

**ORANGEVALE RECREATION & PARK DISTRICT  
BOARD OF DIRECTORS MEETING  
THURSDAY, JUNE 9, 2022**

**REGULAR MEETING 6:30 PM  
ORANGEVALE COMMUNITY CENTER  
6826 HAZEL AVE. ORANGEVALE, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

**1. CALL TO ORDER**

**2. ROLL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA**

**5. PUBLIC DISCUSSION**

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

**6. MINUTES**

- a. Approval of minutes of the Special Meeting on May 4, 2022 (pg. 1-2)
- b. Approval of minutes of the Regular Meeting on May 12, 2022 (pg. 3-9)

**7. CORRESPONDENCE**

- a. Back cover Ad in the Orangevale View promoting summer programs (pg. 10)
- b. Public Notice in the Orangevale View announcing OVparks resolutions to intend to levy assessments in fiscal year 2022-23 and preliminarily approve the engineers reports for OLLAD and Kenneth Grove assessment districts (pg. 11)
- c. Results of election for Representative of Treasury Oversight Committee for Special Districts (pg. 12)

**8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

**8.1 CONSENT MATTERS GENERAL FUND**

No Report

**8.2 OLLAD CONSENT MATTERS**

No Report

**8.3 KENNETH GROVE CONSENT MATTERS**

No Report

**9. NON-CONSENT MATTERS GENERAL FUND**

No Report

**10. STANDING COMMITTEE REPORTS**

- a. Administration & Finance – Recap of the May 18, 2022, meeting (pg. 13-14)
- b. Maintenance & Operation – No Report
- c. Recreation Committee – No Report
- d. Personnel & Policy – No Report
- e. Government – No Report
- f. Planning Committee – No Report
- g. Trails Committee – No Report
- h. Ad Hoc – No Report

**11. ADMINISTRATOR’S REPORT**

- a. Monthly Activity Report – May 2022 (pg. 15-22)

**12. UNFINISHED BUSINESS**

**13. NEW BUSINESS**

- a. Approval of Resolution 22-06-687, Resolution Adopting the Orangevale Recreation and Park District Preliminary Budget for the General Fund for Fiscal Year 2022/23 (pg. 23-39)
- b. Public Hearing: Orangevale Landscaping and Lighting Assessment District (OLLAD)
  - Susan Barnes of SCI Consulting Group
  - 1. Approval of Resolution 22-06-688, Resolution Adopting the Orangevale Landscaping and Lighting Assessment District Preliminary Budget for Fiscal Year 2022/23 (pg. 40-46)
  - 2. Approval of Resolution 22-06-689, Resolution Approving the Engineer’s Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2022/23 for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg. 47-102)
- c. Public Hearing: Kenneth Grove Landscaping and Lighting Assessment District
  - Susan Barnes of SCI Consulting Group
  - 1. Approval of Resolution 22-06-690, Resolution Adopting the Kenneth Grove Landscaping and Lighting Assessment District Preliminary Budget for Fiscal Year 2022/23 (pg. 103-107)
  - 2. Approval of Resolution 22-06-691, Resolution Approving the Engineer’s Report, Confirming the Diagram and Assessment, and Ordering the Levy of Assessment for Fiscal Year 2022/23 for the Kenneth Grove Landscaping and Lighting Assessment District (OLLAD) (pg. 108-130)
- d. Approval of Resolution 22-06-692, Resolution Amending the District Salary Schedule (pg. 131-134)
- e. Approval of Resolution 22-06-693, Resolution Allocating Park Development Fees and In-Lieu Fees to District Capital Projects (pg. 135)
- f. Approval to Enter into an Agreement with SCI Consulting Group to Conduct a Mailed Public Opinion Survey, Proposition 218 Parks Assessment Measure, and Related Consulting Services (pg. 136-146)
- g. Approval of the Rental Application & Agreement for Use of the Shady Oaks Disc Golf Course by the Orangevale Chamber of Commerce for a fun Disc Golf Tournament on Friday, September 16, 2022 (pg. 147-152)
- h. Update on Swimming Pool Project (verbal)
- i. Update on Roadway/Trail Project (verbal)

**14. DIRECTOR’S AND STAFF’S COMMENTS**

**15. ITEMS FOR NEXT AGENDA**

**16. ADJOURNMENT**

**NOTICE:**

*As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.*

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: [director@ovparks.com](mailto:director@ovparks.com)

Sharon Brunberg

Manie Meraz

Lisa Montes

Arica Presinal

Mike Stickney

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Special Meeting of Board of Directors May 4, 2022

A Special Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on May 4, 2022, at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Meraz, Brunberg, Montes  
Directors absent: None  
Staff present: Barry Ross, District Administrator  
Jennifer Von Aesch, Finance/HR Superintendent

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**  
**MOTION #1** On a motion by Director Brunberg, seconded by Director Montes, the agenda was approved by a vote of 4-0-0 with Directors Stickney, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions.
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **NEW BUSINESS**
  - a) **Presentations from Board Director candidates, questions & answers, and appointment of a new Director (pg. 1-27):**  
Each candidate will be given five minutes to address the Board and explain why they are interested and qualified to represent OVparks as a Director of the Board. They will also be asked six qualifying questions along with other questions as desired by the Board. At the end of the interviews, the Board of Directors will vote to appoint a new Board Director. A quorum of three is required to select and swear in the new appointed Director. The new Director will be sworn in tonight and attend the next Board Meeting on Thursday, May 12, 2022.  
  
The candidates were informed the District has thirteen employees, however, the Board of Directors works predominately with the District Administrator. The Board of Directors does not involve themselves with the daily operations within the District. The OVparks staff and the District Administrator Ross are quite talented and demonstrated creativity working diligently throughout the Covid 19 Pandemic.



All candidates provided responses to six interview questions given. Candidates were interviewed in the following order:

Jay Martinez

Arica Presinal

Lyle Morgan

Jessie Romine

Cindy Ihm

Sharon Mueller

**MOTION #2**

On a motion by Director Brunberg, seconded by Director Montes, the appointment of Arica Presinal as Board Director was approved by a vote of 3-0-1 with Directors Brunberg, Meraz, and Montes voting Aye. There were no Nays. Director Stickney abstained.

- b) Oath of Office for newly appointed Board Director  
Admin Ross conducted the Oath of Office to appoint Arica Presinal to the position of Board of Director.

**14. DIRECTOR AND STAFF COMMENTS**

Directors Montes, Meraz, Brunberg and Stickney welcomed Arica Presinal to the District Board of Directors and look forward to working with her and extended appreciation to all candidates for applying for the Director position and participating in the interview process.

**15. ITEMS FOR NEXT AGENDA**

- a) Personnel Policies & Procedures Manual Update

**16. ADJOURNMENT**

**MOTION #3**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:24 p.m. On a motion by Director Montes, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Montes, Brunberg, Stickney, Presinal, and Meraz voting Aye. There were no Nays or Abstentions.

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Mike Stickney, Chairperson

# ORANGEVALE RECREATION & PARK DISTRICT

## Minutes of Meeting of Board of Directors May 12, 2022

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on May 12, 2022, at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Meraz, Brunberg, Presinal  
Directors absent: Montes  
Staff present: Barry Ross, District Administrator  
Jennifer Von Aesch, Finance/HR Superintendent  
Jason Bain, Recreation Supervisor  
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**  
**MOTION #1** On a motion by Director Brunberg, seconded by Director Stickney, the agenda was approved by a vote of 4-0-0 with Directors Stickney, Brunberg, Meraz, and Presinal voting Aye. There were no Nays and no abstentions. Director Montes was absent.
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES**  
**MOTION #2** a) Approval of Minutes of April 14, 2022 (pg. 1-9): On a motion by Director Brunberg seconded by Director Meraz, the minutes were approved by a vote of 3-0-1 with Directors Stickney, Brunberg, and Meraz voting Aye. There were no Nays. Director Presinal abstained. Director Montes was absent.
7. **CORRESPONDENCE**
  - a) A complimentary email from a Creek Week volunteer. (pg. 10): Admin Ross advised of a complimentary email received regarding the Creek Week from a volunteer who participated with his son and grandson.
  - b) Advertisements from an April issue of the Orangevale View that promotes the Summer Activity Guide and select upcoming programs. (pg. 11): Programs and special events were recently advertised to promote the OVparks Summer Activity Guide.
  - c) Announcements from an April issue of the Orangevale View for summer job openings and an opening on our Board of Directors. (pg. 12): Job openings for the summer seasonal programming and

the open position on the OVparks Board of Directors were advertised in the Orangevale View. Recreation Coordinator Nadia Roberts has received several applications for Summer Rec'ing Crew staffing. Supervisor Bain is currently accepting applications for aquatic staff. If additional lifeguards are not acquired, public swim availability may be limited. Admin Ross welcomed Director Presinal, recently appointed to the open position with the Board of Directors. Director Presinal advised she had applied to the position upon seeing the Board of Directors opening advertised in the Orangevale View.

- d) An article from an April issue of the Orangevale View about the history of OVparks submitted by the Orangevale History Project. (pg. 13): Admin Ross shared an article published in the Orangevale View regarding the history of OVparks.
- e) A letter of thanks to staff from a satisfied renter of the Community Center. (pg. 14): Admin Ross shared a letter received from a recent facilities renter expressing appreciation to Admin Clerk Christina Kelley and Custodian/Host II Danny Rodriguez.

**8. CONSENT CALENDAR**

**MOTION #3**

On a motion by Director Brunberg, seconded by Director Stickney, the consent calendar was approved by a vote of 4-0-0 with Directors Stickney, Brunberg, Meraz and Presinal voting Aye. There were no Nays or Abstentions. Director Montes was absent.

**8.1. CONSENT MATTERS GENERAL FUND**

- a) Ratification of Claims for April 2022 (pg. 15-16)
- b) Budget Status Report for April 2022 (pg. 17-19)
- c) Revenue Report for April 2022 (pg. 20)

**8.2. OLLAD CONSENT MATTERS**

- a) Ratification of Claims for April 2022 (pg. 21-22)
- b) Budget Status Report for April 2022 (pg. 23-24)

**8.3. KENNETH GROVE CONSENT MATTERS**

- a) Ratification of Claims for April 2022 (pg. 25)
- b) Budget Status Report for April 2022 (pg. 26)

**9. NON-CONSENT MATTERS GENERAL FUND**

**MOTION #4**

- a) Ratification of Claims for April 2022 (pg. 27)

On a motion by Director Brunberg, seconded by Director Meraz, the Ratification of Claims for April 2022 was approved by a vote of 4-0-0 with Directors Stickney, Presinal, Meraz, and Brunberg voting Aye. There were no Nays or Abstentions. Director Montes was absent.

**10. STANDING COMMITTEE REPORTS**

- a) Administration and Finance: This committee is scheduled to meet on Wed., May 18 at 10am.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Trails Committee: No report.
- h) Ad Hoc: No report.

**11. ADMINISTRATOR'S REPORT**

a) Monthly Activity Report – April 2022 (pg. 28-35): Admin Ross advised the Spring Craft Fair held May 6<sup>th</sup> and 7<sup>th</sup> was well attended and received positive feedback regarding the event. In the absence of Supt. Oropeza, Admin Ross advised of ongoing maintenance. Graffiti and vandalism continue to be an ongoing issue. Admin Ross has contacted MaryAnne Povey to discuss the potential to do a broadcast on Orangevale Live to provide public awareness. Kim Bayne from the Orangevale Chamber of Commerce advised Admin Ross of meetings held the first Wednesday of every month with representatives from the Sacramento County Sheriff's Department and District Attorney's office to discuss crime and crime patterns and ways to address crime issues. Admin Ross will plan to start attending those meetings. Fulton-El Camino Police report was discussed. Admin Ross shared photos from the OVparks Open House held on April 23<sup>rd</sup>.

Recreation Supervisor Jason Bain advised the Open House held in April was quite successful. May revenue projections have been greatly exceeded. San Juan Unified School District will be offering their own programming rather than the voucher program utilized during Summer 2021. TigerSharks have two hundred and fifty currently enrolled. Private Swim Lessons are full as well as several of the Session 1 group sessions.

**12. UNFINISHED BUSINESS**

a) Addressing the increase in vandalism in our parks. Admin Ross advised of multiple instances of graffiti and broken plumbing at the restrooms at the Orangevale Community Park.

13. NEW BUSINESS

**MOTION #5**

- a) Approval of Resolution 22-05-685 Resolution of Intention to Levy Assessments for Fiscal Year 2022-23, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD) (pg. 36-91):  
Admin Ross advised the resolution will be published in the Citrus Heights Messenger and the Orangevale View to meet circulation specifications required for public notification. Upon BOD approval, Susan Barnes from SCI will submit the resolution for publication. Admin Ross to make correction to page 41 to include recently appointed Director Presinal.

On a motion by Director Brunberg, seconded by Director Stickney, the Resolution 22-05-685 Resolution of Intention to Levy Assessments for Fiscal Year 2022-23, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Orangevale Landscaping and Lighting Assessment District (OLLAD) was approved by a vote of 4-0-0 with Directors Stickney, Meraz, Brunberg, & Presinal voting Aye. There were no Nays or Abstentions. Director Montes was absent.

**MOTION #6**

- b) Approval of Resolution 22-05-686 Resolution of Intention to Levy Assessments for Fiscal Year 2022-23, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District (pg. 92-113):  
Admin Stickney summarized the resolution and the process necessary to continue the assessment for fiscal year 2022-23.

On a motion by Director Brunberg, seconded by Director Stickney, the Resolution 22-05-686 Resolution of Intention to Levy Assessments for Fiscal Year 2022-23, Preliminarily Approving Engineer’s Report, and Providing for Notice of Hearing for the Kenneth Grove Landscaping and Lighting Assessment District, was approved by a vote of 4-0-0 with Directors Stickney, Meraz, Brunberg, & Presinal voting Aye. There were no Nays or Abstentions. Director Montes was absent.

**MOTION #7**

- c) Approve the agreement with MTW Group for the landscape architectural services to include the surveying, design, documenting, bid negotiation, and construction administration of the road and pedestrian walkway project at Orangevale Community Center Park in the amount of \$23,130 (pg.114-126):  
The District has been awarded \$198,708 from California State Parks Prop 68 Per Capita Grant. The District’s mandatory minimum match is \$49,677 for a total project budget of \$248,385. Any project costs above \$248,385 will be the obligation of the District to pay.

The Board agreed to use this grant funding to help pay for projects identified in the Park Master Plan for Orangevale Community Center Park. The agreed upon projects are a roadway that connects the north parking lot of the Community Center with the parking lot of the new property (formerly the Regency Church) to the north, and sections of the proposed walking trails that will help connect the properties.

The District has been working closely with MTW Group throughout the Park Master Plan process. MTW Group created our drawings for the future park facilities and designs, and it is important to retain continuity gained by their existing experience and knowledge of this project.

On a motion by Director Brunberg seconded by Director Meraz, the agreement with MTW Group for the landscape architectural services to include the surveying, design, documenting, bid negotiation, and construction administration of the road and pedestrian walkway project at Orangevale Community Center Park in the amount of \$23,130 was approved by a vote of 4-0-0 with Directors Stickney, Presinal, Brunberg, and Meraz voting Aye. There were no Nays or Abstentions. Director Montes was absent.

- d) Update on the Roadway/Trail project at Orangevale Community Center Park (verbal): Admin Ross provided this information as a part of agenda item 13c.
- e) Update on the Orangevale Swimming Pool repair project (pg. 127): Admin Ross has been in contact with Aquatic Design Group to finalize agreements and timelines for this project. Construction could potentially begin in November or December 2022. Project estimated to be completed within two to four months. The new pump is due to arrive the first week in June.
- f) Board elections information for 2022 (pg. 128-130): Admin Ross provided dates and information for the three Board members up for reelection. Board members will be required to submit application along with a \$200 fee at the registrar's office at Sacramento County beginning July 18<sup>th</sup> for the 2022 election. Candidate statement cost is incurred by the candidate. If the board member is uncontested, no election fees will be incurred since ballot placement is not required.
- g) Personnel Policy & Procedures Manual (verbal): The Personnel Policy Manual has been submitted to the District's attorney for review and revisions at which time a Personnel & Policy Committee meeting will be scheduled to review.
- h) Big Day of Service update (verbal): Admin Ross advised the Big Day of Service will be held on Saturday, May 21<sup>st</sup> at the

Orangevale Community Center Park. Projects include spreading new tan bark throughout the park; painting the Youth Center building; painting the curbs; painting the storage containers; adding infield mix to the ball diamonds and grading the infields; and tree planting. Community volunteers (including groups of volunteers from Rotary, Kiwanis, and the Church of Latter Day Saints) will be on hand to assist with the completion of the projects. Thank you to Easy Stumps for assisting with the delivery of the tan bark. Parks Maintenance employee Nelson Kirk has been a valuable asset in coordinating the tree planting project. To volunteer, register at [bigdayofservice.com](http://bigdayofservice.com).

- i) Outdoor Fitness Equipment update (verbal): The equipment has been installed at the Orangevale Community Park with the assistance of Orangevale Rotary volunteers along with several OVparks Parks Maintenance employees. Director Stickney recommended distance markers be placed throughout the trails in the parks. Admin Ross to submit information and photos to the Orangevale View and to recognize the Rotary for their contribution to the project. Fred DeLeon, personal fitness trainer, provided some video on proper usage of the equipment to be available on the OVparks website.

**14. DIRECTOR AND STAFF COMMENTS**

Admin Ross mentioned OVparks Open House was quite successful. Thank you to all staff involved in preparation for the event. Appreciation to the Admin team in processing the registrations.

Supervisor Woodford advised summer sports camps and youth pickleball are quite popular for enrollment.

Director Brunberg extended appreciation to the OVparks staff for all their hard work.

Director Stickney mentioned the parks are looking good. He will not attend the next board meeting on June 9<sup>th</sup>.

Director Presinal thanked the Board of Directors for their assistance and the ease of transition onto the Board.

**15. ITEMS FOR NEXT AGENDA**

a) Public Hearing: Orangevale Landscaping and Lighting Assessment District (OLLAD)

b) Public Hearing: Kenneth Grove Landscaping and Lighting Assessment District

c) Resolution adopting the Orangevale Recreation & Park District Preliminary Budget for Fiscal Year 2022-23

**16. ADJOURNMENT**

**MOTION #8**

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:03 p.m. On a motion by Director Brunberg, seconded by Director Stickney, the adjournment was approved by a vote of 4-0-0 with Directors Stickney, Brunberg, Meraz, and Presinal voting Aye. There were no Nays or Abstentions. Director Montes was absent.

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Mike Stickney, Chairperson



# OVparks has Your Summer Planned!

## Wiggles & Giggles



"Zootastic Summer"



6/14-6/16 Purr-fect Start  
 6/21-6/23 Head and Shoulders above the Rest  
 6/28-6/30 Hippo-ton of Fun  
 7/5-7/7 Zebra you Around  
 7/12-7/14 Curvy Unicorns  
 7/19-7/21 Trunks ready, set, GO  
 7/26-7/28 Monkey Around

Ages: 3-5  
 Tu/W/Th  
 1:00-3:30pm

Let your child wiggle and giggle their way to a summer of fun at Kidz Korner's preschool day camp.

Fee: \$47 per week (Register for all 7 sessions at once and get \$20 off the total!)

## Swim Lessons

Lessons meet Mon-Thu for eight 30-minute classes. Advance registration is required, as space is limited!

Session 1 – June 13-23

Session 2 – June 27-July 8

1st week: M-Th, 2nd week: Tu-F

Session 3 – July 11-21

Session 4 – July 25-August 4

Group Lesson Fee: \$63 / \$68 NR, per session



## Upcoming Youth Camps

Enchanted Engineering Using LEGO® Ages: 5-10  
 M-F 6/13-6/17 1:00-4:00pm Fee: \$192 / \$195 NR

Beginning Tennis Camp Ages: 5-8  
 M-F 6/13-6/17 9:00am-12:00pm Fee: \$177 / \$180 NR

New! Drop Shot Pickleball Camp Ages: 7-13  
 M-F 6/20-6/24 9:00am-12:00pm Fee: \$174 / \$177 NR

Track & Field Camp Ages: 6-12  
 M-F 6/20-6/24 9:00am-12:00pm Fee: \$177 / \$180 NR

All Sorts of Sports Jr Academy Camp Ages: 4-6  
 M-F 6/27-7/1 9:00am-12:00pm Fee: \$156 / \$159 NR

All Sorts of Sports Camp Ages: 7-13  
 M-F 6/27-7/1 9:00am-12:00pm Fee: \$156 / \$159 NR

## Rec'ing Crew Summer Day Camp

June 13 - August 5 4 & 5 day options! Ages: 5-12

Camp Hours: 9:00am-4:00pm Extended Hours: 7:30am-5:30pm

Fees range from \$148-\$243 per child, Sibling discounts available!



June 13-17 Moo Moo Meadows - Heirloom Acres

June 20-24 Nautical Nonsense - Sunsplash - Waterpark

June 27-July 1 Alien Invasion - Sacramento State Planetarium

\*July 5-8 (\*No Camp 7/4) Search for the Golden Ticket - Sacramento Zoo

July 11-15 Happening Habitats - Effie Yeaw Nature Center

July 18-22 Mystery & Myths - Sunsplash - Golfland

July 25-29 Rock 'n' Roll Ranch - Sunrise Rollerland

August 1-5 California Road Trip - Gold Bug Mine



- Swimming on Tuesdays & Thursdays
- Field trips to fun locations on Wednesdays
- Special guests weekly
- Camp wide challenges and movies on Fridays
- Themed arts, crafts, games and STEM activities weekly



## Picnic Rentals



Have a party planned but no location? No Worries! OVparks has several outside rental options. Visit [OVparks.com](http://OVparks.com) for more details.



Check out more camps, youth & adult programs at OVparks this summer!

Download the Summer Activity Guide at [www.OVparks.com](http://www.OVparks.com)!



Parks Make Life Better!®



Get Connected @ovparks

6826 Hazel Ave, Orangevale



# PUBLIC NOTICE

## RESOLUTION NO. 22-05-685

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT APPROVING THE RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2022-23, PRELIMINARILY APPROVING THE ENGINEER'S REPORT AND PROVIDING FOR NOTICE OF HEARING FOR THE ORANGEVALE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT (OLLAD).

WHEREAS, the Board of Directors (the "Board") of the Orangevale Recreation and Park District, County of Sacramento, State of California, has previously ordered through Resolution 92-06-51 the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972 for the purpose of financing certain park and recreation improvements and refurbishments as specified in the District's updated Master Plan and for the purpose of funding maintenance operations of the District; and

WHEREAS, the Board, through Resolution 92-06-51, has ordered that the park and recreation improvements specified in the Engineer's Report dated March 26, 1992, be constructed, and has estimated that the cost of such proposed park and recreation improvements is greater than can be raised from a single annual assessment, and has ordered that the estimated costs of these improvements be raised by an assessment levied and collected in annual installments over a period of 20 years, commencing in fiscal year 1992-93 and ending in fiscal year 2012-13 and then continued from year to year as necessary to fund other capital, maintenance and other needs.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Orangevale Recreation and Park District, County of Sacramento, State of California, that:

1. On July 17, 1991, by its Resolution No. 816, this Board ordered the formation of and levied the first assessment within the Orangevale Recreation and Park District Maintenance Assessment District, 1991 (the "Assessment District") pursuant to the provisions of the Landscaping and Lighting Act of 1972.

2. On February 10, 2022 this Board adopted Resolution No. 22-02-681, A Resolution Directing Preparation of the 2022-23 Annual Report for the Orangevale Recreation and Park District Maintenance Assessment District. Pursuant to this resolution, SCI Consulting Group, the Engineer of Work, prepared a report in accordance with Article XIII D of the California Constitution and Section 22665, et seq., of the California Streets and Highways Code (the "Report"). The Report has been made, filed with the Clerk of the Board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

3. It is the intention of this Board to levy and collect assessments within the Assessment District for fiscal year 2022-23. Within the Assessment District, the existing and proposed improvements, and any substantial changes proposed to be made to the existing improvements, are generally described as installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, running tracks, swimming pools, other recreational facilities, security patrols to protect the improvements, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Orangevale Recreation and Park District.

4. The Assessment District consists of the lots and parcels shown on the boundary map of the Assessment District on file with the Clerk of the Board of the Orangevale Recreation and Park District, and reference is hereby made to such map for further particulars.

5. Reference is hereby made to the Engineer's Report for a full and detailed description of the improvements, the boundaries of the Assessment District and the proposed assessments upon assessable lots and parcels of land within the Assessment District. The Engineer's Report identifies all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed.

6. The assessments are not proposed to increase from the previous year's assessments. The Board of Directors declares its intent to levy and collect assessments for the fiscal year 2022-23 within said district at an assessment rate of \$3.50 per month or \$42.00 per year per single family residential parcel, apartment unit and/or condominium; a lower rate of \$3.06 per month or \$36.96 per year per each mobile home unit or per one-quarter acre parcel devoted to commercial use; and a rate of \$1.40 per month or \$16.80 per year per one-quarter acre for parcels devoted to industrial or mini storage use, all as set forth in the benefit chart included in the Engineer's Report.

7. Notice is hereby given that on June 9, 2022, at the hour of 6:30 p.m. at the District offices of the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95662, the Board will hold a public hearing to consider the ordering of the improvements and the levy of the proposed assessments.

8. Prior to the conclusion of the hearing, any interested person may file a written protest with the Clerk of the Board, or, having previously filed a protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by such owner. Such protest or withdrawal of protest should be mailed to the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95662.

9. The Clerk of the Board shall cause a notice of the hearing to be given by publishing a copy of this resolution once, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the Orangevale Recreation and Park District.

PASSED AND ADOPTED this 12th day of May 2022, by the following vote:

AYES: S. Brunberg, M. Merz, A. Presnal, M. Stokney NOES: None ABSENT: L. Montes ABSTAIN: None

Signed: CLERK OF THE BOARD

## RESOLUTION NO. 22-05-686

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT APPROVING THE RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2022-23, PRELIMINARILY APPROVING THE ENGINEER'S REPORT AND PROVIDING FOR NOTICE OF HEARING FOR THE KENNETH GROVE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT.

WHEREAS, the Board of Directors (the "Board") of the Kenneth Grove Landscaping and Lighting Assessment District, County of Sacramento, State of California, has previously ordered through Resolution 94-05-86A the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972 for the purpose of financing certain park and recreation improvements and refurbishments as specified in the District's updated Master Plan and for the purpose of funding maintenance operations of the District; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Kenneth Grove Landscaping and Lighting Assessment District, County of Sacramento, State of California, that:

1. On February 10, 2022, this Board adopted Resolution No. 22-02-682, A Resolution Directing Preparation of the 2022-23 Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District (the "Assessment District"). Pursuant to this resolution, SCI Consulting Group, the Engineer of Work, prepared a report in accordance with Article XIII D of the California Constitution and Section 22665, et seq., of the California Streets and Highways Code (the "Report"). The Report has been made, filed with the Clerk of the Board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

2. It is the intention of this Board to levy and collect assessments within the Assessment District for fiscal year 2022-23. Within the Assessment District, the existing and proposed improvements, and any substantial changes proposed to be made to the existing improvements, are generally described as installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, running tracks, swimming pools, other recreational facilities, security patrols to protect the improvements, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Kenneth Grove Landscaping and Lighting Assessment District.

3. The Assessment District consists of the lots and parcels shown on the boundary map of the Assessment District on file with the Clerk of the Board of the Kenneth Grove Landscaping and Lighting Assessment District, and reference is hereby made to such map for further particulars.

4. Reference is hereby made to the Engineer's Report for a full and detailed description of the improvements, the boundaries of the Assessment District and the proposed assessments upon assessable lots and parcels of land within the Assessment District. The Engineer's Report identifies all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed.

5. The assessments are not proposed to increase from the previous year's assessments. The Board of Directors declares its intent to levy and collect assessments for the fiscal year 2022-23 within said district at an assessment rate of \$12.57 per month or \$150.78 per year per single family residential parcel, apartment unit and/or condominium as set forth in the benefit chart included in the Engineer's Report.

6. Notice is hereby given that on June 9, 2022, at the hour of 6:30 p.m. at the District offices of the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95662, the Board will hold a public hearing to consider the ordering of the improvements and the levy of the proposed assessments.

7. Prior to the conclusion of the hearing, any interested person may file a written protest with the Clerk of the Board, or, having previously filed a protest, may file a written withdrawal of that protest. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by such owner. Such protest or withdrawal of protest should be mailed to the Orangevale Recreation and Park District, 6826 Hazel Avenue, California 95662.

8. The Clerk of the Board shall cause a notice of the hearing to be given by publishing a copy of this resolution once, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the Kenneth Grove Landscaping and Lighting Assessment District.

