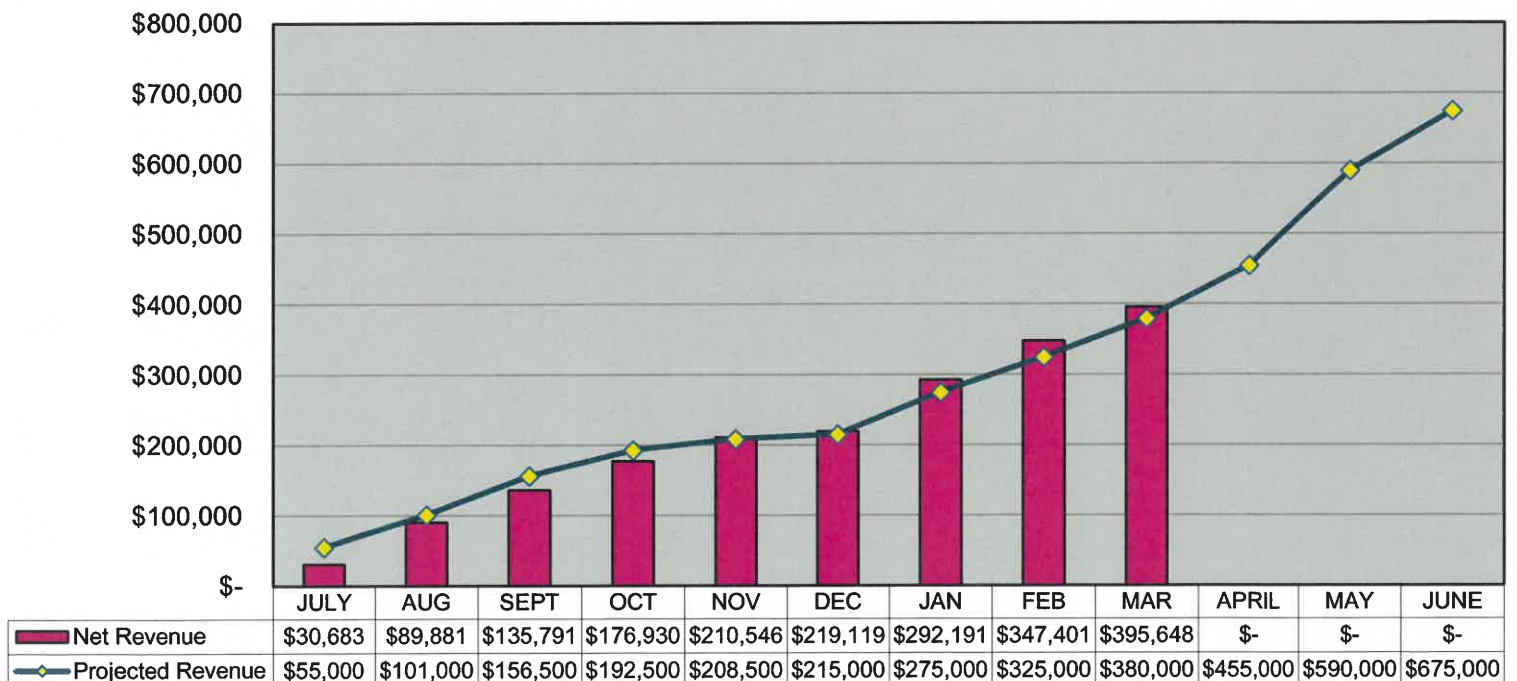
<b>March</b>	<b>Enrollment</b>	<b>Attendance</b>	<b>Gross Revenue</b>
<b>Active Adults</b>			
Bridge	52		\$ 104.00
Putting your financial house in order		22	
Mens 3 on 3 hoops	22		\$ 836.00
Mid-Day Movie		9	
<b>Active Adults Sub Total</b>	<b>74</b>	<b>31</b>	<b>\$ 940.00</b>
<b>Classes</b>			
Aikido - Teen/Adult	4		\$ 700.00
Aikido - Youth	5		\$ 300.00
Babysitting CPR	6		\$ 210.00
Basic Horsemanship	4		\$ 540.00
Chef Series - Sunset Chef	16		\$ 420.00
Chef Series- Wee Chefs	8		\$ 240.00
Chen Tai-Chi Chuan	12		\$ 600.00
Child & Babysitting Safety	4		\$ 180.00
Gymnastics - Tot Gymnastics	1		\$ 103.00
Internet Drivers Education	2		\$ 58.00
Karate - Shotokan Grange Hall	3		\$ 470.00
Karate - Shotokan Youth Center	3		\$ 705.00
Kids Night Out	18		\$ 450.00
OVparks Volunteer Team		3	
Pediatric CPR & First Aid	2		\$ 85.00
Pickleball 101	23		\$ 1,610.00
Pilates Reformer	6		\$ 580.00
Soccer Tots	28		\$ 2,100.00
Social Dancing E/W Coast Swing	6		\$ 80.00
Social Dancing West Coast Swing	4		\$ 160.00
Tennis Clinic	12		\$ 632.00
Top Notch Cross Country	5		\$ 425.00
Top Notch Basketball	24		\$ 2,277.00
Track & Field	8		\$ 632.00
Turns n Tumble Baby Ballet	16		\$ 704.00
Turns n Tumble Pre Ballet	19		\$ 792.00
Ukulele Fretters	16		\$ 16.00
Zumbini	9		\$ 360.00
<b>Classes Sub Total</b>	<b>260</b>	<b>3</b>	<b>\$ 15,419.00</b>
<b>Preschool</b>			
Kinder Kidz	15		\$ 5,070.00
Orange Blossoms	15		\$ 4,170.00
<b>Preschool Sub Total</b>	<b>30</b>	<b>0</b>	<b>\$ 9,240.00</b>
<b>Trips</b>			
Explore Tuscany	1		\$ 475.70
Safari West Adventure	11		\$ 2,695.00
<b>Trips Sub Total</b>	<b>12</b>	<b>0</b>	<b>\$ 3,170.70</b>
<b>GRAND TOTAL</b>	<b>376</b>	<b>34</b>	<b>\$ 28,769.70</b>

**March Gross Revenue Recap** – March OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$48,247 which is \$6,753 below the projected amount. March recreation revenue came in at \$39,361 which is \$4,361 above the projected amount. The March facility revenue came in at \$8,886 which is \$11,114 below the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart above represent revenue attributed to programs occurring in March.*

### 2022-2023 ORPD Recreation & Facility Revenue Net vs projected - Monthly View



### 2022-2023 ORPD Recreation & Facility Revenue Net vs Projected - Monthly Cumulative View



## **PARKS Monthly Report: March 2023**

### **Park Infrastructure**

- Staff continues to conduct monthly playground inspections and makes repairs on site as needed.
- Staff removed graffiti from the Oak & Filbert playground and Horse Arena stage structure.
- Staff rebuilt two 6-ft gates for the Community Center trash enclosure.
- Staff fixed a difficult plumbing problem resulting from vandalism at the Oak & Filbert restrooms which required removal of a toilet, replumbing, and setting new brackets and wall mounts.
- Staff replaced the flush valve at one of the Horse Arena restrooms.
- Staff removed and reset a toilet in the Activities Building outside bathroom.
- Staff rebuilt 16-ft of fencing by the Horse Arena restrooms.
- Staff patched the roof at Building #2 of the new property.

