

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, DECEMBER 14, 2023**

**REGULAR MEETING 6:30 PM
ORANGEVALE COMMUNITY CENTER
6826 HAZEL AVE. ORANGEVALE, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

- a. Approval of minutes of the Regular Meeting on November 16, 2023 (pg. 1-13)
- b. Approval of minutes of the Special Meeting on November 30, 2023 (pg. 14-15)

7. CORRESPONDENCE

- a. Ads in the November 3 & 17 issues of the Orangevale View to promote upcoming programs (pg. 16-17)
- b. An article in the November 17 issue of the Orangevale View about two contractors with InAlliance improving our parks for 25 years through park maintenance (pg. 18)
- c. An email from Ellen Vigna expressing thanks to the District for permission to build a pollinator garden at Pecan Park, and acknowledging Horacio Oropeza for his hard work and cooperation (pg. 19)

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for November 2023 (pg. 20)
- b. Budget Status Report for November 2023 (pg. 21-23)
- c. Revenue Report for November 2023 (pg. 24)

8.2 OLLAD CONSENT MATTERS

- a. Ratification of Claims for November 2023 (pg. 25-26)
- b. Budget Status Report for November 2023 (pg. 27-28)

8.3 KENNETH GROVE CONSENT MATTERS

- a. Ratification of Claims for November 2023 (pg. 29)
- b. Budget Status Report for November 2023 (pg. 30)

9. **NON-CONSENT MATTERS GENERAL FUND**
 - a. Ratification of Claims for November 2023 (pg. 31)

10. **STANDING COMMITTEE REPORTS**
 - a. Administration & Finance – No Report
 - b. Maintenance & Operation – No Report
 - c. Recreation Committee – No Report
 - d. Personnel & Policy – No Report
 - e. Government – No Report
 - f. Planning Committee – No Report
 - g. Trails Committee – No Report
 - h. Ad Hoc – No Report

11. **ADMINISTRATOR’S REPORT**
 - a. Monthly Activity Report – November 2023 (pg. 32-42)

12. **UNFINISHED BUSINESS**

13. **NEW BUSINESS**
 - a. Part Time Salary Scale for 2024 to address increase in minimum wage (pg. 43-45)
 - b. Approve the submitted quote from Safe Slide Restoration for the interior gel coating of the pool slide and the exterior painting of the slide at a total cost of \$22,878 (pg. 46-50)
 - c. Election of Board Officers for 2024 (pg. 51)
 - d. Board Committee assignments for 2024 (pg. 52-53)
 - e. Timeline of elections for three Board Directors in November 2024 (verbal)
 - f. Swimming Pool Project Timeline and Update (pg. 54)
 - g. Driveway/Trail Project Timeline and Update (pg. 55)
 - h. Arcade Cripple Creek Trail Project Update (verbal)
 - i. Update on other projects (verbal)

14. **DIRECTOR’S AND STAFF’S COMMENTS**

15. **ITEMS FOR NEXT AGENDA**
 - a. Annual audit presentation
 - b. Finalize seats on the seven committees for 2024
 - c. Informational presentation about general obligation bonds for future funding
 - d. Review the status of our capital improvement items for this current fiscal year
 - e. Discuss future plans for improvements at the maintenance shop

16. **CLOSED SESSION**
 - a. Closed Session pursuant to Government Code Section 54957
District Administrator Employment

17. **RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION**

18. **ADJOURNMENT**

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Sharon Brunberg

Manie Meraz

Lisa Montes

Arica Presinal

Mike Stickney

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Meeting of Board of Directors November 16, 2023

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on November 16, 2023, at the District Office. Director Stickney called the meeting to order at 6:31pm.

Directors present: Stickney, Meraz, Brunberg
Directors absent: Montes, Presinal
Staff present: Barry Ross, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.

4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Brunberg, seconded by Director Meraz, the agenda was approved by a vote of 3-0-0 with Directors Stickney, Brunberg, and Meraz, voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **MINUTES**
MOTION #2
 - a) Approval of Minutes of the Regular Meeting October 19, 2023 (pg. 1-10): On a motion by Director Brunberg seconded by Director Meraz, the minutes were approved by a vote of 3-0-0 with Directors Stickney, Meraz, and Brunberg voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

7. **CORRESPONDENCE**
 - a) Ads in the October 6 & 20 issues of the Orangevale View to promote upcoming programs (pg. 11-12): Admin Ross shared the ads published for the month of October.

 - b) An article in the October 6 issue of the Orangevale View about the successful Bow Wow Days event at Orangevale Community Park on September 23 (pg. 13): Admin Ross shared the article regarding the success of the Bow Wow Days event.

 - c) An article in the October 6 issue of the Orangevale View promoting the Family Fright Night event and the Cemetary

Haunted House attraction. Both were held at the Orangevale Community Center Park (pg. 14): Admin Ross shared the articles promoting the two events.

- d) An article in the October 20 issue of the Orangevale View about the Arcade-Cripple Creek Trail progress and how the trail will benefit Sundance and Streng Parks, and the community (pg. 15): Admin Ross shared the article published regarding the Arcade-Cripple Creek Trail.

8. CONSENT CALENDAR

MOTION #3

- a) On a motion by Director Brunberg, seconded by Director Meraz, the consent calendar was approved by a vote of 3-0-0 with Directors Stickney, Brunberg, and Meraz, voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

8.1. CONSENT MATTERS GENERAL FUND

- a) Ratification of Claims for October 2023 (pg. 16-17)
b) Budget Status Report for October 2023(pg. 18-20)
c) Revenue Report for October 2023 (pg. 21)

8.2. OLLAD CONSENT MATTERS

- a) Ratification of Claims for October 2023 (pg. 22-23)
b) Budget Status Report for October 2023 (pg. 24-25)

8.3. KENNETH GROVE CONSENT MATTERS

- a) Ratification of Claims for October 2023 (pg. 26)
b) Budget Status Report for October 2023 (pg. 27)

9. NON-CONSENT MATTERS GENERAL FUND

MOTION #4

- a) Ratification of Claims for October 2023 (pg. 28)
On a motion by Director Brunberg, seconded by Director Meraz, the non-consent Ratification of Claims for October 2023 was approved by a vote of 3-0-0 with Directors Stickney, Brunberg, and Meraz, voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

10. STANDING COMMITTEE REPORTS

- a) Administration and Finance: No report.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: This committee met on October 27 at 8:30am at the Community Center. See the meeting recap (pg. 29-30). The agenda included adjustment of fees for 2024, and review of three applications for upcoming 2024 events, and Kidz Korner Building future usage. The Kidz Korner Building usage was briefly discussed at the October BOD meeting with the suggestion to bring to the Recreation Committee Meeting for further discussion. The top three ideas were:
- Expanding the Orange Blossom preschool beyond two days a week.

- Seek an instructor to lead a non-competitive preschool youth sports program.
- Offer leisure programming to support homeschooled children and their families.

Director Stickney mentioned considering the need for a restroom at the location when deciding on offering additional programming.

- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: This committee met on November 1st at 2:15pm at the Youth Center Park. See the meeting recap (pg. 31-32): Admin Ross advised of discussion on the Shady Oaks Disc Golf Course improvements on holes #1, #2, and #14. Supt. Oropeza advised that the concrete bases for these holes will be removed due to safety hazards and new sleeve bases for the baskets will be installed. Tee pads will be 5ft x 10ft. Supt. Oropeza is awaiting location confirmation of the basket which needs to be repositioned to improve safety. The Shady Oaks Disc Golf sign should be placed where the public can see it. Director Stickney encouraged placement of the sign closer to the picnic areas or practice baskets for better visibility, with consideration of limiting exposure to water if possible. The Youth Center repair bids came in at approximately \$21,500. Supt. Oropeza advised that the bleachers will be moved over slightly, and decomposed granite will be placed around the trees. He would like to remove the last tree on the north side which has been heavily damaged by the concrete. The retaining wall by that area will be repaired. The maintenance shop grounds are in the process of being cleaned up and the broken concrete curb closest to the Kidz Korner will be eliminated. The Board tasked Admin Ross to request a copy of the Maintenance Building and plot plans for the area from the Sacramento County records. The Board of Directors requested Supt. Oropeza create a wish list for the maintenance shop and storage to be discussed at the January BOD meeting.
- g) Trails Committee: No report.
- h) Ad Hoc: This committee met on October 24 at 6:00pm at the Community Center. See the meeting recap (pg. 33-34): Admin Ross advised that the committee met to review the applications submitted for the District Administrator position and determine who to invite for the interview process. Admin Ross is to provide the interview questions to the Board by blind carbon copy next week along with the candidate applications to prepare and review prior to the interviews. The presentation component of the interviews may be adjusted.

11. ADMINISTRATOR'S REPORT

a) Monthly Activity Report – May 2023 (pg. 35-47):

- On October 4, 11, 19, and 26, Admin Ross attended weekly construction meetings for the Arcade Cripple Creek Trail project. These meetings include representatives from the City of Citrus Heights, the construction company, the project managers, engineers, and Sunrise Recreation & Park District. The purpose of the meetings is to provide updates, problem solve, assign new tasks, and make decisions to meet timelines.
- On October 4, a consultant from Aquatic Design Group conducted a site visit to the pool renovation project. The timing of the visit coincided with having the cracked area exposed so an inspection could occur. ADG provided the District with a report from that visit that indicated good progress.
- On October 7, the District co-sponsored and hosted a very successful Aging Well symposium for our community.
- On October 13, the District held its annual Family Fright Night event at Orangevale Community Center Park. About 20 community businesses and organizations participated as vendors for our Trunk or Treat activities to contribute to the fun for 650 community visitors. Staff provided fun and spooky games and maze stations. The event concluded with the screening of the movie Hotel Transylvania in the auditorium.
- On October 19, the new bridge was set in place at Sundance Park.
- On October 20, the concrete flooring for the bridge at Sundance was poured, and most of the paving was completed to the east of the bridge to Highwood Way.
- On October 26, we held a pre-bid walkthrough for the replacement of the metal roofing on the Community Center building. Admin Ross, Superintendent Oropeza, Supervisor Bain, Foreman Fuhlrodt, Dan McCready with The Garland Company, and representatives from five roofing contracting companies were in attendance.

The Fulton-El Camino Park District Police monthly report was relatively non-eventful.

Supervisor Woodford advised that postcard mailers of the Winter/Spring Activity Guide will be sent out to Orangevale residents in lieu of the printed copy of the Activity Guide. One thousand Activity Guides will be printed to have on hand as needed. Necessity of printing the Activity Guide will be reviewed and discussed again prior to the production of the Summer issue.

Park Supt. Oropeza advised that fall leaves are keeping the Maintenance staff busy. Maintenance staff reseeded fields and the Farmers Market area of the Community Center Park. Park Supt. Oropeza has been conducting walkthroughs periodically of the Arcade Cripple-Creek Trail project area. Lights and decorations have been placed on the Orangevale Community Center tree by Maintenance staff in preparation for the Orangevale Community Tree Lighting event to be held on Friday, December 1. Staff also assisted in the renovation of the Butterfly Garden. Community member Ellen Vigna created a fundraiser for the project. Four butterfly bushes were planted along with other native and drought tolerant plants. It was agreed that OVparks will replace any plants that die under the condition that the spacing is adequate. She also has a group in place to maintain the garden.

Supt. Oropeza will invite Ellen to attend a future BOD meeting to officially thank her for her assistance with this project. Admin Ross expressed how impressed he is with the Orangevale community involvement in the Butterfly Garden, the Rock Garden, and the Orangevale Library. Director Stickney inquired about the thirty-two feet of fencing that was reinstalled. Supt. Oropeza advised fencing was replaced due to aging and a post by the Horse Arena appeared to be hit intentionally by a vehicle. No damage was incurred to the electrical on the post and the electrical plugs were replaced.