PASSED AND ADOPTED this 12th day of May 2022, by the following vote:

AYES: S. Brunberg, M. Merz, A. Presnal, M. Stokney NOES: None ABSENT: L. Montes ABSTAIN: None

Signed: CLERK OF THE BOARD

ORANGEVALE VIEW MAY 27, 2022

**Department of Finance**

Ben Lamera  
Director



**County of Sacramento**

**Divisions**

Administration  
Auditor-Controller  
Consolidated Utilities Billing & Service  
Investments  
Revenue Recovery  
Tax Collection & Business Licensing  
Treasury

May 23, 2022

To: Special District Pooled Investment Fund Participant Board Chairs

Subject: **TREASURY OVERSIGHT COMMITTEE SPECIAL DISTRICT REPRESENTATIVE  
ELECTION RESULTS**

As you are aware, an election process for the Special District Representative to the Sacramento County Treasury Oversight Committee commenced on April 8, 2022, with a voting period ending May 16, 2022.

It is my pleasure to notify you that based on the votes received, the winner of the School and Community College District Representative election is **Dave O'Toole** of the Sacramento Metropolitan Fire District.

I will submit Mr. O'Toole's name for ratification by the Board of Supervisors to be the Special District Representative to the Sacramento County Treasury Oversight Committee. Should you have any questions regarding this matter, please call me at (916) 874-7450.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Lamera".

**Ben Lamera**  
Director of Finance

cc: Treasury Oversight Committee  
Bernard Santo Domingo

**ORANGEVALE RECREATION & PARK DISTRICT  
FINANCE COMMITTEE MEETING RECAP  
WEDNESDAY, MAY 18, 2022  
10:00 AM**

**MEETING LOCATION:  
Orangevale Community Center  
6826 Hazel Avenue  
Orangevale, CA 95662**

**1. CALL TO ORDER:** *The meeting was called to order at 10:02 a.m.*

*Roll call: Director Brunberg, Director Stickney, Administrator Ross, Finance/HR Superintendent Von Aesch, Recreation Supervisor Bain, Admin Supervisor Woodford*

**2. PUBLIC DISCUSSION**

Any person may address the committee; however, any matter that requires action will be referred to staff and/or committee/Board of Directors for a report and action at a subsequent meeting.

**3. MINUTES**

None discussed.

**4. UNFINISHED BUSINESS**

None discussed.

**5. NEW BUSINESS**

**A. Our budgetary mindset regarding COVID-19 impacts**

*Administrator Ross presented an overview of the District's current fiscal status noting that as the District worked through the pandemic with success, unless there is a serious reoccurrence, the District can move forward with pre-COVID-19 expectations.*

**B. Discussion of District Employee Salaries and Benefits**

*Administrator Ross reviewed the Western States CPI which settled at 8.3% for April and the news that minimum wage is moving to \$15.50 an hour in January of 2023. The Committee recommends a 4% COLA for full-time staff at the beginning of the 22/23 Fiscal Year. The Committee also recommends that all full-time and part-time staff receive a 50-cent raise, not only those positions earning minimum wage. This will prevent any additional salary compaction. The Committee recommends that full-time staff receive the 50-cents/hour increase in October, and the part-time staff receive it in January. Director Stickney requests to revisit the Salary Scale in January to assess the District's salaries in comparison to other similar local Districts.*

**C. Capital Replacement, Capital Projects, and ADA Projects Discussion**

*The Committee and staff discussed the cost and timeline for the pool project and the roadway and trails to connect the Community Center and the three buildings at the new property next door. It was agreed that completing as much of the trail as the District can afford at this time was smart.*

**D. Discussion of the 2022/23 Preliminary Budget**

*Administrator Ross reported that the budget reflected a conservative 6% increase in property tax revenue as the County is projecting a 7.5% increase. Next, Administrator Ross walked the meeting through a page-by-page review of the Preliminary Budget. There was discussion, suggestions, and decisions about various line items which needed review due to changes or cost increases like fuel, utilities, water, and an aging truck fleet for our Parks Department.*

**F. Timeline for the 2022/23 FY Budget Process**

*The Preliminary Budget will be presented at the June 2022 BOD Meeting and moved forward to the August 2022 Meeting for final approval.*

G. Schedule Next Meeting

*The next Finance Committee Meeting will be scheduled for January 2023 where a District-wide salary scale evaluation will be reviewed. Additional meetings will be called if the BOD feels it is warranted.*

6. **DIRECTOR'S AND STAFF'S COMMENTS**

*Director Brunberg and Stickney recommends staff research solar panels and an electric charging station at the Community Center.*

7. **ITEMS FOR NEXT AGENDA**

No items for next agenda.

8. **ADJOURNMENT** *The meeting was adjourned at 11:17 a.m.*

# STAFF REPORT



DATE: 6-9-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **MONTHLY ACTIVITY REPORT – MAY 2022**

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## ADMINISTRATION

- On May 2, Admin Ross and Parks Superintendent Oropeza met at Sundance Park with Ryan Hutcheson, Vegetation Work Planner for SMUD. Mr. Hutcheson notified OVparks that there are 6-8 trees in need of being removed due to their height approaching the power lines. This meeting gave us the opportunity to see the specific trees and receive an explanation. We ultimately were able to agree on pruning two of the trees as opposed to removing them. Mr. Hutcheson informed us that he was in the process of notifying the neighbors within the required radius of the work.
- On May 3, Admin Ross finalized the agreement with State Parks regarding the Prop 68 Per Capita Grant funds. We expect to have our grant funds available in an account with the State in the near future.
- On May 13, Admin Ross and Parks Maintenance Worker II Bruce Edwards attended the Zero Emissions Landscape Equipment Expo held in Carmichael. This event was hosted by CPRS District 2 and included four prominent suppliers of electric landscape equipment. Beginning in 2024, most gas-powered landscape equipment will no longer be available for purchase. This event provided an opportunity to learn about the new equipment, see demonstrations, and even test it out. The electric vehicles (i.e. mowers) will include significant fiscal incentives when purchased.
- On May 18-20, Admin Ross attended the annual California Association of Recreation & Park Districts (CARPD) conference held in South Lake Tahoe. The conference was attended by representatives from 35 Park Districts within California. There were helpful educational sessions along with many opportunities to network with other District Administrators.
- On May 19, Finance Superintendent Jennifer Von Aesch attended the pre-bid meeting at Tempo Park in Citrus Heights for the upcoming Arcade Cripple Creek Trail project. The meeting was hosted and conducted by staff from the City of Citrus Heights. It was mandatory for contractors wishing to bid on the project. It provided an opportunity for explaining the project, introducing the project partners, and to address any questions and answers.
- On May 21 the Big Day of Service attracted approximately 175 volunteers to Orangevale Community Center Park. Completed projects included: adding over 130 yards of tan bark to the landscape; painting the Youth Center building; adding about 30 yards of infield mix to the ball diamonds; planting 15 trees; painting the curbs; painting the storage containers; washing the playground equipment. Many thanks to the Orangevale-Fair Oaks Community Foundation's captains for coordinating this project and making it possible and successful. Thanks also to the Rotary Club of Orangevale, the Kiwanis Club of Orangevale, and the Church of Latter-Day Saints for providing large groups of volunteers. Thanks also to OVparks Directors Lisa Montes, Arica Presinal, and Mike Stickney for attending and contributing to the success. And finally, thanks are extended to the Parks Maintenance team contributions in preparing, coordinating, and working this event on behalf of the District.
- On May 24, the required Geotech soil study was conducted on the land that will include the upcoming new roadway/trails on the new property at Community Center Park.

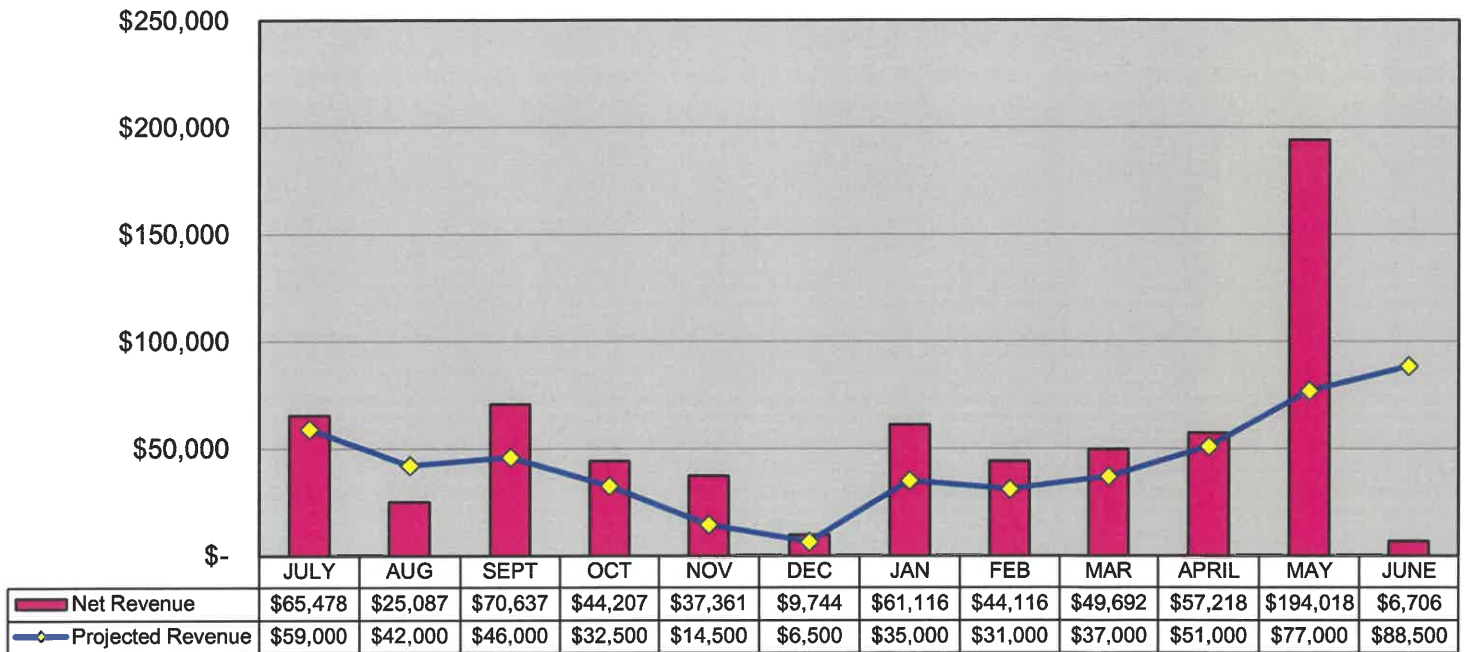
**RECREATION**

May	Enrollment	Attendance	Gross Revenue
<b>Active Adults</b>			
Bridge	45		\$ 90.00
Mens 3 on 3 Hoops	7		\$ 259.00
Mid-Day Movie		8	
Pinochle	25		\$ 25.00
<b>Active Adults Sub Total</b>	<b>77</b>	<b>8</b>	<b>\$ 374.00</b>
<b>Aquatics</b>			
Current Adventures	2		\$ 138.00
TigerSharks	251		\$ 41,131.00
<b>Aquatics Sub Total</b>	<b>253</b>		<b>\$ 41,269.00</b>
<b>Classes</b>			
Aikido - Teen/Adult	7		\$ 1,225.00
Aikido - Youth	8		\$ 610.00
Basic Life Support	2		\$ 150.00
Chen Tai-Chi Chuan	5		\$ 250.00
Drivers Education	2		\$ 58.00
Karate - Preschool	4		\$ 760.00
Karate - Shotokan Grange Hall	2		\$ 430.00
Karate - Shotokan Youth Center	3		\$ 645.00
Kids Night Out	13		\$ 325.00
Pediatric CPR & First Aid	5		\$ 400.00
Pickleball 101	22		\$ 1,166.00
Pilates Reformer	4		\$ 320.00
Sunset Chefs Series	12		\$ 360.00
Turns n Tumble Baby Ballet	9		\$ 396.00
Turns n Tumble Pre Ballet	9		\$ 396.00
Ukulele Fretters	24		\$ 24.00
Zumbini	4		\$ 140.00
<b>Classes Sub Total</b>	<b>135</b>	<b>0</b>	<b>\$ 7,655.00</b>
<b>Events</b>			
Spring Caft Fair	40		\$ 2,652.00
<b>Preschool sub total</b>	<b>40</b>		<b>\$ 2,652.00</b>
<b>Trips</b>			
Europe's Cosmopolitan Cities	4		\$ 1,629.65
Day Trips	2		\$ 210.00
<b>Trips Sub Total</b>	<b>6</b>	<b>0</b>	<b>\$ 1,839.65</b>
<b>GRAND TOTAL</b>	<b>511</b>	<b>8</b>	<b>\$ 53,789.65</b>

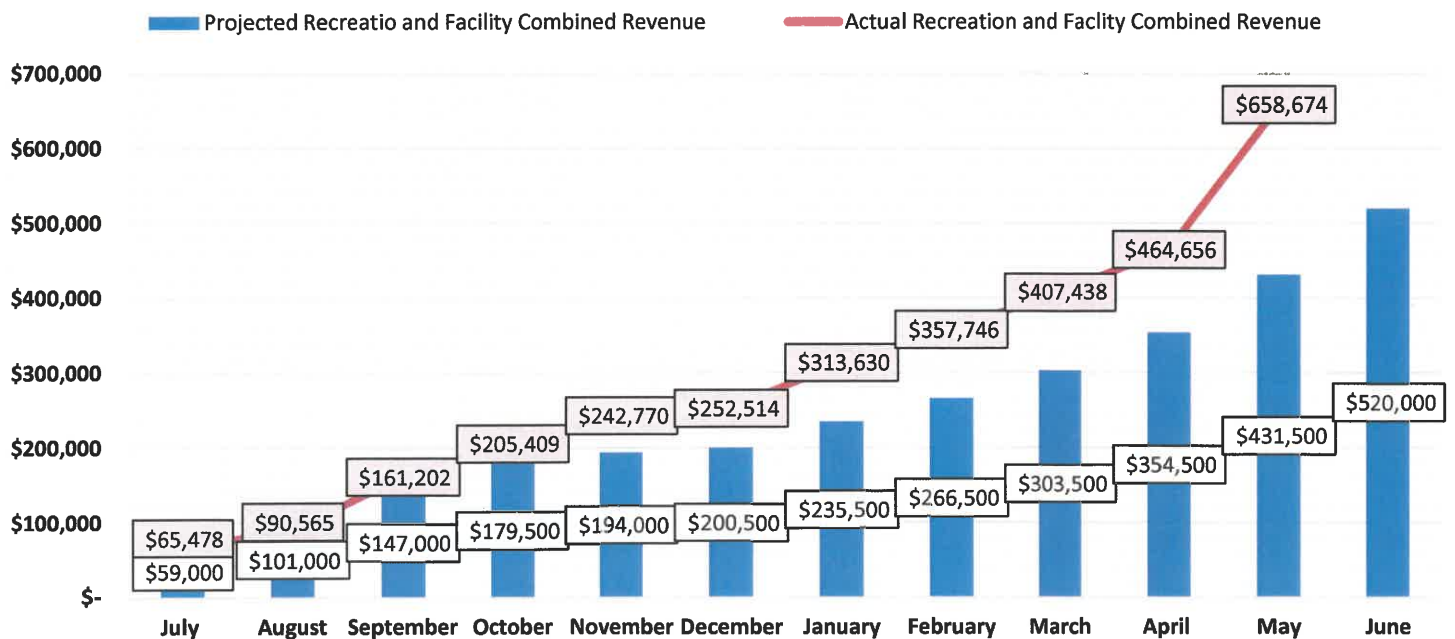


**May Gross Revenue Recap** – May OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$194,018 which is \$117,018 above the projected amount. May recreation revenue came in at \$181,612 which is \$111,612 above the projected amount. The May facility revenue amount is \$12,407 which is \$5,407 above the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart above represent revenue attributed to programs occurring in May.*

### 2021-22 ORPD Recreation & Facility Revenue Net vs projected - Monthly View



### Combined Recreation and Facility Revenue Projected vs Actual





## **PARKS**

### **Park Infrastructure**

#### **All Parks**

- Staff continues to conduct monthly playground inspections and makes repairs on site as needed.
- Staff continues to conduct daily pool maintenance.
- Staff removed graffiti from the Oak and Filbert, Horse Arena, and Sundance Park. Vandals continue to graffiti the restrooms at Oak and Filbert.
- Staff replaced four bollards at Community Center Park.

### **Mechanics**

- Staff continues to do basic maintenance to small engine equipment.
- Staff conducted maintenance to all mowers.
- Staff repaired the three-point link to the Ford tractor.

### **Park Irrigation**

- Staff replaced 28 sprinklers within various parks of the District.
- Staff replaced two valves at Almond Park.
- Two valves were repaired at Orangevale Community Park.
- Staff repaired the chlorine aeration pump.
- Two lateral lines were repaired at Community Center Park.

### **Park Grounds**

- Staff continues ongoing maintenance at all parks (restrooms, trash, mowing, edging, & blowing).
- Staff pruned several trees at Coleman Park.
- Staff removed a fallen medium-sized tree blocking the pathway near hole 6 of the disc golf course.
- Staff sprayed to control weeds at various parks of the district.
- Staff repaired 36 ft of fence at Orangevale Community Park.
- Staff mowed several areas of the disc golf course as part of seasonal maintenance.
- Staff began creating fire breaks at Sundance, Community Park, and Community Center Park.

### **Other Reports**

- Staff worked with the Community Foundation in preparation for Big Day of Service. Staff efforts included:
  1. Moving over 130 yards of bark.
  2. Removed about 8 yards of dirt and repaired irrigation in the center dividers of the pool parking lot in preparation for tree planting and mulching.
  3. Pressure washed and repaired two window covers of the Youth Center building in preparation for painting project.
  4. Pressure washed two large storage containers in preparation for painting project.
  5. Cleaned curbs within the parking lots in preparation for painting project.
  6. Dug 15 holes in preparation for tree planting.
  7. Gathered numerous supplies for the various projects.
- Staff cleaned up any materials, supplies, and debris left on site from the Big Day of Service.

**Fulton-El Camino Park District Police Department**  
**Monthly activity report for: Orangevale Recreation and Park District**  
**Reporting Period: 2022-05-01 to 2022-05-31**

**Almond Park**

Warning: 5/4/22 17:11 9.36.061(A)(4) Animal Leash Law  
 Warning: 5/9/22 14:00 CVC 5200(a) License plates not properly displayed  
 Warning: 5/12/22 19:53 9.36.061(A)(4) Animal Leash Law  
 Warning: 5/22/22 14:10 CVC 400(a)(1) Driving without proof of valid registration  
 Warning: 5/23/22 14:30 CVC 400(a)(1) Driving without proof of valid registration  
 Warning: 5/27/22 14:55 9.36.061(A)(4) Animal Leash Law  
 Warning: 5/29/22 16:38 CVC 400(a)(1) Driving without proof of valid registration  
 Warning: 5/30/22 14:21 9.36.065(d) Parking in undesignated area of park  
 Parking Citation: 5/9/22 15:30 CVC 400(a) No current registration

**Norma Hamlin Park**

No issues to report.

**Off Property**

No issues to report.

**OV Community Center**

Warning: 5/8/22 15:44 9.36.061(A)(4) Animal Leash Law  
 Parking Citation: 5/8/22 15:38 CVC 400(a) No current registration  
 Parking Citation: 5/13/22 21:58 9.36.065(e) Parking in park after hours  
 Parking Citation: 5/22/22 15:01 CVC 5200(a) Display two license plates required

**OV Community Park**

Warning: 5/4/22 17:46 9.36.061(A)(4) Animal Leash Law  
 Warning: 5/7/22 19:03 CVC 400(a)(1) Driving without proof of valid registration  
 Warning: 5/23/22 14:50 SCO 10.24.030 Parking vehicle contrary to signage  
 Warning: 5/23/22 15:00 SCO 10.24.030 Parking vehicle contrary to signage  
 Warning: 5/23/22 15:10 SCO 10.24.030 Parking vehicle contrary to signage  
 Warning: 5/23/22 15:15 SCO 10.24.030 Parking vehicle contrary to signage  
 Warning: 5/23/22 15:25 CVC 5200(a) Display two license plates required  
 Warning: 5/27/22 15:39 SCO 10.24.030 Parking vehicle contrary to signage  
 Parking Citation: 5/22/22 14:52 CVC 400(a) No current registration  
 Parking Citation: 5/22/22 15:05 CVC 5200(a) Display two license plates required

**OV Community Park (Disc Golf)**

Warning: 5/4/22 17:27 CVC 5200(a) Display two license plates required  
 Warning: 5/4/22 17:30 9.36.057(a) Smoking in park, nature area where prohibited  
 Parking Citation: 5/21/22 16:20 CVC 400(a) No current registration  
 Parking Citation: 5/23/22 14:54 CVC 400(a) No current registration  
 Parking Citation: 5/23/22 14:49 CVC 400(a) No current registration  
 Parking Citation: 5/23/22 14:49 CVC 5200(a) Display two license plates required  
 Parking Citation: 5/27/22 15:12 CVC 400(a) No current registration  
 Parking Citation: 5/28/22 18:05 CVC 400(a) No current registration  
 Parking Citation: 5/29/22 16:59 CVC 5200(a) Display two license plates required  
 Parking Citation: 5/30/22 14:44 CVC 5200(a) Display two license plates required  
 Parking Citation: 5/30/22 14:39 CVC 400(a) No current registration  
 Parking Citation: 5/30/22 14:31 CVC 400(a) No current registration  
 Parking Citation: 5/30/22 14:34 CVC 5204(a) Current registration tabs not properly displayed

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**Palisades Park**

Notice To Appear: 5/27/22 16:00 CVC 14601.1(a) Suspended License Mis  
Notice To Appear: 5/27/22 16:00 CVC 16028(a) No Insurance Inf  
Notice To Appear: 5/27/22 16:00 CVC 400(a) No current registration Inf

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**Pecan Park**

Notice To Appear: 5/18/22 15:15 11350(a) HS possession of narcotic controlled sub. Mis  
Notice To Appear: 5/18/22 15:15 PC 484(a) Petty Theft Mis  
Notice To Appear: 5/18/22 15:15 CVC 12500(a) Unlicensed driver Mis  
Notice To Appear: 5/18/22 15:23 CVC 16028(a) No Insurance Inf  
Notice To Appear: 5/18/22 15:23 CVC 400(a) No current registration Inf  
Parking Citation: 5/18/22 15:42 CVC 400(a) No current registration  
Parking Citation: 5/18/22 15:42 CVC 5200(a) Display two license plates required  
Parking Citation: 5/18/22 15:00 CVC 400(a) No current registration

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**Sundance Nature Area**

Call For Service: 5/30/22 14:50 Go-cart and motorcycle in park. All parties were gone on arrival

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**Youth Center Park**

Warning: 5/8/22 15:33 9.36.065(d) Parking in undesignated area of park  
Warning: 5/8/22 15:33 9.36.065(d) Parking in undesignated area of park

# Kidz Korner Trike-A-Thon at Community Park





# Big Day of Service at Community Center Park





**RESOLUTION NO: 22-06-687**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT, COUNTY OF SACRAMENTO, STATE OF CALIFORNIA, ADOPTING THE GENERAL FUND PRELIMINARY BUDGET FOR FISCAL YEAR 2022/2023**

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2021/2022; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2022/2023, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	<u>\$ 2,033,000</u>
(2)	Services & Supplies	<u>635,050</u>
(3)	Other charges	<u>74,900</u>
(4)	Fixed Assets	<u>350,000</u>
	(a) Land	<u>0</u>
	(b) Structures & Improvements	<u>300,000</u>
	(c) Equipment	<u>50,000</u>
(5)	Expenditure transfers	<u>2,200</u>
(6)	Contingencies	<u>          </u>
(7)	Provision for reserve increases	<u>200,000</u>
	<b>TOTAL BUDGET REQUIREMENTS</b>	<b><u>\$ 3,295,150</u></b>

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2022/2023 fiscal year:

ON A MOTION by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, the foregoing Resolution was passed and adopted this 9th day of June 2022 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

APPROVED: \_\_\_\_\_  
Chair, Board of Directors

6826 Hazel Avenue  
Orangevale, CA 95662  
916-988-4373  
Ovparks.com



ATTEST: \_\_\_\_\_  
Clerk of the Board

ATTACHMENTS:  
Financing Requirements Summary Schedule  
Expenditure Detail Schedule  
Revenue Detail Schedule  
Long-Term Loan Schedule  
Fixed Asset Schedule

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Orangevale, CA 95662  
916-988-4373  
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## Preliminary Budget Message – 2022/23

In creating the 22/23 fiscal year budget there is much to be considered. We will approach the fiscal year with the mindset that we will operate at the pre-COVID levels. If COVID has a resurgence, we will likely see a reduction in revenues and we will counter that by reducing our expenditures. Property tax growth continues to help to our revenue while rising inflation has challenged our expenditures. We expect to complete a large swimming pool improvement project along with a roadway/trail project at Community Center Park this year. Following are some key factors that will shape our upcoming budget.

The District experienced a property tax growth of approximately 5.3% in the 21/22 fiscal year, which exceeded our budget projections by 1.8%. The County is projecting a growth rate of approximately 7.5% for the 22/23 fiscal year. Staff is budgeting for a more conservative 6% increase.

Recreation program revenues, along with facility rental revenues, experienced an exceptional 21/22 fiscal year. While COVID-19 guidelines limited indoor rentals during about six months of the year, this helped drive an increase in outdoor rentals. Once guidelines were removed, our indoor rentals picked up dramatically. Our recreation programs have been highly successful with strong registrations. Our primary concern has been staffing shortages, which is common in most service industries. We expect to exceed our projected Recreation Service Charges (\$450K) by at least \$31K, and our Facility Rentals (\$70K) by at least \$76K. Based on this success during a year partially impacted by COVID, we are conservatively budgeting for similarly impressive revenue numbers in the new fiscal year.

We recommend maintaining 13 full-time staff positions for the 2022/23 Preliminary Budget. The Administration & Finance Committee recommends the following adjustments for full-time staff:

1. Include a 4% COLA placeholder in the Preliminary Budget for all full-time staff effective July 1, 2022.
2. Adjust for the 50 cents/hour minimum wage increase to take effect on January 1, 2023.
3. To avoid further salary compaction among part-time staff, adjust to provide a 50-cents/hour increase to all part-time staff positions, not only those that are set at minimum wage. This will also take effect on January 1, 2023.
4. To avoid further salary compaction between part-time and full-time staff, adjust to provide a 50-cents/hour increase to all full-time staff to take effect on October 1, 2022.
5. Staff is to conduct a salary comparison study of five similar districts in Sacramento County based on budget size, population, and staffing. The Finance Committee will meet again in January 2023 to review the study and determine the need and feasibility of other salary adjustments at

6826 Hazel Avenue  
Orangevale, CA 95662  
916-988-4373  
OVparks.com





that time.

In addition to the recommend COLA and 50-cents/hour increases, the costs for full-time salaries and benefits are estimated to rise modestly due to some annual staff step increases. We are projecting health insurance rates to increase again in the upcoming fiscal year. Based on the County's best guess at this time, a 7.5% increase will be used for the preliminary budget. The actual rates may not be available until the late summer. The Sacramento County Employees Retirement System (SCERS) rates as per SCERS actuarial studies are expecting a \$25K increase this year but anticipate significant decreases in a few years due to being about 96% funded.

Part-time salaries increased to \$15 per hour on 1/1/22 and will increase again to \$15.50 on 1/1/23 due to high inflation. These increases in salary will translate to future adjustments to program and rental fees. The Bureau of Labor Statistics Consumer Price Index (CPI) for the Western Region for the year (April 2021-April 2022) was 8.3%. The CPI was 3.3% one year ago, so this shows how much inflation has spiked.

For capital projects, the District is focusing primarily on the swimming pool repair/improvements (\$606K total, with up to \$278K coming from the General Fund Budget) and the new roadway/trail project at Community Center Park (\$250K-\$340K, with up to \$145K coming from the General Fund Budget). The remaining funds for these projects are coming from the OLLAD assessment district (\$328K), the Prop 68 Per Capita Grant (\$199K), and Park Development & In-Lieu fees. In an effort to address future projects identified in the master plan, along with ongoing facility maintenance, the District intends to have a survey conducted this fiscal year to determine the feasibility of establishing a new benefit assessment.

Sincerely,

A handwritten signature in blue ink that reads "Barry Ross".