### **Mechanics**

- Staff continues to conduct basic maintenance to small engine equipment, including chainsaws.
- Staff removed the camper shell from the Dodge Ram 2500 and added a tailgate.
- Staff repaired the tractor auger attachment, and a new hydraulic hose was installed.

### **Park Irrigation**

- All irrigation remains off.

### **Park Grounds**

- Staff continues ongoing maintenance at all parks (restrooms, trash, mowing, edging, & blowing).
- Staff cleared all parking lots and walkways of debris following storms.
- Staff pruned the shrubs at Kenneth Grove and the new property.
- Staff removed and chipped two downed branches at Community Center Park.
- We had a long enough stretch of dry weather to allow us to mow the sports fields.
- A medium sized tree that failed was removed from the new property near the Cottage.

### **Other Reports**

- Easy Stumps worked to remove the down tree at Pecan Park that was obstructing the walkway.
  - Staff worked hard to get the pool ready for the start of swim season. They patched the pool leak, cleaned the pool, balanced the chemicals, and operated the heat and pumps.
  - Staff added soil to the area where the Farmer's Market will set up. This was done to counter recent soil erosion and to cover and protect many tree roots that had been exposed. Some topsoil and seed was added to the area to promote more grass growth.
  - On March 22, Park Maintenance Workers Lucas Lilly, Bruce Edwards, and Curtis Bryant attended a topical workshop in Roseville titled Irrigation Practices for 2023: Coping with Dynamic Weather.
-

**Fulton-El Camino Park District Police Department**  
**Monthly activity report for: Orangevale Recreation and Park District**  
**Reporting Period: March 1-31, 2023**

**Almond Park**

Warnings: 3/20/23 18:50 SCO9.36.065(e) Vehicle in the park after hours

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**Norma Hamlin Park**

No issues to report.

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**Off Property**

No issues to report.

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**OV Community Center**

Parking Citations: 3/20/23 18:11 CVC4000(a) no current registration

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**OV Community Park**

Warnings: 3/6/23 17:25 SCO9.36.061(a)(4) Dog off leash  
3/6/23 17:50 SCO9.36.061(a)(4) Dog off leash  
3/6/23 19:55 SCO9.36.061(a)(4) Dog off leash

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**OV Community Park (Disc Golf)**

Parking Citations: 3/6/23 16:59 CVC4000(a) no current registration  
3/6/23 17:02 CVC4000(a) no current registration  
3/20/23 18:21 CVC4000(a) no current registration  
3/20/23 18:25 CVC4000(a) no current registration

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**Palisades Park**

No issues to report.

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**Pecan Park**

Warnings: 3/6/23 17:25 SCO9.36.061(a)(4) Dog off leash

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**Sundance Nature Area**

No issues to report.

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**Youth Center Park**

No issues to report

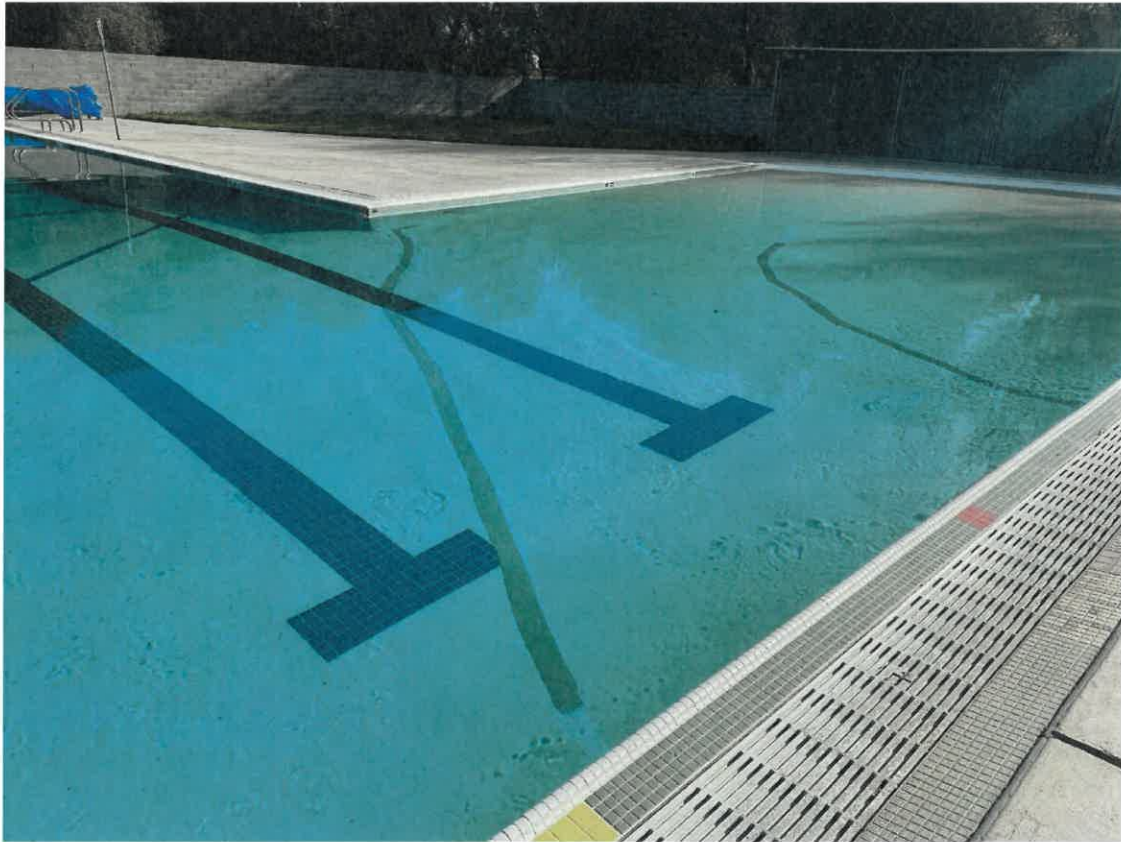
# OvParks Photos of Interest: March 2023

## Tree Removal at Pecan Park





# Orangevale Community Pool



The cracks were patched to prevent leaking



The pool is clean and ready for 2023

# STAFF REPORT



DATE: 4-13-23

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **APPROVE RESOLUTION 23-04-701: RESOLUTION AUTHORIZING A 2022/23 FINAL BUDGET AMENDMENT FOR FUND 332A**

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## **RECOMMENDATION**

Approve Resolution 23-04-701: Resolution authorizing a 2022/23 final budget amendment for Fund 332A.