Recreation Supervisor Jason Bain shared the October revenue report and advised the November and December revenue report is typically significantly less during this time of the year. Overall, OVparks is doing well and close to the projected revenue.

12. UNFINISHED BUSINESS

- a) Cell tower lease extension with American Tower (verbal): Admin Ross has advised American Tower that no changes to the existing contract are being considered at this time.
- b) The Kidz Korner roof documents are signed and they will begin approximately two weeks from now. The roof will take about a week to complete. Admin Ross has indicated to D7 Roofing contractor the desired completion date for the project is mid-December.

13. NEW BUSINESS

- a) Approval of Resolution 23-11-714, Resolution Establishing a Schedule of Fees for Use of Park and Recreational Facilities, Programs, and Services for 2024 (pg. 48-57)
Following review and discussion at the Recreation Committee meeting on October 27, 2023, staff is proposing fee increases that average about 6.6 percent effective upon approval as stated in the resolution and accompanying exhibit. In determining the increase in fees, staff considered the minimum wage increases for part time staff, supply costs, and utility cost increases. In addition, staff makes annual comparisons to other like agencies in our area to help us maintain rental fees that are competitive and fair. The

one fee that the Recreation Committee did not have consensus was with the Special Events in Park (either 5% or 10% increase). The recommended fee adjustments are as follows:

- Community Center, Activity Building, Youth Center, New Buildings, & Picnic Shelters : 5% increase (Increased 5% in January 2023)
- Horse Arena: 5% increase (Increased 10% in January 2023)
- Athletic Fields: 10% increase (Increased 10% in January 2023)
- Swimming Pool: 5% increase for rentals. Lifeguard cost raised from \$20 to \$24 per hour. (Increased 5% in January 2023)
- Special Events in Parks: 5% or 10% increase (Increased 5% in January 2023)
- Disc Golf Course, Tennis & Pickleball Courts: 10% increase (Not increased in January 2023)
- Stone Amphitheater & Sand Volleyball Courts: No increase.

Other Suggested Fee changes:

- Adjust the Facility Host hourly rate to keep up with the minimum wage increase.
- Raise the field and maintenance service fees by 5%
- Raise the field maintenance offset fee by 5%
- Raise the indoor electricity fee during rentals from \$15 to \$25 per outlet
- Raise the electronic reader board message fee by \$10 (\$40 to \$50, and \$30 to \$40)
- Raise the outdoor alcohol permit rate from \$50 to \$75 to stay consistent with ABC
- Add 3% Admin Fee to all rentals

MOTION #5

On a motion by Director Brunberg, seconded by Director Stickney, the Resolution 23-11-714, with changes to the table for two items, Special Events to increase 10% and Disc Golf Rentals increase 15%, Resolution Establishing a Schedule of Fees for Use of Park and Recreational Facilities, Programs, and Services for 2024, was approved by a vote of 3-0-0 with Directors Stickney, Meraz, and Brunberg, voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

This Resolution will be effective on January 1, 2024. All applications for 2024 events received and approved prior to December 31, 2023 will pay the 2023 rates.

- b) Approval of the agreement with All Events Management Group to hold *Orangevale's Summer Palooza* event at Orangevale Community Park on June 14-16, 2024 (pg. 58-73)

Lisa Montes from AEMG, Inc. submitted a special event application to hold Orangevale's Summer Palooza at the Orangevale Community Park. The Orangevale Summer Palooza event was held during the same weekend in 2022 and 2023 and helped bring back the spirit of the Orangevale Town Fair. This event will host live music, carnival booths and rides, food, and beverages within a fenced in area. The equipment utilized during this event will include carnival rides, stage, fencing, electrical generators, lights, tents, canopies, portable restrooms, and sound equipment. This event will be utilizing the District's electrical hook-ups and water. The expected attendance for this three-day event is 10,000 people.

MOTION #6

On a motion by Director Brunberg, seconded by Director Meraz, the agreement with All Events Management Group to hold *Orangevale's Summer Palooza* event at Orangevale Community Park on June 14-16, 2024, was approved by a vote of 3-0-0 with Directors Stickney, Meraz, and Brunberg, voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

- c) Approval of the agreement with All Events Management Group to hold the *Cars at the Corral* event at Orangevale Community Park on August 24, 2024 (pg. 74-89)

Lisa Montes from AEMG, Inc. submitted a special event application to hold the *Cars at the Corral* event at the Orangevale Community Park. The event location will be the Pavilion & Stage area. The event is also requesting the grass area behind the Horse Arena for parking, Horse Arena paved parking lot, and non-exclusive use of the Oak & Filbert parking lot. This is a car show event to benefit the Orangevale History Project, and includes music, food, and vendors. This event will run from 9am to 1pm on August 24.

MOTION #7

On a motion by Director Brunberg, seconded by Director Meraz, the agreement with All Events Management Group to hold the *Cars at the Corral* event at Orangevale Community Park on August 24, 2024, was approved by a vote of 3-0-0 with Directors Stickney, Meraz, and Brunberg, voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

- d) Approval of the agreement with All Events Management Group to hold the *Bow Wow Days – A Peticular Event* at Orangevale Community Park on September 28, 2024 (pg. 90-105)

Lisa Montes from AEMG, Inc. submitted a special event application to hold Bow Wow Days – A Peticular Event at the Orangevale Community Park. The event location will be around the walking path that surrounds the soccer field near the Filbert parking lot and the Oak gravel parking lot. The event is also requesting the non-exclusive use of the Horse Arena parking lot, the Oak Ave. gravel parking lot, and the Filbert Ave. parking lot. This event is a pet awareness event with demonstrations, info on pet care, pet adoptions, music, food, vendors, and crafts. This event will run from 9am to 1pm on September 28.

MOTION #8

On a motion by Director Brunberg, seconded by Director Stickney, the agreement with All Events Management Group to hold the *Bow Wow Days – A Peticular Event* at Orangevale Community Park on September 28, 2024, was approved by a vote of 3-0-0 with Directors Stickney, Meraz, and Brunberg, voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

- e) Approval to properly dispose of three decommissioned vehicles from the District's park maintenance fleet (pg. 106)

The District has decommissioned two pickup trucks and one mower from the park maintenance fleet within the past two years. The trucks have been replaced with the purchase of two newer used pickup trucks. By properly disposing of the three decommissioned vehicles, the District will create needed space at the shop while also clearing these vehicles from our vehicle schedule with our insurer. The vehicles will be properly disposed by having them towed to an auto salvage yard, or by another appropriate method. Director Meraz advised that Schnitzer Steel Industries, Inc will take scrap metal for recycling.

MOTION #9

On a motion by Director Brunberg, seconded by Director Meraz, the proper disposal of three decommissioned vehicles from the District's park maintenance fleet, was approved by a vote of 3-0-0 with Directors Stickney, Meraz, and Brunberg, voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

- f) Approve the lowest responsible and responsive bid that is within or below the District's budget range for the Community Center Reroofing project (pg. 107-111)

The Board of Directors approved the Community Center Reroofing project for the 2023-24 fiscal year budget with an estimated cost of \$330,000. The District began consulting with The Garland Company on weatherizing our buildings in 2022. The many leaks within the Community Center has been a significant concern for several years. The District has been working with The Garland Company through the Omnia pre-bid process to secure bids for this project. The pre-bid walk-through for the project was held on October 26 and it included representatives from five roofing contractors, two Garland Company representatives, and four District staff. Four roofing contractors submitted bids for the project. The lowest responsible and responsive bid was submitted by D7 Roofing Services in the amount of \$336,404. The other three bids exceeded this bid in cost by \$32,883 and \$121,758 and \$133,159. Though the construction won't begin until the spring of 2024, it is important to award the bid by mid-December so the supply costs can be locked in. Many of the roofing material costs are expected to increase by 10% in January.

MOTION #10

On a motion by Director Brunberg, seconded by Director Meraz, the lowest responsible and responsive bid that is within or below the District's budget range for the Community Center Reroofing project, was approved by a vote of 3-0-0 with Directors Stickney, Meraz, and Brunberg, voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

- g) Approve the submitted quote from Exclusive Exteriors for removing damaged sections of concrete and replacing with new concrete at the bleacher area of the Youth Center Park ballfield (pg. 112-113)

The Board of Directors approved the Youth Center Park concrete replacement project at the ballfield bleachers for the 2023-24 fiscal year budget with an estimated cost of \$50,000. The existing concrete has significant cracking and separation that has caused uneven surfaces. This project will improve safety and accessibility.

The quote from Exclusive Exteriors includes removing approximately 1,500 sf of existing concrete and replacing it with approximately 1,010 sf of new concrete. They would then save two existing established trees by replacing the 490 square feet of concrete around their base with decomposed granite.

Exclusive Exteriors has completed several concrete projects for the District in recent years, all to our satisfaction. Exclusive Exteriors provided the lowest responsive qualified bid 18 months ago for similar concrete work. Being that this job is well below

\$60,000 it qualifies as an informal bid project, and we recommend the District continue contracting with Exclusive Exteriors for this concrete project. Admin Ross to provide an update of the timeframe of completion at the January 2024 BOD meeting.

MOTION #11

On a motion by Director Brunberg, seconded by Director Stickney, the submitted quote from Exclusive Exteriors for removing damaged sections of concrete and replacing with new concrete at the bleacher area of the Youth Center Park ballfield, was approved by a vote of 3-0-0 with Directors Stickney, Meraz, and Brunberg, voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

- h) Approve the submitted quote from Just Perfect Floors for removing existing flooring within the pool building restrooms/changing rooms, lobby, and guard room/office in addition to the Community Center kitchen, and replace all with new anti-slip epoxy flooring. (pg. 114-118)

The Board of Directors approved the New Flooring at Pool Building project for the 2023-24 fiscal year budget with an estimated cost of \$15,000. The existing vinyl sheet flooring in the pool building restrooms/changing rooms is 26 years old and has lost much of its texture, making it somewhat slippery in areas. The concrete floors in the pool building lobby and guard room are also in need of new anti-slip surfacing.

The District met with The Garland Company on June 28, 2023, to inspect the pool building floors and to provide the District with a cost estimate for an epoxy product. Their estimate was \$70,000 for the pool building, plus an additional \$15,000 for the Community Center kitchen floor. The Board of Directors requested that staff continue their search for a contractor within our budget range.

On October 19, District staff met with Just Perfect Floors at the pool building and Community Center kitchen to inspect the floors. On November 1, they provided the District with two quotes; one that includes the pool building floors only, and one that also includes the Community Center kitchen floor. The first quote is in the amount of \$15,162.89 and the second quote is in the amount of \$16,252.89. This epoxy flooring project is anticipated to take place in January or February 2024.