Barry Ross  
District Administrator

6826 Hazel Avenue  
Orangevale, CA 95662  
916-988-4373  
OVparks.com

**Orangevale Recreation and Park District  
Budget vs Actual Carryover - FY 20/21 to FY 22/23**

General Fund, OLLAD, Kenneth Grove, In Lieu Park Dedication, Park Development Fee

	Budget 20/21	Actual 20/21	20/21 Carryover	Budget 21/22	Est. Act 21/22	21/22 Est. Carryover	Pre-Budget 22/23	Est. Act 22/23
<b>332A - GENERAL FUND</b>								
<i>Beginning Year Fund Balance</i>	<b>935,432</b>	<b>935,432</b>		<b>961,567</b>	<b>961,567</b>		<b>1,141,410</b>	
Taxation	1,488,700	1,556,947	68,247	1,594,836	1,621,730	26,894	1,713,595	
Rentals/Interest/Other	118,600	121,534	2,934	153,500	221,300	67,800	229,500	
In Lieu/Grants/HOPTEES	115,000	12,845	(102,155)	15,000	302,866	287,866	294,000	
Charges for Service/Rec. Fees/Misc	406,000	415,412	9,412	458,000	488,142	30,142	483,000	
<b>Total Revenue</b>	<b>2,128,300</b>	<b>2,106,738</b>	<b>(21,562)</b>	<b>2,221,336</b>	<b>2,634,038</b>	<b>412,702</b>	<b>2,720,095</b>	
Salaries & Benefits	<b>1,967,000</b>	1,598,265	368,735	<b>1,904,000</b>	<b>1,885,500</b>	<b>18,500</b>	<b>2,033,000</b>	
Services & Supplies	528,550	281,543	247,007	529,150	414,575	114,575	635,050	
Capital Improvement	261,500	200,795	60,705	276,400	154,120	122,280	427,100	
Prior Year Adjustment								
<b>Total Expenses</b>	<b>2,757,050</b>	<b>2,080,603</b>	<b>676,447</b>	<b>2,709,550</b>	<b>2,454,195</b>	<b>255,355</b>	<b>3,095,150</b>	
<b>Year End Fund Balance</b>	<b>306,682</b>	<b>961,567</b>	<b>654,885</b>	<b>473,353</b>	<b>1,141,410</b>	<b>668,057</b>	<b>766,355</b>	
<b>Year End Fund Balance &gt; or &lt; Previous Yr</b>		<b>26,135</b>			<b>179,843</b>			
<b>Total Less FB, in Lieu/Grants &amp; Capital Imp</b>	<b>(482,250)</b>	<b>214,085</b>	<b>696,335</b>	<b>(226,814)</b>	<b>31,097</b>	<b>257,911</b>	<b>(241,955)</b>	
<b>332A - General Reserve</b>	<b>545,014</b>	<b>545,014</b>	-	<b>545,014</b>	<b>545,014</b>		<b>345,014</b>	
<b>374A - OLLAD - GENERAL FUND</b>								
<i>Beginning Year Fund Balance</i>	<b>373,525</b>	<b>373,525</b>		<b>384,534</b>	<b>384,534</b>		<b>507,037</b>	
Revenues	<b>557,000</b>	<b>567,411</b>		<b>571,838</b>	<b>571,838</b>		<b>573,301</b>	
Expenses - Services & Supplies	589,000	457,209	(131,791)	586,500	448,635	(137,865)	565,600	
Other Charges - Bond Redemption/Interest	1,300	682	(618)	1,300	700	(600)	1,300	
Capital Improvement	215,000	98,511	(116,489)	227,438	-	(227,438)	328,000	
<b>Total Expenses</b>	<b>805,300</b>	<b>556,402</b>		<b>815,238</b>	<b>449,335</b>		<b>894,900</b>	
<b>Year End Fund Balance</b>	<b>125,225</b>	<b>384,534</b>		<b>141,134</b>	<b>507,037</b>		<b>185,438</b>	
<b>374A - OLLAD - General Reserve</b>		<b>311,713</b>			<b>311,713</b>		<b>311,713</b>	
<b>374B - Kenneth Grove - GENERAL FUND</b>								
<i>Beginning Year Fund Balance</i>	<b>13,847</b>	<b>13,847</b>		<b>14,278</b>	<b>14,278</b>		<b>16,724</b>	
Revenues	<b>5,428</b>	<b>5,510</b>		<b>5,514</b>	<b>5,582</b>		<b>5,582</b>	
Expenses - Services & Supplies & Capital Imp.	<b>5,428</b>	<b>5,079</b>		<b>5,514</b>	<b>3,136</b>		<b>5,582</b>	
<b>Year End Fund Balance</b>	<b>13,847</b>	<b>14,278</b>		<b>14,278</b>	<b>16,724</b>		<b>16,724</b>	
<b>374B - Kenneth Grove - General Reserve</b>		<b>5,932</b>			<b>5,932</b>		<b>5,932</b>	
<b>88C - In Lieu Park Dedication Fund Balance</b>	<b>48,879</b>	<b>163,928</b>			<b>163,928</b>		<b>163,928</b>	
<b>332I - Park Dev. Fee Fund Balance</b>	<b>23,909</b>	<b>441,942</b>			<b>408,860</b>		<b>408,860</b>	

ORANGEVALE RECREATION & PARK DISTRICT

**FISCAL YEAR 2022-2023 PRELIMINARY BUDGET**

SACRAMENTO COUNTY FY 2022-2023 BUDGET INPUT DOCUMENTS

PRELIMINARY BUDGET DOCUMENTS

**FISCAL YEAR 2022-2023 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**  
**FINANCING REQUIREMENTS SCHEDULE FOR GENERAL FUND 332A**

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>	<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>	
OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS	\$ 2,033,000	<u>(2,724,495)</u>
OBJECT 20 - SERVICES AND SUPPLIES	\$ 635,050	
OBJECT 30 - OTHER FINANCING USES		
<u>LOAN AND LEASE</u>		
<u>REPAYMENTS</u>		
<u>- INTEREST AND</u>		
<u>PRINCIPAL</u>	\$ 73,300	
<u>ASSESSMENTS</u>		
<u>JUDGEMENTS/IDA</u>	1,600	
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	<u>\$ 74,900</u>	<u>-</u>
OBJECT 40 - FIXED ASSETS		<u>(570,655)</u>
OBJECT 41 - LAND ACQUISITION	\$ -	
OBJECT 42 - STRUCTURES AND IMPROVEMENTS	300,000	
OBJECT 43 - EQUIPMENT	50,000	<u>\$ (3,295,150)</u>
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	<u>\$ 350,000</u>	
OBJECT 50 - FUNDS TRANSFERS OUT	\$ 2,200	
OBJECT 59 - FUNDS TRANSFERS IN	-	
OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT	-	
OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES	200,000	
OBJECT 80 - OTHER COMMODITIES	-	
<u>PROVISIONS FOR RESERVE INCREASES</u>		
<u>GENERAL RESERVES</u>		
<u>OTHER RESERVES</u>		
<u>TOTAL BUDGETARY REQUIREMENT</u>	<u>\$ 3,295,150</u>	
<u>TOTAL DIFFERENCE:</u>	<u>-</u>	

<u>FUND EQUITY SCHEDULE</u>	<u>BALANCE</u>	<u>INCREASES</u>	<u>DECREASES</u>	<u>ADJUSTED FUND</u>
<u>RESERVES</u>	<u>AS OF 7/01/22</u>			<u>BALANCE</u>
<u>GENERAL</u>	545,014	-	-	545,014
<u>ENCUMBRANCE</u>	-	-	-	-
<u>OTHER</u>	-	-	-	-
<u>FUND BALANCE</u>				
<u>AVAILABLE</u>	\$ 1,141,410	\$ 570,655	\$	\$ 570,755
<u>TOTALS</u>	\$ 1,686,424	\$	\$ 570,655	\$ 1,115,769

<u>APPROPRIATIONS LIMIT</u>	<u>\$ 3,295,150</u>
<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	<u>-</u>
<u>OVER/UNDER LIMIT</u>	

# EXPENDITURE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET

## ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Final Budget	FY 21-22 Est. Actuals	FY 22-23 Prelim Budget	Charges	FY 22-23 Final Budget
<b>332A ORANGEVALE RECREATION &amp; PARK DISTRICT</b>								
10111000	SALARIES & WAGES - REGULAR EMPLOYEES	741,507	773,184	830,000	830,000	887,000	0	0
10112100	SALARIES & WAGES - EXTRA HELP	303,185	214,801	403,000	400,000	430,000	0	0
10112400	BOARD MEMBERS STIPEND	6,800	9,600	12,000	9,000	12,000	0	0
10121000	RETIREMENT - EMPLOYER COST	206,891	233,124	260,000	260,000	285,000	0	0
10122000	OASDHI - EMPLOYER COST	79,685	75,749	85,000	85,000	85,000	0	0
10123000	GROUP INS - EMPLOYER COST	243,584	240,515	248,000	245,000	266,000	0	0
10124000	WORKERS COMP INS - EMPLOYER COST	34,019	42,492	46,000	46,000	50,000	0	0
10125000	SUI INS - EMPLOYER COST	14,246	8,799	20,000	10,500	18,000	0	0
10127000	DENTAL CARE - RETIREES	0	0	0	0	0	0	0
10128000	HEALTH CARE - RETIREES	0	0	0	0	0	0	0
<b>Object 10</b>		<b>1,629,915</b>	<b>1,598,264</b>	<b>1,904,000</b>	<b>1,885,500</b>	<b>2,033,000</b>	<b>0</b>	<b>0</b>
20200500	ADVERTISING/LEGAL NOTICES	2,102	2,064	2,300	2,100	2,300	0	0
20202100	BOOKS/PERIODICALS/SUBSCRIPTIONS	3,505	4,263	2,000	2,000	2,000	0	0
20202900	BUSINESS/CONFERENCE EXPENSE	509	0	4,500	3,200	4,000	0	0
20203500	EDUCATION & TRAINING SERVICES	1,993	0	4,000	0	3,500	0	0
20203600	EDUCATION & TRAINING SUPPLIES	0	0	500	0	500	0	0
20203700	TUITION REIMBURSEMENT	0	0	500	0	500	0	0
20203800	EMPLOYEE RECOGNITION	855	1,365	2,300	1,850	2,300	0	0
20203802	RECOGNITION ITEMS	0	0	500	0	500	0	0
20203803	RECOGNITION EVENTS	0	0	500	0	500	0	0

# EXPENDITURE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Final Budget	FY 21-22 Est. Actuals	FY 22-23 Prelim Budget	Changes	FY 22-23 Final Budget
20203900	EMPLOYEE TRANSPORTATION	2,346	1,361	2,700	2,700	2,700	0	0
20205100	LIABILITY INSURANCE	58,083	85,240	86,000	98,000	114,000	0	0
20205500	RENTAL INSURANCE	1,488	0	4,000	1,300	2,500	0	0
20206100	MEMBERSHIP DUES	10,870	11,638	11,000	12,700	12,700	0	0
20207600	OFFICE SUPPLIES	4,963	4,019	8,000	5,500	6,500	0	0
20207602	SIGNS	0	0	500	0	500	0	0
20207603	KEYS	0	0	350	0	350	0	0
20208100	POSTAL SERVICES	250	255	7,500	6,600	6,500	0	0
20208102	STAMPS	1,211	551	2,500	1,200	2,000	0	0
20208500	PRINTING SERVICES	5,129	154	26,000	8,000	26,000	0	0
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	0	0	500	0	500	0	0
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	0	0	1,000	0	1,000	0	0
20211200	BUILDING MAINTENANCE SUPPLIES	0	0	500	0	500	0	0
20212200	CHEMICALS	0	0	500	0	500	0	0
20213100	ELECTRICAL MAINTENANCE SERVICE	0	0	400	0	400	0	0
20213200	ELECTRICAL MAINTENANCE SUPPLIES	0	0	500	0	500	0	0
20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	0	0	500	(3,125)	500	0	0
20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	0
20215100	MECHANICAL SYSTEM MAINTENANCE SERVICE	0	0	500	0	500	0	0
20215200	MECHANICAL SYSTEM MAINTENANCE SUPPLY	0	0	500	0	500	0	0
20216100	PAINTING SERVICES	0	0	0	0	0	0	0
20216200	PAINTING SUPPLIES	0	0	500	0	500	0	0
20216700	PLUMBING MAINTENANCE SERVICE	0	0	400	0	400	0	0
20216800	PLUMBING MAINTENANCE SUPPLIES	0	0	500	0	500	0	0

# EXPENDITURE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Final Budget	FY 21-22 Est. Actuals	FY 22-23 Prelim Budget	Changes	FY 22-23 Final Budget
20218100	CONSTRUCTION SERVICES	0	0	500	0	500	0	0
20218200	CONSTRUCTION SUPPLIES	0	0	500	0	500	0	0
20218500	PERMIT CHARGES	0	0	3,000	0	3,000	0	0
20219100	ELECTRICITY	0	0	500	0	500	0	0
20219200	NATURAL GAS / LPG / FUEL OIL	0	0	500	0	500	0	0
20219300	REFUSE COLLECTION/DISPOSAL SERVICE	0	0	500	0	500	0	0
20219500	SEWAGE DISPOSAL SERVICE	0	0	500	0	500	0	0
20219700	TELEPHONE SERVICE	11,360	12,609	13,000	12,200	13,000	0	0
20219800	WATER	0	0	1,000	0	1,000	0	0
20219900	TELEPHONE SYSTEM MAINTENANCE	0	0	500	0	500	0	0
20220500	AUTOMOTIVE MAINTENANCE SERVICE	0	0	500	0	500	0	0
20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	0	0	500	0	500	0	0
20221200	CONSTRUCTION EQUIP MAINT SUPPLIES	0	0	500	0	500	0	0
20222600	EXPENDABLE TOOLS	0	0	500	0	500	0	0
20223600	FUEL & LUBRICANTS	0	0	500	0	500	0	0
20226100	OFFICE EQUIPMENT MAINTENANCE SERVICE	0	0	1,000	0	1,000	0	0
20226200	OFFICE EQUIPMENT MAINTENANCE SUPPLIES	1,875	1,570	4,000	2,300	3,500	0	0
20227500	RENTS/LEASES EQUIPMENT	0	0	500	0	500	0	0
20228100	SHOP EQUIPMENT MAINTENANCE SERVICE	0	0	500	0	500	0	0
20228200	SHOP EQUIPMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	0
20229100	OTHER EQUIPMENT MAINTENANCE SERVICE	0	0	500	0	500	0	0
20229200	OTHER EQUIPMENT MAINTENANCE SUPPLIES	0	0	500	0	500	0	0

# EXPENDITURE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 19-20	FY 20-21	FY 21-22	FY 21-22	FY 21-22	FY 22-23	FY 22-23	FY 22-23 Final Budget
		Actuals	Actuals	Final Budget	Est. Actuals	Prelim Budget	Charges		
20231400	CLOTHING/PERSONAL SUPPLIES	0	588	2,000	1,300	2,000	2,000	0	0
20232100	CUSTODIAL SERVICES	0	0	1,000	0	1,000	1,000	0	0
20232200	CUSTODIAL SUPPLIES	0	0	1,000	0	1,000	1,000	0	0
20244300	MEDICAL SERVICE	113	231	200	200	200	200	0	0
20250500	ACCOUNTING SERVICES	5,053	5,376	8,000	5,400	7,000	7,000	0	0
20250700	ASSESSMENT/COLLECTION SERVICES	17,879	18,341	19,500	18,850	19,500	19,500	0	0
20251900	ARCHITECTURAL SERVICES	0	0	0	0	0	0	0	0
20252500	ENGINEERING SERVICES	0	0	6,000	6,000	26,000	26,000	0	0
20253100	LEGAL SERVICES	70,437	(16,245)	20,000	2,500	20,000	20,000	0	0
20256200	TRANSCRIBING SERVICES	0	0	0	0	0	0	0	0
20257100	SECURITY SERVICES	1,140	0	5,000	3,000	4,500	4,500	0	0
20259100	OTHER PROFESSIONAL SERVICES	36,427	11,473	23,000	13,000	75,000	75,000	0	0
20259101	COMPUTER CONSULTANTS	5,525	10,403	8,300	6,500	10,000	10,000	0	0
20281201	PC HARDWARE	1,985	956	8,000	6,500	8,000	8,000	0	0
20281202	PC SOFTWARE	324	3,039	8,000	3,000	8,000	8,000	0	0
20281203	PC SUPPLIES	553	1,661	2,000	1,000	2,000	2,000	0	0
20281900	REGISTRATION SERVICES (ELECTIONS)	0	1,887	0	0	34,000	34,000	0	0
20285100	RECREATIONAL SERVICES	128,710	100,497	170,000	150,000	146,000	146,000	0	0
20285200	RECREATIONAL SUPPLIES	30,816	14,694	37,000	37,000	37,000	37,000	0	0
20289800	OTHER OPERATING EXPENSE - SUPPLIES	31	133	2,000	200	2,000	2,000	0	0
20289900	OTHER OPERATING EXPENSE - SERVICES	480	400	2,000	400	2,000	2,000	0	0
20291100	SYSTEM DEVELOPMENT SERVICE	2,758	2,963	3,000	3,000	3,000	3,000	0	0
20296200	GS PARKING CHARGES	91	56	200	200	200	200	0	0



# EXPENDITURE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET

## ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Final Budget	FY 21-22 Est. Actuals	FY 22-23 Prelim Budget	Changes	FY 22-23 Final Budget
	<b>Object 20</b>	<b>408,860</b>	<b>281,542</b>	<b>529,150</b>	<b>414,575</b>	<b>635,050</b>	<b>0</b>	<b>0</b>
30321000	INTEREST EXPENSE	28,648	38,932	40,000	38,932	29,100	0	0
30322000	BOND/LOAN REDEMPTION	85,474	110,898	112,000	110,898	44,200	0	0
30345000	TAXLIC/ASSESSMENTS	0	1,539	1,600	1,539	1,600	0	0
	<b>Object 30</b>	<b>114,123</b>	<b>151,370</b>	<b>153,600</b>	<b>151,370</b>	<b>74,900</b>	<b>0</b>	<b>0</b>
41410100	LAND	74,710	(51)	10,000	1,350	0	0	0
	<b>Object 41</b>	<b>74,710</b>	<b>(51)</b>	<b>10,000</b>	<b>1,350</b>	<b>0</b>	<b>0</b>	<b>0</b>
42420100	BUILDINGS	0	0	0	0	0	0	0
42420200	STRUCTURES	107,475	48,001	80,000	0	300,000	0	0
	<b>Object 42</b>	<b>107,475</b>	<b>48,001</b>	<b>80,000</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>0</b>
43430300	VEHICLES/EQUIPMENT - OTHER	0	0	30,000	0	50,000	0	0
	<b>Object 43</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>0</b>
50557100	FINGERPRINTING SERVICE	1,102	1,476	2,800	1,400	2,200	0	0
	<b>Object 59</b>	<b>1,102</b>	<b>1,476</b>	<b>2,800</b>	<b>1,400</b>	<b>2,200</b>	<b>0</b>	<b>0</b>

# EXPENDITURE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET ORANGEVALE RECREATION & PARK DISTRICT

FUND 332A - GENERAL FUND

Commitment Item	Description	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Final Budget	FY 21-22 Est. Actuals	FY 22-23 Prelim Budget	Changes	FY 22-23 Final Budget
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	GENERAL RESERVES	0	0	0	0	200,000	0	0
	<b>Object 79</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>0</b>	<b>0</b>
	<b>FUND CENTER 9339332</b>	<b>2,336,184</b>	<b>2,080,602</b>	<b>2,709,550</b>	<b>2,454,195</b>	<b>3,295,150</b>	<b>0</b>	<b>0</b>
	<b>FUND TOTAL 332 A</b>	<b>2,336,184</b>	<b>2,080,602</b>	<b>2,709,550</b>	<b>2,454,195</b>	<b>3,295,150</b>	<b>0</b>	<b>0</b>

**REVENUE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**  
**FUND 332A - GENERAL FUND**

Commitment Item	Description	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Budget	FY 21-22 Est. Actuals	FY 22-23 Prelim. Budget	Changes	FY 22-23 Final Budget
<b>332A ORANGEVALE RECREATION &amp; PARK DISTRICT</b>								
91910100	PROP TAX CUR SEC	(1,362,333)	(1,437,148)	(1,473,077)	(1,500,000)	(1,590,000)	0	0
91910200	PROP TAX CUR UNSEC	(50,683)	(52,678)	(54,400)	(54,400)	(54,400)	0	0
91910300	PROP TAX CUR SUP	(36,820)	(37,632)	(37,000)	(38,400)	(38,400)	0	0
91910400	PROPERTY TAX SECURED DELINQ.	(9,615)	(12,179)	(12,605)	(10,900)	(12,605)	0	0
91910500	PROPERTY TAX SUPPLE DELINQ.	(2,067)	(1,879)	(1,945)	(1,940)	(1,945)	0	0
91910600	PROPERTY TAX UNITARY	(13,647)	(13,798)	(14,246)	(14,500)	(14,500)	0	0
91912000	PROP TAX REDEMP	(69)	(105)	(109)	(140)	(140)	0	0
91913000	PROP TAX PR UNSEC	(678)	(1,116)	(1,105)	(950)	(1,105)	0	0
91914000	PROP TAX PENALTIES	(234)	(412)	(349)	(500)	(500)	0	0
91919900	TAXES - OTHER	0	0	0	0	0	0	0
	<b>Object 91</b>	<b>\$ (1,476,148)</b>	<b>\$ (1,556,947)</b>	<b>\$ (1,594,836)</b>	<b>\$ (1,621,730)</b>	<b>\$ (1,713,595)</b>	<b>\$ -</b>	<b>\$ -</b>
94941000	INTEREST INCOME	(26,901)	(8,579)	(14,000)	(8,000)	(14,000)	0	0
94942900	BUILDING RENTAL OTHER	(50,641)	(34,722)	(70,000)	(146,000)	(146,000)	0	0

**REVENUE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**  
**FUND 332A - GENERAL FUND**

Commitment Item	Description	FY 19-20	FY 20-21	FY 21-22	FY 21-22	FY 21-22	FY 22-23	FY 22-23
		Actuals	Actuals	Budget	Est. Actuals	Prelim. Budget	Changes	Final Budget
94943900	GROUND LEASES (CELL TOWERS)	(31,551)	(56,339)	(48,500)	(47,000)	(48,500)	0	0
94944800	REC. CONCESSION (FINAL 9)	(22,268)	(21,893)	(21,000)	(20,300)	(21,000)	0	0
94945900	VENDING MACHINES	0	0	0	0	0	0	0
94949000	CONCESSIONS OTHER	0	0	0	0	0	0	0
<b>Object 94</b>		<b>(131,361.52)</b>	<b>(121,533)</b>	<b>(153,500)</b>	<b>(221,300)</b>	<b>(229,500)</b>	<b>0</b>	<b>0</b>
95952200	HOMEOWNER PROP TAX RELIEF	(12,970)	(12,845)	(15,000)	(12,845)	(14,000)	0	0
95952900	IN LIEU TRANSFER	(136,806)	0	0	(40,012)	(280,000)	0	0
95956900	STATE AID	0	0	0	0	0	0	0
95959504	STATE COVID RELIEF FOR IND. DIST.	0	0	0	(250,009)	0	0	0
<b>Object 95</b>		<b>(149,776)</b>	<b>(12,845)</b>	<b>(15,000)</b>	<b>(302,866)</b>	<b>(294,000)</b>	<b>0</b>	<b>0</b>
96963313	MISCELLANEOUS OTHER FEES	(3,989)	(3,560)	(1,000)	(2,860)	(1,000)	0	0
96964600	RECREATION SERVICE CHGS	(281,301)	(408,292)	(450,000)	(481,000)	(481,000)	0	0
96969700	SECURITY SERVICES	(1,778)	0	(2,000)	(350)	(1,000)	0	0
<b>Object 96</b>		<b>(287,068)</b>	<b>(411,852)</b>	<b>(453,000)</b>	<b>(484,210)</b>	<b>(483,000)</b>	<b>0</b>	<b>0</b>

**REVENUE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**  
**FUND 332A - GENERAL FUND**

Commitment Item	Description	FY 19-20	FY 20-21	FY 21-22	FY 21-22	FY 22-23	FY 22-23	
		Actuals	Actuals	Budget	Est. Actuals	Prelim. Budget	Changes	Final Budget
97973000	DONATIONS/CONTRIBUTIONS	(3,828)	(1,720)	(1,700)	(2,950)	(2,000)	0	0
97974000	INSURANCE PROCEEDS	(1,477)	(130)	(1,600)	(532)	(900)	0	0
97979000	MISCELLANEOUS OTHER REVENUES	(60,883)	(1,710)	(1,700)	(450)	(1,500)	0	0
97979900	PRIOR YEAR	0	0	0	0	0	0	0
	<b>Object 97</b>	<b>(66,188)</b>	<b>(3,560)</b>	<b>(5,000)</b>	<b>(3,932)</b>	<b>(4,400)</b>	<b>0</b>	<b>0</b>
98986200	ASSET SALE PROCEEDS - SP DIST	0	0	0	0	0	0	0
	<b>Object 98</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	FUND CENTER 9339332	(2,110,541)	(2,106,737)	(2,221,336)	(2,634,038)	(2,724,495)	0	0
	FUND TOTAL 332A	(2,110,541)	(2,106,737)	(2,221,336)	(2,634,038)	(2,724,495)	0	0

## LONG-TERM LOAN SCHEDULE

**FISCAL YEAR 2022-2023**

**ORANGEVALE RECREATION & PARK DISTRICT**

<u>1 DESCRIPTION</u>	<u>FUND</u>	<u>PAYMENTS</u>	<u>BALANCE DUE</u>
Pecan Ave. Property Purchase (INTEREST)	332A	0.00	0.00
Pecan Ave. Property Purchase (PRINCIPLE)	332A	0.00	0.00
<hr/>			
Pecan Avenue Property (Final payment made in 2021)	332A	0.00	0.00
<hr/>			
TOTAL of LONG TERM DEBT:		0.00	0.00

Shackelton Woods formerly referred to as Grant Property.