## **BACKGROUND**

District staff are paid on alternating Fridays. During a standard fiscal year, ten months have two payroll periods and two pay dates. The other two months have three payroll periods and three pay dates. This provides the standard of 26 total payroll periods and pay dates.

When creating the FY 2022/23 budget, staff assumed that this was again a standard year with 26 payroll periods and pay dates. Staff discovered in January that this fiscal year has 27 pay dates, as the first and last dates of the fiscal year are pay dates. Staff has confirmed that for each of the calendar years of 2022 and 2023 there are the standard 26 pay dates, so there is no overpayment of salaries and benefits.

In discovering this 27<sup>th</sup> pay date, staff realized the District would face a budget shortfall in the General Fund expenditure account titled Salaries and Employee Benefits. A budget amendment is required to prevent a shortfall in the final month of the fiscal year.

The total funds proposed to be transferred from the Unreserved Fund Balance into the Salaries and Employee Benefits accounts is \$68,000. The specific accounts and amounts are as follows:

- Increase Account 10111000 Salaries & Wages, Regular by \$34,250
- Increase Account 10112100 Salaries & Wages. Extra Help by \$19,200
- Increase Account 10121000 Retirement by \$11,100
- Increase Account 10122000 Social Security by \$3,300
- Increase Account 10125000 Unemployment Insurance by \$150

## **RECOMMENDED MOTION**

I move that we approve Resolution 23-04-701: Resolution authorizing a 2022/23 final budget amendment for Fund 332A.



**RESOLUTION # 23-04-701**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
ORANGEVALE RECREATION & PARK DISTRICT  
AUTHORIZING A 2022/23 FINAL BUDGET AMENDMENT  
FOR FUND 332A**

**WHEREAS**, the Orangevale Recreation & Park District maintains a general reserve in Fund 332A for unexpected expenses or purchases; and

**WHEREAS**, the District created the Fiscal Year 2022/23 budget assuming there were twenty-six payroll periods and pay dates, as is typical; and

**WHEREAS**, there are twenty-seven pay dates in this Fiscal Year 2022/23 which will require the District to spend more than was originally budgeted in the General Fund Budget 332A Expenditure Accounts for Salaries and Employee Benefits; and

**NOW THEREFORE, BE IT RESOLVED AND ORDERED**, by the Orangevale Recreation & Park District Board of Directors that the 332A Unreserved Fund Balance (Acct.# 7400000) be decreased by \$68,000 and a total of \$68,000 be increased in the 2022/23 Fiscal Budget for the following accounts:

- Increase Account 10111000 Salaries & Wages, Regular by \$34,250
- Increase Account 10112100 Salaries & Wages. Extra Help by \$19,200
- Increase Account 10121000 Retirement by \$11,100
- Increase Account 10122000 Social Security by \$3,300
- Increase Account 10125000 Unemployment Insurance by \$150

**ON A MOTION** by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Directors of the Orangevale Recreation & Park District this 13<sup>th</sup> day of April 2023, by the following vote to wit:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

BY: \_\_\_\_\_  
Chair, Board of Directors

ATTEST: \_\_\_\_\_  
Clerk of the Board

6826 Hazel Avenue  
Orangevale, CA 95662  
916-988-4373  
OVparks.com

# STAFF REPORT



DATE: 04-13-23

TO: Board of Directors

FROM: Barry Ross, District Administrator

**SUBJECT: RETROACTIVELY APPROVE THE AGREEMENT WITH EXCLUSIVE EXTERIORS FOR REMOVING AND REPLACING DAMAGED SECTIONS OF CONCRETE AT ORANGEVALE COMMUNITY PARK, INCLUDING 770 SQUARE FEET AT THE PAVILION/STAGE AREA NEAR THE HORSE ARENA, AND 52 LINEAR FEET OF 8' WIDE PATHWAY WITHIN THE PARK; THE TOTAL COST BEING \$22,535.**

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## **RECOMMENDATION**

Retroactively approve the agreement with Exclusive Exteriors for removing and replacing damaged sections of concrete at Orangevale Community Park, including 770 square feet at the Pavilion/Stage area near the Horse Arena, and 52 linear feet of 8' wide pathway within the park; the total cost being \$22,535.

## **BACKGROUND**

At the July 8, 2021, Board of Directors meeting, the Board approved that the sections of damaged concrete pathways at Orangevale Community Park be replaced with new concrete in affordable and manageable intervals over three consecutive fiscal years. The first damaged section of concrete was replaced in May 2022. During the past year, a second section has been identified as the highest priority along with sections of the concrete stage of the Pavilion near the Horse Arena. The damaged concrete at the Pavilion will require replacing 770 square feet. The identified areas of damaged pathway totals 52 linear feet.

Exclusive Exteriors has completed several concrete projects for the District in recent years, all to our satisfaction. Exclusive Exteriors provided the lowest responsive qualified bid one year ago for similar concrete work. Being that this job is well below \$60,000 it qualifies as an informal bid project, and we recommend the District continue contracting with Exclusive Exteriors for this concrete project.

## **MOTION TO CONSIDER**

I move we retroactively approve the agreement with Exclusive Exteriors for removing and replacing damaged sections of concrete at Orangevale Community Park, including 770 square feet at the Pavilion/Stage area near the Horse Arena, and 52 linear feet of 8' wide pathway within the park; the total cost being \$22,535.

## **AGREEMENT**

This Agreement is made and entered into this 10th day of April 2023, between Owner, ORANGEVALE RECREATION AND PARK DISTRICT, a political subdivision of the State of California, hereinafter referred to as the “District” and EXCLUSIVE EXTERIORS, hereinafter referred to as “Contractor”. Contractor will conduct, on behalf of the District, a project consisting of replacing sections of damaged concrete within Orangevale Community Park (the “Project”), located in Orangevale, CA. The specific areas include:

- Five concrete sections on the stage of the Pavilion totaling 42’ x 10’ (420 sf)
- Three concrete sections of the dance area in front (north) of the stage totaling 35’ x 10’ (350 sf)
- One 10’ x 8’ section of concrete pathway east of the Horse Arena and near the Pavilion
- Two 21’ x 8’ sections of concrete pathway at the culvert crossings between the Horse Arena and the disc golf course.

