

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, JUNE 10, 2021**

**REGULAR MEETING 6:30 PM
LOCATION: ZOOM (Zoom address at bottom of page 2)
and: 6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

a. Approval of minutes of the Regular Meeting May 13, 2021 (pg 1-11)

7. CORRESPONDENCE

a. Ad in the Orangevale View promoting summer programs (pg 12)

b. Email from Judy Pisciotta of AARP thanking staff for the support in allowing AARP to help seniors with their taxes during this challenging time of Covid-19 (pg 13)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

a. Ratification of Claims for May 2021 (pg 14)

b. Budget Status Report for May 2021 (pg 15-17)

c. Revenue Report for May 2021 (pg 18)

8.2 OLLAD CONSENT MATTERS

a. Ratification of Claims for May 2021 (pg 19-20)

b. Budget Status Report for May 2021 (pg 21-22)

8.3 KENNETH GROVE CONSENT MATTERS

a. Ratification of Claims for May 2021 (pg 23)

b. Budget Status Report for May 2021 (pg 24)

9. NON-CONSENT MATTERS GENERAL FUND

a. Ratification of Claims for May 2021 (pg 25)

10. STANDING COMMITTEE REPORTS

- a. Administration & Finance –
- b. Maintenance & Operation - Recap of the June 8, 2021 meeting (verbal)
- c. Recreation Committee
- d. Personnel & Policy
- e. Government
- f. Planning Committee - Recap of the May 20, 2021 meeting (pg 26)
- g. Trails Committee
- h. Ad Hoc

11. ADMINISTRATOR'S REPORT

- a. Monthly Activity Report – May 2021 (pg 27-32)

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. Approval of Resolution 21-06-666, Resolution Adopting the Orangevale Recreation and Park District Preliminary Budget for the General Fund for Fiscal Year 2021/22 (pg 33-61)
- b. Approval of Resolution 21-06-667, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Preliminary Budget for Fiscal Year 2021/22 (pg 62)
- c. Approval of Resolution 21-06-668, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Preliminary Budget for Fiscal Year 2021/22 (pg 63)
- d. Public Hearing: Orangevale Landscaping and Lighting Assessment District (OLLAD)
 - Susan Barnes of SCI Consulting Group
- e. Public Hearing: Kenneth Grove Landscaping and Lighting Assessment District
 - Susan Barnes of SCI Consulting Group
- f. Consider approval of Resolution 21-06-669, Resolution to end the furlough for full-time staff at the conclusion of June 30, 2021 (pg 64-66)
- g. Approval of the agreement with All Events Management Group to hold the *Bow Wow Days* event in Orangevale Community Park on September 25, 2021 (pg 67-82)
- h. Approval of the agreement with Genesis Church to hold a *4th of July Service & Event* at the Orangevale Community Park on July 4, 2021 (pg 83-98)

14. DIRECTOR'S AND STAFF'S COMMENTS

15. ITEMS FOR NEXT AGENDA

16. ADJOURNMENT

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors May 13, 2021

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on May 13, 2021 at the District Office. Director Stickney called the meeting to order at 6:34 p.m.

Directors present: Stickney, Swenson, Meraz, Brunberg, Montes,
Directors absent: None
Staff present: Barry Ross, District Administrator
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor
Nadia Khokhhar Roberts, Recreation Coordinator

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Swenson, seconded by Director Brunberg, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.

5. **PUBLIC DISCUSSION** Orangevale resident, Peg Pinard, spoke to the Board of Directors regarding concerns with the proposed bridge within the Sundance Nature Trail. The bridge height and size potentially increase the risk for homeless encampment and related fire danger. Peg Pinard perceives the planners have chosen the most expensive bridge option when other options are available but are not being considered. Peg Pinard disputes the necessity of requiring a bridge five feet above the flood plain as FEMA requirements indicate even homes and buildings need only be two feet above the flood plain. The decisions of this project will be with us forever. Peg Pinard emphasized the need for the OVparks Board of Directors to do what is best for the constituents and their environment. Director Stickney advised the original estimation of two hundred trees slated for removal has been reduced to two trees within the OVparks jurisdiction. Director Brunberg advised the rendering of the bridge design, which has not been finalized, does not encourage homeless encampments underneath. Peg reiterated the need to obtain community feedback prior to the finalization of the bridge design and emphasized the belief that the new bridge structure will encourage homeless to take shelter under the bridge and, thus, increase risk of fire danger in the area.

6. MINUTES

MOTION #2

- a) Approval of Minutes of the Regular Meeting April 8, 2021 (pg 1-8): On a motion by Director Montes, seconded by Director Meraz, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

MOTION #3

- b) Approval of Minutes of the Special Meeting on April 22, 2021 (pg 9-10): On a motion by Director Montes, seconded by Director Brunberg, the minutes were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

7. CORRESPONDENCE

- a) An email from Tom Carden, Projects Director for the Orangevale/Fair Oaks Community Foundation. He was thanking OVparks for authorizing the Big Day of Service projects in our parks. (pg 11): Admin Ross shared an email received from Tom Carden to appreciate OVparks for their authorization to host a site in the Big Day of Service 2021. Admin Ross extended appreciation to Tom Carden, his team, and volunteers. They did a great job beautifying our parks.

8. CONSENT CALENDAR

8.1. CONSENT MATTERS GENERAL FUND

MOTION #4

- a) Ratification of Claims for March 2021 (pg 12)
b) Budget Status Report for March 2021 (pg 13-15)
c) Revenue Report for March 2021 (pg 16)
On a motion by Director Montes, seconded by Director Stickney, the Ratification of Claims, Budget Status Report, and Revenue Report for March 2021 were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

MOTION #5

- d) Ratification of Claims for April 2021 (pg 17)
e) Budget Status Report for April 2021 (pg 18-20)
f) Revenue Report for April 2021 (pg 21)
On a motion by Director Stickney, seconded by Director Swenson, the Ratification of Claims, Budget Status Report, and Revenue Report for April 2021 were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

8.2. OLLAD CONSENT MATTERS

MOTION #6

- a) Ratification of Claims for March 2021 (pg 22-23)
b) Budget Status Report for March 2021 (pg 24-25)
On a motion by Director Brunberg, seconded by Director Swenson, the Ratification of Claims and Budget Status Report for March 2021 were approved by a vote of 5-0-0 with Directors

Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye.
There were no Nays or Abstentions.

MOTION #7

- c) Ratification of Claims for April 2021 (pg 26-27)
- d) Budget Status Report for April 2021 (pg 28-29)
On a motion by Director Swenson, seconded by Director Brunberg, the Ratification of Claims and Budget Status Report for April 2021 were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

**8.3. KENNETH GROVE
CONSENT
MATTERS**

MOTION #8

- a) Ratification of Claims for March 2021 (pg 30)
- b) Budget Status Report for March 2021 (pg 31)
- c) Ratification of Claims for April 2021 (pg 32)
- d) Budget Status Report for April 2021 (pg 33)
On a motion by Director Brunberg, seconded by Director Stickney, the Ratification of Claims and Budget Status Report for March 2021 and April 2021 were approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

**9. NON-CONSENT
MATTERS
GENERAL FUND**

MOTION #9

- a) Ratification of Claims for March 2021 (pg 34)
On a motion by Director Swenson, seconded by Director Stickney, the Ratification of Claims for March 2021 was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, & Swenson voting Aye. There were no Nays. Director Montes Abstained.

MOTION #10

- b) Ratification of Claims for April 2021 (pg 35)
On a motion by Director Swenson, seconded by Director Stickney, the Ratification of Claims for April 2021 was approved by a vote of 4-0-1 with Directors Stickney, Meraz, Brunberg, & Swenson voting Aye. There were no Nays. Director Montes Abstained.

**10. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: Recap of the May 4, 2021 meeting (verbal): The meeting on May 4th was attended by Directors Brunberg and Swenson, Admin Ross, and Finance/HR Supt. Von Aesch. Preparations were made for the preliminary budget to be presented in June 2021. Shackleton Woods loan will be paid off effective November 2021 providing a savings of approximately \$77,000 per year. Property Tax revenue for the year is approximately \$31,000 above projections. Grants have been applied for and waiting for potential approval. Covid relief funding is being pursued. Staffing, salary adjustments, and COLAS were discussed with direction given for agenda items on the June Board of Directors Meeting. OLLAD budget, capital improvement projects (i.e., pool renovation and Pecan Park Bridge) were discussed. The Pecan Park bridge installation has been postponed until next year and will be rescheduled once

Prop 68 competitive grant funding decision is received. As part of the Per Capita Grant, \$50,000 in matching funds will be put toward capital improvement projects which will be determined in the next week or two. Directors Brunberg and Swenson did not have any additional information to add to the recap. Admin Ross advised the budget packet will be provided to the Board of Directors for review at least a week prior to the June BOD Meeting.

- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: Recap of the April 9, 2021 meeting (pg 36-37): Directors Montes & Meraz attended the meeting with Admin Ross. Discussed efforts to establish a policy for memorial trees and benches. Personnel Policy Manual and Operation Policy Manual update timeline was also discussed. Additionally, a policy regarding OVparks trees which may impact neighboring properties may potentially need to be created. Director Brunberg inquired and received confirmation that the Personnel & Policy Committee oversees the sick leave payout policy. Supt. Von Aesch to pull all policies that have been approved since the last update. These policies will be reviewed and updated by March 2022. Directors Montes and Meraz did not have any additional information to add to the recap.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Trails Committee: No report.
- h) Ad Hoc: No report.

11. ADMINISTRATOR'S REPORT

- a) Monthly Activity Report – April 2021 (pg 38-45): Admin Ross advised OVparks hosted a Creek Week clean-up at Orangevale Community Park on April 10th. Recreation Coordinator Roberts led staff in running that site. We had 44 volunteers come to the park to pitch in.

On April 12, Admin Ross attended a meeting with staff from the City of Citrus Heights and the Sacramento Tree Foundation to begin planning for tree mitigation in response to the future construction of the Arcade-Cripple Creek Trail. More information will be provided at the June or July Board of Directors Meeting.

On April 17, OVparks hosted the Spring Rummage Sale outdoors at Orangevale Community Center Park. Recreation Coordinator Roberts and her staff did a great job monitoring the event and following Covid-19 guidance. There were 28 booths and many shoppers in attendance.

On April 21, OVparks received its scheduled visit from CAPRI. The visit consisted of reviewing our waivers, rental forms, volunteer forms, safety meeting minutes, Injury/Illness Prevention Plan, Emergency Action Plan, safety data sheets, and then touring four park sites. The visit went very well. OVparks scored 96% with a grade of "excellent". There are a few items we need to address, most notably is drafting an Emergency Action Plan for each of our buildings.

On April 23, the newly renovated tennis and pickleball courts near the Shady Oaks Disc Golf Course were opened. Chairperson Stickney, Admin Ross, and Recreation Coordinator Roberts were in attendance along with Orangevale Live and 16 adult participants. Appreciation extended to Supt. Oropeza and the park maintenance staff for the supervision of the resurfacing project and programming the court lights.

On May 1, the Orangevale/Fair Oaks Community Foundation provided approximately 200 registered volunteers for the Big Day of Service. In addition to the work projects, there was music, food, and a lot of friendly people. This year the project was painting fences:

Orangevale Community Park:

- The exterior fencing at the Oak/Filbert was fully painted
- The fence between the Green Oak School and the park was fully painted
- Most sections of fencing by the outdoor stage were painted

Orangevale Community Center Park:

- The entire green wall to the east of the soccer field was painted
- The softball backstops and player benches were painted

Park Supt. Oropeza thanked all involved in the preparation and accomplishment of these projects for the Big Day of Service.

Director Stickney inquired of the process to reopen fully considering the potential removal of the tier restrictions by the State of California as of June 15, 2021. Preparations are being made to provide increased programming and rentals as restrictions are lifted. Part time staff, which has been difficult to acquire, will need to be trained and available. Indoor facility rentals may still require mask and size of gatherings limitations.

Recreation Supervisor Bain confirmed the recreation team is prepared to be fully operational with most programming on June 15th with rentals following soon after.

On April 24th, a Virtual Open House was held from 12pm-3pm offering early registration for swim lessons, summer programming registrations with select discounts which brought in \$14,775 of revenue. The Summer Activity Guide was completed and added to the OVparks website on April 23rd. Tai Chi and Aikido are currently able to run their classes indoors with small class sizes and requirements of masks and social distancing.

After consideration of several recreation registration platforms, the Civic Rec program has been chosen to replace the current Max Galaxy program which will discontinue as of October 2021. Preparations will be made for a smooth transition to the new system anticipated to launch in August 2021. Admin Ross extended appreciation to Supervisors Bain and Woodford for their time and effort in researching the registration software programs available to acquire the product to best suit the needs of OVparks.

Admin Services Supervisor Woodford advised a Collette Travel Presentation was held on Monday, April 12, 2021. Social distancing and masks were required. Twelve attendees showed interest with five reservations made in upcoming travel tours with Collette. Kudos to Recreation Coordinator Roberts and Recreation Specialist Megan Brennan for the successful coordination of the Virtual Open House. Small group shelters rentals are now being offered with gathering limitations.

Recreation Coordinator Roberts appreciated all the assistance from Supervisors Bain and Woodford and OVparks staff for coordination in the success of the Virtual Open House. Thank you to the instructors for providing programming marketing materials and discounts. OVparks is currently hiring for part-time summer staff.

Director Brunberg inquired of plans to resume the printing and mailing of the Activity Guide as of Fall 2021. Admin Ross advised of his understanding that the Board of Directors would like to resume printing and mailing for the Fall Activity Guide. Admin Services Supervisor Woodford advised the guide is normally offered online as well as printed and mailed to Orangevale residents. Some residents do not have access or interest in accessing the guide online and prefer to receive a printed copy of the Activity Guide.

Director Stickney inquired if OVparks facilities will be open to the public as of June 15th. OVparks anticipates opening facilities and programming further if tier levels are removed and restrictions are reduced to accommodate opening the Community Center lobby and other facilities. Staff will be prepared to open to the full extent California State guidelines indicate.

Park Supt. Oropeza advised of the Parks Maintenance staff's excellent work with the Big Day of Service, Final 9 Disc Golf Tournament, along with ongoing park maintenance. Irrigation repairs and fire break clearances have begun throughout the park property jurisdiction in preparation for summer. Irrigation usage is to be monitored closely. Admin Ross advised Park Supt. Oropeza has been in regular contact with Sierra National Construction regarding the sidewalk construction along Hazel Avenue. The striping of the road should be completed next week, and the new pedestrian light is planned to be operational beginning May 27th. Director Montes inquired of the removal of one of the driveways in front of the new property during construction and if this will create an issue in the future. Supt. Oropeza assured this issue will be addressed through the Master Plan in the future and a pedestrian walkway is currently installed in that area.

12. UNFINISHED BUSINESS

None discussed.

13. NEW BUSINESS

MOTION #11

- a) Approval of Resolution 21-05-664 Resolution of Intention to Levy Assessments for Fiscal Year 2021-22, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg 46-92): Upon approval by the Board of Directors, Admin Ross will send the resolution to SCI Consultants to arrange public announcement in the newspaper at least ten days prior to the June Board of Directors Meeting at which a public hearing will be held.
- On a motion by Director Brunberg seconded by Director Montes, the Resolution 21-05-664 Resolution of Intention to Levy Assessments for Fiscal Year 2021-22, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD) was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

MOTION #12

- b) Approval of Resolution 21-05-665 Resolution of Intention to Levy Assessments for Fiscal Year 2021-22, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District (pg 93-111): Upon approval by the Board of Directors, Admin Ross will send the resolution to SCI Consultants to arrange public announcement in the newspaper at least ten days prior to the June Board of Directors Meeting at which a public hearing will be held.
- On a motion by Director Brunberg seconded by Director Stickney, the Resolution 21-05-665 Resolution of Intention to Levy Assessments for Fiscal Year 2021-22, Preliminarily

Approving Engineer's Report, and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

MOTION #13

- c) Approval of the agreement with Terror In The Night Halloween Productions to hold the Cemetary Haunted House at the Orangevale Community Center Park from October 15-31, 2021 (pg 112-123): Admin Ross advised that, if approved, this would be the second year to hold this event at the Orangevale Community Center Park. Recreation Supervisor Bain has been in contact with them regarding the agreement preparation. They are requesting consideration of a split payment arrangement. Instead of the entire amount due on August 21st as currently stipulated, the first payment would be made on August 13th, 2021 and the second payment on September 17th, 2021. Admin Ross and Recreation Supervisor Bain are ok with this payment arrangement. The Cemetary Haunted House plans to be open October 15-31, 2021. Recreation Supervisor Bain advised the company was cooperative to work with for this event last year. If approved, the contract would be updated to be signed by Admin Ross.

On a motion by Director Brunberg seconded by Director Montes, the agreement with Terror In The Night Halloween Productions to hold the Cemetary Haunted House at the Orangevale Community Center Park from October 15-31, 2021 was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

MOTION #14

- d) Approval of a District policy on addressing requests for planting/installing memorial trees and benches within District parks (pg 124-126): Admin Ross advised of need to put a policy in place to address requests for memorial trees and benches when received. Memorial trees and benches without plaques, due to potential for vandalism or theft, would be considered. Admin Ross suggested in lieu of a plaque, a certificate and geo map of location of tree or bench be presented at a Board of Directors Meeting to family members of individual being honored. This suggestion was discussed at a Policy Committee Meeting. Directors Montes and Meraz requested bringing this suggestion to the Board for approval.

On a motion by Director Brunberg seconded by Director Swenson, a District policy on addressing requests for planting/installing memorial trees and benches within District parks was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Swenson, & Montes voting Aye. There were no Nays or Abstentions.

14. DIRECTOR AND STAFF COMMENTS

Admin Ross thanked Admin Services Supervisor Woodford, Christina Kelley, and Kathy Harling for their work coordinating and scheduling the AARP Tax Preparation program this year. Appreciation to Supt. Oropeza, Recreation Supervisor Bain, and Supervisor Woodford for their assistance with the budget process to make appropriate adjustments. Supt. Von Aesch has been especially helpful during the budget process by providing a greater understanding to the details involved. Kudos to Supt. Oropeza for his observation of an incorrect purchase amount on the invoice for the new mower. He was able to provide the original quote and the invoice was corrected which saved the District approximately \$4,000.

Supt. Oropeza extended appreciation to the staff for their assistance. Thank you to Director Meraz for providing a referral to a recycling company in Folsom accepting scrap metal and mower parts. He advised that the Parks Maintenance team does not have any current employment opportunities.

Supervisor Bain advised the Community Center pool will be open four days a week due to limited staffing. TigerSharks Swim Team practice has started and is going well.

Supervisor Woodford advised staff is prepared for further opening of programs and facilities if indicated by Governor Newsom on June 15.

Recreation Coordinator Roberts is looking forward the upcoming summer programming. Staff are working hard to plan and train in preparation. Applications are still being accepted for Lifeguard, Swim Instructor, and Recreation leader positions.

Director Meraz advised of a conversation he recently had with the Sacramento County Creek Superintendent and a contract employee surveying the area creeks. They were complimentary of the maintenance of the creek area at Orangevale Community Park. Director Meraz reminded the Board that OVparks was an emergency headquarters for ARC during the last flood situation in 1996. This site was considered ideal for its elevation, site, and services available. The Orangevale Community Center provided ample parking, a kitchen, and facilities. ARC brought in a mobile radio antenna and the field area was utilized as helicopter pad. He recommended this information be included in the preparation of the Emergency Action Plan.

Director Meraz inquired if Admin Ross had been in contact with the Sacramento County Real Estate Department. Admin Ross did meet with them yesterday and will update the Board of Directors shortly. Appreciation was extended to Park Maintenance staff responsible for the excellent job mowing the dry grass area at Shady Oaks Disc Golf Course. Supt. Oropeza credited Park Maintenance Employee Bruce Edwards for his meticulous attention in maintaining the Disc Golf

Course area. Disc golf participants have voiced appreciation for the course and how well it is maintained.

Director Stickney mentioned the Shady Oaks Disc Golf area is mowed however the nature areas are left untouched except for fire breaks. Parks are being well maintained. Supt. Oropeza explained fire breaks are being conducted at Streng and Sundance areas. Norma Hamlin Park grass area will be maintained once fire breaks are completed. Director Meraz inquired if the State has plans to conduct fire breaks in the state areas next to Norma Hamlin Park. Supt. Oropeza replied he is unaware of any scheduled fire breaks by the State.

Director Brunberg extended appreciation to the OVparks staff for a great job accomplished during the pandemic.

Director Montes extended gratitude and appreciation to all of the OVparks staff for their resilience, creativity, and teamwork. She is very proud to be a part of this organization and the OVparks team.

Director Swenson agreed with Directors Brunberg & Montes and was quite impressed at the Finance Committee Meeting to see further evidence of efforts of the staff and their creativity in providing programming during the pandemic.

15. ITEMS FOR NEXT AGENDA

a) Public Hearing: Orangevale Landscaping and Lighting Assessment District (OLLAD)

b) Public Hearing: Kenneth Grove Landscaping and Lighting Assessment District

c) Resolution adopting the Orangevale Recreation & Park District Preliminary Budget for Fiscal Year 2021-22

d) Discuss dates for the June and July BOD meetings. Board of Directors have decided to keep the BOD meetings scheduled on June 10th and July 8th. Directors Brunberg and Swenson will not attend the June 10th meeting. Directors Stickney and Montes will not attend the July 8th BOD meeting.

e) Discuss when BOD meetings will return to fully in-person for Board and Staff. Admin Ross anticipates our ability to meet in person for the July 8th Board of Directors Meeting.

16. ADJOURNMENT

MOTION #15

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:08 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson

Splash into Summer at OVparks!

Swim Lessons

Session 1 – June 14-24

Session 3 – July 12-22

Session 2 – June 28-July 8

Session 4 – July 26-August 5

Lessons meet Mon-Thu for eight 30-minute classes.

Advance registration is required, as space is limited.