MOTION #12

On a motion by Director Brunberg, seconded by Director Meraz, the submitted quote from Just Perfect Floors for removing existing flooring within the pool building restrooms/changing rooms, lobby, and guard room/office in addition to the Community Center

kitchen, and replace all with new anti-slip epoxy flooring, was approved by a vote of 3-0-0 with Directors Stickney, Meraz, and Brunberg, voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

- i) Restoration of the pool slide by having a professional contractor apply gel-coating to the interior and paint the exterior of the slide (verbal): Admin Ross has received two quotes to date. One quote is from Safe Slides Restoration for gel coat and painting of the slide for \$22,878. The second quote is from Amusement Restoration Company \$27,470. He is hoping to receive an additional quote to share along with an update at the December BOD meeting. This project is not included on the Capital Improvement List, however, it is very important to address before the condition of the slide worsens.
- j) Swimming Pool Project Timeline and Update (pg. 119): Admin Ross advised that the Pool Project is currently on schedule for completion in December 2023. Staff discovered some thin cracking where the new concrete (Shot-Crete) was joined to the existing concrete. The hairline cracks which have since widened slightly were in the same two joints where the cracks existed before. The concrete company does not believe this is a concern. Greg with Aquatic Design Group has some concern with the tile grout cracking and shrinkage cracking. Overall he feels the plaster will remedy the issues, however, he would like Burketts to address the southwest joint. Significant rebar has been placed throughout the area.
- k) Driveway/Trail Project Timeline and Update (pg. 120): Admin Ross updated that the Sacramento County has provided verbal approval from the planning department. The written approval will not be provided until all bills are paid. An unexpected bill was received last month \$28,160 for drainage fees. The fee is apparently based on the amount of acres disturbed. Admin Ross, along with Architect Peter Larimer, is in the process of determining the validity of this fee.
- l) Arcade Cripple Creek Trail Project Update (verbal): Admin Ross advised that the bridge is installed and the ramp is fully constructed. The rip-rap under the bridge has been installed and has been bonded. They will add more rip-rap once the moratorium on creek work has been lifted in April 2024. Twenty-six boulders have been installed at Sundance at the Fair Oaks entrance. Boulders are expected to be delivered tomorrow for installation at Woodmore Oaks by the 7-11 and Streng. The trail still needs to be striped with DG put along the shoulders. Tree mitigation is being conducted through the City of Citrus Heights and the Sacramento Tree Foundation. Most of the tree mitigation will occur near Sundance near Fair Oaks Blvd and a few along

the trail leading to the bridge. Oaks, Red buds, and Bottle Brush will be installed. Supt. Oropeza has advocated for maintaining adequate clearance for establishing fire breaks. Admin Ross has had a couple of meetings with the City of Citrus Heights and Sunrise RPD to discuss trail security, enforcement, and maintenance with the three agencies establishing consistency and good communication. Supt. Oropeza has been receiving an increase in the amount of phone calls regarding motor bikes within the parks.

14. DIRECTOR AND STAFF COMMENTS

Admin Ross mentioned the OVparks Employee and Board Appreciation Luncheon will be held on Thursday, December 7. A flyer will be sent out to employees and board members with further information. Admin Ross shared the good news that a check for \$1,300 was received on behalf of Luz Johnson and the Aging Well Symposium, donating back to OVparks to utilize for senior programming and events. The Aging Well Symposium was a wonderful event that will return next year. OVparks has also received donations of approximately \$500 toward the pollinator garden at Pecan Park. The recent publication of the Orangevale View includes an article featuring InAlliance's contributions to the District over the past 25 years.

Supervisor Bain advised the Holiday Craft Fair will be held November 17 and 18 at the Orangevale Community Center. The Orangevale Community Tree Lighting will be held on Friday, December 1.

Parks Supt. Oropeza extended appreciation to the Parks Maintenance Staff and those who assisted with decorating the tree in preparation for the upcoming Orangevale Community Tree Lighting.

Director Meraz mentioned that the invoice received from Sacramento County needs to be reviewed and investigated for validity.

Director Stickney requested the Terror in the Night production of Cemetary Haunted House be required to vacate the premises by an earlier date in the future to provide additional preparation time prior to the annual Orangevale Community Tree Lighting event. Director Stickney mentioned that the parks are looking good. He plans to tour the Sundance Park area as well as view the progress on the Orangevale Community Center Pool renovation within the next few days. Most projects this year have come quite close to estimated costs.

15. ITEMS FOR NEXT AGENDA

- a) Orangevale Community Pool slide restoration update
- b) Special BOD Meeting to be held on Thursday, November 30 at 6pm to include a closed meeting to conduct prospective District

Administrator interviews. The new District Administrator would potentially start by January 22, 2024.

c) Orangevale Community Pool renovation progress.

16. ADJOURNMENT

MOTION #13

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:06 p.m. On a motion by Director Brunberg, seconded by Director Meraz, the adjournment was approved by a vote of 3-0-0 with Directors Stickney, Brunberg, and Meraz, voting Aye. There were no Nays or Abstentions. Directors Montes and Presinal were absent.

Mike Stickney, Chairperson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of the Special Meeting of the Board of Directors November 30, 2023

A Special Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on November 30, 2023 at the District Office. Director Stickney called the meeting to order at 6:00 p.m.

Directors present: Stickney, Swenson, Meraz, Montes, Presinal
Directors absent: None
Staff present: Barry Ross, District Administrator

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was not conducted.

4. **APPROVAL OF AGENDA** On a motion by Director Brunberg, seconded by Director Montes, the agenda was approved by a vote of 5-0-0 with Directors Presinal, Stickney, Meraz, Brunberg and Montes voting Aye. There were no Nays or Abstentions.
MOTION #1

5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.

6. **NEW BUSINESS** On a motion by Director Montes, seconded by Director Meraz, Resolution 23-11-715 was approved, a Resolution from the Board of Directors of the Orangevale Recreation & Park District authorizing transfer of funds from the Parkland Dedication Fund (088c) to the General Fund (332A). The motion was approved by a vote of 5-0-0 with Directors Stickney, Meraz, Brunberg, Montes, and Presinal voting Aye. There were no Nays or Abstentions.
MOTION #2

7. **CLOSED SESSION** a. The meeting entered into Closed Session at 6:10 p.m. pursuant to Government Code Section 54957 for District Administrator Employment

8. **RESUME PUBLIC SESSION & ANNOUNCE ACTIONS FROM CLOSED SESSION** Director Stickney resumed public session at 8:53 p.m. No action was taken. Direction was given to the District Administrator regarding next steps.

9. DIRECTOR'S AND STAFF'S COMMENTS

MOTION #3

On a motion by Director Montes, seconded by Director Brunberg, the District shall set their flag at half mast in honor of prior District Board Director Alice Amantea who recently passed away. The flag is to be set at half mast from December 4-11, 2023. The motion was approved by a vote of 5-0-0 with Directors Meraz, Brunberg, Montes, Presinal, and Stickney voting Aye. There were no Nays or Abstentions.

10. ITEMS FOR NEXT AGENDA

None mentioned.

11. ADJOURNMENT

MOTION #4

With no further business to discuss, the special meeting of the Board of Directors was adjourned at 8:56 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Brunberg, Montes, Presinal, Stickney, and Meraz voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson

Join OVparks for the Holiday Season!

OVparks Holiday Craft Fair

Friday, November 17th 3:00-7:00pm

Saturday, November 18th 9:00am-3:00pm

Free Admission!

Door Prize Drawings!

Location: Orangevale Community Center

Handmade crafts, unique gifts, jewelry, clothing, and holiday crafts and decorations from over 35 local artisans will be on display for your shopping pleasure!



Top Notch Basketball

Thanksgiving Break Camp

Grades: 4th-8th

M-W 11/20-11/22 10:30am-12:30pm

Fee: \$102 / \$105 NR

Adventure Crew: Thankful Thinkers

Ages: 5-12

M-W 11/20-11/22 8:00am-4:00pm

Fee: \$150 / \$153 NR



Budding Chefs: California Morning

Ages: 6+

F 11/17 4:00-6:00pm

Fee: \$38 / \$41 NR



Orangevale Community Tree Lighting

Friday, December 1st 6:00-7:30pm

Location: Orangevale Community Center

Entertainment • Refreshments • Train Rides •
Children's Holiday Activities • Visit Santa •
Tree Lighting



Everything is
FREE!

Join your Orangevale family to celebrate the joyous holiday season! Bring a canned food item to donate to the Orangevale Food Bank, your camera for that special Santa photo and your holiday cheer!



Parks Make Life Better!®



Get Connected @OVparks

6826 Hazel Ave, Orangevale

(916) 988-4373 • OVparks.com

Come Celebrate the Holidays with OVparks!

Social Dance

Ages: 18+

M 12/4-12/18

Night Club Two Step: 7:00-8:00pm

Tango: 8:00-9:00pm

Fee: \$33 / \$36 NR



Mid-day Movie

Ages: 50+

M 11/27 11:30am-1:30pm

Fee: Free!



Confident Chefs: Scones

Ages: 18+

F 12/15 4:00-6:00pm

Fee: \$43 / \$46 NR



Bingo

Ages: 50+

W 12/6 12:00-1:00pm

Fee: Free!



Orangevale Community Tree Lighting

Friday, December 1st 6:00-7:30pm

Location: Orangevale Community Center

Entertainment • Refreshments • Train Rides •
Children's Holiday Activities • Visit Santa •
Tree Lighting



Join your Orangevale family to celebrate the joyous holiday season! Bring a canned food item to donate to the Orangevale Food Bank, your camera for that special Santa photo and your holiday cheer!

Don't miss the Orangevale Community Performances!

show sponsored by: Blossom Vale Senior Living



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6826 Hazel Ave, Orangevale

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NOVEMBER 17, 2023

TWENTY-FIVE YEARS OF SERVING THE COMMUNITY

If you have visited any of the parks in Orangevale over the last twenty-five years, chances are you have seen Fred, John, and Mike working on a project as they are out rain or shine (or COVID!).

In 1996 Fred started working with InAlliance, a company that provides "supported employment opportunities for people with developmental disabilities" in conjunction with Alta California Regional Center. Soon after, he was partnered with several men including John, who he still works with, and Mike who worked alongside them for twenty-two years. They worked and volunteered with many businesses in the community before landing with OVparks. Initially, they



John, Mike, and Fred at Norma Hamlin Park

Since then, they have completed projects at every park in the District, though primarily working on improving the Orangevale Community Center Park. When talking with Fred, he emphasized that the main goal of his partnership with them is to "engender independence and decision-making skills". When John isn't working in

Over the years, the projects have not changed much but Fred, John, and Mike have grown in confidence about their abilities and understanding to recognize what needs to be attended to and how to enhance the parks. Currently, Fred and John are working to open up the southeast corner of the community center fields by pruning back the tree branches and bushes, clearing the debris, and shaping the foliage. This enriches the scenery and allows the public to better enjoy the picnic benches and walking path in that area. John said that his favorite task has been grooming the baseball and softball fields with the tractor because it is fun and has a very satisfying result. John is extremely proud to have improved our parks, and to point out the projects he has accomplished during his 25-year tenure keeping the parks beautiful. OVparks would like to recognize Fred, John, and Mike for their years of dedication and excellent service to our parks.

Written by Jade Von Aesch
Photos courtesy of OVparks



John and Mike at Pecan Park

were simply looking for the opportunity to temporarily volunteer and help the community when the District Administrator at that time, Tim Mero, decided to make their services permanent.

the parks he enjoys going to the movies, playing bocce ball, golf, and bowling with the local Special Olympics. When asked, he says his favorite sport is bocce ball because "It's a great sport!"

SHARE YOUR
SPECIAL
MOMENTS
editor@ovview.com

From: Streamline <noreply@specialdistrict.org>
Sent: Monday, November 06, 2023 11:01 AM
To: OVparks Info <info@ovparks.com>
Subject: New form submission received: Contact Us

Contact Us

Your Name::	Ellen Vigna
Your Message::	I am writing to say thank you to the parks dept for allowing us to build a better garden at Pecan Park. Horacio Oropeza was wonderful and worked so hard to get us what we needed and I have had nothing but great responses from the community since this project began. The pollinator garden will be beautiful as everything gets established and starts to grow, but in the meantime it looks great and will be an inspiration to the community to start their own garden.