### **RECITALS**

WHEREAS, the Board of Directors of District have adopted the Uniform Public Construction Cost Accounting Act, Public Contract Code Section 22000, et seq., (the “Act”) which allows the District to complete projects by negotiated contract, by purchase order, or be the employees of the District by force account for projects up to Sixty Thousand Dollars (\$60,000.00); and

WHEREAS, the District determined that the cost of the Project would be under Sixty Thousand Dollars (\$60,000.00); and

WHEREAS, Contractor, has submitted an informal bid for the performance of the work; and

NOW THEREFORE, in consideration of the promises contained herein, it is mutually agreed between the parties hereto as follows:

### **CONTRACT DOCUMENTS**

1. The following documents are by this reference incorporated into, made a part of this Agreement, and collectively referred to herein as the “Contract Documents”: The construction proposal of Contractor and required insurance certificates.

It is understood and agreed that all said Contract Documents are intended to cooperate so that any work called for in one document and not mentioned in the other, or vice-versa, is to be executed the same as if mentioned in all Contract Documents, so that the true meaning of all documents when taken together shall control the work pursuant to this Agreement. In the event of ambiguity or conflict in the provisions of the Contract Documents, the terms of this Agreement shall take precedence over all other Contract Documents.

If Contractor should perceive an error, omission, or conflict in the Contract Documents, it will promptly notify the District representative in writing. The District

representative will promptly resolve conflicts, errors and omissions by written instructions, which Contractor will promptly follow. If Contractor proceeds with work based on error, omission or conflict in the Contract Documents, without instructions from the District, it will be at the risk and expense of Contractor.

## **SCOPE OF WORK**

2. Contractor hereby agrees to furnish all labor, materials, equipment, appliances, mechanical workmanship, transportation, communication, scaffolding, hoisting, supervision, and coordination to complete in a workman-like manner, the following work:

**A) Pavilion Stage Area near the Horse Arena:**

1. Remove the five existing sections of damaged concrete (42' x 10' area).
2. Excavate subgrade 7" below surface of existing concrete and grade on site.
3. Construct five new concrete sections to replace those that were removed
  - a. Install 2" of compacted AB.
  - b. Install #3 rebar 24" on center.
  - c. Install 5" of 6-sack 50/50 concrete mix.

**B) Dance Area in front (north) of Stage Area:**

1. Remove the three existing sections of damaged concrete (35' x 10' area).
2. Excavate subgrade 7" below surface of existing concrete and grade on site.
3. Construct three new concrete sections to replace those that were removed
  - a. Install 2" of compacted AB.
  - b. Install #3 rebar 24" on center.
  - c. Install 5" of 6-sack 50/50 concrete mix.

**C) Concrete Pathway located between the Pavilion and the Horse Arena**

1. Remove one section (10' x 8') that is raised and poses a potential tripping hazard
2. Excavate subgrade 7" below surface of existing concrete and grade on site.
3. Construct one new concrete sections to replace the one removed
  - a. Install 2" of compacted AB.
  - b. Install #3 rebar 24" on center.
  - c. Install 5" of 6-sack 50/50 concrete mix.

**D) Concrete Pathway located between the disc golf course and the Horse Arena at the culvert crossings.**

1. Remove two sections (21' x 8' each) of damaged concrete.
2. Excavate and grade on site.
3. Construct two new concrete sections to replace the two removed.
  - a. Install compacted AB as needed.
  - b. Install #3 rebar 24" on center.
  - c. Install 5" thick, 1" minus, of 6-sack concrete mix (4" thickness with 5" edges).

**E) All labor and materials included for the demolition and disposal of the existing concrete sidewalks to be replaced, installation of a compacted AB base and rebar reinforcement.**

## **INVESTIGATION BY CONTRACTOR**

3. Contractor has thoroughly investigated the job sites. The contract price includes all work, in compliance with all applicable building codes, laws and regulations.

## **COMPLETION**

4. Contractor shall be required to begin work twenty-one (21) calendar days after written notification to that effect by the District, and to complete work in accordance with the Contract Documents to the satisfaction of the District within thirty (30) calendar days from said written notice.

## **PAYMENT**

5. The District agrees, in consideration of the work to be performed herein and subject to the terms and conditions hereof, to pay Contractor all sums of money which may become due to Contractor in accordance with the terms of Contractor's bid and proposal and this Agreement, to wit: \$22,535. No payment made under this Agreement shall be construed to be an acceptance of defective work or improper materials.

No payment will be made until defective work and materials have been removed, replaced and made good in accordance with the Contract Documents. In any event, payment made shall not be construed to be an acceptance of defective work or improper materials, and Contractor shall be required to remove, replace and/or repair any defective work and materials at its own expense.

Contractor shall provide to the District an Unconditional Waiver and Release for every subcontractor and/or entity providing materials and supplies on the job prior to release of final payment. The Unconditional Waiver and Release shall be in the form attached as Exhibit A to this Agreement. Thirty-five (35) calendar days from and after the issuance of the Notice of Completion, the balance of the contract price remaining unpaid will be paid to Contractor under certificate issued by the District, provided there are no mechanic's liens of record or stop notices in effect at that time, or defective work to be repaired.

If at any time during the progress of the work or before the final payment is made, any stop notice or other lien or claim of lien is filed, or notification to withhold money for labor or material furnished by Contractor under this Agreement is served on the District, the District shall have the right to withhold from any monies due Contractor, an amount sufficient to discharge any or all such liens or claims. Releases or receipted vouchers in settlement of these liens or claims satisfactory to the District must be furnished to the District by Contractor before the withheld money will be paid to Contractor. If Contractor has not settled the stop notice, liens or claims within a reasonable time, not to exceed thirty (30) days from and after such stop notice, lien or claim is made, the District shall have the right to make a claim on Contractor's bond for payment of such stop notices, liens or claims. The District shall also have the right, but shall not be obliged, to discharge any or all such stop notices, liens or claims out of money withheld from Contractor. The District reserves the right to make payments to Contractor in the form of checks payable jointly to Contractor and to any of its subcontractors or suppliers that have asserted a stop notice or claim of mechanic's lien against the District. Any monies held in retention or otherwise by the District shall not be considered monies due and owing to Contractor until final payment is made pursuant to this Section 5, and all amounts have been deducted for any and all damages assessed pursuant to the provisions of this Agreement and/or monies expended by the District to complete the work as set forth in and contemplated by the Contract Documents.

## **PREVAILING WAGES**

6. Pursuant to the provisions of Section 1774, et seq. of the Labor Code of the State of California, it shall be mandatory for Contractor, and any subcontractor working under Contractor, to pay all workers, laborers and mechanics employed in the execution of this work not less than the general prevailing rate of per diem wages, and not less than the general prevailing rate of per diem wages for holidays and overtime work, for each craft, classification or type of worker needed to execute the work or any part of the work contemplated by this Agreement. The appropriate determination of the Director of the California Department of Industrial Relations is filed with, and available for inspection at the office of the District.