Private & Semi-private lessons available, call to register now!

Rec'ing Crew Summer Day Camp

Ages: 5-12

June 14-18 Astronomical Adventures

July 12-16 Mythical Mysteries

June 21-25 Treasure Quest

July 19-23 Amazing Race

June 28-July 2 To Infinity & Beyond

July 26-30 Rec'ing & Rockin' it

July 5-9 Radical Riptides

August 2-6 Farmer's Olympics



	4 Days	5 Days
9:00am-4:00pm	\$145 / \$148 NR	\$175 / \$178 NR
7:30am-5:30pm	\$205 / \$208 NR	\$243 / \$246 NR



Upcoming Sports Camps



M-F, 6/21-6/25 9:00am-12:00pm

Jr. Academy Soccer Summer Camp Ages: 4-6 Fee: \$150 / \$153 NR

In the Net Soccer Summer Camp Ages: 7-12 Fee: \$150 / \$153 NR

Track & Field Camp Ages: 6-12 Fee: \$171 / \$174 NR

High Spirit Cheer & Dance Camp Ages: 7-12 Fee: \$150 / \$153 NR



New! Summer Art Series

Ages: 6-15 Sa, 6/26, 7/10, 7/24, or 8/7 Fee: \$20 / \$23 NR

Youth Kayaking

Tu-Th, 6/22-6/24, 7/6-7/8, or 7/20-7/22 Fee: \$171 / \$174 NR

Kid's Beginning

Ages: 8-11

9:30am-12:00pm



Junior Beginning

Ages: 10-14

1:30-5:30pm

DOWNLOAD THE ACTIVITY GUIDE AT OVPARKS.COM!



Parks Make Life Better!®



6826 Hazel Ave, Orangevale
(916) 988-4373 • OVParks.com

From: judy pisciotta

Sent: Thursday, April 15, 2021 8:12 AM

To: Melyssa Woodford <melyssa@ovparks.com>; Christina Kelley <christina@ovparks.com>; Kathy Harling <kathy@ovparks.com>

Subject: AARP

Thank you all for your dedication to help do the job for our Seniors this difficult tax year.

We may not have done very many returns this year, but I do know that we helped those who really needed our services and truly were low income.

We couldn't have done it without you.

Thanks again,

Judy

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
MAY 31, 2021

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906577650	20202100	US BANK NATIONAL ASSOCIAT	Books/Periodicals/Subscriptions	205.66
1906577650	20203800	US BANK NATIONAL ASSOCIAT	Employee Recognition	184.98
1906575313	20203900	SUSAN MYREN	Employee Transportation	80.53
1906575310	20203900	DANIEL RODRIGUEZ	Employee Transportation	16.24
1906580805	20203900	MEGAN BRENNAN	Employee Transportation	11.42
1906580807	20203900	BARRY ROSS	Employee Transportation	29.79
				137.98
1906568382	20206100	CALIF PARK & RECREATION S	Membership Dues	870.00
1906575284	20207600	BURKETTS OFFICE SUPPLY IN	Office Supplies	271.92
1906571449	20208102	BARRY ROSS OR JASON BAIN	Stamps	55.00
1906575269	20219700	AT&T	Telephone Services	26.44
1906575265	20219700	SPRINT P C S	Telephone Services	26.88
1906578822	20219700	COMCAST	Telephone Services	653.33
1906586300	20219700	COMCAST	Telephone Services	343.46
				1,050.11
1906571442	20226200	JJR ENTERPRISES INC	Office Equipment Maintenance Supplies	144.63
1906586340	20259100	KENNETH BENEDICT	Other Professional Services	150.00
1906580794	20259101	N3X MSP INC	IT Services	722.00
1906580794	20281201	N3X MSP INC	Hardware	405.00
1906580794	20281202	N3X MSP INC	Software	185.00
1906568383	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	52.50
1906577650	20285100	US BANK NATIONAL ASSOCIAT	Recreational Services	47.60
1906575281	20285100	JOHN WALTON	Recreational Services	2,060.00
1906575287	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	56.00
1906575291	20285100	CLINT LEMAY	Recreational Services	325.00
1906575302	20285100	ALLGOOD DRIVING SCHOOL	Recreational Services	49.30
1906575304	20285100	HANDSTANDS INC	Recreational Services	359.10
1906575299	20285100	STEVEN MIRANDA	Recreational Services	429.00
1906575298	20285100	ADRIAAN JANSEN VAN VUUREN	Recreational Services	246.75
1906580791	20285100	CIVICPLUS INC	Recreational Services	7,022.75
1906580801	20285100	RESCUE TRAINING INSTITUTE	Recreational Services	140.00
1906580797	20285100	NATIONAL ACADEMY OF ATHLE	Recreational Services	367.50
				11,155.50
1906571437	20285200	SAM'S CLUB DIRECT CML	Recreational Supplies	152.68
1906571449	20285200	BARRY ROSS OR JASON BAIN	Recreational Supplies	116.21
1906577650	20285200	US BANK NATIONAL ASSOCIAT	Recreational Supplies	543.22
1906575279	20285200	HOME DEPOT USA INC	Recreational Supplies	40.13
1906580799	20285200	SKYHAWKS SPORTS ACADEMY L	Recreational Services	1,933.75
				2,785.99
110338768	20296200	SACRAMENTO COUNTY	QR BILLING MAY 2021 ORANGEVALE F	5.25
1906575305	30322000	C I T TECHNOLOGY FIN SERV	Bond/Loan Redemption	429.93
1906578847	50557100	STATE OF CALIFORNIA	Fingerprinting Services	32.00

ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2020/2021
MAY 2021

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	890,000.00	56,593.04	717,758.62	172,241.38	19%
10112100	Salaries & Wages, Extra Help	390,000.00	16,309.75	193,165.48	196,834.52	50%
10112400	Salaries, Board members	12,000.00	1,000.00	8,900.00	3,100.00	26%
10121000	Retirement	240,000.00	18,013.05	215,070.58	24,929.42	10%
10122000	Social Security	100,000.00	5,601.17	69,852.71	30,147.29	30%
10123000	Group Insurance	265,000.00	19,334.22	221,180.88	43,819.12	17%
10124000	Worker's Comp. Ins	45,000.00		42,492.00	2,508.00	6%
10125000	Unemployment Insurance	25,000.00	446.36	8,367.91	16,632.09	67%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	SUB-TOTAL	1,967,000.00	117,297.59	1,476,788.18	490,211.82	25%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	1,500.00		2,063.52	(563.52)	-38%
20202100	Books/Periodicals/Subscrip	1,000.00	205.66	3,997.48	(2,997.48)	-300%
20202900	Business/Conference Expense	4,000.00		-	4,000.00	100%
20203500	Education/Training Serv.	5,000.00		-	5,000.00	100%
20203600	Education /Training Supplies	500.00		-	500.00	100%
20203700	Tuition Reimbursement	500.00		-	500.00	100%
20203800	Employee Recognition	2,000.00	184.98	1,649.43	350.57	18%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	3,000.00	137.98	1,140.55	1,859.45	62%
20205100	Liability Insurance	86,000.00		85,240.00	760.00	1%
20205500	Rental Insurance	4,000.00		-	4,000.00	100%
20206100	Membership Dues	10,000.00	870.00	10,962.51	(962.51)	-10%
20207600	Office Supplies	9,000.00	271.92	3,588.71	5,411.29	60%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00		254.80	7,245.20	97%
20208102	Stamps	3,000.00	55.00	548.90	2,451.10	82%
20208500	Printing Services	28,000.00		154.46	27,845.54	99%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,000.00	1,050.11	11,417.01	3,582.99	24%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	5,000.00	144.63	1,262.26	3,737.74	75%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		588.03	1,411.97	71%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		231.31	(31.31)	-16%
20250500	Accounting Services	8,000.00		5,375.60	2,624.40	33%
20250700	Assessment/Collection Service	18,000.00		18,340.70	(340.70)	-2%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	20,000.00		(16,245.50)	36,245.50	181%
20256200	Transcribing Services	1,000.00		-	1,000.00	100%
20257100	Security Services	5,000.00		-	5,000.00	100%
20259100	Other Professional Services	22,000.00	150.00	3,352.50	18,647.50	85%
20259101	Computer Consultants	8,000.00	722.00	9,543.00	(1,543.00)	-19%
20281201	PC Hardware	10,000.00	405.00	820.80	9,179.20	92%
20281202	PC Software	6,000.00	185.00	2,061.91	3,938.09	66%
20281203	PC Supplies	1,000.00		1,661.34	(661.34)	-66%
20281900	Elections	0.00		1,887.00	(1,887.00)	#DIV/0!
20285100	Recreational Services	170,000.00	11,605.50	72,174.86	97,825.14	58%
20285200	Recreational Supplies	35,000.00	2,785.99	8,055.96	26,944.04	77%
20289800	Other Operating Exp - Supplies	2,000.00		132.60	1,867.40	93%
20289900	Other Operating Exp - Services	2,000.00		400.00	1,600.00	80%
20291100	System Development Services	3,000.00		2,963.49	36.51	1%
20296200	GS Parking Charges	200.00	5.25	50.75	149.25	75%
	SUB-TOTAL	528,550.00	18,779.02	233,673.98	294,876.02	56%
3000	OTHER CHARGES					
30321000	Interest Expense	40,000.00		38,932.42	1,067.58	3%
30322000	Bond/Loan Redemption	115,000.00	429.93	110,037.88	4,962.12	4%
30345000	Taxes/Licenses/Assess Trans	2,500.00		1,539.21	960.79	38%
	SUB-TOTAL	157,500.00	429.93	150,509.51	6,990.49	4%

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	0.00		(51.00)	51.00	
42420200	Struc. & Improvements	70,000.00		48,001.07	21,998.93	31%
43430300	Vehicles/Equipment	30,000.00		-	30,000.00	100%
	SUB-TOTAL	100,000.00	-	47,950.07	52,049.93	52%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	4,000.00	32.00	580.00	3,420.00	86%
	SUB-TOTAL	4,000.00	32.00	580.00	3,420.00	86%
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	2,757,050.00	136,538.54	1,909,501.74	847,548.26	31%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2020/2021
MAY 2021**

Account Number	Revenue Account	2020/2021 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,400,000	5,009.87	1,416,488.39	-16,488.39	101.18%
91910200	Prop. Taxes - Current Unsecured	45,000		52,560.10	-7,560.10	116.80%
91910300	Supplemental Taxes Current	20,000	43.69	26,838.21	-6,838.21	134.19%
91910400	Prop. Taxes Sec. Delinquent	10,000		12,179.32	-2,179.32	121.79%
91910500	Prop. Taxes Supp. Delinq.	500		1,878.82	-1,378.82	375.76%
91910600	Unitary Current Secured	12,000		13,763.92	-1,763.92	114.70%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	-		105.32	-105.32	
91913000	Prop. Tax Prior - Unsecured	1,000		1,068.83	-68.83	106.88%
91914000	Penalty Costs - Prop. Tax	200		361.44	-161.44	180.72%
91919900	Taxes - Other	-		0.38	-0.38	
	<i>SUB-TOTAL TAXES 9100</i>	<i>1,488,700</i>	<i>5,053.56</i>	<i>1,525,244.73</i>	<i>-36,544.73</i>	<i>102.45%</i>
94941000	Interest Income	14,000		4,360.59	9,639.41	31.15%
94942900	Building Rental Other	60,000	12,989.66	29,289.47	30,710.53	48.82%
94943900	Cell Tower Leases	29,600		48,616.00	-19,016.00	164.24%
94944800	Rec.Concessions Final 9	15,000		15,787.08	-787.08	105.25%
94945900	Other Vending Devices	-		0.00	0.00	#DIV/0!
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000	4,495.58	10,917.84	4,082.16	72.79%
95952900	In-Lieu Taxes	100,000		0.00	100,000.00	0.00%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		2,639.18	-1,639.18	263.92%
96964600	Recreation Service Charges	400,000	119,617.33	334,816.34	65,183.66	83.70%
96969700	Security Services	2,000		0.00	2,000.00	0.00%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	-		1,700.00	-1,700.00	
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	2,500		0.00	2,500.00	0.00%
97979000	Revenue - Other	500		1,690.11	-1,190.11	338.02%
	<i>SUB-TOTAL OTHER MISC. INCOME</i>	<i>639,600</i>	<i>137,102.57</i>	<i>449,816.61</i>	<i>189,783.39</i>	<i>70.33%</i>
	<i>TOTAL BUDGET AMOUNT</i>	<i>2,128,300</i>	<i>142,156.13</i>	<i>1,975,061.34</i>	<i>153,238.66</i>	<i>92.80%</i>

OLLAD EXPENDITURES
FOR THE MONTH ENDING
MAY 31, 2021

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906577650	20207600	US BANK NATIONAL ASSOCIAT	Office Supplies	129.29
1906586329	20210300	NORTHERN CALIFORNIA INALL	Agricultural/Horticultural Services	450.00
1906577650	20211200	US BANK NATIONAL ASSOCIAT	Building Maintenance Supplies/Materials	4.95
1906575279	20211200	HOME DEPOT USA INC	Building Maintenance Supplies/Materials	1,108.10
1906576335	20211200	AMERICAN RIVER ACE HARDWA	Building Maintenance Supplies/Materials	115.26
1906586306	20211200	W W GRAINGER	Building Maintenance Supplies/Materials	38.93
				1,267.24
1906568376	20214200	BSN SPORTS INC	Land Improvement Maintenance Supplies	43.00
1906577650	20214200	US BANK NATIONAL ASSOCIAT	Land Improvement Maintenance Supplies	364.74
1906577650	20214200	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	0.26
1906576335	20214200	AMERICAN RIVER ACE HARDWA	Land Improvement Maintenance Supplies	47.37
1906578840	20214200	THE SHERWIN-WILLIAMS CO	Land Improvement Maintenance Supplies	2,641.14
1906586335	20214200	NUTRIEN AG SOLUTIONS INC	Land Improvement Maintenance Supplies	579.78
				3,676.29
1906578832	20215100	GOLDEN AIRE INC	Mechanical Systems Maintenance Services	396.93
1906575274	20218200	SITEONE LANDSCAPE SUPPLY	Irrigation Supplies	549.99
1906576335	20218200	AMERICAN RIVER ACE HARDWA	Irrigation Supplies	343.38
1906578838	20218200	LESLIES POOLMART INC	Irrigation Supplies	39.86
				933.23
1906575249	20219100	SMUD	Electricity	5,555.89
1906578821	20219200	PACIFIC GAS AND ELECTRIC	Natural Gas/LPG/Fuel Oil	5,163.77
1906575252	20219300	ALLIED WASTE SERVICES OF	Refuse Collection/Disposal Services	1,618.10
1906588592	20219500	COUNTY OF SACRAMENTO	Sewage Disposal Services	672.13
1906577650	20219800	US BANK NATIONAL ASSOCIAT	Water	16.98
1906586293	20219800	ORANGE VALE WATER COMPANY	Water	3,727.15
				3,744.13
1906578843	20220600	RIEBES AUTO PARTS LLC	Auto Maintenance Supplies	24.77
1906577652	20223600	FLEETCOR TECHNOLOGIES	Fuel/Lubricants	1,682.54
1906578844	20228200	GOLD COUNTRY TRACTOR INC	Shop Equipment Maintenance Supplies	285.90
1906578844	20228200	GOLD COUNTRY TRACTOR INC	TAX ACCRUAL	1.33
1906578846	20228200	GENERAL PARTS DISTRIBUTIO	Shop Equipment Maintenance Supplies	241.32
				528.55
1906578831	20231400	UNIFIRST CORPORATION	Clothing/Personal Supplies	117.88
1906575284	20232200	BURKETTS OFFICE SUPPLY IN	Custodial Supplies	283.94
1906576335	20232200	AMERICAN RIVER ACE HARDWA	COVID Custodial Supplies	29.08
1906578831	20232200	UNIFIRST CORPORATION	Custodial Supplies	84.12
1906578836	20232200	NELSONS BUILDING MAINTENA	Custodial Supplies	505.56
				902.70
1906568378	20257100	FULTON-EL CAMINO REC & PA	Security Services	1,625.00
1906575273	20257100	S E TECHNOLOGIES INC	Security Services	795.00
				2,420.00

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2020/2021
MAY 2021

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00		756.16	2,243.84	75%
20206100	Membership Dues	1,000.00		150.00	850.00	85%
20207600	Office Supplies	500.00	129.29	499.42	0.58	0%
20207602	Signs	1,000.00		931.70	68.30	7%
20207603	Keys	1,500.00		1,029.55	470.45	31%
20210300	Agricultural/Horticultural Service	12,000.00	450.00	4,230.00	7,770.00	65%
20210400	Agricultural/Horticultural Supply	15,000.00		2,465.60	12,534.40	84%
20211200	Building Maint. Supplies	10,000.00	1,267.24	4,140.70	5,859.30	59%
20212200	Chemicals	35,000.00		28,323.64	6,676.36	19%
20213100	Electrical Maint. Service	6,000.00		262.50	5,737.50	96%
20213200	Electrical Maint. Supplies	2,000.00		275.67	1,724.33	86%
20214100	Land Improv. Maint. Service	48,000.00		27,907.72	20,092.28	42%
20214200	Land Improv. Maint. Supplies	35,000.00	3,676.29	11,183.57	23,816.43	68%
20215100	Mechanical System Maint. Ser	10,000.00	396.93	1,808.43	8,191.57	82%
20215200	Mechanical System Maint. Sup	3,000.00		1,554.20	1,445.80	48%
20216200	Painting Supplies	1,500.00		1,025.23	474.77	32%
20216700	Plumbing Maint. Service	1,000.00		250.00	750.00	75%
20216800	Plumbing Maint. Supplies	4,000.00		1,489.16	2,510.84	63%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	18,000.00	933.23	14,289.79	3,710.21	21%
20218500	Permit Charges	2,000.00		3,321.00	(1,321.00)	-66%
20219100	Electricity	82,000.00	5,555.89	61,325.00	20,675.00	25%
20219200	Natural Gas / LPG/ Fuel Oil	30,000.00	5,163.77	18,566.01	11,433.99	38%
20219300	Refuse Collection / Disposal Service	24,000.00	1,618.10	17,696.30	6,303.70	26%
20219500	Sewage Disposal Service	14,000.00	672.13	6,233.73	7,766.27	55%
20219700	Telephone System	3,000.00		-	3,000.00	100%
20219800	Water.	53,000.00	3,744.13	53,219.31	(219.31)	0%
20219900	Telephone System Maintenance	3,000.00		1,332.00	1,668.00	56%
20220500	Auto Maintenance Service	6,000.00		1,189.08	4,810.92	80%
20220600	Auto Maintenance Supplies	6,000.00	24.77	3,936.50	2,063.50	34%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	4,000.00		1,603.07	2,396.93	60%
20223600	Fuel & Lubricants	18,000.00	1,682.54	10,056.98	7,943.02	44%
20227500	Rent/Lease Equipment	5,000.00		289.81	4,710.19	94%
20228100	Shop Equip. Maint. Service	2,000.00		66.00	1,934.00	97%
20228200	Shop Equip. Maint. Supplies	7,000.00	528.55	4,294.29	2,705.71	39%
20229100	Other Equip. Maint. Service	2,500.00		-	2,500.00	100%
20229200	Other Equip. Maint. Supplies	4,000.00		1,852.79	2,147.21	54%
20231400	Clothing/Personal Supplies	4,000.00	117.88	2,298.61	1,701.39	43%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	20,000.00	902.70	12,843.52	7,156.48	36%
20250500	Accounting Services	3,000.00		2,954.80	45.20	2%
20252500	Engineering Services	15,000.00		13,846.68	1,153.32	8%
20253100	Legal Services	10,000.00		-	10,000.00	100%
20257100	Security Services	20,000.00	2,420.00	22,430.00	(2,430.00)	-12%

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
20259100	Other Professional Services	38,000.00	338.00	20,304.18	17,695.82	47%
20289800	Other Operating Expenses Sup.	3,500.00	234.88	563.35	2,936.65	84%
	SUB-TOTAL	589,000.00	29,856.32	362,796.05	226,203.95	38%
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		681.57	618.43	48%
	SUB-TOTAL	1,300.00	-	681.57	618.43	48%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	140,000.00		98,510.76	41,489.24	30%
43430300	Equipment	75,000.00	69,543.35	69,543.35	5,456.65	7%
	SUB-TOTAL	215,000.00	69,543.35	168,054.11	46,945.89	0%
	GRAND TOTAL	805,300.00	99,399.67	531,531.73	273,768.27	34%

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2020/2021
MAY 2021

Account Number	Expenditure Account	Budgeted 2020/2021	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	39.19	391.90	408.10	51%
20223600	Fuel & Lubricants	600.00		1,162.57	(562.57)	-94%
20250500	Accounting Services	500.00		569.60	(69.60)	-14%
20252500	Engineering Services	1,000.00		2,891.00	(1,891.00)	-189%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	150.00		-	150.00	100%
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		-	300.00	100%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	30.00		-	30.00	100%
	SUB-TOTAL	5,428.00	39.19	5,015.07	412.93	8%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,428.00	39.19	5,015.07	412.93	8%

