

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, DECEMBER 9, 2021**

**REGULAR MEETING 6:30 PM
LOCATION: ZOOM (Zoom address is on page 3)
and: 6826 Hazel Ave.
Orangevale, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

- a. Approval of the minutes of the Special Meeting of October 7, 2021 (pg 1-3)
- b. Approval of the minutes of the Regular Meeting of October 14, 2021 (pg 4-9)

7. CORRESPONDENCE

- a. Article on Orangevale in the Nov. 5 issue of the Sacramento Bee. The article compliments our parks and has three photos of our parks. (pg 10-11)
- b. An ad in the Orangevale View that features our holiday season events, and an article in the View to promote our Tree Lighting event on December 3. (pg 12-13)
- c. A complimentary email from a parent of a player from a middle school volleyball team coached by staff member Andrew Gross. (pg 14)
- d. Confidential Envelope – Attorney Billing for September 2021

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for October 2021 (pg 15)
- b. Budget Status Report for October 2021 (pg 16-18)
- c. Revenue Report for October 2021 (pg 19)

8.2 OLLAD CONSENT MATTERS

- a. Ratification of Claims for October 2021 (pg 20-21)
- b. Budget Status Report for October 2021 (pg 22-23)

- 8.3 KENNETH GROVE CONSENT MATTERS**
a. Ratification of Claims for October 2021 (pg 24)
b. Budget Status Report for October 2021 (pg 25)
- 9. NON-CONSENT MATTERS GENERAL FUND**
a. Ratification of Claims for September 2021 (pg 26)
b. Ratification of Claims for October 2021 (pg 27)
- 10. STANDING COMMITTEE REPORTS**
a. Administration & Finance – No Report. Next meeting scheduled for Dec. 15 at 10am.
b. Personnel & Policy – No Report
c. Maintenance & Operation – No Report
d. Recreation Committee – No Report. Schedule a meeting for January.
e. Government – No Report
f. Planning Committee – This committee met on November 5 (pg 28-32)
g. Trails Committee – No Report. Schedule a meeting for January.
h. Ad Hoc – No Report
- 11. ADMINISTRATOR’S REPORT**
Monthly Activity Report – October/November 2021 (pg 33-43)
- 12. UNFINISHED BUSINESS**
- 13. NEW BUSINESS**
a. Discussion Item: The Cyclocross event run by Clipped In Races at Orangevale Community Park on Sunday, October 24. (pg 44-45)
b. Approve the District to apply for Prop 68 Per Capita Grant funding for projects identified by the Planning Committee. (pg 46)
c. Part Time Salary Scale for 2022 to address increase in minimum wage. (pg 47-49)
d. Approval of Resolution 21-12-679, Resolution of the Orangevale Recreation and Park District Amending the District Salary Schedule to reflect the approve 0.9 cost-of-living adjustment beginning Dec. 1, 2021. (pg 50-52)
e. Informational Item: Intention to allocate Park Development Fees to the General Fund to apply to unanticipated capital projects in the FY 2021/22 budget. (pg 53)
f. Approval of the revised policy titled “Smoking Restrictions in Parks & Buildings” to be included in the Operational Policies & Procedures Manual. (pg 54-55)
g. Approval of the new policy titled “Fire Restrictions in Parks” to be included in the Operational Policies & Procedures Manual. (pg 56-57)
h. Discussion Item: Committee Assignments for 2022. (pg 58)
i. Informational Item: Recap of the 2021 Orangevale Farmers Market season.
j. Informational Item: Final draft plans of the Arcade Cripple Creek Trail project are available for public viewing on the City of Citrus Heights website (<https://www.citrusheights.net/940/Arcade-Cripple-Creek-Trail-Project>) from December 6 – January 4. Public comments are welcome, and that website will provide details on how to submit comments.
- 14. DIRECTOR’S AND STAFF’S COMMENTS**
- 15. ITEMS FOR NEXT AGENDA**
a. Discuss future funding options with guests Susan Barnes of SCI Consulting, and Jon Isom of Isom Advisors.
b. Resolutions to allocate funds from the Park Development Fees to capital projects occurring this FY 2021/22.

16. ADJOURNMENT

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

*Due to Covid-19 guidance, public may attend the meeting via Zoom at this link and information:

<https://us02web.zoom.us/j/88985624193?pwd=YUZsRnhCZnJFSmFlcDZvV2FmU3FqQT09>

Meeting ID: 889 8562 4193

Passcode: OVparks

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson