

**ORANGEVALE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
THURSDAY, JANUARY 13, 2021**

**REGULAR MEETING 6:30 PM  
LOCATION: ZOOM (Zoom address is on page 3)**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

**1. CALL TO ORDER**

**2. ROLL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

**5. PUBLIC DISCUSSION**

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

**6. MINUTES**

- a. Approval of the minutes of the Regular Meeting of October 14, 2021 (pg 1-6)
- b. Approval of the minutes of the Special Meeting of December 2, 2021 (pg 7-8)
- c. Approval of the minutes of the Regular Meeting of December 9, 2021 (pg 9-19)

**7. CORRESPONDENCE**

- a. Articles in the Orangevale View on the history of the large evergreen Holiday Tree at the Community Center, and the Holiday Tree Lighting event. (pg. 20)
- b. Advertisements in the Orangevale View that features our Polar Bear Plunge, youth basketball, and TigerSharks swim team. (pg. 21)

**8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

**8.1 CONSENT MATTERS GENERAL FUND**

- a. Ratification of Claims for November 2021 (pg 22-23)
- b. Budget Status Report for November 2021 (pg 24-26)
- c. Revenue Report for November 2021 (pg 27)
- d. Ratification of Claims for December 2021 (pg 28-29)
- e. Budget Status Report for December 2021 (pg 30-32)
- f. Revenue Report for December 2021 (pg 33)

**8.2 OLLAD CONSENT MATTERS**

- a. Ratification of Claims for November 2021 (pg 34-35)
- b. Budget Status Report for November 2021 (pg 36-37)
- c. Ratification of Claims for December 2021 (pg 38-39)
- d. Budget Status Report for November 2021 (pg 40-41)

- 8.3 **KENNETH GROVE CONSENT MATTERS**  
a. Ratification of Claims for November 2021 (pg 42)  
b. Budget Status Report for November 2021 (pg 43)  
c. Ratification of Claims for December 2021 (pg 44)  
d. Budget Status Report for December 2021 (pg 45)
9. **NON-CONSENT MATTERS GENERAL FUND**  
a. Ratification of Claims for November 2021 (pg 46)  
b. Ratification of Claims for December 2021 (pg 47)
10. **STANDING COMMITTEE REPORTS**  
a. Administration & Finance – This committee met on December 15. (pg 48)  
b. Personnel & Policy – No Report  
c. Maintenance & Operation – No Report  
d. Recreation Committee – No Report. Scheduled to meet on January 21.  
e. Government – No Report  
f. Planning Committee – No Report  
g. Trails Committee – No Report.  
h. Ad Hoc – No Report
11. **ADMINISTRATOR’S REPORT**  
Monthly Activity Report – December 2021 (pg 49-53)
12. **UNFINISHED BUSINESS**  
Update on Arcade Cripple Creek Trail Project
13. **NEW BUSINESS**  
a. Presentation: Susan Barnes with SCI Consulting Group will present Benefit Assessments as a funding option for the District. (pg 54-60)  
b. Presentation: Jon Isom from Isom Advisors will present General Obligation Bonds as a funding option for the District. (pg 61-75)  
c. Approve Resolution 22-01-680: Resolution Authorizing a 2021/22 Final Budget Amendment for Fund 332A (pg 76-77)  
d. Approval for the District Administrator to provide Aquatic Design Group with list of pool repair items to meet our timeline of having the Pool Renovation Project begin by September 2022. (pg 78-81)  
e. Approval of the agreement with All Events Management Group to hold the *Art Walk in the Park* event at Orangevale Community Park on June 4, 2022 (pg 82-97)  
f. Prop 68 Per Capita Grant update. (pg 98-100)  
g. Discuss using Sourcewell as a resource to secure contractors through a competitive bid process. (pg 101-106)  
h. Covid-19 update (verbal)  
i. Election of Board Officers for 2022. (pg 107)  
j. Board Committee assignments for 2022. (pg 108-109)  
k. Request to move the March BOD meeting from 3/10 to 3/17 (verbal)
14. **DIRECTOR’S AND STAFF’S COMMENTS**
15. **ITEMS FOR NEXT AGENDA**  
a. Larry Bain – Fiscal Audit 2020/21  
b. Dennis Sarkisian – Rotary of Orangevale Grant  
c. Resolution for Fee Schedule

16. **ADJOURNMENT**

**NOTICE:**

*As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

\*Due to Covid-19 guidance, public may only attend the meeting via Zoom at this link and information:

<https://us02web.zoom.us/j/89381488605?pwd=cUtnb1ZSekdQTklrWUesyLzM2dUFpQT09>

**Meeting ID: 893 8148 8605**

**Passcode: OVparks**

Directors can be reached at: [director@ovparks.com](mailto:director@ovparks.com)

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors October 14, 2021

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on October 14, 2021 at the District Office. Director Montes called the meeting to order at 6:30 p.m.

Directors present: Meraz, Brunberg, Montes,  
Directors absent: Stickney, Swenson  
Staff present: Barry Ross, District Administrator  
Jennifer Von Aesch, Finance/HR Superintendent  
Horacio Oropeza, Park Superintendent  
Jason Bain, Recreation Supervisor  
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**  
**MOTION #1** On a motion by Director Brunberg, seconded by Director Meraz, the agenda was approved by a vote of 3-0-2 with Directors Brunberg, Meraz, and Montes voting Aye. There were no Nays. Directors Stickney and Swenson were absent.
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES**  
**MOTION #2** a) Approval of Minutes of September 9, 2021 (pg 1-10): On a motion by Director Brunberg seconded by Director Meraz, the minutes were approved by a vote of 3-0-2 with Directors Meraz, Brunberg, & Montes voting Aye. There were no Nays. Directors Stickney and Swenson were absent.
7. **CORRESPONDENCE** Selection information from Sacramento Local Agency Formation Commission (LAFCO) regarding the upcoming selection of Special District Commissioner and Alternate Special District Commissioner for Sacramento LAFCO. This includes a list of candidates, candidate information, and a ballot which is due by November 17. (pg 11-19): The Board of Directors directed Admin Ross to research and vote on behalf of the Board of Directors for the Orangevale Recreation & Park District.



8. CONSENT CALENDAR  
MOTION #3
- a) On a motion by Director Brunberg, seconded by Director Meraz, the consent calendar was approved by a vote of 3-0-2 with Directors Brunberg, Meraz and Montes, voting Aye. There were no Nays. Directors Stickney and Swenson were absent.
- 8.1. CONSENT MATTERS GENERAL FUND
- a) Ratification of Claims for September 2021 (pg 20-21)  
b) Budget Status Report for September 2021 (pg 22-24)  
c) Revenue Report for September 2021 (pg 25)
- 8.2. OLLAD CONSENT MATTERS
- a) Ratification of Claims for September 2021 (pg 26)  
b) Budget Status Report for September 2021 (pg 27-28)
- 8.3. KENNETH GROVE CONSENT MATTERS
- a) Ratification of Claims for September 2021 (pg 29)  
b) Budget Status Report for September 2021 (pg 30)
9. NON-CONSENT MATTERS GENERAL FUND
- a) Ratification of Claims for September 2021 (pg 31):  
This is tabled for the next BOD meeting.
10. STANDING COMMITTEE REPORTS
- a) Administration and Finance: No report.
- b) Personnel & Policy: Recap of meeting held on October 1, 2021 (pg 32). Admin Ross provided draft policies addressing fires in the park and smoking in the park for BOD review. Admin Ross will present these policies at the December BOD meeting specifying impacted sections within the Policy Manual.
- c) Maintenance and Operation: No report.
- d) Recreation Committee: No report.
- e) Government: No report.
- f) Planning Committee: Recap of meeting held on Sept. 16, 2021 (pg 33-35): Director Stickney, Admin Ross, and Supt. Oropeza attended. Director Swenson was unable to attend. Surveyed the Disc Golf area, new parking lot, and discussed if reduction of irrigation and turf in some areas could be achieved. Turf and irrigation reduction was decided against. Discussed possibility of planting additional trees and increasing irrigation in those areas to support tree growth. The committee discussed moving Disc Golf tee boxes and bringing in additional soil to address soil erosion issues. The committee visited the

playground area at Orangevale Community Park to determine optimal location for fitness equipment to be installed between January and March of 2022. The total cost of the project is approximately \$16,000 with \$9,000 in grant funds and \$7,000 from the District. Admin Ross, Supt. Oropeza, and Supervisor Bain met with the Orangevale Rotary which will be assisting with the general design and installation of the fitness equipment.

g) Trails Committee: Trails Committee: No report.

h) Ad Hoc: No report.

#### 11. ADMINISTRATOR'S REPORT

a) Monthly Activity Report – September 2021 (pg 36-43):

On September 7, Administrator Ross did a job-shadowing with Recreation Coordinator Nadia Khhokhhar Roberts. Nadia provided a detailed tour of the Activity Building and New Property to better explain the logistics of the programs held in those facilities. Nadia showed where supplies are stored, with a focus on special event storage. We then viewed where her program files are stored on the server. Nadia also explained some of her marketing and sponsorship successes with special events. Nadia is an effective communicator who is conscientious about her tasks and how they involve others. It was helpful to work with her and get a better understanding of her responsibilities and work systems.

On September 20, Admin Ross did a job-shadowing with Park Maintenance Worker II Lucas Lilly. The primary task for the day was cutting and removing two sections of broken concrete pathway, and then pouring and setting new concrete. These sections of pathway were near the Horse Arena. Park Foreman Doug Fuhlrodt was also involved in the success of this concrete project. The prior week, staff had repaired a significant irrigation leak that required them to cut into a section of concrete. They noticed another section close by that was cracked and posed a potential safety hazard, so that section was also removed and replaced. Contributing to this project provided a good sense of accomplishment. Lucas is a skilled and versatile worker, and it was good to work closely with him and get to know him better. Admin Ross intends to spend one day shadowing each of the full-time staff during 2021. The purpose is to get to know staff better, have a greater appreciation and understanding for the jobs they do, and see if there are opportunities for greater efficiencies.

On September 29, Admin Ross attended a California Association of Recreation & Park Districts (CARPD) meeting on Zoom with over 50 other administrators throughout the state. The primary topics included: imminent Cal-Osha guidelines for COVID-19 vaccinations and mandates; the expiration and extension potential of AB 361 that allows for holding remote board meetings; and the application

process for COVID-19 relief funding for independent special districts through the State of California Department of Finance. Admin Ross has submitted the application to the State. OVparks stands to receive up to \$157,000 in relief funds. OVparks will be notified of the allocation of funds by the end of the month. This meeting was also valuable for the networking and information sharing it provided.

Supt. Von Aesch advised that she and Finance Clerk Myren attended a benefits webinar with Sacramento County and, as anticipated, some increases were noted. Kaiser HMO has an 8% increase. The benefits department has encouraged employees to transition to the Kaiser High Deductible Plan which saw an increase of 3%. Sutter has an increase of 4.22%. This is a modest increase considering discussions at the beginning of the year indicated a potential 10-15% increase. Currently, only two employees have remained on the Kaiser HMO which will be an increase of \$27/month for family. All other employees have opted for the High Deductible Plan and will receive approximately 25% of the difference in cost from HMO allocated into their Health Savings Account. No change is indicated to the Dental, Vision, and Life Insurance plans.

Park Supt. Oropeza advised of regular maintenance in addition to wind related cleanup of branches and leaves. The pool pump is currently down but maintaining chemicals in the pool. They are waiting for parts on order. The CPRS Maintenance Expo was a success with many organizations participating. OVparks won first place in the Expo Rodeo competition, receiving a trophy and belt buckles. Admin Ross participated in the Bubble Soccer. This event gives the opportunity to interact with other agency personnel. The trophy will be engraved with the winning agency name.

Recreation Supervisor Jason Bain advised approximately \$23,000 of the SJUSD Voucher payments were received. Facility and picnic rentals have increased significantly. Clipped In Races will be held on the weekend of October 23. The Cemetary Haunted House will open on Friday, October 22 with 500 presold tickets to date. It was originally supposed to open on Friday, October 15, however, Sacramento County has indicated it can only be run for ten days. Family Fright Night Extravaganza will be held this Friday, October 15 with the Trunk or Treat, Spookyton Woods, maze, and games from 5:30pm-7pm and a movie at 7pm. Food trucks will be on site for food purchases.

**12. UNFINISHED BUSINESS**

None discussed.

**13. NEW BUSINESS**

- a) Public Hearing: Approval of Resolution 21-10-678, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2021/22. (pg 44-46):

**MOTION #4**

In submitting the OLLAD budget resolution for the August 19, 2021, Board of Directors meeting, Admin Ross did not include the final updated resolution. The submitted and approved resolution (Resolution 21-08-675) had a total that was \$1,400 more than the OLLAD budget that was submitted. The County brought this error to the District's attention on September 8, and allowed us to approve a new resolution at our October 14 Board of Directors meeting and submit it to the County the following day.

On a motion by Director Brunberg seconded by Director Meraz, the Resolution 21-10-678, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Final Budget for Fiscal Year 2021/22 was approved by a vote of 3-0-2 with Directors Meraz, Brunberg, & Montes voting Aye. There were no Nays. Directors Stickney and Swenson were absent.

- b) Approve the Sacramento Tree Foundation's request to responsibly harvest acorns from native oaks in designated District parks to ensure the Foundation's ability to continue region-wide tree planting efforts. (pg 47-48)

On September 27, Admin Ross received an email from Sacramento Tree Foundation intern, Eliud Mena Rios explaining this harvesting program and its purpose to help increase the planting of native oaks in schools and parks throughout the Sacramento area.

**MOTION #5**

On a motion by Director Brunberg seconded by Director Meraz, the Sacramento Tree Foundation's request to responsibly harvest acorns from native oaks in designated District parks to ensure the Foundation's ability to continue region-wide tree planting efforts was approved by a vote of 3-0-2 with Directors Meraz, Brunberg, & Montes voting Aye. There were no Nays. Directors Stickney and Swenson were absent.

**14. DIRECTOR AND STAFF COMMENTS**

Admin Ross advised the District Holiday Closures of December 20-31, 2021. The District Office will reopen on Monday, January 3, 2022.

Supervisor Bain provided a quick presentation of the CivicRec system and the options available.

Supervisor Woodford advised the Orangevale Community Tree Lighting will be held on Friday, December 3 from 6-7:30 p.m. She also mentioned that the new registration system, CivicRec, is now in operation. Supt. Von Aesch extended appreciation to Supervisors Bain & Woodford for all their efforts in the implementation of this program. This program provides extended flexibility, support, and ease of use.

Finance/HR Supt. Von Aesch advised District Auditor Larry Bain will be conducting the audit beginning on Wednesday, October 27, 2021.

Director Montes mentioned the Bow Wow Days event was very successful. It was wonderful to see such great participation. Many adoptions were processed. She is very excited the Casa Roble Homecoming Dance will be held at the Orangevale Community Center on October 23, 2021.

**15. ITEMS FOR NEXT AGENDA**

a) Ratification of Claims for September 2021

**16. ADJOURNMENT  
MOTION #6**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:06 p.m. On a motion by Director Brunberg, seconded by Director Meraz, the adjournment was approved by a vote of 3-0-2 with Directors Brunberg, Meraz, and Montes, voting Aye. There were no Nays. Directors Stickney and Swenson were absent.

---

Lisa Montes, Acting Chairperson

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Special Meeting of Board of Directors December 2, 2021

A Special Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on December 2, 2021 at the District Office. Director Stickney called the meeting to order at 6:33 p.m.

Directors present: Stickney, Swenson, Meraz, Brunberg, Montes,  
Directors absent: None  
Staff present: Barry Ross, District Administrator  
Jennifer Von Aesch, Finance/HR Superintendent

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA** On a motion by Director Brunberg, seconded by Director Montes, the agenda was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.  
**MOTION #1**
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **CLOSED SESSION** a) Closed session commenced at 6:36 p.m. Closed Session pursuant to Government Code Section 54957 Public Employee Performance Evaluation: District Administrator
7. **RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION** a) Public session resumed at 7:27 p.m. Public Employee Performance Evaluation: District Administrator. On a motion by Director Montes, seconded by Director Brunberg, the merit increase from the current step four to step six for the District Administrator Barry Ross was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions. The next performance update will be conducted in April 2022.  
**MOTION #2**
8. **NEW BUSINESS** No new business was discussed.

**9. DIRECTOR AND STAFF COMMENTS**

Admin Ross advised the Arcade Cripple Creek Trail Final Plans will be posted on the City of Citrus Heights website for public view on December 6. Comments will be accepted through January 4, 2022. In a previous BOD meeting, community member Peg Pinard had requested OVparks hold a public forum upon completion of the final plans. The Board felt that the City of Citrus Heights's system of accepting public comments was an adequate forum for Orangevale residents to participate in the process and share their opinions. The link to the City of Citrus Heights for community members to submit comments will be posted on the OVparks website and shared on social media. In addition, a verbal update will be provided at the December 9, 2021 Board of Directors Meeting. Community members wishing to comment may do so during the public discussion portion of the meeting. If further discussion is necessary, an additional meeting may be scheduled. The City of Citrus Heights will review public comments received on their website and make any necessary adjustments to the plans before finalization in February 2022. Project will tentatively break ground in July 2022. Director Brunberg inquired if community comments will be private or posted publicly. Administrator Ross will seek that answer.

Admin Ross advised that the recently received SCERS report reflects SCERS is 94% funded. Employee contributions will remain the same and the employer contributions may decrease. This information was provided to Auditor Larry Bain.

**10. ITEMS FOR NEXT AGENDA**

- a) Farmer Market recap (verbal)
- b) Arcade Cripple Creek Trail update (verbal):

**11. ADJOURNMENT  
MOTION # 3**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 7:49 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

---

Mike Stickney, Chairperson

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors December 9, 2021

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on December 9, 2021 at the District Office. Director Stickney called the meeting to order at 6:34 p.m.

Directors present: Stickney, Swenson, Meraz, Montes,  
Directors absent: Brunberg  
Staff present: Barry Ross, District Administrator  
Jennifer Von Aesch, Finance/HR Superintendent  
Horacio Oropeza, Park Superintendent  
Jason Bain, Recreation Supervisor  
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
  
4. **APPROVAL OF AGENDA**  
**MOTION #1** On a motion by Director Swenson, seconded by Director Montes, the agenda was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Meraz, and Montes voting Aye. There were no Nays. Director Brunberg was absent.
  
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
  
6. **MINUTES**  
**MOTION #2**
  - a) Approval of Minutes of the Special Meeting of October 7, 2021 (pg 1-3): On a motion by Director Montes seconded by Director Meraz, the minutes were approved by a vote of 3-0-1 with Directors Stickney, Meraz, and Swenson voting Aye. There were no Nays. Director Montes Abstained. Director Brunberg was absent.
  
  - b) Approval of Minutes of the Regular Meeting of October 14, 2021 (pg 4-9): Due to lack of quorum, will be addressed at January BOD meeting.
  
7. **CORRESPONDENCE**
  - a) Article on Orangevale in the Nov. 5 issue of the Sacramento Bee. The article compliments our parks and has three photos of our parks. (pg 10-11): Admin Ross shared the very nice article which spoke highly of the District parks and included nice photos.
  
  - b) An ad in the Orangevale View that features our holiday season events and programs, and an article in the View to promote our Tree Lighting event on December 3. (pg 12-13): Admin Ross



shared the excellent advertisements in the Orangevale View promoting primarily the winter programs and special events as well as the Orangevale Community Tree Lighting event.

- c) A complimentary email from a parent of a player from a middle school volleyball team coached by staff member Andrew Gross. (pg 14): An email was received from a parent complimenting Coach Andrew Gross's coaching style, providing equal playing time, and how much success the team had.
- d) Confidential Envelope – Attorney Billing September 2021: On a motion by Director Montes, seconded by Director Meraz, the attorney billing was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Meraz, and Montes voting Aye. There were no Nays or Abstentions. Director Brunberg was absent.

**MOTION #5**

**8. CONSENT CALENDAR**

**MOTION #3**

- a) On a motion by Director Montes, seconded by Director Swenson, the consent calendar was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Meraz and Montes, voting Aye. There were no Nays or Abstentions. Director Brunberg was absent.

**8.1. CONSENT MATTERS GENERAL FUND**

- a) Ratification of Claims for October 2021 (pg 15)
- b) Budget Status Report for October 2021 (pg 16-18)
- c) Revenue Report for October 2021 (pg 19)

**8.2. OLLAD CONSENT MATTERS**

- a) Ratification of Claims for October 2021 (pg 20-21)
- b) Budget Status Report for October 2021 (pg 22-23)

**8.3. KENNETH GROVE CONSENT MATTERS**

- a) Ratification of Claims for October 2021 (pg 24)
- b) Budget Status Report for October 2021 (pg 25)

**9. NON-CONSENT MATTERS GENERAL FUND**

**MOTION #4**

- a) Ratification of Claims for September 2021 (pg 26):
  - b) Ratification of Claims for October 2021 (pg 27):  
On a motion by Director Swenson seconded by Director Stickney, the Ratification of Claims for September and October 2021 was approved by a vote of 3-0-1 with Directors Stickney, Meraz, and Swenson, voting Aye. There were no Nays. Director Montes Abstained. Director Brunberg was absent.
- a) Administration and Finance: No report.  
Next meeting scheduled for December 15, 2021 at 10 am.  
Directors Brunberg and Swenson to attend.
  - b) Maintenance and Operation: No report.

- c) Recreation Committee: No report.  
Next meeting to be scheduled for January 2022 to set the fee schedule for the next year. Director Meraz and Montes to attend.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: Recap of meeting on November 5, 2021 (pg 28-32): The pool project timeline information and Prop 68 per capita grant were discussed. Based on conversations with Aquatic Design Group and reference to their timeline and needs assessment provided in their report, the committee discussed the timeline and priority of necessary pool repairs. In addition, the committee discussed, with input from Supt. Oropeza and Supervisor Bain, which repairs could be completed in-house versus contracted to outside agencies for completion. Admin Ross provided a summary of repairs recommended in priority order. Upon acquiring funding information for the pool maintenance and repairs at the Finance Committee Meeting on December 15, 2021, this topic will be discussed further in the January 2022 BOD Meeting. Director Stickney requested Admin Ross place this topic with the pool repair list on the March BOD Meeting for a progress report. Pool repairs are anticipated to begin approximately September 2022.

Admin Ross advised of Prop 68 per capita grant projects to include:

- 1) Construct a driveway that will connect the existing upper parking lot of the Community Center to the existing parking lot of the new property, per park masterplan;
- 2) Construct a decomposed granite (DG) pathway to connect the existing Community Center Park with the new property and as much additional pathway that the funding will cover, per park masterplan.

- g) Trails Committee: Trails Committee: No report.
- h) Ad Hoc: No report.

## **11. ADMINISTRATOR'S REPORT**

- a) Monthly Activity Report – October/November 2021 (pg 33-43): On October 20, Admin Ross did a job-shadowing with Administrative Clerk Christina Kelley. The day included: a facility tour that is provided to prospective renters; reviewing the rental forms and application process; the class registration process; review of the new Civic Rec software from the perspective of the customer and staff; making improvements to the website; and general orientation of office supplies, schedules, forms, and reference binders. Christina demonstrates strong customer service skills, is highly knowledgeable about our facilities and programs, and is a

helpful and friendly member of our staff. Admin Ross intends to spend one day shadowing each of the full-time staff during 2021. The purpose is to get to know staff better, have a greater appreciation and understanding for the jobs they do, and see if there are opportunities for greater efficiencies.

On November 30, Admin Ross did a job-shadowing with Maintenance Worker II Bruce Edwards. Bruce scheduled and coordinated a productive workday in Shackleton Woods that included all full-time members of the Park Maintenance team. The project involved tree pruning and clearing and chipping the fallen/dead wood throughout the area to reduce fuel in the event of a fire, and to better protect the park and neighboring houses. Bruce is skilled, versatile, and hard-working, and this project made an impactful contribution to the park.

On October 27-28, Larry Bain was onsite to conduct the District's annual audit. Admin Ross, Superintendent Von Aesch, and Finance Clerk Sue Myren were available as needed to address any questions. The audit was scheduled for three days but took only two. Superintendent Von Aesch and Finance Clerk Myren were well prepared and organized, which proved to be very helpful.

On November 19, OVparks was inducted into the Orangevale Rotary Club as an Agency Member. Admin Ross, Superintendent Oropeza, and Supervisor Bain will be representing OVparks in the Rotary Club. The Rotary Club meets on most Friday mornings and participates in many valuable community projects.

Several citations and warnings were issued by the FEC Police throughout the parks over the last two months. A few citations and many warnings were issued for dogs off-leash in the parks.

On November 10, Supervisor Bain and Administrative Clerk Kelley honorably represented OVparks in the Turkey Bowl event at Grocery Outlet. The friendly competition was aired live on Orangevale Live and was featured on Good Morning Sacramento.

Park Supt. Oropeza expressed appreciation to Easy Stumps for their equipment and assistance with decorating the tree for the Community Tree Lighting event.

Parks Staff are working on getting quotes for the replacement of the pool pump and motor as well as the installation of a new variable frequency drive (VFD) to help reduce energy consumption and costs. An application has been submitted to SMUD for a rebate to utilize for a new pump unit and VFD. The pool will be prepared for the Polar Bear Plunge event.