**ORANGEVALE RECREATION & PARK DISTRICT
PLANNING COMMITTEE MEETING - RECAP
FRIDAY, MAY 20, 2021 at 9:00 AM**

**MEETING LOCATION: Orangevale Community Center – Meeting Room B
6826 Hazel Avenue Orangevale, CA 95662**

1. **CALL TO ORDER** *The meeting was called to order at 9:08 a.m.
Roll call: Director Stickney, Director Montes, Administrator Ross, Finance/HR Superintendent Von Aesch, Park Superintendent Oropeza, Rec Supervisor Bain and Admin Supervisor Woodford*
2. **PUBLIC DISCUSSION**
Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.
3. **MINUTES**
The minutes from the Dec. 18, 2020 Planning Committee Meeting were received for informational purposes.
4. **UNFINISHED BUSINESS**
5. **NEW BUSINESS**
 - A. Discuss and prioritize project ideas to be considered for future Prop 68 Per Capita Grant funding.
District Administrator Ross opened the meeting by reviewing the details of the Per Capita Grant funding (\$198,708 grant requiring a District match of \$49,677) and described what qualifies as acceptable capital outlay projects (acquisition or development), and what are unacceptable projects (repairs and maintenance) for this grant funding. The committee then discussed the List of Project Options and other suggestions to determine which projects best fit the District at this time and for this amount of funding. After confirming that funds from OLLAD are already set aside for needed pool repairs, the Committee recommended its top priority to be a driveway to connect the north parking lot to the new property. If there are funds remaining, the next priority is to expand the OCCP playground by the pool. The current rough estimate would have the driveway costing \$180K, which would leave about \$70K for the playground expansion. The committee directed Administrator Ross and Superintendent Oropeza to secure an updated estimate for the driveway, and then the playground expansion and present at an upcoming BOD meeting.
 - B. Review timeline for Prop 68 Per Capita Grant
The key deadlines for the Per Capita Grant projects are: Dec. 2021 to complete and submit the application packet; Dec. 2023 to have all projects complete; March 2024 to submit project completion packet.
6. **DIRECTOR'S AND STAFF'S COMMENTS**
7. **ITEMS FOR NEXT AGENDA**
8. **ADJOURNMENT** *The meeting was adjourned at 10:00 a.m.*

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said meeting, and to enforce the rules of the meeting.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz Mike Stickney Erica Swenson Sharon Brunberg Lisa Montes

STAFF REPORT



DATE: 6-10-21

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **MONTHLY ACTIVITY REPORT – MAY 2021**

ADMINISTRATION

- On May 5 and June 1, Administrator Ross met with Honorary Mayor Cliff Wylie, community organizer Brad Squires, and Sean LaTour-Jarquin of Project Lifelong to discuss plans to bring a portable skateboarding program to Orangevale.
- On May 6, May 20, and June 3, Administrator Ross attended Zoom meetings with the Director of County Regional Parks and several other management staff from other recreation and park agencies in Sacramento County. These meetings serve the primary purpose of getting updates on how Covid-19 guidance impacts our industry. It also serves as a valuable networking platform.
- On May 12, Administrator Ross met with County staff members Liz Bellas, Jennifer Clause, and Michelle Satow to discuss a County-owned parcel on Woodmore Oaks near the 7-Eleven, which will be included in the Arcade-Cripple Creek Trail. The discussion included the steps and costs involved if the parcel was to be transferred from the County of OVparks. Administrator Ross had other correspondence with staff from the City of Citrus Heights who are managing the trail project. Administrator Ross has scheduled a Zoom meeting with all parties on June 15.
- On May 19, Administrator Ross met on Zoom with Blair Aas of SCI Consulting Group. Mr. Aas was helpful in explaining the history of the Park Development Fee program, the nexus studies to help determine the benefits provided to districts, how projects qualify for these funds, and how to access the funds. This was a helpful step in the budget process.
- On May 20, Administrator Ross participated in a webinar with the National Special Districts Coalition to learn more about efforts being made by special districts to receive Covid-19 relief funding, what costs and lost revenue would qualify, and how to prepare in advance for when it comes time to apply.
- On May 20, the Orangevale Farmers Market opened at the Orangevale Community Center Park. There was a good crowd on hand to visit about 35 vendors. There is live music on the outdoor stage and food trucks to add to the festive atmosphere.
- On May 21, Administrator Ross met with staff members Jennifer Von Aesch, Melyssa Woodford, Nadia Khokhhar Roberts, and Christina Kelley to review updated work on our website that includes interactive maps and information for our parks master plan project. This website component is nearing completion and will help our residents and customers become more familiar with our plans.
- On May 21-23, the U.S. Women's Disc Golf Championships were held at Shady Oaks Disc Golf Course along with courses in Auburn and Rocklin. The tournament was a success, and it received excellent coverage on the PDGA (Professional Disc Golf Association) channel and YouTube.
- On May 23 at about 7:45pm there was a break-in and theft at the pool. The thieves cut locks to enter the pool area and the filter/storage room at the pool. They stole the remaining six buckets of chlorine as well as a bucket of soda ash. There is a chlorine shortage in America, so it is highly likely that stealing the chlorine was their primary purpose. Measures are being taken to improve our security systems to help prevent future break-ins.
- On May 26, Administrator Ross did a job shadowing with Park Maintenance Worker Curtis Bryant. The primary work for the day involved mowing at Orangevale Community Park. Admin

Ross intends to spend one day shadowing each of the full-time staff during the remainder of 2021. The purpose is to get to know staff better, have a greater appreciation and understanding for the jobs they do, and see if there are opportunities for greater efficiencies.

- On May 26 we had a small fire at Orangevale Community Park near the nature trail area of the disc golf course. Park Maintenance staff was using the power edger and it caused sparks that caught the dry weeds on fire. Disc golfers noticed the fire and quickly got staff's attention. Staff and a group of golfers tried putting it out with sand, but it jumped the walkway. Staff called the fire department, who came and put out the fire. The other parks staff arrived shortly before the fire truck and helped contain the fire.
- On May 28, Administrator Ross presented at the Orangevale Rotary Club meeting to provide updates related to OVparks.
- On June 1, Administrator Ross and Superintendent Oropeza meet at Sundance Park with Matt Leland of SMUD. SMUD began work on removing trees from Sundance to help minimize the potential for fires starting and spreading within the SMUD corridor that runs under their towers. The work was scheduled to conclude on June 5.
- On June 1 we experienced vandalism at the new property. All the damage was done outside of the buildings. Security cameras were destroyed, decorative light fixtures were broken, wires were pulled, and the fountain was filled and overflowing. FEC police were called, arrived, and were very helpful. Our security cameras captured clear images of the main culprit, which helped lead to him being caught by FEC police. Staff is assessing the damage and getting cost estimates. Staff will follow up with FEC police to get the complete report and will also seek restitution from the group home where the culprit was residing.

RECREATION

May	Enrollment	Attendance	Gross Revenue
Aquatics			
Full Moon & Sunset Paddles	6		\$ 369.00
Learn to Kayak	4		\$ 284.00
TigerSharks Boys 6 & Under	16		\$ 2,807.00
TigerSharks Boys 7-8	21		\$ 3,712.00
TigerSharks Boys 9-10	26		\$ 4,602.00
TigerSharks Boys 11-12	23		\$ 4,025.00
TigerSharks Boys 13-14	13		\$ 2,316.00
TigerSharks Boys 15-18	17		\$ 2,267.00
TigerSharks Girls 6 & Under	13		\$ 2,286.00
TigerSharks Girls 7-8	25		\$ 4,440.00
TigerSharks Girls 9-10	25		\$ 4,390.00
TigerSharks Girls 11-12	25		\$ 4,475.00
TigerSharks Girls 13-14	26		\$ 4,652.00
TigerSharks Girls 15-18	15		\$ 2,055.00
Aquatics Total	255		\$ 42,680.00
Classes			
Aikido - Teen/Adult	11		\$ 1,549.00
Aikido - Youth	5		\$ 426.00
Babysitting CPR	4		\$ 151.00
Ballet - Baby	5		\$ 211.00
Ballet - Pre	3		\$ 124.00
Basketball - Pee Wee	7		\$ 405.00
Basketball - Top Notch 3rd/4th/5th	5		\$ 510.00
Basketball - Top Notch 6th/7th/8th	6		\$ 615.00
Basketball - Top Notch Girls 3-5	3		\$ 174.00
Basketball - Top Notch Girls 6-8	5		\$ 294.00
Berry Creative Crafts	7		\$ 432.00
Child and Babysitting Safety	1		\$ 65.00
Gymnastics - KinderGym	3		\$ 285.00
Gymnastics - Tot	1		\$ 98.00
Internet Drivers Education	1		\$ 31.00
OVparks Volunteer Team		2	
Tai-Chi Chuan	7		\$ 364.00
Classes Sub Total	74	2	\$ 5,734.00
Events			
Spring Craft Fair	39		\$ 2,893.00
Events Sub Total	39	0	\$ 2,893.00
GRAND TOTAL	294	2	\$ 51,307.00

May Gross Revenue Recap – May OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$111,802 which is \$34,802 above the projected amount. May recreation revenue was \$107,154 which is \$37,154 above the projected amount while facility revenue was \$4,648 which is \$2,352 under the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart above represent revenue attributed to programs occurring in April.*

PARKS

Park Infrastructure

All Parks

- Staff tends to ongoing pool maintenance.
- Staff conducts monthly playground inspections and takes care of repairs on site if necessary.
- Staff repaired a sink at the Youth Center.
- Staff moved the two dog poop bags at the dog park for ADA accessibility.
- Staff replaced 1 faucet from Orangevale Community Park restrooms.
- Staff spot sprayed for weeds at several District parks.

Mechanics

- Staff continue to take care of mower and small engine maintenance repairs.
- Staff replaced the fuel filter in the Kubota mower Z1211.
- Staff repaired the Brush Hog. The gear box mounting plate was reinforced and two metal straps were welded on mounting area.
- Staff fixed the gear shifter on 2005 For Ranger.

Park Irrigation

- Staff added an isolation/shut off valve to Disk Golf to avoid shutting off the entire Oak and Filbert main line.
- Staff replaced two irrigation valves at Almond and Horse Arena.
- Staff replaced 24 sprinklers at various District parks.
- Staff reset 20 crooked sprinklers throughout the District.
- Staff repaired a broken lateral line at Kenneth Grove street scape.
- Six broken sprinklers were replaced in the area surrounding the pool.

Park Grounds

All Parks

- Staff continues ongoing maintenance at all parks (restrooms, trash, mowing, edging and blowing etc.).
- Staff removed graffiti from Oak and Filbert, Pecan, and Horse Arena.
- The horse arena was tilled by staff, and a new mobile sprinkler was built.
- Staff fixed several sprinklers from the main Horse rink.
- Staff found four lost sprinklers at Almond Park and at Oak/Filbert.
- Staff added a flush valve to the end of the mainline at Almond Park.

Other Reports

- Volunteers at Disk golf replaced several bridges and fixed a creek retaining wall in preparation for the women's national tournament. They also replaced one basket inground sleeve that was damaged.
- Staff worked with Sierra National Construction in finalizing the Hazel Ave. sidewalk project.

- Two main lines were damaged and repaired by them.
- Unknown mainline coming from the Youth Center backflow was capped.
- Cleaning of the staging area was done, and overflow parking lot was extended.
- One dead tree was removed from Pecan Park near the playground.
- One tree branch was removed from a tree at Sundance Park because the large branch was hanging over Fair Oaks Blvd.
- Staff replaced the lock from the pool entrance and the pool filter room due to vandalism. A thief broke into the pool area and stole six buckets of chlorine and a bucket of soda ash.

Fulton-El Camino Park District Police Department
Monthly activity report for: Orangevale Recreation and Park District
Reporting Period: 2021-05-01 to 2021-05-31

Almond Park

No issues to report.

Norma Hamlin Park

No issues to report.

Off Property

Notice To Appear Issued

1) Date/Time: 2021-05-01 23:17

Violation 1: 22350 CVC Basic speed law, Severity: Inf

2) Date/Time: 2021-05-23 21:16

Violation 1: 23109 c CVC EXHIBITION OF SPEED, Severity: Mis

Violation 2: 23103 CVC Reckless Driving, Severity: Mis

Violation 3: 16028(a) CVC No Insurance, Severity: Mis

Violation 4: 5200(a) CVC Two license Plates Required, Severity: Inf

Onsite Arrests Made

1) Date/Time: 2021-05-08 19:46

V1: 10851 CVC Auto Theft Severity: Fel

V2: 496(d) PC Stolen Property Severity: Fel

V3: 1203.2 PC Violation of Probation Severity: Fel

V4: 14601.2 CVC Suspended License DUI Severity: Mis

OV Community Center

No issues to report.

OV Community Park

No issues to report.

OV Community Park (Disc Golf)

No issues to report.

Palisades Park

No issues to report.

Pecan Park

No issues to report.

Sundance Nature Area

No issues to report.

Youth Center Park

Notice To Appear Issued

No issues to report.



RESOLUTION NO: 21-05-666

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT, COUNTY OF SACRAMENTO, STATE OF CALIFORNIA, ADOPTING THE GENERAL FUND PRELIMINARY BUDGET FOR FISCAL YEAR 2021/2022

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2020/2021; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2021/2022, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	<u>\$ 1,904,000</u>
(2)	Services & Supplies	<u>530,150</u>
(3)	Other charges	<u>146,658</u>
(4)	Fixed Assets	<u>120,000</u>
	(a) Land	<u>10,000</u>
	(b) Structures & Improvements	<u>80,000</u>
	(c) Equipment	<u>30,000</u>
(5)	Expenditure transfers	<u>2,800</u>
(6)	Contingencies	<u> </u>
(7)	Provision for reserve increases	<u> </u>
	TOTAL BUDGET REQUIREMENTS	<u>\$ 2,703,608</u>

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2021/2022 fiscal year:

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 10th day of June 2021 by the following vote:

AYES:
 NOES:
 ABSTAIN:
 ABSENT:

APPROVED: _____
 Chair, Board of Directors

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 Orangevale, CA 95662
 916-988-4373
 OVparks.com



ATTEST: _____
Clerk of the Board

ATTACHMENTS:
Financing Requirements Summary Schedule
Expenditure Detail Schedule
Revenue Detail Schedule
Long-Term Loan Schedule
Fixed Asset Schedule

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Preliminary Budget Message – 2021/22

In creating the 21/22 fiscal year budget there is much to be considered. The COVID-19 pandemic is still lingering, but all signs point to business coming back close to normal by July 2021. Property tax growth is helpful to our revenue while rising inflation could be harmful to our expenditures. Following are some key factors that will shape our upcoming budget.

The District experienced a property tax growth of approximately 5.2% in the 20/21 fiscal year, amounting to approximately \$75,000 in new revenue. This exceeded our budget projections by 2.2% (\$31,000). The County is projecting a growth rate of approximately 4.5% for the 21/22 fiscal year. Staff is budgeting for a more conservative 3.5% increase.

Recreation program revenues, along with facility rental revenues, suffered during the 20/21 fiscal year because COVID-19 restrictions were in effect throughout. Even so, we were able to operate some classes and rentals by following County and State guidelines. We are on pace to recover 68% (\$270K) of our projected revenues for Recreation Service Charges (\$400K), and 33% (\$19.5K) of our projected Facility Rentals (\$60K). With the likelihood of most restrictions being lifted by mid-June, we are optimistic that our 21/22 fiscal year programming and rental revenues will come close to matching our pre-pandemic numbers.

The District took measures to reduce expenditures in the 20/21 fiscal year to address the fiscal impacts of COVID-19. Part time staffing was reduced, full time staff was placed on a 5% furlough, and services & supplies expenditures were scaled back to conservative levels. We are on pace to underspend by 15.5% (\$305K) in our projected Salaries & Benefits (\$1,967,000). We are also on pace to underspend by 52% (\$275K) in our projected Services & Supplies. For our overall General Fund expenditures, we expect to underspend by 20.6% (\$567,600) for the 20/21 fiscal year. Again, because most COVID-19 restrictions are expected to be lifted by mid-June, we are planning the 20/21 fiscal year budget by approaching pre-pandemic staffing numbers and services & supplies costs.

We recommend maintaining 13 full-time staff positions for the 2021/22 Preliminary Budget. The Administration & Finance Committee recommends the following adjustments for full-time staff:

1. End the furlough on June 30, 2021
2. Include a 2% COLA placeholder in the Preliminary Budget while also showing the impacts of a 1.5% and 2% COLA.
3. Based on a salary study of five comparable districts in Sacramento County, increase the pay scales to two position levels (Superintendent level and the Admin Clerk / Park Maintenance Worker I level). Those two position levels will apply to three current employees. The salary survey showed that all but two full-time employees are below the 25th

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percentile compared to the other like districts. The committee's recommendation is to raise the Admin Clerk / Park Maintenance Worker I level by 3% because they are currently between 5-8% below the 25th percentile. They recommend raising the Superintendent level by 1.5% because they are between 3-5% below the 25th percentile.

Costs for full-time salaries and benefits are estimated to rise modestly due to some annual staff step increases. Two of our Park Maintenance Workers are being promoted from PW-I to PW-2 beginning July 1. We are projecting health insurance rates to increase again in the upcoming fiscal year. Based on the County's best guess at this time, a 7.5% increase will be used for the preliminary budget. The actual rates may not be available until the late summer. The Sacramento County Employees Retirement System (SCERS) rates as per SCERS actuarial studies are expecting small increases for the next several years.

Part-time salaries increased to \$14 per hour on 1/1/21 and will increase again to \$15 on 1/1/22. The \$15 per hour minimum wage is expected to stay in place for the following few years. These increases in salary will translate to future adjustments to program and rental fees. The Bureau of Labor Statistics Consumer Price Index (CPI) for the Western Region for the year (April 2020-April 2021) was 3.88%. The CPI was 2.4% when the Admin & Finance Committee directed staff to reflect a 2% COLA adjustment in the Preliminary Budget. Each one percent adjustment represents approximately \$14,000 including benefits.

The District's capital replacement plan has established replacement costs at approximately \$284,000 per year to keep facilities in good repair and to address ADA projects. These projects are primarily funded from the OLLAD assessment district. Making repairs to the swimming pool is a high priority and expected to be of significant expense. Additional capital improvement projects have been identified through the park master plan process, including a new ADA bridge at Pecan Park, a driveway connecting OCCP's north parking lot to the parking lot at the new property, and a playground expansion at OCCP. These improvements are expected to be paid primarily through Prop 68 grant funds. One of our challenges is identifying fiscal and human resources for larger facility renovations and land development. Most service and supply costs are estimated to rise slightly as are utility costs. The District continues to evaluate the potential for additional funding avenues (i.e. General Obligation Bond or Assessment District) to fund a portion of the capital improvement needs identified in the park master plan documents.

Sincerely,

Barry Ross
District Administrator

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**Orangevale Recreation and Park District
Budget vs Actual Carryover - FY 19/20 to FY 21/22**

General Fund, OLLAD, Kenneth Grove, In Lieu Park Dedication, Park Development Fee

	Budget 19/20	Actual 19/20	19/20 Carryover	Budget 20/21	Est. Act 20/21	20/21 Carryover	Budget 21/22	Est. Act 21/22	20/21 Carryover
332A - GENERAL FUND									
<i>Beginning Year Fund Balance</i>	1,161,075	1,161,075		935,431	935,431		888,794	888,794	
Taxation	1,423,700	1,476,148	52,448	1,488,700	1,520,166	31,466	1,573,372	1,573,372	-
Rentals/Interest/Other	170,600	131,362	(39,238)	118,600	91,316	(27,284)	151,500	151,500	-
In Lieu/Grants/HOPTERS	275,000	149,776	(125,225)	115,000	115,000	-	15,000	115,000	100,000
Charges for Service/Rec. Fees/Misc	511,500	353,256	(158,244)	406,000	276,039	(129,961)	458,000	458,000	-
Total Revenue	2,380,800	2,110,541	(270,259)	2,128,300	2,002,521	(125,779)	2,197,872	2,297,872	100,000
Salaries & Benefits	1,938,000	1,629,915	308,085	1,967,000	1,612,446	354,554	1,904,000	1,904,000	-
Services & Supplies	617,550	408,860	208,690	528,550	238,412	290,138	530,150	530,150	-
Capital Improvement	591,500	297,409	294,091	261,500	198,300	63,200	269,458	280,300	(10,842)
Prior Year Adjustment									
Total Expenses	3,147,050	2,336,184	810,866	2,757,050	2,049,158	707,892	2,703,608	2,714,450	(10,842)
Year End Fund Balance	394,825	935,431	540,607	306,681	888,794	582,113	383,058	472,216	89,158
<i>Year End Fund Balance > or < Previous Yr</i>		(225,643)			(46,637)			(416,578)	
Total Less FB, In Lieu/Grants & Capital Imp	(449,750)	(78,010)	371,740	(482,250)	36,663	518,913	(251,278)	(251,278)	-
332A - General Reserve	545,014	545,014	-	545,014	545,014	-	545,014	545,014	-
374A - OLLAD - GENERAL FUND									
<i>Beginning Year Fund Balance</i>	514,282	514,282		458,624	458,624		485,708	485,708	
Revenues	557,000	573,331		557,000	568,938		566,938	566,938	
Expenses - Services & Supplies	614,000	437,317	(176,683)	589,000	406,797	(182,203)	586,500	586,500	-
Other Charges - Bond Redemption/Interest	1,300	1,200	(100)	1,300	682	(618)	1,300	1,300	-
Capital Improvement	282,000	190,472	(91,528)	215,000	134,375	(80,625)	227,438	227,438	-
Total Expenses	897,300	628,989		805,300	541,854		815,238	815,238	
Year End Fund Balance	173,982	458,624.18		210,324	485,708		237,408	237,408	
374A - OLLAD - General Reserve		311,713			311,713			311,713	
374B - Kenneth Grove - GENERAL FUND									
<i>Beginning Year Fund Balance</i>	13,589	13,589		17,164	17,164		17,673	17,673	
Revenues	5,428	5,766		5,428	5,446		5,514	5,428	
Expenses - Services & Supplies & Capital Imp.	5,428	2,192		5,428	4,937		5,514	5,428	
Year End Fund Balance	13,589	17,164		17,164	17,673		17,673	17,673	
374B - Kenneth Grove - General Reserve		5,932			5,932			5,932	
88C - In Lieu Park Dedication Fund	15,606	143,706			143,706			143,706	
332I - Park Development Fee Fund	(63,297)	381,373		60,500	441,873			441,873	

ORANGEVALE RECREATION & PARK DISTRICT

FISCAL YEAR 2021-2022 PRELIMINARY BUDGET

SACRAMENTO COUNTY FY 2021-2022 BUDGET INPUT DOCUMENTS

PRELIMINARY BUDGET DOCUMENTS

FISCAL YEAR 2021-2022 PRELIMINARY BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FINANCING REQUIREMENTS SCHEDULE FOR GENERAL FUND 332A