<u>2 DESCRIPTION</u>	<u>FUND</u>	<u>PAYMENTS</u>	<u>BALANCE DUE</u>
6920 & 6930 Hazel Ave Property Purchase (INTEREST)	332A	29,006.25	258,521.30
6920 & 6930 Hazel Ave Property Purchase (PRINCIPLE)	332A	39,000.00	863,000.00
<hr/>			
6920 & 6930 Hazel Ave Property	332A	68,006.25	1,121,521.30
<hr/>			
TOTAL of LONG TERM DEBT:		68,006.25	1,121,521.30

Orangevale Community Center Park formerly Regency Baptist Church



**RESOLUTION NO: 22-06-688**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT ADOPTING THE ORANGEVALE LANDSCAPING & LIGHTING ASSESSMENT DISTRICT PRELIMINARY BUDGET FOR FISCAL YEAR 2022/2023**

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2021/2022; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2022/2023, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ _____
(2)	Services & Supplies	_____ 565,600
(3)	Other charges	_____ 1,300
(4)	Fixed Assets	_____ 328,000
	(a) Land	_____
	(b) Structures & Improvements	_____ 328,000
	(c) Equipment	_____
(5)	Expenditure transfers	_____
(6)	Contingencies	_____
(7)	Provision for reserve increases	_____
	<b>TOTAL BUDGET REQUIREMENTS</b>	<b>\$ _____ 894,900</b>

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues, and methods of financing for the 2022/2023 fiscal year:

ON A MOTION by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, the foregoing Resolution was passed and adopted this 9th day of June 2022 by the following vote:

AYES:  
 NOES:  
 ABSTAIN:  
 ABSENT:

APPROVED: \_\_\_\_\_  
 Chair, Board of Directors

ATTEST: \_\_\_\_\_  
 Clerk of the Board

6826 Hazel Avenue  
 Orangevale, CA 95662  
 916-988-4373  
 OVparks.com



**FISCAL YEAR 2022-2023 PRELIMINARY BUDGET**  
**Orangevale Recreation & Park District**  
**FINANCING REQUIREMENTS SCHEDULE FOR FUND 374A (OLLAD)**

<u>APPROPRIATIONS BY OBJECT OF EXPENDITURE</u>		<u>MEANS OF FINANCING THE BUDGET REQUIREMENTS</u>	
<u>OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS</u>	\$ -	<u>ESTIMATED REVENUE</u>	\$ (573,301)
<u>OBJECT 20 - SERVICES AND SUPPLIES</u>	\$ 565,600	<u>RESERVES TO BE DECREASED</u>	
<u>OBJECT 30 - OTHER FINANCING USES</u>		<u>GENERAL RESERVES DECREASE</u>	-
<u>LOAN AND LEASE REPAYMENTS</u>		<u>ENCUMBRANCE DECREASE</u>	-
<u>INTEREST AND PRINCIPAL</u>	0	<u>OTHER RESERVES DECREASE</u>	-
<u>TAXES/LICENSES/ASSESSMENTS</u>	1,300	<u>TOTAL RESERVES TO BE DECREASED</u>	-
<u>JUDGEMENTS/DAMAGES</u>			
<u>TOTAL OBJECT 30 - OTHER FINANCING USES</u>	\$ 1,300		
<u>OBJECT 40 - FIXED ASSETS</u>		<u>FUND BALANCE AVAILABLE DECREASE</u>	(321,599)
<u>OBJECT 41 - LAND ACQUISITION</u>	-	<u>ESTIMATED LONG-TERM LOAN PROCEEDS</u>	-
<u>OBJECT 42 - STRUCTURES AND IMPROVEMENTS</u>	328,000	<u>TOTAL AVAILABLE FINANCING</u>	\$ (894,900)
<u>OBJECT 43 - EQUIPMENT</u>	0		
<u>TOTAL OBJECT 40 - FIXED ASSETS</u>	\$ 328,000		
<u>OBJECT 50 - FUNDS TRANSFERS OUT</u>	-	<u>FUND EQUITY SCHEDULE BALANCE</u>	
<u>OBJECT 59 - FUNDS TRANSFERS IN</u>	-	<u>RESERVES</u>	Est. 7/01/22
<u>OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT</u>	-	<u>GENERAL</u>	311,713
<u>OBJECT 79 - APPROPRIATIONS FOR CONTINGENCIES</u>	0	<u>ENCUMBRANCE</u>	-
<u>OBJECT 80 - OTHER COMMODITIES</u>	-	<u>OTHER</u>	-
<u>PROVISIONS FOR RESERVE INCREASES</u>		<u>FUND BALANCE</u>	
<u>GENERAL RESERVES</u>	-	<u>AVAILABLE</u>	\$ 507,037
<u>OTHER RESERVES</u>	-	<u>TOTALS</u>	\$ 818,750
<u>TOTAL BUDGETARY REQUIREMENT</u>	\$ 894,900	<u>APPROPRIATIONS LIMIT</u>	
<u>TOTAL DIFFERENCE:</u>	-	<u>APPROPRIATIONS SUBJECT TO LIMIT</u>	
		<u>OVER/UNDER LIMIT</u>	
			<u>ADJUSTED FUND BALANCE</u>
			311,713
			-
			-
			\$ 185,438
			\$ 497,151

**EXPENDITURE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**  
**FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT (OLLAD)**

Commitment Item	Description	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Budget	FY 21-22 Est. Actuals	FY 22-23 Prelim Budget	Changes	FY 22-23 Final Budget
374A OLLAD								
20203500	EDUCATION/TRAINING SERVICE	898	756	3,000	1,500	3,000	0	0
20206100	MEMBERSHIP DUES	0	150	1,000	0	1,000	0	0
20207600	OFFICE SUPPLIES	226	499	500	0	500	0	0
20207602	SIGNS	170	932	1,000	300	1,000	0	0
20207603	KEYS	177	1,030	1,500	200	1,000	0	0
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	5,625	5,093	12,000	12,000	12,000	0	0
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	2,248	2,466	13,000	10,000	13,000	0	0
20211200	BUILDING MAINTENANCE SUPPLIES	7,606	8,140	9,000	6,500	9,000	0	0
20212200	CHEMICALS	29,785	43,154	38,000	27,000	30,000	0	0
20213100	ELECTRICAL MAINTENANCE SERVICE	0	263	6,000	1,000	5,000	0	0
20213200	ELECTRICAL MAINTENANCE SUPPLIES	1,704	385	2,000	800	2,000	0	0
20214100	LAND IMPROVEMENT MAINTENANCE SERVICE	38,847	42,506	48,000	40,000	48,000	0	0
20214200	LAND IMPROVEMENT MAINTENANCE SUPPLIES	9,963	13,417	35,000	28,000	35,000	0	0
20215100	MECHANICAL SYSTEM MAINTENANCE SERVICE	8,727	1,808	9,500	6,000	9,500	0	0
20215200	MECHANICAL SYSTEM MAINTENANCE SUPPLY	2,109	2,768	3,000	1,300	3,000	0	0
20216200	PAINTING SUPPLIES	1,286	1,402	1,500	1,400	1,500	0	0
20216700	PLUMBING MAINTENANCE SERVICE	199	250	1,000	300	1,000	0	0
20216800	PLUMBING MAINTENANCE SUPPLIES	1,803	1,712	3,500	2,200	3,000	0	0
20218100	IRRIGATION SERVICES	0	0	2,000	0	2,000	0	0
20218200	IRRIGATION SUPPLIES	10,134	18,916	16,000	12,000	16,000	0	0
20218500	PERMIT CHARGES	2,998	3,639	3,500	3,500	4,000	0	0
20219100	ELECTRICITY	66,305	73,459	82,000	64,000	65,000	0	0

**EXPENDITURE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET**

**ORANGEVALE RECREATION & PARK DISTRICT**

**FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT (OLLAD)**

Commitment Item	Description	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Budget	FY 21-22 Est. Actuals	FY 22-23 Prelim Budget	Changes	FY 22-23 Final Budget
<b>374A OLLAD</b>								
20219200	NATURAL GAS / LPG / FUEL OIL	17,549	23,173	28,000	15,000	23,500	0	0
20219300	REFUSE COLLECTION/DISPOSAL SERVICE	22,673	21,045	24,000	20,000	24,000	0	0
20219500	SEWAGE DISPOSAL SERVICE	12,660	7,194	13,500	13,500	14,000	0	0
20219700	TELEPHONE SERVICE	0	0	2,000	0	1,500	0	0
20219800	WATER	56,367	67,487	58,000	55,000	66,000	0	0
20219900	TELEPHONE SYSTEM MAINTENANCE	0	1,332	2,000	1,700	2,000	0	0
20220500	AUTOMOTIVE MAINTENANCE SERVICE	716	1,189	5,000	4,500	5,000	0	0
20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	3,951	4,437	5,500	4,500	5,500	0	0
20221200	CONSTRUCTION EQUIP MAINT SUPPLIES	0	0	500	0	500	0	0
20222600	EXPENDABLE TOOLS	837	1,644	3,500	1,500	3,500	0	0
20223600	FUEL & LUBRICANTS	14,771	13,547	17,000	18,000	21,000	0	0
20227500	RENTS/LEASES EQUIPMENT	4,913	290	5,000	1,200	4,000	0	0
20228100	SHOP EQUIPMENT MAINTENANCE SERVICES	270	66	1,500	700	1,500	0	0
20228200	SHOP EQUIPMENT MAINTENANCE SUPPLIES	5,837	4,888	8,000	6,000	8,000	0	0
20229100	OTHER EQUIPMENT MAINTENANCE SERVICE	273	1,026	2,000	700	1,500	0	0
20229200	OTHER EQUIPMENT MAINTENANCE SUPPLIES	0	1,853	3,500	2,500	3,000	0	0
20231400	CLOTHING/PERSONAL SUPPLIES	2,309	2,890	3,500	3,300	3,500	0	0
20232100	CUSTODIAL SERVICES	0	0	0	0	0	0	0
20232200	CUSTODIAL SUPPLIES	17,913	14,845	20,000	14,500	20,000	0	0
20250500	ACCOUNTING SERVICES	2,722	2,955	3,000	2,955	3,000	0	0
20252500	ENGINEERING SERVICES	10,634	17,346	15,000	15,080	15,100	0	0
20253100	LEGAL SERVICES	0	0	10,000	2,200	10,000	0	0

**EXPENDITURE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**  
**FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT (OLLAD)**

Commitment Item	Description	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Changes	FY 22-23
		Actuals	Actuals	Est. Actuals	Prelim Budget		Final Budget
<b>374A OLLAD</b>							
20256200	TRANSCRIBING SERVICES	0	0	0	0	0	0
20257100	SECURITY SERVICES	19,399	26,135	20,000	23,000	0	0
20259100	OTHER PROFESSIONAL SERVICES	49,077	20,559	25,000	38,000	0	0
20259101	OTHER PROFESSIONAL SERVICES - COMPUTER	0	0	0	0	0	0
20289800	OTHER OPERATING EXPENSE - SUPPLIES	1,636	563	2,800	3,000	0	0
20296200	GS PARKING CHARGES	0	0	0	0	0	0
	<b>Object 20</b>	<b>437,316.89</b>	<b>457,209</b>	<b>448,635</b>	<b>565,600</b>	<b>0</b>	<b>0</b>
30321000	INTEREST EXPENSE	0	0	0	0	0	0
30322000	BOND/LOAN REDEMPTION	0	0	0	0	0	0
30345000	TAX/LIC/ASSESSMENTS	1,200	682	700	1,300	0	0
	<b>Object 30</b>	<b>1,200</b>	<b>682</b>	<b>700</b>	<b>1,300</b>	<b>0</b>	<b>0</b>
42420100	BUILDINGS	0	0	0	0	0	0
42420200	STRUCTURES	84,342	98,511	0	227,438	0	328,000
	<b>Object 42</b>	<b>84,342</b>	<b>98,511</b>	<b>0</b>	<b>227,438</b>	<b>0</b>	<b>328,000</b>
43430300	EQUIPMENT	106,130	69,543	0	0	0	0

**EXPENDITURE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET**

**ORANGEVALE RECREATION & PARK DISTRICT  
FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT (OLLAD)**

Commitment Item	Description	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Budget	FY 21-22 Est. Actuals	FY 22-23 Prelim Budget	Changes	FY 22-23 Final Budget
	<b>Object 43</b>	106,130	69,543	0	0	0	0	0
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	GENERAL RESERVES	0	0	0	0	0	0	0
	<b>Object 79</b>	0	0	0	0	0	0	0
	<b>FUND CENTER 9379374</b>	<b>628,989</b>	<b>625,944</b>	<b>815,238</b>	<b>449,335</b>	<b>894,900</b>	<b>0</b>	<b>0</b>
	<b>FUND TOTAL 374 A</b>	<b>628,989</b>	<b>625,944</b>	<b>815,238</b>	<b>449,335</b>	<b>894,900</b>	<b>0</b>	<b>0</b>

**REVENUE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**  
**FUND 374A - ORANGEVALE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT (OLLAD)**

Commitment Item	Description	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Budget	FY 21-22 Est. Actuals	FY 22-23 Prelim. Budget	Changes	FY 22-23 Final Budget
<b>374A</b>	<b>OLLAD</b>							
94941000	INTEREST INCOME	(12,915)	(4,904)	(4,900)	(4,900)	(4,900)	0	0
94942900	BUILDING RENTAL OTHER	0	0	0	0	0	0	0
	<b>Object 94</b>	(12,915)	(4,904)	(4,900)	(4,900)	(4,900)	0	0
96960300	SPECIAL ASSESSMENT	(560,416)	(562,507)	(566,938)	(566,938)	(568,401)	0	0
96964600	RECREATION SVC C	0	0	0	0	0	0	0
	<b>Object 96</b>	(560,416)	(562,507)	(566,938)	(566,938)	(568,401)	0	0
	<b>FUND CENTER 9379374</b>	(573,331)	(567,411)	(571,838)	(571,838)	(573,301)	0	0
	<b>FUND TOTAL 374 A</b>	(573,331)	(567,411)	(571,838)	(571,838)	(573,301)	0	0



**RESOLUTION NO: 22-06-689**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION & PARK DISTRICT APPROVING THE ENGINEER'S REPORT, CONFIRMING THE DIAGRAM AND ASSESSMENT, AND ORDERING THE LEVY OF ASSESSMENT FOR THE FISCAL YEAR 2022-23 FOR THE ORANGEVALE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT**

RESOLVED, by the Governing Board (the "Board") of the Orangevale Recreation and Park District (the "District"), County of Sacramento, State of California, that

**WHEREAS**, on July 17, 1991, by its Resolution No. 816, this Board ordered the formation of and levied the first assessment within the Orangevale Recreation and Park District Maintenance Assessment District 1991 (the "Assessment District") pursuant to the provisions of the Landscaping and Lighting Act of 1972; and

**WHEREAS**, the purpose of the Assessment District is for the installation, maintenance and servicing of improvements to the Orangevale Recreation and Park District, as described in the Engineer's Report; and

**WHEREAS**, by its Resolution No. 22-02-681, A Resolution Directing Preparation of the 2022-23 Annual Report for the Orangevale Recreation and Park District Landscaping and Lighting Assessment District (the "Assessment District"), this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972; and

**WHEREAS**, the report was duly made and filed with the Clerk of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 9, 2022 at the hour of 6:30 p.m. in the Board Chambers of the Orangevale Recreation and Park District, 6826 Hazel Avenue, Orangevale, California, 95662, were appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was given as required by law; and

**WHEREAS**, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the levy and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof;

6826 Hazel Avenue  
Orangevale, CA 95662  
916-988-4373  
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**NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED, that:**

1. The public interest, convenience and necessity require that the levy be made.
2. The Assessment District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Clerk of the Board, which map is made a part hereof by reference thereto.
3. The assessment is levied without regard to property valuation.
4. The Engineer's Report as a whole and each part thereof, to wit:
  - (a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
  - (b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and
  - (c) the assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;

are finally approved and confirmed.

5. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.

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6. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2022-23 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.
7. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.
8. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the Clerk of the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Sacramento. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Orangevale Recreation and Park District.
9. The moneys representing assessments collected by the County shall be deposited in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment District. Moneys in the improvement fund shall be expended only for bond expenses, maintenance, servicing, construction, or installation of the improvements.

PASSED AND ADOPTED this 9<sup>th</sup> day of June 2022 by the following vote:

AYES :  
NOES:  
ABSENT:  
ABSTAIN:

---

ACTING CHAIR, BOARD OF DIRECTORS

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CLERK OF THE BOARD

6826 Hazel Avenue  
Orangevale, CA 95662  
916-988-4373  
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FY 2022-23

# ENGINEER'S REPORT

## Orangevale Recreation and Park District

### Landscape and Lighting Assessment District

June 2022

Engineer of Work:



4745 Mangels Boulevard  
Fairfield, California 94534

707.430.4300

[www.sci-cg.com](http://www.sci-cg.com)

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## Orangevale Recreation and Park District

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**Board of Directors**

Michael Stickney, Chair  
Lisa Montes, Vice Chair  
Sharon Brunberg, Secretary  
Manie Meraz, Director  
Arica Presinal, Director

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**District Administrator**

Barry Ross

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**District's Attorney**

David W. McMurchie

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**Engineer of Work**

SCI Consulting Group

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## Introduction

On June 29, 1992, the Board of Directors of the Orangevale Recreation and Park District ("Park District") adopted Resolution Number 92-06-51 Ordering Formation of the Orangevale Landscaping and Lighting Assessment District ("Assessment District") to levy and collect assessments. The Assessment District was initially formed for the following purposes: (1) to provide funds for the construction of new capital improvements within the District contained in the District's Capital Improvement Master Plan consisting of a community center, swimming pool, soccer and other athletic fields, playground renovations consistent with the Americans with Disabilities Act, restroom construction, and miscellaneous improvements to the District's various park sites distributed throughout the geographical area of the District; and (2) to fund the maintenance, repair and replacement of the capital improvement projects constructed with assessment proceeds for the useful life of those capital improvements, which useful life exceeds the 20-year term of repayment of the bonds; and (3) to pay the cost of servicing such capital improvements constructed with assessment proceeds including the costs of water, gas, and other utilities; and (4) to fund the cost of construction and maintenance of additional capital improvement projects consisting of park and recreational facilities on a pay as you go basis.

At the time the Assessment District was formed in 1992, the Park District had been experiencing a revenue shortfall that was due to declining property tax revenues. In fiscal years 1991-92 and 1992-93 the State of California enacted new legislation shifting a significant portion of property tax revenue away from special districts such as the Park District to Educational Revenue Augmentation Funds established in each county (hereinafter ERAF's) to help fund the State's obligation to fund education according to the requirements of Proposition 98. The Park District lost the amount of \$1,012,654 in property tax revenue in the first year of this tax shift to ERAF's, which revenue loss forced the Park District to postpone projects, reduce recreational programs and cut staffing for park maintenance. This annual property tax revenue loss has continued each year to the present time.

Since its formation, the Assessment District has funded the construction of all of the capital improvements specified in the District's 1992 Capital Improvement Master Plan through the issuance of Certificates of Participation in the amount of \$4,720,000 secured by a pledge of the assessment revenues (the "Bonds"), and agreed to repay the principal amount of those Bonds plus interest over a 20-year term from the assessment revenues levied and collected annually within the Assessment District. Since its formation, the Assessment District has also utilized a portion of the assessment revenues to fund the continuing maintenance, repair and replacement of the improvements constructed with such assessment proceeds as those maintenance requirements arise. In fiscal year 2014-15 the assessment proceeds will be used to pay for a portion of the continuing costs of maintenance, repair, and replacement of portions of the District's park and recreational capital improvements, and the servicing of those improvements.

### **Assessment Continuation Procedures**

This Engineer's Report ("Report") was prepared to establish the budget for the capital improvements, maintenance and services expenditures that are proposed to be funded by the proposed 2022-23 assessments, to determine the special benefits received from the park maintenance and capital improvement projects by real property within the Park District, and to specify the method of assessment apportionment to lots and parcels within the Park District. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIII C and XIII D of the California Constitution (Proposition 218).

In each year for which the assessments will be levied, the District Board must direct the preparation of an Engineer's Report, budgets and proposed assessments for the upcoming fiscal year. After the Engineer's Report is completed, the Board may preliminarily approve the Engineer's Report and proposed assessments and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board adopted on February 10, 2022.

If the Board approves this Engineer's Report and the proposed continuation of the assessments by resolution, a notice of assessment levies must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing will be held for the purpose of allowing public testimony about the proposed continuation of the assessments for fiscal year 2022-23. This hearing is currently scheduled for June 9, 2022. At this hearing, the Board will consider approval of a resolution confirming the assessments for fiscal year 2022-23. If so confirmed and approved, the assessments will be submitted to the County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2022-23.

## Plans & Specifications

For fiscal year 2022-23, the District proposes to use the assessment proceeds to pay the costs of maintaining, repairing and replacing portions of its park and recreational facilities to ensure that such facilities retain their high quality through the term of their useful lives after the construction costs of those facilities have been paid.

The work and improvements (“Improvements”) proposed to be undertaken by the Orangevale Recreation and Park District’s Landscaping and Lighting Assessment District (the “Assessment District”) and the cost thereof paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the “Act”) the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements, including, but not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, gymnasium, running tracks, swimming pools, other recreational facilities, security guards, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Orangevale Recreation and Park District. Any plans and specifications for these improvements will be filed with the District Administrator of the Orangevale Recreation and Park District and are incorporated herein by reference.

As applied herein, “Installation” means the design and construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, recreational facilities and public restrooms.

“Maintenance” means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

“Servicing” means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

## Fiscal Year 2022-23 Estimate of Cost And Budget

	<b>Total Budget</b>
<b>Project Budget Fiscal Year 2022-23</b>	
<b>1 Capital Improvement Projects</b>	
Total Capital Improvements	\$328,000
<b>2 Maintenance and Service Expenditures</b>	
A Agricultural Supplies and Services	\$25,000
B Utilities	\$194,000
C Chemicals	\$30,000
D Security	\$23,000
E Fuel	\$21,000
F Other Expenses	\$209,500
G Other Professional Services	\$38,000
Total Maintenance and Service Expenditures	\$540,500
<b>3 Incidental Expenditures</b>	
A Engineering/Accounting Expenditures	\$15,100
B Legal Services	\$10,000
Total Incidental Expenditures	\$25,100
<b>4 Debt Service</b>	
A Interest Expense	\$0
B Bond Principal Repayment	\$0
C Tax/Lic/Assessments	\$1,300
Total Debt Service	\$1,300
<b>5 Salaries and Benefits</b>	
A Salaries and Benefits	\$1,056,000
<b>Total Costs for Installation, Maintenance and Servicing for Fiscal Year 2022-23</b>	<b>\$1,950,900</b>
<b>Total benefit of Improvements</b>	<b>\$1,950,900</b>
Single Family Equivalent (SFEs)	13,533
<b>Benefit received per SFE unit</b>	<b>\$144.15</b>
<b>Less:</b>	
<b>District Contribution for General Benefits</b>	<b>\$975,450</b>
<b>District Contribution toward Special Benefits</b>	<b>\$407,049</b>
<b>Estimated Assessment Revenues for Fiscal Year 2022-23</b>	<b>\$568,401</b>
<b>Budget Allocation to Property</b>	
Total Assessment Budget	\$568,401
Single Family Equivalent Benefit Units	13,533.36
Assessment per Single Family Equivalent Unit	\$42.00



## Assessment District Debt

The park and recreation improvements constructed within the assessment district and listed on Table 1 have been financed through issuance of Certificates of Participation by Orangevale Recreation and Park District known as Orangevale Recreation and Park District Certificates of Participation 1992 Series A and Refunding Certificates of Participation 1996 Series A (the "Bonds").

In order to facilitate the issuance of the Bonds and the funding of the District's Capital Improvement Master Plan, the Board, in Resolution 92-06-51, opted to levy an annual installment assessment which, under the Landscaping and Lighting Act of 1972 (Streets & Highways Code, § 22500 et seq.) (the "Act") is a procedure for financing capital improvements, the cost of which exceeds the amount of assessment revenue that can be collected in any single fiscal year. The annual installment assessment levied by the Board of Directors in this Resolution is a one-time assessment to be levied in annual installments through fiscal year 2012-13 sufficient to pay the principal and interest on the outstanding Bonds. The provisions of the Act specifically allow the Board to assess an annual installment assessment on a one time basis to be collected over any period of time less than thirty (30) years. The Bonds were used to finance the costs of the construction of the Capital Improvement Plan and were secured by a pledge of 100% of all assessment revenues for repayment of principal and interest on the Bonds.

This pledge of 100% of the assessment revenues for principal and interest payments on the Bonds was facilitated by the requirement in the Bond documents that the District establish a "Special Lease Payment Fund" and deposit all assessment revenues collected each year into the Special Lease Payment Fund administered by the Bond trustee. The trustee is then authorized to utilize the assessment revenues deposited into the Special Lease Payment Fund to make principal and interest payments on the Bonds when due. This is the mechanism which ensures that the District's irrevocable pledge of 100% of its assessment revenues to bond payments provides a security interest and first lien on such assessment revenues in favor of the bondholders. The assessment revenues on deposit in the Special Lease Payment Fund are not subject to levy, attachment, or lien by or for the benefit of any creditor of the District, and the District is prohibited from pledging those assessment revenues to any other obligation other than the principal and interest on the Bonds. The District also promised in the bond documents not to reduce the amount of its assessments while any of the Bonds are outstanding and unpaid.

To the extent that assessment revenues on deposit in the Special Lease Payment Fund exceed the principal and interest payments owing on the Bonds in any year, then the bond trustee is authorized to release those excess assessment revenues back to the District to be utilized to fund maintenance, repair, replacement, and servicing expenditures required by the District to maintain all park and recreational improvements in good condition throughout their useful life.

Upon full repayment of the principal and interest on the Bonds in fiscal year 2012-13, District legal counsel has opined that the Board of Directors of District has the discretion to levy annual assessments thereafter based on an annual budget of expenditures for the Assessment District for each ensuing fiscal year for additional capital improvements, additional maintenance, repair or replacement of existing capital improvements, and the payment of servicing costs of those improvements pursuant to the provisions of the Landscaping and Lighting Act of 1972 (the "Act"), Proposition 218 and Articles XIIC and D of the California Constitution so long as the amount of assessments per parcel and the methodology of assessment initially established by the Board in 1992 is not changed. The Act authorizes continuing assessments on an annual basis after a public hearing upon a majority vote of the District's Board of Directors each year.

### **Exemption From Proposition 218**

The districtwide assessment district was formed and the District issued its bonds secured by assessment revenues in 1990, prior to the passage of Proposition 218, the Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and now comprises Articles XIII C and XIII D of the California Constitution. Proposition 218 provides that all assessments levied by local governments after the adoption of Proposition 218 in 1996 must comply with the following two criteria: (1) assessments must be demonstrated to provide "special benefits" to the parcels of real property upon which the assessment is levied, and not for general benefit to the public and society at large, including non-property owners such as tenants and visitors to District Facilities; and (2) no assessment may be imposed on any parcel of real property which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.

The assessment levied by the districtwide assessment district prior to the passage of Proposition 218 in 1996 is exempt as an assessment existing on the effective date of Article XIII D imposed exclusively to repay bonded indebtedness of which the failure to pay would violate the contract impairment clause of the United States Constitution (See Cal. Const., art. XIII D, 5(c)). The assessment district's Certificates of Participation 1992 Series A, and the District's Refunding Certificates of Participation 1996 Series A, all represent contractual obligations to which the District pledged 100% of the assessment revenues received in the assessment district. The District's contractual pledge to levy and collect all of the assessments within the assessment district to pay principal and interest on the Certificate of Participation obligations are protected from impairment by the prohibition against impairment of the obligation of contract contained in the United States Constitution. (See section entitled Assessment District Debt.)

In addition, Government Code section 53753.5, which is part of the Proposition 218 Omnibus Implementation Act, provides that this exemption means that all such assessments in the assessment district are exempt from "the procedures and approval process" defined in Section 4 of Article XIII D. Section 53753.5(c)(2) goes on to state that the definition of exemption from the "procedures and approval process" means exemption from the requirements to separate general benefit from special benefit, and the requirement to assess publicly owned parcels within the assessment district.

In addition, Government Code section 53753.3(b)(4) specifically provides that any subsequent increases in such assessment district assessments must comply with such procedures and approval processes except for those assessments which preexist the adoption of Proposition 218 and are exempt since the proceeds of such assessments are pledged to pay bonded indebtedness. Therefore, any subsequent increases in the assessments pledged to debt are also exempt from the procedures and approval processes of Article XIII D.

Despite this exemption from the requirements of Proposition 218 to separate general benefit from special benefit, this Engineer's Report nevertheless demonstrates that the assessments levied in the assessment district are limited to funding special benefits to property within the assessment district, and any potential general benefit to the public and others not paying assessments has been excluded in the calculation of the assessments and the funding of the assessment district budget.

## Method of Apportionment

### Method of Apportionment

This section of the Engineer's Report includes an explanation of the benefits to be derived from the installation, maintenance and servicing of park facilities throughout the Park District, and the methodology used to apportion the total assessment to properties within the Assessment District.

The Assessment District consists of all Assessor Parcels within the boundaries of the Orangevale Recreation and Park District. The method used for apportioning the assessments is based upon the proportional special benefits conferred to the properties over and above the general benefits conferred to real property in the Assessment District or to the public at large. Special benefit is calculated for each parcel in the Assessment District using the following process:

- Identification of all benefit factors derived from the Improvements
- Calculation of the proportion of these benefits that are special and general, and quantification of the general benefits
- Determination of the relative special benefit per property type
- Calculation of the specific assessment for each individual parcel based upon special vs. general benefit; property type, property characteristics, improvements on property and other supporting attributes

### Discussion of Benefit

Assessments can only be levied based on the special benefit to property conferred by the capital improvements or services funded with the assessment revenue. This special benefit to assessed real property must be demonstrated to be over and above any general benefits. Proposition 218 has clarified that the assessment levied by the Park District must comply with the following two criteria: (1) assessments must be demonstrated to provide "special benefit" to the parcels of real property upon which the assessment is levied, and not for general benefit to the public and society at large, including nonproperty owners such as tenants and visitors to district facilities; and (2) no assessment may be imposed on any parcel of real property which exceeds the reasonable costs of the proportional special benefit conferred on that particular parcel.

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the installation, maintenance and servicing of landscaping improvements to be provided with assessment proceeds. These categories of special benefit are derived from the statutes passed by the California Legislature and other studies which describe the types of special benefit received by property from maintenance and improvements of park and recreational facilities such as those proposed by the assessment district. These types of special benefit are summarized below. Specifically, the Legislature at Public Resources Code section 5506 states its intent that land acquisition, improvement and services by a park district specifically benefit the properties assessed and the persons paying those assessments in the following respects.

When the assessments were first formed in 1992, the Engineer's Report and Board established the following special benefits from the assessments:

1. Enhanced recreational opportunities and expanded access to recreational facilities for all residents, customers and guests.
2. Protection of open space, views, scenery and other resources values and environmental benefits enjoyed by residents, employees, customers and guests and preservation of public assets maintained by the Park District.
3. Increased economic activity.
4. Expanded employment opportunity.
5. Reduced cost of local government in law enforcement, public health care, fire prevention and natural disaster response.
6. Specific enhancement of property values.

For more discussion see the section entitled Special Benefits below.