Parks staff worked on fire mitigation throughout the parks. Tree removal and replacement are being coordinated with the Sacramento Tree Foundation.

Aeriation being conducted on the soccer fields. A pre-emergent and fertilizer mix is currently being used on the sports fields. The Youth Center building has ongoing water intrusion issues. Sealant is being used on the walls and a drain will be put in the back to try to improve the issue.

Recreation Supervisor Jason Bain advised October OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$44,207 which is \$11,707 above the projected amount. October recreation revenue came in at \$34,501 which is \$4,501 above the projected amount. The October facility revenue amount is \$9,705 which is \$7,205 above the projected amount.

In October-November OVparks has been reimbursed an additional \$8,715 by San Juan Unified School District for the summer voucher program. We have now been fully reimbursed for the total of \$32,185 from this voucher program.

The Orangevale Community Tree Lighting event was successful with good feedback and attendance by the community.

**12. UNFINISHED BUSINESS**

None discussed.

**13. NEW BUSINESS**

- a) Discussion Item: The Cyclocross event run by Clipped In Races at Orangevale Community Park on Sunday, October 24. (pg 44-45): Admin Ross introduced Jennifer and Clint Claassen and seven year old son, Logan, with Clipped in Racing. The Clipped In Races event was held on October 24, 2021 during a large storm. The race attracted about 270 racers which caused significant damage to the dedicated course areas of the park. Pre-existing dirt paths became wider, grassy areas now had 12-foot wide mud paths, and some new mud trails were created. Realizing the condition of the park following the race, Clint Claassen contacted Administrator Ross on Monday, October 25. They met at the park that afternoon along with a landscape contractor that Mr. Claassen invited to attend. The three walked the course to inspect the damage. Mr. Claassen took responsibility and offered to bring in volunteers and hired landscapers to make repairs which included: tamping down the deep ruts; de-thatching and re-seeding; trenching to reduce puddles; spreading hay to cover new trails. Clipped In Races, with the help of their volunteers and hired landscapers, followed through on their plans for repair of the park. The grass areas have been growing back nicely. They also spread grass seed along the edges of the pre-existing dirt trails so they are becoming more narrow as they once were. The new dirt trails created by the race were covered with hay. The hay is reducing the sun's help to grow new grass, but OVparks staff said that the weeds will come back this winter/spring to fill in those

areas. OVparks staff did not expend any time in making repairs to the park as the work done by Clipped In Races has been resulting in healthy growth. More seed is needed in some of the turf areas which have not yet come back from the event. Admin Ross expressed gratitude to the Clipped in Races for putting forth significant effort to remedy the damage. Director Stickney inquired of the maximum total attendance stated on the application which was exceeded and what changes will be necessary for subsequent events in the future. Admin Ross suggested requiring the total estimated attendance for the entire event in the application process instead of attendance at a time throughout the day. Prior to this year, the dates for this event did not land on days with wet conditions at Orangevale Community Park. Director Stickney voiced concern that the event was not postponed by the staff. Director Meraz voiced concern that the event extended into some of the nature areas. Clint Claussen commented that he had met with Supt. Oropeza on Friday prior to the event and made several alterations to the course to address any concerns with the pending inclement weather. Jennifer Claussen advised she will provide the application process they submit for events held in Sacramento City. The District needs to consider changes in future agreements to address items such as inclement weather, number of racers, and expectations for park repair. Staff will make draft changes to present to the Board at a future meeting. The Board of Directors thanked the Claussens for coming to tonight's meeting.

- b) Approve the District to apply for Prop 68 Per Capita Grant funding for projects identified by the Planning Committee. (pg 46): Admin Ross advised of projects include 1) Construct a driveway that will connect the existing upper parking lot of the Community Center to the existing parking lot of the new property, per park masterplan; 2) Construct a decomposed granite (DG) pathway to connect the existing Community Center Park with the new property and as much additional pathway that the funding will cover, per park masterplan.

The Prop 68 Per Capita Grant application is due for submittal by December 31. In May, Planning Committee had agreed on the driveway construction as the primary project. The second priority at the time was a playground extension at Community Center Park. In September we received drawings and a quote for the driveway project (\$172,246). With costs of construction increasing, staff and the Committee felt we could no longer afford the playground extension as the second project. The DG pathway project gives us more flexibility to fit within the grant amount, and it helps to make this one project for the purposes of the grant application since the objective is to better connect the two properties. The cost estimate for the DG pathway is \$10 per square foot. This should allow us to install at least 500 linear feet of DG pathway (\$30,000). Various soft costs for the project may

get us close to our full amount of about \$248,000. The DG pathway will provide improved accessibility to the new buildings.

**MOTION #6**

On a motion by Director Montes seconded by Director Stickney, the District to apply for Prop 68 Per Capita Grant funding for projects identified by the Planning Committee was approved by a vote of 4-0-0 with Directors Stickney, Meraz, Swenson, & Montes voting Aye. There were no Nays or Abstentions. Director Brunberg was absent.

- c) Part Time Salary Scale for 2022 to address increase in minimum wage. (pg 47-49): Admin Ross presented the proposed temporary/part time salary scale for SCERS non-eligible employee classification for the calendar year 2022. The State of California is increasing the minimum hourly wage from \$14.00 to \$15.00 on January 1, 2022. The current 2021 salary scale and the proposed 2022 scale have been provided. As the minimum wage has increased over the past six years, the hourly wage difference between part time and full time workers has decreased, causing compaction. In an effort to slow down the compaction, we reduced the number of steps for these part time positions in 2021. The proposed 2022 salary scale maintains the same reduced number of steps. January 1, 2022 marks the final planned minimum wage increase by the State. The expectation is for the minimum wage to remain at \$15 for multiple years. We can consider adding additional steps to the salary scale in future years.

**MOTION #7**

On a motion by Director Montes seconded by Director Swenson, the Part Time Salary Scale for 2022 to address increase in minimum wage, was approved by a vote of 4-0-0 with Directors Stickney, Meraz, Swenson, & Montes voting Aye. There were no Nays or Abstentions. Director Brunberg was absent.

- d) Approval of Resolution 21-12-679, Resolution of the Orangevale Recreation and Park District Amending the District Salary Schedule to reflect the approved 0.9 cost-of-living adjustment beginning Dec. 1, 2021. (pg 50-52): Admin Ross advised of resolution approval necessary due to full time salary schedule 0.9% COLA which was approved by the Board of Directors in August of 2021.

**MOTION #8**

On a motion by Director Swenson seconded by Director Montes, the Approval of Resolution 21-12-679, Resolution of the Orangevale Recreation and Park District Amending the District Salary Schedule to reflect the approved 0.9% cost-of-living adjustment beginning Dec. 1, 2021, was approved by a vote of 4-0-0 with Directors Stickney, Meraz, Swenson, & Montes voting Aye. There were no Nays or Abstentions. Director Brunberg was absent.

- e) Informational Item: Intention to allocate Park Development Fees to the General Fund to apply to unanticipated capital projects in the FY 2021/22 budget. (pg 53):

There are two capital projects occurring in this 2021/22 Fiscal Year that were unanticipated:

1. The overflow parking lot and boulder project at the Shady Oaks Disc Golf course;
2. The outdoor fitness equipment area near the playground at Orangevale Community Park.

Neither project was specifically budgeted for but became attractive to the District because of overall value and timing. Per the County, both projects qualify for funding with Park Development Fees, and if allocated will help our General Fund budget.

Overflow Parking Lot: Sierra National Construction (SNC) was allowed to use Community Center Park as a staging area during the many months they worked as contractors on the Hazel Ave. sidewalk project for the County. For that permission, SNC offered to complete a project for OVparks at cost. The project with the best value was to create an aggregate based parking lot and boulder barrier at the disc golf course. This project was agreed upon in August and completed in September.

Outdoor Fitness Area: The District received grants from CPRS (\$4,175) and Orangevale Rotary Club (\$5,400) to go towards five pieces of Greenfields outdoor fitness equipment to be installed near the playground at Orangevale Community Park. The grant funding was confirmed in September. The project is to be completed by April 30, 2022.

This item will be placed on the January 2022 BOD Meeting Agenda for approval of necessary resolutions.

- f) Approval of the revised policy titled “Smoking Restrictions in Parks & Buildings” to be included in the Operational Policies & Procedures Manual. (pg 54-55): Admin Ross advised of an article in an issue of the Save the American River Association (SARA) newsletter earlier this year about fire danger and increased instances of fires along the American River. The article included the Sacramento County policy on fire and barbeque restrictions in the parks. This prompted us to review our policies on fire restrictions and smoking restrictions in our parks, primarily out of concern for fire danger. We have a policy on smoking in parks and buildings, but we looked more closely at State and County laws to update our policy. This was brought to our Personnel/Policy Committee on October 1, 2021, and to the Board of Directors on October 14, 2021. Staff was directed to finalize the wording of the policy and assign a policy number so it would fit logically within the manual. Those steps have been taken and the

policy is now ready for final approval. Signage throughout the parks will be reviewed and updated as necessary.

**MOTION #9**

On a motion by Director Swenson seconded by Director Montes, the Approval of the revised policy titled “Smoking Restrictions in Parks & Buildings” to be included in the Operational Policies & Procedures Manual, was approved by a vote of 4-0-0 with Directors Stickney, Meraz, Swenson, & Montes voting Aye. There were no Nays or Abstentions. Director Brunberg was absent.

- g) Approval of the new policy titled “Fire Restrictions in Parks” to be included in the Operational Policies & Procedures Manual. (pg 56-57): Signage throughout the parks will be reviewed and updated as necessary.

**MOTION #10**

On a motion by Director Swenson seconded by Director Montes, the Approval of the new policy titled “Fire Restrictions in Parks” to be included in the Operational Policies & Procedures Manual was approved by a vote of 4-0-0 with Directors Stickney, Meraz, Swenson, & Montes voting Aye. There were no Nays or Abstentions. Director Brunberg was absent.

- h) Discussion Item: Committee Assignments for 2022. (pg 58): The Board of Directors to discuss the committees they wish and intend to be on for calendar year 2022, with the goal to finalize committee assignments at the January 13, 2022 BOD meeting. Last year the Board mostly retained one of the committee seats they held while changing other committees. Admin Ross is to send an email reminder regarding this subject.
- i) Informational Item: Recap of the 2021 Orangevale Farmers Market season: Admin Ross advised of conversation with Marga Brunner regarding the Farmers Market season held in the Orangevale Community Center parking lot on Thursdays from May 20-October 28, 2021 from 3-8pm. Attendance was lower than anticipated which may have been attributed to the excessive heat on many of the Thursdays over the summer months. Marga is optimistic for next year and would like to begin a month earlier in April 2022 and run through October 2022. In addition, Marga mentioned a non-profit agency interested in setting up a table for beer and wine with permitting in place at next year’s Farmers Market. There are regulations in place for Farmers Markets to offer alcohol tastings or provide a beer garden. No additional costs were incurred by having the Farmers Market on site. They were very respectful and responsible in usage of the area.
- j) Informational Item: Final draft plans of the Arcade Cripple Creek Trail project are available for public viewing on the City of Citrus Heights website (<https://www.citrusheights.net/940/Arcade-Cripple-Creek-Trail-Project>) from December 6 – January 4.



The final draft of the plans has been posted on the City of Citrus Heights website for public view on Monday, December 6, 2021. OVparks has since posted their link on our website and sent out notifications via Constant Contact to our Orangevale customers. Admin Ross has emailed notification to residents Peg Pinard and Tom DiGiacomo. Director Stickney and Director Meraz will join Admin Ross to meet with the City of Citrus Heights Engineer Leslie Blomquist to review the plans. Public comments are welcome, and the City of Citrus Heights website will provide details on how to submit comments.

**14. DIRECTOR'S AND STAFF'S COMMENTS**

Admin Ross mentioned the Orangevale Community Tree Lighting was a group effort to coordinate. Parks Maintenance staff worked diligently to improve the Orangevale Community Center grounds for the event. Recreation Supervisor Bain and Custodian/Host II Danny Rodriguez handled much of the logistics and setup. Recreation Coordinator Roberts was responsible for the coordination of the staff, volunteers and obtaining sponsorships, which was instrumental in the success of the event. Most of the event was paid for through sponsorships.

Kudos to Orangevale Live for their help at the event and showing OVparks in such a good light. Admin Ross expressed appreciation for being a part of such a great team and community pulling together. An Employee Appreciation Dessert will be held on December 16 from 2:30pm to 3:30pm. Gift bags for the employees and Board of Directors will be distributed.

The District will be closed from December 20-31, 2021.

Supervisor Bain reminded of the upcoming Polar Bear Plunge on Saturday, January 1 and encouraged attendance.

Supervisor Woodford expressed kudos to Recreation Coordinator Roberts and the recreation staff and volunteers for their hard work in the planning and success of the Orangevale Community Tree Lighting.

Recreation Coordinator Roberts has been in contact with a pickleball instructor to teach at the Orangevale Community Park and Pecan Park courts during the Winter/Spring timeframe.

Parks Supt. Oropeza thanked all the OVparks staff. Kudos to Recreation Coordinator Roberts for all the effort in the success of the Orangevale Community Tree Lighting. Supt. Oropeza assisted with parking. Merry Christmas and Happy New Year to all.

Finance/HR Supt. Von Aesch advised the audit with Larry Bain was conducted and he will come back in February 2022 with a presentation. The only finding in the audit was for limited segregation of duties which is due to OVparks having a small staff. Last payment has been made to Citi National Bank for the Shackleton Woods property.

Director Meraz mentioned the parking volunteers for the Orangevale Community Tree Lighting did a great job. They could have used more lighting indicating where parking was located to make it easier to find. Enjoyed seeing the community out for this event. Thank you to all the staff for their efforts to put on this event and making the Board of Directors look good.

Director Stickney mentioned noticing a car parked on the sidewalk close to the pickleball courts one day while driving by. This issue may need to be addressed with addition of no parking signage. Lighting timers on the courts have been adjusted for the daylight savings time.

Director Montes extended wishes for the OVparks staff to have a wonderfully blessed holiday season and new year. Thank you for leaving the gates open to accommodate the Procession of Holiday Lights which has almost twenty entries. Announcement of nominations for the Best of Orangevale will be published in the next Orangevale View. The results will be announced at the Orangevale Community Center on February 5, 2022. Limited attendance will be available. Orangevale will host its first American River Veterans Stand Down on April 30 in hopes of reaching out to one hundred homeless veterans. This event will be held at the church next to the Orangevale Grange Hall.

**15. ITEMS FOR NEXT AGENDA**

- a) Discuss future funding options with guests Susan Barnes of SCI Consulting, and Jon Isom of Isom Advisors.
- b) Resolutions to allocate funds from the Park Development Fees to capital projects occurring this FY 2021/22.
- c) Approval of Minutes of the Regular Meeting of October 14, 2021

**16. ADJOURNMENT**  
**MOTION #11**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:25 p.m. On a motion by Director Swenson, seconded by Director Montes, the adjournment was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Meraz, and Montes, voting Aye. There were no Nays or Abstentions. Director Brunberg was absent.

---

Mike Stickney, Chairperson



Orangevale - est. 1888



# Orangevale HISTORY PROJECT

The Orangevale Christmas Tree, planted in 1997, is the gift that keeps giving. Based on the recollections of some of our community members, here is the Tree's story. Early on after construction of the Orangevale Community Center, there was a desire to place an evergreen tree in the garden of the circle drive and the OV Community Center administrator at the time, Lianna Errecart, agreed. The dream was to see it grow into the community's Christmas Tree.

And true to the generosity that permeates our community an Orangevale business, Lumberjack Lumber, donated a small tree. Lumberjack was located on the corner of Greenback and Hickory and now replaced by Wingo. And of course, some folks desired a prettier tree describing the small plant as a Charlie Brown tree since it was only about 4 feet tall, garishly and with only a few nice branches. But it stayed and even survived being run over by a speeding truck rounding the circle. Thanks to the loving care of the Community Center staff it thrived and grew.



And now 24 years later, the tall, beautiful tree wears it's Christmas lights with Orangevale pride.

With this beautiful tree as the back drop, Orangevale residents gather every December at the Orangevale Community Center to watch Santa Clause magically light the tree. The night is made more festive thanks to the donation gifts of hotdogs and from the Grange, cookies and hot chocolate from the Orangevale Woman's Club, Pop Corn from Ace and the

Orangevale Chamber of Commerce and various musicians, craft persons and other volunteers.

Merry Christmas and Happy Holidays to All  
If you have more Orangevale Christmas and Holiday stories to share, please contact the Orangevale History Project at orangevalehistoryproject@gmail.com or on our Face Book page. If you have a desire to know more about Orangevale's history, you are invited to join us on the first Wednesday of each month at 6:30pm.

## 16TH ANNUAL COMMUNITY TREE KICKS OFF HOLIDAY SEASON! By MaryAnne Povey

Straight from the North Pole, Santa and Buddy the Elf joined about 1000 families and friends to officially begin the holiday season at the 16th Annual Tree Lighting ceremony hosted by the Orangevale Parks and Recreation Center.

The annual event kicked off with musical performances by the Green Oaks School Choir, Jr. Rams Cheer and the Casa Roble High School band. The OV Brass Band, formerly known as "Rhythm Club Band", played Christmas carols as people arrived making their way around to enjoy a host of free activities including train rides, popcorn, hot dogs, crafts, and cookies made with love from the Orangevale Women's Club. Santa also made time to visit kids who wanted to get one-on-one time with the big guy before heading out to do the honors of lighting the Community Christmas tree.

While Santa's sleigh was delayed for repairs at a local shop, Darren Lang from Easy Stumps Tree Service, once again saved the day by assisting Santa to the top of the tree. Special guests Buddy the Elf, OV Honorary Mayor Luz Johnson and OV Parks Administrator Barry Ross, entertained the crowd before leading the official countdown to light the tree in the evening's grand finale.

OV Parks Administrator Barry Ross, shared how "de-lighted" he was to be part of this annual tree lighting event, "I'd like to thank everyone for coming out on this foggy evening especially Santa and Buddy the Elf who came the furthest from the North Pole."

Buddy was his chipper self sharing his secret to making the big trip to Orangevale.

"You know, us elves stick to the four main food groups: candy, candy canes, candy corn and syrup," Buddy replied, "It's what helps us get through this busy, great season!" Making one of her first appear-



ances as OV Honorary Mayor, Luz Johnson shared, "What a fun night of everyone coming together! I'm so happy to see so many smiling faces and the outpouring of the holiday spirit!"

The evening capped off with the cheering crowd helping Santa with the countdown, and the giant tree lighting up perfectly on cue for all to see! It was a wonderful evening of community coming together to celebrate!

Special thanks to all the community partners who helped make the evening a huge success including: Easy Stumps, Casa Interact Club, Orange Vale Water Company, Les Schwab Tire Centers Orangevale, the Orangevale Grange #354, the Orangevale Women's Club, the Orangevale/Fair Oaks Foodbank, the Orangevale Chamber of Commerce, and Orangevale Live for streaming another great production! To watch the program, go to Orangevale Live on Facebook or Orangevale Live on YouTube.

Wishing everyone a very Merry Christmas and Happy New Year!





**POLAR BEAR PLUNGE 2022: ARE YOU BRAVE ENOUGH TO TAKE THE PLUNGE?**

New year, new you! We challenge you to start 2022 off with a quick jump into our Orangevale Community Pool on New Years Day. Join us on January 1st, 2022 for our annual Polar Bear Plunge. Check in begins at 12:30pm and take the plunge at 1:00 pm on the dot! Following the plunge, participants will enjoy hot soup to warm you up and a button to show you took the plunge. The fee is only \$5 and all proceeds will benefit the OVparks Youth Scholarship Fund. To register in advance please visit us online at [www.OVparks.com](http://www.OVparks.com), call 916-988-4373, stop by our District Office before December 21st. If you don't sign up in advance you can still sign up at the pool the day of the event. Splash into the New Year with OVparks!

*Perseverance makes for a brighter future.*



*Orangevale*



**LPL Financial**  
Member FINRA/SIPC



**Take the Plunge at OVparks!**

**Polar Bear Plunge 2022**



**Saturday, January 1st  
Check in at 12:30pm, Plunge at 1:00pm**

Challenge your family, friends, and co-workers and join us on New Year's Day for a fun and fast jump into the OVparks Pool.

**Fee: Register before 12/17 for \$2 per person  
\$5 per person day of event**



**Winter Youth Basketball  
Recreational League for 2nd-6th Grade**

This coed basketball league helps players learn and practice fundamental basketball skills.

**FREE Skills Clinics held on Saturday 1/15 and 1/22**  
2nd/3rd Grades meet at 10:00am  
4th/5th/6th Grades meet at 11:00am



Program runs 1/25-3/19  
Fee: \$127 / \$130 NR

**TigerSharks Swim Team**

Returning swimmer registration begins on 1/3  
See [OVparks.com](http://OVparks.com) for more info.

**BE ON THE LOOKOUT!**

**WINTER/SPRING 2022 ACTIVITY GUIDE**



GENERAL FUND EXPENDITURES  
FOR THE MONTH ENDING  
NOVEMBER 30, 2021

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906676539	20202100	US BANK NATIONAL ASSOCIAT	BOOKS/PERIODICALS/SUBSCRIPTION	132.98
1906676539	20202900	US BANK NATIONAL ASSOCIAT	BUSINESS/CONFERENCE EXPENSE	1,820.00
1906677468	20203900	JENNIFER VON AESCH	EMPLOYEE TRANSPORTATION	42.00
1906677469	20203900	SUSAN MYREN	EMPLOYEE TRANSPORTATION	78.06
1906681285	20203900	BARRY ROSS	EMPLOYEE TRANSPORTATION	30.46
1906681292	20203900	MEGAN BRENNAN	EMPLOYEE TRANSPORTATION	8.79
				159.31
1906677449	20207600	BURKETTS OFFICE SUPPLY IN	OFFICE SUPPLIES	232.95
1906676539	20208100	US BANK NATIONAL ASSOCIAT	POSTAL SERVICES	2.16
1906673449	20219700	AT&T	TELEPHONE SERVICES	23.83
1906677428	20219700	SPRINT P C S	TELEPHONE SERVICES	34.27
1906681242	20219700	COMCAST	TELEPHONE SERVICES	252.93
1906684800	20219700	AT&T	TELEPHONE SERVICES	20.90
1906684803	20219700	COMCAST	TELEPHONE SERVICES	342.10
				674.03
1906673472	20226200	JJR ENTERPRISES INC	OFFICE EQUIPMENT MAINTENANCE S	173.34
1906676539	20231400	US BANK NATIONAL ASSOCIAT	CLOTHING/PERSONAL SUPPLIES	94.82
1906673477	20257100	B AND P SECURITY INC	SECURITY SERVICES	420.00
1906681260	20259101	N3X MSP INC	IT SERVICES	430.00
1906681260	20281202	N3X MSP INC	SOFTWARE	290.00
1906673479	20285100	RAQUEL VINA	RECREATIONAL SERVICES	400.00
1906676539	20285100	US BANK NATIONAL ASSOCIAT	RECREATIONAL SERVICES	465.10
1906677453	20285100	CATHERINE ESPERE	RECREATIONAL SERVICES	400.00
1906677454	20285100	NICOLE SMITH	RECREATIONAL SERVICES	400.00
1906677460	20285100	STEPHANIE TADLOCK	RECREATIONAL SERVICES	115.80
1906677461	20285100	STEVEN MIRANDA	RECREATIONAL SERVICES	1,176.50
1906677463	20285100	ALLGOOD DRIVING SCHOOL	RECREATIONAL SERVICES	73.95
1906677464	20285100	MKD ROLLINGWOOD LLC	RECREATIONAL SERVICES	1,018.50
1906677467	20285100	RESCUE TRAINING INSTITUTE	RECREATIONAL SERVICES	175.00
1906677466	20285100	NATIONAL ACADEMY OF ATHLE	RECREATIONAL SERVICES	270.00
1906681281	20285100	CLINT LEMAY	RECREATIONAL SERVICES	280.80
1906681262	20285100	COLLEEN BROWN	RECREATIONAL SERVICES	800.00
1906681267	20285100	DANIEL CRANDALL	RECREATIONAL SERVICES	144.90
1906681280	20285100	ADRIAAN JANSEN VAN VUUREN	RECREATIONAL SERVICES	583.00
1906681278	20285100	BRENDAN CHASE	RECREATIONAL SERVICES	3,200.00
1906684956	20285100	TERRY HOWARD	RECREATIONAL SERVICES	896.00
1906684957	20285100	ALISON LLOYD	RECREATIONAL SERVICES	252.00
1906684964	20285100	MELYSSA WOODFORD	RECREATIONAL SERVICES	15.50
				10,667.05
1906673478	20285200	LUCILLE COLQUHOUN	RECREATIONAL SUPPLIES	943.62
1906673084	20285200	SAM'S CLUB DIRECT CML	RECREATIONAL SUPPLIES	152.12
1906673476	20285200	MITY INC	RECREATIONAL SUPPLIES	7,771.71
1906676539	20285200	US BANK NATIONAL ASSOCIAT	RECREATIONAL SUPPLIES	655.40
1906676539	20285200	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	0.02
1906684968	20285200	CAPITAL ONE NA	RECREATIONAL SUPPLIES	173.87
1906684955	20285200	GREENFIELDS OUTDOOR FITNE	RECREATIONAL SUPPLIES	6,730.20
1906684964	20285200	MELYSSA WOODFORD	RECREATIONAL SUPPLIES	92.52
				16,519.46



**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND  
BUDGET EXPENDITURE DETAIL  
FISCAL YEAR 2021/2022  
NOVEMBER 2021**

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
<b>1000</b>	<b>SALARIES &amp; EMPLOYEE BENEFITS</b>					
10111000	Salaries & Wages, Regular	830,000.00	62,700.40	341,110.80	488,889.20	59%
10112100	Salaries & Wages, Extra Help	403,000.00	16,217.28	192,781.21	210,218.79	52%
10112400	Salaries, Board members	12,000.00	800.00	2,600.00	9,400.00	78%
10121000	Retirement	260,000.00	19,760.88	107,202.99	152,797.01	59%
10122000	Social Security	85,000.00	6,045.99	40,779.78	44,220.22	52%
10123000	Group Insurance	248,000.00	19,334.22	96,671.10	151,328.90	61%
10124000	Worker's Comp. Ins	46,000.00		18,991.86	27,008.14	59%
10125000	Unemployment Insurance	20,000.00	108.50	4,851.55	15,148.45	76%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<b><i>SUB-TOTAL</i></b>	<b>1,904,000.00</b>	<b>124,967.27</b>	<b>804,989.29</b>	<b>1,099,010.71</b>	<b>58%</b>
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20200500	Advertise/Legal Notices	2,300.00		-	2,300.00	100%
20202100	Books/Periodicals/Subscrip	2,000.00	132.98	531.92	1,468.08	73%
20202900	Business/Conference Expense	4,500.00	1,820.00	1,820.00	2,680.00	60%
20203500	Education/Training Serv.	4,000.00		-	4,000.00	100%
20203600	Education /Training Supplies	500.00		-	500.00	100%
20203700	Tuition Reimbursement	500.00		-	500.00	100%
20203800	Employee Recognition	2,300.00		150.47	2,149.53	93%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	2,700.00	159.31	623.72	2,076.28	77%
20205100	Liability Insurance	86,000.00		49,004.00	36,996.00	43%
20205500	Rental Insurance	4,000.00		237.59	3,762.41	94%
20206100	Membership Dues	11,000.00		10,495.00	505.00	5%
20207600	Office Supplies	8,000.00	232.95	1,976.18	6,023.82	75%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00	2.16	247.87	7,252.13	97%
20208102	Stamps	2,500.00		338.00	2,162.00	86%
20208500	Printing Services	26,000.00		-	26,000.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	13,000.00	674.03	5,053.76	7,946.24	61%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	4,000.00	173.34	800.06	3,199.94	80%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00	94.82	94.82	1,905.18	95%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		-	200.00	100%
20250500	Accounting Services	8,000.00		-	8,000.00	100%
20250700	Assessment/Collection Service	19,500.00		-	19,500.00	100%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	20,000.00		-	20,000.00	100%
20256200	Transcribing Services	0.00		-	0.00	#DIV/0!
20257100	Security Services	5,000.00	420.00	705.00	4,295.00	86%
20259100	Other Professional Services	23,000.00		630.00	22,370.00	97%
20259101	Computer Consultants	8,300.00	430.00	1,820.00	6,480.00	78%
20281201	PC Hardware	8,000.00		-	8,000.00	100%
20281202	PC Software	8,000.00	290.00	1,160.00	6,840.00	86%
20281203	PC Supplies	2,000.00		-	2,000.00	100%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	170,000.00	11,117.05	62,675.08	107,324.92	63%
20285200	Recreational Supplies	37,000.00	16,519.46	18,831.77	18,168.23	49%
20289800	Other Operating Exp - Supplies	2,000.00		-	2,000.00	100%
20289900	Other Operating Exp - Services	2,000.00		-	2,000.00	100%
20291100	System Development Services	3,000.00		2,963.49	36.51	1%
20296200	GS Parking Charges	200.00	10.50	26.25	173.75	87%
	<b>SUB-TOTAL</b>	<b>529,150.00</b>	<b>32,076.60</b>	<b>160,184.98</b>	<b>368,965.02</b>	<b>70%</b>
<b>3000</b>	<b>OTHER CHARGES</b>					
30321000	Interest Expense	40,000.00		15,275.00	24,725.00	62%
30322000	Bond/Loan Redemption	112,000.00	429.93	20,719.72	91,280.28	82%
30345000	Taxes/Licenses/Assess Trans	1,600.00		1,134.76	465.24	29%



Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
	<b>SUB-TOTAL</b>	<b>153,600.00</b>	<b>429.93</b>	<b>37,129.48</b>	<b>116,470.52</b>	<b>76%</b>
<b>4000</b>	<b>FIXED ASSETS</b>					
41410100	Land	10,000.00	1,350.00	1,350.00	8,650.00	
42420200	Struc. & Improvements	80,000.00		-	80,000.00	100%
43430300	Vehicles/Equipment	30,000.00		-	30,000.00	100%
	<b>SUB-TOTAL</b>	<b>120,000.00</b>	<b>1,350.00</b>	<b>1,350.00</b>	<b>118,650.00</b>	<b>99%</b>
<b>5000</b>	<b>INTERFUND CHARGES</b>					
50557100	Fingerprinting Service	2,800.00	96.00	224.00	2,576.00	92%
	<b>SUB-TOTAL</b>	<b>2,800.00</b>	<b>96.00</b>	<b>224.00</b>	<b>2,576.00</b>	<b>92%</b>
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	<b>GRAND TOTAL</b>	<b>2,709,550.00</b>	<b>158,919.80</b>	<b>1,003,877.75</b>	<b>1,705,672.25</b>	<b>63%</b>

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND  
REVENUE STATEMENT  
FISCAL YEAR 2021/2022  
NOVEMBER 2021**

Account	Revenue Account	2021/2022 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,473,077		0.00	1,473,077.00	0.00%
91910200	Prop. Taxes - Current Unsecured	54,400		0.00	54,400.00	0.00%
91910300	Supplemental Taxes Current	37,000		0.00	37,000.00	0.00%
91910400	Prop. Taxes Sec. Delinquent	12,605	10,831.80	10,831.80	1,773.20	85.93%
91910500	Prop. Taxes Supp. Delinq.	1,945	1,939.90	1,939.90	5.10	99.74%
91910600	Unitary Current Secured	14,246		0.00	14,246.00	0.00%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	109		0.00	109.00	
91913000	Prop. Tax Prior - Unsecured	1,105		0.00	1,105.00	0.00%
91914000	Penalty Costs - Prop. Tax	349		0.00	349.00	0.00%
91919900	Taxes - Other	-		0.00	0.00	
	<b><i>SUB-TOTAL TAXES 9100</i></b>	<b><i>1,594,836</i></b>	<b><i>12,771.70</i></b>	<b><i>12,771.70</i></b>	<b><i>1,582,064.30</i></b>	<b><i>0.80%</i></b>
94941000	Interest Income	14,000		62.00	13,938.00	0.44%
94942900	Building Rental Other	70,000	9,323.33	73,994.81	-3,994.81	105.71%
94943900	Cell Tower Leases	48,500	3,958.17	19,597.71	28,902.29	40.41%
94944800	Rec.Concessions Final 9	21,000	8,372.70	10,572.70	10,427.30	50.35%
94945900	Other Vending Devices	-		0.00	0.00	#DIV/0!
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		0.00	15,000.00	0.00%
95952900	In-Lieu Taxes	-		3,308.33	-3,308.33	#DIV/0!
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		803.73	196.27	80.37%
96964600	Recreation Service Charges	450,000	29,357.27	170,772.86	279,227.14	37.95%
96969700	Security Services	2,000		352.00	1,648.00	17.60%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	1,700	850.00	1,551.00	149.00	
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	1,600		532.00	1,068.00	33.25%
97979000	Revenue - Other	1,700		110.66	1,589.34	6.5%
	<b><i>SUB-TOTAL OTHER MISC. INCOME</i></b>	<b><i>626,500</i></b>	<b><i>51,861.47</i></b>	<b><i>281,657.80</i></b>	<b><i>344,842.20</i></b>	<b><i>44.96%</i></b>
	<b><i>TOTAL BUDGET AMOUNT</i></b>	<b><i>2,221,336</i></b>	<b><i>64,633.17</i></b>	<b><i>294,429.50</i></b>	<b><i>1,926,906.50</i></b>	<b><i>13.25%</i></b>

GENERAL FUND EXPENDITURES  
FOR THE MONTH ENDING  
DECEMBER 31, 2021

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906693910	10124000	CALIFORNIA ASSOCIATION FO	WORKERS COMP INSURANCE	9,495.93
1906687912	20202100	REDCORT SOFTWARE INC	BOOKS/PERIODICALS/SUBSCRIPTION	165.00
1906695443	20202100	US BANK NATIONAL ASSOCIAT	BOOKS/PERIODICALS/SUBSCRIPTION	132.98
				297.98
1906695443	20203800	US BANK NATIONAL ASSOCIAT	EMPLOYEE RECOGNITION	85.41
1906693923	20203900	MEGAN BRENNAN	EMPLOYEE TRANSPORTATION	11.26
1906693924	20203900	JASON BAIN	EMPLOYEE TRANSPORTATION	31.14
1906693926	20203900	BARRY ROSS	EMPLOYEE TRANSPORTATION	39.54
1906693932	20203900	SUSAN MYREN	EMPLOYEE TRANSPORTATION	78.06
				160.00
1906693913	20205100	CALIFORNIA ASSOCIATION FO	LIABILITY INSURANCE	49,004.00
1906693917	20205500	HUB INTERNATIONAL INSURAN	INSURANCE-LONG TERM	276.83
1906693916	20205500	HUB INTERNATIONAL INSURAN	INSURANCE-LONG TERM	109.50
				386.33
1906688826	20206100	CALIF PARK & RECREATION S	MEMBERSHIP DUES	48.32
1906695443	20207600	US BANK NATIONAL ASSOCIAT	OFFICE SUPPLIES	10.75
1906693909	20207600	BURKETTS OFFICE SUPPLY IN	OFFICE SUPPLIES	534.80
				545.55
1906687955	20208100	US POSTAL SERVICE	POSTAL SERVICES	2,000.00
1906695443	20208102	US BANK NATIONAL ASSOCIAT	STAMPS	480.00
1906693895	20219700	SPRINT P C S	TELEPHONE SERVICES	33.33
1906693893	20219700	AT&T	TELEPHONE SERVICES	23.70
1906699177	20219700	COMCAST	TELEPHONE SERVICES	391.23
1906699183	20219700	AT&T	TELEPHONE SERVICES	21.25
				469.51
1906688822	20226200	JJR ENTERPRISES INC	OFFICE EQUIPMENT MAINTENANCE S	205.95
1906699235	20231400	LUCILLE COLQUHOUN	CLOTHING/PERSONAL SUPPLIES	625.49
1906699189	20257100	XIPHOS CORPORATION	SECURITY SERVICES	166.50
1906695443	20259100	US BANK NATIONAL ASSOCIAT	OTHER PROFESSIONAL SERVICES	15.00
1906693914	20259101	N3X MSP INC	IT SERVICES	430.00
1906693914	20281202	N3X MSP INC	SOFTWARE	290.00
1906687962	20285100	RESCUE TRAINING INSTITUTE	RECREATIONAL SERVICES	98.00
1906687959	20285100	JEROMY JOHNSON	RECREATIONAL SERVICES	400.00
1906687960	20285100	BRADLEY VON DESSONNECK	RECREATIONAL SERVICES	400.00
1906687961	20285100	AMANDA PARKER	RECREATIONAL SERVICES	400.00
1906687963	20285100	RICHARD KOWALESKI	RECREATIONAL SERVICES	192.00
1906688829	20285100	ADRIAAN JANSEN VAN VUUREN	RECREATIONAL SERVICES	1,211.00
1906695443	20285100	US BANK NATIONAL ASSOCIAT	RECREATIONAL SERVICES	829.30
1906693919	20285100	ALLGOOD DRIVING SCHOOL	RECREATIONAL SERVICES	49.30
1906693920	20285100	STEVEN MIRANDA	RECREATIONAL SERVICES	568.75
1906693921	20285100	MKD ROLLINGWOOD LLC	RECREATIONAL SERVICES	560.00
1906699204	20285100	GREATER SACRAMENTO INVEST	RECREATIONAL SERVICES	2,314.00

**GENERAL FUND EXPENDITURES  
FOR THE MONTH ENDING  
DECEMBER 31, 2021**

<b>CLAIM #</b>	<b>ACCOUNT #</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
1906699206	20285100	BRENDAN CHASE	RECREATIONAL SERVICES	3,897.00
1906699212	20285100	DESTINY DIAZ	RECREATIONAL SERVICES	600.00
				<b>11,519.35</b>
1906695443	20285200	US BANK NATIONAL ASSOCIAT	RECREATIONAL SUPPLIES	833.99
1906698765	20285200	CAPITAL ONE NA	RECREATIONAL SUPPLIES	222.23
1906699235	20285200	LUCILLE COLQUHOUN	RECREATIONAL SUPPLIES	416.99
				<b>1,473.21</b>
1906693865	30321000	CITY NATIONAL BANK	INTEREST EXPENSE	<b>3,623.06</b>
1906693865	30322000	CITY NATIONAL BANK	BOND/LOAN REDEMPTION	73,190.51
1906693918	30322000	C I T TECHNOLOGY FIN SERV	BOND/LOAN REDEMPTION	429.93
				<b>73,620.44</b>
1906693922	50557100	STATE OF CALIFORNIA	FINGERPRINT SERVICES	352.00
1906699203	50557100	STATE OF CALIFORNIA	FINGERPRINT SERVICES	32.00
				<b>384.00</b>

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND**  
**BUDGET EXPENDITURE DETAIL**  
**FISCAL YEAR 2021/2022**  
**DECEMBER 2021**

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
<b>1000</b>	<b>SALARIES &amp; EMPLOYEE BENEFITS</b>					
10111000	Salaries & Wages, Regular	830,000.00	95,329.20	436,440.00	393,560.00	47%
10112100	Salaries & Wages, Extra Help	403,000.00	21,074.99	213,856.20	189,143.80	47%
10112400	Salaries, Board members	12,000.00	200.00	2,800.00	9,200.00	77%
10121000	Retirement	260,000.00	30,056.53	137,259.52	122,740.48	47%
10122000	Social Security	85,000.00	8,867.80	49,647.58	35,352.42	42%
10123000	Group Insurance	248,000.00	20,612.04	117,283.14	130,716.86	53%
10124000	Worker's Comp. Ins	46,000.00	9,495.93	28,487.79	17,512.21	38%
10125000	Unemployment Insurance	20,000.00	155.75	5,007.30	14,992.70	75%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	<b>SUB-TOTAL</b>	<b>1,904,000.00</b>	<b>185,792.24</b>	<b>990,781.53</b>	<b>913,218.47</b>	<b>48%</b>
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20200500	Advertise/Legal Notices	2,300.00		-	2,300.00	100%
20202100	Books/Periodicals/Subscrip	2,000.00	297.98	829.90	1,170.10	59%
20202900	Business/Conference Expense	4,500.00		1,820.00	2,680.00	60%
20203500	Education/Training Serv.	4,000.00		-	4,000.00	100%
20203600	Education /Training Supplies	500.00		-	500.00	100%
20203700	Tuition Reimbursement	500.00		-	500.00	100%
20203800	Employee Recognition	2,300.00	85.41	235.88	2,064.12	90%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	2,700.00	160.00	783.72	1,916.28	71%
20205100	Liability Insurance	86,000.00	49,004.00	98,008.00	(12,008.00)	-14%
20205500	Rental Insurance	4,000.00	386.33	623.92	3,376.08	84%
20206100	Membership Dues	11,000.00	48.32	10,543.32	456.68	4%
20207600	Office Supplies	8,000.00	545.55	2,521.73	5,478.27	68%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00	2,000.00	2,247.87	5,252.13	70%
20208102	Stamps	2,500.00	480.00	818.00	1,682.00	67%
20208500	Printing Services	26,000.00		-	26,000.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	13,000.00	469.51	5,523.27	7,476.73	58%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	4,000.00	205.95	1,006.01	2,993.99	75%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00	625.49	720.31	1,279.69	64%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		-	200.00	100%
20250500	Accounting Services	8,000.00		-	8,000.00	100%
20250700	Assessment/Collection Service	19,500.00		-	19,500.00	100%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	20,000.00		-	20,000.00	100%
20256200	Transcribing Services	0.00		-	0.00	#DIV/0!
20257100	Security Services	5,000.00	166.50	871.50	4,128.50	83%
20259100	Other Professional Services	23,000.00	15.00	645.00	22,355.00	97%
20259101	Computer Consultants	8,300.00	430.00	2,250.00	6,050.00	73%
20281201	PC Hardware	8,000.00		-	8,000.00	100%
20281202	PC Software	8,000.00	290.00	1,450.00	6,550.00	82%
20281203	PC Supplies	2,000.00		-	2,000.00	100%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	170,000.00	11,969.35	74,644.43	95,355.57	56%
20285200	Recreational Supplies	37,000.00	1,473.21	20,304.98	16,695.02	45%
20289800	Other Operating Exp - Supplies	2,000.00		-	2,000.00	100%
20289900	Other Operating Exp - Services	2,000.00		-	2,000.00	100%
20291100	System Development Services	3,000.00		2,963.49	36.51	1%
20296200	GS Parking Charges	200.00		26.25	173.75	87%
	<b>SUB-TOTAL</b>	<b>529,150.00</b>	<b>68,652.60</b>	<b>228,837.58</b>	<b>300,312.42</b>	<b>57%</b>
<b>3000</b>	<b>OTHER CHARGES</b>					
30321000	Interest Expense	40,000.00	3,623.06	18,898.06	21,101.94	53%
30322000	Bond/Loan Redemption	112,000.00	73,620.44	94,340.16	17,659.84	16%
30345000	Taxes/Licenses/Assess Trans	1,600.00		1,134.76	465.24	29%
	<b>SUB-TOTAL</b>	<b>153,600.00</b>	<b>77,243.50</b>	<b>114,372.98</b>	<b>39,227.02</b>	<b>26%</b>

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
<b>4000</b>	<b>FIXED ASSETS</b>					
41410100	Land	10,000.00		1,350.00	8,650.00	
42420200	Struc. & Improvements	80,000.00		-	80,000.00	100%
43430300	Vehicles/Equipment	30,000.00		-	30,000.00	100%
	<b>SUB-TOTAL</b>	<b>120,000.00</b>	<b>-</b>	<b>1,350.00</b>	<b>118,650.00</b>	<b>99%</b>
<b>5000</b>	<b>INTERFUND CHARGES</b>					
50557100	Fingerprinting Service	2,800.00	384.00	608.00	2,192.00	78%
	<b>SUB-TOTAL</b>	<b>2,800.00</b>	<b>384.00</b>	<b>608.00</b>	<b>2,192.00</b>	<b>78%</b>
79790100	<i>Contingency Appropriations</i>	0.00		-	0.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	<b>GRAND TOTAL</b>	<b>2,709,550.00</b>	<b>332,072.34</b>	<b>1,335,950.09</b>	<b>1,373,599.91</b>	<b>51%</b>

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND  
REVENUE STATEMENT  
FISCAL YEAR 2021/2022  
DECEMBER 2021**

Account Number	Revenue Account	2021/2022 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,473,077		0.00	1,473,077.00	0.00%
91910200	Prop. Taxes - Current Unsecured	54,400		0.00	54,400.00	0.00%
91910300	Supplemental Taxes Current	37,000		0.00	37,000.00	0.00%
91910400	Prop. Taxes Sec. Delinquent	12,605		10,831.80	1,773.20	85.93%
91910500	Prop. Taxes Supp. Delinq.	1,945		1,939.90	5.10	99.74%
91910600	Unitary Current Secured	14,246		0.00	14,246.00	0.00%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	109		0.00	109.00	
91913000	Prop. Tax Prior - Unsecured	1,105		0.00	1,105.00	0.00%
91914000	Penalty Costs - Prop. Tax	349		0.00	349.00	0.00%
91919900	Taxes - Other	-		0.00	0.00	
	<b><i>SUB-TOTAL TAXES 9100</i></b>	<b><i>1,594,836</i></b>	<b><i>0.00</i></b>	<b><i>12,771.70</i></b>	<b><i>1,582,064.30</i></b>	<b><i>0.80%</i></b>
94941000	Interest Income	14,000		62.00	13,938.00	0.44%
94942900	Building Rental Other	70,000	1,125.88	75,120.69	-5,120.69	107.32%
94943900	Cell Tower Leases	48,500	3,958.17	23,555.88	24,944.12	48.57%
94944800	Rec.Concessions Final 9	21,000	1,100.00	11,672.70	9,327.30	55.58%
94945900	Other Vending Devices	-		0.00	0.00	
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		0.00	15,000.00	0.00%
95952900	In-Lieu Taxes	-		3,308.33	-3,308.33	#DIV/0!
95959504	Fiscal Relief for Independent Special Distri	-	250,009.00	250,009.00	-250,009.00	#DIV/0!
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		803.73	196.27	80.37%
96964600	Recreation Service Charges	450,000	9,239.51	180,012.37	269,987.63	40.00%
96969700	Security Services	2,000		352.00	1,648.00	17.60%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	1,700	150.00	1,701.00	-1.00	1.000588235
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	1,600		532.00	1,068.00	33.25%
97979000	Revenue - Other	1,700	167.94	278.60	1,421.40	16.39%
	<b><i>SUB-TOTAL OTHER MISC. INCOME</i></b>	<b><i>626,500</i></b>	<b><i>265,750.50</i></b>	<b><i>547,408.30</i></b>	<b><i>79,091.70</i></b>	<b><i>87.38%</i></b>
	<b><i>TOTAL BUDGET AMOUNT</i></b>	<b><i>2,221,336</i></b>	<b><i>265,750.50</i></b>	<b><i>560,180.00</i></b>	<b><i>1,661,156.00</i></b>	<b><i>25.22%</i></b>



OLLAD EXPENDITURES  
FOR THE MONTH ENDING  
NOVEMBER 30, 2021

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906676539	20203500	US BANK NATIONAL ASSOCIAT	EDUCATION/TRAINING SERVICE	353.08
1906684929	20210300	NORTHERN CALIFORNIA INALL	AGRICULTURE/HORTICULTURE SERVIC	412.50
1906673085	20211200	LOWES BUSINESS ACCOUNT	BUILDING MAINTENANCE SUPPLIES/MA	32.98
1906681211	20211200	AMERICAN RIVER ACE HARDWA	BUILDING MAINTENANCE SUPPLIES/MA	177.14
				210.12
1906673455	20212200	AQUA SOURCE INC	CHEMICAL SUPPLIES	4,509.98
1906681211	20213200	AMERICAN RIVER ACE HARDWA	ELECTRICAL MAINTENANCE SUPPLIES	43.09
1906681251	20213200	LIGHTBULBSPLUSINC	ELECTRICAL MAINTENANCE SUPPLIES	32.59
				75.68
1906681254	20214100	CALIFORNIA TREE AND LANDS	LAND IMPROVEMENT MAINTENANCE SI	877.50
1906684954	20215100	GOLDEN AIRE INC	MECHANICAL SYSTEMS MAINTENANCE	1,528.23
1906684952	20215100	GOLDEN AIRE INC	MECHANICAL SYSTEMS MAINTENANCE	1,413.56
1906684953	20215100	GOLDEN AIRE INC	MECHANICAL SYSTEMS MAINTENANCE	232.50
				3,174.29
1906681257	20216800	FERGUSON ENTERPRISES INC	PLUMBING MAINTENANCE SUPPLIES	62.43
1906677444	20218200	SITEONE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	516.45
1906681211	20218200	AMERICAN RIVER ACE HARDWA	IRRIGATION SUPPLIES	32.49
				548.94
1906677427	20219100	SMUD	ELECTRICITY	5,102.71
1906681213	20219200	PACIFIC GAS AND ELECTRIC	NATURAL GAS/LPG/FUEL OIL	265.39
1906677435	20219300	ALLIED WASTE SERVICES OF	REFUSE COLLETION/DISPOSAL SERVIC	1,633.31
1906673460	20219500	UNITED SITE SERVICES OF C	SEWAGE DISPOSAL SERVICES	378.50
1906687877	20219500	COUNTY OF SACRAMENTO	SEWAGE DISPOSAL SERVICES 8821350	819.46
				1,197.96
1906677442	20219800	ORANGEVALE WATER COMPANY	WATER	3,618.63
1906676539	20219800	US BANK NATIONAL ASSOCIAT	WATER	20.49
1906684072	20219800	ORANGEVALE WATER COMPANY	WATER	5,100.27
				8,739.39
1906684815	20220500	NAZIR GROUP	AUTO MAINTENANCE SERVICES	318.45
1906684808	20220600	GENERAL PARTS DISTRIBUTIO	AUTO MAINTENANCE SUPPLIES	194.54
1906684928	20220600	RIEBES AUTO PARTS LLC	AUTO MAINTENANCE SUPPLIES	104.13
				298.67
1906681187	20223600	FLEETCOR TECHNOLOGIES	FUEL/LUBRICANTS	1,909.48
110476379	20223600	FLEETCOR TECHNOLOGIES	FUEL/LUBRICANTS	655.82
				2,565.30
1906673085	20228200	LOWES BUSINESS ACCOUNT	SHOP EQUIPMENT MAINTENANCE SUP	116.06
1906676539	20228200	US BANK NATIONAL ASSOCIAT	SHOP EQUIPMENT MAINTENANCE SUP	130.39
1906684808	20228200	GENERAL PARTS DISTRIBUTIO	SHOP EQUIPMENT MAINTENANCE SUP	142.34
1906684931	20228200	GOLD COUNTRY TRACTOR INC	SHOP EQUIPMENT MAINTENANCE SUP	183.84
1906684931	20228200	GOLD COUNTRY TRACTOR INC	TAX ACCRUAL	0.85
				573.48



**ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT**  
**BUDGET EXPENDITURE DETAIL**  
**FISCAL YEAR 2021/2022**  
**NOVEMBER 2021**

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20203500	Education/Training Service	3,000.00	353.08	1,075.08	1,924.92	64%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20207600	Office Supplies	500.00		-	500.00	100%
20207602	Signs	1,000.00		-	1,000.00	100%
20207603	Keys	1,500.00		23.69	1,476.31	98%
20210300	Agricultural/Horticultural Service	12,000.00	412.50	1,575.00	10,425.00	87%
20210400	Agricultural/Horticultural Supply	13,000.00		-	13,000.00	100%
20211200	Building Maint. Supplies	9,000.00	210.12	1,690.84	7,309.16	81%
20212200	Chemicals	38,000.00	4,509.98	20,889.40	17,110.60	45%
20213100	Electrical Maint. Service	6,000.00		-	6,000.00	100%
20213200	Electrical Maint. Supplies	2,000.00	75.68	106.91	1,893.09	95%
20214100	Land Improv. Maint. Service	48,000.00	877.50	9,073.50	38,926.50	81%
20214200	Land Improv. Maint. Supplies	35,000.00		16,127.32	18,872.68	54%
20215100	Mechanical System Maint. Ser	9,500.00	3,174.29	3,174.29	6,325.71	67%
20215200	Mechanical System Maint. Sup	3,000.00		140.87	2,859.13	95%
20216200	Painting Supplies	1,500.00		-	1,500.00	100%
20216700	Plumbing Maint. Service	1,000.00		155.49	844.51	84%
20216800	Plumbing Maint. Supplies	3,500.00	62.43	755.58	2,744.42	78%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	16,000.00	548.94	5,400.47	10,599.53	66%
20218500	Permit Charges	3,500.00	-	1,604.00	1,896.00	54%
20219100	Electricity	82,000.00	5,102.71	30,649.12	51,350.88	63%
20219200	Natural Gas / LPG/ Fuel Oil	28,000.00	265.39	1,339.06	26,660.94	95%
20219300	Refuse Collection / Disposal Service	24,000.00	1,633.31	6,762.00	17,238.00	72%
20219500	Sewage Disposal Service	13,500.00	1,197.96	5,060.44	8,439.56	63%
20219700	Telephone System	2,000.00		-	2,000.00	100%
20219800	Water	58,000.00	8,739.39	30,213.81	27,786.19	48%
20219900	Telephone System Maintenance	2,000.00		1,332.00	668.00	33%
20220500	Auto Maintenance Service	5,000.00	318.45	459.96	4,540.04	91%
20220600	Auto Maintenance Supplies	5,500.00	298.67	1,779.66	3,720.34	68%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	3,500.00		388.05	3,111.95	89%
20223600	Fuel & Lubricants	17,000.00	2,565.30	8,639.89	8,360.11	49%
20227500	Rent/Lease Equipment	5,000.00		401.51	4,598.49	92%
20228100	Shop Equip. Maint. Service	1,500.00		578.50	921.50	61%
20228200	Shop Equip. Maint. Supplies	8,000.00	573.48	1,813.95	6,186.05	77%
20229100	Other Equip. Maint. Service	2,000.00		471.91	1,528.09	76%
20229200	Other Equip. Maint. Supplies	3,500.00		941.12	2,558.88	73%
20231400	Clothing/Personal Supplies	3,500.00		880.58	2,619.42	75%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	20,000.00	1,727.97	6,659.62	13,340.38	67%
20250500	Accounting Services	3,000.00		-	3,000.00	100%
20252500	Engineering Services	15,000.00		10,451.74	4,548.26	30%
20253100	Legal Services	10,000.00		540.00	9,460.00	95%
20257100	Security Services	23,000.00	3,070.00	7,050.00	15,950.00	69%
20259100	Other Professional Services	38,000.00	1,360.00	12,930.95	25,069.05	66%
20289800	Other Operating Expenses Sup.	3,000.00		-	3,000.00	100%
	<b>SUB-TOTAL</b>	<b>586,500.00</b>	<b>37,077.15</b>	<b>191,136.31</b>	<b>395,363.69</b>	<b>67%</b>

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
<b>3000</b>	<b>OTHER CHARGES</b>					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		-	1,300.00	100%
	<b>SUB-TOTAL</b>	<b>1,300.00</b>	<b>-</b>	<b>-</b>	<b>1,300.00</b>	<b>100%</b>
<b>4000</b>	<b>FIXED ASSETS</b>					
42420200	Struc. & Improvements	227,438.00		-	227,438.00	0%
43430300	Equipment	0.00		-	0.00	0%
	<b>SUB-TOTAL</b>	<b>227,438.00</b>	<b>-</b>	<b>-</b>	<b>227,438.00</b>	<b>0%</b>
	<b>GRAND TOTAL</b>	<b>815,238.00</b>	<b>37,077.15</b>	<b>191,136.31</b>	<b>624,101.69</b>	<b>77%</b>

OLLAD EXPENDITURES  
FOR THE MONTH ENDING  
DECEMBER 31, 2021

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906695443	20210300	US BANK NATIONAL ASSOCIAT	AGRICULTURE/HORTICULTURE SERVIC	179.67
1906699186	20210300	NORTHERN CALIFORNIA INALL	AGRICULTURE/HORTICULTURE SERVIC	412.50
				<b>592.17</b>
1906687872	20211200	LOWES BUSINESS ACCOUNT	BULDING MAINTENANCE SUPPLIES/MA	339.15
1906693908	20211200	HOME DEPOT USA INC	BUILDING MAINTENANCE SUPPLIES/MA	34.08
1906695587	20211200	AMERICAN RIVER ACE HARDWA	BUILDING MAINTENANCE SUPPLIES/MA	281.82
				<b>655.05</b>
1906695443	20213200	US BANK NATIONAL ASSOCIAT	ELECTRICAL MAINTENANCE SUPPLIES	77.22
1906695443	20213200	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	0.36
				<b>77.58</b>
1906687908	20214100	SACRAMENTO REGIONAL CONSE	LAND IMPROVEMENT MAINTENANCE SI	5,095.68
1906693905	20214100	EASYSTUMPS TREE SERVICES	LAND IMPROVEMENT MAINTENANCE SI	4,450.00
1906699917	20214100	EASYSTUMPS TREE SERVICES	LAND IMPROVEMENT MAINTENANCE SI	2,400.00
1300796220	20214100	CAPRI REIMBURSEMENT - BOLLARDS	LAND IMPROVEMENT MAINTENANCE SI	-1,500.00
				<b>10,445.68</b>
1906687905	20214200	NIMBUS LANDSCAPING MATERI	LAND IMPROVEMENT MAINTENANCE SI	103.92
1906695443	20214200	US BANK NATIONAL ASSOCIAT	LAND IMPROVEMENT MAINTENANCE SI	534.96
1906693900	20214200	MOMAR INC	LAND IMPROVEMENT MAINTENANCE SI	487.47
1906695587	20214200	AMERICAN RIVER ACE HARDWA	LAND IMPROVEMENT MAINTENANCE SI	52.72
1300796220	20214200	CAPRI REIMBURSEMENT - BOLLARDS	Land Imprv Maint Supply	-1,500.00
				<b>-320.93</b>
1906687872	20216200	LOWES BUSINESS ACCOUNT	PAINTING SUPPLIES	43.06
1906695587	20216200	AMERICAN RIVER ACE HARDWA	PAINTING SUPPLIES	28.14
				<b>71.20</b>
1906693908	20216800	HOME DEPOT USA INC	PLUMBING MAINTENANCE SUPPLIES	176.52
1906695587	20218200	AMERICAN RIVER ACE HARDWA	IRRIGATION SUPPLIES	77.07
1906688700	20219100	SMUD	ELECTRICITY	<b>4,349.39</b>
1906693881	20219200	PACIFIC GAS AND ELECTRIC	NATURAL GAS/LPG/FUEL OIL	695.59
1906693897	20219300	ALLIED WASTE SERVICES OF	REFUSE COLLECTION/DISPOSAL SERV	1,633.31
1906688712	20219500	UNITED SITE SERVICES OF C	SEWAGE DISPOSAL SERVICES	378.50
1906693876	20219500	COUNTY OF SACRAMENTO	SEWAGE DISPOSAL SERVICES	841.98
				<b>1,220.48</b>
1906693879	20219800	SAN JUAN WATER DISTRICT	WATER	339.22
1906695443	20219800	US BANK NATIONAL ASSOCIAT	WATER	28.54
1906699156	20219800	ORANGEVALE WATER COMPANY	WATER	1,986.61
				<b>2,354.37</b>
1906695443	20220500	US BANK NATIONAL ASSOCIAT	AUTO MAINTENANCE SERVICES	121.89
1906693906	20220600	GENERAL PARTS DISTRIBUTIO	AUTO MAINTENANCE SUPPLIES	28.53
1906693395	20223600	FLEETCOR TECHNOLOGIES	FUEL/LUBRICANTS	1,400.13
1906688819	20228200	GORDON COOK	SHOP EQUIPMENT MAINTENANCE SUP	442.33
1906695587	20228200	AMERICAN RIVER ACE HARDWA	SHOP EQUIPMENT MAINTENANCE SUP	17.22
				<b>459.55</b>



**ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT**  
**BUDGET EXPENDITURE DETAIL**  
**FISCAL YEAR 2021/2022**  
**DECEMBER 2021**

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20203500	Education/Training Service	3,000.00		1,075.08	1,924.92	64%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20207600	Office Supplies	500.00		-	500.00	100%
20207602	Signs	1,000.00		-	1,000.00	100%
20207603	Keys	1,500.00		23.69	1,476.31	98%
20210300	Agricultural/Horticultural Service	12,000.00	592.17	2,167.17	9,832.83	82%
20210400	Agricultural/Horticultural Supply	13,000.00		-	13,000.00	100%
20211200	Building Maint. Supplies	9,000.00	655.05	2,345.89	6,654.11	74%
20212200	Chemicals	38,000.00		20,889.40	17,110.60	45%
20213100	Electrical Maint. Service	6,000.00		-	6,000.00	100%
20213200	Electrical Maint. Supplies	2,000.00	77.58	184.49	1,815.51	91%
20214100	Land Improv. Maint. Service	48,000.00	10,445.68	19,519.18	28,480.82	59%
20214200	Land Improv. Maint. Supplies	35,000.00	(320.93)	15,806.39	19,193.61	55%
20215100	Mechanical System Maint. Ser	9,500.00		3,174.29	6,325.71	67%
20215200	Mechanical System Maint. Sup	3,000.00		140.87	2,859.13	95%
20216200	Painting Supplies	1,500.00	71.20	71.20	1,428.80	95%
20216700	Plumbing Maint. Service	1,000.00		155.49	844.51	84%
20216800	Plumbing Maint. Supplies	3,500.00	176.52	932.10	2,567.90	73%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	16,000.00	77.07	5,477.54	10,522.46	66%
20218500	Permit Charges	3,500.00		1,604.00	1,896.00	54%
20219100	Electricity	82,000.00	4,349.39	34,998.51	47,001.49	57%
20219200	Natural Gas / LPG/ Fuel Oil	28,000.00	695.59	2,034.65	25,965.35	93%
20219300	Refuse Collection / Disposal Service	24,000.00	1,633.31	8,395.31	15,604.69	65%
20219500	Sewage Disposal Service	13,500.00	1,220.48	6,280.92	7,219.08	53%
20219700	Telephone System	2,000.00		-	2,000.00	100%
20219800	Water	58,000.00	2,354.37	32,568.18	25,431.82	44%
20219900	Telephone System Maintenance	2,000.00		1,332.00	668.00	33%
20220500	Auto Maintenance Service	5,000.00	121.89	581.85	4,418.15	88%
20220600	Auto Maintenance Supplies	5,500.00	28.53	1,808.19	3,691.81	67%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	3,500.00		388.05	3,111.95	89%
20223600	Fuel & Lubricants	17,000.00	1,400.13	10,040.02	6,959.98	41%
20227500	Rent/Lease Equipment	5,000.00		401.51	4,598.49	92%
20228100	Shop Equip. Maint. Service	1,500.00		578.50	921.50	61%
20228200	Shop Equip. Maint. Supplies	8,000.00	459.55	2,273.50	5,726.50	72%
20229100	Other Equip. Maint. Service	2,000.00		471.91	1,528.09	76%
20229200	Other Equip. Maint. Supplies	3,500.00	212.73	1,153.85	2,346.15	67%
20231400	Clothing/Personal Supplies	3,500.00		880.58	2,619.42	75%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	20,000.00	554.85	7,214.47	12,785.53	64%
20250500	Accounting Services	3,000.00		-	3,000.00	100%
20252500	Engineering Services	15,000.00		10,451.74	4,548.26	30%
20253100	Legal Services	10,000.00		540.00	9,460.00	95%
20257100	Security Services	23,000.00		7,050.00	15,950.00	69%
20259100	Other Professional Services	38,000.00		12,930.95	25,069.05	66%
20289800	Other Operating Expenses Sup.	3,000.00		-	3,000.00	100%
	<b>SUB-TOTAL</b>	<b>586,500.00</b>	<b>24,805.16</b>	<b>215,941.47</b>	<b>370,558.53</b>	<b>63%</b>

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
<b>3000</b>	<b>OTHER CHARGES</b>					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		-	1,300.00	100%
	<b>SUB-TOTAL</b>	<b>1,300.00</b>	<b>-</b>	<b>-</b>	<b>1,300.00</b>	<b>100%</b>
<b>4000</b>	<b>FIXED ASSETS</b>					
42420200	Struc. & Improvements	227,438.00		-	227,438.00	100%
43430300	Equipment	0.00		-	0.00	#DIV/0!
	<b>SUB-TOTAL</b>	<b>227,438.00</b>	<b>-</b>	<b>-</b>	<b>227,438.00</b>	<b>100%</b>
	<b>GRAND TOTAL</b>	<b>815,238.00</b>	<b>24,805.16</b>	<b>215,941.47</b>	<b>599,296.53</b>	<b>74%</b>





**ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT**  
**BUDGET EXPENDITURE DETAIL**  
**FISCAL YEAR 2021/2022**  
**NOVEMBER 2021**

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	73.43	299.98	500.02	63%
20223600	Fuel & Lubricants	766.00	248.68	643.90	122.10	16%
20250500	Accounting Services	600.00		-	600.00	100%
20252500	Engineering Services	1,000.00		1,000.00	0.00	0%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	0.00		-	0.00	#DIV/0!
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		-	300.00	100%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	0.00		-	0.00	#DIV/0!
	<b>SUB-TOTAL</b>	<b>5,514.00</b>	<b>322.11</b>	<b>1,943.88</b>	<b>3,570.12</b>	<b>65%</b>
<b>4000</b>	<b>FIXED ASSETS</b>					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>-</b>	<b>-</b>	<b>0.00</b>	<b>0%</b>
	<b>GRAND TOTAL</b>	<b>5,514.00</b>	<b>322.11</b>	<b>1,943.88</b>	<b>3,570.12</b>	<b>65%</b>



**ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT**  
**BUDGET EXPENDITURE DETAIL**  
**FISCAL YEAR 2021/2022**  
**DECEMBER 2021**

<b>Account Number</b>	<b>Expenditure Account</b>	<b>Budgeted 2021/2022</b>	<b>Current Expenditures</b>	<b>Expenditures to Date</b>	<b>Funds Available</b>	<b>% Left</b>
<b>2000</b>	<b>SERVICES &amp; SUPPLIES</b>					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	39.19	339.17	460.83	58%
20223600	Fuel & Lubricants	766.00	58.34	702.24	63.76	8%
20250500	Accounting Services	600.00		-	600.00	100%
20252500	Engineering Services	1,000.00		1,000.00	0.00	0%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	0.00		-	0.00	#DIV/0!
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		-	300.00	100%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	0.00		-	0.00	#DIV/0!
	<b>SUB-TOTAL</b>	<b>5,514.00</b>	<b>97.53</b>	<b>2,041.41</b>	<b>3,472.59</b>	<b>63%</b>
<b>4000</b>	<b>FIXED ASSETS</b>					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	<b>SUB-TOTAL</b>	<b>0.00</b>	<b>-</b>	<b>-</b>	<b>0.00</b>	<b>0%</b>
	<b>GRAND TOTAL</b>	<b>5,514.00</b>	<b>97.53</b>	<b>2,041.41</b>	<b>3,472.59</b>	<b>63%</b>





**ORANGEVALE RECREATION & PARK DISTRICT  
FINANCE COMMITTEE MEETING RECAP  
WEDNESDAY, DECEMBER 15, 2021  
10:00 AM**

**MEETING LOCATION:  
Orangevale Community Center  
6826 Hazel Avenue  
Orangevale, CA 95662**

1. **CALL TO ORDER:** *The meeting was called to order at 10:14 a.m.*

*Roll call: Director Brunberg, Director Swenson, Administrator Ross, Finance/HR Superintendent Von Aesch, Park Superintendent Oropeza, and Recreation Supervisor Bain*

2. **PUBLIC DISCUSSION**

Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.

3. **MINUTES**

Review of minutes/recap of the Admin/Finance Committee Meeting from May 4, 2021

4. **UNFINISHED BUSINESS**

None discussed.

5. **NEW BUSINESS**

- A. Review the Capital Replacement Schedule for the swimming pool in preparation for the upcoming pool improvements and its impact on the budget.  
*Administrator Ross summarized the options available to cover the approximate \$606,000 pool improvement costs planned for the next budget cycle. The timeline with pool improvements will be presented to Aquatic Design Group to acquire a bid packet. The District has approximately \$200,000 dedicated in reserves, and \$227,000 in OLLAD funds to allocate toward the pool improvements. The remaining approximately \$175,000 would be paid from other accounts to be determined. Admin Ross to research feasibility of using in-lieu account for potential use toward funding the remaining pool improvement costs. The goal is to have bids accepted by May 2022 in preparation to begin the improvements in Fall 2022. Admin Ross advised of date adjustments made to the Capital Replacement Schedule and forecasted future project completions.*
- B. Review and finalize the draft timeline for the preparation of the 2022/23 FY budget.  
*The next Finance Committee Meeting to be held May 18, 2022 at 10:00 a.m. Preliminary Budget draft to be presented at the June 2022 BOD Meeting.*

6. **DIRECTOR'S AND STAFF'S COMMENTS**

*Director Brunberg recommended revisiting the Capital Replacement Schedule for the next fiscal year and acquire new estimated costs for future required projects. The Committee discussed the pros and cons to pursuing an Assessment vs a G.O. Bond. Assessment requires a 50% homeowner voter approval while the G.O. Bond requires 67% voter approval. Admin Ross to provide documentation he has available regarding feasibility of a G.O. Bond or an Assessment.*

7. **ITEMS FOR NEXT AGENDA**

No items for next agenda.

8. **ADJOURNMENT** *The meeting was adjourned at 11:06 a.m.*

# STAFF REPORT



DATE: 1-13-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **MONTHLY ACTIVITY REPORT – DECEMBER 2021**

---

## ADMINISTRATION

- On December 3 the District hosted its annual Holiday Tree Lighting event that attracted an estimated 1,000 festive residents. Thanks go to the many valuable sponsors, volunteers, and hard-working staff for a successful event to kick off the holiday season.
- On December 14, Admin Ross and Board Directors Stickney and Meraz met with City of Citrus Heights staff at City Hall to review the plans for the Arcade Cripple Creek Trail project.
- On December 16, Admin Ross participated in a meeting with County Regional Parks and other administrators. The primary topic was addressing Covid-19 and the potential for upcoming changes to guidance in response to the Omicron variant.
- On December 16 we held our annual Staff & Board appreciation gathering. This year we had a dessert feast in the afternoon along with games, slide show, and update on District highlights for 2021.
- On December 17 we received welcomed news from the State of California that OVparks would be receiving \$250,009 in Covid Relief Funds to help offset the negative impact the pandemic had on our District expenditures and revenue.
- On December 28, Admin Ross submitted the District's Prop 68 Per Capita grant application to the State of California Department of Parks and Recreation. The grant is in the amount of \$198,708 with a District match of \$49,677.



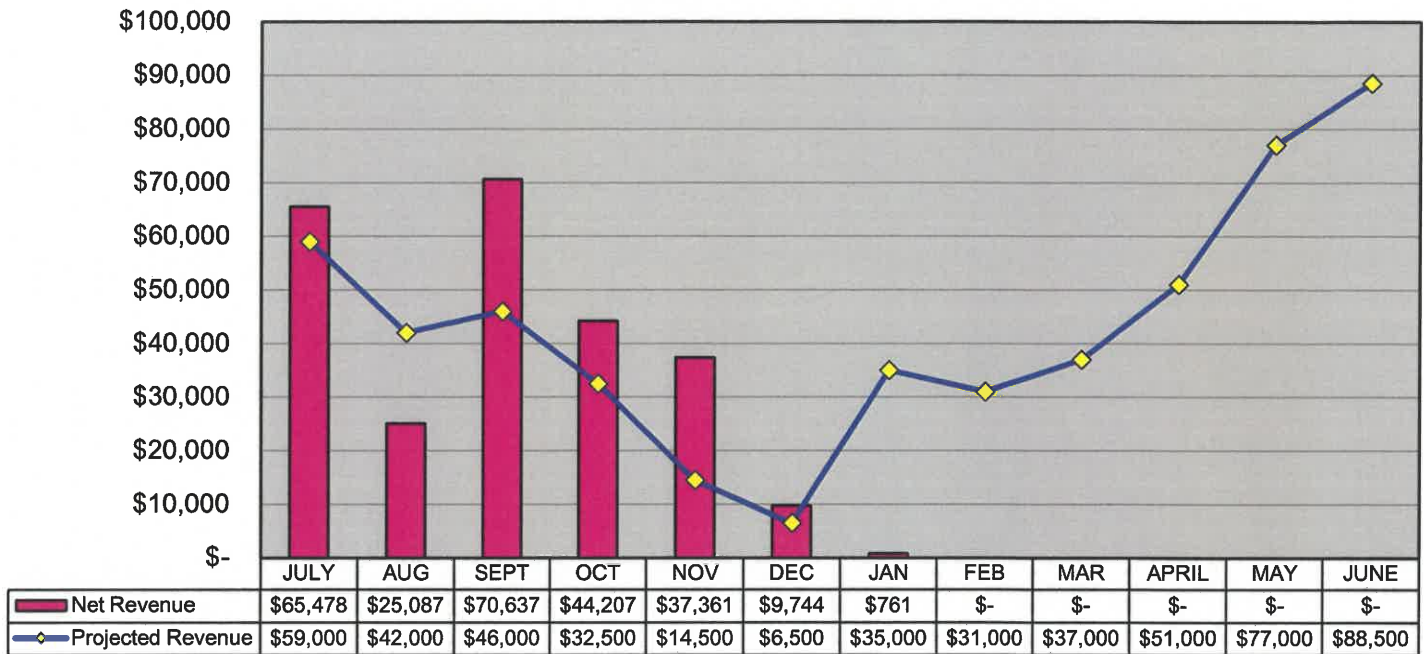
**RECREATION**

December	Enrollment	Attendance	Gross Revenue
<b>Active Adults</b>			
Bridge	24		\$ 48.00
Mid-Day Movie		4	
Pinochle	5		\$ 5.00
<b>Active Adults Sub Total</b>	<b>29</b>	<b>4</b>	<b>\$ 53.00</b>
<b>Classes</b>			
Aikido - Teen/Adult	2		\$ 350.00
Aikido - Youth	7		\$ 355.00
Basic Horsemanship	4		\$ 640.00
Drivers Education	2		\$ 58.00
Karate - Preschool	4		\$ 700.00
Karate - Shotokan Grange Hall	1		\$ 190.00
Karate - Shotokan Youth Center	8		\$ 1,520.00
Rescue Training - Babysitting CPR	2		\$ 70.00
Rescue Training - Pediatric CPR & First	1		\$ 80.00
<b>Classes Sub Total</b>	<b>31</b>	<b>0</b>	<b>\$ 3,963.00</b>
<b>Day Camp</b>			
Adventure Crew	22		\$ 2,926.00
<b>Day Camp Total</b>	<b>22</b>	<b>0</b>	<b>\$ 2,926.00</b>
<b>Events</b>			
Community Tree Lighting			
Winter Wonderland Workshop	58		\$ 684.00
<b>Events Sub Total</b>	<b>58</b>	<b>0</b>	<b>\$ 684.00</b>
<b>GRAND TOTAL</b>	<b>140</b>	<b>4</b>	<b>\$ 7,626.00</b>

**December Gross Revenue Recap** – December OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$9,744 which is \$3,244 above the projected amount. December recreation revenue came in at \$505 which is \$995 below the projected amount. The December facility revenue amount is \$9,705 which is \$7,205 above the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart above represent revenue attributed to programs occurring in December.*

The above chart and below graph do not fully reflect December's numbers because the County has not yet closed December's budget.