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>				
OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS	\$ 1,904,000		<u>(2,197,872)</u>	
OBJECT 20 - SERVICES AND SUPPLIES	\$ 530,150			
OBJECT 30 - OTHER FINANCING USES				
<u>REPAYMENTS</u>				
<u>INTEREST AND ASSESSMENTS</u>	\$ 145,058			
<u>JUDGEMENTS/DA</u>	1,600			
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ 146,658			
<u>OBJECT 40 - FIXED ASSETS</u>				
<u>OBJECT 41 - LAND ACQUISITION</u>	\$ 10,000		<u>(505,736)</u>	
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	80,000			
<u>OBJECT 43 - EQUIPMENT</u>	30,000		<u>\$ (2,703,608)</u>	
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 120,000			
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>	\$ 2,800			
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>	-			
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	-			
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	-			
<u>OBJECT 80 - OTHER COMMODITIES</u>	-			
<u>PROVISIONS FOR RESERVE INCREASES</u>				
<u>GENERAL RESERVES</u>				
<u>OTHER RESERVES</u>				
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 2,703,608			
<u>TOTAL DIFFERENCE:</u>				

<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>				
<u>ESTIMATED REVENUE</u>			<u>(2,197,872)</u>	
<u>RESERVES TO BE DECREASED</u>				
<u>GENERAL RESERVES DECREASE</u>				
<u>ENCUMBRANCE DECREASE</u>				
<u>OTHER RESERVE DECREASE</u>				
<u>TOTAL RESERVES TO BE DECREASED</u>				
<u>FUND BALANCE AVAILABLE DECREASE</u>			<u>(505,736)</u>	
<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>				
<u>TOTAL AVAILABLE FINANCING</u>			<u>\$ (2,703,608)</u>	
<u>FUND EQUITY SCHEDULE</u>				
<u>RESERVES</u>				
<u>GENERAL</u>	545,014			
<u>ENCUMBRANCE</u>	-			
<u>OTHER</u>	-			
<u>FUND BALANCE AVAILABLE</u>				
<u>TOTALS</u>	-			
<u>BALANCE AS OF 7/01/21</u>	545,014			
<u>INCREASES</u>				
<u>DECREASES</u>				
<u>ADJUSTED FUND BALANCE</u>	\$ 888,794		\$ 505,736	\$ 383,058
<u>TOTALS</u>	\$ 1,433,808		\$ 505,736	\$ 928,072

APPROPRIATIONS SUBJECT TO LIMIT
 APPROPRIATIONS SUBJECT TO LIMIT
 OVER/UNDER LIMIT

ORANGEVALE RECREATION & PARK DISTRICT

Salary Scale Scenarios to Consider

Option A - End Furlough, Salary Scale Adjustment & 1.5% COLA		annual cost
FY 20/21 Salary Scale		0 (return to FY 20/21 Scale)
add 1.5% for -3% to -5% & add		
3% for -5.1% to -8%	5,146	(3 staff & 2 categories)
1.5% COLA	21,382	
	<u>26,528</u>	

Option B - End Furlough, Salary Scale Adjustment & 2% COLA		annual cost
FY 20/21 Salary Scale		0 (return to FY 20/21 Scale)
add 1.5% for -3% to -5% & add		
3% for -5.1% to -8%	5,146	(3 staff & 2 categories)
2% COLA	28,510	
	<u>33,656</u>	

- \$55,274- was saved by furloughing full-time staff 5% of salary for 1 year
- salary scale evaluation showed 2 levels with between -3% & -7.85% below the 25th percentile of 5 "like" districts
- the last salary scale evaluation and increase was in July 2017, several steps which were adjusted with the highest % in 17/18 have held within a reasonable amount

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Budget	FY 20-21 Est. Actual	FY 21-22 Prelim Budget	Changes	FY 21-22 Final Budget
332A ORANGEVALE RECREATION & PARK DISTRICT								
10111000	SALARIES & WAGES - REGULAR EMPLOYEES	696,324	741,507	890,000	774,166	830,000	0	0
10112100	SALARIES & WAGES - EXTRA HELP	291,043	303,185	390,000	220,000	403,000	0	0
10112400	BOARD MEMBERS STIPEND	7,800	6,800	12,000	10,000	12,000	0	0
10121000	RETIREMENT - EMPLOYER COST	182,077	206,891	240,000	236,470	260,000	0	0
10122000	OASDHI - EMPLOYER COST	74,946	79,685	100,000	77,102	85,000	0	0
10123000	GROUP INS - EMPLOYER COST	212,330	243,584	265,000	242,216	248,000	0	0
10124000	WORKERS COMP INS - EMPLOYER COST	23,323	34,019	45,000	42,492	46,000	0	0
10125000	SUI INS - EMPLOYER COST	16,462	14,246	25,000	10,000	20,000	0	0
10127000	DENTAL CARE - RETIREES	0	0	0		0	0	0
10128000	HEALTH CARE - RETIREES	0	0	0		0	0	0
Object 10		1,504,306	1,629,915	1,967,000	1,612,446	1,904,000	0	0
20200500	ADVERTISING/LEGAL NOTICES	2,355	2,102	1,500	2,064	2,300	0	0
20202100	BOOKS/PERIODICALS/SUBSCRIPTIONS	2,612	3,505	1,000	4,500	2,000	0	0
20202900	BUSINESS/CONFERENCE EXPENSE	6,673	509	4,000	0	4,500	0	0
20203500	EDUCATION & TRAINING SERVICES	4,573	1,993	5,000	0	4,000	0	0
20203600	EDUCATION & TRAINING SUPPLIES	0	0	500	0	500	0	0
20203700	TUITION REIMBURSEMENT	0	0	500	0	500	0	0
20203800	EMPLOYEE RECOGNITION	948	855	2,000	1,700	2,300	0	0
20203802	RECOGNITION ITEMS	0	0	500	0	500	0	0
20203803	RECOGNITION EVENTS	0	0	500	0	500	0	0

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Budget	FY 20-21 Est. Actual	FY 21-22 Prelim Budget	Changes	FY 21-22 Final Budget
20203900	EMPLOYEE TRANSPORTATION	2,518	2,346	3,000	1,210	2,700	0	0
20205100	LIABILITY INSURANCE	43,267	58,083	86,000	85,240	86,000	0	0
20205500	RENTAL INSURANCE	1,179	1,488	4,000	0	4,000	0	0
20206100	MEMBERSHIP DUES	9,509	10,870	10,000	10,300	11,000	0	0
20207600	OFFICE SUPPLIES	5,570	4,963	9,000	4,000	8,000	0	0
20207602	SIGNS	0	0	500	0	500	0	0
20207603	KEYS	0	0	350	0	350	0	0
20208100	POSTAL SERVICES	6,704	250	7,500	300	7,500	0	0
20208102	STAMPS	878	1,211	3,000	600	2,500	0	0
20208500	PRINTING SERVICES	15,400	5,129	28,000	300	26,000	0	0
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	0	0	500	0	500	0	0
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	0	0	1,000	0	1,000	0	0
20211200	BUILDING MAINTENANCE SUPPLIES	0	0	500	0	500	0	0
20212200	CHEMICALS	0	0	500	0	500	0	0
20213100	ELECTRICAL MAINTENANCE SERVICE	0	0	400	0	400	0	0
20213200	ELECTRICAL MAINTENANCE SUPPLIES	0	0	500	0	500	0	0
20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	0	0	500	0	500	0	0
20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	0
20215100	MECHANICAL SYSTEM MAINTENANCE SERVICE	0	0	500	0	500	0	0
20215200	MECHANICAL SYSTEM MAINTENANCE SUPPLY	0	0	500	0	500	0	0
20216100	PAINTING SERVICES	0	0	0	0	0	0	0
20216200	PAINTING SUPPLIES	0	0	500	0	500	0	0
20216700	PLUMBING MAINTENANCE SERVICE	0	0	400	0	400	0	0
20216800	PLUMBING MAINTENANCE SUPPLIES	0	0	500	0	500	0	0

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Budget	FY 20-21 Est. Actual	FY 21-22 Prelim Budget	Changes	FY 21-22 Final Budget
20218100	CONSTRUCTION SERVICES	0	0	500	0	500	0	0
20218200	CONSTRUCTION SUPPLIES	16	0	500	0	500	0	0
20218500	PERMIT CHARGES	0	0	3,000	0	3,000	0	0
20219100	ELECTRICITY	0	0	500	0	500	0	0
20219200	NATURAL GAS / LPG / FUEL OIL	0	0	500	0	500	0	0
20219300	REFUSE COLLECTION/DISPOSAL SERVICE	0	0	500	0	500	0	0
20219500	SEWAGE DISPOSAL SERVICE	0	0	500	0	500	0	0
20219700	TELEPHONE SERVICE	8,491	11,360	15,000	12,500	13,000	0	0
20219800	WATER	35	0	1,000	0	1,000	0	0
20219900	TELEPHONE SYSTEM MAINTENANCE	95	0	500	0	500	0	0
20220500	AUTOMOTIVE MAINTENANCE SERVICE	0	0	500	0	500	0	0
20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	0	0	500	0	500	0	0
20221200	CONSTRUCTION EQUIP MAINT SUPPLIES	0	0	500	0	500	0	0
20222600	EXPENDABLE TOOLS	0	0	500	0	500	0	0
20223600	FUEL & LUBRICANTS	0	0	500	0	500	0	0
20226100	OFFICE EQUIPMENT MAINTENANCE SERVICE	0	0	1,000	0	1,000	0	0
20226200	OFFICE EQUIPMENT MAINTENANCE SUPPLIES	1,875	1,875	5,000	1,400	4,000	0	0
20227500	RENTS/LEASES EQUIPMENT	0	0	500	0	500	0	0
20228100	SHOP EQUIPMENT MAINTENANCE SERVICE	0	0	500	0	500	0	0
20228200	SHOP EQUIPMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	0
20229100	OTHER EQUIPMENT MAINTENANCE SERVICE	0	0	500	0	500	0	0
20229200	OTHER EQUIPMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	0

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Budget	FY 20-21 Est. Actual	FY 21-22 Prelim Budget	Changes	FY 21-22 Final Budget
20231400	CLOTHING/PERSONAL SUPPLIES	0	0	2,000	1,700	2,000	0	0
20232100	CUSTODIAL SERVICES	0	0	1,000	0	1,000	0	0
20232200	CUSTODIAL SUPPLIES	0	0	1,000	0	1,000	0	0
20244300	MEDICAL SERVICE	481	113	200	231	200	0	0
20250500	ACCOUNTING SERVICES	4,725	5,053	8,000	5,376	8,000	0	0
20250700	ASSESSMENT/COLLECTION SERVICES	17,630	17,879	18,000	19,500	19,500	0	0
20251900	ARCHITECTURAL SERVICES	0	0	0	0	0	0	0
20252500	ENGINEERING SERVICES	1,935	0	6,000	0	6,000	0	0
20253100	LEGAL SERVICES	44,854	70,437	20,000	(16,245)	20,000	0	0
20256200	TRANSCRIBING SERVICES	1,321	0	1,000	0	1,000	0	0
20257100	SECURITY SERVICES	2,149	1,140	5,000	0	5,000	0	0
20259100	OTHER PROFESSIONAL SERVICES	19,739	36,427	22,000	3,800	23,000	0	0
20259101	COMPUTER CONSULTANTS	7,065	5,525	8,000	9,500	8,300	0	0
20281201	PC HARDWARE	6,855	1,985	10,000	416	8,000	0	0
20281202	PC SOFTWARE	901	324	6,000	2,300	8,000	0	0
20281203	PC SUPPLIES	292	553	1,000	1,800	2,000	0	0
20281900	REGISTRATION SERVICES (ELECTIONS)	2,008	0	0	1,887	0	0	0
20285100	RECREATIONAL SERVICES	163,332	128,710	170,000	72,700	170,000	0	0
20285200	RECREATIONAL SUPPLIES	37,861	30,816	35,000	7,500	37,000	0	0
20289800	OTHER OPERATING EXPENSE - SUPPLIES	(389)	31	2,000	200	2,000	0	0
20289900	OTHER OPERATING EXPENSE - SERVICES	383	480	2,000	600	2,000	0	0
20291100	SYSTEM DEVELOPMENT SERVICE	2,758	2,758	3,000	2,963	3,000	0	0
20296200	GS PARKING CHARGES	169	91	200	70	200	0	0

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 18-19	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22
		Actuals	Actuals	Budget	Est. Actual	Prelim Budget	Changes
	Object 20	426,768	408,860	528,550	238,412	530,150	0
30321000	INTEREST EXPENSE	13,498	28,648	40,000	38,932	33,867	0
30322000	BOND/LOAN REDEMPTION	68,044	85,474	115,000	109,178	111,191	0
30345000	TAX/LIC/ASSESSMENTS	310	0	2,500	1,539	1,600	0
	Object 30	81,853	114,123	157,500	149,650	146,658	0
41410100	LAND	0	74,710	0	(51)	10,000	0
	Object 41	0	74,710	0	(51)	10,000	0
42420100	BUILDINGS	0	0	0	0	0	0
42420200	STRUCTURES	104,493	107,475	70,000	48,001	80,000	0
	Object 42	104,493	107,475	70,000	48,001	80,000	0
43430300	VEHICLES/EQUIPMENT - OTHER	0	0	30,000	0	30,000	0
	Object 43	0	0	30,000	0	30,000	0
50557100	FINGERPRINTING SERVICE	2,182	1,102	4,000	700	2,800	0
	Object 59	2,182	1,102	4,000	700	2,800	0

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Budget	FY 20-21 Est. Actual	FY 21-22 Prelim Budget	Changes	FY 21-22 Final Budget
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	GENERAL RESERVES	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0
	FUND CENTER 9339332	2,119,602	2,336,184	2,757,050	2,049,157	2,703,608	0	0
	FUND TOTAL 332 A	2,119,602	2,336,184	2,757,050	2,049,157	2,703,608	0	0

REVENUE DETAIL SCHEDULE - FY 2021-22 PRELIMINARY
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 18-19	FY 19-20	FY 20-21	FY 20-21	FY 20-21	FY 21-22	FY 21-22
		Actuals	Actuals	Budget	Est. Actual	Prelim. Budget	Changes	Final Budget
332A ORANGEVALE RECREATION & PARK DISTRICT								
91910100	PROP TAX CUR SEC	\$ (1,301,883)	(1,362,333)	(1,400,000)	(1,411,479)	(1,460,881)	0	0
91910200	PROP TAX CUR UNSEC	(47,637)	(50,683)	(45,000)	(52,560)	(54,400)	0	0
91910300	PROP TAX CUR SUP	(36,453)	(36,820)	(20,000)	(26,794)	(27,732)	0	0
91910400	PROPERTY TAX SECURED DELINQ.	(9,678)	(9,615)	(10,000)	(12,179)	(12,605)	0	0
91910500	PROPERTY TAX SUPPLE DELINQ.	(1,908)	(2,067)	(500)	(1,879)	(1,945)	0	0
91910600	PROPERTY TAX UNITARY	(13,390)	(13,647)	(12,000)	(13,764)	(14,246)	0	0
91912000	PROP TAX REDEMP	(54)	(69)	0	(105)	(109)	0	0
91913000	PROP TAX PR UNSEC	(527)	(678)	(1,000)	(1,069)	(1,105)	0	0
91914000	PROP TAX PENALTIES	(249)	(234)	(200)	(337)	(349)	0	0
91919900	TAXES - OTHER	0	0	0	0	0	0	0
	Object 91	\$ (1,411,778)	\$ (1,476,148)	\$ (1,488,700)	\$ (1,520,166)	\$ (1,573,372)	\$ -	\$ -
94941000	INTEREST INCOME	(31,677)	(26,901)	(14,000)	(5,200)	(14,000)	0	0
94942900	BUILDING RENTAL OTHER	(116,157)	(50,641)	(60,000)	(19,500)	(70,000)	0	0

REVENUE DETAIL SCHEDULE - FY 2021-22 PRELIMINARY
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 18-19	FY 19-20	FY 20-21	FY 20-21	FY 21-22	FY 21-22
		Actuals	Actuals	Budget	Est. Actual	Prelim. Budget	Final Budget
94943900	GROUND LEASES (CELL TOWERS)	(31,341)	(31,551)	(29,600)	(48,616)	(48,500)	0
94944800	REC. CONCESSION (FINAL 9)	(15,845)	(22,268)	(15,000)	(18,000)	(19,000)	0
94945900	VENDING MACHINES	0	0	0	0	0	0
94949000	CONCESSIONS OTHER	0	0	0	0	0	0
Object 94		(195,021)	(131,361.52)	(118,600)	(91,316)	(151,500)	0
95952200	HOMEOWNER PROP TAX RELIEF	(13,314)	(12,970)	(15,000)	(15,000)	(15,000)	0
95952900	IN LIEU TRANSFER	(103,574)	(136,806)	(100,000)	0	0	0
95956900	STATE AID	0	0	0	0	0	0
Object 95		(116,888)	(149,776)	(115,000)	(15,000)	(15,000)	0
96963313	MISCELLANEOUS OTHER FEES	(4,201)	(3,989)	(1,000)	(2,639)	(1,000)	0
96964600	RECREATION SERVICE CHGS	(504,893)	(281,301)	(400,000)	(270,000)	(450,000)	0
96969700	SECURITY SERVICES	(4,628)	(1,778)	(2,000)	0	(2,000)	0
Object 96		(513,721)	(287,068)	(403,000)	(272,639)	(453,000)	0
97973000	DONATIONS/CONTRIBUTIONS	(2,120)	(3,828)	0	(1,700)	(1,700)	0

REVENUE DETAIL SCHEDULE - FY 2021-22 PRELIMINARY
ORANGEVALE RECREATION & PARK DISTRICT
FUND 332A - GENERAL FUND

Commitment Item	Description	FY 18-19 Actuals		FY 19-20 Actuals		FY 20-21 Budget		FY 20-21 Est. Actual		FY 21-22 Prelim. Budget		FY 21-22 Final Budget	
97974000	INSURANCE PROCEEDS	(1,573)	(1,477)	(2,500)	0	(1,600)	0				0		0
97979000	MISCELLANEOUS OTHER REVENUES	(714)	(60,883)	(500)	(1,700)	(1,700)					0		0
97979900	PRIOR YEAR	0	0	0	0	0	0				0		0
	Object 97	(4,407)	(66,188)	(3,000)	(3,400)	(5,000)	0				0		0
98986200	ASSET SALE PROCEEDS - SP DIST	0	0	0	0	0	0				0		0
	Object 98	0	0	0	0	0	0				0		0
	FUND CENTER 9339332	(2,241,815)	(2,110,541)	(2,128,300)	(1,902,521)	(2,197,872)					0		0
	FUND TOTAL 332A	(2,241,815)	(2,110,541)	(2,128,300)	(1,902,521)	(2,197,872)					0		0

FISCAL YEAR 2020-2021 FINAL BUDGET
Orangevale Recreation & Park District
FINANCING REQUIREMENTS SCHEDULE FOR FUND 374A (OLLAD)

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>				
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ -	-	ESTIMATED REVENUE	\$ (568,938)
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ 586,500	-	RESERVES TO BE DECREASED	-
<u>OBJECT 30 - OTHER FINANCING USES</u>	-	-	GENERAL RESERVES DECREASE	-
<u>LOAN AND LEASE REPAYMENTS</u>	-	-	ENCUMBRANCE DECREASE	-
<u>INTEREST AND PRINCIPAL</u>	-	-	OTHER RESERVES DECREASE	-
<u>TAXES/LICENSES/ASSESSMENTS</u>	-	-	TOTAL RESERVES TO BE DECREASED	-
<u>JUDGEMENTS/DAMAGES</u>	-	-	FUND BALANCE AVAILABLE DECREASE	(246,300)
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ 1,300	-	ESTIMATED LONG-TERM LOAN PROCEEDS	-
<u>OBJECT 40 - FIXED ASSETS</u>	-	-	TOTAL AVAILABLE FINANCING	\$ (815,238)
<u>OBJECT 41 - LAND ACQUISITION</u>	-	-	FUND BALANCE AVAILABLE DECREASE	(246,300)
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	227,438	-	ESTIMATED LONG-TERM LOAN PROCEEDS	-
<u>OBJECT 43 - EQUIPMENT</u>	0	-	TOTAL AVAILABLE FINANCING	\$ (815,238)
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 227,438	-	FUND EQUITY SCHEDULE BALANCE	311,713
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>	-	-	RESERVES	-
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>	-	-	GENERAL	-
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	-	-	ENCUMBRANCE	-
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	0	-	OTHER	-
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	-	FUND BALANCE	-
<u>PROVISIONS FOR RESERVE INCREASES</u>	-	-	AVAILABLE	-
<u>GENERAL RESERVES</u>	-	-	TOTALS	\$ 485,708
<u>OTHER RESERVES</u>	-	-	TOTALS	\$ 797,421
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 815,238	-	APPROPRIATIONS LIMIT	-
<u>TOTAL DIFFERENCE:</u>	-	-	APPROPRIATIONS SUBJECT TO LIMIT	-
			OVER/UNDER LIMIT	-

