

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Special Meeting of Board of Directors August 10, 2023

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on August 10, 2023, at the District Office. Director Stickney called the meeting to order at 6:01 p.m.

Directors present: Stickney, Meraz, Montes, Presinal
Directors absent: Brunberg
Staff present: Barry Ross, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Montes, seconded by Director Meraz, the agenda was approved by a vote of 4-0-0 with Directors Stickney, Presinal, Meraz, and Montes voting Aye. There were no Nays or Abstentions. Director Brunberg was absent.

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **NEW BUSINESS**
 - a) **Approval of formal bid by Burkett’s Pool Plastering, INC. in the amount of \$718,047 to complete the Orangevale Community Pool Renovation Project (pg. 1):**
The Orangevale Community Pool Renovation Project was officially announced and open for formal bid on June 7, 2023. The full bid packet was posted on the District website and a public notice was advertised in the Citrus Heights Messenger on June 16 and June 23. The Notice to Invite Bids was sent to 11 bid boards within Sacramento and surrounding counties, as well as to seven pool contractors in the greater Sacramento area.

Four contractors attended the mandatory pre-bid meeting at the pool on June 27. Interested contractors had until 2:00pm on Thursday, August 3, 2023, to submit their formal bids. We received one bid from Burkett’s Pool Plastering, INC. That bid was opened at 2:01pm in the presence of four District staff and one Director of the Board. The bid included the seven required documents which were completed as directed: Base Bid, Bid Bond, List of Proposed Subcontractors, Non-Collusion

Declaration, Statement of Experience, Pre-Bid Inspection Certification, and Bid Form Addendum #1 Certification.

There are no Add Alternates to this bid, so the base bid amount of \$718,047 is the final bid. This bid amount is within the range that we budgeted for this project in the 2023/24 Preliminary Budget.

MOTION #2

On a motion by Director Montes seconded by Director Stickney, the formal bid by Burkett's Pool Plastering, INC in the amount of \$718,047 was approved by a vote of 4-0-0 with Directors Stickney, Meraz, Presinal, & Montes voting Aye. There were no Nays or Abstentions. Director Brunberg was absent.

b) Review and finalize the Capital Improvement Projects list for fiscal year 2023/24 (pg. 2):

The list of capital improvements that was created for the preliminary budget was provided to the board and staff for review and to suggest any changes before submitting for the final budget. The Board requested that the projects be listed in order of District priority and also show the timeframe when the projects expect to be in progress.

Admin Ross noted that the cost estimate for the Kidz Korner roof had been reduced from \$40K to \$35K. If we wish to have a metal roof installed, the cost would double to \$70K, but the lifespan of the roof would also double from about 20 years (shingle roof) to 40 years. In interest of reducing budget expenses, the Board advised to proceed with a shingle roof replacement.

Admin Ross noted that the District received a quote for new flooring for the pool building. The quote included a three-layer coating epoxy product for \$70K. Only \$15K was budgeted for new flooring. Staff noted that the product that was quoted was an industrial strength product that required extensive preparation. Staff will research other products and will focus on the dressing room floors rather than the entire building.

Following discussion, Director Montes verbalized the priority order of the 13 projects. Due to concern for the fund balances and reserves for the General Fund and OLLAD budgets, Director Montes requested that a footnote be included with the final project list that reflects the remaining fund balances and reserves after completing the first eight projects on the list. Admin Ross stated that he would make these adjustments to the capital improvement list and would include it in the final budget.

7. DIRECTOR AND STAFF COMMENTS

Superintendent Oropeza provided an update on the SJUSD construction work at the California Montessori Project school campus (Coleman School Park). The work on the soccer field area is complete and there is very little impact to the field. Irrigation was impacted for several days but is now working properly and the grass is healthy.

Director Montes offered thanks to all staff for their hard work. She would like to see signage near our upcoming capital projects that state the funding sources and thank our tax payers.

Director Presinal offered her compliments to staff and to our recreation programs, specifically acknowledging the swim program that her daughter participated in.

Director Meraz noted the improvements on Wachtel Way that borders Orangevale and Citrus Heights near Oak Ave. A nice new bike path was added which will tie in nicely with the new Arcade Cripple Creek Trail project and our goal to provide more bike trails in our community.

Director Stickney pointed out how nice and green our parks are looking, especially during the heat of the summer.

8. ITEMS FOR NEXT AGENDA

The primary agenda item at the August 17 regular Board of Directors meeting will be the approval of the final budgets for the General Fund, OLLAD, and Kenneth Grove.

9. ADJOURNMENT
MOTION #

With no further business to discuss, the special meeting of the Board of Directors was adjourned at 6:53 p.m. On a motion by Director Montes, seconded by Director Stickney, the adjournment was approved by a vote of 4-0-0 with Directors Stickney, Presinal, Meraz, and Montes voting Aye. There were no Nays or Abstentions. Director Brunberg was absent.

Mike Stickney, Chairperson