## 2021-22 ORPD Recreation & Facility Revenue Net vs projected - Monthly View



### PARKS

#### Park Infrastructure

##### All Parks

- Staff continues to do monthly playground inspections and makes repairs on site as needed.
- Staff continues to take care of the pool maintenance.
- Staff repaired two toilets at Horse Arena restrooms. One toilet was rewelded due to a leak.
- Staff replaced one toilet from the Pecan men’s restroom due to a fracture.
- During the rain we had water intrusion into the Community Center and the new property (building #2). Staff patched three areas of the roof at the Community Center and one at the new property.

#### Mechanics

- Staff continues to do basic maintenance to small engine equipment.
- The spray pump (for weed and pest control) had a leak at the coupler attachment that was repaired by staff.
- The serpentine belt was replaced from the chipper.

#### Park Irrigation

- All irrigation is off.

#### Park Grounds

- Staff continues ongoing maintenance at all parks (restrooms, trash, mowing, edging, & blowing).
- Staff repaired 16 ft of fence at Orangevale Community Park.
- Staff removed graffiti 3 times from the Community Park restroom buildings at the Horse Arena and Oak/Filbert. Vandals also tagged the amphitheater areas.
- Staff worked with SMUD contractor in the pruning of several trees along the powerlines.
- Staff removed two downed trees at Orangevale Community Park in the disk golf area. One of the trees was blocking the creek near hole #9. The trees were knocked down during recent storms.

- Staff removed several large and small tree branches from Pecan, Almond, Community Park, Community Center, and Sundance.

#### **Other Reports**

- Staff assisted recreation in the Holiday Tree lighting celebration. Park staff assisted in the cleanup, decoration, set up, and parking for the event.
- Staff worked with Recreation in the preparation of the pool for the Polar Baer Plunge.

### **Fulton-El Camino Park District Police Department Monthly activity report for: Orangevale Recreation and Park District Reporting Period: 2021-12-01 to 2021-12-31**

#### **Almond Park**

No issues to report.

---

#### **Norma Hamlin Park**

No issues to report.

---

#### **Off Property**

No issues to report.

---

#### **OV Community Center**

No issues to report.

---

#### **OV Community Park**

##### **Calls For Service**

1) Date/Time: 2021-12-25 14:40

Description: Tags (graffiti) were spray painted on multiple walls in both bathrooms as well as the sinks in both. Noted tags included “bigb”, “osa”, and “7up”. No identifying evidence was left and no trash or other identifying items either.

---

#### **OV Community Park (Disc Golf)**

No issues to report.

---

#### **Palisades Park**

No issues to report.

---

#### **Pecan Park**

No issues to report.

---

#### **Sundance Nature Area**

No issues to report.


---

#### **Youth Center Park**

No issues to report.

# Holiday Tree Lighting Event





## Orangevale RPD Local Funding Opportunities

---



*Presented by:*

Susan Barnes  
January 13, 2021



## About SCI Consulting Group

---

SCI Consulting Group is a public finance consulting firm which assists public agencies with revenue enhancement and administration of funding measures.

SCI is an active member of CPRS, CARPD and CSDA

**General Services:**

- Revenue Measures
- Public Opinion Surveys
- Feasibility Analysis
- Levy Administration Services
- Planning Services

---

1





## Outline

---

- Types of funding measures
- Importance of a public opinion survey
- Possible Timelines
- Questions and discussion

---

2

SCI Consulting Group



## Primary Local Funding Options

---

- Benefit Assessment
- Special Tax
- General Obligation Bond
- Mello-Roos Community Facilities District
- Quimby Ordinance & Development Impact Fee Program

---

3

SCI Consulting Group



# Comparison of Funding Options

<u>Criteria</u>	<u>Special Tax G.O. Bond</u>	<u>Benefit Assessment</u>
Who votes?	Registered Voters Jarvis Taxpayers	Property Owners Jarvis Taxpayers
Who created requirements?		
Election venue	Polling Booth	Mailed Ballot
Election period	1 Day	45 Days
Does everyone who will pay get a vote?	No	Yes
Are votes proportional to overall burden?	No	Yes
Threshold of vote required for success	Super Majority (66.6% +)	Weighted Majority (50% +)
Most common local funding option for parks	No	Yes
Special benefit required	No	Yes
Use of funds	Special Tax (Wide Range) G.O. Bond (Capital Projects Only)	Somewhat Limited





## Voter Initiatives

---

- Special Tax initiated by the public, not the District
- Only requires majority support
- Signature gathering results in a longer process
- Risks, including possible future State Propositions

---

5



## Steps to a Successful Outcome

---

1. Public Opinion Survey
2. Develop plans that align with community desires
3. Stakeholder and community outreach
4. Ballot proceeding
5. Live up to your commitments

---

5





## Benefits of an Accurate Survey

---

- Determine level of community support
- Test price sensitivity
- Identify which projects and services are most desired
- Identify support level by type of property owner or voter
- Potential to identify priorities or issues you may not have been aware of

---

6

SCI Consulting Group



## Common Missteps

---

- Unclear plans about what the funds will pay for
- Inability/unwillingness to eliminate projects or programs that are not necessary or which the public does not support
- Not taking the time to get community input
- Not staying on message
- Insufficient volunteer resources
- Lack of follow through

---

8

SCI Consulting Group

## Potential Timeline for a Hypothetical Assessment Measure - Rush

For First Levy Year During Fiscal Year 2022-23\*

Public Opinion Survey	Early Feb-March
Res. Initiating Proceeding	March
Refine Plans/Write ER	March/April
Key Stakeholder Outreach	March/April
Res. Calling for Balloting	April/May
Community Outreach	Prior to and during balloting period
Ballot Measure	May & June (45 days)

\*This would be a tight timeline, but it is doable if the Board acts quickly.

9

SCI Consulting Group

## Potential Timeline for a Hypothetical Assessment Measure – Not Rushed

For First Levy Year During Fiscal Year 2023-24

Public Opinion Survey	Fall 2022
Res. Initiating Proceeding	January 2023
Key Stakeholder Outreach	February 2023
Refine Plans	February 2023
Write ER	March 2023
Res. Calling for Balloting	April 2023
Community Outreach	Prior to and during balloting period
Ballot Measure	April & May (45 days)

9

SCI Consulting Group

# Potential Timeline for a Hypothetical Tax Measure

---

## For First Levy Year During Fiscal Year 2023-24

Public Opinion Survey	Fall 2021
Refine Plans	January 2022
Key Stakeholder Outreach	April/May 2022
Finalize Plans	May/June 2022
Resolution Calling Election	June/July 2022
Community Outreach	Prior to and during balloting period
Election	November 8, 2022

---

9



# Questions and Discussion

---



---

9





## Updated General Obligation Bond Program and Statement of Qualifications

by

Isom Advisors,  
a Division of Urban Futures, Inc.

March 23, 2021

1470 Maria Lane, Ste. 315 - Walnut Creek, CA 94596 (925) 478-7450

---

## About the Firm

# Introduction



Meeting your financial challenges and saving you money

Orangevale Rec & Park District

- ❖ #1 in new bond programs for municipalities in California
- ❖ Isom Advisors is a full service planning, campaign, and financial advisory firm that serves California municipalities
- ❖ The leading financial advisor to school districts since 2011
- ❖ Our staff has over 100 years experience providing honest advice and the highest level of service
- ❖ Relevant experience includes:
  - Benicia USD
  - Coalinga-Huron RPD
  - Galt HSD
  - El Dorado Hills CSD
  - Fairfield-Suisun USD
  - Fair Oaks RPD
  - Lincoln USD
  - Lodi USD
  - Pollock Pines ESD
  - Rescue ESD
  - San Juan USD
  - Vacaville USD
  - Wheatland HSD
  - Winters USD



Isom Advisors A Division of  
**URBAN FUTURES** Incorporated

3

## Updated Capital Plan and Possible Bond Financing Plan

Isom Advisors A Division of  
**URBAN FUTURES** Incorporated



# District Capital Needs

Preliminary estimates of over \$15.9 million

## Orangevale Rec & Park District

Date: 10/24/2019  
MTW No: 18-060.2

**ORPD Capital Improvements**  
*The following opinion is based upon previous Master Plans prepared for each site*

### PECAN PARK

1. Accessible pathway improvements
2. Bridge
3. Concrete walk from dog park to NE corner (6' wide) (Alternate #1 and #2 from MP)
4. New playground equipment and expansion of play apparatus area
5. New picnic shelter including 4-6 picnic tables, bbq, power, and water and concrete
6. New restroom and demolition of existing restroom
7. Irrigation for BMX Area
8. Irrigation for remaining lawn areas including the soccer field

Quantity	Unit	Extension
64,000	Allowance	\$ 64,000
30,000	Allowance	\$ 30,000
2,650	L.F. @ \$ 90.00	\$ 238,500
175,000	Allowance	\$ 175,000
120,000	Allowance	\$ 120,000
150,000	Allowance	\$ 150,000
20,000	\$F. @ \$ 2.00	\$ 40,000
110,000	\$F. @ \$ 1.50	\$ 165,000
<b>Subtotal</b>		<b>\$ 982,500</b>

### ALMOND PARK

1. Tennis Court Renovation
2. New Restroom
3. Basketball Court Half Court Striping and new Asphalt
4. New Playground Equip at Northern Playground Area
5. Top off of bark surfacing at Northern Playground Area
6. New Playground Equip/Surfacing at Picnic Area
7. New Surfacing at Picnic Area Playground
8. Replace Sand Volleyball Court, Netting, Hosebib
9. Small Shade Structures at picnic areas
10. New site furnishings
11. Shade Sails over playgrounds
12. Rock Border at Street (8' o.c)
12. Exercise Stations with Concrete Pad

Quantity	Unit	Extension
17,000	\$F. @ \$ 3.00	\$ 51,000
200,000	Allowance	\$ 200,000
20,000	Allowance	\$ 20,000
150,000	Allowance	\$ 150,000
8,300	\$F. @ \$ 0.50	\$ 4,150
100,000	Allowance	\$ 100,000
3,400	\$F. @ \$ 20.00	\$ 68,000
30,000	Allowance	\$ 30,000
	2EA @ \$40,000.00	\$ 80,000
10,000	Allowance	\$ 10,000
30,000	Allowance	\$ 30,000
	Eac	
80h	@ \$ 275.00	\$ 22,000
50,000	Allowance	\$ 50,000
<b>Subtotal</b>		<b>\$ 815,150</b>



# District Capital Needs (cont.)



## COMMUNITY CENTER PARK

1. Property A - Shakleton Woods
2. Property B - Library and Soccer Field
3. Property D - Pool Complex Improvements
4. Property E1 - Existing Playfield Perimeter Pathway
5. Property E2 - Existing Playground Renovation
6. Property E3 - Community Center Bldg Entrance
7. Property E4 - Wedding Pavilion
8. Property E5 - Skate Park
9. Property E6 - Parking Lot Expansion
10. Property E7 - Ampitheater
11. Property F - Youth Center Playground
12. Youth Center building renovation
13. Kidz Korner Building re-roofing
14. Community Center HVAC
15. Community Center Roofing
16. Shop Expansion
17. ADA Improvements (Path of Travel, Parking Lots)
18. 6920-6930 Hazel Avenue Improvements
19. Community Pool Renovation (Plaster, Filters, Energy Efficiency)

Quantity	Extension
691,578	\$ 899,051
805,875	\$ 1,047,638
714,060	\$ 928,278
717,188	\$ 932,344
277,011	\$ 360,114
179,264	\$ 233,043
257,127	\$ 334,265
375,799	\$ 488,539
309,035	\$ 401,746
263,247	\$ 342,221
679,643	\$ 883,536
2,400 S.F. @ \$ 100.00	\$ 240,000
2,000 S.F. @ \$ 10.00	\$ 20,000
75,000 Allowance	\$ 75,000
175,000 Allowance	\$ 175,000
150,000 Allowance	\$ 150,000
200,000 Allowance	\$ 200,000
1,500,000 Allowance	\$ 1,500,000
450,000 Allowance	\$ 450,000
<b>Subtotal</b>	<b>\$ 9,660,775</b>

Quantity	Extension
200,000 Allowance	\$ 200,000
45 Each @ \$ 275.00	\$ 12,375
<b>Subtotal</b>	<b>\$ 212,375</b>

## ORANGEVALE COMMUNITY PARK

1. Oak and Filbert Active Recreation Area
2. Filbert Avenue Nature Area
3. Oak Avenue Nature Area
4. Horse Arena Area
5. Elm Avenue Entrance
6. Disc Golf Resources

Quantity	Extension
2,331,800 Allowance	\$ 2,331,800
169,200 Allowance	\$ 169,200
228,000 Allowance	\$ 228,000
624,500 Allowance	\$ 624,500
293,100 Allowance	\$ 293,100
634,700 Allowance	\$ 634,700
<b>Subtotal</b>	<b>\$ 4,281,300</b>
<b>TOTAL</b>	<b>\$15,952,100</b>

## SUNDANCE AND STRENG CORRIDORS

1. Trail amenities/lighting/ water/ etc
2. Rock Border at Street (8' o.c)





# District Bond & Assessed Value History

District's tax base has nearly doubled since 2003

## Orangevale Rec & Park District

Orangevale RPD Historical Assessed Value		
Fiscal Year Ending	Total Value	% Change
2003	\$1,781,992,183	N/A
2004	\$1,916,048,002	7.52%
2005	\$2,055,717,245	7.29%
2006	\$2,283,403,578	11.08%
2007	\$2,540,383,752	11.25%
2008	\$2,717,149,282	6.96%
2009	\$2,785,294,013	2.51%
2010	\$2,633,520,805	-5.45%
2011	\$2,623,682,622	-0.37%
2012	\$2,550,392,867	-2.79%
2013	\$2,522,982,987	-1.07%
2014	\$2,631,329,929	4.29%
2015	\$2,806,629,787	6.66%
2016	\$2,936,503,661	4.63%
2017	\$3,083,583,109	5.01%
2018	\$3,246,018,309	5.27%
2019	\$3,420,844,552	5.39%
<b>Average</b>		<b>4.26%</b>

Source: Butte County

- ❖ In November 2012, local voters passed a \$350.0 million bond measure with 60.2% voter support for the San Juan Unified School District
- ❖ In November 2016, local voters passed a \$750.0 million bond measure with 69.4% voter support for the San Juan Unified School District

- ❖ District's 2018-19 assessed value is approximately \$3.4 billion; The average annual assessed value growth rate since 2003 is 4.26%

# General Obligation Bond Proceeds



District can generate between \$9.9 million and \$17.5 million

Orangevale Rec & Park District

Orangevale RPD Bond Proceeds at Varying Tax Rates <sup>(1)</sup>				
Tax Rate per \$100,000	Series A 2021	Series B 2023	Series C 2025	Total Bond Proceeds
\$9.00	\$3,325,972	\$3,153,574	\$3,465,987	\$9,945,533
\$12.00	\$4,434,630	\$4,124,810	\$4,400,325	\$12,959,765
\$15.00	\$5,543,287	\$5,176,001	\$5,422,394	\$16,141,683
\$19.00	\$17,542,408			\$17,542,408

(1) Assumes AV growth of 3.50% and 30 year bond terms; Preliminary – Subject to change  
Source: Isom Advisors

- ❖ With projected annual assessed value growth of 3.50%, the District can generate up to \$17.5 million with 30 year terms (assuming a \$19 per \$100,000 in AV tax rate)
- ❖ At more aggressive growth rates or a longer bond program, the District could generate over \$20.0 million

## Voter Demographics

# Voter Demographics

Voter demographics are favorable to bond programs

- ❖ District has 19,912 total voters
- ❖ Republicans are the largest segment (43%), followed by Other (29%) and Democrats (28%)
- ❖ 67% of voters vote-by-mail
- ❖ District has an older voting population with 47% of voters aged over 55

	Demographics Orangevale RPD		Fair Oaks RPD	
	Total	Percent	Total	Percent
Democrats	5,575	28%	7,278	34%
Republicans	8,498	43%	8,701	40%
Other	5,839	29%	5,767	26%
VBM Voters	13,299	67%	14,433	66%

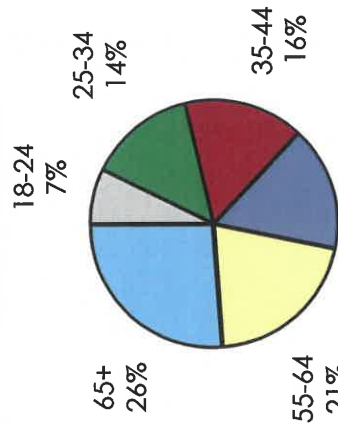
Source: Political Data



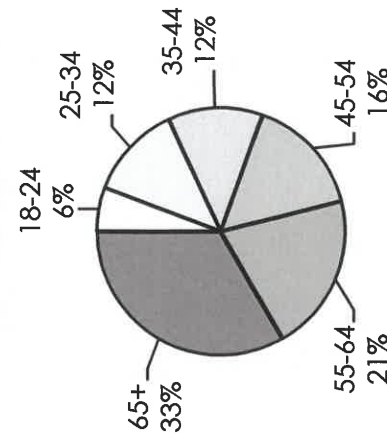
## Orangevale Rec & Park District

### Voter Age Demographics

#### Orangevale RPD



#### Fair Oaks RPD



# Voter Turnout

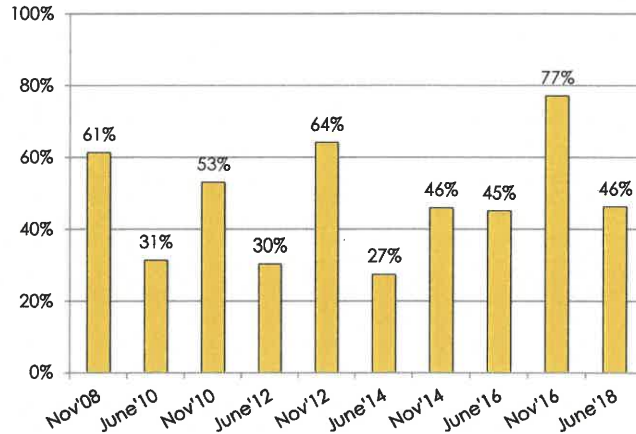


Turnout can have a significant bearing on success

Orangevale Rec & Park District

- ❖ Historical voter turnout has ranged from a low of 27% in June of 2014 to a high of 77% in November 2016
- ❖ Voter turnout varies considerably by election date and type of election and must be considered as different voters show up for different elections
- ❖ November 2020 turnout is estimated to be 75%

Recent District Voter Turnouts



Source: Political Data

## Survey Results Summary

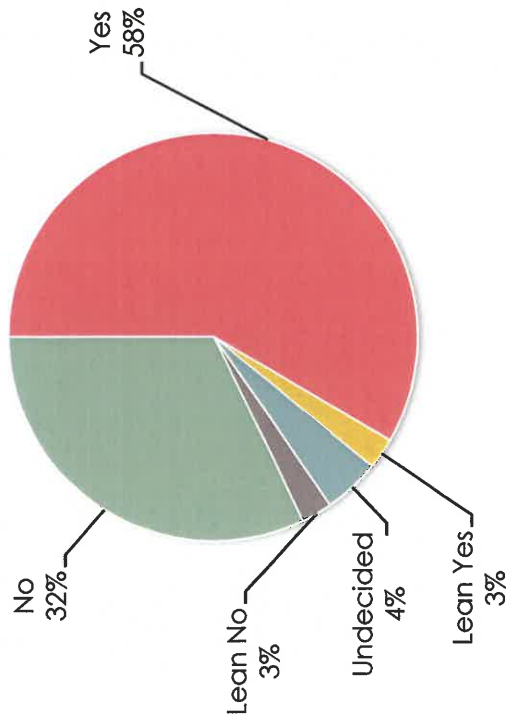
# Tax Tolerances

There is tax rate sensitivity at the \$19/year tax rate

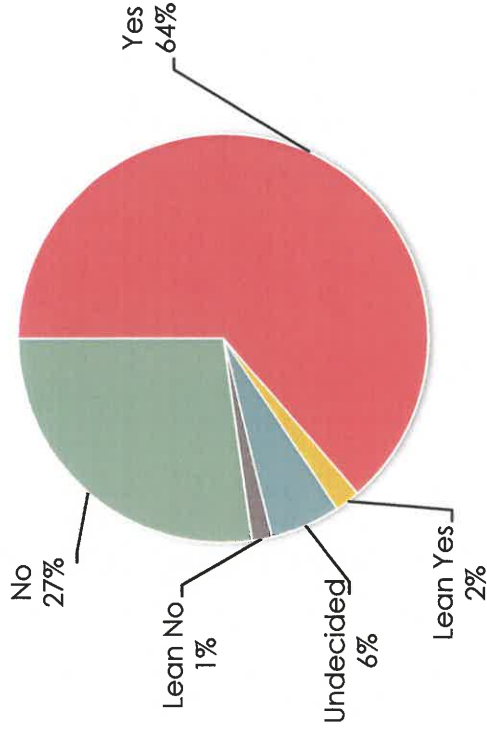
Orangevale Rec & Park District

- ❖ If the proposed measure would cost property owners \$19.00 per \$100,000 of assessed valuation per year/\$1.60 per \$100,000 of assessed valuation per month, would you vote "yes" in Favor of or "no" to Oppose the measure?

\*SSA: \$19.00/year



\*SSB: \$1.60/month



\*Split sample (SS) question – 50% of voters surveyed were asked version 1 and 50% were asked version 2

# Tax Tolerances

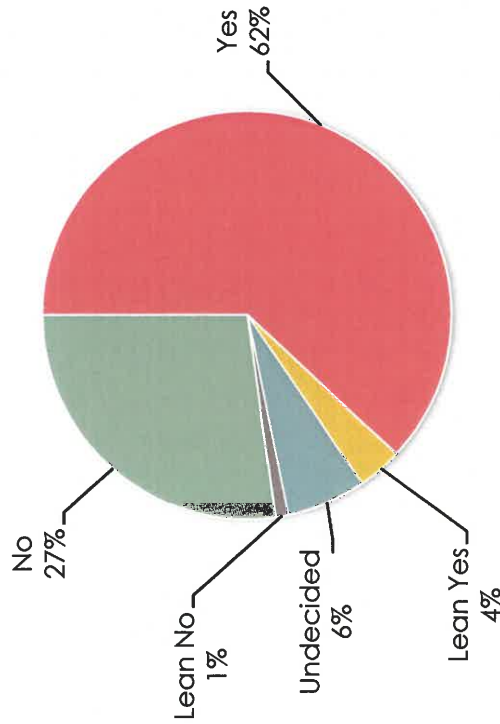


There is tax rate sensitivity at the \$15/year tax rate

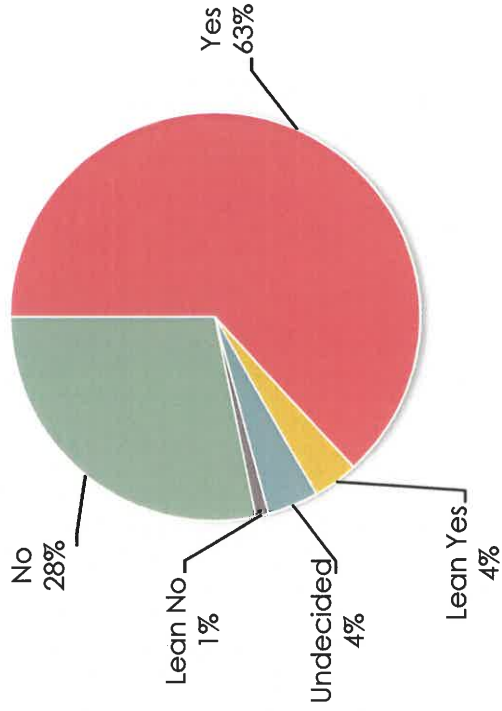
Orangevale Rec & Park District

- ❖ If the proposed measure would cost property owners \$15.00 per \$100,000 of assessed valuation per year/\$1.25 per \$100,000 of assessed valuation per month, would you vote "yes" in Favor of or "no" to Oppose the measure?