EXPENDITURE DETAIL SCH. - FY 2021-22 PRELIMINARY BUDGET

**ORANGEVALE RECREATION & PARK DISTRICT
FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT**

Commitment Item	Description	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Budget	FY 20-21 Est. Actual	FY 21-22 Prelim Budget	Changes	FY 21-22 Final Budget
374A OLLAD								
20203500	EDUCATION/TRAINING SERVICE	2,138	898	3,000	900	3,000	0	0
20206100	MEMBERSHIP DUES	295	0	1,000	170	1,000	0	0
20207600	OFFICE SUPPLIES	140	226	500	440	500	0	0
20207602	SIGNS	28	170	1,000	932	1,000	0	0
20207603	KEYS	3	177	1,500	1,200	1,500	0	0
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	5,475	5,625	12,000	4,600	12,000	0	0
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	1,643	2,248	15,000	3,000	13,000	(2,000)	0
20211200	BUILDING MAINTENANCE SUPPLIES	5,875	7,606	10,000	3,500	9,000	(1,000)	0
20212200	CHEMICALS	36,894	29,785	35,000	35,000	38,000	3,000	0
20213100	ELECTRICAL MAINTENANCE SERVICE	9,464	0	6,000	500	6,000	0	0
20213200	ELECTRICAL MAINTENANCE SUPPLIES	520	1,704	2,000	500	2,000	0	0
20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	2,135	38,847	48,000	34,000	48,000	0	0
20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	23,210	9,963	35,000	10,000	35,000	0	0
20215100	MECHANICAL SYSTEM MAINTENANCE SERVICE	6,646	8,727	10,000	2,000	9,500	(500)	0
20215200	MECHANICAL SYSTEM MAINTENANCE SUPPLY	2,790	2,109	3,000	2,000	3,000	0	0
20216200	PAINTING SUPPLIES	182	1,286	1,500	1,200	1,500	0	0
20216700	PLUMBING MAINTENANCE SERVICE	2,333	199	1,000	300	1,000	0	0
20216800	PLUMBING MAINTENANCE SUPPLIES	2,636	1,803	4,000	1,800	3,500	(500)	0
20218100	IRRIGATION SERVICES	0	0	2,000	0	2,000	0	0
20218200	IRRIGATION SUPPLIES	11,012	10,134	18,000	16,000	16,000	(2,000)	0
20218500	PERMIT CHARGES	3,384	2,998	2,000	3,500	3,500	1,500	0
20219100	ELECTRICITY	81,854	68,305	82,000	68,000	82,000	0	0

EXPENDITURE DETAIL SCH. - FY 2021-22 PRELIMINARY BUDGET

**ORANGEVALE RECREATION & PARK DISTRICT
FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT**

Commitment Item	Description	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Budget	FY 20-21 Est. Actual	FY 21-22 Prelim Budget	Changes	FY 21-22 Final Budget
374A OLLAD								
20219200	NATURAL GAS / LPG / FUEL OIL	26,413	17,549	30,000	23,000	28,000	(2,000)	0
20219300	REFUSE COLLECTION/DISPOSAL SERVICE	20,825	22,673	24,000	19,300	24,000	0	0
20219500	SEWAGE DISPOSAL SERVICE	11,754	12,660	14,000	7,600	13,500	(500)	0
20219700	TELEPHONE SERVICE	0	0	3,000	0	2,000	(1,000)	0
20219800	WATER	50,500	56,367	53,000	57,000	58,000	5,000	0
20219900	TELEPHONE SYSTEM MAINTENANCE	1,332	0	3,000	1,500	2,000	(1,000)	0
20220500	AUTOMOTIVE MAINTENANCE SERVICE	994	716	6,000	1,400	5,000	(1,000)	0
20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	2,080	3,951	6,000	4,700	5,500	(500)	0
20221200	CONSTRUCTION EQUIP MAINT SUPPLIES	41	0	500	0	500	0	0
20222600	EXPENDABLE TOOLS	4,275	837	4,000	1,900	3,500	(500)	0
20223600	FUEL & LUBRICANTS	13,987	14,771	18,000	10,500	17,000	(1,000)	0
20227500	RENTS/LEASES EQUIPMENT	3,777	4,913	5,000	1,000	5,000	0	0
20228100	SHOP EQUIPMENT MAINTENANCE SERVICES	79	270	2,000	100	1,500	(500)	0
20228200	SHOP EQUIPMENT MAINTENANCE SUPPLIES	7,703	5,837	7,000	4,600	8,000	1,000	0
20229100	OTHER EQUIPMENT MAINTENANCE SERVICE	222	273	2,500	0	2,000	(500)	0
20229200	OTHER EQUIPMENT MAINTENANCE SUPPLIES	1,555	0	4,000	2,200	3,500	(500)	0
20231400	CLOTHING/PERSONAL SUPPLIES	1,793	2,309	4,000	2,700	3,500	(500)	0
20232100	CUSTODIAL SERVICES	676	0	0	0	0	0	0
20232200	CUSTODIAL SUPPLIES	14,933	17,913	20,000	14,400	20,000	0	0
20250500	ACCOUNTING SERVICES	2,600	2,722	3,000	2,955	3,000	0	0
20252500	ENGINEERING SERVICES	18,407	10,634	15,000	14,900	15,000	0	0
20253100	LEGAL SERVICES	14,162	0	10,000	0	10,000	0	0

EXPENDITURE DETAIL SCH. - FY 2021-22 PRELIMINARY BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Budget	FY 20-21 Est. Actual	FY 21-22 Prelim Budget	Changes	FY 21-22 Final Budget
374A OLLAD								
20256200	TRANSCRIBING SERVICES	0	0	0	0	0	0	#REF!
20257100	SECURITY SERVICES	18,672	19,399	20,000	23,000	23,000	3,000	0
20259100	OTHER PROFESSIONAL SERVICES	31,899	49,077	38,000	24,000	38,000	0	0
20259101	OTHER PROFESSIONAL SERVICES - COMPUTER	0	0	0	0	0	0	#REF!
20289800	OTHER OPERATING EXPENSE - SUPPLIES	2,119	1,636	3,500	500	3,000	(500)	0
20296200	GS PARKING CHARGES	0	0	0	0	0	0	#REF!
	Object 20	449,460	437,316.89	589,000	406,797	586,500	(2,500)	#REF!
30321000	INTEREST EXPENSE	0	0	0	0	0	0	#REF!
30322000	BOND/LOAN REDEMPTION	0	0	0	0	0	0	#REF!
30345000	TAX/LIC/ASSESSMENTS	1,199	1,200	1,300	682	1,300	0	#REF!
	Object 30	1,199	1,200	1,300	682	1,300	0	#REF!
42420100	BUILDINGS	0	0	0	0	0	0	#REF!
42420200	STRUCTURES	47,470	84,342	140,000	64,875	227,438	87,438	#REF!
	Object 42	47,470	84,342	140,000	64,875	227,438	87,438	#REF!
43430300	EQUIPMENT	0	106,130	75,000	69,500	0	(75,000)	#REF!

EXPENDITURE DETAIL SCH. - FY 2021-22 PRELIMINARY BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Budget	FY 20-21 Est. Actual	FY 21-22 Prelim Budget	Changes	FY 21-22 Final Budget
	Object 43	0	106,130	75,000	69,500	0	(75,000)	#REF!
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	#REF!
	GENERAL RESERVES	0	0	0	0	0	0	#REF!
	Object 79	0	0	0	0	0	0	#REF!
	FUND CENTER 9379374	498,129	628,989	805,300	541,853	815,238	9,938	#REF!
	FUND TOTAL 374 A	498,129	628,989	805,300	541,853	815,238	9,938	#REF!

REVENUE DETAIL SCHEDULE - FY 2021-22 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

Commitment Item	Description	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Budget	FY 20-21 Est. Actual	FY 21-22 Prelim. Budget	Changes	FY 21-22 Final Budget
374A	OLLAD							
94941000	INTEREST INCOME	(15,676)	(12,915)	(2,000)	(2,824)	(2,000)	0	0
94942900	BUILDING RENTAL OTHER	0	0	0	0	0	0	0
	Object 94	(15,676)	(12,915)	(2,000)	(2,824)	(2,000)	0	0
96960300	SPECIAL ASSESSMENT	(567,552)	(560,416)	(555,000)	(556,411)	(566,938)	0	0
96964600	RECREATION SVC C	0	0	0	0	0	0	0
	Object 96	(567,552)	(560,416)	(555,000)	(556,411)	(566,938)	0	0
	FUND CENTER 9379374	(583,228)	(573,331)	(557,000)	(559,235)	(568,938)	0	0
	FUND TOTAL 374 A	(583,228)	(573,331)	(557,000)	(559,235)	(568,938)	0	0

FISCAL YEAR 2020-2021 FINAL BUDGET

Orangevale Recreation & Park District **FINANCING REQUIREMENTS SCHEDULE FOR FUND 374B** KENNETH GROVE ASSESSMENT DISTRICT

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>	
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ -	<u>ESTIMATED REVENUE</u>	\$ 5,514
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ 5,514.00	<u>RESERVES TO BE DECREASED</u>	
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>	-
<u>LOAN AND LEASE REPAYMENTS</u>			
<u>INTEREST AND PRINCIPAL</u>	\$ -	<u>ENCUMBRANCE DECREASE</u>	-
<u>TAXES/LICENSES/ASSESSMENTS</u>		<u>OTHER RESERVES DECREASE</u>	-
<u>JUDGMENTS/DAMAGES</u>	-		
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ -	<u>TOTAL RESERVES TO BE DECREASED</u>	-
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>	\$ -
<u>OBJECT 41 - LAND ACQUISITION</u>	-	<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>	-
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	-	<u>TOTAL AVAILABLE FINANCING</u>	\$ (5,514)
<u>OBJECT 43 - EQUIPMENT</u>	-		
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ -		
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>	-	<u>FUND EQUITY SCHEDULE</u>	
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>	-	<u>RESERVES</u>	
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	-	<u>AS OF 7/01/20</u>	5,932
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	-	<u>GENERAL</u>	-
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>ENCUMBRANCE</u>	-
 		<u>OTHER</u>	-
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE</u>	17,673
<u>GENERAL RESERVES</u>	-	<u>AVAILABLE</u>	-
<u>OTHER RESERVES</u>	-	<u>TOTALS</u>	\$ 23,605
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 5,514		
<u>TOTAL DIFFERENCE:</u>	-	<u>APPROPRIATIONS LIMIT</u>	
		<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	\$ 5,428
		<u>OVER/UNDER LIMIT</u>	\$ 23,605

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 PRELIMINARY BUDGET
ORANGEVALE RECREATION & PARK DISTRICT
FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	Description	FY 18-19	FY 19-20	FY 20-21	FY 20-20	FY 21-22	FY 21-22	Changes	Final Budget
		Actuals	Actuals	Budget	Actual/1	Prelim Budget	Budget		
20200500	ADVERTISING/LEGAL NOTICES	0	0	500	0	500	0	0	0
20207600	OFFICE SUPPLIES	0	0	100	0	100	0	0	0
20207602	SIGNS	0	0	48	0	48	0	0	0
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	0	0	500	0	500	0	0	0
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	0	0	0	0	80	0	0	0
20216200	PAINTING SUPPLIES	0	0	0	0	0	0	0	0
20219800	WATER	431	474	800	314	800	0	0	0
20220500	AUTO MAINTENANCE SERVICES	0	0	0	0	0	0	0	0
20223600	FUEL & LUBRICANTS	527	545	600	1163	686	0	0	0
20228200	SHOP EQ MAINT SUPP	0	0	0	0	0	0	0	0
20250500	ACCOUNTING SERVICES	500	525	500	570	600	0	0	0
20250700	ASSESSMENT/COLLECTION SERVICES	0	0	0	0	0	0	0	0
20252500	ENGINEERING SERVICES	1,000	650	1000	2891	1000	0	0	0
20253100	LEGAL SERVICES	0	0	100	0	100	0	0	0
20256200	TRANSCRIBING SERVICES	0	0	150	0	0	0	0	0
20259100	OTHER PROFESSIONAL SERVICES	0	0	500	0	500	0	0	0
20289900	OTHER OPERATING EXPENSE - SERVICES	0	-3	300	0	300	0	0	0
20291500	COMPASS COSTS	0	0	300	0	300	0	0	0
20296200	GS PARKING CHARGES	0	0	30	0	0	0	0	0
Object 20		2,458	2,192	5,428	4,937	5,514	0	0	0
42420200	STRUCTURES	0	0	0	0	0	0	0	0
Object 42		0	0	0	0	0	0	0	0

EXPENDITURE DETAIL SCHEDULE - FY 2021-22 PRELIMINARY BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	Description	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Budget	FY 20-20 Actual ¹	FY 21-22 Prelim Budget	Changes	FY 21-22 Final Budget
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0
	FUND CENTER 9379375	2,458	2,192	5,428	4,937	5,514	0	0
	FUND TOTAL 374 B	2,458	2,192	5,428	4,937	5,514	0	0

REVENUE DETAIL SCHEDULE - FY 2021-22 PRELIMINARY BUDGET

ORANGEVALE RECREATION & PARK DISTRICT

FUND 374B - KENNETH GROVE ASSESSMENT

Commitment Item	FY 18-19 Actuals	FY 19-20 Actuals	FY 20-21 Budget	FY 20-21 Est. Actual	FY 21-22 Prelim Budget	Changes	FY 20-21 Final Budget
FUND							
	KENNETH GROVE						
94941000	(383)	(386)	(28)	(86)	86	0	0
	Object 94						
	(383)	(386)	(28)	(86)	86	0	0
96960300	(5,392)	(5,380)	(5,400)	(5,360)	5,428	0	0
	Object 96						
	(5,392)	(5,380)	(5,400)	(5,360)	5,428	0	0
	FUND CENTER 9379375						
	(5,775)	(5,766)	(5,428)	(5,446)	5,514	0	0
	FUND TOTAL 374 B						
	(5,775)	(5,766)	(5,428)	(5,446)	5,514	0	0

LONG-TERM LOAN SCHEDULE

FISCAL YEAR 2021-2022

ORANGEVALE RECREATION & PARK DISTRICT

<u>1 DESCRIPTION</u>	<u>FUND</u>	<u>PAYMENTS</u>	<u>BALANCE DUE</u>
Pecan Ave. Property Purchase (INTEREST)	332A	3,623.06	0.00
Pecan Ave. Property Purchase (PRINCIPLE)	332A	73,190.51	0.00
Pecan Avenue Property	332A	76,813.57	0.00

TOTAL of LONG TERM DEBT:		76,813.57	0.00
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Shackelton Woods formerly referred to as Grant Property.

<u>2 DESCRIPTION</u>	<u>FUND</u>	<u>PAYMENTS</u>	<u>BALANCE DUE</u>
6920 & 6930 Hazel Ave Property Purchase (INTEREST)	332A	30,241.25	287,527.55
6920 & 6930 Hazel Ave Property Purchase (PRINCIPLE)	332A	38,000.00	902,000.00
6920 & 6930 Hazel Ave Property	332A	68,241.25	1,189,527.55

TOTAL of LONG TERM DEBT:		68,241.25	1,189,527.55
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Orangevale Community Center Park formerly Regency Baptist Church

**ORANGEVALE RECREATION AND PARK DISTRICT
FIXED ASSETS TO BE ACQUIRED
FISCAL YEAR 2021/22**

6/3/2021

DESCRIPTION COMMITMENT	Capital Improvement			
	Land 41410100	Building 42420100	Structures & Improve. 42420200	Equipment 43430300
Fund 332A (General)				
Woodmore Oaks parcel	10,000			
Pecan - ADA Bridge & Trail			30,000	
Prop 68 match - OCCP driveway			50,000	30,000
Total (332A) 2021/22	10,000	-	80,000	30,000
Fund 374A (OLLAD)				
Pool joint repair			110,000	
Pool plaster			117,438	
Total (OLLAD) 2021/22	-	-	227,438	-
Fund 374B (Kenneth Grove)				
Total (KG)	-	-	-	-



RESOLUTION NO: 21-05-667

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT ADOPTING THE ORANGEVALE LANDSCAPING & LIGHTING ASSESSMENT DISTRICT PRELIMINARY BUDGET FOR FISCAL YEAR 2021/2022

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2020/2021; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2021/2022, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ _____
(2)	Services & Supplies	_____ 586,500
(3)	Other charges	_____ 1,300
(4)	Fixed Assets	_____ 227,438
	(a) Land	_____
	(b) Structures & Improvements	_____ 227,438
	(c) Equipment	_____
(5)	Expenditure transfers	_____
(6)	Contingencies	_____
(7)	Provision for reserve increases	_____
	TOTAL BUDGET REQUIREMENTS	\$ _____ 815,238

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2021/2022 fiscal year:

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 10th day of June 2021 by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com



RESOLUTION NO: 21-05-668

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT ADOPTING THE KENNETH GROVE LANDSCAPING & LIGHTING ASSESSMENT DISTRICT PRELIMINARY BUDGET FOR FISCAL YEAR 2021/2022

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2020/2021; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2021/2022, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ _____
(2)	Services & Supplies	_____ 5,514
(3)	Other charges	_____
(4)	Fixed Assets	_____
	(a) Land	_____
	(b) Structures & Improvements	_____
	(c) Equipment	_____
(5)	Expenditure transfers	_____
(6)	Contingencies	_____
(7)	Provision for reserve increases	_____
	TOTAL BUDGET REQUIREMENTS	\$ _____ 5,514

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2021/2022 fiscal year:

ON A MOTION by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted this 10th day of June 2021 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVED: _____
Chair, Board of Directors

ATTEST: _____
Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

STAFF REPORT



DATE: 6-10-21

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: APPROVAL TO END THE 5% SALARY FURLOUGH FOR FULL-TIME EMPLOYEES AT THE START OF FISCAL YEAR 2021/2022 BY PASSING RESOLUTION 21-06-669

RECOMMENDATION

Approve to end the 5% salary furlough for full-time employees at the start of fiscal year 2021/2022 by passing Resolution 21-06-669.

BACKGROUND

The District assigned a 5% salary furlough for full-time employees for fiscal year 2020/2021 as a fiscal measure to address the impacts the COVID-19 pandemic was causing the District budget.

FISCAL IMPACT

The 5% salary furlough reduced District expenditures by \$55,274 for fiscal year 2020/2021.

RECOMMENDATION FOR CHANGE

Due to the dramatic reduction in COVID-19 cases, the State of California intends to open businesses, government, and public spaces to near pre-pandemic levels beginning June 15, 2021. The District intends to have most recreation programs, facilities and rentals re-open at that time. With the fiscal impacts of the pandemic mostly behind us, the recommendation is to bring full-time staff back to 100%.

RECOMMENDED MOTION

I approve to end the 5% salary furlough for full-time employees at the start of fiscal year 2021/2022 by passing Resolution 21-06-669.



RESOLUTION NO. 21-06-669

**RESOLUTION OF THE ORANGEVALE
RECREATION & PARK DISTRICT
AMENDING THE DISTRICT SALARY SCHEDULE BY ENDING
THE FURLOUGH FOR FULL-TIME EMPLOYEES**

WHEREAS, the ORANGEVALE RECREATION & PARK DISTRICT (the "District") a political subdivision of the State of California, and a recreation and park district formed pursuant to Public Resources Code Section 5780, et seq., is authorized to appoint the necessary employees, define qualifications and duties, and provide a schedule of compensation for performance of those duties pursuant to Public Resources Code Section 5786.1.

WHEREAS, all employees of the District are employed on an at-will basis, meaning that either party may terminate the employment relationship at any time, with or without cause, and it is not the intention of the District to alter that relationship by virtue of this Resolution;

WHEREAS, on August 20, 2015 the District adopted the Salary Resolution of Orangevale Recreation & Park District (the "Salary Resolution") which established a basic compensation plan for all classifications of employees and adopted a salary schedule and compensation plan;

WHEREAS, the District assigned a 5% salary furlough for full-time employees for fiscal year 2020/2021 as a fiscal measure to address the impact the COVID-19 pandemic was causing the District budget; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:

The District shall hereby end the 5% salary furlough for full-time employees effective the end-of-day June 30, 2021 and all full-time employees shall resume their full work schedules and full salaries beginning July 1, 2021.

Passed and adopted this 10th day of June 2021, on motion by Director _____, seconded by Director _____ and by the following vote:

AYES:
NOES: None
ABSENT: None
ABSTAIN: None

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com



ORANGEVALE RECREATION & PARK DISTRICT

By _____
Chair, Board of Directors

ATTEST:

Clerk of the Board

6826 Hazel Avenue
Orangevale, CA 95662
916-988-4373
OVparks.com

STAFF REPORT



DATE: 6/10/21

TO: Board of Directors

FROM: Jason Bain, Recreation Supervisor

SUBJECT: APPROVAL OF THE AGREEMENT WITH THE ALL EVENTS MANAGEMENT GROUP TO HOLD BOW WOW DAYS – A PETICULAR EVENT IN ORANGEVALE COMMUNITY PARK ON SEPTEMBER 25, 2021

RECOMMENDATION

Approve the agreement with All Events Management Group to hold Bow Wow Days – a Peticular Event in Orangevale Community Park on September 25, 2021.

BACKGROUND

Lisa Montes from AEMG, Inc. submitted a special event application to hold Bow Wow Days – A Peticular Event at the Orangevale Community Park in the area where the Orangevale Town Fair is typically held. This event is a pet awareness event with demonstrations, info on pet care, pet adoptions, music, food, vendors, and crafts. This Event will run from 11am to 3pm on September 25. The fee according to our fee schedule is \$667.

RECOMMENDED MOTION

I move we approve the Agreement with All Events Management Group to hold Bow Wow Days – a Peticular Event in Orangevale Community Park on September 25, 2021 and authorize the District Administrator to execute the agreement.



Orangevale Recreation & Park District

6826 Hazel Avenue Orangevale, CA 95662
 Phone (916) 988-4373 * Fax (916) 988-3496 * info@ovparks.com

District Use Only

Booking #: _____

Appl. Date: _____

SPECIAL EVENT RENTAL APPLICATION

Please fill out this form completely and submit with payment to the Orangevale Recreation & Park District office. Applications must be received no less than two weeks prior to your event and no more than one year in advance. It is understood that this application is only a request for facility use. Submitting this application in no way indicates approval for use of District facilities.

RENTAL CUSTOMER

Name of Applicant: LISA MONTES

Address: 6129 RICH HILL DRIVE City/State/Zip: ORANGEVALE CA 95662

Phone #: 9165326069 Email: LISA@ALLEVENTSPPLUS.NET

Sponsoring Organization/Company: ALL EVENTS MANAGEMENT GROUP

Authorized Organization Representative: LISA MONTES

To reserve on behalf of a company or organization, you must provide the District with a signed letter of authorization on official letterhead, granting you the right to act on the group's behalf.