Pursuant to Labor Code Section 1775, Contractor shall forfeit, as penalty to the District, an amount of not more than Fifty Dollars (\$50.00) for each calendar day, or portion thereof, for each worker paid less than the stipulated prevailing rates for any work done pursuant to this Agreement by Contractor or any subcontractor working under Contractor. The amount of the penalty shall be determined by the Labor Commissioner and shall be based on consideration of the Contractor's mistake, inadvertence, or neglect in failing to pay the correct rate of prevailing wages, the previous record of the Contractor in meeting his or her prevailing wage obligations, or Contractor's willful failure to pay the correct rates of prevailing wages. A mistake, inadvertence, or neglect in failing to pay the correct rate of prevailing wages is not excusable if the Contractor had knowledge of his or her obligations under the Labor Code. In addition to said penalty, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the Contractor.

Contractor shall post, at each job site, a copy of such prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations.

Contractor and each subcontractor under Contractor shall keep an accurate payroll record showing name, address, social security number, work classification, straight-time and overtime hours worked each day and week, and the actual per diem wages paid to each person certified in a trade or a craft, for each apprentice, worker, or other employee of Contractor or subcontractor performing a part of the work contemplated by this Agreement. Contractor shall provide or make available for inspection, a certified copy of such payroll records as specified in Section 1776 of the Labor Code of the State of California. Attention is directed to Section 1777.5 of the Labor Code of the State of California concerning the employment of apprentices, and Contractor is required to comply with the provisions of that section.

## **EIGHT HOUR DAY LIMITATION**

7. Contractor agrees that eight (8) hours labor shall constitute a day's work, and no worker, in the employ of the Contractor, or any subcontractor, doing or contracting to do any part of the work under this Agreement, shall be required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week; provided that subject to California Labor Code Section 1815, a worker may perform work in excess of eight (8) hours per day or forty (40) hours per week at not less than one and one-half times the basic rate of pay.



Except as provided above for overtime, Contractor shall forfeit as a penalty to District the sum of Twenty-Five Dollars (\$25.00) for each worker employed in the execution of this Agreement by Contractor or by any subcontractor under it for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one day and forty (40) hours in any one calendar week in violation of California Labor Code Sections 1810 through 1815.

## INSURANCE

8. Contractor shall carry and maintain during the life of this Agreement, such public liability, property damage and contractual liability insurance and workers' compensation insurance as specified below:

A. Public Liability, Property Damage and Contractual Liability Insurance. Contractor shall furnish public liability and property damage insurance which includes, but is not limited to, personal injury, property damage, losses relating to independent contractors, products and equipment, explosion, collapse and underground hazards in a minimum amount of not less than a combined single limit of One Million Dollars (\$1,000,000.00) for one or more persons injured and property damaged in each occurrence.

The public liability and property damage insurance furnished by Contractor shall also name the District as an additional insured and shall directly protect, as well as provide the defense for the District, its officers, agents and employees, as well as Contractor, all subcontractors and suppliers, if any, from all suits, actions, damages, losses or claims of every type and description to which they may be subjected by reason of, or resulting from Contractor's operations in the performance of the work pursuant to this Agreement, and all insurance policies shall so state. Said insurance shall also specifically cover the contractual liability of Contractor. Said insurance shall also specify that it acts as primary insurance.

If Contractor fails to maintain such insurance, the District may take out insurance to cover damages of the above-mentioned classes for which the District might be held liable on account of Contractor failing to pay such damages, and deduct and retain the amount of the premiums for such insurance from any sums due Contractor under this Agreement. Failure of the District to obtain such insurance shall in no way relieve Contractor from any of its responsibilities to acquire insurance under this Agreement.

B. Workers' Compensation Insurance. Contractor shall be permissibly self-insured or shall carry full workers' compensation insurance coverage for all persons employed, either directly or through subcontractors, in carrying out the work contemplated by this Agreement, in accordance with the Workers' Compensation Act contained in the Labor Code of the State of California.

If Contractor fails to maintain such insurance, the District may take out insurance to cover any compensation which the District might be liable to pay under the provisions of the Workers' Compensation Act by reason of an employee of Contractor being injured or killed while engaged in the course and scope of his employment. The District may deduct and retain the amount of the premiums for such insurance from any sums due Contractor under this Agreement. Failure of the District to obtain such insurance shall in no way relieve

Contractor from any of his responsibilities to obtain such insurance pursuant to this Agreement.

By execution of this Agreement, Contractor certifies as follows:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, I will comply with such provisions before commencing the performance of the work of this contract.

As part of the execution of this Agreement, Contractor agrees to furnish to the District a certified copy of the insurance policies it has taken out for public liability, property damage and workers' compensation insurance set forth above for the period covered by this Agreement. Such insurance shall be placed with an insurance carrier acceptable to the District under terms satisfactory to the District. Said certified policies of insurance shall be furnished to the District prior to commencing the work contemplated by this Agreement. Each such certified policy shall bear an endorsement precluding the cancellation or reduction in coverage of any such policy before the expiration of thirty (30) days after the District shall have received written notification of such cancellation or reduction.

Should Contractor fail to obtain and keep in force the insurance coverage hereinabove required, the District shall have the right to cancel and terminate this Agreement forthwith and without regard to any other provisions of this Agreement.

### **INDEMNIFICATION**

9. Contractor shall assume the defense of, and indemnify and save harmless, the District, its officers, employees and agents, and each and every one of them from and against all actions, liability, damages, claims, losses or expenses of every type and description to which it may be subjected or put to by reason of or resulting from: (1) the performance of, or failure to perform, the work or any other obligations of this Agreement by Contractor, any subcontractor or Contractor's agents or employees; (2) any alleged negligent act or omission of Contractor, any subcontractor, Contractor's agents or employees, in connection with any acts performed or required to be performed pursuant to this Agreement; (3) any dangerous or defective condition arising or resulting from any of the actions or omissions of Contractor, Contractor's agents or employees in carrying out the provisions of this Agreement. This indemnification is effective and shall apply whether or not any such action is alleged to have been caused in part by the District as a party indemnified hereunder. This indemnification shall not include any claim arising from the sole negligence or willful misconduct of the District or its employees.