The legislative history behind Proposition 218, the adoption by the Legislature of the Proposition 218 Omnibus Implementation Act and appellate case law interpreting the provisions of Proposition 218 demonstrate the analysis that the Board of Directors of the Assessment District must undertake in order to determine the amount of special benefit to assessed real property from the park and recreation facilities and maintenance funded by assessment revenues, and the limitation that such assessments should not exceed the costs of the proportional special benefit to each such parcel as required by Proposition 218.

The State of California Legislative Analyst's impartial analysis of Proposition 218 states that first, local governments must estimate the amount of "special benefit" landowners receive, or would receive, from a capital improvement project or service. If such a capital improvement project or service provides both special benefits to that parcel of real property and general benefits to members of the public and nonproperty owners such as tenants and visitors, then the District may charge landowners only for the cost of providing the special benefit. The District must use general revenue such as property taxes and user fees to pay the remaining portion of the costs of a project or service. Second, the District must ensure that no property owner's assessment is greater than the cost to the District to provide those capital improvements or maintenance services to benefit that particular owner's property.

The District, by means of this Engineer's Report, must estimate the amount of "special benefit" landowners receive from the park and recreation facilities and maintenance, repair and replacement services funded with assessment revenues. If these park and recreational facilities and maintenance, repair and replacement services provide both special benefits to property owners within the District and general benefits to nonproperty owners such as tenants and visitors, then the District must quantify the special benefit properties received from those park and recreational improvements and maintenance and repair services, and also quantify the amount of general benefit received by nonproperty owners such as tenants and visitors from such improvements and maintenance services.

In addition, Section 22573 of the Landscaping and Lighting Act of 1972 provides as follows:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Five recent court cases construing the assessment provisions of Proposition 218 demonstrate the process that the District must utilize to satisfy Proposition 218's special benefit and proportionality requirements.

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**Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority**

The first of those cases is the Supreme Court's decision in Silicon Valley Taxpayers Association v. Santa Clara County Open Space Authority (2008) 44 Cal.4th 431. That case dealt with an open space assessment. The Court emphasized that the Engineer's Report must demonstrate distinct benefits to particular properties above and beyond those which the general public using and enjoying the open space receives. The Court also noted that such special benefits would likely result from factors such as proximity, improved access, and views.

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**Dahms v. Downtown Pomona Property and Business Improvement District**

A similar holding can be found in the Court of Appeals 2009 decision upholding the business improvement district assessment to fund supplemental municipal services in the case of Dahms v. Downtown Pomona Property and Business Improvement District (2009) 174 Cal.App.4th 708. In that case, the Court held that services provided to assessed property including security, street maintenance, and marketing, promotion and special events for property owners within the Assessment District were all special benefits conferred on parcels within the Assessment District because they "affected the assessed property in a way that is particular and distinct from their effect on other parcels and that real property in general and the public at large do not share." The Court further held that under Proposition 218, the cap on the total assessment is the entirety of the reasonable cost of the special benefit conferred on all parcels by the improvements and services funded by assessment revenue. The Court also noted that if special benefits themselves produce certain general benefits to the public at large, the value of those general benefits need not be deducted before the caps on the special benefits which the assessments provide are calculated. Therefore, the Court concluded that security, maintenance, and special event services specially benefit property within an Assessment District and may be apportioned according to the cost of providing those services without respect to the cost of generating general benefits.

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**Beutz v. County of Riverside**

The case of *Beutz v. County of Riverside* (2010) 194 Cal.App.4th 1516 dealt with an assessment under the Landscaping and Lighting Act of 1972 and concluded that Proposition 218 permits assessments to fund maintenance, repair and replacement of park and recreational facilities when supported by an adequate Engineer's Report. The Court concluded that park and recreational improvements, maintenance, and park and recreational services confer special benefit on property. However, the Court noted that the Engineer's Report in that case did not separate and quantify the degree of special benefit to properties being assessed for such services, as opposed to the general benefit conferred on members of the public such as nonproperty owners, tenants and visitors from such park improvements and services. The Court noted that the nature and extent of general and special benefits from the park improvements and maintenance services must be quantified in relationship to each other based on credible solid evidence.

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**Golden Hill Neighborhood Association v. City of San Diego**

In the recent Court of Appeal case of *Golden Hill Neighborhood Association v. City of San Diego* (2011) 199 Cal.App.4th 416, the city levied an assessment under the Landscaping and Lighting Act for maintenance services consisting of trash removal, sidewalk sweeping and washing, landscaping, graffiti abatement and trail and canyon beautification. The Court implicitly found that such services do provide special benefit to the property being assessed from those services pursuant to the requirements of Proposition 218. However, similar to the *Beutz* decision, which was issued after the creation of the Engineer's Report for the Golden Hill assessment, the Court found that the Engineer's Report must specifically quantify the special and general benefits from the assessment.



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### **Bonander v. Town of Tiburon**

In the Court of Appeal case of Bonander v. Town of Tiburon, the town of Tiburon formed an assessment district to fund the cost of moving overhead utility lines underground. The engineer identified special benefits of improved aesthetics, increased safety, and improved service reliability. The degree of benefit to an individual property was dependent on proximity to existing overhead utility lines. The assessment district was divided into three zones. The Court found that undergrounding of utility lines did constitute a special benefit conferred on real property and it is a proper subject for assessment. The Court also found that it is permissible to conclude that all properties in a district benefit equally from a certain type of special benefit, and therefore assess all such properties an equal assessment amount. The Court concluded that just because a particular benefit is conferred equally upon all properties in an assessment district does not compel the conclusion that such benefit is not tied to particular parcels of property. Finally, the Court found that Proposition 218 requires that the proportional special benefit derived by each parcel shall be determined depending on the entirety of the capital cost of a public improvement, or its maintenance and operation expenses, and not just as costs incurred in each zone. The Court noted that Proposition 218 requires the amount of the assessment to be proportional to the benefits conferred on the property, not the costs incurred.

### **Compliance with Current Law**

This Engineer's Report, and the process used to establish these proposed assessments are consistent with the case law described above and with the requirements of Articles XIII C and XIII D of the California Constitution based on the following factors:

1. The fact that the park and recreational facilities and maintenance, repair and replacement services for those improvements have some general benefit to the public at large including non-property owners, tenants and visitors, does not mean that they do not also have a special benefit to property owners whose parcels are assessed. While many government facilities and services may provide public benefits, when special benefits can be identified, they may be separated from general public benefits and their costs imposed as assessments on the properties to which those special benefits accrue.

2. This Engineer's Report is consistent with Beutz, Dahms and Greater Golden Hill cases because the Improvements will directly benefit property in the Assessment District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The fact that the park and recreational facilities and maintenance repair replacement services have some general benefit to the public at large does not mean that they do not also have special benefit to property owners whose parcels are assessed.
3. The Engineer's Report is also consistent with the Bonander decision because the Assessments have been apportioned based on the entirety of the capital cost of the Improvements and based on proportional special benefit to each property in each zone.

### Special Benefits

This Engineer's Report, in the following sections, identifies the special benefits for the various types of properties within the Assessment District which are proposed to be assessed. This Report also quantifies the special and general benefits from the assessments. A description of the types of special benefits conferred on real properties within the District by the park and recreational facilities and maintenance funded with assessment revenues follows.

These special benefit factors are derived from Legislative findings and intent established in statute before the adoption of Proposition 218 as specified above, and as such, must be harmonized with the provisions of Proposition 218 in implementing the assessments.

The applicable provisions of Proposition 218 regarding assessments were described in the Silicon Valley Taxpayers Association decision described above, which provides specific guidance that parks and recreational areas may confer the following special benefits:

- Proximity to recreational and open space
- Expanded or improved access to recreational and open space
- Views of recreational and open space

The Silicon Valley Taxpayers Association decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. This decision also provides specific guidance that park improvements constitute a direct advantage and special benefit to property that is proximate to a park or open space, the improvement of which is funded by an assessment:

*the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).*

In summary, from the case law interpreting Proposition 218 requirements regarding such assessments, the District's assessments fund specific park and recreation improvements, maintenance and servicing costs that can be described by additional special benefit categories as summarized as follows:

- Proximity to improved parks and recreational facilities.
- Access to improved parks, open space and recreational areas.
- Improved views.
- Enhanced recreational opportunities

The grounds for validity of the foregoing special benefit categories are supported by the following evidence:

### **Benefit Factors**

**Enhanced recreational opportunities and expanded access to recreational areas for all property owners, residents, employees and customers throughout the Assessment District.**

Residential properties specifically benefit from the enhanced recreational opportunities provided by the Improvements made throughout the four planning quadrants of the Assessment District. These include, among others, new parks and open spaces, areas for nature based recreational activities, and higher levels of maintenance of parks, recreation areas, and trails than would be provided in absence of the assessment.

In "Trends: Parks, Practice and Program" by Love, L. and Crompton, J. (1993) the authors found that:

*"The provision of parks and recreation services play an influential role in a community's economic development efforts. When companies choose to set up business or relocate, the availability of recreation, parks and open space is high on the priority list for site selection. Recreation and parks have a significant influence on people's preferred living locations."<sup>1</sup>*

The "Outdoor Recreation Coalition of America's 1993 State of the Industry Report" found that:

*"From rock climbing to biking to backpacking, the outdoor recreation industry -- worth at least \$132 billion annually to the U.S. economy-- is growing by leaps and bounds. The biggest and most noticeable effect has been on public lands:*

*Visits to parks and other spaces increased by well over 100 million in the last decade just as funding dwindled."*<sup>2</sup>

All properties within the assessment district will specially benefit from the assessments that will be used to expand, protect and maintain public recreational lands, parks, open space areas, trails and other public resources.

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#### **Increased economic activity.**

The Assessment District creates expanded and improved parks and recreation areas that are also better maintained. This specifically increases the desirability of the area and enhances recreational and wildlife education opportunities, which, in turn, leads to expanded use. Expanded use and activities facilitated by new and existing parks and open space areas brings greater numbers of visitors into the area who can utilize the services of businesses within the Assessment Districts. The visitors to the Park District's open space will be more likely to shop and eat locally. Increased use leads to increased economic activity in the area, which is a special benefit ultimately to residential, commercial, industrial and institutional property located within the assessment district.

*"California's public parks generate more than \$35 million annually from businesses for local events. Visitors to public parks and outdoor recreation areas support approximately 235,000 jobs in California's economy."*<sup>3</sup>

*"Numerous studies demonstrate that linear parks can increase property values, which can in turn increase local tax revenues. Spending by residents on greenway-related activities helps support recreation-oriented businesses and employment, as well as other businesses that are patronized by greenway users. Greenways often provide new business opportunities and locations for commercial activities like bed and breakfast establishments, and bike and canoe rental shops. Greenways are often major tourist attractions which generate expenditures on lodging, food, and recreation-oriented services. Finally, greenways can reduce public expenditures by lowering the costs associated with flooding and other natural hazards."*<sup>4</sup>

*"Although the chief reason for providing outdoor recreation is the broad social and individual benefits it produces, it also brings about desirable economic effects. Its provision enhances community values by creating a better place to live and increasing land values. In some underdeveloped areas, it can be a mainstay of the local economy. And it is a basis for big business as the millions and millions of people seeking the outdoors generate an estimated \$20 billion a year market for goods and services."*<sup>5</sup>

*"People are spending increasing amounts of money on recreation. In California people spent an average of 12 percent of their total personal consumption on recreation and leisure, which was the third largest industry in the state. Also, many recreational activities that can be pursued in locally protected areas (such*

*as biking, hiking, bird-watching, cross country skiing, and canoeing) entail equipment costs that support local businesses, providing new jobs and tax revenue.”<sup>6</sup>*

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#### **Expanded employment opportunity.**

Improved recreational areas and public resources foster business growth, which in turn creates additional employment opportunities for Assessment District residents. In addition, the assessments expand local employment opportunities by funding new projects that may create the need for additional construction or maintenance jobs.

Improved and well-maintained parks, open space and recreational areas also provide business properties with an opportunity to attract and keep employees due to the benefits provided by these areas.

Non-residential properties also will specifically benefit from the maintenance and improvement of parks, recreation areas and open space areas in many ways. Employees will have additional wildlife and recreation areas to utilize for exercise, recreational activities, picnics, company gatherings or other uses. These Improvements, therefore, enhance an employer's ability to attract and keep quality employees. The benefits to employers ultimately flow to the property because better employees improve the business prospects for companies and enhanced economic conditions specially benefit the property by making it more valuable.

The California Park and Recreation Society, in 1997 found that:

*“Recreation and park amenities are central components in establishing the quality of life in a community, a business’ main resource is their employees for whom quality of life is an important issue. The availability and attractiveness of local parks and programs influences some companies relocation decisions and the presence of a park encourages real estate development around it.”<sup>7</sup>*

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#### **Enhanced protection of property through reduction of the risk of fire and reduced cost of local government in law enforcement, public health care and natural disaster response.**

The assessment also benefits properties in the Assessment District by funding maintenance services and park safety and security patrols that preserve the level of special benefits from park and open space in the Assessment District and protect the public’s parks, recreational facilities and open space resources by reducing the risk of damage or harm and maintaining public access to these important public resources.

Improved and well-maintained recreational areas and open space lands can also serve to improve public safety and reduce the cost to local government by providing a healthy alternative for youth and adult activities. Studies have shown that adequate park and recreation areas and recreation programs help to reduce crime and vandalism.

*"Natural parks and open space require few public services - no roads, no schools, no sewage, no solid waste disposal, no water, and minimal fire and police protection."<sup>8</sup>*

*"Exercise derived from recreational activities lessens health related problems and subsequent health care costs. Every year, premature deaths cost American companies an estimated 132 million lost work days at a price tag of \$25 billion. Finding and training replacements costs industry more than \$700 million each year. In addition, American businesses lose an estimated \$3 billion every year because of employee health problems."<sup>9</sup>*

High quality recreational and open space areas allow residents and employees in the Assessment District to enjoy activities close to home, thereby not spending time driving to other areas. Moreover, parks, open space and trails in these lands promote healthy activities that help to reduce the cost of health care. Such cost reduction frees public funds for other services that benefit properties.

All of these factors ultimately specially benefit property within the Assessment District by specifically reducing the risk of damage to property, and specifically making the property within the assessment district more usable and desirable and ultimately, more valuable.

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**Specific enhancement of property values due to Enhanced quality of life and desirability of the area.**

The assessments will provide funding to maintain, improve and preserve parks, recreational facilities and open space areas that otherwise may not be preserved for the public benefit. Additional development, and the congestion it causes, reduces the desirability of property within the Assessment District. Therefore, improved open space areas and public wildlife areas enhance the overall quality of life and desirability of properties within the Assessment District. This is a special benefit to residential, commercial, industrial and other properties.

*The Presidents Commission on American's Outdoors (1987) found natural beauty was the single most important factor in deciding tourist destination.<sup>10</sup>*

*"The importance of quality-of-life in business location decisions has been repeatedly verified in the literature. (Boyle, 1988; Bramlage, 1988, Carn & Rabianski, 1991; Conway, 1985; Epping, 1986; Sarvis, 1989; Tosh, et.al., 1988)"<sup>11</sup>*

“Home buyers over age 55 considering a move were surveyed about the amenities that ‘Would seriously influence them in selecting a new community’ ”<sup>12</sup> the following results were found:

Amenity	Group	% Seeking Amenity	Rank on List
Walking and jogging trails	55+	52	1
Walking and jogging trails	55+ >\$75k per year	65	
Outdoor spaces	55+	51	2
Outdoor spaces (park)	55+, moving to suburbs	55	
Open Spaces	55+	46	4

Extensive park and open space, nature lands and wildlife areas are one of the most important public resources and features for property owners in the Assessment District. Therefore, the acquisition and preservation of park and open space properties is a very important feature for property owners in the Assessment District that enhances the quality of life and desirability of property located in the Assessment District.

In addition, the assessments provide funding to significantly expand, improve and maintain the public parks, open space lands, recreational areas, wildlife and nature habitats, wildlife corridors and other public resources. The Improvements funded by the assessments also specifically benefit properties by limiting urban sprawl and large lot development that negatively impacts existing improved properties in the Assessment Districts. In turn, property values are specifically enhanced by the availability of expanded, improved, safe, preserved and maintained parks and open space lands within a community. Values of commercial and industrial property increase based on these same elements and the enhanced economic activity derived from the greater quantity and quality of public resources in the area.

The correlation between enhanced property values and expanded and well-maintained open space areas and recreational areas has been documented. The United States Department of the Interior, National Park Service determined that:

*“An investment in parks and recreation helps reduce pollution and noise, makes communities more livable, and increases property value. Parks and recreation stimulate business and generate tax revenues. Parks and recreation help conserve land, energy and resources. Public recreation benefits all employers by providing continuing opportunities to maintain a level of fitness throughout*

*one's working life, and through helping individuals cope with the stress of a fast-paced and demanding life."*<sup>13</sup>

Additionally, the National Recreation and Park Association, in June 1985, stated:

*"The recreation value is realized as a rise in the value of land and other property in or near the recreation area, and is of both private interest to the landowner and others, holding an economic stake in the area, and of public interest to the taxpayers, who have a stake in a maximum of total assessed values."*<sup>14</sup>

Moreover, the Supreme Court of California and the United States Supreme Court have found that improved and well-maintained park facilities confer special benefits to property by enhancing property values. In *Knox v. City of Orland*, 4 Cal.4th 132, 143 (1993) the Supreme Court of California found that:

*"Plaintiff's basic argument that a special assessment is never appropriate to fund park improvements is unconvincing. Significantly, plaintiff's attempt to differentiate between street lights, sewers, sidewalks and flood control as constituting proper subjects for special assessment, and public parks as matters of such a general nature as to not justify a special assessment, is virtually identical to an argument rejected nearly a century ago by the United States Supreme Court in *Wilson v. Lambert*."*<sup>15</sup>

In *Wilson v. Lambert* (1898) the United States Supreme Court stated:

*"The residents and property holders in the District of Columbia must be regarded as coming within the class of beneficiaries; and, so far from being injured by the declaration that the park shall also have national character, it is apparent that thereby the welfare of the inhabitants of the Assessment District will be promoted. Whatever tends to increase the attractiveness of the City of Washington, as a place of permanent or temporary residence, will operate to enhance the value of private property situated therein or adjacent thereto."*<sup>16</sup>

In addition, professional property appraisers and instructional books on the subject find that well-maintained public recreational grounds and areas enhance property values in a community. Enhancement value is the tendency of open space to enhance the property value of adjacent properties. It is also explicitly recognized by federal income tax law:

*U.S. Treasury regulation Sec. 14(h)(3)(i) requires that the valuation of a conservation easement take into account (i.e., be offset by) any resulting increase in the value of other property owned by the donor of the easement or a related person. Section 14(h)(4) sites as an example a landowner who owns 10 one-acre lots and donates an easement over eight of them: "By perpetually restricting development on this portion of the land, (the landowner) has ensured that the two remaining acres will always be bordered by parkland, thereby increasing their fair market value."*



The special benefits from the Improvements are further detailed below:

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**Proximity to improved parks and recreational facilities, and zones of benefit**

According to the industry-standard guidelines established by the National Park and Recreation Association (the “NPRA”), neighborhood parks in urban areas have a service area radius of generally one-half mile and community parks have a service area radius of approximately two miles. Sacramento County also provides similar to slightly larger park service area radii guidelines. The service radii for neighborhood parks and neighborhood green spaces were specifically established to give all properties within this service radii close proximity and easy walking access to such public land areas. Since proximate and accessible parks serve as an extension of the usable land area for property in the service radii and since the service radii was specifically designed to provide close proximity and access, the parcels within this service area clearly receive a direct advantage and special benefit from the Improvements - and this advantage is not received by other properties or the public at large.

An analysis of the service radii for the Improvements finds that all properties in the Assessment District enjoy the distinct and direct advantage of being close and proximate to one or often multiple parks within the Assessment District, and lie within the recommended service radius for such facilities. The benefiting properties in the Assessment District therefore uniquely and specially benefit from the Improvements.

Only the specific properties within close proximity to the Improvements are included in the Assessment District. All properties within each of the four planning quadrants of the Assessment District enjoys unique and valuable proximity and access to the Improvements within the established service radii, discussed above, that the public at large and property outside the Assessment District do not share.

The Board has determined that the location, nature and function of the proposed projects combine to provide substantially equal benefit to all parcels of real property within a particular land use category, regardless of the location of that property within the boundaries of the Assessment District.

The reasons for this determination are as follows:

1. The capital development plan provides for major new and/or expanded and renovated neighborhood park and recreational facilities in each of the four planning quadrants utilized by the Park District, disbursed equally throughout the geographic area comprising the proposed Assessment District. The total area served by the Park District is approximately sixteen square miles. Each of these planning quadrants contains an average area of approximately four square miles. The maximum distance from a parcel of real property to a new or expanded neighborhood park and recreational facility in the northwest quadrant is 1.5 miles. In the northeast quadrant, the distance is approximately 1.6 miles. The distance is 1.5 in the southwest quadrant and 1 mile in the southeast quadrant. Therefore, all parcels of real property within the proposed Assessment District are located within an average maximum one and one-half mile radius from a new or expanded neighborhood park and recreational facility constructed, maintained and improved with assessment proceeds.
2. The most significant of these projects is a fourteen-acre community park with a 12,000 square foot community center with pool, located in the geographic center of the Assessment District and easily accessible to all residents of the District. All parcels of real property within the proposed Assessment District are located within a two-and-one-half mile radius of the proposed community center, well within the Sacramento County planning guidelines for such community centers.

The boundaries of the Assessment District have been carefully drawn to include the properties in the Orangevale Recreation and Park District that are proximate to the proposed Improvements and that would materially benefit from the Improvements. The Assessment District is coterminous with the District boundaries. As the properties in the District have developed over time, regional and neighborhood parks have been strategically located throughout the community as it has been built out. Park size and location have been carefully incorporated into the design of the community, consistent with the NPRA and Sacramento County park planning guidelines. Now, with a mature community, all parcels in the District are located in close proximity to at least one park. It therefore is appropriate to provide a District-wide Assessment District because all parcels benefit similarly.

In the Assessment District, the advantage that each parcel receives from the Improvements is direct, and the boundaries are narrowly drawn to include only parcels that benefit from the Assessment. Since all parcels in the Assessment District have good access, additional proximity is not considered to be a factor in determining benefit within the Assessment District. Therefore, zones of benefit are not justified or needed within the Assessment District.

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### Access to improved parks, open space and recreational areas

Since all of the parcels within the Assessment District enjoy close access to the Improvements, they directly benefit from the unique close access to improved parks, open space and recreation areas that are provided by the Assessments. This is a direct advantage and special benefit to property in the Assessment District.

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### Improved views

The Park District, by maintaining the landscaping at its park, recreation and open space facilities provides improved views to properties in the Assessment District. The properties in the Assessment District enjoy close and unique proximity, access and therefore views of the Improvements; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Assessment District.

## General versus Special Benefit

Article XIII C of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to “separate the general benefits from the special benefits conferred on a parcel.” The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

<b>Total Benefit</b>	<b>=</b>	<b>General Benefit</b>	<b>+</b>	<b>Special Benefit</b>
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There is no widely accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not “particular and distinct” and are not “over and above” benefits received by other properties. The SVTA decision provides some clarification by indicating that general benefits provide “an indirect, derivative advantage” and are not necessarily proximate to the improvements.

In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

The starting point for evaluating general and special benefits is the current, baseline level of service. The baseline level of service is defined as the extent and level of park and recreation facilities that would exist in absence of the assessments. The assessment funds Improvements “over and above” this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

<b>General Benefit</b>	=	<b>Benefit to Real Property Outside the Assessment District</b>	+	<b>Benefit to Real Property Inside the Assessment District that is Indirect and Derivative</b>	+	<b>Benefit to the Public at Large</b>
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Special benefit, on the other hand, is defined in the state constitution as “a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large.” The SVTA decision indicates that a special benefit is conferred to a property if it “receives a direct advantage from the improvement (e.g., proximity to a park).” In this assessment, as noted, properties in the Assessment District have close and unique proximity, views and access to the Improvements and uniquely improved desirability from the Improvements and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special, and is only minimally received by property outside the Assessment District or the public at large.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer’s Report and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer’s Report fund improvements and services directly provided within the Assessment District and every benefiting property in the Assessment District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments. However, in this Report, the general benefit is more conservatively estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

**Calculating General Benefit**

In this section, the general benefit is conservatively quantified.

### **Benefit to Property Outside the Assessment District**

Properties within the Assessment District receive almost all of the special benefits from the Improvements because properties in the Assessment District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of the Assessment District, may receive some benefit from the Improvements. Since this benefit is conferred to properties outside the Assessment District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

The properties outside the Assessment District and within the proximity radii for neighborhood or community parks in the Assessment District may receive some benefits from the Improvements. Since these properties are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is form of general benefit to the public at large and other property. A 50% reduction factor is applied to these properties because they are all geographically on only one side of the Improvements and are over twice the average distance from the Improvements compared to properties in the Assessment District.

The general benefit to property outside of the Assessment District is calculated as follows with the parcel and data analysis performed by SCI Consulting Group.

#### **Assumptions:**

11,563 parcels outside the district but within either 0.5 miles of a neighborhood park or 2.0 miles of a community park within the Assessment District

11, 816 parcels in the Assessment District

50% relative benefit compared to property within the Assessment district

#### **Calculation**

General Benefit to Property Outside the Improvement District =

$$(11,563/(11,563+11,816))*0.5 = 24.7\%$$

Although it can reasonably be argued that Improvements inside, but near the Park District boundaries are offset by similar park and recreational improvements provided outside, but near the Park District's boundaries, we use the more conservative approach of finding that 24.7% of the Improvements may be of general benefit to property outside the Assessment District.

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**Benefit to Property within the Assessment District**

The “indirect and derivative” benefit to property within the Assessment District is particularly difficult to calculate. A solid argument can be presented that all benefit within the Assessment District is special, because the Improvements are clearly “over and above” and “particular and distinct” when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in the Assessment District.

Nevertheless, the SVTA decision indicates there may be general benefit “conferred on real property located in the district” A measure of the general benefits to property within the Assessment area is the percentage of land area within the Assessment District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties, while physically within the Assessment District, are used for regional purposes and could provide indirect benefits to the public at large. Approximately 2.5% of the land area in the Assessment District is used for such regional purposes, so this is a measure of the general benefits to property within the Assessment District.

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### **Benefit to the Public at Large**

In *Beutz*, the Court opined that general benefits from parks and recreation facilities could be quantified by measuring the use of parks and recreation facilities by people who do not live within the assessment boundaries. This Report uses this general benefit measure as the third component of our overall general benefit quantification. Therefore, the general benefit to the public at large can be estimated by the proportionate amount of time that the Park District's parks and recreational facilities are used and enjoyed by individuals who are not residents, employees, customers or property owners in the Park District<sup>1</sup>. SCI has conducted numerous surveys of similar parks and recreation districts in the Sacramento area and other areas in California and has determined that use by the public at large is nearly always less than 20%. Moreover, a second quantification of benefits to the public at large is based on solid, credible evidence consisting of District records which document the percentage of participants in the District's recreation programs conducted within the District's park and recreational facilities who reside within the District and the percentage of those who utilize the District's recreational programs and services and reside outside of the District. The percentage of participants in the District's recreation programs who do not reside within the Assessment District provides another estimate of the percentage of general benefit to the public at large. This analysis found that 20% of recreation program participants do not reside in the District. Based on this data and analysis, we conclude that the general benefits to the public at large equal 20%.

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### **Total General Benefits**

Using a sum of these three measures of general benefit, we find that approximately 47.2% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

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<sup>1</sup>. When District facilities are used by those individuals, the facilities are not providing benefit to property within the Park District. Use under these circumstances is a measure of general benefit. For example, a non-resident who is drawn to utilize the Park District facilities and shops at local businesses while in the area would provide special benefit to business properties as a result of his or her use of the Improvements. Conversely, one who uses Park District facilities but does not reside, work, shop or own property within the Park District boundaries does not provide special benefits to any property and is considered to be a measure of the general benefits.

**General Benefit Calculation**

	<b>24.7%</b>	<b>(Outside the Assessment District)</b>
<b>+</b>	<b>2.5%</b>	<b>(Property within the Assessment District)</b>
<b>+</b>	<b>20.0%</b>	<b>(Public at Large)</b>
<b>=</b>	<b>47.2%</b>	<b>(Total General Benefit)</b>

Although this analysis finds that 47.2% of the assessment may provide general benefits, the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the assessments of 50.0%. This minimum contribution above the measure of general benefits will serve to provide additional coverage for any other possible general benefits.

The Assessment District's total budget for installation, maintenance and servicing of the Improvements is \$1,382,499. Of this total budget amount, the District and other partner agencies and contributors will contribute \$1,305,651 from sources other than the assessments. This contribution equates to approximately 70.9% of the total budget for installation, maintenance and servicing of the park and recreational improvements and constitutes more than the measure of 50.0% general benefits from the Improvements.