Type of Organization: Non Profit Private Corporation Other _____

If your organization is a non-profit group, please enter non-profit [501 (c) 3] ID #: _____

Organization Web Site: ALLEVENTSPPLUS.NET Organization Email: INFO@ALLEVENTSPPLUS.NET

Name of Event Organizer (if different from applicant): SAME

Alternate Contact Name: VANESSA MONTES Phone/Email: 916-467-0033 VANESSA@ALLEVENTSPPLUS.NET

FACILITY REQUESTED

• Orangevale Community Center - 6826 Hazel Avenue

Field Area

• Orangevale Community Park - 7301 Filbert Avenue

Disc Golf Course

Pavilion & Stage Area

Horse Arena

Oak & Filbert Area

Stone Amphitheater

Other Facility: AREA WHERE POW WOW DAYS IS HELD

EVENT INFORMATION

Event Name: BOW WOW DAYS - A PETICULAR EVENT

Event Date(s): 9.25.2021 Day(s) of week: M T W Th F Sat Sun

Event Time(s): Must include an adequate amount of time for set up and clean up of the facility.

Set up time	Event time	Clean up time
From: 7 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	From: 11 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	From: 3 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
To: 10:30 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	To: 3 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	To: 6 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm

Type of Event: Concert Festival Celebration Run/Walk Other COMMUNITY PET EVENT

Purpose of Event: BRING AWARENESS TO PET NEEDS - ADPOTIONS, CARE, AND DEMONSTRATIONS

Overall Estimated Attendance: 500 Daily _____ Adults 400 Children 100

Has this event been produced before? Yes No If yes, previous attendance: _____

If yes, list previous name, date and location of event: _____

EVENT INFORMATION cont'd

Description of Event - Provide a detailed description of your event (i.e. list activities, entertainment, and vendors, special equipment and structures, etc. You may attach additional pages or materials as needed.
THIS WILL BE A PET AWARENESS EVENT. DEMONSTRATIONS, PET CARE, PET ADOPTIONS, MUSIC, FOOD, VENDORS AND CRAFTS.

How does the community of Orangevale benefit from this event?
Community will have the opportunity to connect with resources pertaining to the well being and care of thier favorite pet. Wander through dozens of animal rescue groups, adopt a pet, eat, shop, and enjoy the animal exhibitors and exhibitions and more!

Is this a Public or Private event? Public Private Other _____

If public, please give name, phone number and website for public event information: same as organizer

Will a charge, fee, or donation be collected for this event?..... Yes No

If yes, for what purpose will the proceeds be used? Financial Gain Charity Fundraiser Cost of Event

Please list the type (i.e., admission, food charge) and amount of charge:

Admission is free, both space and sponsorship will be solicited to contribute the cost of the event and proceeds will benefit animal outreach programs

Will there be religious, political, or union activities?..... Yes No

Will food be served at the event? Yes No

If yes, and you are using a caterer, please list caterer's name and phone # Food trucks

Will alcohol be served or sold at your event? Yes No

If yes, please list the time alcohol will be served 11 am -3 pm in a specific designated area

Will you be bringing any apparatus, equipment, or additional tables and chairs to your event?..... Yes No

If yes, please list sound, tables, chairs and shade umbrellas

At your event, will there be a Live Band Recorded Music Public Address DJ

INSURANCE REQUIREMENTS

The District requires all facility users to provide a Certificate of Insurance in the amount of \$500,000 in liability coverage, with the Orangevale Recreation and Park District named as additionally insured. You may provide your own insurance or purchase special event insurance through the District. The Horse Arena insurance requirement is \$2,000,000.

I will provide my own insurance. I wish to purchase insurance from the District.

STATEMENT OF RESPONSIBILITY FOR LIABILITY OR DAMAGE/RECEIPT OF RULES & REGULATIONS

User agrees to be solely responsible for any and all claims, loss, damages, costs and expenses, including attorneys' fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities.

I, (group representative), the undersigned, have received the rental policies and procedures; and have read and hereby agree to abide by all rules and regulations.

CUSTOMER SIGNATURE: [Signature] DATE: 4.22.2021

REVIEWED BY OVPARKS REPRESENTATIVE: _____ DATE: _____

SUPPLEMENTAL SPECIAL USE APPLICATION

A Supplemental Special Use Application will be required if your event plans to have any of the following: a) over 200 participants, b) amplified music, c) alcohol sales, d) food sales, or e) participant entry fee. Complete this application, attach any necessary supplemental information and submit to the District Office located in the Orangevale Community Center at 6826 Hazel Avenue, Orangevale CA 95662. Application must be submitted at least twelve (12) weeks in advance of the date requested. Submission of this application does not constitute approval of use, and no advertising of the event should occur until written approval is obtained.

EVENT NAME: same as page 1

Set-Up – List below the days/dates needed to set up the event.

Day 1: Day of Week _____ Date _____ Start Time _____ End Time _____
 Day 2: Day of Week _____ Date _____ Start Time _____ End Time _____

Event Dates – List below the days/dates of the event.

Day 1: Day of Week _____ Date _____ Start Time _____ End Time _____
 Day 2: Day of Week _____ Date _____ Start Time _____ End Time _____
 Day 3: Day of Week _____ Date _____ Start Time _____ End Time _____
 Day 4: Day of Week _____ Date _____ Start Time _____ End Time _____

Tear-Down Dates – List below the days/dates needed to tear-down the event.

Day 1: Day of Week _____ Date _____ Start Time _____ End Time _____
 Day 2: Day of Week _____ Date _____ Start Time _____ End Time _____

EVENT SITE PLAN/MAP

Attach a detailed site plan/map of the event layout including locations of vendors, equipment, activities, parking, etc. The site plan should be submitted on 8 1/2" x 11" or 8 1/2" x 14" white paper. Please indicate a directional sign showing north. Include a key if you use symbols denoting event areas.

EVENT ACTIVITY PLAN

Check all activities that apply and items used in conjunction with those activities that will be at your event. Please mark the location of these activities and items on your Site Plan/Map.

Entertainment

<input checked="" type="checkbox"/> Amplified Music – Live	Hours – Start <u>11 am</u>	End <u>3 pm</u>
<input checked="" type="checkbox"/> Amplified Music – Recorded	Hours – Start <u>11 am</u>	End <u>3 pm</u>
<input type="checkbox"/> Carnival Booths/Rides	Hours – Start _____	End _____
<input type="checkbox"/> Other _____	Hours – Start _____	End _____

Sporting Activities

<input type="checkbox"/> Type _____	Hours – Start _____	End _____
<input type="checkbox"/> Type _____	Hours – Start _____	End _____

Vendors

Food & Non Alcoholic Beverages.....County of Sacramento Environmental Health permit
 Merchandise.....Must follow local & state laws
 Alcoholic Beverages.....Requires ABC & District permit and security

Equipment

Use of tents, temporary structures, staging, portable seating, fencing, portable generators subject to Sacramento Metro Fire District inspection & permit.

<input type="checkbox"/> Stage(s)	<input type="checkbox"/> Dance Floor(s)	<input type="checkbox"/> Portable Seating
<input type="checkbox"/> Fencing	<input type="checkbox"/> Tents & Canopies	<input checked="" type="checkbox"/> Portable Hand Wash Station
<input type="checkbox"/> Electrical Generators	<input checked="" type="checkbox"/> Portable Restrooms	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Animals on event grounds – Petting zoo, pony rides, horses, etc Explain: Adoptions agency and demonstrations		
<input type="checkbox"/> Vehicles on event grounds – car show, etc Explain:		
<input type="checkbox"/> I request overnight camping. Explain:		
<input checked="" type="checkbox"/> Public Address, Microphone, Loud Speaker(s) just announcement from stage - music		
<input checked="" type="checkbox"/> I request access to an Orangevale Recreation & Park District <u>water</u> source		
<input checked="" type="checkbox"/> I request access to an Orangevale Recreation & Park District <u>electric</u> source		

SUPPLEMENTAL SPECIAL USE APPLICATION - Cont'd

ALCOHOL MANAGEMENT PLAN

If your event is serving OR selling alcohol, please describe your plan for managing alcohol at your event on a separate sheet and attach to this application. Include in your description your sales plan (cash, tickets), method of serving, who will serve the alcohol (professionals, volunteers), number of service locations, how ID's will be checked, how you will monitor under-age drinking, and if you have an alcohol sponsor(s).

PARKING & TRAFFIC MANAGEMENT PLAN

Please describe your plan for parking and traffic control for your event. Your traffic plan may need review by the Sacramento County Sheriff's Department and/or the California Highway Patrol. Please indicate parking locations and traffic flow control on your site plan.

SANITATION, WASTE & UTILITY PLAN

You are responsible for properly disposing of all waste and garbage throughout the term of your event. Immediately upon conclusion of the event, the area must be returned to a clean condition. Please describe your plan for waste collection and removal. You are required to provide restroom accommodations for event attendees. Depending on the size and location of your event, you may need to rent portable restrooms. You may also be required to provide hand washing stations. Please describe your plan for providing these items.

STAFFING PLAN

Please describe your plan for staffing your event. Include in your description the number and type of staff at your event.

EMERGENCY AND SAFETY PLAN

Please describe your plan for handling emergencies at your event. Include in your description provision for security guards, on-site medical treatment (first aid station or ambulance), and evacuation plan in an emergency. Also include your plan for addressing accessibility to your event for persons with disabilities.

EVENT MARKETING PLAN

Please ensure that you have event approval before you begin to market, advertise or promote your event. Please describe your plan for marketing your event, once you have approval. Please include radio, television, and other media you will be utilizing and if you plan on placing signs or banners on District property.

NOTIFICATION PLAN

An event can change the normal flow of residential and business activity potentially causing a negative impact to the surrounding community. As the event organizer, you are responsible for providing notification of the Event and any possible disruption of traffic which could occur in the surrounding neighborhood to all necessary regulatory agencies, businesses and residences within four (4) blocks of the Event at least one (1) month prior to the Event. Such notification shall be by mail or personal delivery and provide District with written proof that such notifications have been made. Please describe your plan for handling notification.

STATEMENT OF RESPONSIBILITY FOR LIABILITY OR DAMAGE/RECEIPT OF RULES & REGULATIONS

User agrees to be solely responsible for any and all claims, loss, damages, costs and expenses, including attorneys' fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities.

I, (group representative), the undersigned, have received the rental policies and procedures; and have read and hereby agree to abide by all rules and regulations.

CUSTOMER SIGNATURE:  DATE: 4.22.21

REVIEWED BY OVPARKS REPRESENTATIVE: _____ DATE: _____

Submit

PERMIT AGREEMENT

This Agreement is made and entered into this 10th day of June 2021, by and between Orangevale Recreation and Park District, a recreation and park district formed pursuant to California Public Resources Code Section 5780, et seq., a political subdivision of the State of California located in Sacramento County, hereinafter referred to as the "District", and Lisa Montes "All Events Management Group or AEMG", hereinafter referred to as the "Permittee".

RECITALS

WHEREAS, the District is the owner of certain real property located in the County of Sacramento, State of California known as Orangevale Community Park, located at 7301 Filbert Avenue, Orangevale, California, hereinafter referred to as the "Property"; and

WHEREAS, Permittee desires to use the Property for the Bow Wow Days – A Peticular Event, community special event for the public on September 25, 2021.

WHEREAS, District finds it is in the public interest to enter into this Permit Agreement with Permittee for the use of the Property.

NOW, THEREFORE, it is mutually understood and agreed by and between the parties hereto as follows:

SCOPE OF PERMIT AND USE OF PROPERTY

1. District agrees to grant Permittee the non-exclusive right to use the Property for Bow Wow Days A Peticular Event, September 25, 2021 (the "Event") for attendance by the general public. Permittee shall also have exclusive use of the areas of the Property outlined in the Application for Use of Facilities (the "Application"), a copy of which is to be completed and attached hereto as Exhibit A and incorporated herein by this reference. Permittee shall have the right to impose reasonable rules and regulations to be observed by the general public to ensure the safety of the participants at said Event. Permittee agrees to comply with all District rules, regulations and policies with respect to the use of the Property. Permittee is authorized to begin Event setup on Saturday, September 25, 2021 at 7am and is required to complete Event take-down and cleanup by Saturday September 25, 2021, 6pm. Permittee is required to coordinate all activities with the District. Permittee agrees that the security deposit will be forfeited if Permittee fails to complete all cleanup of the Property by Saturday, September 25, 2021 at 6pm

Permittee shall cause the removal of any camper, truck, trailer and/or tents from the designated area and the Property no later than September 25, 2021 at 6pm. Under no circumstances shall Permittee and/or Permittee's exhibitors, concessionaires and/or officials have an open fire (wood fire, bonfire, campfire) on District property unless specifically authorized by the District in writing. In the event an open fire is made, Permittee shall cause the person and/or persons responsible to leave the Property immediately. Permittee shall assume responsibility for any and all injuries and/or damages which occurs and/or arises from the activities authorized under this Paragraph. District shall not assume any liability to Permittee, and/or any other person as a result of the activities authorized by this Paragraph. Permittee shall be responsible for notifying any and

all exhibitors, concessionaires, agents and/or officials that District shall have no liability for any and all injuries and/or damages which occur on the Property. Permittee shall require any person wanting to utilize the Property for camping purposes as authorized by this paragraph to sign a waiver in the form to be provided by District, the original of which shall be provided to District. Permittee understands and agrees that it assumes any and all liability for any personal injury and/or damages resulting from the use of the Property as provided for herein.

Permittee understands that members of the public frequently use Orangevale Community Park and that the Permit being granted is for non-exclusive use and must be shared with other members of the public. The District agrees, however, to not schedule any other events and/or activities on the Property for the dates of the Permit being granted herein.

Permittee agrees and understands that it accepts the Property in an as-is condition and is responsible for inspecting all areas within the Property and immediate surrounding areas for hazards and will take any necessary steps to protect Event participants and attendees until corrective/remedial measures are implemented.

Permittee's use of the Property is limited to those purposes and those activities specifically described in this Agreement. This Agreement is to be strictly construed according to its terms and no use of District Property for purposes or activities other than those specified herein is authorized hereby. Failure of Permittee to comply with this condition may result in revocation of this Agreement.

NATURE OF THE INTEREST GRANTED

2. It is specifically understood and agreed by the parties hereto that this Agreement does not convey any right, title or interest in the Property to the Permittee other than as specifically stated herein for the purpose of using the Property for the Event and other uses stated in the Application. No relationship between the parties is intended to be created by this Agreement other than as specifically stated herein.

FEES

3. In consideration for the use of the Property as provided for herein, Permittee shall pay to the District a security deposit of five hundred dollars (**\$500.00**) (the "Deposit") no later than June 25, 2021, which Deposit shall be used to reserve the dates and pay for any damages associated with the terms of this Permit should said damages not be repaired by Permittee. The parties agree that the District can deduct the expense of repairing and/or replacing any property damage, claims and/or any other unpaid sums owed by Permittee under this Agreement from the Deposit with the balance returned to the Permittee within thirty (30) days of the last day of any repairs. Permittee shall forfeit all or a portion of the Deposit if the event is cancelled in accordance with the schedule set forth in Paragraph 4 below. The District shall provide a detailed itemized list of all deductions from the Deposit to the Permittee.

As further consideration for the use of the Property, Permittee shall pay to the District a rental fee of six hundred sixty seven dollars (**\$667**) (the "Rental Fee") no later than July 27, 2021.

If the event is cancelled for any reason within ninety (90) days prior to the scheduled date, the District agrees to refund any monies paid by Permittee as follows:

Within 89 to 60 days prior to the event, 50% of the Deposit
Within 59 to 30 days prior to the event, 25 % of the Deposit
Within 29 to 1 days prior to the event, 0% Deposit.

CHARGES BY PERMITTEE

4. Permittee shall have the right to charge members of the public for parking in the areas designated for Permittee's exclusive use under this Permit. Permittee shall not charge any member of the public utilizing those portions of the Property for which Permittee is given non-exclusive use.

OBLIGATIONS OF DISTRICT

5. Provided Permittee has paid all fees required under this Agreement, complied with all of the requirements and is not in breach thereof, District understands and agrees to do the following:

a. District agrees to provide for the non-exclusive use of the Property, including the pavilion, restrooms, and parking facilities, and exclusive use of those facilities specifically identified in the Application.

b. District shall furnish Permittee with electrical and water usage within the capacity of the District's facilities, for the Event from September 25, 2021 only.

c. District shall ensure that at least one (1) staff member will be available within a thirty (30) minute response time to assist with park maintenance emergencies throughout the set-up and for the duration of the event.

d. District shall adjust all irrigation settings for the Property authorized for use by Permittee to accommodate the event.

e. District shall refer all participant inquiries for the Event to Permittee.

OBLIGATIONS OF PERMITTEE

6. Permittee understand and agrees to do the following:
 - a. Permittee shall attend a pre-event inspection walk-through which will take place on Friday, September 24, 2021 with the District's representatives and the post-event inspection walk-through that will take place on Monday, September 27, 2021 to determine pre and post event facility conditions and damage.
 - b. Permittee agrees and understands that it shall reimburse the District for the repair of any area of the Property or its surrounding areas which is damaged or diminished in value by or related to operations or activities under this Permit, and shall pay for the District to restore the area, to the condition existing immediately prior to the commencement of the Permittee's operations under this Permit, excepting normal wear and tear of turf areas. District shall provide an itemized list of any such damages or repairs resulting from the event, within five (5) days from the Event's final walk-through on Monday, September 27, 2021. Permittee will have the opportunity to make the necessary repairs outlined by the District in a time frame approved by the District.
 - c. Permittee shall provide District with a proposed layout for the Event no later than August 27, 2021 for review by the District. Any feedback on the layout for the Event shall be given no later than September 1, 2021. Permittee agrees to make any modifications and/or revisions to the layout for the Event if indicated by the District that such modification and/or revision is necessary for the safety of the public and/or District property. Any modifications to the layout after approval shall be submitted in writing and approved by District. Permittee shall remain responsible for the layout and ensure the safety of participants and/or attendees of the Event, the general public, District employees and property, and District shall not assume any such liability as a result of approving any layout. Permittee shall also provide District with an emergency notification list.
 - d. Permittee agrees and understands that it has the sole responsibility at all times to be knowledgeable about, fully understand, and to meet or exceed, at its own cost and expense, all local, state and federal codes, laws, policies, and regulations associated with the Event including but not limited to the provisions of the California Department of Alcoholic Beverage Control, Sacramento Metropolitan Fire District, Sacramento County Environmental Management Department, Sacramento County Sheriff's Department, and Sacramento County Health Officer. Permittee shall file copies of all permits (and records of subsequent inspections) with the District at least one (1) week prior to the Event (or within one (1) hour of on-site inspections during the Event).
 - e. Permittee agrees and understands that it shall bear any and all costs, fees, charges or expense of any and all permits, applications, operations and/or activities under or related to this Permit and the Event, and District shall not be liable and/or responsible for any cost, fee, charge or expense associated therewith.
 - f. Permittee shall be responsible for providing adequate security for property, vehicles, participants, workers, and equipment, which are participating in the Event during the

period of this Permit. Permittee's security arrangements and operations shall be coordinated and approved by District (plan must be submitted to District's representative one month prior to the Event). Permittee understands and agrees that District's approval of any security plan for the Event does not relieve Permittee from any and all liability therefore, and further does not transfer any liability resulting from the Event to District.

g. Permittee shall be responsible for furnishing sufficient personnel and equipment for traffic and crowd control and comply with any and all laws, rules and regulations that are applicable thereto.

h. Permittee shall provide, at its own expense, portable restrooms, medical, first aid facilities and personnel, and potable water, as are deemed necessary by the County of Sacramento Environmental Health Department, the Sacramento Metro Fire District, and the District to accommodate the expected number of people. Permittee shall comply with all laws, rules and regulations governing the number and types of facilities, and any and all other rules and regulations required to address the above needs. Permittee shall file Material Data Safety Sheets (MSDS) for all cleaning agents requiring specifications with the District at least one (1) month prior to the event. The plan to accommodate this section shall be submitted to the District for approval no later than Friday, August 27, 2021. Permittee agrees to provide the necessary number of portable restrooms as specified by the County of Sacramento Environmental Management Department. Permittee shall provide for stocking and cleaning of each portable restroom on an hourly basis during the event and pumping of portable restrooms that meets the County of Sacramento Environmental Management Department requirements and any other laws, rules and/or regulations.

i. Permittee shall ensure that all designated fire access and gates remain clear and accessible throughout the Event and use of the Property by Permittee.

j. Permittee understands and agrees that all costs, fees, charges and expenses related to or incurred as a result of the use of the Property by the Permittee, its exhibitors, concessionaires, invitees and/or officials; and, any and all costs, fees, charges and expenses related to or incurred for emergency services as a result of the Event which are provided by District, the County of Sacramento or other public safety agencies; and, all costs, fees, charges and expenses related to or incurred as a result of the exercise of District's right and commitment to construct, maintain and remove temporary facilities shall be borne solely by the Permittee.

k. Permittee shall pay, and hold District and its property free and harmless from, any and all of the following: (a) charges and fees for the furnishing of utilities (existing electricity excepted) to the Event during the term of this Agreement; (b) all sales and use taxes levied on transactions at the Event; (c) all taxes, assessments and other charges, if any, levied or imposed by any governmental entity on any personal property placed by Permittee in, on or about the Property; and (d) all real property taxes, assessments and standby charges, if any, levied or assessed against the Property by a governmental entity as a result of Permittee's use and occupation of the Property and/or any taxable possessory interest created by this Agreement. All such fees, charges, taxes and assessments shall be paid as they become due and payable, but in any event before they become delinquent.