\*SSA: \$15.00/year



\*SSB: \$1.25/month



\*Split sample (SS) question – 50% of voters surveyed were asked version 1 and 50% were asked version 2



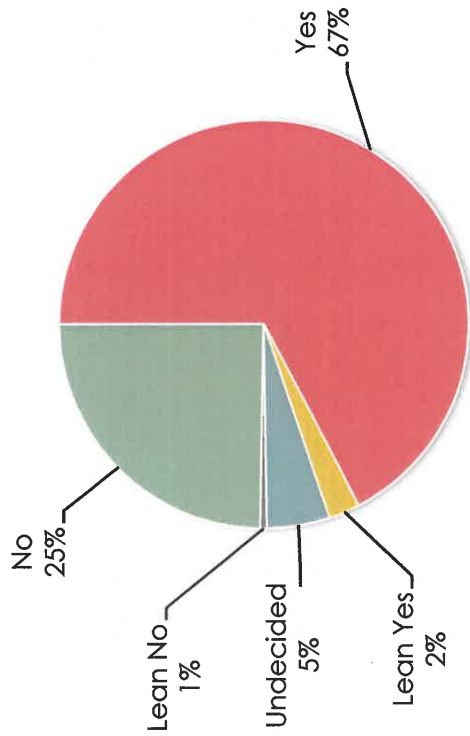
# Tax Tolerances

There is over 66.7% support for \$12/year tax rate

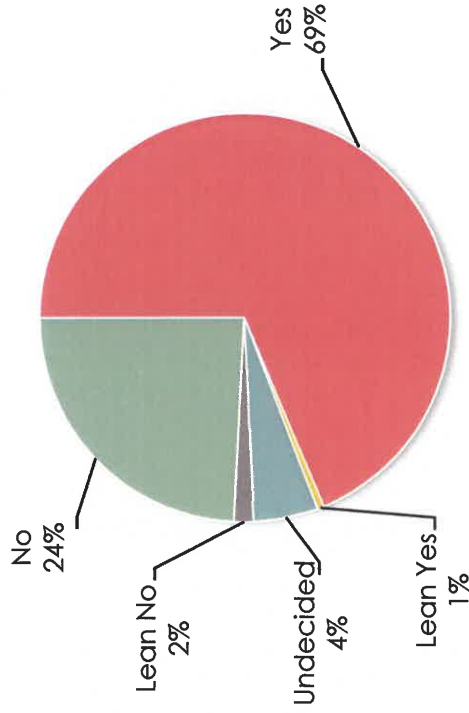
## Orangevale Rec & Park District

- ❖ If the proposed measure would cost property owners \$12.00 per \$100,000 of assessed valuation per year/\$1.00 per \$100,000 of assessed valuation per month, would you vote "yes" in Favor of or "no" to Oppose the measure?

\*SSA: \$12.00/year



\*SSB: \$1.00/month



\*Split sample (SS) question – 50% of voters surveyed were asked version 1 and 50% were asked version 2

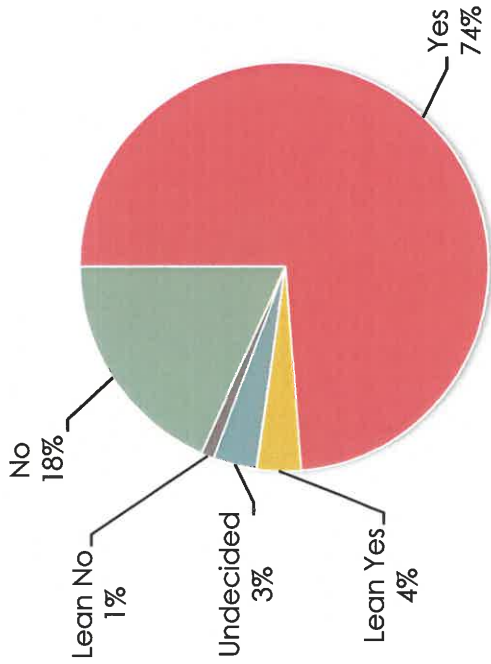
# Tax Tolerances

There is over 66.7% support for \$9/year tax rate

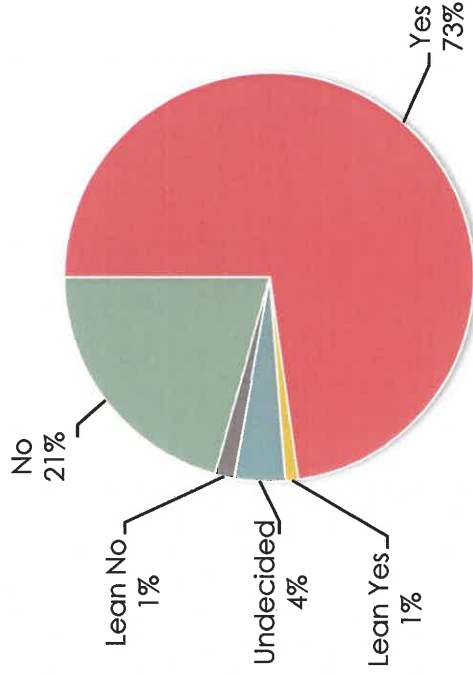
## Orangevale Rec & Park District

- ❖ If the proposed measure would cost property owners \$9.00 per \$100,000 of assessed valuation per year/\$0.75 per \$100,000 of assessed valuation per month, would you vote "yes" in Favor of or "no" to Oppose the measure?

\*SSA: \$9.00/year



\*SSB: \$0.75/month



\*Split sample (SS) question – 50% of voters surveyed were asked version 1 and 50% were asked version 2



# General Obligation Bond Proceeds



District can generate between \$9.9 million and \$17.5 million

Orangevale Rec & Park District

Orangevale RPD Bond Proceeds at Varying Tax Rates (1)				
Tax Rate per \$100,000	Series A 2021	Series B 2023	Series C 2025	Total Bond Proceeds
\$9.00	\$3,325,972	\$3,153,574	\$3,465,987	\$9,945,533
\$12.00	\$4,434,630	\$4,124,810	\$4,400,325	\$12,959,765
\$15.00	\$5,543,287	\$5,176,001	\$5,422,394	\$16,141,683
\$19.00	\$17,542,408			\$17,542,408

(1) Assumes AV growth of 3.50% and 30 year bond terms; Preliminary – Subject to change  
Source: Isom Advisors

- ❖ With projected annual assessed value growth of 3.50%, the District can generate up to \$17.5 million with 30 year terms (assuming a \$19 per \$100,000 in AV tax rate)
- ❖ At more aggressive growth rates or a longer bond program, the District could generate over \$20.0 million

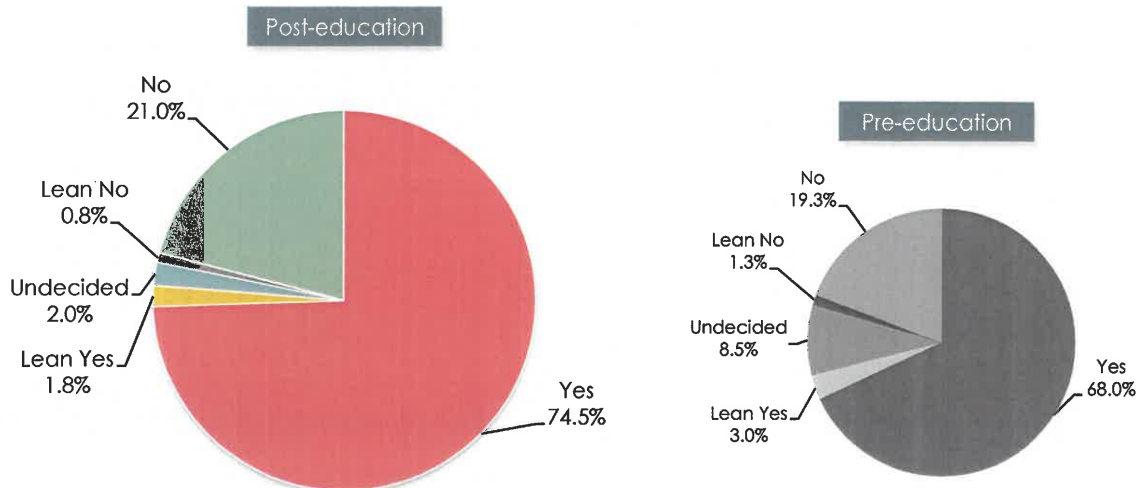
## Ballot Measure (Post-education)



Support increased after voter education

Orangevale Rec & Park District

- ❖ Now that you have heard some more information regarding the proposed measure, projects, and cost, if the election were held today, would you vote YES in favor of the measure or would you vote NO to oppose the measure?



# Conclusions and Recommendations



Over 75% voter support for the proposed measure

Orangevale Rec & Park District

- ❖ 56% of voters surveyed currently use recreational facilities and/or services provided by the District.
- ❖ Almost all of the bond projects tested received the necessary 66.7% voter support.
- ❖ Support for a bond measure before voter education was 71% (68% Yes/3% Lean Yes), and after education it increased to 77% (75% Yes/2% Lean Yes).
- ❖ The two lowest tax rates tested (\$12/\$9) received over 66.7% voter support.
- ❖ We recommend the District to continue to reach out to and educate the community to increase support after education, and plan on placing a bond measure on an upcoming ballot.

---

## Next Steps



# Timeline – 2020 Election

Following these steps are key to District's success

## Orangevale Rec & Park District

Task	Responsible Party	November 2020
Prepare/ Revise Facilities Needs' Analysis	District/Architect	Late 2018 – 2019
<b>Board Meeting - to approve exploring feasibility for a GO Bond</b>	<b>District</b>	<b>January 2019</b>
Conduct survey	Consultant	May 2019
Present survey results to the Board	Consultant	June 2019
<b>Board Meeting - to review GO Bond Program and Next Steps</b>	<b>District</b>	<b>December 2019</b>
Initiate public information program, speaking with elected officials, top taxpayers, community service groups, etc to discuss proposed measure	District/Consultant	Dec. 2019 – April 2020
Finalize Capital and Financing Plan	Consultant	May 2020
Prepare Resolution Calling Election, including Ballot Language, Project List, and Tax Rate Statement	Consultant/Bond Counsel	May 2020
<b>Board Meeting - Board action to adopt Resolution Calling Election</b>	<b>District</b>	<b>June 2020</b>
<b>Deadline to submit to county Resolution Calling Election and Tax Rate Statement</b>	<b>District</b>	<b>June 30, 2020</b>
Prepare/Submit Argument in Favor of Measure	Consultant/District	August 2020
Form campaign committee and conduct campaign kick-off meeting	Campaign Committee	August 2020
Run campaign	Campaign Committee	August – Nov 2020
<b>Election Day</b>		<b>November 3, 2020</b>

# STAFF REPORT



DATE: 1-13-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **APPROVE RESOLUTION 22-01-680: RESOLUTION AUTHORIZING A 2021/22 FINAL BUDGET AMENDMENT FOR FUND 332A**

---

## **RECOMMENDATION**

Approve Resolution 22-01-680: Resolution authorizing a 2021/22 final budget amendment for Fund 332A.

## **BACKGROUND**

There are two capital projects occurring in this 2021/22 Fiscal Year that were unanticipated:

1. The overflow parking lot and boulder project at the Shady Oaks Disc Golf course; 2. The outdoor fitness equipment area near the playground at Orangevale Community Park. Neither of these projects were specifically budgeted for but became attractive to the District because of overall value and timing. Per the County, both projects qualify for funding with Park Development Fee funds (332I).

The total funds proposed to be transferred from Park Development Fee funds into the General Fund (332A) is \$33,082. The Park Development Fee transfer is designated to backfill the General Fund for expenses incurred to construct the two identified capital improvement projects. Resolution 22-01-680 describes the expenditure and revenue accounts to be adjusted by this transfer, per County guidance. The specific projects and costs are as follows:

	<u>Park Dev. Fees</u>
Overflow Parking Lot at Shady Oaks Disc Golf Course	\$15,022
Outdoor Fitness Area at Orangevale Community Park	<u>\$18,060</u>
Total	\$33,082

## **RECOMMENDED MOTION**

I move that we approve Resolution 22-01-680: Resolution authorizing a 2021/22 final budget amendment for Fund 332A.



**RESOLUTION # 22-01-680**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
ORANGEVALE RECREATION & PARK DISTRICT  
AUTHORIZING A 2021/22 FINAL BUDGET AMENDMENT  
FOR FUND 332A**

**WHEREAS**, the Orangevale Recreation & Park District has two capital projects in the 2021/22 Fiscal Year that were not planned at the time of the final budget approval; and

**WHEREAS**, these identified projects will have an unexpected fiscal impact to our budget in the amount of \$33,082:

Overflow Parking Lot at Shady Oaks Disc Golf Course	\$15,022
Outdoor Fitness Area at Orangevale Community Park	<u>\$18,060</u>
Total	<b>\$33,082</b>

; and

**NOW THEREFORE, BE IT RESOLVED AND ORDERED**, by the Orangevale Recreation & Park District Board of Directors that the 2021/22 General Fund (332A) In Lieu Transfer Revenue Account (Acct.# 95952900) be increased by \$33,082 by means of a transfer from the Park Development Fee Fund (332I), and a total of \$33,082 be increased in the 2021/22 General Fund Budget expenditure accounts as follows;

- Increase Account 20285200 Recreation Supplies by \$8,060
- Increase Account 20214100 Land Improvement Maint. Services by \$17,511
- Increase Account 20214200 Land Improvement Maint. Supplies by \$7,511
- Increase Account 95952900 by \$33,082

**ON A MOTION** by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, the foregoing resolution was passed and adopted by the Board of Directors of the Orangevale Recreation & Park District this 13<sup>th</sup> day of January, 2022 by the following vote to wit:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

APPROVED: \_\_\_\_\_  
Chair, Board of Directors

ATTEST: \_\_\_\_\_  
Clerk of the Board

6826 Hazel Avenue  
Orangevale, CA 95662  
916-988-4373  
OVparks.com

# STAFF REPORT



DATE: 1-13-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

**SUBJECT: APPROVAL FOR THE DISTRICT ADMINISTRATOR TO PROVIDE AQUATIC DESIGN GROUP WITH THE LIST OF POOL REPAIR ITEMS RECOMMENDED BY THE PLANNING COMMITTEE TO MEET OUR TIMELINE OF HAVING THE POOL RENOVATION PROJECT BEGIN BY SEPTEMBER 2022**

---

## **RECOMMENDATION**

Approval for the District Administrator to provide the pool repair list, as recommended by the Planning Committee, to Aquatic Design Group to help us meet our goal of having the pool renovation project begin by September 2022.

## **BACKGROUND**

The 24-year-old Orangevale Community Pool is in need of renovations. Most importantly and costly is the cracking/leaking and the need for re-plastering. OVparks contracted with Aquatic Design Group to provide us with a needs assessment for our pool. Based on their report, the Planning Committee met on November 5, 2021, at the pool to inspect what the report outlined. From that meeting the committee determined which repair items should be done by pool contractors and which could be done with District staff. The cost estimate for contracted work is \$606,000 (see attached).

On December 15, the Finance Committee met to review our budgets and help determine how best to fund this renovation. Between the General Fund Reserve, OLLAD, and other funding options, the Committee felt the District has the funds for this important project (see attached).

## **RECOMMENDED MOTION**

I move that we give approval for the District Administrator to provide the pool repair list, as recommended by the Planning Committee, to Aquatic Design Group to help us meet our goal of having the pool renovation project begin by September 2022.

## OVparks Pool Repair List 11/29/21

### Repairs to be done by Contractors beginning June 2022

<u>OPTION</u>	<u>COST EST.</u>	<u>TIMELINE</u>	<u>NOTES</u>
Extensive repair including saw-cut affected area, dowel into existing slab, laying down a double mat of steel, and shooting a new concrete floor. Include a plaster and tile finish for the entire pool.	\$400,000	By April 2023	1. Extensive crack repair = \$50K 2. Plaster and tile finish to entire pool = \$350K
ADA compliant access (install double handrails at sloped entry)	\$15,000	By April 2023	
Pool "no diving" markers	\$8,000	By April 2023	
Pool edge tile replacement	\$4,000	By April 2023	
Soft Costs	\$179,000		About 42% for: Overhead Const. Contingency Time/Inflation Archit/Engineer/Permits
	<b>\$606,000</b>		

### Repairs to be done internally before March 2022

<u>OPTION</u>	<u>COST EST.</u>	<u>TIMELINE</u>	<u>NOTES</u>
Replace circulation pump and motor with a Variable Frequency Drive option to save on energy costs.	\$_____	March 2022	1. Seeking cost estimates from 3 companies. 2. We have applied for SMUD rebate.
Replace any failing mastic on pool deck.	\$2,000 or less	March 2022	
Replace main drain covers if expired.	\$3,000 or less	March 2022	
Install vertical float valve in surge pit.	\$3,000	March 2022	
Filter repair. Change the sand in the filters.	\$_____	March 2022	Staff is researching the feasibility of doing this with staff or contractor.
Install signage for Pool Chemical Safety	\$200	March 2022	
Install pool safety equipment	\$50	March 2022	



<b><u>OPTION</u></b>	<b><u>COST EST.</u></b>	<b><u>TIMELINE</u></b>	<b><u>NOTES</u></b>
Install pool circulation gauges	\$100	March 2022	
Pool gutter grating repair.	\$1,000 or less	March 2022/23	1. Secure loose grating by March 2022. 2. Repaint, touch-up grating by March 2023.
Water slide coating. Apply gel coat to the interior and polyurethane finish to the exterior.	\$15,000 or less	March 2023	
Remove existing restroom flooring and replace with new.	\$_____	March 2023	Staff is researching flooring options and pricing.

**Repair recommendation to be postponed beyond 2023**

<b><u>OPTION</u></b>	<b><u>COST EST.</u></b>	<b><u>TIMELINE</u></b>	<b><u>NOTES</u></b>
Replace Heater	\$50,000	TBD	The heater is still in good operating condition.
Remove current chlorine feed system and replace with a chlorine tablet erosion feed system.	\$10,000	TBD	Not needed at this time.
Remove current acid feed system and replace with acid tablet erosion feed system.	\$10,000	TBD	Not needed at this time.

**Other items staff is researching:**

1. SMUD solar program to potentially reduce costs of pool operations.
2. Create a “deck check” checklist for staff to use when conducting routine safety checks of the pool deck.



## Funding for OVparks Pool Renovation 12/21/21

At the Finance Committee meeting on December 15, 2021, the following funding sources were recommended for the estimated \$606,000 in pool renovation costs. It was the belief of staff that this estimate is on the high end, and the final costs are likely to come under that amount.

### Recommended Funding Sources:

	<b>Funding Source</b>	<b>Amount</b>	<b>Notes</b>
1	OLLAD	\$227,000	This amount was dedicated for pool repairs in FY 2021/22. This will be rolled over to FY 2022/23 for the same purpose.
2	General Fund Reserve: Unrestricted and Assigned	\$200,000	This amount is assigned to our budget for the pool in times of need.
3	General Fund	\$77,000	The long-term loan for Shackleton Woods (\$76,814 annually) became paid in full in November 2021. These funds can be dedicated to this project for FY 2022/23.
4	General Fund	\$250,000	At the time of the Finance Committee meeting we were hopeful to receive Covid Relief Funding from the State. The Committee felt some of these funds could be dedicated to this project. Since then we have received \$250,000 in Covid Relief, and the funds are eligible to be spent on this project.
5	OLLAD	TBD	Additional funds may be available through OLLAD, but we won't be sure until this current fiscal year budget closes.
6	General Fund Reserve	TBD	Additional funds may be available through the General Fund, but we won't be sure until this current fiscal year budget closes.
7	In Lieu Funds	TBD	We currently have nearly \$164,000 in our In Lieu account. There are some restrictions on these funds, but they would likely be eligible for this project.

# STAFF REPORT



DATE: 1/13/22

TO: Board of Directors

FROM: Jason Bain, Recreation Supervisor

**SUBJECT: APPROVAL OF THE AGREEMENT WITH ALL EVENTS MANAGEMENT GROUP TO HOLD ART WALK IN THE PARK EVENT IN ORANGEVALE COMMUNITY PARK ON JUNE 4, 2022**

---

## **RECOMMENDATION**

Approve the agreement with All Events Management Group to hold *Art Walk in the Park* event in Orangevale Community Park on June 4, 2022.

## **BACKGROUND**

Lisa Montes from AEMG, Inc. submitted a special event application to hold *Art Walk in the Park* event at the Orangevale Community Park. The event will be held in the Oak/Filbert area and Pavilion/Stage area of the park. This event is designed to allow artists of all kinds to showcase their vision using chalk on the park pathways. There will be music and food, and alcohol will be sold in a designated area. Proceeds will provide scholarships for kids to attend art camp. This event will run from 11am to 4pm on June 4. The rental fee according to our fee schedule is \$667.

## **RECOMMENDED MOTION**

I move that we approve the Agreement with All Events Management Group to hold *Art Walk in the Park* event in Orangevale Community Park on June 4, 2022 and authorize the District Administrator to execute the agreement.



# Orangevale Recreation & Park District

6826 Hazel Avenue Orangevale, CA 95662  
 Phone (916) 988-4373 \* Fax (916) 988-3496 \* info@ovparks.com

## SPECIAL EVENT RENTAL APPLICATION

District Use Only
Booking #: <u>2053</u>
Appl. Date: _____

Please fill out this form completely and submit with payment to the Orangevale Recreation & Park District office. Applications must be received no less than two weeks prior to your event and no more than one year in advance. It is understood that this application is only a request for facility use. Submitting this application in no way indicates approval for use of District facilities.

### RENTAL CUSTOMER

Name of Applicant: LISA MONTES  
 Address: 6129 RICH HILL DRIVE City/State/Zip: ORANGEVALE CA 95662  
 Phone #: 9165326069 Email: LISA@ALLEVENTSPLUS.NET  
 Sponsoring Organization/Company: ALL EVENTS MANAGEMENT GROUP  
 Authorized Organization Representative: LISA MONTES

To reserve on behalf of a company or organization, you must provide the District with a signed letter of authorization on official letterhead, granting you the right to act on the group's behalf.

Type of Organization:  Non Profit  Private  Corporation  Other \_\_\_\_\_

If your organization is a non-profit group, please enter non-profit [501 (c) 3] ID #: \_\_\_\_\_

Organization Web Site: alleventsplus.net Organization Email: Lisa@alleventsplus.net

Name of Event Organizer (if different from applicant): SAME

Alternate Contact Name: \_\_\_\_\_ Phone/Email: \_\_\_\_\_

### FACILITY REQUESTED

- Orangevale Community Center - 6826 Hazel Avenue
  - Field Area
- Orangevale Community Park - 7301 Filbert Avenue
  - Disc Golf Course
  - Oak & Filbert Area
  - Pavilion & Stage Area
  - Stone Amphitheater
  - Horse Arena

Other Facility: AREA WHERE POW WOW DAYS IS HELD

### EVENT INFORMATION

Event Name: Art Walk in the Park

Event Date(s): June 4 Day(s) of week:  M  T  W  Th  F  Sat  Sun

Event Time(s): Must include an adequate amount of time for set up and clean up of the facility.

Set up time		Event time		Clean up time	
From:	<u>6</u> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	From:	<u>11</u> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	From:	<u>4</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
To:	<u>10:30</u> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	To:	<u>4</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	To:	<u>6</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm

Type of Event:  Concert  Festival  Celebration  Run/Walk  Other COMMUNITYARTEVENT

Purpose of Event: Showcase local area artist, giving folks another reason to stroll the park. Proceeds for scholarship for art camp

Overall Estimated Attendance: 500 youth Daily \_\_\_\_\_ Adults 400 Children 100

Has this event been produced before?  Yes  No If yes, previous attendance: \_\_\_\_\_

If yes, list previous name, date and location of event: \_\_\_\_\_

**EVENT INFORMATION cont'd**

Description of Event - Provide a detailed description of your event (i.e. list activities, entertainment, and vendors, special equipment and structures, etc. You may attach additional pages or materials as needed.

THIS EVENT IS DESIGNED TO ALLOW ARTIST OF ALL KINDS TO SHOWCASE THIER VISION USING CHALK. VRIOUS LEVELS FROM YOUTH TO SENIORS WILL BE GIVEN AN OPPORTUNITY TO USE CHALK ONF THE PARK PATHWAY. THE FREE ADMISSION WILL GIVE THE PUBLIC A CHANCE TO SEE THE ART WORK AS THEY FOLLOW THE PATH. VENDORS, MUSIC, FOOD AND JUDGING WILL ROUND OUT THE DAY. PROCEEDS WILL PROVIDE SCHOLARSHIP FOR KIDS TO ATTEND ART CAMP

How does the community of Orangevale benefit from this event?  
Community will have the opportunity to connect with resources pertaining to the well being and care of thier favorite pet. Wander through dozens of animal rescue groups, adopt a pet, eat, shop, and enjoy the animal exhibitors and exhibitions and more!

Is this a Public or Private event?  Public  Private  Other \_\_\_\_\_

If public, please give name, phone number and website for public event information: same as organizer

Will a charge, fee, or donation be collected for this event?..... Yes  No

If yes, for what purpose will the proceeds be used? .....  Financial Gain  Charity  Fundraiser  Cost of Event

Please list the type (i.e., admission, food charge) and amount of charge:

Admission is free, both space and sponsorship will be solicited to contribute the cost of the event and proceeds will benefit animal outreach programs

Will there be religious, political, or union activities?..... Yes  No

Will food be served at the event? ..... Yes  No

If yes, and you are using a caterer, please list caterer's name and phone # Food trucks

Will alcohol be  served or  sold at your event? ..... Yes  No

If yes, please list the time alcohol will be served in a specific designated area

Will you be bringing any apparatus, equipment, or additional tables and chairs to your event?..... Yes  No

If yes, please list sound, tables, chairs and shade umbrellas

At your event, will there be a .....  Live Band  Recorded Music  Public Address  DJ

**INSURANCE REQUIREMENTS**

The District requires all facility users to provide a Certificate of Insurance in the amount of \$500,000 in liability coverage, with the Orangevale Recreation and Park District named as additionally insured. You may provide your own insurance or purchase special event insurance through the District. The Horse Arena insurance requirement is \$2,000,000.