### **Benefit Finding**

As extensively described in this Report, the assessment funds will be used to improve, maintain and preserve a well distributed set of important local resource lands and improvements in the Assessment District. Any general benefits from the Improvements to the public at large or property in the Assessment District are more than offset by the District's contributions, which are well above the cost of the Improvements providing special benefits to property in the Assessment District. Therefore, this Engineer's Report finds that the Improvements are a significant, tangible benefit that should reasonably and rationally confer more special benefit to properties in the Orangevale Recreation and Park District than the assessment rate of \$42.00 per benefit unit.



## Method of Assessment

The second step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

## Assessment Apportionment

To estimate the relative benefit to each land use class from the proposed improvements, a point system was created prior to Proposition 218 utilizing the single family residential parcel as the "benchmark property". A Benefit Assessment Matrix, illustrating relative scoring of points by land use class and the grandfathered benefit categories and the total points for each land use class, is set forth at the Benefit Assessment Matrix Section of this Report, and indicates the point scoring and totals for each land use class.

The Board has determined that the location, nature and function of the proposed projects combine to provide substantially equal benefit to all parcels of real property within a particular land use category, regardless of the location of that property within the boundaries of the assessment district.

The following is a brief description of the resulting assignment of points for each land use class:

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## Land Use Classes

### Land Use Class A: Single Family Residential /Condominium Parcels

This is the "benchmark property" for determining benefit, which will be conferred on each parcel by the proposed projects to be constructed with assessment proceeds. A base rating of five (5) points has been assigned for single family residential parcels with respect to the following benefits: enhanced recreation opportunities Benefit Category 1); preservation of open space, scenery and cultural assets Benefit Category 2); expanded employment opportunities (Benefit Category 4); reduced costs of local government for law enforcement and public healthcare (Benefit Category 5); and increased property values Benefit Category 6). No points were assigned for Category 3 regarding economic activity as residential properties were viewed as not receiving any such benefit. Benefit Category 3 describes a direct economic benefit to commercial and industrial properties, and is not applicable to single family residential parcels. Therefore, each single-family residential parcel was assigned a point total of twenty-five (25) points.

Condominium parcels were judged to benefit the same as single family residential parcels in these benefit categories, and therefore the same point total of twenty-five (25) points was assigned to condominium parcels and they are included as part of the single family residential land use class. Condominium parcels will be assessed on a per unit basis since the ownership of condominium units is carried on the Sacramento County Assessor's records on a per unit basis.

### Land Use Class B: Multi-Residential and Apartment Parcels

Multi-residential and apartment parcels are reported on the Sacramento County Assessor's records by the number of multi-family dwelling units on each parcel. Each multi-family dwelling unit was judged to benefit the same from the proposed improvements as will a single family residential parcel with respect to enhanced recreational opportunities (Benefit Category 1), preservation of open space, scenery and cultural assets (Benefit Category 2), expanded employment opportunities (Benefit Category 4), and increased property values (Benefit Category 6).

However, unlike single family residential/condominium parcels, multi-residential and apartment parcels were judged to receive some benefit in the form of increased economic activity resulting in the attraction of customers, most notably prospective tenants, which could be expected to occur as a result of expanded and improved park and recreational facilities available for use by prospective tenants. Therefore, a point total of two (2) was assigned to multi-residential and apartment parcels in Benefit Category 3. With respect to Benefit Category 5, reduced costs of local government for law enforcement and public healthcare, multi-residential and apartment parcels were judged to benefit somewhat less than the single family residential/condominium parcels because some multi-residential units provide their own private security services.

Therefore, three (3) points were assigned in Benefit Category 5 for multi-residential and apartment parcels. Each multi-residential or apartment unit was therefore assigned a total of twenty-five (25) points.

#### **Land Use Class C: Mobile Home Residential Parcels**

Mobile home residential parcels were judged to benefit essentially the same as single-family residential/condominium parcels and multi-residential and apartment parcels in all benefit categories. A base rating of three (3) points has been assigned for each benefit category. Therefore, each such parcel is assigned a total of fifteen (15) points.

#### **Land Use Class D: Commercial Property**

The commercial land use class has been broken down into various subcategories consisting of retail stores, service stations, restaurants, hotel/motel, theaters, recreation, private golf course/country club, shopping center, other commercial/service sector and other commercial/product sector.

Commercial parcels are judged to benefit substantially less than do single family residential/condominium parcels with respect to the enhanced recreational opportunities afforded by the proposed improvements (Benefit Category 1). Therefore, two (2) points were assigned to the commercial land use class in that category. Commercial properties were also perceived to benefit less than single family residential/condominium parcels with respect to the benefit of preservation of open space, scenery and cultural assets (Benefit Category 2) and only one (1) point was assigned to the commercial land use category in this Benefit Category 2.

On the other hand, commercial properties will benefit from construction and maintenance of the proposed improvements in terms of the increased economic activity and the attraction of customers and clients that will result benefit Category 3) and thus five (5) points were assigned to the commercial land use category in this Benefit Category 3, whereas single family residential/condominium parcels received zero points in this Benefit Category 3. In Benefit Category 4 regarding expanded employment opportunities, commercial properties are also assigned five (5) points upon the rationale that the increased business activity generated by construction of new park and recreational facilities and expanded recreational programs will not only make the community a better place to live, but it will also make it a better place to work, making it easier for a local business to attract and keep quality employees.

Commercial properties were judged to benefit somewhat less (4 points) than single family residential/condominium parcels with respect to the benefit of reduced cost of local government for law enforcement or public healthcare, primarily because most commercial parcels within the assessment district are not located in close proximity to District facilities and therefore the effects of the District's expanded security program will benefit commercial property somewhat less than residential properties.

With respect to the benefit of increased property value (Benefit Category 6) commercial properties were perceived to benefit to the same extent, although in a slightly different way, than single family residential parcels and five (5) points were assigned to the commercial land use category in Benefit Category 6. Values of commercial properties increase based on (a) increased economic and business activity generated by the construction of the proposed park and recreational improvements; and (b) the increased volume of business generated by expanded recreational activities and special events facilitated by such new and refurbished facilities which creates a greater number of users of the facilities who will also utilize the services of businesses within the Assessment District boundaries.

These considerations lead to a point total of twenty-two (22) points for the commercial land use class which is slightly less than the twenty-five (25) points assigned to the single family residential/condominium class. This reflects the fact that commercial properties are judged to benefit less than residential properties from the construction of the proposed improvements once all of the potential benefits to real property from the proposed improvements are evaluated.

### Land Use Category E: Industrial and Mini Storage Parcels

Industrial and mini storage parcels have been judged to benefit less than will commercial properties from the construction of the proposed improvements. Such parcels only benefit incidentally from the enhanced recreational opportunities benefit Category 1) and preservation of open space, scenery and cultural assets (Benefit Category 2). Therefore, such parcels have been assigned a rating of one (1) point in each of those benefit categories. However, industrial and mini storage parcels were assigned a point rating of three (3) in Benefit Category 3, the benefit of increased economic activity, since the construction of the proposed improvements will benefit some local industries in the areas of construction supplies, hardware, etc. Such parcels will probably benefit less than retail commercial parcels from the increased economic activity generated by greater numbers of users of the proposed park and recreational improvements to be constructed. With respect to expanded employment opportunity Benefit Category 4), a rating of one (1) point was assigned since mini storage employment opportunities are negligible and industrial employment opportunities are driven by market factors unrelated to usage by people who also utilize the park and recreational improvements and the expanded recreation opportunities afforded by those facilities. Industrial parcels have been assigned a rating of two (2) in Benefit Category 6 regarding increased property value which is less than the five (5) points assigned in this category to commercial property because industrial parcels are not judged to increase in value as a result of construction of the proposed improvements to the same extent as will commercial properties. Industrial properties will not experience increased economic activity generated by users of the proposed facilities as will commercial properties, and therefore the value of such industrial parcels will be affected to a smaller degree than will the value of commercial parcels. With respect to the reduced cost of local government for law enforcement and public healthcare (Benefit Category 5), industrial and mini storage parcels were only assigned a rating of two (2), less than all other land use classes. Such parcels are perceived to benefit less in this area since many such parcel owners provide their own security and because industrial and mini storage uses are perceived to generate less law enforcement activity and cost than do commercial properties, particularly retail properties. On the other hand, industrial parcels should benefit from reduced costs of public healthcare in the same way and to the same general extent as will commercial properties. Therefore, a rating of two (2) points was assigned to industrial/mini storage uses in this Benefit Category 5.

The total point score for industrial/mini storage parcels is ten (10) points per assessable unit, reflecting the fact that these parcels will benefit less from the proposed improvements than will the other land use classes.

**Land Use Class F: Exempt Parcels**

This land use class includes all parcels which are classified as exempt from real property tax by the Sacramento County Tax Assessor and includes all parcels classified as exempt from this type of assessment by the Landscaping and Lighting Act of 1972. Therefore, vacant properties will not be assessed until they are put to some use. At the time that they are put to use, they will be assessed based on the land use category into which the vacant property falls.

Properties owned by governmental entities such as the federal government, State government, and other special districts, such as water districts, school districts, and fire districts, also will not be assessed. It has been determined that these parcels are not the type of property for which the park and recreational facilities funded with assessment proceeds were planned, designed, constructed, operated and maintained. The Board has determined that these publicly owned properties do not receive the same special benefits from the construction of these facilities as do the other land use classes described above. In addition public schools have entered into joint use agreements with the District which provide economic value to the District which offsets the cost of any incidental special benefits received by these publicly owned parcels. Likewise, property consisting of a railroad, gas, water, or electric utility right-of-way shall not be assessed, since such utility-related property is not deemed to benefit at all from the construction of the proposed improvements. Finally, properties owned by churches, vacant and agricultural parcels will not be assessed.

Since the exempt land use class receives a zero point rating in all benefit categories, it is not included in the Benefit Assessment Matrix.

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### Non-Residential Assessment Units

In order to equalize the assessment among residential and non-residential land use classes in terms of the area of land to be benefited by the construction of the proposed improvements, an assessment methodology has been used to convert the acreage of each non-residential parcel into an equivalent number of single family residential parcels that could have been developed on each non-residential parcel but for the commercial and/or industrial use to which the parcel has been put. Approximately eighty-eight percent (88%) of the parcels within the proposed Assessment District are traditional single-family residential subdivision lots. The average gross density of these subdivisions is approximately 3.6 gross dwelling units per acre. Assuming ten percent (10%) of the gross acreage of a subdivision is consumed in public streets, the average net density of these subdivisions is approximately 4.0 dwelling units per net acre and the average residential lot size is approximately one-quarter acre. Accordingly, the number of assessment units for each commercial and industrial parcel has been determined by dividing the parcel acreage of each parcel by four. Therefore, each commercial and industrial parcel within the Assessment District will be assessed on a quarter acre basis and each one-quarter acre of each commercial and/or industrial parcel will generate a separate assessment. This methodology equalizes the assessment and the distribution of benefit between residential and non-residential parcels by insuring that each non-residential assessment unit represents essentially the same land area to be benefited by the construction of the improvements with assessment proceeds as the average single family residential parcel.

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### Benefit Factor Index

The Assessment Matrix also shows the Benefit Factor Index for each land use category. Since a single family residential parcel is the "benchmark property", the relative scores of all other land use classes were related to the benchmark by indexing. A single family residential parcel was assigned a relative Benefit Factor Index of 1.00. The Benefit Factor Index for other land use classes was determined by dividing the point total for each particular land use class by the point total for the single family/condominium residential class.

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### Assessment Per Parcel

The total number of units (either dwelling unit or one-quarter acre parcel count) for each land use class was multiplied by its respective Benefit Factor Index to determine the number of Single Family Equivalent (SFE) assessment benefit units for each land use class. The sum of the Assessment Units for all land use classes was then divided into the annual assessment amount to determine a Base Assessment.

The final assessment per parcel was determined by multiplying the Base Assessment times the SFE units for the parcel.

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### **Benefit Assessment Matrix**

In an effort to categorize the special benefit that each parcel of land would receive by the formation of a landscaping and lighting assessment district and the levying of an assessment to cover the improvements intended, a matrix of impacts was developed. The matrix follows this section. The matrix was developed as follows.

The determining factor as to how a benefit was derived was the use of the land as determined by the Sacramento County Assessor's Department. Each parcel is assigned a one digit code based upon the use of the property and in most cases, the zoning of the land. Using the Assessor's Code numbers, the various uses of land within the District boundaries were broken down into five different uses. It was determined that there are six different ways that a parcel of land can be benefited by enhancing the park system. Each different category of land use is affected differently by these types of benefit.

Each type of benefit was applied to each category of use and rated on a scale of one to five, with five being the most intense level of benefit. The number of points assigned by the rating is shown on the following page. The points for the six types of benefit were tallied and an overall number was determined for each category of land use. The resultant number is then used in assigning the annual assessment to the various parcels of land within the District boundaries. An annual check is made of property usage to ensure that the latest information is used in assigning the assessment levy.



	Land Use Classes				
	Per Unit			Per 1/4 Acre	
	Single Family/ Condominium	Multi-Family	Mobile Home	Commercial	Industrial/ Mini-Storage
1 Enhanced recreation opportunities and expanded access to recreation facilities for residents, customers and guests	5	5	5	2	1
2 Preservation of open space, wildlife, scenery, views and other environmental benefits enjoyed by residents, customers and guests; protection of historical and cultural assets of the region.	5	5	5	1	1
3 Increased economic activity resulting in the attraction of customers and guests.	0	2	0	5	3
4 Expanded employment opportunities.	5	5	5	5	1
5 Reduced cost of local government in law enforcement and public health care.	5	3	3	4	2
6 Increased property values.	5	5	4	5	2
<b>Total Points</b>	25	25	22	22	10
Units/ 1/4 Acre	10,667	1,763	414	778	136
Benefit Factor Index	1.00	1.00	0.88	0.88	0.40
Single Family Equivalent Units (SFE)	10,667.00	1,763.00	364.32	684.64	54.40
<b>Total SFE Units</b>			13,533.36		
<b>Annual Assessment Amount</b>			\$568,401.12		
<b>Base Assessment</b>			\$42.00		
<b>Assessment per Unit</b>	\$42.00	\$42.00	\$36.96	\$36.96	\$16.80
<b>Assessment per SFE</b>	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00
Assessment Subtotals	\$448,014.00	\$74,046.00	\$15,301.44	\$28,754.88	\$2,284.80
<b>Total Assessment</b>			\$568,401.12		

## Assessment

WHEREAS, on February 10, 2022 the Board of the Orangevale Recreation and Park District adopted its resolution initiating proceedings for the levy of assessments within the Assessment District and authorizing the Orangevale Recreation and Park District, County of Sacramento, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIII D of the California Constitution (collectively “the Act”), to proceed with the proposed levy of assessments;

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the assessment district and an assessment of the estimated costs of the improvements upon all assessable parcels within the assessment district, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of said Orangevale Recreation and Park District, hereby make the following assessment to cover the portion of the estimated cost of said improvements, and the costs and expenses incidental thereto to be paid by the assessment district.

The amount to be paid for said improvements and the expense incidental thereto, to be paid by the Assessment District for the fiscal year 2022-23 is generally as follows:

SUMMARY COST ESTIMATE		FY 2022-23 Budget
Capital Improvements and Maintenance Expenditures	\$868,500	
Incidental Expenses	\$25,100	
Debt Service	\$1,300	
Salaries and Benefits	\$1,056,000	
<b>TOTAL BUDGET</b>		<b>\$1,950,900</b>
Less: Contributions		
District Contribution for General Benefits		(\$975,450)
District Contribution toward Special Benefits		(\$407,049)
<b>NET AMOUNT TO ASSESSMENTS</b>		<b>\$568,401</b>

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

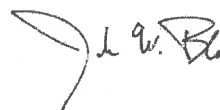
The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Sacramento for the fiscal year 2022-23. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2022-23 for each parcel or lot of land within the said Assessment District.

Dated: June 3, 2022

Engineer of Work



By \_\_\_\_\_

John W. Bliss, License No. C052091



## Assessment Diagram

The Assessment District includes all properties within the boundaries of the Orangevale Recreation and Park District. The area within the boundaries of the Park District is primarily developed for urban residential and commercial use.

The boundaries of the Parks Maintenance and Assessment District are displayed on the following Assessment Diagram.



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## Assessment Roll 2022-23

An Assessment Roll (a listing of all parcels assessed within the Assessment District and the amount of the assessment) will be filed with the Clerk of the Board and is, by reference, made part of this report and is available for public inspection during normal office hours.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this report. These records shall govern for all details concerning the description of the lots or parcels.

## End Notes

<sup>1</sup> Love, L. and Crompton, J. *Trends: Parks, Practice and Program*. Oxford University Press-USA. New York, NY. 1993.

<sup>2</sup> *1993 State of the Industry Report* . Widdekind, L. ed. The Outdoor Industry Association (The Outdoor Recreation Coalition of America and the Sporting Goods Manufacturers Association's Outdoor Products. pub.) Boulder CO. 1993.

<sup>3</sup> *California Parks and Recreation*. The California Parks and Recreation Society, pub. Sacramento, CA. (<http://www.cprs.org>.)

<sup>4</sup> PKF Consulting. San Francisco, CA. "Analysis of the Economic Impacts of the Northern Central Rail Trail." For the Greenways Commission, Maryland Department of Natural Resources, Annapolis, Maryland. June 1994.

<sup>5</sup> Outdoor Recreation Resources Review Commission, *Outdoor Recreation For America: A Report To The President And The Congress*. January 2002.

<sup>6</sup> Ibid. Smith, Van.

<sup>7</sup> Ibid. California Parks and Recreation. 1997.

<sup>8</sup> *Parks and Recreation*, National Recreation and Park Association, pub. Ashburn, Virginia. January 2001. (<http://www.nrpa.org/>)

<sup>9</sup> National Park Service. NPS Technical Information Center. Washington D.C, 1983.

<sup>10</sup> Report of the President Commission on Americans Outdoors, *U.S. Government Printing Office: Management*. Washington D.C. 1987.

<sup>11</sup> Crompton, J., Love L., More T., *An Empirical Study of the Role of Recreation, Parks and Open Space in Companies' (Re)Location Decisions*, *Journal of Park and Recreation Administration*, Spring, 1997, vol 15 no. 1, p p37, 40.

<sup>12</sup> Wylde, Boomers on the Horizon: Housing Preferences of the 55+ Market, *National Association of Home Builders*, 2002.

<sup>13</sup> Ibid. NPS.



<sup>14</sup> Ibid. NPRA. June 1985.

<sup>15</sup> Knox v. City of Orland, 4 Cal.4<sup>th</sup> 132, 143 (1993) the Supreme Court of California.

<sup>16</sup> Wilson v. Lambert (1898) 168 U.S. 611, 616 [42 L.Ed. 599, 601, 18S.Ct.217] the United States Supreme Court.



**RESOLUTION NO: 22-06-690**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION AND PARK DISTRICT ADOPTING THE KENNETH GROVE LANDSCAPING & LIGHTING ASSESSMENT DISTRICT PRELIMINARY BUDGET FOR FISCAL YEAR 2022/2023**

WHEREAS, all necessary estimates of revenues, expenditures and reserves were reviewed and filed for ending fiscal year 2021/2022; and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Code Section 29089 of the Government Code, the preliminary budget for the fiscal year 2022/2023, be and is hereby adopted in accordance with the following:

(1)	Salaries & Employee Benefits	\$ _____
(2)	Services & Supplies	_____ 5,582
(3)	Other charges	_____
(4)	Fixed Assets	_____
	(a) Land	_____
	(b) Structures & Improvements	_____
	(c) Equipment	_____
(5)	Expenditure transfers	_____
(6)	Contingencies	_____
(7)	Provision for reserve increases	_____
	<b>TOTAL BUDGET REQUIREMENTS</b>	<b>\$ _____ 5,582</b>

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Assessments and Certificates of Participation.

BE IT FURTHER RESOLVED that the proposed preliminary budget be and is hereby adopted in accordance with the listed attachment which show in detail the approved appropriations, revenues and methods of financing for the 2022/2023 fiscal year:

ON A MOTION by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, the foregoing Resolution was passed and adopted this 9th day of June 2022 by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

APPROVED: \_\_\_\_\_  
Chair, Board of Directors

ATTEST: \_\_\_\_\_  
Clerk of the Board

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**EXPENDITURE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET**

**ORANGEVALE RECREATION & PARK DISTRICT  
FUND 374B - KENNETH GROVE ASSESSMENT**

Commitment Item	Description	FY 19-20	FY 20-21	FY 21-22	FY 21-22	FY 21-22	FY 22-23	FY 22-23	FY 22-23
		Actuals	Actuals	Budget	Est.	Actuals	Prelim Budget	Charges	Final Budget
20200500	ADVERTISING/LEGAL NOTICES	0	0	500	0	0	500	0	0
20207600	OFFICE SUPPLIES	0	0	100	0	0	100	0	0
20207602	SIGNS	0	0	48	0	0	50	0	0
20210300	AGRICULTURAL/HORTICULTURAL SERVICE	0	0	500	0	0	500	0	0
20210400	AGRICULTURAL/HORTICULTURAL SUPPLIES	0	0	0	0	0	80	0	0
20216200	PAINTING SUPPLIES	0	0	0	0	0	0	0	0
20219800	WATER	474	456	800	800	800	800	0	0
20220500	AUTO MAINTENANCE SERVICES	0	0	0	0	0	0	0	0
20223600	FUEL & LUBRICANTS	545	1163	766	766	766	750	0	0
20228200	SHOP EQ MAINT SUPP	0	0	0	0	0	0	0	0
20250500	ACCOUNTING SERVICES	525	570	600	570	570	600	0	0
20250700	ASSESSMENT/COLLECTION SERVICES	0	0	0	0	0	0	0	0
20252500	ENGINEERING SERVICES	650	2891	1000	1000	1000	1000	0	0
20253100	LEGAL SERVICES	0	0	100	0	0	100	0	0
20256200	TRANSCRIBING SERVICES	0	0	0	0	0	0	0	0
20259100	OTHER PROFESSIONAL SERVICES	0	0	500	0	0	500	0	0
20289900	OTHER OPERATING EXPENSE - SERVICES	-3	0	300	0	0	452	0	0
20291500	COMPASS COSTS	0	0	300	0	0	150	0	0
20296200	GS PARKING CHARGES	0	0	0	0	0	0	0	0
<b>Object 20</b>		<b>2,192</b>	<b>5,079</b>	<b>5,514</b>	<b>3,136</b>	<b>5,582</b>	<b>5,582</b>	<b>0</b>	<b>0</b>
42420200	STRUCTURES	0	0	0	0	0	0	0	0
<b>Object 42</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**EXPENDITURE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET**

**ORANGEVALE RECREATION & PARK DISTRICT  
FUND 374B - KENNETH GROVE ASSESSMENT**

Commitment Item	Description	FY 19-20	FY 20-21	FY 21-22	FY 21-22	FY 22-23	FY 22-23	FY 22-23
		Actuals	Actuals	Budget	Est. Actuals	Prelim Budget	Changes	Final Budget
79790100	CONTINGENCY APPROPRIATIONS	0	0	0	0	0	0	0
	Object 79	0	0	0	0	0	0	0
	<b>FUND CENTER 9379375</b>	2,192	5,079	5,514	3,136	5,582	0	0
	<b>FUND TOTAL 374 B</b>	2,192	5,079	5,514	3,136	5,582	0	0

**REVENUE DETAIL SCHEDULE - FY 2022-23 PRELIMINARY BUDGET**  
**ORANGEVALE RECREATION & PARK DISTRICT**  
**FUND 374B - KENNETH GROVE ASSESSMENT**

Commitment Item	FUND	KENNETH GROVE	FY 19-20	FY 20-21	FY 21-22	FY 21-22	FY 22-23	FY 22-23	
			Actuals	Actuals	Budget	Est. Actuals	Prelim Budget	Changes	Final Budget
94941000		INTEREST INCOME	(386)	(147)	(154)	(154)	(154)	0	0
		Object 94	(386)	(147)	(154)	(154)	(154)	0	0
96960300		SPECIAL ASSESSMENT	(5,380)	(5,363)	(5,360)	(5,360)	(5,428)	0	0
		Object 96	(5,380)	(5,363)	(5,360)	(5,360)	(5,428)	0	0
		FUND CENTER 9379375	(5,766)	(5,510)	(5,514)	(5,514)	(5,582)	0	0
		FUND TOTAL 374 B	(5,766)	(5,510)	(5,514)	(5,514)	(5,582)	0	0



**RESOLUTION NO: 22-06-691**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
ORANGEVALE RECREATION & PARK DISTRICT APPROVING  
THE ENGINEER'S REPORT,  
CONFIRMING THE DIAGRAM AND ASSESSMENT,  
AND ORDERING THE LEVY OF ASSESSMENT  
FOR THE FISCAL YEAR 2022-23 FOR THE  
KENNETH GROVE LANDSCAPING AND LIGHTING  
ASSESSMENT DISTRICT**

RESOLVED, by the Governing Board (the "Board") of the Kenneth Grove Landscaping and Lighting Assessment District (the "District"), County of Sacramento, State of California, that

**WHEREAS**, the formation of the Kenneth Grove Recreation and Park District Maintenance Assessment District (the "Assessment District"), pursuant to the provisions of the Landscaping and Lighting Act of 1972 has previously been ordered through Resolution 94-05-86A; and

**WHEREAS**, the purpose of financing certain park and recreation improvements and refurbishments, as specified in the District's updated Master Plan and for the purpose of funding maintenance operations of the District, as described in the Engineer's Report; and

**WHEREAS**, by its Resolution No. 22-02-682, A Resolution Directing Preparation of the 2022-23 Engineer's Report for the Kenneth Grove Landscaping and Lighting Assessment District (the "Park District"), this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972; and

**WHEREAS**, the report was duly made and filed with the Clerk of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 9, 2022 at the hour of 6:30 p.m. at the District offices of the Orangevale Recreation and Park District, 6826 Hazel Avenue, Orangevale, California, 95662, were appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was given as required by law; and

**WHEREAS**, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the levy and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to

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pay the costs and expenses thereof;

**NOW, THEREFORE, IT IS FOUND, DETERMINED AND ORDERED,**  
that:

1. The public interest, convenience and necessity require that the levy be made.
2. The Assessment District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Clerk of the Board, which map is made a part hereof by reference thereto.
3. The assessment is levied without regard to property valuation.
4. The Engineer's Report as a whole and each part thereof, to wit:

(a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;

(b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and

(c) the assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;

are finally approved and confirmed.

5. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.
6. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2022-23 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.

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7. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.
8. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the Clerk of the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Sacramento. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Kenneth Grove Landscaping and Lighting Assessment District.
9. The moneys representing assessments collected by the County shall be deposited in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment District. Moneys in the improvement fund shall be expended only for the maintenance, servicing, construction, or installation of the improvements.

PASSED AND ADOPTED this 9<sup>th</sup> day of June, 2022 by the following vote:

AYES :  
NOES:  
ABSENT:  
ABSTAIN:

---

ACTING CHAIR, BOARD OF DIRECTORS

---

CLERK OF THE BOARD

6826 Hazel Avenue  
Orangevale, CA 95662  
916-988-4373  
OVparks.com

FY 2022-23

# ENGINEER'S REPORT

## Orangevale Recreation and Park District

Kenneth Grove Assessment District

June 2022

Engineer of Work:

**SCIConsultingGroup**

Public Finance Consulting Services

4745 Mangels Boulevard  
Fairfield, California 94534

707.430.4300

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## Kenneth Grove Assessment District

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**Board of Directors**

Michael Stickney, Chair  
Lisa Montes, Vice Chair  
Sharon Brunberg, Secretary  
Manie Meraz, Director  
Arica Presinal, Director

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**District Administrator**

Barry Ross

---

**District's Attorney**

David W. McMurchie

---

**Engineer of Work**

SCI Consulting Group

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## Introduction

### Formation of Assessment District

The Kenneth Grove Assessment District was formed pursuant the Landscaping and Lighting Act of 1972 by the Orangevale Recreation and Park District commencing with Resolution No. 94-02-83 dated February 10, 1994 (hereinafter the "Resolution of Intention"). The Resolution of Intention provides the following: (1) formation of the Kenneth Grove Landscaping and Lighting Assessment District; and (2) a description of the improvements which the Assessment District is authorized to construct and maintain including the following: (a) installation of sound walls and other ornamental structures and facilities which are necessary or convenient for the maintenance or servicing of curbs, gutters, walls, sidewalks, paving, water irrigation, drainage or electrical facilities; and (b) land preparation such as grading, leveling, cutting and filling, sod landscaping, irrigation systems, sidewalks and drainage; and (c) the maintenance or servicing of all of the above including repair, removal or replacement of all or part of any improvement or other typical maintenance services.