1. Permittee, at its sole cost and expense, shall maintain the Property in good, safe, clean, attractive and sanitary condition and repair, and shall repair all damage resulting from use of the Property (excepting normal wear and tear of turf areas) by Permittee or Permittee's employees, agents, contractors, concessionaires, guests or invitees.

m. Permittee acknowledges receipt of a copy of the District's Park Ordinance which specifies the rules and regulations governing use of District Property and facilities. Permittee agrees to comply with the District's Ordinance concerning the activities permitted to be undertaken on District Property and the use thereof as specified in the District's Park Use Ordinance.

n. Permittee agrees that it shall not use the Property in any manner that will constitute a waste, nuisance or unreasonable annoyance, provided that it is mutually understood and agreed that the use for the Event as described in this Agreement and for other uses consistent with such activity will in no event be deemed by the District to violate this prohibition against nuisance and/or unreasonable annoyance.

INDEMNIFICATION

7. This Agreement is made upon the express condition that the District is to be free from any and all liability and claims for damage by reason of any injury to any person or persons, including Permittee, its agents, employees, concessionaires, exhibitors, invitees and/or officials, or by reason of any injury to property of any kind whatsoever, and to whomever belonging, including Permittee, its agents, concessionaires, exhibitors, officials, invitees and employees, from any cause or causes whatsoever, in, upon or in any way connected with the Property or any use hereunder.

Permittee shall and hereby agrees to defend and indemnify District and save District, its board of directors, officers, employees and agents harmless from and against all claims, liability, losses, damages, expenses, causes of action, suits or judgments, together with any and all costs or expenses connected with the investigation or defense thereof, including legal fees, by reason of or resulting from: (a) the use, operation, condition, or management of the Property, the Event and/or any temporary structures constructed on the Property; (b) the performance of, or failure to perform any obligations of this Agreement by Permittee, or any concessionaire, exhibitor, official, agent or employee of Permittee; (c) any alleged negligent act or omission of Permittee, or Permittee's employees, concessionaires, exhibitors, officials, invitees, agents, or contractors in connection with any acts performed or required to be performed by Permittee pursuant to this Agreement; and (d) the construction or installation of any temporary structures on the Property. This indemnification shall not apply to the extent that any claim is adjudicated as arising from the sole negligence or willful misconduct of District, its officers, directors, agents or employees.

It is understood and agreed that the indemnification obligations created by this Agreement shall survive the termination of the Agreement.

INSURANCE

8. Permittee shall carry and maintain during the life of this Agreement such public liability, property damage, and contractual liability insurance, as well as fire and Worker's Compensation insurance as specified below:

a. Public liability, property damage and contractual liability insurance. Permittee agrees that it shall, at all times during the term of this Agreement, furnish public liability and property damage insurance which includes, but is not limited to, personal injury, property damage, losses relating to independent contractors, products and equipment, explosion, collapse and underground hazards in the minimum amount of not less than \$1,000,000.00 for personal injuries as a result of any one occurrence on account of liability and a limit of not less than \$500,000.00 for property damage.

The public liability and property damage insurance furnished by Permittee shall also name the District as an additional insured and shall directly protect, as well as provide for the defense of the District, its officers, agents and employees, as well as Permittee, and Permittee's subcontractors, suppliers, agents, invitees, concessionaires, exhibitors, officials and employees, from all suits, actions, damages, losses or claims of every type or description to which they may be subjected by reason of, or resulting from Permittee's operations on the Property pursuant to this Agreement and all insurance policies shall so state. Said insurance shall also specifically cover the contractual liability of Permittee. Said insurance shall also specify that it acts as primary insurance. Said insurance shall also insure performance by Permittee of the indemnity provisions of this Agreement.

Permittee further agrees that it will, at all times during the term of this Agreement, at its own cost and expense, obtain and keep in full force and effect naming both Permittee and District as insureds thereunder, fire, windstorm and extended coverage insurance in an amount equal to the actual replacement cost of all of Permittee's personal property and equipment utilized by Permittee in utilizing the Property pursuant to this Agreement.

b. Worker's Compensation Insurance, Permittee shall carry full worker's compensation insurance coverage for all persons employed, either directly or through contractors, in utilizing the Property as contemplated by this Agreement, in accordance with the Worker's Compensation Act contained in the Labor Code of the State of California.

By execution of this Agreement, Permittee certifies as follows:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code. I will comply with such provisions before commencing the performance of the work of this contract.

As part of the execution of this Agreement, Permittee agrees to furnish to the District a certified copy of the insurance policies that it has taken out for public liability, property damage and worker's compensation insurance set forth above for the period covered by

this Agreement, or a certificate of such insurance. All insurance is to be placed with insurers with a current A.M. Best rating A:VII or better unless otherwise accepted in writing by District. Said certified policies of insurance or said certificates of insurance shall be furnished to the District prior to commencing the services contemplated by this Agreement. Each such certified policy or certificate of insurance shall bear an endorsement precluding the cancellation or reduction in coverage of any such policy before the expiration of thirty (30) days after the District shall have received written notification of such a cancellation or reduction.

Should Permittee fail to obtain and keep in force the insurance coverage hereinabove required, the District shall have the right to cancel and terminate this Agreement forthwith and without regard to any other provisions of this Agreement.

ASSIGNMENT OF AGREEMENT

9. Permittee shall have no right, authority or power to assign, sell or transfer this Agreement, or any right or privilege arising under this Agreement. Permittee agrees that it shall have no right, authority or power to allow or permit any other person or party to have any interest in or use any portion of the District's facilities and/or the Property. However, Permittee may allow concessionaires to enter upon the Property for the performance of functions and services within the scope of the uses allowed to Permittee under the provisions of this Permit. To avoid uncontrolled vending of merchandise during the period of this Permit, only those tenants having an agreement with the District, and concessionaires, exhibitors and salespersons having written agreements with Permittee, shall be allowed to sell to the public on the Property.

DEFAULT

10. The occurrence of any of the following events, may, at District's election, constitute a default by Permittee under the terms of this Agreement:

a. Failure to abide by any and all laws, rules and regulations of the District, County of Sacramento, Sacramento Metropolitan Fire District, and/or any other regulatory agencies regarding the use and operation of the Property and other District facilities,

b. The issuance of an injunction by any court of competent jurisdiction restraining the use of the site for any of the purposes for which Permittee or the District is authorized;

c. The filing by Permittee of a voluntary petition in bankruptcy or institution of proceedings in bankruptcy against Permittee and/or the adjudication of Permittee as being bankrupt pursuant to such bankruptcy proceedings;

d. The appointment of a receiver of Permittee's assets, which results in a liquidation of Permittee's business;

e. The general assignment of this Permit by Permittee for the benefit of creditors;

f. Failure to perform any provision of this Agreement, including the failure to maintain the insurance required by the terms of this Agreement.

In the event of any such default, the District shall have the following rights and remedies, in addition to any rights and remedies now or hereafter provided by law. All such remedies are cumulative and may be exercised concurrently or separately.

Upon default by Permittee, the District can terminate the right of Permittee to possession of its facilities at any time. Upon termination, Permittee shall immediately surrender and vacate District facilities occupied by it. The District may immediately reenter and take possession of the Property. Termination of the Agreement under this paragraph shall not relieve Permittee from its obligations to indemnify the District as set forth above.

HAZARDOUS SUBSTANCES

11. Permittee shall not place and/or utilize any hazardous substances on the Property unless authorized to do so by the District. Pursuant to Health and Safety Code section 25359.7, Permittee shall notify District in writing within a reasonable time of any material release of hazardous substances and of any hazardous substances that have come to be located on or beneath the site.

12. Prior to the expiration of this Permit, Permittee shall at its sole expense remove all items of personal property, including but not limited to all flammable and hazardous materials and wastes as defined by state or federal law at the time of expiration of the Permit.

13. Permittee shall make available for inspection to the District all records relating to the maintenance, release, mitigation, and cleanup of any hazardous substances on the leased premises.

14. Permittee shall comply with all federal, state and local laws and regulations relating to hazardous materials and wastes, and shall timely comply with the orders of any governmental agencies relating thereto.

15. District, and its authorized employees, officers and agents, and local law enforcement personnel shall have the right to enter the property at any time to inspect the premises.

CANCELLATION BY PERMITTEE

16. Permittee may cancel this Permit and terminate all of its obligations at any time subsequent to the commencement of the term upon the breach of District of, or its failure to perform, any of the covenants or agreements contained in this Permit and the failure of District to remedy any breach for a period of five (5) days after receipt of written notice from Permittee of the existence of such breach. District shall not be considered to be in breach of this Agreement during any period of major construction activity on the Property site taking more than fifteen (15) days to complete, if District can institute temporary measures to lessen the effect of such construction on the Permittee.

NOTICE

17. Service of Notice.

Any notice to or demand upon Permittee or District required or permitted to be made under the provisions of this Agreement or any provisions of law, shall be given or made by registered mail, postage prepaid and addressed as follows until changed:

Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale, CA 95662

AEMG, INC
Lisa Montes
6129 Rich Hill Drive
Orangevale, CA 95662

NEGATION OF PARTNERSHIP

18. Permittee shall not become or be deemed a partner or joint venture with District by reason of the provisions of this Agreement.

WAIVER

19. The failure or omission by District to terminate this Agreement for any violation of its terms, conditions or agreement shall in no way bar, stop or prevent District from terminating this Agreement therefore, either for such, or for any subsequent violation of any such term, condition or covenant. The acceptance of any fees hereunder shall not be or be construed to be a waiver of any breach of any term, covenant or condition of this Agreement.

MISCELLANEOUS PROVISIONS

20. In the event of any litigation between the parties hereto arising out of this Agreement or in connection with the Property used by Permittee pursuant to the terms of this Agreement, the prevailing party shall be entitled to recover a reasonable sum and as for attorney fees, which shall be added to and become a part of any judgment therein.

21. This instrument contains all of the agreements and covenants made between the parties to this Agreement and may not be modified orally or in any other manner than by agreement in writing signed by all the parties to this Agreement or their respective successors or assigns. Any such amendment or modification shall be attached to this Agreement.

22. This Agreement shall be governed by the laws of the State of California. This Agreement constitutes the entire agreement between the parties regarding its subject matter. If any provision in this Agreement is held by any court to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

23. This Agreement shall inure to the benefit of and bind any and all successors and assigns of the parties.

24. Both parties represent, covenant and warrant that they have full authority to enter into and execute this Agreement

IN WITNESS WHEREOF, Orangevale Recreation and Park District has caused this Agreement to be executed on its behalf by the chairperson and clerk of its board of directors, and the Permittee has caused this Agreement to be executed on its behalf by its president the day and year first above written.

**ORANGEVALE RECREATION AND
PARK DISTRICT**

**ALL EVENTS MANAGEMENT GROUP
LISA MONTES**

By _____
Barry Ross, District Administrator

By _____
Lisa Montes, AEMG, INC President

STAFF REPORT



DATE: 6/10/21

TO: Board of Directors

FROM: Jason Bain, Recreation Supervisor

SUBJECT: APPROVAL OF THE AGREEMENT WITH GENESIS CHURCH TO HOLD A 4TH OF JULY SERVICE AT THE PARK IN ORANGEVALE COMMUNITY PARK ON JULY 4, 2021

RECOMMENDATION

Approve the agreement with the Genesis Church to hold a 4th of July Service at the Park in Orangevale Community Park on July 4, 2021.

BACKGROUND

The Genesis Church, based out of Roseville, wants to host a service at the park event for their members and the community of Orangevale. The event will include a church service with an emphasis on celebrating freedom and our country's independence. They seek to provide a place of fellowship and have fun. The church plans to set up a stage with sound and chairs. The services will take place at 10am and 12pm. They plan on having games for kids, set up sports nets (e.g. volleyball, spike ball, etc.) and provide food and drinks. The stage and chairs can be removed immediately after the church services. Overall cleanup will begin around 5pm. The fee for the event will be \$353, which includes electricity.

RECOMMENDED MOTION

I move we approve the Agreement with Genesis Church to hold the 4th of July Service at the Park in Orangevale Community Park on July 4, 2021 and authorize the District Administrator to execute the agreement.



Orangevale Recreation & Park District

6826 Hazel Avenue Orangevale, CA 95662
Phone (916) 988-4373 * Fax (916) 988-3496 * info@ovparks.com

SPECIAL EVENT RENTAL APPLICATION

District Use Only

Booking #: _____

Appl. Date: _____

Please fill out this form completely and submit with payment to the Orangevale Recreation & Park District office. Applications must be received no less than two weeks prior to your event and no more than one year in advance. It is understood that this application is only a request for facility use. Submitting this application in no way indicates approval for use of District facilities.

RENTAL CUSTOMER

Name of Applicant: Anita Limanskiy

Address: 5959 Greenback Lane, Ste 470 City/State/Zip: Citrus Heights, CA 95621

Phone #: 9168023397 Email: anitailmanskiy@gmail.com

Sponsoring Organization/Company: Genesis Church

Authorized Organization Representative: Francisco Solis

To reserve on behalf of a company or organization, you must provide the District with a signed letter of authorization on official letterhead, granting you the right to act on the group's behalf.

Type of Organization: Non Profit Private Corporation Other _____

If your organization is a non-profit group, please enter non-profit [501 (c) 3] ID #: 82-2020248

Organization Web Site: www.genesis.church Organization Email: liya@genesis.church

Name of Event Organizer (if different from applicant): _____

Alternate Contact Name: Francisco Solis Phone/Email: 9163707647

RECEIVED
MAY 28 2021

FACILITY REQUESTED

• Orangevale Community Center - 6826 Hazel Avenue

Field Area

• Orangevale Community Park - 7301 Filbert Avenue

Disc Golf Course

Pavilion & Stage Area

Horse Arena

Oak & Filbert Area

Stone Amphitheater

Other Facility: _____

EVENT INFORMATION

Event Name: 4th of July Service at the Park

Event Date(s): 7/4/21 Day(s) of week: M T W Th F Sat Sun

Event Time(s): Must include an adequate amount of time for set up and clean up of the facility.

Set up time	Event time	Clean up time
From: 7:00 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	From: 9:00 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	From: 6:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
To: 9:00 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	To: 6:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	To: 9:00 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm

Type of Event: Concert Festival Celebration Run/Walk Other Church service and park day

Purpose of Event: Church service and community park day

Overall Estimated Attendance: 200 Daily 150 Adults 50 Children

Has this event been produced before? Yes No If yes, previous attendance: 200

If yes, list previous name, date and location of event: Community Easter Egg Hunt, 4/21/2019, Van Maren Park

EVENT INFORMATION cont'd

Description of Event - Provide a detailed description of your event (i.e. list activities, entertainment, and vendors, special equipment and structures, etc. You may attach additional pages or materials as needed.
Stage, sound equipment, chairs, free food, tables, sport nets, event signings.

How does the community of Orangevale benefit from this event?
Is an event for people in the community who want to partake in celebrating America.

Is this a Public or Private event? Public Private Other _____

If public, please give name, phone number and website for public event information: _____

Will a charge, fee, or donation be collected for this event? Yes No

If yes, for what purpose will the proceeds be used? Financial Gain Charity Fundraiser Cost of Event

Please list the type (i.e., admission, food charge) and amount of charge:

n/a

Will there be religious, political, or union activities?..... Yes No

Will food be served at the event? Yes No

If yes, and you are using a caterer, please list caterer's name and phone # _____

Will alcohol be served or sold at your event? Yes No

If yes, please list the time alcohol will be served _____

Will you be bringing any apparatus, equipment, or additional tables and chairs to your event?..... Yes No

If yes, please list sound equipment, chairs, tables, etc.

At your event, will there be a Live Band Recorded Music Public Address DJ

INSURANCE REQUIREMENTS

The District requires all facility users to provide a Certificate of Insurance in the amount of \$500,000 in liability coverage, with the Orangevale Recreation and Park District named as additionally insured. You may provide your own insurance or purchase special event insurance through the District. The Horse Arena insurance requirement is \$2,000,000.

I will provide my own insurance. I wish to purchase insurance from the District.

STATEMENT OF RESPONSIBILITY FOR LIABILITY OR DAMAGE/RECEIPT OF RULES & REGULATIONS

User agrees to be solely responsible for any and all claims, loss, damages, costs and expenses, including attorneys' fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities.

I, (group representative), the undersigned, have received the rental policies and procedures; and have read and hereby agree to abide by all rules and regulations.

CUSTOMER SIGNATURE: [Signature] DATE: 5/28/21

REVIEWED BY OVPARKS REPRESENTATIVE: _____ DATE: _____

SUPPLEMENTAL SPECIAL USE APPLICATION

A Supplemental Special Use Application will be required if your event plans to have any of the following: a) over 200 participants, b) amplified music, c) alcohol sales, d) food sales, or e) participant entry fee. Complete this application, attach any necessary supplemental information and submit to the District Office located in the Orangevale Community Center at 6826 Hazel Avenue, Orangevale CA 95662. Application must be submitted at least twelve (12) weeks in advance of the date requested. Submission of this application does not constitute approval of use, and no advertising of the event should occur until written approval is obtained.

EVENT NAME: _____

Set-Up – List below the days/dates needed to set up the event.

Day 1: Day of Week _____ Date _____ Start Time _____ End Time _____
Day 2: Day of Week _____ Date _____ Start Time _____ End Time _____

Event Dates – List below the days/dates of the event.

Day 1: Day of Week _____ Date _____ Start Time _____ End Time _____
Day 2: Day of Week _____ Date _____ Start Time _____ End Time _____
Day 3: Day of Week _____ Date _____ Start Time _____ End Time _____
Day 4: Day of Week _____ Date _____ Start Time _____ End Time _____

Tear-Down Dates – List below the days/dates needed to tear-down the event.

Day 1: Day of Week _____ Date _____ Start Time _____ End Time _____
Day 2: Day of Week _____ Date _____ Start Time _____ End Time _____

EVENT SITE PLAN/MAP

Attach a detailed site plan/map of the event layout including locations of vendors, equipment, activities, parking, etc. The site plan should be submitted on 8 1/2" x 11" or 8 1/2" x 14" white paper. Please indicate a directional sign showing north. Include a key if you use symbols denoting event areas.

EVENT ACTIVITY PLAN

Check all activities that apply and items used in conjunction with those activities that will be at your event. Please mark the location of these activities and items on your Site Plan/Map.

Entertainment

- Amplified Music – Live Hours – Start _____ End _____
- Amplified Music – Recorded Hours – Start _____ End _____
- Carnival Booths/Rides Hours – Start _____ End _____
- Other _____ Hours – Start _____ End _____

Sporting Activities

- Type _____ Hours – Start _____ End _____
- Type _____ Hours – Start _____ End _____

Vendors

- Food & Non Alcoholic Beverages.....County of Sacramento Environmental Health permit
- Merchandise.....Must follow local & state laws
- Alcoholic Beverages.....Requires ABC & District permit and security

Equipment

Use of tents, temporary structures, staging, portable seating, fencing, portable generators subject to Sacramento Metro Fire District inspection & permit.

- Stage(s) Dance Floor(s) Portable Seating
- Fencing Tents & Canopies Portable Hand Wash Station
- Electrical Generators Portable Restrooms Other
- Animals on event grounds – Petting zoo, pony rides, horses, etc Explain:
- Vehicles on event grounds – car show, etc Explain:
- I request overnight camping. Explain:
- Public Address, Microphone, Loud Speaker(s)
- I request access to an Orangevale Recreation & Park District water source
- I request access to an Orangevale Recreation & Park District electric source

SUPPLEMENTAL SPECIAL USE APPLICATION - Cont'd

ALCOHOL MANAGEMENT PLAN

If your event is serving OR selling alcohol, please describe your plan for managing alcohol at your event on a separate sheet and attach to this application. Include in your description your sales plan (cash, tickets), method of serving, who will serve the alcohol (professionals, volunteers), number of service locations, how ID's will be checked, how you will monitor underage drinking, and if you have an alcohol sponsor(s).

PARKING & TRAFFIC MANAGEMENT PLAN

Please describe your plan for parking and traffic control for your event. Your traffic plan may need review by the Sacramento County Sheriff's Department and/or the California Highway Patrol. Please indicate parking locations and traffic flow control on your site plan.

SANITATION, WASTE & UTILITY PLAN

You are responsible for properly disposing of all waste and garbage throughout the term of your event. Immediately upon conclusion of the event, the area must be returned to a clean condition. Please describe your plan for waste collection and removal. You are required to provide restroom accommodations for event attendees. Depending on the size and location of your event, you may need to rent portable restrooms. You may also be required to provide hand washing stations. Please describe your plan for providing these items.

STAFFING PLAN

Please describe your plan for staffing your event. Include in your description the number and type of staff at your event.

EMERGENCY AND SAFETY PLAN

Please describe your plan for handling emergencies at your event. Include in your description provision for security guards, on-site medical treatment (first aid station or ambulance), and evacuation plan in an emergency. Also include your plan for addressing accessibility to your event for persons with disabilities.

EVENT MARKETING PLAN

Please ensure that you have event approval before you begin to market, advertise or promote your event. Please describe your plan for marketing your event, once you have approval. Please include radio, television, and other media you will be utilizing and if you plan on placing signs or banners on District property.

NOTIFICATION PLAN

An event can change the normal flow of residential and business activity potentially causing a negative impact to the surrounding community. As the event organizer, you are responsible for providing notification of the Event and any possible disruption of traffic which could occur in the surrounding neighborhood to all necessary regulatory agencies, businesses and residences within four (4) blocks of the Event at least one (1) month prior to the Event. Such notification shall be by mail or personal delivery and provide District with written proof that such notifications have been made. Please describe your plan for handling notification.

STATEMENT OF RESPONSIBILITY FOR LIABILITY OR DAMAGE/RECEIPT OF RULES & REGULATIONS

User agrees to be solely responsible for any and all claims, loss, damages, costs and expenses, including attorneys' fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities.

I, (group representative), the undersigned, have received the rental policies and procedures; and have read and hereby agree to abide by all rules and regulations.