I will provide my own insurance.  I wish to purchase insurance from the District.

**STATEMENT OF RESPONSIBILITY FOR LIABILITY OR DAMAGE/RECEIPT OF RULES & REGULATIONS**

User agrees to be solely responsible for any and all claims, loss, damages, costs and expenses, including attorneys' fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities.

I, (group representative), the undersigned, have received the rental policies and procedures; and have read and hereby agree to abide by all rules and regulations.

CUSTOMER SIGNATURE: [Signature] DATE: 10.22.2021

REVIEWED BY OVPARKS REPRESENTATIVE: [Signature] DATE: 12/1/21

### SUPPLEMENTAL SPECIAL USE APPLICATION

A Supplemental Special Use Application will be required if your event plans to have any of the following: a) over 200 participants, b) amplified music, c) alcohol sales, d) food sales, or e) participant entry fee. Complete this application, attach any necessary supplemental information and submit to the District Office located in the Orangevale Community Center at 6826 Hazel Avenue, Orangevale CA 95662. Application must be submitted at least twelve (12) weeks in advance of the date requested. Submission of this application does not constitute approval of use, and no advertising of the event should occur until written approval is obtained.

EVENT NAME: same as page 1

**Set-Up – List below the days/dates needed to set up the event.**

Day 1: Day of Week \_\_\_\_\_ Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_  
Day 2: Day of Week \_\_\_\_\_ Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

**Event Dates – List below the days/dates of the event.**

Day 1: Day of Week \_\_\_\_\_ Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_  
Day 2: Day of Week \_\_\_\_\_ Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_  
Day 3: Day of Week \_\_\_\_\_ Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_  
Day 4: Day of Week \_\_\_\_\_ Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

**Tear-Down Dates – List below the days/dates needed to tear-down the event.**

Day 1: Day of Week \_\_\_\_\_ Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_  
Day 2: Day of Week \_\_\_\_\_ Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

**EVENT SITE PLAN/MAP**

Attach a detailed site plan/map of the event layout including locations of vendors, equipment, activities, parking, etc. The site plan should be submitted on 8 1/2" x 11" or 8 1/2" x 14" white paper. Please indicate a directional sign showing north. Include a key if you use symbols denoting event areas.

**EVENT ACTIVITY PLAN**

Check all activities that apply and items used in conjunction with those activities that will be at your event. Please mark the location of these activities and items on your Site Plan/Map.

**Entertainment**

- Amplified Music – Live Hours – Start 10am End 1pm
- Amplified Music – Recorded Hours – Start \_\_\_\_\_ End \_\_\_\_\_
- Carnival Booths/Rides Hours – Start \_\_\_\_\_ End \_\_\_\_\_
- Other \_\_\_\_\_ Hours – Start \_\_\_\_\_ End \_\_\_\_\_

**Sporting Activities**

- Type \_\_\_\_\_ Hours – Start \_\_\_\_\_ End \_\_\_\_\_
- Type \_\_\_\_\_ Hours – Start \_\_\_\_\_ End \_\_\_\_\_

**Vendors**

- Food & Non Alcoholic Beverages.....County of Sacramento Environmental Health permit
- Merchandise.....Must follow local & state laws
- Alcoholic Beverages.....Requires ABC & District permit and security

**Equipment**

Use of tents, temporary structures, staging, portable seating, fencing, portable generators subject to Sacramento Metro Fire District inspection & permit.

- Stage(s)  Dance Floor(s)  Portable Seating
- Fencing  Tents & Canopies  Portable Hand Wash Station
- Electrical Generators  Portable Restrooms  Other
- Animals on event grounds – Petting zoo, pony rides, horses, etc Explain: Adoptions agency and demonstrations
- Vehicles on event grounds – car show, etc Explain:
- I request overnight camping. Explain:
- Public Address, Microphone, Loud Speaker(s) just announcement from stage - music
- I request access to an Orangevale Recreation & Park District water source
- I request access to an Orangevale Recreation & Park District electric source

**SUPPLEMENTAL SPECIAL USE APPLICATION - Cont'd**

**ALCOHOL MANAGEMENT PLAN**

If your event is serving OR selling alcohol, please describe your plan for managing alcohol at your event on a separate sheet and attach to this application. Include in your description your sales plan (cash, tickets), method of serving, who will serve the alcohol (professionals, volunteers), number of service locations, how ID's will be checked, how you will monitor under-age drinking, and if you have an alcohol sponsor(s).

**PARKING & TRAFFIC MANAGEMENT PLAN**

Please describe your plan for parking and traffic control for your event. Your traffic plan may need review by the Sacramento County Sheriff's Department and/or the California Highway Patrol. Please indicate parking locations and traffic flow control on your site plan.

**SANITATION, WASTE & UTILITY PLAN**

You are responsible for properly disposing of all waste and garbage throughout the term of your event. Immediately upon conclusion of the event, the area must be returned to a clean condition. Please describe your plan for waste collection and removal. You are required to provide restroom accommodations for event attendees. Depending on the size and location of your event, you may need to rent portable restrooms. You may also be required to provide hand washing stations. Please describe your plan for providing these items.

**STAFFING PLAN**

Please describe your plan for staffing your event. Include in your description the number and type of staff at your event.

**EMERGENCY AND SAFETY PLAN**

Please describe your plan for handling emergencies at your event. Include in your description provision for security guards, on-site medical treatment (first aid station or ambulance), and evacuation plan in an emergency. Also include your plan for addressing accessibility to your event for persons with disabilities.

**EVENT MARKETING PLAN**

Please ensure that you have event approval before you begin to market, advertise or promote your event. Please describe your plan for marketing your event, once you have approval. Please include radio, television, and other media you will be utilizing and if you plan on placing signs or banners on District property.

**NOTIFICATION PLAN**

An event can change the normal flow of residential and business activity potentially causing a negative impact to the surrounding community. As the event organizer, you are responsible for providing notification of the Event and any possible disruption of traffic which could occur in the surrounding neighborhood to all necessary regulatory agencies, businesses and residences within four (4) blocks of the Event at least one (1) month prior to the Event. Such notification shall be by mail or personal delivery and provide District with written proof that such notifications have been made. Please describe your plan for handling notification.

**STATEMENT OF RESPONSIBILITY FOR LIABILITY OR DAMAGE/RECEIPT OF RULES & REGULATIONS**

User agrees to be solely responsible for any and all claims, loss, damages, costs and expenses, including attorneys' fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the District's facilities. User agrees to defend, indemnify and hold harmless the District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, arising out of or resulting from its use of the District's facilities.

I, (group representative), the undersigned, have received the rental policies and procedures; and have read and hereby agree to abide by all rules and regulations.

CUSTOMER SIGNATURE:  DATE: 10.22.21

REVIEWED BY OVPARKS REPRESENTATIVE:  DATE: 12/1/21

**Submit**

## **PERMIT AGREEMENT**

This Agreement is made and entered into this 9<sup>th</sup> day of December 2021, by and between Orangevale Recreation and Park District, a recreation and park district formed pursuant to California Public Resources Code Section 5780, et seq., a political subdivision of the State of California located in Sacramento County, hereinafter referred to as the “District”, and Lisa Montes “All Events Management Group or AEMG”, hereinafter referred to as the “Permittee”.

### **RECITALS**

WHEREAS, the District is the owner of certain real property located in the County of Sacramento, State of California known as Orangevale Community Park, located at 7301 Filbert Avenue, Orangevale, California, hereinafter referred to as the "Property"; and

WHEREAS, Permittee desires to use the Property for the Art Walk in the Park, community special event for the public on June 4, 2022.

WHEREAS, District finds it is in the public interest to enter into this Permit Agreement with Permittee for the use of the Property.

NOW, THEREFORE, it is mutually understood and agreed by and between the parties hereto as follows:

### **SCOPE OF PERMIT AND USE OF PROPERTY**

1. District agrees to grant Permittee the non-exclusive right to use the Property for Art Walk in the Park, June 4, 2022 (the “Event”) for attendance by the general public. Permittee shall also have exclusive use of the areas of the Property outlined in the Application for Use of Facilities (the “Application”), a copy of which is to be completed and attached hereto as Exhibit A and incorporated herein by this reference. Permittee shall have the right to impose reasonable rules and regulations to be observed by the general public to ensure the safety of the participants at said Event. Permittee agrees to comply with all District rules, regulations, and policies with respect to the use of the Property. Permittee is authorized to begin Event setup on Saturday, June 4, 2022, at 6am and is required to complete Event take-down and cleanup by Saturday June 4, 2022, at 6pm. Permittee is required to coordinate all activities with the District. Permittee agrees that the security deposit will be forfeited if Permittee fails to complete all cleanup of the Property by Saturday, June 4, 2022, at 6pm

Permittee shall cause the removal of any camper, truck, trailer and/or tents from the designated area and the Property no later than June 4, 2022, at 6pm. Under no circumstances shall Permittee and/or Permittee’s exhibitors, concessionaires and/or officials have an open fire (wood fire, bonfire, campfire) on District property unless specifically authorized by the District in writing. In the event an open fire is made, Permittee shall cause the person and/or persons responsible to leave the Property immediately. Permittee shall assume responsibility for any, and all injuries and/or damages which occurs and/or arises from the activities authorized under this Paragraph. District shall not assume any liability to Permittee, and/or any other person as a result of activities authorized by this Paragraph. Permittee shall be responsible for notifying any, and all exhibitors,

concessionaires, agents and/or officials that District shall have no liability for any and all injuries and/or damages which occur on the Property. Permittee shall require any person wanting to utilize the Property for camping purposes as authorized by this paragraph to sign a waiver in the form to be provided by District, the original of which shall be provided to District. Permittee understands and agrees that it assumes any and all liability for any personal injury and/or damages resulting from the use of the Property as provided for herein.

Permittee understands that members of the public frequently use Orangevale Community Park and that the Permit being granted is for non-exclusive use and must be shared with other members of the public. The District agrees, however, to not schedule any other events and/or activities on the Property for the dates of the Permit being granted herein.

Permittee agrees and understands that it accepts the Property in an as-is condition and is responsible for inspecting all areas within the Property and immediate surrounding areas for hazards and will take any necessary steps to protect Event participants and attendees until corrective/remedial measures are implemented.

Permittee's use of the Property is limited to those purposes and those activities specifically described in this Agreement. This Agreement is to be strictly construed according to its terms and no use of District Property for purposes or activities other than those specified herein is authorized hereby. Failure of Permittee to comply with this condition may result in revocation of this Agreement.

#### **NATURE OF THE INTEREST GRANTED**

2. It is specifically understood and agreed by the parties hereto that this Agreement does not convey any right, title or interest in the Property to the Permittee other than as specifically stated herein for the purpose of using the Property for the Event and other uses stated in the Application. No relationship between the parties is intended to be created by this Agreement other than as specifically stated herein.

#### **FEES**

3. In consideration for the use of the Property as provided for herein, Permittee shall pay to the District a security deposit of five hundred dollars (**\$500.00**) (the "Deposit") no later than February 5, 2022, which Deposit shall be used to reserve the dates and pay for any damages associated with the terms of this Permit should said damages not be repaired by Permittee. The parties agree that the District can deduct the expense of repairing and/or replacing any property damage, claims and/or any other unpaid sums owed by Permittee under this Agreement from the Deposit with the balance returned to the Permittee within thirty (30) days of the last day of any repairs. Permittee shall forfeit all or a portion of the Deposit if the event is cancelled in accordance with the schedule set forth in Paragraph 4 below. The District shall provide a detailed itemized list of all deductions from the Deposit to the Permittee.

As further consideration for the use of the Property, Permittee shall pay to the District a rental fee of six hundred sixty seven dollars (**\$667**) (the "Rental Fee") no later than May 6, 2022.



If the event is cancelled for any reason within ninety (90) days prior to the scheduled date, the District agrees to refund any monies paid by Permittee as follows:

Within 89 to 60 days prior to the event, 50% of the Deposit  
Within 59 to 30 days prior to the event, 25 % of the Deposit  
Within 29 to 1 days prior to the event, 0% Deposit.

#### **CHARGES BY PERMITTEE**

4. Permittee shall have the right to charge members of the public for parking in the areas designated for Permittee's exclusive use under this Permit. Permittee shall not charge any member of the public utilizing those portions of the Property for which Permittee is given non-exclusive use.

#### **OBLIGATIONS OF DISTRICT**

5. Provided Permittee has paid all fees required under this Agreement, complied with all of the requirements and is not in breach thereof, District understands and agrees to do the following:

a. District agrees to provide for the non-exclusive use of the Property, including the pavilion, restrooms, and parking facilities, and exclusive use of those facilities specifically identified in the Application.

b. District shall furnish Permittee with electrical and water usage within the capacity of the District's facilities, for the Event on June 4, 2022 only.

c. District shall ensure that at least one (1) staff member will be available within a thirty (30) minute response time to assist with park maintenance emergencies throughout the set-up and for the duration of the event.

d. District shall adjust all irrigation settings for the Property authorized for use by Permittee to accommodate the event.

e. District shall refer all participant inquiries for the Event to Permittee.

## OBLIGATIONS OF PERMITTEE

6. Permittee understands and agrees to do the following:

a. Permittee shall attend a pre-event inspection walk-through which will take place on Friday, June 3, 2022, with the District's representatives and the post-event inspection walk-through that will take place on Monday, June 6, 2022 to determine pre and post event facility conditions and damage.

b. Permittee agrees and understands that it shall reimburse the District for the repair of any area of the Property or its surrounding areas which is damaged or diminished in value by or related to operations or activities under this Permit, and shall pay for the District to restore the area, to the condition existing immediately prior to the commencement of the Permittee's operations under this Permit, excepting normal wear and tear of turf areas. District shall provide an itemized list of any such damages or repairs resulting from the event, within five (5) days from the Event's final walk-through on Monday, June 6, 2022. Permittee will have the opportunity to make the necessary repairs outlined by the District in a time frame approved by the District.

c. Permittee shall provide District with a proposed layout for the Event no later than May 6, 2022, for review by the District. Any feedback on the layout for the Event shall be given no later than May 13, 2022. Permittee agrees to make any modifications and/or revisions to the layout for the Event if indicated by the District that such modification and/or revision is necessary for the safety of the public and/or District property. Any modifications to the layout after approval shall be submitted in writing and approved by District. Permittee shall remain responsible for the layout and ensure the safety of participants and/or attendees of the Event, the general public, District employees and property, and District shall not assume any such liability as a result of approving any layout. Permittee shall also provide District with an emergency notification list.

d. Permittee agrees and understands that it has the sole responsibility at all times to be knowledgeable about, fully understand, and to meet or exceed, at its own cost and expense, all local, state and federal codes, laws, policies, and regulations associated with the Event including but not limited to the provisions of the California Department of Alcoholic Beverage Control, Sacramento Metropolitan Fire District, Sacramento County Environmental Management Department, Sacramento County Sheriff's Department, and Sacramento County Health Officer. Permittee shall file copies of all permits (and records of subsequent inspections) with the District at least one (1) week prior to the Event (or within one (1) hour of on-site inspections during the Event).

e. Permittee agrees and understands that it shall bear any, and all costs, fees, charges or expense of any and all permits, applications, operations and/or activities under or related to this Permit and the Event, and District shall not be liable and/or responsible for any cost, fee, charge or expense associated therewith.

f. Permittee shall be responsible for providing adequate security for property, vehicles, participants, workers, and equipment, which are participating in the Event during the period of this Permit. Permittee's security arrangements and operations shall be coordinated and

approved by District (plan must be submitted to District’s representative one month prior to the Event). Permittee understands and agrees that District’s approval of any security plan for the Event does not relieve Permittee from any, and all liability therefore, and further does not transfer any liability resulting from the Event to District.

g. Permittee shall be responsible for furnishing sufficient personnel and equipment for traffic and crowd control and comply with any, and all laws, rules and regulations that are applicable thereto.

h. Permittee shall provide, at its own expense, portable restrooms, medical, first aid facilities and personnel, and potable water, as are deemed necessary by the County of Sacramento Environmental Health Department, the Sacramento Metro Fire District, and the District to accommodate the expected number of people. Permittee shall comply with all laws, rules and regulations governing the number and types of facilities, and any, and all other rules and regulations required to address the above needs. Permittee shall file Material Data Safety Sheets (MSDS) for all cleaning agents requiring specifications with the District at least one (1) month prior to the event. The plan to accommodate this section shall be submitted to the District for approval no later than Friday, May 6, 2022. Permittee agrees to provide the necessary number of portable restrooms as specified by the County of Sacramento Environmental Management Department. Permittee shall provide for stocking and cleaning of each portable restroom on an hourly basis during the event and pumping of portable restrooms that meets the County of Sacramento Environmental Management Department requirements and any other laws, rules and/or regulations.

i. Permittee shall ensure that all designated fire access and gates remain clear and accessible throughout the Event and use of the Property by Permittee.

j. Permittee understands and agrees that all costs, fees, charges and expenses related to or incurred as a result of the use of the Property by the Permittee, its exhibitors, concessionaires, invitees and/or officials; and, any and all costs, fees, charges and expenses related to or incurred for emergency services as a result of the Event which are provided by District, the County of Sacramento or other public safety agencies; and, all costs, fees, charges and expenses related to or incurred as a result of the exercise of District’s right and commitment to construct, maintain and remove temporary facilities shall be borne solely by the Permittee.

k. Permittee shall pay, and hold District and its property free and harmless from, any and all of the following: (a) charges and fees for the furnishing of utilities (existing electricity excepted) to the Event during the term of this Agreement; (b) all sales and use taxes levied on transactions at the Event; (c) all taxes, assessments and other charges, if any, levied or imposed by any governmental entity on any personal property placed by Permittee in, on or about the Property; and (d) all real property taxes, assessments and standby charges, if any, levied or assessed against the Property by a governmental entity as a result of Permittee's use and occupation of the Property and/or any taxable possessory interest created by this Agreement. All such fees, charges, taxes and assessments shall be paid as they become due and payable, but in any event before they become delinquent.

l. Permittee, at its sole cost and expense, shall maintain the Property in good, safe, clean, attractive and sanitary condition and repair, and shall repair all damage resulting from use of the Property (excepting normal wear and tear of turf areas) by Permittee or Permittee's employees, agents, contractors, concessionaires, guests or invitees.

m. Permittee acknowledges receipt of a copy of the District's Park Ordinance which specifies the rules and regulations governing use of District Property and facilities. Permittee agrees to comply with the District's Ordinance concerning the activities permitted to be undertaken on District Property and the use thereof as specified in the District's Park Use Ordinance.

n. Permittee agrees that it shall not use the Property in any manner that will constitute a waste, nuisance or unreasonable annoyance, provided that it is mutually understood and agreed that the use for the Event as described in this Agreement and for other uses consistent with such activity will in no event be deemed by the District to violate this prohibition against nuisance and/or unreasonable annoyance.

#### **INDEMNIFICATION**

7. This Agreement is made upon the express condition that the District is to be free from any and all liability and claims for damage by reason of any injury to any person or persons, including Permittee, its agents, employees, concessionaires, exhibitors, invitees and/or officials, or by reason of any injury to property of any kind whatsoever, and to whomever belonging, including Permittee, its agents, concessionaires, exhibitors, officials, invitees and employees, from any cause or causes whatsoever, in, upon or in any way connected with the Property or any use hereunder.

Permittee shall and hereby agrees to defend and indemnify District and save District, its board of directors, officers, employees and agents harmless from and against all claims, liability, losses, damages, expenses, causes of action, suits or judgments, together with any and all costs or expenses connected with the investigation or defense thereof, including legal fees, by reason of or resulting from: (a) the use, operation, condition, or management of the Property, the Event and/or any temporary structures constructed on the Property; (b) the performance of, or failure to perform any obligations of this Agreement by Permittee, or any concessionaire, exhibitor, official, agent or employee of Permittee; (c) any alleged negligent act or omission of Permittee, or Permittee's employees, concessionaires, exhibitors, officials, invitees, agents, or contractors in connection with any acts performed or required to be performed by Permittee pursuant to this Agreement; and (d) the construction or installation of any temporary structures on the Property. This indemnification shall not apply to the extent that any claim is adjudicated as arising from the sole negligence or willful misconduct of District, its officers, directors, agents or employees.

It is understood and agreed that the indemnification obligations created by this Agreement shall survive the termination of the Agreement.

## INSURANCE

8. Permittee shall carry and maintain during the life of this Agreement such public liability, property damage, and contractual liability insurance, as well as fire and Worker's Compensation insurance as specified below:

a. Public liability, property damage and contractual liability insurance. Permittee agrees that it shall, at all times during the term of this Agreement, furnish public liability and property damage insurance which includes, but is not limited to, personal injury, property damage, losses relating to independent contractors, products and equipment, explosion, collapse and underground hazards in the minimum amount of not less than \$1,000,000.00 for personal injuries as a result of any one occurrence on account of liability and a limit of not less than \$500,000.00 for property damage.

The public liability and property damage insurance furnished by Permittee shall also name the District as an additional insured and shall directly protect, as well as provide for the defense of the District, its officers, agents and employees, as well as Permittee, and Permittee's subcontractors, suppliers, agents, invitees, concessionaires, exhibitors, officials and employees, from all suits, actions, damages, losses or claims of every type or description to which they may be subjected by reason of, or resulting from Permittee's operations on the Property pursuant to this Agreement and all insurance policies shall so state. Said insurance shall also specifically cover the contractual liability of Permittee. Said insurance shall also specify that it acts as primary insurance. Said insurance shall also insure performance by Permittee of the indemnity provisions of this Agreement.

Permittee further agrees that it will, at all times during the term of this Agreement, at its own cost and expense, obtain and keep in full force and effect naming both Permittee and District as insureds thereunder, fire, windstorm and extended coverage insurance in an amount equal to the actual replacement cost of all of Permittee's personal property and equipment utilized by Permittee in utilizing the Property pursuant to this Agreement.

b. Worker's Compensation Insurance, Permittee shall carry full worker's compensation insurance coverage for all persons employed, either directly or through contractors, in utilizing the Property as contemplated by this Agreement, in accordance with the Worker's Compensation Act contained in the Labor Code of the State of California.

By execution of this Agreement, Permittee certifies as follows:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code. I will comply with such provisions before commencing the performance of the work of this contract.

As part of the execution of this Agreement, Permittee agrees to furnish to the District a certified copy of the insurance policies that it has taken out for public liability, property damage and worker's compensation insurance set forth above for the period covered by

this Agreement, or a certificate of such insurance. All insurance is to be placed with insurers with a current A.M. best rating A:VII or better unless otherwise accepted in writing by District. Said certified policies of insurance or said certificates of insurance shall be furnished to the District prior to commencing the services contemplated by this Agreement. Each such certified policy or certificate of insurance shall bear an endorsement precluding the cancellation or reduction in coverage of any such policy before the expiration of thirty (30) days after the District shall have received written notification of such a cancellation or reduction.

Should Permittee fail to obtain and keep in force the insurance coverage hereinabove required, the District shall have the right to cancel and terminate this Agreement forthwith and without regard to any other provisions of this Agreement.

#### **ASSIGNMENT OF AGREEMENT**

9. Permittee shall have no right, authority, or power to assign, sell or transfer this Agreement, or any right or privilege arising under this Agreement. Permittee agrees that it shall have no right, authority or power to allow or permit any other person or party to have any interest in or use any portion of the District's facilities and/or the Property. However, Permittee may allow concessionaires to enter upon the Property for the performance of functions and services within the scope of the uses allowed to Permittee under the provisions of this Permit. To avoid uncontrolled vending of merchandise during the period of this Permit, only those tenants having an agreement with the District, and concessionaires, exhibitors and salespersons having written agreements with Permittee, shall be allowed to sell to the public on the Property.

#### **DEFAULT**

10. The occurrence of any of the following events, may, at District's election, constitute a default by Permittee under the terms of this Agreement:

a. Failure to abide by any, and all laws, rules and regulations of the District, County of Sacramento, Sacramento Metropolitan Fire District, and/or any other regulatory agencies regarding the use and operation of the Property and other District facilities,

b. The issuance of an injunction by any court of competent jurisdiction restraining the use of the site for any of the purposes for which Permittee or the District is authorized;

c. The filing by Permittee of a voluntary petition in bankruptcy or institution of proceedings in bankruptcy against Permittee and/or the adjudication of Permittee as being bankrupt pursuant to such bankruptcy proceedings;

d. The appointment of a receiver of Permittee's assets, which results in a liquidation of Permittee's business;

e. The general assignment of this Permit by Permittee for the benefit of creditors;

f. Failure to perform any provision of this Agreement, including the failure to maintain the insurance required by the terms of this Agreement.

In the event of any such default, the District shall have the following rights and remedies, in addition to any rights and remedies now or hereafter provided by law. All such remedies are cumulative and may be exercised concurrently or separately.

Upon default by Permittee, the District can terminate the right of Permittee to possession of its facilities at any time. Upon termination, Permittee shall immediately surrender and vacate District facilities occupied by it. The District may immediately reenter and take possession of the Property. Termination of the Agreement under this paragraph shall not relieve Permittee from its obligations to indemnify the District as set forth above.

### **HAZARDOUS SUBSTANCES**

11. Permittee shall not place and/or utilize any hazardous substances on the Property unless authorized to do so by the District. Pursuant to Health and Safety Code section 25359.7, Permittee shall notify District in writing within a reasonable time of any material release of hazardous substances and of any hazardous substances that have come to be located on or beneath the site.

12. Prior to the expiration of this Permit, Permittee shall at its sole expense remove all items of personal property, including but not limited to all flammable and hazardous materials and wastes as defined by state or federal law at the time of expiration of the Permit.

13. Permittee shall make available for inspection to the District all records relating to the maintenance, release, mitigation, and cleanup of any hazardous substances on the leased premises.

14. Permittee shall comply with all federal, state and local laws and regulations relating to hazardous materials and wastes and shall timely comply with the orders of any governmental agencies relating thereto.

15. District, and its authorized employees, officers and agents, and local law enforcement personnel shall have the right to enter the property at any time to inspect the premises.

### **CANCELLATION BY PERMITTEE**

16. Permittee may cancel this Permit and terminate all of its obligations at any time subsequent to the commencement of the term upon the breach of District of, or its failure to perform, any of the covenants or agreements contained in this Permit and the failure of District to remedy any breach for a period of five (5) days after receipt of written notice from Permittee of the existence of such breach. District shall not be considered in breach of this Agreement during any period of major construction activity on the Property site taking more than fifteen (15) days to complete, if District can institute temporary measures to lessen the effect of such construction on the Permittee.

## **NOTICE**

17. **Service of Notice.**

Any notice to or demand upon Permittee or District required or permitted to be made under the provisions of this Agreement or any provisions of law, shall be given or made by registered mail, postage prepaid and addressed as follows until changed:

Orangevale Recreation and Park District  
6826 Hazel Avenue  
Orangevale, CA 95662

AEMG, INC  
Lisa Montes  
6129 Rich Hill Drive  
Orangevale, CA 95662

## **NEGATION OF PARTNERSHIP**

18. Permittee shall not become or be deemed a partner or joint venture with District by reason of the provisions of this Agreement.

## **WAIVER**

19. The failure or omission by District to terminate this Agreement for any violation of its terms, conditions or agreement shall in no way bar, stop or prevent District from terminating this Agreement therefore, either for such, or for any subsequent violation of any such term, condition, or covenant. The acceptance of any fees hereunder shall not be or be construed to be a waiver of any breach of any term, covenant, or condition of this Agreement.

## **MISCELLANEOUS PROVISIONS**

20. In the event of any litigation between the parties hereto arising out of this Agreement or in connection with the Property used by Permittee pursuant to the terms of this Agreement, the prevailing party shall be entitled to recover a reasonable sum and as for attorney fees, which shall be added to and become a part of any judgment therein.

21. This instrument contains all agreements and covenants made between the parties to this Agreement and may not be modified orally or in any other manner than by agreement in writing signed by all the parties to this Agreement or their respective successors or assigns. Any such amendment or modification shall be attached to this Agreement.

22. This Agreement shall be governed by the laws of the State of California. This Agreement constitutes the entire agreement between the parties regarding its subject matter. If any provision in this Agreement is held by any court to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.



23. This Agreement shall inure to the benefit of and bind any, and all successors and assigns of the parties.

24. Both parties represent, covenant and warrant that they have full authority to enter into, and execute, this Agreement

IN WITNESS WHEREOF, Orangevale Recreation and Park District has caused this Agreement to be executed on its behalf by the chairperson and clerk of its board of directors, and the Permittee has caused this Agreement to be executed on its behalf by its president the day and year first above written.

**ORANGEVALE RECREATION AND  
PARK DISTRICT**

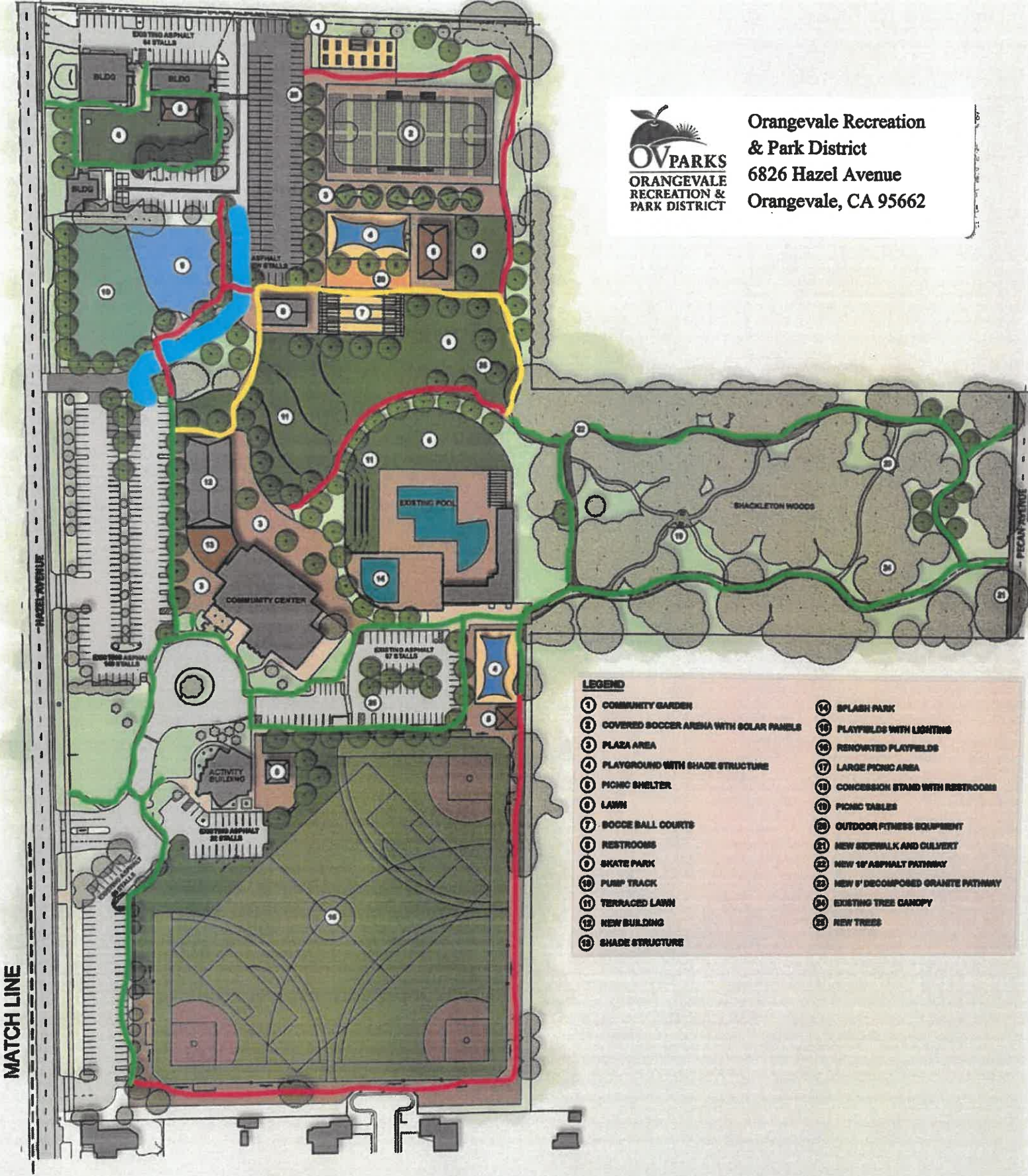
**ALL EVENTS MANAGEMENT GROUP  
LISA MONTES**

By \_\_\_\_\_  
Barry Ross, District Administrator

By \_\_\_\_\_  
Lisa Montes, AEMG, INC President



Orangevale Recreation  
& Park District  
6826 Hazel Avenue  
Orangevale, CA 95662



- LEGEND**
- |  |                                      |
|--|--------------------------------------|
| 1 COMMUNITY GARDEN                       | 14 SPLASH PARK                       |
| 2 COVERED SOCCER ARENA WITH SOLAR PANELS | 15 PLAYFIELDS WITH LIGHTING          |
| 3 PLAZA AREA                             | 16 RENOVATED PLAYFIELDS              |
| 4 PLAYGROUND WITH SHADE STRUCTURE        | 17 LARGE PICNIC AREA                 |
| 5 PICNIC SHELTER                         | 18 CONCESSION STAND WITH RESTROOMS   |
| 6 LAWN                                   | 19 PICNIC TABLES                     |
| 7 BOCCIE BALL COURTS                     | 20 OUTDOOR FITNESS EQUIPMENT         |
| 8 RESTROOMS                              | 21 NEW SIDEWALK AND CULVERT          |
| 9 SKATE PARK                             | 22 NEW 18" ASPHALT PATHWAY           |
| 10 PUMP TRACK                            | 23 NEW 6" DECOMPOSED GRANITE PATHWAY |
| 11 TERRACED LAWN                         | 24 EXISTING TREE CANOPY              |
| 12 NEW BUILDING                          | 25 NEW TREES                         |
| 13 SHADE STRUCTURE                       |                                      |

MATCH LINE

<b>Yellow</b>	= new pathways
<b>Blue</b>	= new roadway
<b>Red</b>	= pathway to be added as a future and separate project
<b>Green</b>	= existing pathways



State of California – The Natural Resources Agency  
DEPARTMENT OF PARKS AND RECREATION

**Development Project Scope/Cost Estimate Form**

<b>GRANTEE:</b> Orangevale Recreation & Park District	<b>PROJECT Name</b> Orangevale Community Center Park Roadway/Trails/Pathways
--	---

**Development project scope** (Describe the project in 30 words or less):  
Install new roadway to connect existing parking lots within our recently expanded park, and add trails. Project will improve accessibility, safety, and recreation opportunities.  
**Project Scope Items** -  all that apply:

Install new	Renovate existing	Replace existing	Recreation Element
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pool, aquatic center, splash pad
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trails or walking paths
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Landscaping or irrigation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Group picnic, outdoor classrooms, other gathering spaces
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Play equipment, outdoor fitness equipment
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sports fields, sports courts, court lighting
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community center, gym, other indoor facilities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Restroom, concession stand
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other: Roadway
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Minor elements which support one or more of the recreation elements checked above: benches, lighting, parking, signage, etc.

PRE-CONSTRUCTION (costs incurred prior to ground-breaking, such as design, permits, bid packages, CEQA); up to 25% of total PROJECT cost.	<b>\$ 62,000.00</b>
Construction	\$ 186,385.00
<b>Total PROJECT cost</b>	<b>\$ 248,385.00</b>
Subtract GRANTEE match if not in severely disadvantaged community (20% of total PROJECT cost, see page 13)	Less match -\$ 49,677.00
<b>Total GRANT amount requested</b>	<b>\$ 198,708.00</b>

The GRANTEE understands that all elements listed on this form must be complete and open to the public before the final grant payment will be made.

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE Signature Date

\_\_\_\_\_  
Print Name and Title



State of California – The Natural Resources Agency  
DEPARTMENT OF PARKS AND RECREATION

Funding Sources Form

GRANTEE: Orangevale Recreation & Park District	PROJECT Name Orangevale Comm. Cntr Park Roadway/Trails/Pathways
---	--

PROJECTS funded by the program are not complete until the PROJECT SCOPE is complete, and the PROJECT is open to the public. PROJECTS will:

- Be entirely funded by the GRANT, *or*
- Require funds in excess of the GRANT.

If the PROJECT requires funds in excess of the GRANT, the SCOPE of the PROJECT may be either the SCOPE of the larger project, or a subset of the larger project.

For example, if the PROJECT is \$100,000 towards construction of a \$500,000 park, the SCOPE can be the \$500,000 park, or a \$100,000 element of the park, such as a playground, that can be complete and open to the public.

- The PROJECT will be entirely funded by the GRANT, *or*
- The PROJECT requires funds in excess of the GRANT:
- The SCOPE is the same as the scope of the larger project, *or*
  - The SCOPE is a subset of a larger project, the scope of that larger project is:

Larger project cost: \$288,000                      Anticipated completion date: by December 2024

List all funds that will be used. Submit revised Funding Sources form should funding sources be added or modified.

Funding Source	Date Committed	Amount
Per Capita/State of California	July 1, 2018	\$ 198,708
Orangevale Rec & Park Dist (20% match)	December 31, 2021	\$ 49,677
ORPD Park Development Fees	December 31, 2021	\$ 39,615

I represent and warrant that I have full authority to execute this Funding Sources Form on behalf of the GRANTEE. I declare under penalty of perjury, under the laws of the State of California, that this status report, and any accompanying documents, for the above-mentioned GRANT is true and correct to the best of my knowledge.

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE Signature Date

\_\_\_\_\_  
Print Name and Title

# STAFF REPORT



DATE: 1-13-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

**SUBJECT: DISCUSS USING SOURCEWELL AS A RESOURCE TO SECURE CONTRACTORS THROUGH A COMPETITIVE BID PROCESS THAT MEETS ALL LOCAL AND STATE REQUIREMENTS**

---

## **BACKGROUND**

Superintendent Oropeza and Administrator Ross heard about Sourcewell as a valuable resource to turn to during the process of securing contractors for various facility repairs. After communications with Sourcewell representatives, and reviewing their website (<https://www.sourcewell-mn.gov/>) and Executive Summary (attached), they looked to be a business that would make that part of our jobs more efficient and thorough, while potentially saving the District financially.

We are interested in using Sourcewell from start-to-finish with a relatively uncomplicated job, which is replacing an air conditioning unit on Building #1 of the new property. We have provided them with the basic job specs, then they completed the scope of work, bid the job, and met us onsite with the contractor to inspect the job. They then provided us with a quote and contract. Our next step would be to award the contract. Before taking that step we want to be sure the Board is comfortable with this process which is new to the District.



## ezIQ EXECUTIVE SUMMARY

ezIQ® is a unique Indefinite Delivery, Indefinite Quantity (IDIQ) procurement process that helps public facility and infrastructure owners complete many projects through a single competitive bid process conducted in accordance with California statutes. Unlike traditional bidding where each project is identified, designed and then put out to bid separately, ezIQ achieves competitively bid pricing up front and eliminates the need to separately bid each project. In other words, the *contract* is awarded based on competitively-bid pricing, so that *projects* under the contract can proceed swiftly on an as needed basis.

### The Contract

Sourcewell is a government agency that connects public entity buyers with suppliers including general and trade-specific contractors for the purchasing of construction services. Sourcewell construction contracts, called ezIQ, are competitively-bid IDIQ contracts awarded to contractors to accomplish the repair, alteration, modernization, and rehabilitation of infrastructure and buildings. Sourcewell introduced ezIQ in 2008 and the contracts have been used by public agencies, across various construction sectors, and throughout the country for nearly \$2B in construction volume since inception.

Gordian responded to an RFP for consulting services from Sourcewell and was subsequently awarded a contract to administer the ezIQ program for Sourcewell members around the country. ezIQ contracts are backed by the most sophisticated construction cost data in the world, provided by Gordian. ezIQ contracts also benefit from the significant software and technical services established by Gordian over decades of developing best practices for IDIQ construction procurement. Some Sourcewell members are California city and county governments, and Gordian serves those members.

Below is a brief history and summary of the ezIQ program:

- Currently Sourcewell has over 350 ezIQ Contracts across all sectors of construction including general and trade specific contracts in 16 states.
- As a government agency, Sourcewell facilitates the entire competitive bid procurement process from advertisements to award.
- Projects have ranged in size from very small, simple door replacements to very large, complex repair or alterations.
- Contracts are bid and awarded at a local level using construction data, software and administrative oversight of Gordian. Contract documents include:
  - Project Information, Instructions to Bidders and Execution Documents
  - IDIQ Standard Terms and Conditions and Contract General Conditions
  - Construction Task Catalog® (CTC) – Local Labor, Material, Equipment
  - Technical Specifications and Local Prevailing Wage Rates by California County

## Sourcewell/eziQC Project Development Services:

eziQC includes a service delivery web portal for initiating, dispatching and ultimately tracking participating members satisfaction of eziQC project service requests. To initiate a project, the participating entity enters a project request at [www.eziqc.com](http://www.eziqc.com).

As part of the Sourcewell eziQC program, Gordian's Account Managers perform services necessary to support the completion of the eziQC proposal when requested by Sourcewell members. Each proposal follows the same simple process:

**Project Identification:** When a project is identified, Gordian will contact the member and assist with determining the initial details of the project scope and identifying how to best get project initiated.

**Contractor Identification:** Gordian will help the member identify the appropriate eziQC contractor for the project based on the type of work involved and the location of the project. Gordian will monitor the performance of the eziQC contractor.

**Joint Scope Meeting:** You, the contractor and a Gordian Account Manager will meet at the project site to discuss the proposed project, the schedule, required permits, inspections and all other aspects of the work. This meeting allows the contractor to inspect the site and ask questions before submitting the appropriate prices from the Construction Task Catalog (CTC), helping to eliminate the misunderstandings and mistakes that lead to most change orders.

**Detailed Scope of Work:** After the Joint Scope Meeting, a Gordian Account Manager assists the member in preparing a Detailed Scope of Work that describes the work the contractor will perform. The member sends this Detailed Scope of Work to the contractor.

**Price Proposal:** The contractor prepares a Price Proposal by selecting the appropriate tasks from the CTC based on the owner approved Detailed Scope of Work. Costs are determined through this straightforward equation:

### **Task Unit Price x Required Quantities x Contractor's Competitively-Bid Adjustment Factor**

The contractor submits the Price Proposal along with a construction schedule, list of proposed subcontractors and other required documents.

**Price Proposal Review:** A Gordian Account Manager reviews the Price Proposal ensuring the contractor selected the appropriate tasks and quantities. After Gordian's review the contractor makes any required changes and submits the Price Proposal to the member for final review and approval.

**Purchase Order Issued:** Once the member is satisfied with the price, schedule and other required information, the member may issue a Purchase Order to the contractor to complete the Detailed Scope of Work within the approved construction schedule for the price submitted. Inspections and submittals follow the member's standard process. Certified payroll records, if required, will be submitted with applications for payment.

**Construction:** Site inspections and construction management may be performed by your construction managers, or selected as an additional service provided by Gordian, and will follow your standard process. If necessary changes arise, the member has the flexibility to change the scope of work with ezIQC via a supplemental or deductive Job Order. Changes are priced using the preset unit prices in the CTC for your specific area. There is no need to negotiate change orders, only to verify the correct CTC tasks were chosen and the Unit of Measure (UOM) used for each task. Contractors are performance based and motivated to provide a high-quality project, as the opportunity for future work is tied to their current performance.



## Review and Maintenance of Contracts

Sourcewell contracts are reviewed annually for their effectiveness. Sourcewell contracts are written for multiple terms and are subject to annual bi-lateral renewals based on owner reviews. As a result, Sourcewell provides a simple, structured and well documented procurement contract to create a seamless process for all its member procurement needs. Sourcewell understands this procurement option must meet or exceed any client project expectations and provide a value to any members growing construction procurement needs.

## ezIQC Benefits to Sourcewell members:

- Immediate access to local, competitively-awarded construction contracts
- Expert review of Price Proposals
- Assistance with Detailed Scope of Work development
- Streamlined change order process (if required)
- Readily available pre-qualified contractors
- Simple project initiation
- Preset and transparent construction pricing
- Time savings
- Price certainty
- Reduced procurement and administrative costs
- Price Proposal accuracy



- Increased cost control
- High-quality work

## Summary

It is important to note Sourcewell ezIQC contracts are procured differently than other national cooperative offerings. These contracts are bid at a **local level** in order to comply with the applicable jurisdictional requirements, and encourage local contractor participation. The Construction Task Catalog prices are based off local prevailing wage rates as specified by the California Department of Industrial Relations (DIR), and locally researched material and equipment costs. Contractor awards are made to the lowest responsive, responsible bidder. Many government agencies in California and throughout the country are using this process as an alternative to the traditional bid process. This solution is also not designed to replace the traditional bid process but can be utilized to create an additional efficient option in the procurement of construction services.

## Step 1



### Joint Scope Meeting

Once project information is received, we will contact you to schedule a Joint Scope Meeting at the site to help you and the contractor agree on the details of the work to be performed.

This meeting allows the contractor to inspect the site and ask questions before submitting a Price Proposal, helping to eliminate misunderstandings and mistakes. This upfront, open communication often results in more cost-effective, collaborative solutions.

## Step 2



### Detailed Scope of Work

We help you prepare a Detailed Scope of Work that describes the work the contractor will perform. The Detailed Scope of Work will be sent along with the Request for Proposal to the contractor.

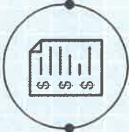
## Step 3



### Price Proposal

The contractor prepares a Price Proposal by selecting the appropriate tasks from a Construction Task Catalog® (CTC). The contractor submits the Price Proposal along with a construction schedule and list of proposed local contractors.

## Step 4



### Price Proposal Review

We review the Price Proposal to ensure the contractor has selected the appropriate tasks and quantities and will ask the contractor to make any required changes. The reviewed Price Proposal is submitted for your final review.

## Step 5



### Purchase Order Issued

Once you are 100 percent satisfied with the Price Proposal, construction schedule, proposed subcontractors and have received and approved any other required documents (e.g. bonds, certificates of insurance, etc.), you can issue a purchase order for the contractor to proceed.

# STAFF REPORT



DATE: 1-13-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

**SUBJECT: ELECTION OF OFFICERS FOR THE BOARD OF DIRECTORS FOR  
CALENDAR YEAR 2022**

---

## **RECOMMENDATION**

The Board is to discuss, elect and finalize the Officers of the Board for calendar year 2022.

## **BACKGROUND**

The current Officers of the Board for calendar year 2021 are:

- Mike Stickney (Chairperson)
- Lisa Montes (Vice Chairperson)
- Erica Swenson (Secretary)

## **MOTION TO CONSIDER**

I move we approve the following Board Members as Officers of the Board for calendar year 2022:

- \_\_\_\_\_ (Chairperson)
- \_\_\_\_\_ (Vice Chairperson)
- \_\_\_\_\_ (Secretary)

# STAFF REPORT



DATE: 1-13-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

**SUBJECT: ASSIGN TWO BOARD MEMBERS TO EACH OF THE SEVEN COMMITTEES FOR CALENDAR YEAR 2022**

---

## **RECOMMENDATION**

Discuss and assign two board members to each of the seven committees for calendar year 2022.

## **BACKGROUND**

Board committees are up for reassignment each calendar year. At the December 9, 2021 board meeting, it was agreed that each Board Director would remain on one committee that they currently serve on for the sake of continuity. Each Board Director would then consider which other committees they would like to serve on. Administrator Ross would email each Director asking for their preferred committees. This will give us a starting point to help the process move more efficiently at the January 13 meeting. Each committee would also need to assign a Committee Chairperson. Attached is a table that shows the committees that the Directors have served on since 2016.

## **MOTION TO CONSIDER**

I move we approve the proposed assignments of two named board members for each designated committee, including an assigned Committee Chairperson. These committee assignments are for calendar year 2022.

### **Tentative Assignments as Starting Point for Discussion**

<b><u>Committee</u></b>	<b><u>Chairperson</u></b>	<b><u>Vice Chairperson</u></b>
<b>Admin/Finance</b>		
<b>Government</b>		
<b>Maintenance/Operations</b>		
<b>Personnel/Policies</b>		
<b>Planning</b>		
<b>Recreation</b>		
<b>Trails</b>		

## Orangevale Recreation and Park District Committee Assignments

(First Director listed is designated as the Committee Chair)

<u>Committees</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Admin./Finance (Budget)	Sharon Brunberg, Mike Stickney	Sharon Brunberg, Mike Stickney	Sharon Brunberg, Mike Stickney
Maint./Operations	Manie Meraz, Tim Anderson	Erica Swenson, Mike Stickney	Mike Stickney, Erica Swenson
Recreation	Lisa Montes, Tim Anderson	Manie Meraz, Erica Swenson	Erica Swenson, Manie Meraz
Personnel/Policy	Sharon Brunberg, Lisa Montes	Lisa Montes, Sharon Brunberg	Lisa Montes, Sharon Brunberg
Planning	Mike Stickney, Manie Meraz	Mike Stickney, Lisa Montes	Mike Stickney, Lisa Montes
Government	Manie Meraz, Mike Stickney	Lisa Montes, Manie Meraz	Lisa Montes, Manie Meraz
Trails	Mike Stickney, Sharon Brunberg	Sharon Brunberg, Manie Meraz	Manie Meraz, Sharon Brunberg

<u>Committees</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Admin./Finance (Budget)	Mike Stickney, Sharon Brunberg	Sharon Brunberg, Mike Stickney	Sharon Brunberg, Erica Swenson
Maint./Operations	Erica Swenson, Mike Stickney	Mike Stickney, Erica Swenson	Mike Stickney, Erica Swenson
Recreation	Lisa Montes, Erica Swenson	Erica Swenson, Lisa Montes	Lisa Montes, Manie Meraz
Personnel/Policy	Lisa Montes, Sharon Brunberg	Sharon Brunberg, Lisa Montes	Lisa Montes, Manie Meraz
Planning	Mike Stickney, Manie Meraz	Manie Meraz, Mike Stickney	Mike Stickney, Lisa Montes
Government	Manie Meraz, Lisa Montes	Lisa Montes, Manie Meraz	Manie Meraz, Sharon Brunberg
Trails	Sharon Brunberg, Manie Meraz	Sharon Brunberg, Manie Meraz	Sharon Brunberg, Erica Swenson