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
NOVEMBER 30, 2023

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1907108942	20202100	US BANK NATIONAL ASSOCIAT	BOOKS/PERIODICALS/SUBSCRIPTION	130.99
1907108942	20202900	US BANK NATIONAL ASSOCIAT	BUSINESS/CONFERENCE EXPENSES	55.00
1907108942	20203800	US BANK NATIONAL ASSOCIAT	EMPLOYEE RECOGNITION	62.03
1907111488	20203900	BARRY ROSS	EMPLOYEE TRANSPORTATION	63.47
1907111487	20203900	SUSAN MYREN	EMPLOYEE TRANSPORTATION	62.62
1907111486	20203900	JADE VON AESCH	EMPLOYEE TRANSPORTATION	6.09
1907111485	20203900	JADEN PERUGINI	EMPLOYEE TRANSPORTATION	20.31
1907111483	20203900	JADEN PERUGINI	EMPLOYEE TRANSPORTATION	18.47
				170.96
1907104314	20206100	CALIFORNIA SPECIAL DISTRI	MEMBERSHIP DUES	8,187.00
1907111452	20207600	BURKETTS OFFICE SUPLIES	OFFICE SUPPLIES	374.00
1907108942	20208102	US BANK NATIONAL ASSOCIAT	STAMPS	924.00
1907104295	20219700	AT&T	TELEPHONE SERVICES	26.33
1907111489	20219700	AT&T	TELEPHONE SERVICES	25.00
1907111490	20219700	COMCAST	TELEPHONE SERVICES	657.31
1907117062	20219700	COMCAST	TELEPHONE SERVICES	631.03
				1,339.67
1907108942	20259100	US BANK NATIONAL ASSOCIAT	OTHER PROFESSIONAL SERVICES	430.00
1907117507	20259100	STREAMLINE SOFTWARE INC	OTHER PROFESSIONAL SERVICES	200.00
				630.00
1907111471	20259101	N3X MSP INC	IT SERVICES	1,128.00
1907111471	20281202	N3X MSP INC	SOFTWARE	498.00
1907104318	20285100	RESCUE TRAINING INSTITUTE	RECREATIONAL SERVICES	59.50
1907104316	20285100	NATIONAL ACADEMY OF ATHLE	RECREATIONAL SERVICES	1,125.00
1907111466	20285100	STEVEN MIRANDA	RECREATIONAL SERVICES	1,077.70
1907111478	20285100	ALISON LLOYD	RECREATIONAL SERVICES	495.00
1907111481	20285100	ALLGOOD DRIVING SCHOOL	RECREATIONAL SERVICES	49.30
1907111479	20285100	CORDOVA RECREATION & PARK	RECREATIONAL SERVICES	1,062.50
1907111468	20285100	STEPHANIE TADLOCK	RECREATIONAL SERVICES	240.00
1907111476	20285100	TERRY HOWARD	RECREATIONAL SERVICES	1,260.00
1907111475	20285100	GREATER SACRAMENTO INVEST	RECREATIONAL SERVICES	926.25
				6,295.25
1907108942	20285200	US BANK NATIONAL ASSOCIAT	RECREATIONAL SUPPLIES	756.87
1907108942	20285200	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	4.06
1907111477	20285200	LUCILLE COLQUHOUN	RECREATIONAL SUPPLIES	10.24
1907117061	20285200	CAPITAL ONE NA	RECREATIONAL SUPPLIES	70.49
				841.66
111075652	20296200	SACRAMENTO COUNTY PARKING	QR BILLING Nov-2023 ORANGEVALE R	3.50
1907104315	30322000	FIRST CITIZENS BANK & TRU	BOND/LOAN REDEMPTION	366.35
1907104311	42420200	AQUATIC DESIGN GROUP INC	STRUCTURES & IMPROVEMENTS	837.50
1907111658	42420200	BURKETTS POOL PLASTERING	STRUCTURES & IMPROVEMENTS	250,576.50
				251,414.00
1907103000	43430300	HAYES AUTO SALES INC	EQUIPMENT	22,000.00
1907108942	43430300	US BANK NATIONAL ASSOCIAT	EQUIPMENT	1,000.00
				23,000.00

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2023/2024
NOVEMBER 2023**

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditure	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	1,012,000.00	73,466.61	368,928.17	643,071.83	64%
10112100	Salaries & Wages, Extra Help	405,000.00	16,766.08	229,124.27	175,875.73	43%
10112400	Salaries, Board members	12,000.00	700.00	4,000.00	8,000.00	67%
10121000	Retirement	324,000.00	23,036.72	116,134.60	207,865.40	64%
10122000	Social Security	107,500.00	6,897.35	45,761.99	61,738.01	57%
10123000	Group Insurance	265,500.00	19,867.01	99,335.05	166,164.95	63%
10124000	Worker's Comp. Ins	49,300.00		24,629.00	24,671.00	50%
10125000	Unemployment Insurance	8,000.00	82.54	3,220.84	4,779.16	60%
10128000	Health Care/Retirees	0.00		-	0.00	#DIV/0!
	SUB-TOTAL	2,183,300.00	140,816.31	891,133.92	1,292,166.08	59%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	2,200.00		56.77	2,143.23	97%
20202100	Books/Periodicals/Subscrip	3,000.00	130.99	468.97	2,531.03	84%
20202900	Business/Conference Expense	3,500.00	55.00	55.00	3,445.00	98%
20203500	Education/Training Serv.	3,000.00		-	3,000.00	100%
20203600	Education /Training Supplies	500.00		-	500.00	100%
20203700	Tuition Reimbursement	500.00		-	500.00	100%
20203800	Employee Recognition	2,300.00	62.03	613.03	1,686.97	73%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	2,800.00	170.96	786.15	2,013.85	72%
20205100	Liability Insurance	136,100.00		48,175.67	87,924.33	65%
20205500	Rental Insurance	0.00		-	0.00	#DIV/0!
20206100	Membership Dues	14,600.00	8,187.00	12,473.30	2,126.70	15%
20207600	Office Supplies	6,200.00	374.00	2,820.06	3,379.94	55%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	300.00		-	300.00	100%
20208100	Postal Services	7,500.00		310.00	7,190.00	96%
20208102	Stamps	1,600.00	924.00	1,124.79	475.21	30%
20208500	Printing Services	26,000.00		8,828.45	17,171.55	66%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	500.00		-	500.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditure	Expenditures to Date	Funds Available	% Left
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	1,500.00		-	1,500.00	100%
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	15,500.00	1,339.67	6,947.96	8,552.04	55%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	500.00		-	500.00	100%
20226200	Office Equip Maint Supplies	3,000.00		696.96	2,303.04	77%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		-	2,000.00	100%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	500.00		-	500.00	100%
20244300	Medical Services	200.00		(130.00)	330.00	165%
20250500	Accounting Services	7,000.00		-	7,000.00	100%
20250700	Assessment/Collection Service	19,500.00		-	19,500.00	100%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	15,000.00		-	15,000.00	100%
20256200	Transcribing Services	0.00		-	0.00	#DIV/0!
20257100	Security Services	4,000.00		608.00	3,392.00	85%
20259100	Other Professional Services	22,400.00	630.00	7,199.00	15,201.00	68%
20259101	Computer Consultants	14,500.00	1,128.00	5,640.00	8,860.00	61%
20281201	PC Hardware	6,000.00		32.40	5,967.60	99%
20281202	PC Software	6,000.00	498.00	2,490.00	3,510.00	59%
20281203	PC Supplies	2,000.00		-	2,000.00	100%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	204,500.00	6,819.25	70,829.06	133,670.94	65%
20285200	Recreational Supplies	37,000.00	841.66	13,708.00	23,292.00	63%
20289800	Other Operating Exp - Supplies	2,000.00		-	2,000.00	100%
20289900	Other Operating Exp - Services	2,000.00		-	2,000.00	100%
20291100	System Development Services	3,300.00		2,191.66	1,108.34	34%
20296200	GS Parking Charges	200.00	3.50	26.25	173.75	87%
	SUB-TOTAL	603,000.00	21,164.06	185,951.48	417,048.52	69%
3000	OTHER CHARGES					
30321000	Interest Expense	27,730.00		14,023.75	13,706.25	49%
30322000	Bond/Loan Redemption	44,200.00	366.35	21,489.20	22,710.80	51%
30345000	Taxes/Licenses/Assess Trans	1,600.00		-	1,600.00	100%
	SUB-TOTAL	73,530.00	366.35	35,512.95	38,017.05	52%
4000	FIXED ASSETS					

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditure	Expenditures to Date	Funds Available	% Left
41410100	Land	0.00		-	0.00	
42420200	Struc. & Improvements	1,152,000.00	251,414.00	274,017.97	877,982.03	76%
43430300	Vehicles/Equipment	30,000.00	23,000.00	23,000.00	7,000.00	23%
	SUB-TOTAL	1,182,000.00	274,414.00	297,017.97	884,982.03	75%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	2,500.00		672.00	1,828.00	73%
	SUB-TOTAL	2,500.00	-	672.00	1,828.00	73%
79790100	<i>Contingency Appropriations</i>	200,000.00		-	200,000.00	0%
	<i>Deposit into Reserves</i>	0.00		-	0.00	0%
	GRAND TOTAL	4,244,330.00	436,760.72	1,410,288.32	2,834,041.68	67%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2023/2024
NOVEMBER 2023**

Account	Revenue Account	2023/2024 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,692,800		0.00	1,692,800.00	0.00%
91910200	Prop. Taxes - Current Unsecured	55,800		0.00	55,800.00	0.00%
91910300	Supplemental Taxes Current	44,000		0.00	44,000.00	0.00%
91910400	Prop. Taxes Sec. Delinquent	10,900		0.00	10,900.00	0.00%
91910500	Prop. Taxes Supp. Delinq.	2,500		0.00	2,500.00	0.00%
91910600	Unitary Current Secured	14,800		0.00	14,800.00	0.00%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	140		0.00	140.00	0.00%
91913000	Prop. Tax Prior - Unsecured	900		0.00	900.00	0.00%
91914000	Penalty Costs - Prop. Tax	500		0.00	500.00	0.00%
91919900	Taxes - Other	-		0.00	0.00	
	<i>SUB-TOTAL TAXES 9100</i>	1,822,340	0.00	0.00	1,822,340.00	0.00%
94941000	Interest Income	14,500		0.00	14,500.00	0.00%
94942900	Building Rental Other	130,000	-1,511.00	45,517.04	84,482.96	35.01%
94943900	Cell Tower Leases	47,000		15,832.68	31,167.32	33.69%
94944800	Rec.Concessions Final 9	21,000		6,861.48	14,138.52	32.67%
94945900	Other Vending Devices	-		0.00	0.00	
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	13,000		0.00	13,000.00	0.00%
95952900	In-Lieu Taxes	424,000		0.00	424,000.00	0.00%
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000		100.00	900.00	10.00%
96964600	Recreation Service Charges	585,000	-34.00	132,125.34	452,874.66	22.59%
96969700	Security Services	1,000		17.41	982.59	1.74%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	2,300		450.00	1,850.00	19.57%
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	270		0.00	270.00	0.00%
97979000	Revenue - Other	201,400		200,451.16	948.84	99.5%
	<i>SUB-TOTAL OTHER MISC. INCOME</i>	1,440,470	-1,545.00	401,355.11	1,039,114.89	27.86%
	<i>TOTAL BUDGET AMOUNT</i>	3,262,810	-1,545.00	401,355.11	2,861,454.89	12.30%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
NOVEMBER 30, 2023