CUSTOMER SIGNATURE: _____

DATE: _____

5/28/21

REVIEWED BY OVPARKS REPRESENTATIVE: _____

DATE: _____

Submit

PERMIT AGREEMENT

This Agreement is made and entered into this 10th day of June 2021, by and between Orangevale Recreation and Park District, a recreation and park district formed pursuant to California Public Resources Code Section 5780, et seq., a political subdivision of the State of California located in Sacramento County, hereinafter referred to as the "District", and Anita Limanskiy of the "Genesis Church", hereinafter referred to as the "Permittee".

RECITALS

WHEREAS, the District is the owner of certain real property located in the County of Sacramento, State of California known as Orangevale Community Park, located at 7301 Filbert Avenue, Orangevale, California, hereinafter referred to as the "Property"; and

WHEREAS, Permittee desires to use the Property for the 4th of July Service at the Park, community special event for the public on July 4, 2021.

WHEREAS, District finds it is in the public interest to enter into this Permit Agreement with Permittee for the use of the Property.

NOW, THEREFORE, it is mutually understood and agreed by and between the parties hereto as follows:

SCOPE OF PERMIT AND USE OF PROPERTY

1. District agrees to grant Permittee the non-exclusive right to use the Property for the 4th of July Service at the Park, July 4, 2021 (the "Event") for attendance by the general public. Permittee shall also have exclusive use of the areas of the Property outlined in the Application for Use of Facilities (the "Application"), a copy of which is to be completed and attached hereto as Exhibit A and incorporated herein by this reference. Permittee shall have the right to impose reasonable rules and regulations to be observed by the general public to ensure the safety of the participants at said Event. Permittee agrees to comply with all District rules, regulations and policies with respect to the use of the Property. Permittee is authorized to begin Event setup on Sunday, July 4, 2021 at 7am and is required to complete Event take-down and cleanup by Sunday July 4, 2021, 9pm. Permittee is required to coordinate all activities with the District. Permittee agrees that the security deposit will be forfeited if Permittee fails to complete all cleanup of the Property by Sunday, July 4, 2021 at 9pm

Permittee shall cause the removal of any camper, truck, trailer and/or tents from the designated area and the Property no later than July 4, 2021 at 9pm. Under no circumstances shall Permittee and/or Permittee's exhibitors, concessionaires and/or officials have an open fire (wood fire, bonfire, campfire) on District property unless specifically authorized by the District in writing. In the event an open fire is made, Permittee shall cause the person and/or persons responsible to leave the Property immediately. Permittee shall assume responsibility for any and all injuries and/or damages which occurs and/or arises from the activities authorized under this Paragraph. District shall not assume any liability to Permittee, and/or any other person as a result of the activities authorized by this Paragraph. Permittee shall be responsible for notifying any and all

exhibitors, concessionaires, agents and/or officials that District shall have no liability for any and all injuries and/or damages which occur on the Property. Permittee shall require any person wanting to utilize the Property for camping purposes as authorized by this paragraph to sign a waiver in the form to be provided by District, the original of which shall be provided to District. Permittee understands and agrees that it assumes any and all liability for any personal injury and/or damages resulting from the use of the Property as provided for herein.

Permittee understands that members of the public frequently use Orangevale Community Park and that the Permit being granted is for non-exclusive use and must be shared with other members of the public. The District agrees, however, to not schedule any other events and/or activities on the Property for the dates of the Permit being granted herein.

Permittee agrees and understands that it accepts the Property in an as-is condition and is responsible for inspecting all areas within the Property and immediate surrounding areas for hazards and will take any necessary steps to protect Event participants and attendees until corrective/remedial measures are implemented.

Permittee's use of the Property is limited to those purposes and those activities specifically described in this Agreement. This Agreement is to be strictly construed according to its terms and no use of District Property for purposes or activities other than those specified herein is authorized hereby. Failure of Permittee to comply with this condition may result in revocation of this Agreement.

NATURE OF THE INTEREST GRANTED

2. It is specifically understood and agreed by the parties hereto that this Agreement does not convey any right, title or interest in the Property to the Permittee other than as specifically stated herein for the purpose of using the Property for the Event and other uses stated in the Application. No relationship between the parties is intended to be created by this Agreement other than as specifically stated herein.

FEEES

3. In consideration for the use of the Property as provided for herein, Permittee shall pay to the District a security deposit of five hundred dollars (**\$500.00**) (the "Deposit") no later than June 17, 2021, which Deposit shall be used to reserve the dates and pay for any damages associated with the terms of this Permit should said damages not be repaired by Permittee. The parties agree that the District can deduct the expense of repairing and/or replacing any property damage, claims and/or any other unpaid sums owed by Permittee under this Agreement from the Deposit with the balance returned to the Permittee within thirty (30) days of the last day of any repairs. Permittee shall forfeit all or a portion of the Deposit if the event is cancelled in accordance with the schedule set forth in Paragraph 4 below. The District shall provide a detailed itemized list of all deductions from the Deposit to the Permittee.

As further consideration for the use of the Property, Permittee shall pay to the District a rental fee of three hundred and three dollars (**\$303**) (the "Rental Fee") and fifty (\$50) for electricity use at the pavilion, for a total of 353 no later than June 17, 2021.

If the event is cancelled for any reason within ninety (90) days prior to the scheduled date, the District agrees to refund any monies paid by Permittee as follows:

Within 89 to 60 days prior to the event, 50% of the Deposit
Within 59 to 30 days prior to the event, 25 % of the Deposit
Within 29 to 1 days prior to the event, 0% Deposit.

CHARGES BY PERMITTEE

4. Permittee shall have the right to charge members of the public for parking in the areas designated for Permittee's exclusive use under this Permit. Permittee shall not charge any member of the public utilizing those portions of the Property for which Permittee is given non-exclusive use.

OBLIGATIONS OF DISTRICT

5. Provided Permittee has paid all fees required under this Agreement, complied with all of the requirements and is not in breach thereof, District understands and agrees to do the following:

a. District agrees to provide for the non-exclusive use of the Property, including the pavilion, restrooms, and parking facilities, and exclusive use of those facilities specifically identified in the Application.

b. District shall furnish Permittee with electrical usage within the capacity of the District's facilities, for the Event on July 4, 2021 only.

c. District shall ensure that at least one (1) staff member will be available within a thirty (30) minute response time to assist with park maintenance emergencies throughout the set-up and for the duration of the event.

d. District shall adjust all irrigation settings for the Property authorized for use by Permittee to accommodate the event.

e. District shall refer all participant inquiries for the Event to Permittee.

OBLIGATIONS OF PERMITTEE

6. Permittee understand and agrees to do the following:

a. Permittee shall attend a pre-event inspection walk-through which will take place on Friday, July 2, 2021 with the District's representatives and the post-event inspection walk-through that will take place on Monday, July 5, 2021 to determine pre and post event facility conditions and damage.

b. Permittee agrees and understands that it shall reimburse the District for the repair of any area of the Property or its surrounding areas which is damaged or diminished in value by or related to operations or activities under this Permit, and shall pay for the District to restore the area, to the condition existing immediately prior to the commencement of the Permittee's operations under this Permit, excepting normal wear and tear of turf areas. District shall provide an itemized list of any such damages or repairs resulting from the event, within five (5) days from the Event's final walk-through on Monday, July 5, 2021. Permittee will have the opportunity to make the necessary repairs outlined by the District in a time frame approved by the District.

c. Permittee shall provide District with a proposed layout for the Event no later than June 17, 2021 for review by the District. Any feedback on the layout for the Event shall be given no later than June 21, 2021. Permittee agrees to make any modifications and/or revisions to the layout for the Event if indicated by the District that such modification and/or revision is necessary for the safety of the public and/or District property. Any modifications to the layout after approval shall be submitted in writing and approved by District. Permittee shall remain responsible for the layout and ensure the safety of participants and/or attendees of the Event, the general public, District employees and property, and District shall not assume any such liability as a result of approving any layout. Permittee shall also provide District with an emergency notification list.

d. Permittee agrees and understands that it has the sole responsibility at all times to be knowledgeable about, fully understand, and to meet or exceed, at its own cost and expense, all local, state and federal codes, laws, policies, and regulations associated with the Event including but not limited to the provisions of the California Department of Alcoholic Beverage Control, Sacramento Metropolitan Fire District, Sacramento County Environmental Management Department, Sacramento County Sheriff's Department, and Sacramento County Health Officer. Permittee shall file copies of all permits (and records of subsequent inspections) with the District at least one (1) week prior to the Event (or within one (1) hour of on-site inspections during the Event).

e. Permittee agrees and understands that it shall bear any and all costs, fees, charges or expense of any and all permits, applications, operations and/or activities under or related to this Permit and the Event, and District shall not be liable and/or responsible for any cost, fee, charge or expense associated therewith.

f. Permittee shall be responsible for providing adequate security for property, vehicles, participants, workers, and equipment, which are participating in the Event during the period of this Permit. Permittee's security arrangements and operations shall be coordinated and

approved by District (plan must be submitted to District's representative one month prior to the Event). Permittee understands and agrees that District's approval of any security plan for the Event does not relieve Permittee from any and all liability therefore, and further does not transfer any liability resulting from the Event to District.

g. Permittee shall be responsible for furnishing sufficient personnel and equipment for traffic and crowd control and comply with any and all laws, rules and regulations that are applicable thereto.

h. Permittee shall provide, at its own expense, portable restrooms, medical, first aid facilities and personnel, and potable water, as are deemed necessary by the County of Sacramento Environmental Health Department, the Sacramento Metro Fire District, and the District to accommodate the expected number of people. Permittee shall comply with all laws, rules and regulations governing the number and types of facilities, and any and all other rules and regulations required to address the above needs. Permittee shall file Material Data Safety Sheets (MSDS) for all cleaning agents requiring specifications with the District at least one (1) month prior to the event. The plan to accommodate this section shall be submitted to the District for approval no later than Friday, June 17, 2021. Permittee agrees to provide the necessary number of portable restrooms as specified by the County of Sacramento Environmental Management Department. Permittee shall provide for stocking and cleaning of each portable restroom on an hourly basis during the event and pumping of portable restrooms that meets the County of Sacramento Environmental Management Department requirements and any other laws, rules and/or regulations.

i. Permittee shall ensure that all designated fire access and gates remain clear and accessible throughout the Event and use of the Property by Permittee.

j. Permittee understands and agrees that all costs, fees, charges and expenses related to or incurred as a result of the use of the Property by the Permittee, its exhibitors, concessionaires, invitees and/or officials; and, any and all costs, fees, charges and expenses related to or incurred for emergency services as a result of the Event which are provided by District, the County of Sacramento or other public safety agencies; and, all costs, fees, charges and expenses related to or incurred as a result of the exercise of District's right and commitment to construct, maintain and remove temporary facilities shall be borne solely by the Permittee.

k. Permittee shall pay, and hold District and its property free and harmless from, any and all of the following: (a) charges and fees for the furnishing of utilities (existing electricity excepted) to the Event during the term of this Agreement; (b) all sales and use taxes levied on transactions at the Event; (c) all taxes, assessments and other charges, if any, levied or imposed by any governmental entity on any personal property placed by Permittee in, on or about the Property; and (d) all real property taxes, assessments and standby charges, if any, levied or assessed against the Property by a governmental entity as a result of Permittee's use and occupation of the Property and/or any taxable possessory interest created by this Agreement. All such fees, charges, taxes and assessments shall be paid as they become due and payable, but in any event before they become delinquent.

l. Permittee, at its sole cost and expense, shall maintain the Property in good, safe, clean, attractive and sanitary condition and repair, and shall repair all damage resulting from use of the Property (excepting normal wear and tear of turf areas) by Permittee or Permittee's employees, agents, contractors, concessionaires, guests or invitees.

m. Permittee acknowledges receipt of a copy of the District's Park Ordinance which specifies the rules and regulations governing use of District Property and facilities. Permittee agrees to comply with the District's Ordinance concerning the activities permitted to be undertaken on District Property and the use thereof as specified in the District's Park Use Ordinance.

n. Permittee agrees that it shall not use the Property in any manner that will constitute a waste, nuisance or unreasonable annoyance, provided that it is mutually understood and agreed that the use for the Event as described in this Agreement and for other uses consistent with such activity will in no event be deemed by the District to violate this prohibition against nuisance and/or unreasonable annoyance.

INDEMNIFICATION

7. This Agreement is made upon the express condition that the District is to be free from any and all liability and claims for damage by reason of any injury to any person or persons, including Permittee, its agents, employees, concessionaires, exhibitors, invitees and/or officials, or by reason of any injury to property of any kind whatsoever, and to whomever belonging, including Permittee, its agents, concessionaires, exhibitors, officials, invitees and employees, from any cause or causes whatsoever, in, upon or in any way connected with the Property or any use hereunder.

Permittee shall and hereby agrees to defend and indemnify District and save District, its board of directors, officers, employees and agents harmless from and against all claims, liability, losses, damages, expenses, causes of action, suits or judgments, together with any and all costs or expenses connected with the investigation or defense thereof, including legal fees, by reason of or resulting from: (a) the use, operation, condition, or management of the Property, the Event and/or any temporary structures constructed on the Property; (b) the performance of, or failure to perform any obligations of this Agreement by Permittee, or any concessionaire, exhibitor, official, agent or employee of Permittee; (c) any alleged negligent act or omission of Permittee, or Permittee's employees, concessionaires, exhibitors, officials, invitees, agents, or contractors in connection with any acts performed or required to be performed by Permittee pursuant to this Agreement; and (d) the construction or installation of any temporary structures on the Property. This indemnification shall not apply to the extent that any claim is adjudicated as arising from the sole negligence or willful misconduct of District, its officers, directors, agents or employees.

It is understood and agreed that the indemnification obligations created by this Agreement shall survive the termination of the Agreement.

INSURANCE

8. Permittee shall carry and maintain during the life of this Agreement such public liability, property damage, and contractual liability insurance, as well as fire and Worker's Compensation insurance as specified below:

a. Public liability, property damage and contractual liability insurance. Permittee agrees that it shall, at all times during the term of this Agreement, furnish public liability and property damage insurance which includes, but is not limited to, personal injury, property damage, losses relating to independent contractors, products and equipment, explosion, collapse and underground hazards in the minimum amount of not less than \$1,000,000.00 for personal injuries as a result of any one occurrence on account of liability and a limit of not less than \$500,000.00 for property damage.

The public liability and property damage insurance furnished by Permittee shall also name the District as an additional insured and shall directly protect, as well as provide for the defense of the District, its officers, agents and employees, as well as Permittee, and Permittee's subcontractors, suppliers, agents, invitees, concessionaires, exhibitors, officials and employees, from all suits, actions, damages, losses or claims of every type or description to which they may be subjected by reason of, or resulting from Permittee's operations on the Property pursuant to this Agreement and all insurance policies shall so state. Said insurance shall also specifically cover the contractual liability of Permittee. Said insurance shall also specify that it acts as primary insurance. Said insurance shall also insure performance by Permittee of the indemnity provisions of this Agreement.

Permittee further agrees that it will, at all times during the term of this Agreement, at its own cost and expense, obtain and keep in full force and effect naming both Permittee and District as insureds thereunder, fire, windstorm and extended coverage insurance in an amount equal to the actual replacement cost of all of Permittee's personal property and equipment utilized by Permittee in utilizing the Property pursuant to this Agreement.

b. Worker's Compensation Insurance, Permittee shall carry full worker's compensation insurance coverage for all persons employed, either directly or through contractors, in utilizing the Property as contemplated by this Agreement, in accordance with the Worker's Compensation Act contained in the Labor Code of the State of California.

By execution of this Agreement, Permittee certifies as follows:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code. I will comply with such provisions before commencing the performance of the work of this contract.

As part of the execution of this Agreement, Permittee agrees to furnish to the District a certified copy of the insurance policies that it has taken out for public liability, property damage and worker's compensation insurance set forth above for the period covered by

this Agreement, or a certificate of such insurance. All insurance is to be placed with insurers with a current A.M. Best rating A:VII or better unless otherwise accepted in writing by District. Said certified policies of insurance or said certificates of insurance shall be furnished to the District prior to commencing the services contemplated by this Agreement. Each such certified policy or certificate of insurance shall bear an endorsement precluding the cancellation or reduction in coverage of any such policy before the expiration of thirty (30) days after the District shall have received written notification of such a cancellation or reduction.

Should Permittee fail to obtain and keep in force the insurance coverage hereinabove required, the District shall have the right to cancel and terminate this Agreement forthwith and without regard to any other provisions of this Agreement.

ASSIGNMENT OF AGREEMENT

9. Permittee shall have no right, authority or power to assign, sell or transfer this Agreement, or any right or privilege arising under this Agreement. Permittee agrees that it shall have no right, authority or power to allow or permit any other person or party to have any interest in or use any portion of the District's facilities and/or the Property. However, Permittee may allow concessionaires to enter upon the Property for the performance of functions and services within the scope of the uses allowed to Permittee under the provisions of this Permit. To avoid uncontrolled vending of merchandise during the period of this Permit, only those tenants having an agreement with the District, and concessionaires, exhibitors and salespersons having written agreements with Permittee, shall be allowed to sell to the public on the Property.

DEFAULT

10. The occurrence of any of the following events, may, at District's election, constitute a default by Permittee under the terms of this Agreement:

a. Failure to abide by any and all laws, rules and regulations of the District, County of Sacramento, Sacramento Metropolitan Fire District, and/or any other regulatory agencies regarding the use and operation of the Property and other District facilities,

b. The issuance of an injunction by any court of competent jurisdiction restraining the use of the site for any of the purposes for which Permittee or the District is authorized;

c. The filing by Permittee of a voluntary petition in bankruptcy or institution of proceedings in bankruptcy against Permittee and/or the adjudication of Permittee as being bankrupt pursuant to such bankruptcy proceedings;

d. The appointment of a receiver of Permittee's assets, which results in a liquidation of Permittee's business;

e. The general assignment of this Permit by Permittee for the benefit of creditors;

f. Failure to perform any provision of this Agreement, including the failure to maintain the insurance required by the terms of this Agreement.

In the event of any such default, the District shall have the following rights and remedies, in addition to any rights and remedies now or hereafter provided by law. All such remedies are cumulative and may be exercised concurrently or separately.

Upon default by Permittee, the District can terminate the right of Permittee to possession of its facilities at any time. Upon termination, Permittee shall immediately surrender and vacate District facilities occupied by it. The District may immediately reenter and take possession of the Property. Termination of the Agreement under this paragraph shall not relieve Permittee from its obligations to indemnify the District as set forth above.

HAZARDOUS SUBSTANCES

11. Permittee shall not place and/or utilize any hazardous substances on the Property unless authorized to do so by the District. Pursuant to Health and Safety Code section 25359.7, Permittee shall notify District in writing within a reasonable time of any material release of hazardous substances and of any hazardous substances that have come to be located on or beneath the site.

12. Prior to the expiration of this Permit, Permittee shall at its sole expense remove all items of personal property, including but not limited to all flammable and hazardous materials and wastes as defined by state or federal law at the time of expiration of the Permit.

13. Permittee shall make available for inspection to the District all records relating to the maintenance, release, mitigation, and cleanup of any hazardous substances on the leased premises.

14. Permittee shall comply with all federal, state and local laws and regulations relating to hazardous materials and wastes, and shall timely comply with the orders of any governmental agencies relating thereto.

15. District, and its authorized employees, officers and agents, and local law enforcement personnel shall have the right to enter the property at any time to inspect the premises.

CANCELLATION BY PERMITTEE

16. Permittee may cancel this Permit and terminate all of its obligations at any time subsequent to the commencement of the term upon the breach of District of, or its failure to perform, any of the covenants or agreements contained in this Permit and the failure of District to remedy any breach for a period of five (5) days after receipt of written notice from Permittee of the existence of such breach. District shall not be considered to be in breach of this Agreement during any period of major construction activity on the Property site taking more than fifteen (15) days to complete, if District can institute temporary measures to lessen the effect of such construction on the Permittee.

NOTICE

17. Service of Notice.

Any notice to or demand upon Permittee or District required or permitted to be made under the provisions of this Agreement or any provisions of law, shall be given or made by registered mail, postage prepaid and addressed as follows until changed:

Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale, CA 95662

Genesis Church
Anita Limanskiy
5959 Greenback Lane, Ste 470
Citrus Heights, CA 95621

NEGATION OF PARTNERSHIP

18. Permittee shall not become or be deemed a partner or joint venture with District by reason of the provisions of this Agreement.

WAIVER

19. The failure or omission by District to terminate this Agreement for any violation of its terms, conditions or agreement shall in no way bar, stop or prevent District from terminating this Agreement therefore, either for such, or for any subsequent violation of any such term, condition or covenant. The acceptance of any fees hereunder shall not be or be construed to be a waiver of any breach of any term, covenant or condition of this Agreement.

MISCELLANEOUS PROVISIONS

20. In the event of any litigation between the parties hereto arising out of this Agreement or in connection with the Property used by Permittee pursuant to the terms of this Agreement, the prevailing party shall be entitled to recover a reasonable sum and as for attorney fees, which shall be added to and become a part of any judgment therein.

21. This instrument contains all of the agreements and covenants made between the parties to this Agreement and may not be modified orally or in any other manner than by agreement in writing signed by all the parties to this Agreement or their respective successors or assigns. Any such amendment or modification shall be attached to this Agreement.

22. This Agreement shall be governed by the laws of the State of California. This Agreement constitutes the entire agreement between the parties regarding its subject matter. If any provision in this Agreement is held by any court to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

23. This Agreement shall inure to the benefit of and bind any and all successors and assigns of the parties.

24. Both parties represent, covenant and warrant that they have full authority to enter into and execute this Agreement

IN WITNESS WHEREOF, Orangevale Recreation and Park District has caused this Agreement to be executed on its behalf by the chairperson and clerk of its board of directors, and the Permittee has caused this Agreement to be executed on its behalf by its president the day and year first above written.

**ORANGEVALE RECREATION AND
PARK DISTRICT**

**GENESIS CHURCH
ANITA LIMANSKIY**

By _____
Barry Ross, District Administrator

By _____
Anita Limanskiy