### **CHANGE ORDERS**

10. The District may, without invalidating this Agreement, order changes in the scope of the work to be performed by Contractor consisting of additions, deletions or modifications in the nature and extent of the work to be performed pursuant to the Contract Documents. If these additions, deletions or changes cause an increase or reduction in the cost of the work to be

performed, then such increase or reduction in cost shall be mutually agreed upon by both parties and the contract sum, as well as the contract time shall be adjusted accordingly. Any such adjustment in the contract sum shall be calculated by using the same basis Contractor used for calculating its base bid. Contractor shall furnish a detailed itemization of the proposed contract price adjustment and any such change in the work and adjustment of the contract price and/or contract time shall be authorized only by written change order signed by Contractor, Architect, and the District after approval by the District's Board of Directors. The contract sum as well as the contract time shall be changed only by such a written change order. In the event Contractor encounters work that exceeds the estimated quantities upon which its bid is based, Contractor shall notify the District and/or Architect of the discrepancy. Contractor shall apply for a Change Order reflecting any such additional quantities within ten (10) days of encountering same. A failure by Contractor to do so shall result in a waiver by Contractor to any right to compensation for such additional quantities.

### **WARRANTY**

11. Contractor agrees that the work shall be performed in accordance with the Contract Documents and industry standards. Contractor unconditionally guarantees all materials and workmanship furnished under this Agreement, and agrees to replace at its sole cost and expense, and to the satisfaction of District, any and all materials which may be defective through faulty, improper or inferior workmanship or materials. Contractor shall repair or replace to the satisfaction of District any or all such work that may prove defective in workmanship or materials, ordinary wear and tear excepted, together with any other work which may be damaged or displaced in so doing. This guarantee shall remain in effect for one (1) year from the date of District's acceptance of the work. This guarantee does not excuse Contractor for any other liability related to defective work discovered after the guarantee period. Contractor shall transfer to District all manufacturer and supplier warranties relating to the work, if any, upon completion of the work and prior to the final payment.

In the event of failure to comply with the above stated conditions within a reasonable time, District may have the defective work repaired and made good at the expense of Contractor who will pay the costs and charges therefore immediately upon demand, including any reasonable management and administrative costs, and engineering, legal and other consultant fees incurred by District in enforcing this guarantee.

### **CORRECTION OF WORK AND BACK CHARGES**

12. Contractor will immediately, upon written orders of the District and/or Architect, correct any defect or deficiency in the work, equipment or materials. The District may withhold from Contractor, any amounts it reasonably estimates to be necessary for the correction of defective work if Contractor fails to repair and/or replace such defective work after request by the District and/or Architect.

### **CLEANUP**

13. Contractor will continuously clean the job site, and keep it in a safe, orderly and neat condition. At the completion of the work, the entire job site will be left in a broom-clean condition.

## **CONCEALED CONDITIONS**

14. Contractor has examined the job site, the Contract Documents and the applicable building codes, laws and regulations as well as any applicable laws and regulations of any and all utilities, that govern the conduct of the work, and has made such investigation as it deems appropriate. The contract price includes full compensation for all efforts to be expended by Contractor obtaining any and all approvals of the governing water, electricity, gas and other utility companies, and in dealing with any concealed, underground, known and/or unknown conditions.

## **CONTRACTOR AS INDEPENDENT CONTRACTOR**

15. The parties hereto agree that at all times during the term of this Agreement, Contractor and Contractor's employees hired to perform services pursuant to this Agreement are independent contractors and are not agents or employees of the District. Contractor shall be solely responsible for and have control over means, methods, techniques, sequences, and procedures for performing the services required by this Agreement and for coordinating all portions of the work required by this Agreement. The District shall have the right to control Contractor only insofar as the results of Contractor's services rendered pursuant to this Agreement. If, in the performance of this Agreement, any third persons are employed by Contractor, such persons shall be entirely and exclusively under the direction, supervision and control of Contractor and Contractor shall be responsible for the actions of any such third persons. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging or any other terms of employment shall be determined by Contractor, and the District shall have no right or authority over such persons or the terms of their employment.

Neither Contractor nor any third persons employed by Contractor to perform services pursuant to this Agreement shall be entitled to workers' compensation benefits from the District should Contractor or any of its employees sustain an injury in the course of performing services specified in this Agreement. Furthermore, neither Contractor nor any third persons employed by Contractor shall be entitled to any other benefits payable to employees of the District. The District is not required to make any deductions from the compensation payable to Contractor under the provisions of Contractor's bid. Contractor hereby agrees to defend and hold the District harmless from any and all claims that may be made against the District based on any contention by any third party that an employer/employee relationship exists between the District and that third party by reason of this Agreement. Contractor further agrees to defend and hold the District harmless from any and all claims that may be made against the District by any third party based on any failure of the Contractor to fulfill its obligations contractual or otherwise, to any such third party.

Contractor represents that it, and its subcontractors, are properly licensed and will remain so during the progress of the work.

## **DEFAULT BY CONTRACTOR**

16. If Contractor fails to expeditiously advance the project, or installs work that does not comply with the requirements of the Contract Documents, fails to comply with any provision of law regarding the payment of employees, subcontractors and/or any third parties

providing materials, equipment or supplies provided to the project, or fails to otherwise promptly pay for work or materials supplied to the project, or is guilty of any other material breach of the terms of this Agreement, the District may: (1) suspend payment until such time as the default is remedied by Contractor; or (2) by written notice to Contractor, terminate Contractor's right to perform all or any portion of the work. Contractor hereby agrees to pay the District all damages sustained as a result of default by Contractor. If the District terminates Contractor's right to perform the work, the District may have the work performed by others, or may complete the work itself, and charge the cost to Contractor. The cost of completion by the District shall include reasonable reimbursement for additional executive and administrative expense along with all damages for delay, including liquidated damages, and other damages sustained by the District as a result of Contractor's default. The District may deduct from any and all monies owing to the Contractor, either by virtue of this Agreement or any other agreements between the District and the Contractor, any and all damages and/or costs of completion assessed by the District against the Contractor pursuant to the provision of this Agreement.

### **SAFETY**

17. Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work contemplated by this Agreement. Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury or loss to: (1) employees; (2) the project itself and materials and equipment to be incorporated therein; and (3) other property at the site or adjacent thereto. Contractor shall give notices and comply with applicable laws, ordinances, rules, regulations and lawful orders of public authorities bearing on safety of persons and property and their protection from damage, injury or loss. Contractor will indemnify the District and hold it harmless against all claims, liability, loss and expense, including attorney's fees and costs caused by or contributed to unsafe conduct tolerated by Contractor or any of its subcontractors.

### **MISCELLANEOUS PROVISIONS**

18. Contractor shall not assign this Agreement or any interest in it, or any money due or to become due under it voluntarily, involuntarily or by operation of law without the District's prior written consent. In the event of any such purported assignment without the District's prior written consent, the District shall have the right, in addition to all other rights provided by law, to terminate this Agreement by giving written notice to Contractor. If this Agreement is so terminated, the District may contract for the completion of the work or complete the work itself. If the cost and expense of completing the work, when added to the sum of amounts previously paid Contractor under this Agreement and any amounts due but unpaid to Contractor at the time of such termination, exceed the contract price, the District may deduct the amount of the excess from any such amounts then due Contractor. If the amount of such excess is larger than the amounts then due Contractor, Contractor shall immediately pay such excess or the balance thereof to the District, failing which recourse may be made immediately to Contractor's bond. If the Agreement is so terminated, Contractor agrees to waive and hereby does waive all other claims against the District for profits, loss, or damage because of such termination.