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1907111445	20210300	NORTHERN CALIFORNIA INALL	AGRICULTURAL/HORTICULTURAL SERVICES	337.50
1907111418	20210400	NUTRIEN AG SOLUTIONS INC	AGRICULTURAL/HORTICULTURAL SUPPLIES	495.65
1907110022	20211200	AMERICAN RIVER ACE HARDWA	BUILDING MAINTENANCE SUPPLIES/MATER	363.09
1907102073	20213200	LOWES BUSINESS ACCOUNT	ELECTRICAL MAINTENANCE SUPPLIES	5.00
1907110022	20213200	AMERICAN RIVER ACE HARDWA	ELECTRICAL MAINTENANCE SUPPLIES	2.14
				7.14
1907102092	20214100	R&B QUALITY TREE CARE INC	LAND IMPROVEMENT MAINTENANCE SERVI	1,800.00
1907102095	20214100	R&B QUALITY TREE CARE INC	LAND IMPROVEMENT MAINTENANCE SERVI	1,200.00
1907102093	20214100	R&B QUALITY TREE CARE INC	LAND IMPROVEMENT MAINTENANCE SERVI	1,600.00
				4,600.00
1907102073	20214200	LOWES BUSINESS ACCOUNT	LAND IMPROVEMENT MAINTENANCE SUPPLI	245.21
1907108942	20214200	US BANK NATIONAL ASSOCIAT	LAND IMPROVEMENT MAINTENANCE SUPPLI	1,251.92
1907108942	20214200	US BANK NATIONAL ASSOCIAT	TAX ACCRUAL	0.01
1907110022	20214200	AMERICAN RIVER ACE HARDWA	LAND IMPROVEMENT MAINTENANCE SUPPLI	74.26
				1,571.40
1907111427	20218200	HERITAGE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	1,596.59
1907110031	20218200	SITEONE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	1,975.69
				3,572.28
1907104298	20219100	SMUD	ELECTRICITY	4,954.42
1907110014	20219200	PACIFIC GAS AND ELECTRIC	NATURAL GAS/LPG/FUEL OIL	277.59
1907104301	20219300	ALLIED WASTE SERVICES OF	REFUSE COLLECTION/DISPOSAL SERVICE	1,733.31
1907102110	20219500	UNITED SITE SERVICES OF C	SEWAGE DISPOSAL SERVICES	201.75
1907102103	20219500	UNITED SITE SERVICES OF C	SEWAGE DISPOSAL SERVICES	201.75
1907102099	20219500	UNITED SITE SERVICES OF C	SEWAGE DISPOSAL SERVICES	201.75
1907102104	20219500	UNITED SITE SERVICES OF C	SEWAGE DISPOSAL SERVICES	201.75
1907102105	20219500	UNITED SITE SERVICES OF C	SEWAGE DISPOSAL SERVICES	201.75
1907102107	20219500	UNITED SITE SERVICES OF C	SEWAGE DISPOSAL SERVICES	201.75
1907104304	20219500	AREA PORTABLE SERVICES IN	SEWAGE DISPOSAL SERVICES	165.48
1907104302	20219500	AREA PORTABLE SERVICES IN	SEWAGE DISPOSAL SERVICES	165.48
1907117063	20219500	COUNTY OF SACRAMENTO	SEWAGE DISPOSAL SERVICES	819.46
				2,360.92
1907108942	20219800	US BANK NATIONAL ASSOCIAT	WATER	30.74
1907117081	20219800	ORANGEVALE WATER COMPANY	WATER	4,425.54
				4,456.28
1907104305	20220500	NAZIR GROUP	AUTO MAINTENANCE SERVICES	151.49
1907108942	20220600	US BANK NATIONAL ASSOCIAT	AUTO MAINTENANCE SUPPLIES	70.69
1907104306	20220600	GENUINE PARTS CO	AUTO MAINTENANCE SUPPLIES	18.30
1907110023	20220600	GENERAL PARTS DISTRIBUTIO	AUTO MAINTENANCE SUPPLIES	45.02
				134.01
1907108942	20223600	US BANK NATIONAL ASSOCIAT	FUEL/LUBRICANTS	2,673.03
1907110033	20228100	TURF STAR INC	SHOP EQUIPMENT MAINTENANCE SERVICE	447.59
1907110023	20228200	GENERAL PARTS DISTRIBUTIO	SHOP EQUIPMENT MAINTENANCE SUPPLIE	197.38
1907110022	20228200	AMERICAN RIVER ACE HARDWA	SHOP EQUIPMENT MAINTENANCE SUPPLIE	90.46

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2023/2024
NOVEMBER 2023

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditure	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00		170.00	2,830.00	94%
20206100	Membership Dues	500.00		-	500.00	100%
20207600	Office Supplies	500.00		-	500.00	100%
20207602	Signs	1,000.00		113.78	886.22	89%
20207603	Keys	800.00		25.80	774.20	97%
20210300	Agricultural/Horticultural Service	12,500.00	337.50	1,875.00	10,625.00	85%
20210400	Agricultural/Horticultural Supply	12,000.00	495.65	495.65	11,504.35	96%
20211200	Building Maint. Supplies	9,000.00	363.09	1,180.83	7,819.17	87%
20212200	Chemicals	56,000.00		19,088.58	36,911.42	66%
20213100	Electrical Maint. Service	4,000.00		490.00	3,510.00	88%
20213200	Electrical Maint. Supplies	1,500.00	7.14	70.66	1,429.34	95%
20214100	Land Improv. Maint. Service	47,000.00	4,600.00	700.00	46,300.00	99%
20214200	Land Improv. Maint. Supplies	34,000.00	1,571.40	9,311.33	24,688.67	73%
20215100	Mechanical System Maint. Ser	9,000.00		257.50	8,742.50	97%
20215200	Mechanical System Maint. Sup	3,000.00		32.12	2,967.88	99%
20216200	Painting Supplies	1,500.00		659.78	840.22	56%
20216700	Plumbing Maint. Service	1,000.00		-	1,000.00	100%
20216800	Plumbing Maint. Supplies	2,300.00		789.62	1,510.38	66%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	16,000.00	3,572.28	5,532.37	10,467.63	65%
20218500	Permit Charges	4,000.00		2,458.00	1,542.00	39%
20219100	Electricity	73,000.00	4,954.42	29,643.05	43,356.95	59%
20219200	Natural Gas / LPG/ Fuel Oil	40,000.00	277.59	1,614.29	38,385.71	96%
20219300	Refuse Collection / Disposal Service	23,000.00	1,733.31	6,785.40	16,214.60	70%
20219500	Sewage Disposal Service	14,200.00	2,360.92	6,263.30	7,936.70	56%
20219700	Telephone System	1,000.00		-	1,000.00	100%
20219800	Water	66,000.00	4,456.28	39,066.75	26,933.25	41%
20219900	Telephone System Maintenance	1,500.00		1,332.00	168.00	11%
20220500	Auto Maintenance Service	4,000.00	151.49	563.86	3,436.14	86%
20220600	Auto Maintenance Supplies	5,300.00	134.01	2,145.63	3,154.37	60%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	2,500.00		-	2,500.00	100%
20223600	Fuel & Lubricants	24,000.00	2,673.03	9,008.08	14,991.92	62%
20227500	Rent/Lease Equipment	3,500.00		318.14	3,181.86	91%
20228100	Shop Equip. Maint. Service	1,500.00	447.59	447.59	1,052.41	70%
20228200	Shop Equip. Maint. Supplies	7,500.00	287.84	4,835.18	2,664.82	36%
20229100	Other Equip. Maint. Service	1,500.00		-	1,500.00	100%
20229200	Other Equip. Maint. Supplies	2,500.00		-	2,500.00	100%
20231400	Clothing/Personal Supplies	3,500.00	186.76	575.30	2,924.70	84%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	18,000.00	354.23	6,154.63	11,845.37	66%
20250500	Accounting Services	3,400.00		-	3,400.00	100%
20252500	Engineering Services	15,100.00		-	15,100.00	100%
20253100	Legal Services	10,000.00		-	10,000.00	100%
20257100	Security Services	26,000.00		8,551.29	17,448.71	67%
20259100	Other Professional Services	38,000.00	4,530.28	6,672.18	31,327.82	82%
20289800	Other Operating Expenses Sup.	17,500.00	91.50	241.38	17,258.62	99%

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditure	Expenditures to Date	Funds Available	% Left
	SUB-TOTAL	623,600.00	33,586.31	167,469.07	456,130.93	73%
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		1,100.84	199.16	15%
	SUB-TOTAL	1,300.00	-	1,100.84	199.16	15%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	474,000.00	130,575.00	130,575.00	343,425.00	0%
43430300	Equipment	95,000.00		-	95,000.00	0%
	SUB-TOTAL	569,000.00	130,575.00	130,575.00	438,425.00	0%
	GRAND TOTAL	1,193,900.00	164,161.31	299,144.91	894,755.09	75%

**ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2023/2024
NOVEMBER 2023**

Account Number	Expenditure Account	Budgeted 2023/2024	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	400.00		-	400.00	100%
20207600	Office Supplies	100.00		20.00	80.00	80%
20207602	Signs	50.00		-	50.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supplies	80.00		-	80.00	100%
20219800	Water	750.00	67.88	366.13	383.87	51%
20223600	Fuel & Lubricants	1,200.00	114.71	281.91	918.09	77%
20250500	Accounting Services	650.00		-	650.00	100%
20252500	Engineering Services	1,000.00		-	1,000.00	100%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	0.00		-	0.00	#####
20259100	Other Professional Services	400.00		-	400.00	100%
20289900	Other Operating Exp - Services	400.00		-	400.00	100%
20291500	COMPASS Costs	100.00		-	100.00	100%
20296200	GS Parking Charges	0.00		-	0.00	#####
	SUB-TOTAL	5,730.00	182.59	668.04	5,061.96	88%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,730.00	182.59	668.04	5,061.96	88%

STAFF REPORT



DATE: 12-14-23

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **MONTHLY ACTIVITY REPORT – NOVEMBER 2023**