The Engineer's Report, diagram and assessment and Resolution of Formation of the Kenneth Grove Landscaping and Lighting Assessment District was adopted by the Board of Directors of Orangevale Recreation and Park District by Resolution No. 94-05-86A on May 12, 1994. That resolution confirmed the findings in the Resolution of Intention and was adopted after a public hearing during which members of the public were offered the opportunity to protest against the formation of the Assessment District. The Resolution of Formation notes that the owners of the affected properties included within the proposed Assessment District have filed with the District written consents to the proposed formation of the Kenneth Grove Landscaping and Lighting Assessment District and the proposed levying of assessments as specified in the Engineer's Report. The Resolution of Formation included a provision that a perpetual contingency reserve fund be established in the amount of the first year's total assessment revenue to be paid by the developer by agreement in order to cover the costs of any contingencies which may occur throughout the duration of the Assessment District. The Resolution of Formation also provided that should any new subdivision be annexed into the Kenneth Grove Landscaping and Lighting Assessment District in the future, that a separate perpetual contingency reserve fund is required to be established for operations within that particular annexed area calculated as the amount of the first year's assessment levied against real property within that annexed area to be paid by the developer of the annexed area to fund contingencies with respect to maintenance and operations in future years with respect to the property annexed to the Assessment District.



The initial assessment levied upon each parcel of real property within the Kenneth Grove Assessment District for fiscal year 1994-95 was \$150.78 per parcel. The Kenneth Grove Assessment District has continued to levy the same annual assessment per parcel of \$150.78 per fiscal year from the date of formation to the present time.

The Kenneth Grove Assessment District was also formed for the purposes of providing park and recreational improvements in addition to landscape corridors and streetscapes to the residents of the assessment district. The Assessment District may utilize assessment revenue to fund these additional purposes in the future.

#### Exemptions from Proposition 218

Having been formed in 1994, the Kenneth Grove Assessment District assessments were existing on November 6, 1996, the effective date of Article XIID of the California Constitution (Proposition 218). Proposition 218 identified preexisting assessments which fell within one of four exemptions identified in section 5 of Article XIID as exempt from the procedures and approval process for assessments detailed in Proposition 218.

The four "exemptions" delineated in Proposition 218 that are applicable to the Kenneth Grove Assessment District are as follows:

- (1) Any assessment imposed exclusively to finance the capital cost or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems, or vector control (Cal. Const., art. XIID, § 5, subd. (a)); and
- (2) Any assessment imposed pursuant to a petition signed by the persons owning all of the parcels subject to the assessment at the time the assessment is initially imposed (Cal. Const., art. XIID, § 5, subd. (b)).

Both of these exemptions from the provisions of Proposition 218 apply to the Kenneth Grove Assessment District. First, the Assessment District was formed pursuant to a petition signed by all of the current owners of the real property subject to the assessment (the developer of the Kenneth Grove Subdivision) at the time the assessment was initially imposed which meets the requirements of California Constitution Article XIID, section 5(b).

In addition, the initial purpose of the assessment was to finance the capital costs and maintenance and operation costs for constructing sidewalks, sidewalk and street landscaping, irrigation and drainage to enhance the parcels of property comprising the Kenneth Grove Assessment District.

Both of these exemptions from the procedures and approval process for assessments specified in Proposition 218 have been satisfied within the Kenneth Grove Assessment District.

First, the exemption which is an assessment imposed by a petition signed by the persons owning all the parcels subject to the assessment at the time the assessment is initially imposed is evidenced by the Resolutions of the District and the written consents filed by the then current owners of the real property subject to the assessment in 1994 before the Assessment District was formed.

The second exemption available for capital and maintenance costs associated with sidewalks, streets, and landscaping and irrigation associated with sidewalks and streets is supported by case law decided under the provisions of California Constitution Article XIII D, section 5(b) (hereinafter "Proposition 218"). The Board of Directors of the District has adopted the position that street and sidewalk landscaping is an integral part of "streets" and "sidewalks" and therefore an existing assessment for the maintenance of such landscaping is exempt under Proposition 218. Streets and Highways Code section 29 provides that "roadside planting and weed control" is included within the definition of construction and maintenance of streets.

The assessments levied within the Kenneth Grove Assessment District prior to the passage of Proposition 218 are exempt under both of these exceptions articulated in Proposition 218.

Those procedures and approval processes with respect to which the Kenneth Grove Assessment District is exempt are as follows:

- (1) Procedural requirements regarding the imposition of assessments including (a) identification of all parcels which will have special benefit conferred upon them by the improvements or services funded by the assessment; and (b) differentiation between "special benefit" and "general benefit" conferred on properties from the improvement and/or services funded with assessment proceeds; and (c) allocation of assessments per parcel dependent upon the proportion of special benefit to each property in relationship to the entirety of the costs of acquiring or constructing an improvement or of maintaining and operating such an improvement among the parcels to be assessed; and (d) the assessment on a parcel may not exceed the reasonable cost of the "proportional special benefit" conferred on that parcel by the improvements or services funded with assessment proceeds; and (e) procedural requirements including the 45-day mailed notice to property owners of the proposed assessment; an opportunity for property owners to protest by ballot against the proposed assessment at a public hearing; and prohibition of any assessment if a majority protest exists, A "majority protest" is defined as ballots from property owners submitted in opposition to the assessments amounting to more than 50% of the total ballots submitted by property owners, with ballots submitted weighted according to the proportional financial obligation for paying assessments for each affected parcel.

In light of the fact that the Kenneth Grove Assessment District was formed prior to the imposition of Proposition 218 on November 6, 1996 and complies with the definitions of two of the exemptions in Proposition 218 as specified above, the assessments levied within the Kenneth Grove Assessment District are exempt from the substantive and procedural requirements outlined above.

Despite that exemption, this Engineer's Report specifies the facts and circumstances demonstrating that the assessments levied within the Kenneth Grove Assessment District comply with the substantive requirements of Proposition 218.

### **Substantive Requirements of Proposition 218**

---

#### **Silicon Valley Taxpayers Association, Inc. v Santa Clara County Open Space Authority**

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA"). This ruling is the most significant court case in further legally clarifying the substantive assessment requirements of Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the assessment district

This Engineer's Report is consistent with the SVTA decision and with the requirements of Article 13C and 13D of the California Constitution because the improvements to be funded are clearly defined; the benefiting property in the Assessment District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the Assessment District and such special benefits provide a direct advantage to property in the Assessment District that is not enjoyed by the public at large or other property.

## Plans & Specifications

The work and improvements proposed to be undertaken by the Orangevale Recreation and Park District's Kenneth Grove Assessment District (the "Assessment District") and the cost thereof paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the Assessment District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

Installation, maintenance and servicing of public recreational facilities and improvements including landscape corridors, streetscapes and other park and recreational improvements. The plans and specifications for these improvements have been filed with the District Administrator of the Orangevale Recreation and Park District and are incorporated herein by reference.

As applied herein, "Installation" means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

## Fiscal Year 2022-23 Estimate of Cost And Budget

	<b>Total Budget</b>
<b>Installation, Maintenance &amp; Servicing Costs</b>	
Improvements	\$0
<b>Operating Expenses</b>	
Ag/Horticulture Services & Supplies	\$500
Water	\$800
Fuel	\$750
Maintenance Contract	\$0
Subtotal	\$2,050
<b>Incidental Expenses</b>	
Advertising/Legal Notices	\$500
Administration & Inspection	\$1,130
Annual Engineer's Report	\$1,000
Professional Services	\$500
Other Expenses	\$248
Subtotal	\$3,378
<b>Contribution to/(from) Reserves Fund Balance Available</b>	
Contribution to (from) Contingency	\$0
Total Landscaping and Lighting Assessment District Budget (Net Amount to be Assessed)	\$5,428
<b>Budget Allocation to Property</b>	
Total Assessment Budget	\$5,428
Single Family Equivalent Benefit Units	36.00
Assessment per Single Family Equivalent Unit	\$150.78

## Method of Apportionment

### Method of Apportionment

This section of the Engineer's Report includes an explanation of the benefits to be derived from the installation, maintenance and servicing of park facilities throughout the Park District, and the methodology used to apportion the total assessment to properties within the Assessment District.

The Assessment District consists of all Assessor Parcels within the boundaries of the Assessment Diagram as included within this Engineer's Report. The method used for apportioning the assessment is based upon the proportional special benefits to be derived by the properties in the Assessment District over and above general benefits conferred on real property or to the public at large. The apportionment of special benefit is a two step process: the first step is to identify the types of special benefit arising from the improvements, and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

### Discussion of Benefit

In summary, the assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. Moreover, such benefit is not based on any one property owner's use of the Park District's recreational facilities or a property owner's specific demographic status. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must reasonably exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The Kenneth Grove Assessment District consists solely of residential parcels populated with single family residences which receive the benefit of sidewalks and streetscape landscaping constructed adjacent to major streets within the subdivision, which improvements were constructed by the developer of the subdivision and are maintained by the Kenneth Grove Assessment District. The Assessment District also was formed with the power to levy assessments for additional park and recreational improvements to serve the residents of the assessment district. All of the parcels within the boundaries of the Assessment District enjoy close proximity to the sidewalk and streetscape improvements constructed and maintained with assessment proceeds. The Assessment District consists of only 36 parcels comprising the subdivision, and the improvements consisting of sidewalk and streetscape landscaping and maintenance uniquely benefit this small subdivision as a "special benefit." Existing improvements are not of sufficient magnitude to significantly benefit adjacent residential parcels located outside the Assessment District.

The following benefit categories summarize the types of special benefit to residential, parcels resulting from the installation, maintenance and servicing of existing sidewalk and streetscape landscaping improvements and future park and recreational improvements to be provided with the assessment proceeds. These categories of special benefit are summarized as follows:

- a. Extension of a walkable areas and green spaces for properties within close proximity to the Improvements.
- b. Proximity to improved sidewalks and streetscape landscaping and other park and recreational improvements.
- c. Access to improved sidewalks and landscaping and other park and recreational improvements constructed to serve the residents and property of the assessment district.
- d. Improved local views regarding sidewalk and streetscape landscaping and future park and recreational improvements.

In this case, the recent the SVTA decision provides enhanced clarity to the definitions of special benefits to properties in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA decision also provides specific guidance that landscape and park and recreational improvements are a direct advantage and special benefit to property that is proximate to such landscape and park and recreational improvements constructed and maintained with assessment proceeds:

*the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district’s property values).*

Proximity, improved access and views, in addition to the other special benefits listed above further strengthen the argument that these assessments comply with the provisions of Proposition 218, despite the fact that they are exempt from such constitutional requirements as set forth above.

Although it could be argued that there are no general benefits from these Improvements, it is possible that there are some visual benefits received by parcels which are not in the Assessment District. This is a measure of the general benefits to the public at large. We estimate this benefit to be no more than 5%.

Special Benefit	95%
General Benefit	5%
Total Benefit	100%

The maintenance and servicing of these Improvements is also partially funded, directly and indirectly, from other sources including the Orangevale Recreation and Park District, County of Sacramento, the local water provider, and the State of California. This funding may come in the form of grants, development fees, special programs, and general funds, as well as direct maintenance and servicing of facilities (e.g., curbs, gutters, streets, drainage systems, etc.). This funding from other sources more than compensates for general benefits, if any, received by the properties within the Assessment District. The sum total of this contribution exceeds the 5% minimum needed to offset any general benefit, as noted above.

Therefore, despite its exemptions from the procedural and substantive requirements of Proposition 218, the Kenneth Grove Assessment District complies with the substantive requirements of Proposition 218 regarding the differentiation between special benefit to properties within the assessment district from the improvements and maintenance funded with assessment proceeds and general benefit to properties outside the assessment district.



## Method of Assessment

The second step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a single family home, or, in other words, on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on one parcel. In this case, the "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

## Assessment Apportionment

The benefits from the Assessment District are deemed to be received by property on a dwelling unit basis, with equal benefit to each dwelling unit on a parcel. Therefore, all improved residential properties that represent a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Traditional houses, zero-lot line houses and town homes are included in this category. Multi-family parcels are also assigned one SFE per dwelling unit. Property owned by the District does not benefit from the assessments and therefore is assigned zero SFE units. Currently, all assessed properties within the Assessment District are in single family residential use.

**Assessment**

WHEREAS, on February 10, 2022 the Board of the Orangevale Recreation and Park District adopted its resolution initiating proceedings for the levy of assessments within the Assessment District and authorizing the Orangevale Recreation and Park District, County of Sacramento, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972 and Article XIII D of the California Constitution (collectively “the Act”), to proceed with the proposed levy of assessments;

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the assessment district and an assessment of the estimated costs of the improvements upon all assessable parcels within the assessment district, to which Resolution and the description of said proposed improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of said Orangevale Recreation and Park District, hereby make the following assessment to cover the portion of the estimated cost of said improvements, and the costs and expenses incidental thereto to be paid by the assessment district.

The amount to be paid for said improvements and the expense incidental thereto, to be paid by the Assessment District for the fiscal year 2022-23 is generally as follows:

SUMMARY COST ESTIMATE		FY 2022-23 Budget
Capital Improvements and Maintenance Expenditures	\$2,050	
Incidental Expenses	\$3,378	
TOTAL BUDGET		\$5,428
Less: Contributions		
Contributions to/(from) Reserves and Contingency		\$0
NET AMOUNT TO ASSESSMENTS		\$5,428

As required by the Act, an Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Assessment District. The distinctive number of each parcel or lot of land in the said Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the improvements, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

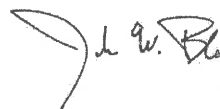
The assessment is made upon the parcels or lots of land within the Assessment District in proportion to the special benefits to be received by the parcels or lots of land, from said improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Sacramento for the fiscal year 2022-23. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2022-23 for each parcel or lot of land within the said Assessment District.

Dated: May 16, 2022

Engineer of Work



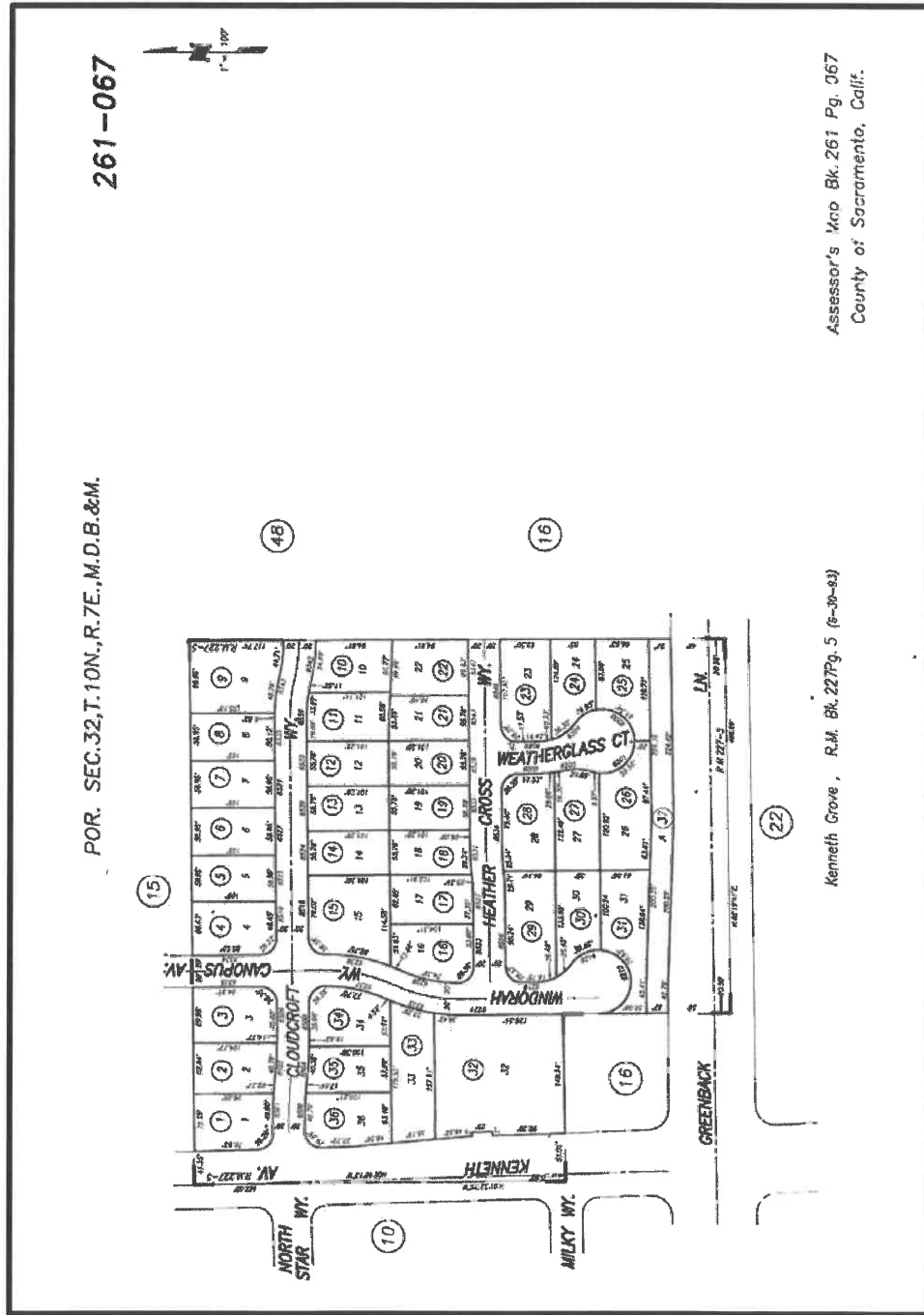
By \_\_\_\_\_

John W. Bliss, License No. C052091



# Assessment Diagram

The boundaries of the Assessment District are displayed on the Assessment Diagram below.



## Appendix A - 2022-23 Assessment Roll

### Orangevale RPD, Orangevale RPD Kenneth Grove Assessment Roll FY 2022-23

Assessment Number & Assessor Parcel Number	Owner Name(s)	Site Address	SFE Units	Assess- ment	Assessment Number & Assessor Parcel Number
26106700350000	BALAKRISHNA VI	8504 CLOUDCROF	1	\$150.78	
26106700200000	BALLUCH TIMOTH	8539 HEATHER C	1	\$150.78	
26106700020000	BELMONTE FAMIL	8505 CLOUDCROF	1	\$150.78	
26106700360000	CHAVEZ ALBERTO	8500 CLOUDCROF	1	\$150.78	
26106700060000	DALE BARTLETT	8527 CLOUDCROF	1	\$150.78	
26106700070000	DARLEEN M GURW	8531 CLOUDCROF	1	\$150.78	
26106700110000	DAVID WRIGHT/C	8536 CLOUDCROF	1	\$150.78	
26106700280000	DIAZ GONZALEZ	6209 WEATHERGL	1	\$150.78	
26106700240000	FORD THOMAS	6204 WEATHERGL	1	\$150.78	
26106700040000	GOLTZ STEVEN D	8519 CLOUDCROF	1	\$150.78	
26106700270000	GROVER MORRIS	6205 WEATHERGL	1	\$150.78	
26106700050000	IRMA DOT LEBAS	8523 CLOUDCROF	1	\$150.78	
26106700330000	JOAN D OXFORD	6225 WINDORAH	1	\$150.78	
26106700080000	JOHNSON JEAN F	8535 CLOUDCROF	1	\$150.78	
26106700140000	KAMATH BASAVAN	8524 CLOUDCROF	1	\$150.78	
26106700260000	LANDI ROBERT C	6201 WEATHERGL	1	\$150.78	
26106700210000	LE NIKKI KHIET	8543 HEATHER C	1	\$150.78	
26106700030000	MANUEL R/IRIS	8509 CLOUDCROF	1	\$150.78	
26106700230000	MARK J CHRISTE	6208 WEATHERGL	1	\$150.78	
26106700250000	MAXIMA BARTLET	6200 WEATHERGL	1	\$150.78	
26106700170000	MAXIMA BARTLET	8527 HEATHER C	1	\$150.78	
26106700150000	MCCANN FAMILY	6238 WINDORAH	1	\$150.78	
26106700310000	MELEOBELLE LP	6210 WINDORAH	1	\$150.78	
26106700370000	ORANGEVALE REC	GREENBACK LN	0	\$0.00	
26106700160000	PAMELA JEAN HE	8523 HEATHER C	1	\$150.78	
26106700090000	PEDERSEN JAMES	8543 CLOUDCROF	1	\$150.78	
26106700190000	REIMCHE TROY A	8535 HEATHER C	1	\$150.78	
26106700130000	ROUSSEL JOHN T	8528 CLOUDCROF	1	\$150.78	
26106700100000	SEGURA TREADWE	8542 CLOUDCROF	1	\$150.78	
26106700010000	SHARLENE C DAV	8501 CLOUDCROF	1	\$150.78	
26106700340000	SHARLENE C DAV	8508 CLOUDCROF	1	\$150.78	
26106700300000	SHARLENE C DAV	6214 WINDORAH	1	\$150.78	
26106700180000	SHARLENE DAVID	8531 HEATHER C	1	\$150.78	
26106700320000	SMITH RODNEY R	6221 WINDORAH	1	\$150.78	
26106700290000	STADLER SCOTT	6218 WINDORAH	1	\$150.78	
26106700220000	SULEYMANOV EDU	8547 HEATHER C	1	\$150.78	
26106700120000	WAYNE/JERRIE S	8532 CLOUDCROF	1	\$150.78	



**RESOLUTION NO. 22-06-692**

**RESOLUTION OF THE ORANGEVALE  
RECREATION & PARK DISTRICT  
AMENDING THE DISTRICT SALARY SCHEDULE**

**WHEREAS**, the ORANGEVALE RECREATION & PARK DISTRICT (the “District”) a political subdivision of the State of California, and a recreation and park district formed pursuant to Public Resources Code Section 5780, et seq., is authorized to appoint the necessary employees, define qualifications and duties, and provide a schedule of compensation for performance of those duties pursuant to Public Resources Code Section 5786.1.

**WHEREAS**, all employees of the District are employed on an at-will basis, meaning that either party may terminate the employment relationship at any time, with or without cause, and it is not the intention of the District to alter that relationship by virtue of this Resolution;

**WHEREAS**, on August 20, 2015, the District adopted the Salary Resolution of Orangevale Recreation & Park District (the “Salary Resolution”) which established a basic compensation plan for all classifications of employees and adopted a salary schedule and compensation plan; and

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:**

**Section 1.** The District hereby amends the salary and compensation plan attached as Exhibit A and Exhibit B to the Salary Resolution by increasing the salary ranges stated therein as follows:

- A 4 percent cost of living adjustment for all full-time employees effective July 1, 2022 (Exhibit A).
- A 50-cents per hour salary increase for all full-time employees effective October 1, 2022 (Exhibit B).

The salary schedule and compensation plan attached hereto as Exhibit A and Exhibit B is hereby adopted and replaces the Exhibit A salary schedule from fiscal year 2021-2022.

**Section 2.** All other provisions of the Salary Resolution are still in full force and effect.

**Section 3.** Unless otherwise indicated, all provisions of this Resolution shall become effective as of the date it is adopted.

6826 Hazel Avenue  
Orangevale, CA 95662  
916-988-4373  
OVparks.com



Passed and adopted this 9th day of June 2022 on motion by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**ORANGEVALE RECREATION & PARK DISTRICT**

APPROVED: \_\_\_\_\_  
Chair, Board of Directors

ATTEST: \_\_\_\_\_  
Clerk of the Board

6826 Hazel Avenue  
Orangevale, CA 95662  
916-988-4373  
OVparks.com

**EXHIBIT A**

**ORANGEVALE RECREATION AND PARK DISTRICT  
SALARY RANGE FULL TIME EMPLOYEES  
2022/2023 Salary Range**

*July 2022 4% COLA*

JOB TITLE	LONGEVITY											
	10 Yrs 5%	15 Yrs 5%	20 Yrs 5%	7	8	9	6	5	4	3	2	1
<b>CAT POSITION</b>												
1 District Administrator	10,157	10,665	11,198	9,674	9,213	8,774	8,356	7,958	7,580	7,276	6,917	6,580
2 Park, Recreation, and Finance Superintendent	121,887	127,982	134,381	116,083	110,555	105,291	100,277	95,502	90,954	87,276	83,517	79,999
3 Finance/Personnel and Recreation Manager	7,929	8,325	8,741	7,551	7,192	6,849	6,523	6,212	5,917	5,590	5,324	5,070
4 Recreation Supervisor II	95,145	99,902	104,897	90,614	86,299	82,190	78,276	74,549	70,840	67,076	63,882	60,840
5 Recreation Supervisor I, Admin Services Supervisor I	6,794	7,134	7,491	6,471	6,163	5,869	5,590	5,324	5,070	4,975	4,738	4,513
6 Maintenance Worker Foreman	81,531	85,608	89,888	77,649	73,951	70,430	67,076	63,882	60,840	59,701	56,858	54,151
7 Recreation Coordinator, Maintenance Worker III	6,350	6,667	7,001	6,047	5,759	5,485	5,224	4,975	4,738	4,497	4,261	4,028
8 Maint Worker II, Admin Services Clerk II, Build Cust/Host II	76,196	80,005	84,006	69,112	65,821	62,686	59,701	56,858	54,151	52,241	50,326	48,411
9 Maint Worker I, Build Cust/Host, Admin Services Clerk I	72,567	76,196	80,005	69,112	65,821	62,686	59,701	56,858	54,151	52,241	50,326	48,411
	6,047	6,350	6,667	5,759	5,485	5,224	4,975	4,738	4,513	4,353	4,192	4,031
	5,040	5,292	5,556	4,800	4,571	4,353	4,146	3,949	3,761	3,589	3,418	3,247
	60,475	63,499	66,674	57,596	54,853	52,241	49,753	47,384	45,128	43,073	41,022	39,973
	4,581	4,810	5,051	4,363	4,155	3,957	3,769	3,589	3,418	3,247	3,076	2,905
	54,973	57,722	60,608	52,355	49,862	47,488	45,226	43,073	41,022	39,973	38,923	37,873
	3,997	4,197	4,407	3,807	3,626	3,453	3,288	3,132	2,983	2,837	2,691	2,545
	47,966	50,364	52,882	45,681	43,506	41,434	39,461	37,582	35,793	34,004	32,315	30,726







**RESOLUTION # 22-06-693**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGEVALE RECREATION & PARK DISTRICT ALLOCATING PARK DEVELOPMENT FEES AND IN-LIEU FEES TO DISTRICT CAPITAL PROJECTS**

**WHEREAS**, the Orangevale Recreation & Park District has accumulated funds in the Park Development Fees Fund (332I) and In-Lieu Trust Account (088C); and

**WHEREAS**, the Board of Directors of the Orangevale Recreation & Park District have approved the District Master Plan and the yearly capital improvement plans; and

**WHEREAS**, these specific improvements were budgeted with the intention of using funds from the Park Development Fees Fund and In-Lieu Trust Account; and

**WHEREAS**, the projects listed below are designated to be funded in part from the Park Development Fee Fund (332I) and the In-Lieu Trust Account (088C) in the amounts described below:

	<u>332I</u>	<u>088C</u>
Swimming Pool- ADA improvements	\$15,000.00	\$0
Swimming Pool- Repairs & Improvements	\$0	\$63,000.00
OCCP- new roadway and trails	\$145,000.00	\$0
Total	\$160,000.00	\$63,000.00

**NOW, THEREFORE BE IT RESOLVED AND ORDERED** by the Board of Directors of the Orangevale Recreation & Park District that \$160,000.00 be transferred from the Park Development Fee Fund (332I), account number 5500000 into the General Fund (332A), Fund Center 9339332, revenue account #95952900 – In Lieu Transfer; and \$63,000.00 be transferred from the In-Lieu Trust Account (088C) into the General Fund (332A) Fund Center 9339332, revenue account #95952900 – In Lieu Transfer to fund the above projects.

**ON A MOTION** by Director Brunberg, seconded by Director Stickney, the foregoing Resolution was passed and adopted by the Orangevale Recreation and Park District Board of Directors this 9<sup>th</sup> day of June 2022 by the following vote to wit.

AYES:  
 NOES:  
 ABSTAIN:  
 ABSENT:

APPROVED: \_\_\_\_\_  
 Chair, Board of Directors

ATTEST: \_\_\_\_\_  
 Clerk of the Board

6826 Hazel Avenue  
 Orangevale, CA 95662  
 916-988-4373  
 OVparks.com

# STAFF REPORT



DATE: 6-9-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

**SUBJECT: APPROVAL TO ENTER INTO AN AGREEMENT WITH SCI CONSULTING GROUP TO CONDUCT A MAILED PUBLIC OPINION SURVEY, PROPOSITION 218 PARKS ASSESSMENT MEASURE, AND RELATED CONSULTING SERVICES AT A COST OF UP TO \$74,400**

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## **BACKGROUND**

The Board and staff have expressed the need for the District to have the funding necessary for ongoing maintenance of our facilities, including construction and maintenance of new facilities that additional funding may help us develop. We wish to be fiscally responsible having the ability to maintain what we currently have and limiting our deferred maintenance. The Orangevale Lighting and Landscaping District (OLLAD) does not have a cost escalator to help keep up with inflation. The OLLAD is a critical funding source for the District, but it will not be enough to sustain our maintenance needs. As we add additional facilities, OLLAD funding will be spread more thinly, and will lead to accrued deferred maintenance.