19. In the event of litigation between the parties, or if a party becomes involved in litigation because of wrongful acts of the other party, the prevailing or innocent party shall be entitled to an award of reasonable attorney's fees from the other party. The prevailing

party will be entitled to an award of attorney's fees in an amount sufficient to compensate the prevailing party for all attorney's fees incurred in good faith.

20. It is expressly hereby agreed that time is of the essence of this Agreement including all Contract Documents incorporated herein.

21. This Agreement shall be governed and construed according to the laws of the State of California.

22. This Agreement, together with all Contract Documents expressly incorporated herein by reference, supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the rendering of services by Contractor to the District, and contains all of the covenants and agreements between the parties with respect to such services. Each party to this Agreement acknowledges that no representations or promises have been made by any party hereto which are not embodied herein, and that no other agreement or promise not contained in this Agreement or in the other Contract Documents shall be valid or binding.

23. The failure or omission by District to terminate this Agreement for any violation of its terms, conditions or Agreements shall in no way bar, stop or prevent the District from terminating this Agreement thereafter, either for such or for any subsequent violation of any such term, condition or covenant. The filing of a notice of completion or acceptance of the project shall not be, or shall not be construed to be a waiver of any breach of any term, covenant or condition of this Agreement.

24. This Agreement shall inure to the benefit and bind the successors and assigns of the respective parties hereto.

25. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

26. The terms of this Agreement may be modified only in writing by mutual agreement on signature of the District and Contractor. Said amendment shall be attached to this Agreement.

27. Any notices to be given pursuant to this Agreement by either party to the other may be effected either by personal delivery in writing or by mail, registered or certified, postage prepaid, with return receipt requested. Mailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraph of this Agreement, but each party may change the address by written notice to the other. Notices delivered personally shall be deemed communicated as of the date of actual receipt. Mailed notice shall be deemed communicated as of the date of deposit in the mail.

IN WITNESS WHEREOF, the ORANGEVALE RECREATION AND PARK DISTRICT has, caused this Agreement to be signed by the District Administrator of said Board of Directors and Contractor has executed this Agreement on the date and year first above written.

ORANGEVALE RECREATION AND PARK DISTRICT,  
a political subdivision of the State of California

By \_\_\_\_\_  
Barry Ross, District Administrator

EXCLUSIVE EXTERIORS

By \_\_\_\_\_  
Rory Merrill  
Contractor's License Number: 667484

**EXHIBIT A**

**UNCONDITIONAL WAIVER AND RELEASE UPON FINAL PAYMENT**

NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES AND RELEASES LIEN, STOP PAYMENT NOTICE AND PAYMENT BOND RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL WAIVER AND RELEASE FORM.

**Identifying Information**

Name of Claimant: \_\_\_\_\_  
Name of Customer: \_\_\_\_\_  
Job Location: \_\_\_\_\_  
Owner: \_\_\_\_\_

**Unconditional Waiver and Release**

This document waives and releases lien, stop payment notice and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as Exception below. The claimant has been paid in full.

**Exceptions**

This document does not affect the following:  
Disputed claims for extras in the amount of: \$ \_\_\_\_\_

**Signature**

Claimant's Signature: \_\_\_\_\_  
Claimant's Title: \_\_\_\_\_  
Date of Signature: \_\_\_\_\_



**EXHIBIT B**

**UNCONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT**

PAYMENT NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES AND RELEASES LIEN, STOP PAYMENT NOTICE AND PAYMENT BOND RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL WAIVER AND RELEASE FORM.

**Identifying Information**

Name of Claimant: \_\_\_\_\_  
Name of Customer: \_\_\_\_\_  
Job Location: \_\_\_\_\_  
Owner: \_\_\_\_\_  
Through Date: \_\_\_\_\_

**Unconditional Waiver and Release**

This document waives and releases lien, stop payment notice and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as Exception below. The claimant has received the following progress payment:

\$ \_\_\_\_\_

**Exceptions**

This document does not affect the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

**Signature**

Claimant's Signature: \_\_\_\_\_  
Claimant's Title: \_\_\_\_\_  
Date of Signature: \_\_\_\_\_

**EXHIBIT C**

**CONDITIONAL WAIVER AND RELEASE UPON FINAL PAYMENT**

NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES THE CLAIMANT’S LIEN, STOP PAYMENT NOTICE AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

**Identifying Information**

Name of Claimant: \_\_\_\_\_  
Name of Customer: \_\_\_\_\_  
Job Location: \_\_\_\_\_  
Owner: \_\_\_\_\_

**Conditional Waiver and Release**

This document waives and releases lien, stop payment notice and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as Exception below. This document is effective only on the Claimant’s receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: \_\_\_\_\_  
Amount of Check: \_\_\_\_\_  
Check Payable To: \_\_\_\_\_

**Exceptions**

This document does not affect the following:  
Disputed claims for extras in the amount of: \$ \_\_\_\_\_

**Signature**

Claimant’s Signature: \_\_\_\_\_  
Claimant’s Title: \_\_\_\_\_  
Date of Signature: \_\_\_\_\_

**EXHIBIT D**

**CONDITIONAL WAIVER AND RELEASE UPON PROGRESS PAYMENT**

NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

**Identifying Information**

Name of Claimant: \_\_\_\_\_  
Name of Customer: \_\_\_\_\_  
Job Location: \_\_\_\_\_  
Owner: \_\_\_\_\_  
Through Date: \_\_\_\_\_

**Conditional Waiver and Release**

This document waives and releases lien, stop payment notice and payment bond rights the claimant has for all labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as Exception below. This document is effective only on the Claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: \_\_\_\_\_  
Amount of Check: \_\_\_\_\_  
Check Payable To: \_\_\_\_\_

**Exceptions**

This document does not affect the following:

- (1) Retentions.
- (2) Extras for which the claimant has not received payment.
- (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
  - Date(s) of waiver and release: \_\_\_\_\_
  - Amount(s) of unpaid progress payment(s): \_\_\_\_\_
- (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.