ADMINISTRATION

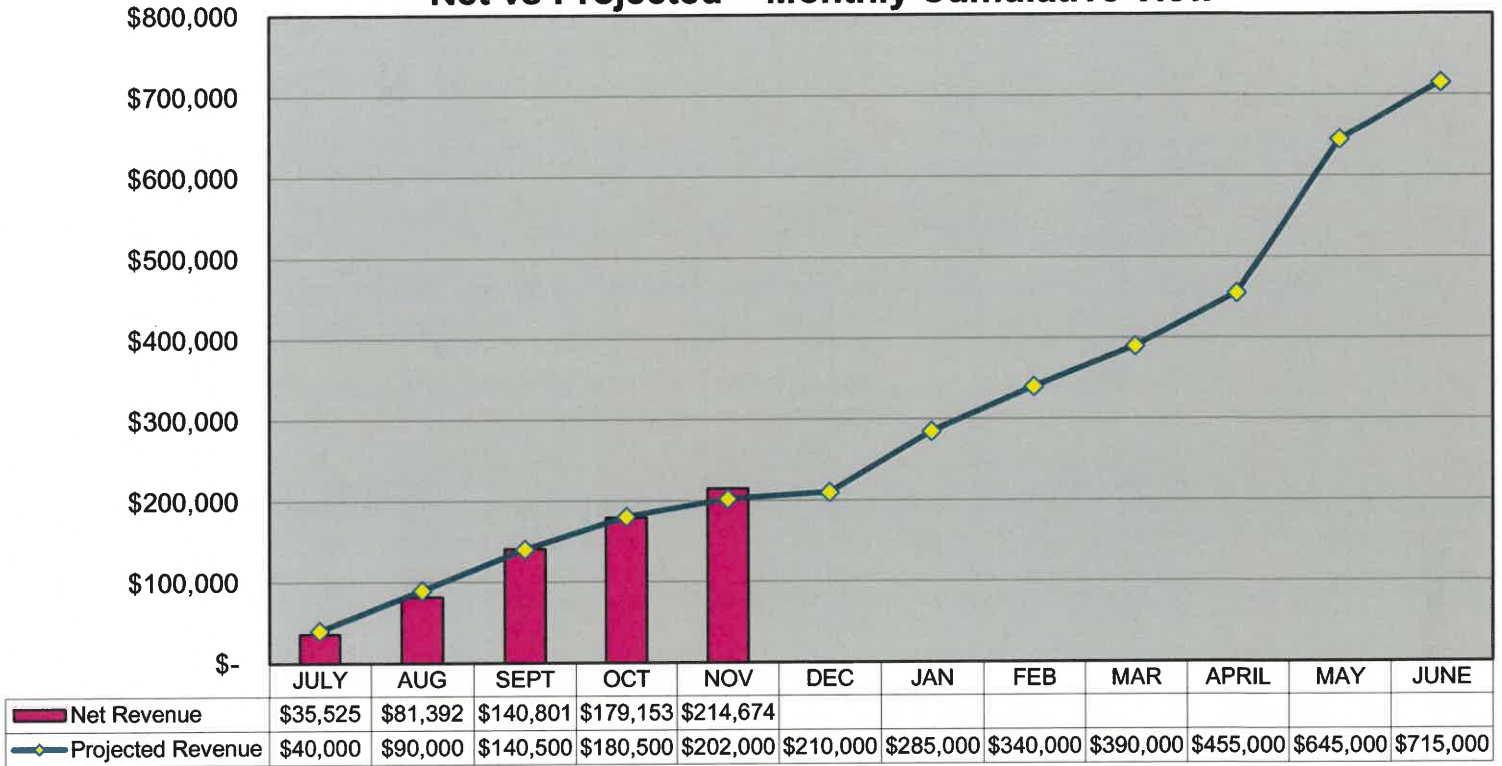
- On November 1, 8, 15, and 30, Admin Ross attended weekly construction meetings for the Arcade Cripple Creek Trail project. These meetings include representatives from the City of Citrus Heights, the construction company, the project managers, engineers, and Sunrise Recreation & Park District. The purpose of the meetings is to provide updates, problem solve, assign new tasks, and make decisions to meet timelines.
- On November 7, Admin Ross attended a meeting with the City of Citrus Heights and Sunrise Recreation & Park District personnel to discuss security and enforcement along the Arcade Cripple Creek Trail.
- On November 8, Admin Ross attended a meeting with the City of Citrus Heights and Sunrise Recreation & Park District personnel to discuss maintenance along the Arcade Cripple Creek Trail.
- On November 9, Admin Ross and Superintendent Oropeza attended a meeting with the City of Citrus Heights, Sunrise Recreation & Park District, and Sacramento Tree Foundation personnel to discuss the tree mitigation plan along the Arcade Cripple Creek Trail.
- On November 14, Admin Ross and Superintendent Oropeza attended a CAPRI webinar that covered important steps involved in the semi-annual site visits conducted by CAPRI. The next CAPRI site visit to OVparks is tentatively scheduled for April 2025.
- On November 28, Admin Ross attended a CARPD meeting on Zoom with other District Administrators and General Managers from throughout the state. These meetings are valuable networking opportunities to share information, resources, and discuss topics and legislation of common interest.
- On November 30, Supervisor Bain and Supervisor Woodford met with a representative of XTECHS to discuss replacing our current phone system with the Voice Over Internet (VOI) communication option. There are potential cost savings for the District while moving towards a more modern technology. The representative also identified potential savings within our Comcast service.

RECREATION Monthly Report: November 2023

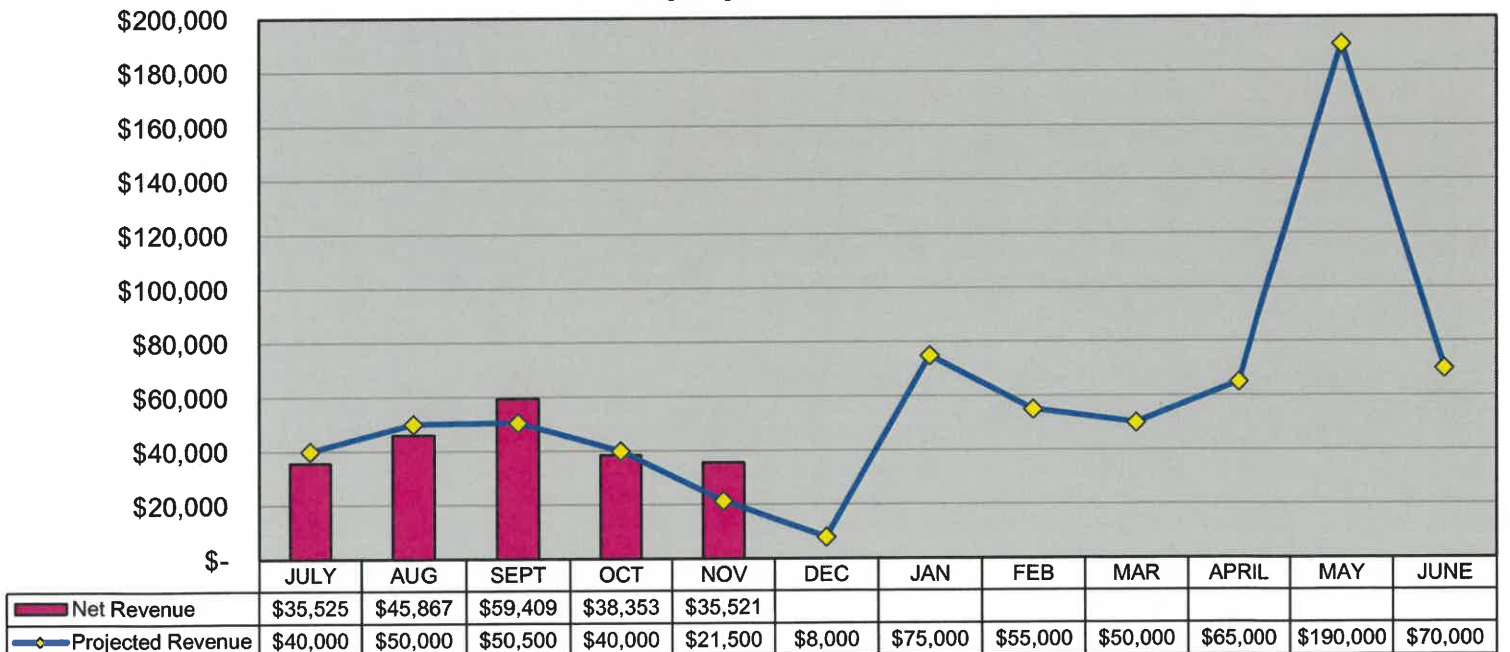
November	Enrollment	Attendance	Gross Revenue
Active Adults			
Bridge	42		\$ 84.00
Carving Memories	34		\$ 297.00
M.O.V.E. Bingo		23	
Mid-Day Movie		4	
Active Adults Sub Total	76	27	\$ 381.00
Classes			
Basic Horsemanship	10		\$ 1,800.00
Internet Drivers Education	1		\$ 29.00
Kids Night Out	12		\$ 324.00
RTI Babysitting CPR	3		\$ 70.00
RTI Child and Babysitting Safety	3		\$ 120.00
STIR Budding Chefs	10		\$ 350.00
Ukulele Fretters	14		\$ 14.00
Classes Sub Total	53	0	\$ 2,707.00
Day Camp			
Adventure Crew	13		\$ 1,911.00
Day Camp Sub Total	13		\$ 1,911.00
Events			
Holiday Craft Fair	34		\$ 2,958.00
Events Sub Total	34	0	\$ 2,958.00
Preschool			
Orange Blossoms	14		\$ 3,878.00
Preschool Sub Total	14	0	\$ 3,878.00
Sports & Fitness			
Aikido - Teen/Adult	7		\$ 888.00
Aikido - Youth	6		\$ 570.00
Chen Tai-Chi Chuan	15		\$ 750.00
Gymnastics - Parent Participation	1		\$ 105.00
Gymnastics - Tot	2		\$ 210.00
Pickleball 101	12		\$ 840.00
Pilates Reformer	9		\$ 780.00
Preschool Karate	5		\$ 1,050.00
Shotokan Karate Grange Karate	4		\$ 940.00
Shotokan Youth Center Karate	10		\$ 2,350.00
Soccer Tots	12		\$ 1,140.00
Top Notch Basketball Camp	17		\$ 1,683.00
Turns n Tumble Baby Ballet	8		\$ 264.00
Turns n Tumble Pre Ballet	9		\$ 297.00
Zumbini	11		\$ 440.00
Sports & Fitness Sub Total	128	0	\$ 12,307.00
GRAND TOTAL	318	27	\$ 24,142.00

November Gross Revenue Recap – November OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$35,521 which is \$14,021 above the projected amount. November recreation revenue came in at \$22,830 which is \$8,830 above the projected amount. The November facility revenue came in at \$12,691 which is \$3,367 above the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart above represent revenue attributed to programs occurring in September.*

2023-2024 ORPD Recreation & Facility Revenue Net vs Projected - Monthly Cumulative View



2023-2024 ORPD Recreation & Facility Revenue Net vs projected - Monthly View



PARKS Monthly Report: November 2023

Park Infrastructure

- Staff continues to conduct monthly playground inspections and makes repairs on site as needed.
- Staff replaced two LED lights at Pecan Park restrooms.
- Staff chipped the pruned limbs from the back of Orangevale Community Center soccer field and maintenance shop parking lot area.
- Staff replaced the two tennis nets at the Almond Park tennis courts.
- Staff repaired a vandalized section of conduit at the Horse Arena restrooms.
- Staff replaced 14 fence posts at Orangevale Community Park and Horse Arena.
- Staff reinstalled 64 ft of fence at the Horse Arena and Oak & Filbert.
- Staff repaired a shade structure belonging to a neighbor near the maintenance shop. A branch fell from a park tree and damaged the shade structure.
- Staff repaired 5 pool lights in the pool during the renovation project. The seal gaskets were replaced in all of them.
- Staff removed two disc golf basket sleeves at the Shady Oaks Disc Golf course, one from hole #2 and another at hole #14. Two new sleeves were installed by the disc golf club.

Mechanics

- Staff continues to conduct basic maintenance to small engine equipment and mowers.
- Staff replaced the belt tensioner from the chipper.
- The mow trailer lights were fixed by staff and a new plug was installed.

Park Irrigation

- New drip irrigation was installed at the butterfly garden in preparation for the planting of new native plants.
- All irrigation remains off.

Park Grounds

- Staff continues ongoing maintenance at all parks (restrooms, trash, mowing, edging, & blowing).
- Staff has been mulching leaves in all the parks of the district.
- Staff pruned several trees at Orangevale Community Park.
- Staff reseeded Palisades and the farmers market area.

Other Items

- Staff removed the entry gate from Streng nature area and removed all the bollards. Staff also removed the bollards from the west entrance to Sundance and the area near the 7-Eleven on Woodmore Oaks Ave. in preparation for the installation of boulders.
- The Christmas tree was decorated by staff in preparation for the tree lighting.
- Staff worked with volunteers in the revamping of the butterfly garden at Pecan Park. All native plants were planted, and the area was mulched.

Fulton-El Camino Park District Police Department
Monthly activity report for: Orangevale Recreation and Park District
Reporting Period: November 1-30, 2023

Almond Park

Parking Citation: 11/09/23 14:34 CVC 4000(a) No current registration

Norma Hamlin Park

No issues to report.