The District intended to present a funding option for our residents to vote on in 2020. The purpose of the funding is to address construction and maintenance items outlined in the District Master Plan. The COVID-19 pandemic interfered with those plans in 2020. Now in 2022 the District has renewed its research, review, and discussions of our funding options. Professional consultants from SCI Consulting Group (Benefit Assessments) and Isom Advisors (G.O. Bonds) made presentations at our January 13 Board of Directors Meeting. The Finance Committee met on February 2 to review and discuss the funding options. The Board held a Special Meeting on March 3 to discuss these options further. At the March 17 Board of Directors meeting the Board approved that the District contract with SCI Consulting Group to research the feasibility of a new Benefit Assessment to be presented to property owners of the District.

SCI Consulting Group has provided the District with their proposal and agreement for their services which include: A mailed public opinion survey; a Proposition 218 assessment measure; related consulting services.

## **RECOMMENDED MOTION**

I move the approval to enter into an agreement with SCI Consulting Group to conduct a mailed public opinion survey, Proposition 218 parks assessment measure, and related consulting services at a total cost of up to \$74,400.

Thursday, April 21, 2022

**Submitted via email**

Barry Ross (barry@ovparks.com)

Barry Ross, District Administrator  
Orangevale Recreation and Park District  
6826 Hazel Avenue  
Orangevale, CA 95662

**Re: Proposal for a Mailed Public Opinion Survey, Proposition 218 Parks Assessment Measure, and Related Consulting Services**

Dear Barry:

SCI Consulting Group ("SCI") is pleased to submit, for your review, this brief proposal to provide a mailed public opinion survey, Proposition 218 Parks Assessment Measure, and related consulting services for the Orangevale Recreation and Park District ("District"). Based on our current understanding of the project, we propose the following scope of work and approach to the project:

**Task 1: Initial Research, Planning, and Preliminary Assessment Engineering**

Our approach for Task 1 services will begin with an analysis of the desired improvements and services, property ownership, property owner and voter statistics, tax base, demographic and political profiles in the District. We perform these services by first collecting data from the District, the County Assessor, the Registrar of Voters, and other information sources. After this data has been compiled, we will analyze it in context with the District's goals and other community factors in the District. This detailed research and analysis will provide SCI with a solid understanding of the factors that will be used as the foundation for designing and evaluating the proposed park assessment measure.

In a park assessment ballot proceeding, each property owner, whether they reside within or outside the assessment district area, would receive a notice and ballot by first-class mail and have a minimum of 45 days to return their ballot. At the conclusion of the balloting period, a public hearing is conducted, and the ballots are tabulated. The assessment is approved if over 50% of the returned ballots are in support, with each ballot weighted by the amount of proposed assessment for the property on the ballot. This weighting of ballots is a crucial element of an assessment ballot proceeding and our revenue enhancement feasibility analysis project because it sometimes gives significant "votes" to a small number of property owners who own more or larger properties and therefore have more highly weighted ballots.

Moreover, unlike a property-owner election, the owners of businesses, apartments, other investment property, and second homeowners who are not registered to vote or reside outside the District can and do participate. As a result, it is crucial that the survey research methodology properly accounts for the unique participant profiles and weighted ballots for a park assessment measure. In addition, to properly mimic a park assessment, the survey must test property owners with the rate they would be asked to pay for their property, not just the rate applied to single-family homes. SCI has developed a sophisticated research methodology specifically for the many unique aspects of a park assessment ballot proceeding.

As a next step, we will perform a preliminary park assessment engineering project to evaluate the potential park assessment methodology and Proposition 218 compliance issues in the context of the District's goals. This work will include an analysis of the services and improvements that could be funded because the use of the assessment funds will be an important factor in the potential park and recreation assessment methodology and area of assessment. SCI will develop a preliminary calculation of the potential assessments for each parcel in the District. This step is crucial because, for assessment ballot proceedings, the weighted votes held by each property owner are determined by the total amount of proposed assessment for the parcels they own.

After our voter and property-owner analysis, we will review the goals and needs of the District and the potential uses of assessment proceeds. At the conclusion of Task 1, we should have the necessary understanding of the goals and objectives of the District, as well as alternative or revised goals that may be tested as part of the research project.

**Deliverables:**

- Initial project kickoff meeting
- Analysis of property and ownership base
- Preliminary assessment methodology for a new park assessment
- Preliminary models of weighted ballot votes and participation by property owner type

**Task 2: Public Opinion Research and Mailed Survey**

The principals at SCI have developed a sophisticated research methodology for identifying community support and priorities for public improvements and services. In addition, the methodology will reveal whether property owners will support a revenue measure for park services and improvements and, if so, how best to package the assessment for success. One of the strengths of our approach is its proven ability to accurately identify property owner support for a wide range of services that a park assessment district could fund. The election environment, legal and logistical considerations, and the campaign opportunities for park assessments are quite different from special taxes or general obligation bond measures, so the research methodology must take these differences into account to ensure reliable results. The methods developed by SCI precisely provide for reliable results. It has highly proven accuracy in predicting community support and priorities for services and residents' willingness to invest in enhancing services.

The important component to note is accurately predicting the outcome of a proposed assessment requires knowing the level of support for the measure may vary by community or zone, by property owner type, by property owner, and by assessment rate, as well as the expected participation rate from each participant based on their voter profile and history. SCI has an extensive understanding of these elements specific to assessments and will use this expertise to develop the appropriate research approach.

**Recommended Research Approach.** For the feasibility of an assessment district to be evaluated, a scientific, stratified, and randomized mailed survey is the recommended data collection technique. The mailed survey would be sent only to property owners. The property-owner information and mailing address will be added, and the surveys will be packaged with the information item and a postage-paid return envelope. The documents for the mailed survey will be presented to the District for their review and approval prior to printing and mailing.

**Sample Size.** Based on recent discussions with the District, SCI recommends a mailed survey be sent to 7,500 property owners in the District. This sample size will provide sufficient data to develop a participation model for all likely property owners for an assessment district of approximately 11,200 assessable parcels and should provide a confidence level of approximately 95% with a margin of error of +/- 3%. Once the surveys are returned, SCI will process the survey responses and prepare the data for analysis. SCI will also develop several filtering schemes and weighting matrices to simulate ballot measure outcomes for a park assessment.

After our analysis, SCI will prepare a comprehensive report summarizing the opinion research findings and making recommendations regarding community priorities and the feasibility of moving forward with a park assessment district. The report will also include additional value-added elements such as an outline of the recommended action plan for proceeding with the formation of a park assessment district, priorities and funding support by type of project, and key messaging elements and strategies. SCI will formally present the survey results, findings, and recommendations to the District Board of Directors upon completion of the preparation of a final report.

**Deliverables:**

- Mailed survey to 7,500 property owners, accompanying informational item, outgoing and postage-prepaid return envelope
- A PowerPoint report of survey findings and recommendations for next steps
- A summary of the most desired park services and improvements and various approach methods for effective messaging
- Presentation of survey results at District Board of Directors meeting

**Task 3: Assessment Engineering and Engineer's Report**

If the District decides to go forward with an assessment ballot measure for parks, SCI will begin the assessment engineering process by integrating our findings from the public opinion survey into the assessment engineering analysis. SCI will utilize the multi-year revenue and expense proformas developed in conjunction with the District as an important basis for the budget and cost estimates provided within the Engineer's Report.

Comprehensive assessment engineering work will include defining the assessment methodology and separating and quantifying special and general benefits from the proposed improvements and services. SCI will use its industry-leading benefit assessment engineering expertise to develop a benefit assessment methodology that fully complies with the legal and procedural requirements for a new, post-Proposition 218 benefit assessment, including direction from court cases such as *Silicon Valley Taxpayers Association v. Santa Clara County Open Space Authority*, *Dahms v. District of Pomona*, *Greene v. Marin County Flood Control and Water Conservation District* and *Robert Beutz v. County of Riverside* and other Proposition 218 decisions.

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The Engineer's Report will be prepared by John Bliss, P.E., an assessment engineer with 20 years of extensive assessment engineering experience. The Engineer's Report will include a detailed description of the assessment plans for the improvements and services, future capital and facility improvement needs, a detailed cost estimate, an analysis of special and general benefits, the rationale used for the assessment apportionment, the method of assessment apportionment, calculation of the specific proposed assessment amount for each parcel, an assessment diagram, and other elements.

After the Engineer's Report has been prepared, it will be reviewed with District staff and, if necessary, shall be revised to reflect any relevant comments or issues identified. SCI shall also finalize the assessment levies, roll, diagram, and other information for preliminary District approval. SCI will also prepare draft resolutions, notices, and other materials and documents required or recommended for the proposed assessment. Such documents shall be finalized in conjunction with the District's legal counsel. At the culmination of these services, SCI shall present the findings, proposed assessment levies, and Engineer's Report to the District staff and the District's Board of Directors.

**Deliverables:**

- Proposition 218-compliant Engineer's Report
- Draft resolutions and associated agenda reports
- Presentation at District Board of Directors meeting

**Task 4: Proposition 218 Assessment Ballot Proceeding**

Services under this task shall include designing, printing, addressing, and mailing the official assessment notice and ballots to property owners, which are the proposed boundaries of the assessment district. The official notice and assessment ballot design and supporting informational items and mailers are essential elements of a successful ballot outcome. SCI will utilize its unmatched expertise and track record to design a notice and ballot and informational items that clearly and concisely explain the reason for the park services and improvements and that meet all legal requirements.

After the draft notice and ballot are prepared, they will be provided to the District and the District's legal counsel for review and comment. Feedback and comments will be incorporated before the documents are finalized.

After the official notice and ballot are finalized, SCI will oversee the printing and addressing of the ballots. This work will be performed by Admail West, a printing and mailing firm with industry-leading experience with assessment ballot proceedings. After the notices and ballots are printed and addressed, they will be mailed to all property owners in the proposed assessment district with a proposed assessment pursuant to the California Constitution and the Government Code.

SCI will also field and respond to property owner inquiries throughout the balloting and issue replacement ballots, as necessary. SCI will also prepare resolutions, documents, and information for the public hearing and assist the District and the District's legal counsel in responding to property owner testimony at the public hearing.

**Deliverables:**

- Design, address, print, and mail official Proposition 218 notice and ballot
- Participation at District Board of Directors meeting

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**Task 5: Assessment Ballot Tabulation Services**

The District Clerk will be the official tabulator, with the assistance of District staff. SCI will provide tabulation software, scanners, and procedures to support the tabulation. SCI will employ its well-proven barcoded Ballot ID system, facilitating efficient and effective tabulation.

**Task 6: Non-Advocacy Informational Outreach Services**

Clear, concise, and appropriate informational outreach is one of the most important elements for a successful ballot outcome. In large part, SCI's unparalleled track record of success is due to our extensive expertise in this area.

SCI will assist with public informational outreach strategies and property owner informational services. Our firm's informational outreach efforts include tasks necessary to ensure the property owners are adequately informed about the facts of the assessment ballot proceeding and the proposed services and improvements before mailing ballots. SCI understands that message components must be simple, straightforward, transparent, and well supported with detailed and substantive information.

**Task 7: Annual Levy Submittal and Administration**

SCI will provide the levy submittal and administration services for the first year and subsequent years if the property owners approve the proposed assessment. If the new assessment replaces the District's current assessment, SCI will provide these services for the same fee for which we are currently under contract with the District for providing these services for the District's current assessment. If the current assessment will continue and the new assessment will be in addition to the current assessment, an additional fee for levy submittal and administration for the first year and subsequent years will be as shown in the fee schedule below. Note levy administration services are lower for the first year because the Engineer's Report and Resolutions are already included in the costs of formation of the new assessment district in the first year.

**In-Person Meetings.** We anticipate the need for up to five in-person meetings with the District and/or property owners.

**District Resources.** SCI will complete all tasks specified in the scope of work and any other related services as appropriate. The District would be responsible for meetings or video conferences periodically with SCI as needed, providing all necessary District and financial information, ballot tabulation, and assisting with planning, reviewing, and coordinating Board information and action items.



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**FEE SCHEDULE / MANNER OF PAYMENT**

In consideration of the work accomplished, as described herein, SCI shall be compensated as detailed below.

<u>Task</u>	<u>Fixed Fee</u>
Task 1: Initial Research, Planning, Preliminary Assessment Engineering	\$3,500
Task 2: Public Opinion Research and Mailed Survey	\$12,500
Task 3: Assessment Engineering and Engineer's Report	\$25,000
Task 4: Proposition 218 Assessment Balloting Services	\$19,500
Task 5: Assessment Ballot Tabulation Services	\$2,900
Task 6: Non-Advocacy Informational Outreach Services	\$9,500
<b>Subtotal</b>	<b>\$72,900</b>
Incidental Costs (NTE)	\$1,500
<b>TOTAL</b>	<b>\$74,400</b>

**Annual Administration and Levy Submittal if New Assessment is in Addition to the Current Assessment**

Levy Submittal and Administration for 2023-24	\$3,000
Levy Submittal and Administration for 2024-25	\$9,270
Levy Submittal and Administration for 2025-26	\$9,550

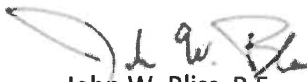
The Task 1 fee shall be 50% due and payable 45 days after the project kickoff meeting, with the remaining 50% due and payable upon completion of the task. The Task 2 fee shall be 50% due and payable upon submittal of the draft survey instrument, with the remaining 50% due and payable upon presentation of the survey results. Tasks 3 thru Task 6 fees shall be due upon completion of each task.

The scope of work includes up to five in-person meetings. Compensation for additional in-person meetings authorized by the District shall be billed at \$550 per consultant per meeting.

Incidental costs incurred by SCI for purchasing property or statistical data, travel, and other out-of-pocket expenses incurred in performing the scope of work shall be reimbursed at actual cost by the District with a total cost not to exceed \$1,500 without prior authorization from the District.

We look forward to this opportunity to assist the District with this important project and stand ready to proceed. If you have any questions or require additional information, please do not hesitate to contact us.

Sincerely,



John W. Bliss, P.E.  
President

cc: Susan Barnes, SCI Consulting Group

# Consultant Services Agreement

THIS AGREEMENT is made on \_\_\_\_\_, 2022, between the **Orangevale Recreation Park District**, ("District") and **SCI Consulting Group** ("Consultant" or "SCI"), a California Corporation, who agree as follows:

1. **Scope of Work ("Work").** Consultant shall perform the work and render the services described in the Proposal document dated April 21, 2022 and referenced as *Proposal for a Mailed Public Opinion Survey, Proposition 218 Parks Assessment Measure, and Related Consulting Services* (the "Work") which is attached hereto. The Consultant shall provide all labor, equipment, material and supplies required or necessary to properly and competently perform the Work, and determine the method, details and means of doing the Work.
2. **Payment.**
  - a. In exchange for the Work, District shall pay to the Consultant a fee for completed phases of the Work. The total fee for the Work shall not exceed amounts set forth in the Fee Schedule shown in the Proposal document referenced above. There shall be no compensation for extra or additional work or services by the Consultant unless approved in advance in writing by District. The Consultant's fee shall include all of the Consultant's costs and expenses related to the Work.
  - b. At the completion of each phase of the Work, the Consultant shall submit to the District an invoice for the Work performed. If the Work is satisfactorily completed and the invoice is accurately computed, the District shall pay the invoice within 30 days of its receipt.
3. **Term.** This Agreement shall take effect on the above date and shall continue in effect until completion of the Work.
4. **Insurance.**
  - a. **Types & Limits.** The Consultant, at its sole cost and expense, shall procure and maintain for the duration of this Agreement the following types and limits of insurance:

Commercial General Liability	\$2,000,000 per occurrence \$4,000,000 aggregate
Automobile Liability	\$2,000,000 per accident
Workers' Compensation	Statutory limits
Professional Liability	\$2,000,000 per claim
Excess Liability (over General Liability & Auto Liability)	\$1,000,000 per occurrence & \$1,000,000 aggregate

- b. **Other Requirements.** The general liability policy(ies) shall be endorsed to name the District, its officers and employees as additional insureds regarding liability arising out of the Work.
  - c. **Proof of Insurance.** Upon request, the Consultant shall provide to the District proof of insurance.
- 5. **Indemnification.** The Consultant shall indemnify, defend, protect, and hold harmless the District, and its officers and employees from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) arising out of the Consultant's performance of the Work and caused by willful misconduct of or by the Consultant or its employees, agents and subcontractors.
- 6. **Entire Agreement.** This writing represents the sole, final, complete, exclusive and integrated expression and statement of the terms of this contract between the parties concerning the Work and supersedes all prior oral and/or written negotiations, representations or contracts. This Agreement may be amended only by a subsequent written contract approved and executed by both parties.
- 7. **Independent Contractor.** The Consultant's relationship to the District is that of an independent contractor.
- 8. **Successors and Assignment.** This Agreement shall bind and inure to the benefit of the heirs, successors and assigns of the parties; however, the Consultant shall not subcontract, assign or transfer this Agreement or any part of it without the prior written consent of the District.
- 9. **No Waiver of Rights.** Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default.
- 10. **Severability.** If any part of this Agreement is held to be void, invalid or unenforceable, then the remaining parts will nevertheless continue in full force and effect.
- 11. **Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of California.
- 12. **Default.** In the event that the Consultant defaults in the obligations of the Consultant under this Agreement, or the Consultant defaults in the performance of the terms and conditions of this Agreement, the District may, at its option, declare this Agreement to be in default and, at any time, thereafter, may do any one or more of the following: a) enforce performance of the Agreement by the Consultant; or b) terminate this Agreement. In the event that this Agreement is terminated, payment shall still be due for all Work performed by the Consultant through the date of the termination.

- 13. **Cancellation.** The District or the Consultant may cancel this Agreement without cause. The party desiring to cancel this Agreement shall notify the other party in writing. In the event that this Agreement is cancelled, payment shall still be due for all Work performed by the Consultant through the date of the notification of cancellation.
- 14. **Attorney's Fees.** In the event any legal action is brought to enforce or construe this Agreement, the prevailing party shall be entitled to an award of reasonable attorney's fees, expert witness and consulting fees, and litigation costs.
- 15. **Notice.** Any notice, invoice or other communication that is required or permitted to be given under this Agreement shall be in writing and either served personally or sent by prepaid, first class U.S. mail or by commercial delivery service, addressed as follows:

**Public Agency:**

Orangevale Recreation and Park District  
 6826 Hazel Avenue  
 Orangevale, CA 95662

**Consultant:**

SCI Consulting Group  
 4745 Mangels Boulevard  
 Fairfield, CA 94534

Any party may change its address by notifying the other party of the change in the manner provided below:

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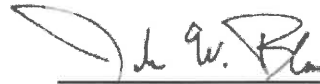
# Signature Page

By signing below, we agree to the terms of this Agreement.

**Accepted:**

**Accepted:**

\_\_\_\_\_  
Barry Ross  
District Administrator  
Orangevale Recreation and Park District



\_\_\_\_\_  
John W. Bliss  
President  
SCI Consulting Group

\_\_\_\_\_  
Date

\_\_\_\_\_  
April 21, 2022

# STAFF REPORT



DATE: 6/9/22

TO: Board of Directors

FROM: Jason Bain, Recreation Supervisor

**SUBJECT: APPROVAL OF THE AGREEMENT WITH THE ORANGEVALE CHAMBER OF COMMERCE TO HOLD A FUN DISC GOLF TOURNAMENT AT SHADY OAKS DISC GOLF COURSE ON FRIDAY, SEPTEMBER 16, 2022**

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## **RECOMMENDATION**

Approve the agreement with the Orangevale Chamber of Commerce to hold a fun disc golf tournament at Shady Oaks Disc Golf Course on Friday, September 16, 2022.

## **BACKGROUND**

The District limits the number of rentals for the Shady Oaks Disc Golf Course to allow for the demand for public play. This one-day rental request will reserve the course from 7:30am – 2:30pm, leaving about six hours of public play available. This fun tournament is for Orangevale business leaders and is being held by the Orangevale Chamber of Commerce. The fee for the event is \$218.

## **RECOMMENDED MOTION**

I move that we approve the agreement with the Orangevale Chamber of Commerce to hold a fun disc golf tournament at Shady Oaks Disc Golf Course on Friday, September 16, 2022.



# Orangevale Recreation & Park District

6826 Hazel Avenue Orangevale, CA 95662  
 Phone (916) 988-4373 \* Fax (916) 988-3496 \* info@ovparks.com

District Use Only

Permit #: \_\_\_\_\_

Appl. Date: \_\_\_\_\_

## SPECIAL EVENT RENTAL APPLICATION & AGREEMENT

Please fill out this form completely and submit with payment to the Orangevale Recreation & Park District office. Applications must be received no less than two weeks prior to your event and no more than one year in advance. It is understood that this application is only a request for facility use. Submitting this application in no way indicates approval for use of District facilities.

### RENTAL CUSTOMER

Name of Applicant: Orangevale Chamber of Commerce

Address: PO Box 922 City/State/Zip: Orangevale, Ca. 95662

Phone #: 916-672-7082 Email: kim@orangevalechamber.com

Sponsoring Organization/Company: \_\_\_\_\_

Authorized Organization Representative: Kim Bayne

*To reserve on behalf of a company or organization, you must provide the District with a signed letter of authorization on official letterhead, granting you the right to act on the group's behalf.*

Type of Organization:  Non Profit  Private  Corporation  Other 501c6 If

your organization is a non-profit group, please enter non-profit [501 (c) 3] ID #: \_\_\_\_\_

Organization Web Site: www.orangevalechamber.com Organization Email: kim@orangevalechamber.com

Name of Event Organizer (if different from applicant): \_\_\_\_\_

Alternate Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### FACILITY REQUESTED

- Orangevale Community Center - 6826 Hazel Avenue

Field Area

- Orangevale Community Park - 7301 Filbert Avenue

Disc Golf Course

Pavilion & Stage Area

Horse Arena

Oak & Filbert Area

Stone Amphitheater

Other Facility: \_\_\_\_\_

### EVENT INFORMATION

Event Name: Orangevale Disc Golf

Event Date(s): Friday, Sept 16, 2022 Day(s) of week:  M  T  W  Th  F  Sat  Sun

Event Time(s): Must include an adequate amount of time for set up and clean up of the facility.

Set up time	Event time	Clean up time
From: 7:30 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	From: 9:00 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	From: 1:30 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
To: 8:30 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm	To: 1:30 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm	To: 2:30 <input type="checkbox"/> am <input checked="" type="checkbox"/> pm

Type of Event:  Concert  Festival  Celebration  Run/Walk  Other Disc Golf

Purpose of Event: Fundraising for Orangevale Chamber and member outreach

Overall Estimated Attendance: 78 Daily \_\_\_\_\_ Adults 78 Children 0

Has this event been produced before?  Yes  No If yes, previous attendance: \_\_\_\_\_

If yes, list previous name, date and location of event: \_\_\_\_\_







## SUPPLEMENTAL SPECIAL USE APPLICATION - Cont'd

### ALCOHOL MANAGEMENT PLAN

If your event is serving OR selling alcohol, please describe your plan for managing alcohol at your event on a separate sheet and attach to this application. Include in your description your sales plan (cash, tickets), method of serving, who will serve the alcohol (professionals, volunteers), number of service locations, how ID's will be checked, how you will monitor under-age drinking, and if you have an alcohol sponsor(s).

### PARKING & TRAFFIC MANAGEMENT PLAN

Please describe your plan for parking and traffic control for your event. Your traffic plan may need review by the Sacramento County Sheriff's Department and/or the California Highway Patrol. Please indicate parking locations and traffic flow control on your site plan.

### SANITATION, WASTE & UTILITY PLAN

You are responsible for properly disposing of all waste and garbage throughout the term of your event. Immediately upon conclusion of the event, the area must be returned to a clean condition. Please describe your plan for waste collection and removal. You are required to provide restroom accommodations for event attendees. Depending on the size and location of your event, you may need to rent portable restrooms. You may also be required to provide hand washing stations. Please describe your plan for providing these items.

### STAFFING PLAN

Please describe your plan for staffing your event. Include in your description the number and type of staff at your event.

### EMERGENCY AND SAFETY PLAN

Please describe your plan for handling emergencies at your event. Include in your description provision for security guards, on-site medical treatment (first aid station or ambulance), and evacuation plan in an emergency. Also include your plan for addressing accessibility to your event for persons with disabilities.

### EVENT MARKETING PLAN

Please ensure that you have event approval before you begin to market, advertise or promote your event. Please describe your plan for marketing your event, once you have approval. Please include radio, television, and other media you will be utilizing and if you plan on placing signs or banners on District property.

### NOTIFICATION PLAN

An event can change the normal flow of residential and business activity potentially causing a negative impact to the surrounding community. As the event organizer, you are responsible for providing notification of the Event and any possible disruption of traffic which could occur in the surrounding neighborhood to all necessary regulatory agencies, businesses and residences within four (4) blocks of the Event at least one (1) month prior to the Event. Such notification shall be by mail or personal delivery and provide District with written proof that such notifications have been made. Please describe your plan for handling notification.

## RECEIPT OF DISTRICT REQUIREMENTS AND FACILITY USE AGREEMENT

**The Applicant is responsible for requesting and reviewing the Special Use/Special Event Policies & Procedures and Insurance Requirements prior to submitting their rental request.**

Initial to acknowledge you have read and agree to each section of the Facility Use Agreement:

KB **INDEMNIFICATION:**

The undersigned (hereinafter referred to as "**Applicant**") shall indemnify, defend, and hold harmless Orangevale Recreation & Park District (hereinafter referred to as the "**District**") its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time out of or in any way related to the **Applicant's** use or occupancy of a facility or property controlled by the **District**, unless solely caused by the gross negligence or willful misconduct of the **District**, its officers, employees, or agents.

**RECEIPT OF DISTRICT REQUIREMENTS AND FACILITY USE AGREEMENT (CONT.)**

**KB INSURANCE REQUIREMENTS:**

General liability insurance: The **Applicant** shall procure and maintain, for the duration of the use period contemplated herein, commercial general liability insurance with coverage at least as broad as Insurance Services Office Form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability.

Such insurance shall name **District**, its officers, employees, agents, and volunteers as additional insureds prior to the use of the facility. The **Applicant** shall file certificates of such insurance with the **District**, which shall be endorsed to provide thirty (30) days' notice to the **District** of cancellation or any change of coverage or limits. If a copy of the insurance certificate is not on file prior to the event, the **District** may deny access to the facility.

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the **District's** self-insurance pool.

Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the **Applicant** maintains higher limits than the minimums shown above, the **District** requires and shall be entitled to coverage for the higher limits maintained by the **Applicant**. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to **District**.

**KB COMPLIANCE WITH ALL APPLICABLE LAW, RULES, & REGULATIONS:**

**Applicant** shall comply with all local, state, and federal laws and regulations related to the use of the facility and public gatherings. The **Applicant** agrees to abide by all applicable local, federal, and state accessibility standards and regulations. The **Applicant** further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health rules, regulations, orders, and/or guidance in effect at the time of the use of the facility including, but not limited to, physical distancing, limits on the size of gatherings, use of appropriate sanitation practices, etc. The **District** reserves the right to immediately revoke **Applicant's** right to use of the facility under this agreement should **Applicant** fail to comply with any provision of this section.

**KB FORCE MAJEURE:**

Notwithstanding anything to the contrary contained in this agreement, the **District** shall be excused from its obligations under this agreement to the extent and whenever it shall be prevented from the performance of such obligations by any Force Majeure Event. For purposes of this agreement, a "Force Majeure Event" includes but is not limited to fires, floods, earthquakes, pandemic, epidemic, civil disturbances, acts of terrorism, regulation of any public authority, and other causes beyond their control. The **Applicant** waives any right of recovery against the **District** and the **Applicant** shall not charge results of "acts of God" to the **District**, its officers, employees, or agents.

By signing below you acknowledge you have read and fully understand this agreement as well the Rental Policies & Procedures and agree to follow all District requirements as stated within.

APPLICANT PRINTED NAME: Kim Bayne

APPLICANT SIGNATURE: *Kim Bayne* here DATE: 3-2-2022

District Use Only	PERMIT #: _____
REVIEWED/APPROVED BY OVPARKS REPRESENTATIVE: _____	DATE: _____