**Signature**

Claimant's Signature: \_\_\_\_\_  
Claimant's Title: \_\_\_\_\_  
Date of Signature: \_\_\_\_\_

# Big Day of Service: Projects in OVparks on May 6, 2023

## **I. Orangevale Community Center Park**

### **A. Picnic Tables**

Three picnic tables made of redwood will be assembled and stained. The tables will be 8 ft long. They will be placed under the oak trees in the southeast area of the soccer field. The lower branches of the oak trees will be pruned on that day. Project funded by the Church of Latter-Day Saints.

### **B. Bleachers**

One bleacher unit will be assembled. The bleachers will be about 16 ft. long and will have three rows. The bleachers will be placed at one of the ball diamonds for spectators. Project funded by the Church of Latter-Day Saints.

### **C. Planting Flowers and Shrubs**

Some flowers and shrubs will be planted around the Community Center to add color and beauty to the landscape. Project funded by OVparks.

### **D. Top-Dressing Bark in the Landscape. Project funded by OVparks.**

### **E. Planting 3-5 Trees. Trees donated by Sacramento Tree Foundation.**

### **F. Improve Landscaping at the Cottage Building. Project funded by Orangevale History Project.**

## **II. Pecan Park**

### **A. Clean the Nature Area**

Remove any trash and dead tree branches that can become fuel for fires. No funding required.

### **B. Dog Park Improvements**

Add new decomposed granite and conduct some basic repairs as needed. Project funded by OVparks.

### **C. Butterfly Garden Improvements**

Remove unhealthy plants and replace with new plants. Remove the existing Pecan Park sign at the butterfly garden and replace with a new sign. Project funded by OVparks.

### **D. Plant 2-4 New Trees. Trees donated by Sacramento Tree Foundation.**

## **III. Shady Oaks Disc Golf Course**

### **A. Curb Appeal at the Main Entrance**

Add three self-watering planter boxes around the existing monument sign. Add soil and colorful plants to those planter boxes. Add decorative rocks to that area to help beautify the entrance. Project funded by OVparks.

### **B. Irrigation and Tree Planting**

Add flexible irrigation tubing and drip lines by the Hole #18 fairway. This will help us provide water to establish new trees which will also be planted as part of the project. We plan to plant up to seven new trees in this area. Irrigation project funded by OVparks. Trees donated by Sacramento Tree Foundation.

## **IV. Youth Center Park**

### **A. Plant 3-4 trees to provide shade near the baseball field. Trees donated by Sacramento Tree Foundation.**

## Tentative Timeline for Pool Renovation

Rev. 4-7-23

DATE	TASK	Responsible Party	Status
January '22	Determine which Code Issues and Maintenance Issues are to be addressed	OVparks & ADG	Complete
May '22	Contact County Health Dept. to notify them that this project is on the horizon and will be time sensitive	OVparks	Complete
Early June '22 July/Aug '22 Early Sept '22	Complete the 90% Schematic Design Phase	ADG	Complete
June '22 Aug '22; Sept '22 Oct '22	Review and approve Schematic Design	OVparks	Complete
Early Aug. '22 Sept. '22; Oct '22	Construction Documents are ready	ADG	Complete
Early Aug. '22 Sept. '22; Oct '22 Nov '22	Construction Documents are sent to the County Environmental Health Dept.	ADG and OVparks	Completed Nov. 1
Aug-Oct '22 Sept-Oct '22 Oct-Nov '22 Dec '22; Jan '23; Feb '23 By Sept '23	County Health Dept. approval	County	Approval on hold until contractor submits.
Apr-May '23	Create Bid Packet Documents & Approved by Legal	OVparks	Document work has begun
Sept-Oct '22 Oct-Nov '22 Nov-Dec '22 Dec '22-Jan '23 Feb-Mar-Apr '23 Apr-May '23	Advertise and solicit bids	ADG	
Oct-Nov '22 Nov-Dec '22 Jan-Feb '23 Mar-Apr-May '23 May-June '23	Bid and Award Contract	OVparks and ADG	
Nov/Dec '22 Dec. '22; Jan '23 Feb-Sept '23 Aug-Sept '23	Construction Begins	ADG & Contractor	
Spring '23 May '23-Feb '24 By March '24	Construction Completed	OVparks	

**NOTES:**

- Construction phase could vary greatly upon contractor availability.
- Once construction begins, the project should be complete within 2.5 months. This could vary greatly depending upon weather, and the possibility of an undesirable discovery. A 2-4 month construction period is safe to assume.
- ADG will provide us with updated cost projections during both the Schematic Design Phase and the Construction Document Phase.

**Tentative Timeline for Driveway & Trail Project  
at Community Center Park**

Rev. 4-7-23

<b>DATE</b>	<b>TASK</b>	<b>Responsible Party</b>	<b>Status</b>
Sept '21	Architect Drawings	MTW Group	Complete
April '22	Topography Drawings from Engineer	Marty Gee, Engineer	Complete
June '22	Geotechnical Study Report	Wallace Kuhl & Assoc.	Complete
Sept '22	CEQA Study	County of Sac	Completed 10/3/22
Sept '22; Oct '22 Nov '22	Deed Restriction Application Documents	OVparks	Completed 11/22/22
Sept '22	Preliminary Construction Documents	MTW Group	Complete
Sept-Oct '22 Oct-Nov '22; Dec. '22 Jan. 9 '23	Construction Documents	MTW Group	Complete
Oct '22 Oct-Nov '22; Dec. '22 Jan. 10 '23	District Review of Construction Documents	OVparks and MTW Group	Complete
Nov-Dec '22 Dec '22-Jan '23 Feb-Mar '23; Mar-Apr '23	Submit project to County for approval. Lengthy application process.	OVparks and MTW Group	Submitted 3/21 County takes up to 6 weeks to review
Apr-May '23	Create Bid Packet Documents & Approval from Legal	OVparks	Document work has begun
Nov '22 Nov-Dec '22; Jan '23 Feb-Mar '23; Apr-May '23	Advertise and Solicit Bids	MTW Group	
Dec '22 Dec '22-Jan '23 Jan-Feb '23; Mar-Apr '23 Apr-June '23; May-Jun '23	Bid and Award Contract	OVparks and MTW Group	
Jan-Feb '23; Feb-Mar '23 Apr-May '23; May-Jun '23 June-Aug '23	Construction Begins	MTW Group and Contractor	
Mar-Apr '23 June-July '23 July-Aug '23; July-Sept '23	Project is complete	MTW Group and Contractor	
July-Dec '23 Aug-Dec '23	Final Grant Documents are Submitted to the State	OVparks	

**NOTES:**

- County permit process should take about 30 days but can vary greatly. Current rate is 6 weeks.
- Construction phase would ideally begin within 30 days of awarding contract but could vary greatly upon contractor availability and weather.
- Once construction begins, the project should be complete within two months. This could vary greatly depending upon weather, and the possibility of an undesirable discovery.
- MTW Group will provide updated cost projections during the Construction Document Phase.