Off Property

No issues to report.

OV Community Center

Parking Citations: 11/05/23 15:14 CVC 4000(a) No current registration

OV Community Park

Warnings: 11/5/23 17:42 4000(a)(1) Expired registration

OV Community Park (Disc Golf)

Parking Citations: 11/05/23 15:34 CVC 4000(a) No current registration

Palisades Park

Parking Citation: 11/09/23 13:36 CVC 4000(a) No current registration

Pecan Park

Parking Citation: 11/12/23 14:26 CVC 4000(a) No current registration

Sundance Nature Area

No issues to report

Youth Center Park

No issues to report

OvParks Photos of Interest: Nov-Dec 2023

Carving Memories at the Community Center



Orangevale Community Tree Lighting



Progress on Arcade Cripple Creek Trail



Boulders near Sundance Park entrance from Fair Oaks Blvd



Entrance from Fair Oaks Blvd.



Trail to the west of the bridge



Trail to the east of the bridge



Trail headed toward Highwood Way



Boulders on Woodmore Oaks Ave. near trail entrance



Boulders near Streng Park entrance on Streng Ave.



Trail at Streng Park heading south



Trail at Streng Park heading north

Pouring the bridge concrete floor (10/20/23)

Progress on Swimming Pool Project



Apply plaster to the pool (12/5/23)



Smoothing the plaster and cleaning the tile (12/5/23)

Kidz Korner Roof Replacement Project



Removing old roof (12/4/23)



Replacing plywood on section of roof (12/5/23)



Back roof with new plywood sections (12/5/23)



Roof is protected for upcoming rain (12/5/23)

STAFF REPORT



DATE: 12-14-23

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: APPROVE THE TEMPORARY/SEASONAL PARTTIME SALARY SCALE FOR SCERS NON-ELIGIBLE EMPLOYEE CLASSIFICATION FOR CALENDAR YEAR 2024

RECOMMENDATION

Approve the proposed temporary/seasonal parttime salary scale for SCERS non-eligible employee classification for calendar year 2024.

BACKGROUND

The State of California is increasing the minimum hourly wage from \$15.50 to \$16.00 on January 1, 2024. The current 2023 salary scale and the proposed 2024 scale have been provided. As the minimum wage has increased over the past eight years, the hourly wage difference between parttime and fulltime workers has decreased, causing compaction. In an effort to slow down the compaction, we reduced the number of steps for these parttime positions in 2021. The proposed 2024 salary scale maintains the same reduced number of steps as was approved in 2021, 2022, and 2023. The State was not planning this 50 cents per hour increase, but it was driven by a high Consumer Price Index increase due to a caveat in the law. There is no planned minimum wage increase beyond this year, which leaves the expectation that it will remain at \$16.00 per hour for multiple years. We can consider adding additional steps to the parttime salary scale once the minimum wage stabilizes.

MOTION TO CONSIDER

I move we approve the proposed temporary/seasonal parttime salary scale for SCERS non-eligible employee classification for calendar year 2024.

**Orangevale RPD
SCERS Non-Eligible Employee Classification
2023 Temporary/Seasonal PT Salary Scale**

Position	Step A
Rec Leader I / Office Assistant I / Lifeguard I / Swim Team Assistant I	\$15.50

Position	Step A	Step B
Rec Leader II / Office Assistant II / Finance Clerk I / Swim Team Assistant II / Facility Host I / Seasonal Maintenance Worker I	\$15.75	\$16.00

Position	Step A	Step B
Senior Rec Leader / Office Assistant III / Finance Clerk II / Sr. Lifeguard / Assistant Swim Team Coach / Facility Host II / Seasonal Maintenance Worker II	\$16.00	\$16.25

Position	Step A	Step B	Step C
Recreation Specialist / Finance Clerk III / Pool Manager / Swim Team Coach / Rec Specialist-Pre School / Seasonal Maintenance Worker III	\$16.75	\$17.00	\$17.25

Position	Step A	Step B	Step C
Recreation Specialist II / Rec Specialist-Pre School II	\$17.75	\$18.00	\$18.25

Note: If any staff is currently earning an hourly rate above the top step on this scale, they would continue to earn that same rate in calendar year 2023.

Orangevale RPD
SCERS Non-Eligible Employee Classification
2024 Temporary/Seasonal PT Salary Scale (DRAFT)

Position	Step A
Rec Leader I / Office Assistant I / Lifeguard I / Swim Team Assistant I	\$16.00

Position	Step A	Step B
Rec Leader II / Office Assistant II / Finance Clerk I / Swim Team Assistant II / Facility Host I / Seasonal Maintenance Worker I	\$16.25	\$16.50

Position	Step A	Step B
Senior Rec Leader / Office Assistant III / Finance Clerk II / Sr. Lifeguard / Assistant Swim Team Coach / Facility Host II / Seasonal Maintenance Worker II	\$16.50	\$16.75

Position	Step A	Step B	Step C
Recreation Specialist / Finance Clerk III / Pool Manager / Swim Team Coach / Rec Specialist-Pre School / Seasonal Maintenance Worker III	\$17.25	\$17.50	\$17.75

Position	Step A	Step B	Step C
Recreation Specialist II / Rec Specialist-Pre School II	\$18.25	\$18.50	\$18.75

Note: If any staff is currently earning an hourly rate above the top step on this scale, they would continue to earn that same rate in calendar year 2024.

STAFF REPORT



DATE: 12-14-23

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: APPROVE THE SUBMITTED QUOTE FROM SAFE SLIDE RESTORATION FOR THE INTERIOR GEL COATING OF THE POOL SLIDE AND THE EXTERIOR PAINTING OF THE SLIDE AT A TOTAL COST OF \$22,878.

RECOMMENDATION

Approve the submitted quote from Safe Slide Restoration for the interior gel coating of the pool slide and the exterior painting of the slide at a total cost of \$22,878.

BACKGROUND

The restoration of the pool slide was not a consideration when the Board of Directors and staff set the capital improvement projects for the 2023-24 fiscal year budget. When the Aquatic Design Group consultant was conducting the initial pool analysis in August 2021, she noted that the pool slide's gel coating was wearing thin. A recoating is recommended every 7-10 years, depending upon the length of pool season and the number of users. Based on these factors, our pool slide should receive a professional coating about every 10 years. The coating will protect the slide and the integrity of the fiberglass. It also enhances safety by reducing the chances of fiberglass slivers.

The pool slide has also faded in color significantly over the years. This quote includes painting of the slide's exterior, which will add to the new appearance of the entire pool. The exterior painting should hold its color without much fading for about 15 years.

The District received quotes from two reputable companies. In addition to Safe Slide Restoration, a quote was provided by Amusement Restoration Companies in the amount of \$27,470 for the same scope of work.

If the low quote from Safe Slide Restoration is approved, it is recommended that this restoration/maintenance project be paid from the OLLAD budget.

MOTION TO CONSIDER

I move we approve the submitted quote from Safe Slide Restoration for the interior gel coating of the pool slide and the exterior painting of the slide at a total cost of \$22,878 to be paid from the OLLAD budget, and direct the District Administrator to finalize and execute the agreement with this contractor.

Safe Slide

Restoration

"Restoring confidence in your slide."®

Dale Cooper LLC DBA Safe Slide Restoration
P.O. Box 102, Farmington, MO 63640
O: 855-639-7543 / C: 989-954-6235, 573-225-4765
www.safeslides.com

July 3, 2023

Orangevale Recreation & Park District / Attn: Barry Ross
6826 Hazel Ave, Orangevale, CA 95662
barry@ovparks.com

Hello Barry,

The following is a proposal for the restoration of your water slide. This proposal is based on the information that was sent to Safe Slide Restoration. Our company is certified in fiberglass composites by the American Composite Manufacturer's Association (ACMA). We have over **20-years** of experience working with fiberglass and gel coat.

We Have The Industry's Best Warranties

- There is a **1 – year warranty** on paint for adhesion – Steel
- There is a **5 – year warranty** on structural fiberglass repair not to delaminate.
- There is a **5 – year warranty** on gel coat and paint (available with yearly protection plan)

Certified Inspections



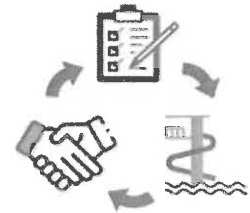
- Audio and Visual Documentation
- Present Solutions
- Non-Destructive Testing (NDT)

Consistent Restoration



- Scheduling/Pre-Con Meeting
- NACOM Certified Project Managers
- Over 250 Projects Each Year

Protected Partnership



- Post Project Customer Service
- Annual Protection Plans
- Best Warranties in the Industry

Guarantees

- All Project Managers are ACMA Certified
- Gel Coat Thickness Meets OEM Standards
- Meeting Deadlines
- Responsive

V.12062022



Slide Description:

Open Flume Body Slide – Blue

Work Description: Option A

Gel Coat - Interior:

- Repair all minor fiberglass repairs in ride path* (minor repair does not require laminating)
- All repairs will be done with vinyl-ester resin
- Prepare interior ride path for Gel Coat
- Add textured surface to start tub if needed
- Refinish interior ride path of slide with Gel Coat
- Gel Coat will be applied to a thickness of 20 - 24 mils.
- Premium Gel Coat will be used
- Recaulk all seams (recaulking is not a guarantee to stop leaking seams) **
- Seams will be sealed with premium caulk
- Base white gelcoat will be used unless otherwise specified

Work Description: Option B

Gel Coat - Interior:

- Repair all minor fiberglass repairs in ride path* (minor repair does not require laminating)
- All repairs will be done with vinyl-ester resin
- Prepare interior ride path for Gel Coat
- Add textured surface to start tub if needed
- Refinish interior ride path of slide with Gel Coat
- Gel Coat will be applied to a thickness of 20 - 24 mils.
- Premium Gel Coat will be used
- Recaulk all seams (recaulking is not a guarantee to stop leaking seams) **
- Seams will be sealed with premium caulk
- Base white gelcoat will be used unless otherwise specified

Paint - Exterior:

- Wash exterior of slide with internally formulated cleaner
- Prime-coat bare areas as needed
- Paint exterior with Poly - Siloxane Paint
- Paint RAL color: _____

INIT: _____

Project Amount Option A: \$16,853.00

Project Amount Option B: **\$22,878.00**

Pricing Includes Sacramento County Prevailing Wage Rates

V.12062022

QUOTE #778

November 10, 2023

CUSTOMER

Barry Ross
District Administrator
Orangevale Recreation & Park District
6826 Hazel Avenue
Orangevale CA 95662
916-988-4373
www.ovparks.com

Thank you for the opportunity to submit our proposal.

Our turnkey price for the restoration project is as follows:

Cost

Gel Coat Interior of (1) Blue Open Waterslide.

Sub Total: **\$18,720.00**

Paint Exterior of (1) Blue Open Waterslide.

Sub Total: **\$8,750.00**

Paint (1) Slide Tower, steel only.

Sub Total: **\$9,850.00**

Total Restoration Project:
(Prevailing Wages is not added into this Proposal.)

Total: **\$37,320.00**

Pictures



Timeframe

3-5 days to complete this Project:

Terms

- 50% Due upon signing of Terms and Conditions.
- 50% Due upon completion of Project with final walk through with Client.

Our price includes cost of all labor, materials, and a man lift and/or scaffolding. There is no additional charge if we determine that an additional coat of coating is required to achieve optimal results. Note that the following slide exterior colors will require an additional charge as these colors require multiple coats:

Scope of Work

Paint (1) Slide Tower, steel only.

Gel Coat Interior and Paint Exterior of (1) Open Waterslide:

High-pressure water clean using PAC Detergent order to remove any grease, oil, dirt and oxidation as per SSPC-SP1 Standard;

Remove caulk from seams;

Sand entire interior to remove all failed coating and to create an adhesion profile;

Make all necessary repairs to gelcoat;

Apply Maxguard LEI Series Ashland gelcoat with Duratec high gloss additive at 22-24 mils;

After cure, wet sand and buff and wax any imperfections with 800 and 1000 grit sandpaper;

Re-caulk all seams using Sikaflex 291 white fast cure.

We employ our key technicians year-round. Our seasonal technicians have been with us for many years as well. We do not need to train or re-train seasonal staff nor do we subcontract out any work. This ensures that our work is consistent and always meets our high standards. We hold the ACMA CCT gelcoat certification and are also OSHA certified, bonded, and insured.

WARRANTY

Gel Coat Interior-Five-year workmanship warranty covering delamination of applied gelcoat only. Our five-year warranty is only valid if the customer participates in a yearly maintenance program with Amusement Restoration Companies (ARC). If the customer does not engage in a yearly maintenance program our standard two-year warranty will apply. This warranty does not cover damage from osmosis, blistering, deterioration or damage of cosmetic surface finishes; including cracking, crazing, discoloration, fading, corrosion and oxidation of gelcoat. This warranty does not cover surfaces previously coated beyond original manufacturers coating, unless this aftermarket coating is completely removed by ARC prior to application of new gelcoat. Our warranty does not cover any repairs that have been completed by a previous contractor. ARC does not offer any warranty for caulking of seams.

Work will be finished prior to agreed-upon completion date barring any unusual adverse weather. However, due to weather and other variables, we cannot assign a specific start date. We will stay in touch as prior projects progress to keep you up to date with anticipated start date. Note that our technicians work seven days per week and thus we may need access to the facility on a weekend. Technicians will need access to electricity and water. We will need access to get a man lift to the site.



AMUSEMENT RESTORATION COMPANIES

James Gardiner

Owner

720-940-0106

Offices in Texas-Colorado

We service the USA

jim@theslideexperts.com

www.theslideexperts.com

Amusement Restoration Companies

dba The Slide Experts and SlidePros

STAFF REPORT



DATE: 12-14-23

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **ELECTION OF OFFICERS FOR THE BOARD OF DIRECTORS FOR CALENDAR YEAR 2024**

RECOMMENDATION

The Board is to discuss, elect and finalize the Officers of the Board for calendar year 2024.

BACKGROUND

The current Officers of the Board for calendar year 2023 are:

- Mike Stickney (Chairperson)
- Lisa Montes (Vice Chairperson)
- Arica Presinal (Secretary)

MOTION TO CONSIDER

I move we approve the following Board Members as Officers of the Board for calendar year 2024:

- _____ (Chairperson)
- _____ (Vice Chairperson)
- _____ (Secretary)

STAFF REPORT



DATE: 12-14-23

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: ASSIGN TWO BOARD MEMBERS TO EACH OF THE SEVEN COMMITTEES FOR CALENDAR YEAR 2024

RECOMMENDATION

Discuss and assign two board members to each of the seven committees for calendar year 2024.

BACKGROUND

Board committees are up for reassignment each calendar year. Last year, it was agreed that each Board Director would remain on one committee that they currently serve on for the sake of continuity. Each Board Director would then consider which other committees they would like to serve on. Administrator Ross would email each Director asking for their preferred committees. This will give us a starting point to help the process move more efficiently at the January 18 meeting. Each committee would also need to assign a Committee Chairperson. Attached is a table that shows the committees that the Directors have served on since 2018.

MOTION TO CONSIDER

I move we approve the proposed assignments of two named board members for each designated committee, including an assigned Committee Chairperson. These committee assignments are for calendar year 2024.

Tentative Assignments as Starting Point for Discussion

<u>Committee</u>	<u>Chairperson</u>	<u>Vice Chairperson</u>
Admin/Finance		
Government		
Maintenance/Operations		
Personnel/Policies		
Planning		
Recreation		
Trails		

Orangevale Recreation and Park District Committee Assignments

(First Director listed is designated as the Committee Chair)

<u>Committees</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
<u>Admin./Finance (Budget)</u>	Sharon Brunberg, Mike Stickney	Mike Stickney, Sharon Brunberg	Sharon Brunberg, Mike Stickney
<u>Maint./Operations</u>	Mike Stickney, Erica Swenson	Erica Swenson, Mike Stickney	Mike Stickney, Erica Swenson
<u>Recreation</u>	Erica Swenson, Manie Meraz	Lisa Montes, Erica Swenson	Erica Swenson, Lisa Montes
<u>Personnel/Policy</u>	Lisa Montes, Sharon Brunberg	Lisa Montes, Sharon Brunberg	Sharon Brunberg, Lisa Montes
<u>Planning</u>	Mike Stickney, Lisa Montes	Mike Stickney, Manie Meraz	Manie Meraz, Mike Stickney
<u>Government</u>	Lisa Montes, Manie Meraz	Manie Meraz, Lisa Montes	Lisa Montes, Manie Meraz
<u>Trails</u>	Manie Meraz, Sharon Brunberg	Sharon Brunberg, Manie Meraz	Sharon Brunberg, Manie Meraz
<u>Committees</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
<u>Admin./Finance (Budget)</u>	Sharon Brunberg, Erica Swenson	Sharon Brunberg, Mike Stickney	Mike Stickney, Sharon Brunberg
<u>Maint./Operations</u>	Mike Stickney, Erica Swanson	Manie Meraz, Arica Presinal	Arica Presinal, Manie Meraz
<u>Recreation</u>	Lisa Montes, Manie Meraz	Mike Stickney, Lisa Montes	Lisa Montes, Mike Stickney
<u>Personnel/Policy</u>	Lisa Montes, Manie Meraz	Manie Meraz, Lisa Montes	Lisa Montes, Manie Meraz,
<u>Planning</u>	Mike Stickney, Lisa Montes	Lisa Montes, Mike Stickney	Mike Stickney, Manie Meraz
<u>Government</u>	Manie Meraz, Sharon Brunberg	Manie Meraz, Mike Stickney	Mike Stickney, Lisa Montes
<u>Trails</u>	Sharon Brunberg, Erica Swenson	Sharon Brunberg, Arica Presinal	Arica Presinal, Sharon Brunberg,

Tentative Timeline for Pool Renovation

Rev. 12-7-23

DATE	TASK	Responsible Party	Status
January '22	Determine which Code Issues and Maintenance Issues are to be addressed	OVparks & ADG	Complete
May '22	Contact County Health Dept. to notify them that this project is on the horizon and will be time sensitive	OVparks	Complete
Early June '22 July/Aug '22 Early Sept '22	Complete the 90% Schematic Design Phase	ADG	Complete
June '22 Aug '22; Sept '22 Oct '22	Review and approve Schematic Design	OVparks	Complete
Early Aug. '22 Sept. '22; Oct '22	Construction Documents are ready	ADG	Complete
Early Aug. '22 Sept. '22; Oct '22 Nov '22	Construction Documents are sent to the County Environmental Health Dept.	ADG and OVparks	Completed
Aug-Oct '22 Sept-Oct '22 Oct-Nov '22 Dec '22; Jan '23; Feb '23; Dec '23	County Health Dept. approval 1. Drain Cover approval 2. Pre-plaster County inspection and approval	County	 1. Complete 2. Complete
Apr-May '23 May-June '23	Create Bid Packet Documents & Approved by Legal	OVparks	Complete
Sept-Oct '22 Oct-Nov '22 Nov-Dec '22 Dec '22-Jan '23 Feb-Mar-Apr '23 Apr-May '23 June '23	Advertise and solicit bids	ADG	Complete
Oct-Nov '22 Nov-Dec '22 Jan-Feb '23 Mar-Apr-May '23 May-June '23 Aug '23	Bid and Award Contract	OVparks and ADG	Complete
Nov/Dec '22 Dec. '22; Jan '23 Feb-Sept '23 Aug- Sept '23	Construction Begins	ADG & Contractor	Complete
Spring '23 May '23-Feb '24 By March '24 Dec '23	Construction Completed	OVparks	Complete
Dec '23	Pool is chemically balanced, plaster residue is mostly removed from the pool, and all mechanical equipment is working properly. Project is signed off as complete.	OVparks & Contractor	

NOTES:

- Once construction begins, the project should be complete within 2.5 months. This could vary greatly depending upon weather, and the possibility of an undesirable discovery. A 2-4 month construction period is safe to assume.

Tentative Timeline for Driveway & Trail Projects at Community Center Park

Rev. 12-7-23

DATE	TASK	Lead Party	Status
Sept '21	Architect Drawings	MTW Group	Complete
April '22	Topography Drawings from Engineer	Marty Gee, Engineer	Complete
June '22	Geotechnical Study Report	Wallace Kuhl & Assoc.	Complete
Sept '22	CEQA Study	County of Sac	Completed 10/3/22
Sept '22; Oct '22; Nov '22	Deed Restriction Application Docs	OVparks	Completed 11/22/22
Sept '22	Preliminary Construction Docs	MTW Group	Complete
Sept-Oct '22; Oct-Nov '22; Dec. '22; Jan. 9 '23	Construction Documents	MTW Group	Complete
Oct '22; Oct-Nov '22; Dec. '22; Jan. 10 '23	District Review of Construction Documents	OVparks and MTW Group	Complete
Nov-Dec '22 Dec '22-Jan '23 Feb-Mar '23; Mar-Apr '23 May-June '23 Aug-Sept '23; Oct '23 Nov '23; Dec '23	Submit project to County for approval. Lengthy application process.	OVparks and MTW Group	Submitted 3/21. County returned 1 st review 5/3. Requires 2 nd submittal. County returned 2 nd review on 7/5. Requires 3 rd submittal, filed on 8/18. County verbally approved in late-Sept. Final drainage fees are determined and to be paid in December to receive final signed plans.
Apr-May '23 May-June '23 July-August '23; Sept '23	Create Bid Packet Documents & Approval from Legal	OVparks & Gordian	Working with Gordian's pre-bid process. Complete
Nov '22; Nov-Dec '22 Jan '23; Feb-Mar '23 Apr-May '23; June-July '23 August '23; Sept.- Dec '23	Advertise and Solicit Bids	Gordian	Working with Gordian's pre-bid process.
Dec '22; Dec '22-Jan '23 Jan-Feb '23; Mar-Apr '23 Apr-June '23; May-Jun '23 June-July; July-Aug '23 Aug-Sept '23; Sept-Jan '24	Bid and Award Contract	OVparks and Gordian	
Jan-Feb '23; Feb-Mar '23 Apr-May '23; May-Jun '23 Jun-Aug '23; Jul-Aug '23 Aug-Sept '23; Sep-Oct '23 Oct-Nov '23; March '24	Construction Begins	Contractor, Gordian, OVparks, MTW Group	
Mar-Apr '23; Jun-July '23 July-Aug '23; July-Sept '23 Aug-Sept; Sept-Nov '23 Nov-Dec '23; May-July '24	Project is complete	Contractor, Gordian, OVparks, MTW Group	
July-Dec '23; Aug-Dec '23; Nov-Dec '23; May-July '24	Final Grant Documents are Submitted to the State	OVparks	

NOTES:

- County permit process has taken 8 months and counting.
- Construction phase would ideally begin within 30 days of awarding contract but could vary greatly upon contractor availability and weather.
- Once construction begins, the project should be complete within two months. This could vary greatly depending upon weather, and the possibility of an undesirable discovery.
- MTW Group will provide updated cost projections during the Construction Document Phase.