

**ORANGEVALE RECREATION & PARK DISTRICT
BOARD OF DIRECTORS MEETING
THURSDAY, APRIL 14, 2022**

**REGULAR MEETING 6:30 PM
ORANGEVALE COMMUNITY CENTER
6826 HAZEL AVE. ORANGEVALE, CA 95662**

NOTE: The Board of Directors may take up any Agenda item at any time, regardless of the order listed. Action may be taken on any item on the Agenda.

1. CALL TO ORDER

2. ROLL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC DISCUSSION

Any person may address the board upon any subject within the jurisdiction of the Orangevale Recreation & Park District with each speaker being limited to three minutes. However, the Chairperson can impose reasonable limitations to the maximum time per person and per agenda item to allow the Board to complete its business. Any matter that requires action will be referred to staff or committee for a report and action at a subsequent meeting.

6. MINUTES

- a. Approval of the minutes of the Special Meeting of March 3, 2022 (pg. 1-2)
- b. Approval of the minutes of the Regular Meeting of March 17, 2022 (pg. 3-13)

7. CORRESPONDENCE

- a. Advertisements in the Orangevale View from March 25 that promote OVparks programs along with seasonal job openings and the OVparks Summer Open House event. (pg. 14)
- b. Advertisements in the Orangevale View from March 25 that promotes the Summer Palooza event that will be held at Orangevale Community Park on June 17-19. (pg. 15)
- c. Confidential envelope – Attorney billing for March 2022

8. CONSENT CALENDAR: Reading/Opportunity to Pull Items for Discussion/Board Action

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the Chairperson will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

8.1 CONSENT MATTERS GENERAL FUND

- a. Ratification of Claims for March 2022 (pg. 16-17)
- b. Budget Status Report for March 2022 (pg. 18-20)
- c. Revenue Report for March 2022 (pg. 21)

8.2 OLLAD CONSENT MATTERS

- a. Ratification of Claims for March 2022 (pg. 22-23)
- b. Budget Status Report for March 2022 (pg. 24-25)

8.3 KENNETH GROVE CONSENT MATTERS

- a. Ratification of Claims for March 2022 (pg. 26)
- b. Budget Status Report for March 2022 (pg. 27)

9. **NON-CONSENT MATTERS GENERAL FUND**
 - a. Ratification of Claims for March 2022 (pg. 28)

10. **STANDING COMMITTEE REPORTS**
 - a. Administration & Finance – This committee is scheduled to meet on Wed., May 18 at 10am.
 - b. Personnel & Policy – No Report
 - c. Maintenance & Operation – No Report
 - d. Recreation Committee – No Report
 - e. Government – No Report
 - f. Planning Committee – No Report
 - g. Trails Committee – No Report
 - h. Ad Hoc – No Report

11. **ADMINISTRATOR’S REPORT**

Monthly Activity Report – March 2022 (pg. 29-33)

12. **UNFINISHED BUSINESS**

13. **NEW BUSINESS**
 - a. Opening on the Board of Directors (pg. 34-36)
 - b. Pool Repairs Schedule and Updates (pg. 37-41)
 - c. Documents for Board Elections in November 2022 (pg. 42-44)
 - d. Discuss and Make a Recommendation Regarding the Continuation or Discontinuation of Live-Streaming BOD Meetings as COVID-19 Restrictions are Lifted (pg. 45)
 - e. Benefit Assessment Funding Option Update (pg. 46)
 - f. Electric Vehicles and Charging Stations (pg. 47-49)
 - g. Update on Road and Trail Project at Community Center Park with Prop 68 Per Capita Grant Funds (verbal)
 - h. Areas in Our Parks Where We Can Reduce Irrigation (verbal)

14. **DIRECTOR’S AND STAFF’S COMMENTS**

15. **ITEMS FOR NEXT AGENDA**
 - a. Personnel Policies & Procedures Manual Update

16. **ADJOURNMENT**

NOTICE:

As presiding officer, the Chair has the authority to preserve order at all Board of Directors meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

People with disabilities may request accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Requests for accommodations must be made with 72 hours prior notice. If you require accommodations, please contact the Orangevale Recreation & Park District main office at (916) 988-4373.

Directors can be reached at: director@ovparks.com

Manie Meraz

Mike Stickney

Sharon Brunberg

Lisa Montes

Erica Swenson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Special Meeting of Board of Directors March 3, 2022

A Special Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on Thursday, March 3, 2022, at the District Office. Director Stickney called the meeting to order at 5:36 p.m.

Directors present: Stickney, Swenson, Meraz, Montes,
Directors absent: Brunberg (arrive 5:40 p.m.)
Staff present: Barry Ross, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Montes, seconded by Director Swenson, the agenda was approved by a vote of 4-0-0 with Directors Stickney, Swenson, Meraz, and Montes voting Aye. There were no Nays or Abstentions. Director Brunberg was absent.
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **NEW BUSINESS**
 - a) **Continue review and discussion of additional funding options to address construction and maintenance items outlined in the District Master Plan:**
The District intended to present a funding option for our residents to vote on in 2020 to address construction and maintenance items outlined in the District Master Plan. However, the COVID-19 pandemic interfered with those plans. The two most realistic funding options are Benefit Assessments and General Obligation Bonds. Professional consultants from SCI Consulting Group (Benefit Assessments) and Isom Advisors (G.O. Bonds) made presentations at our January 13, 2022, Board of Directors Meeting. The Finance Committee met on February 2 to further review and discuss the funding options.
Admin Ross voiced concern for the affect rising costs will have on the sustainability of the current OLAD funds. Staffing costs cannot be covered by either the G.O Bond or Assessment. G.O. Bond funds would need to be encumbered within about three to four years. An Assessment, with transparency of intent for the utilization of assessment funds, is favored as the best viable option for the District. Staff will research the current

demographics of the community to compare with the previous assessment demographics and confirm how many votes per parcel are permitted. Admin Ross to request Susan Barnes, SCI Consulting Group, provide the vote percentage information of the prior assessment. Staff to research 2020 Census information, if available, to compare updated information with the population in 1992, when previous assessment was presented for vote. This information to be provided and discussed at the March 17 Board of Directors meeting for approval of a recommendation.

- b) Discuss and make a recommendation regarding the continuation or discontinuation of live-streaming BOD meetings as COVID-19 restrictions are lifted:

KB Productions has been live streaming our regular monthly Board of Directors meetings since May 2020. This has added a new opportunity for community engagement, which has been especially valuable during COVID-19 restrictions that have prohibited the public from attending most of our meetings. The Board of Directors discussed if live-streaming is still necessary for BOD meetings now that COVID-19 restrictions are lifted, and meetings are held in-person. Live-streaming costs the District \$200 per meeting. Director Montes advised the cost is warranted to provide increased accessibility to the community and to maintain video record archives of the meetings. The Board of Directors agreed to continue live-streaming BOD meetings through April 2022, at which time this topic will be discussed further.

7. DIRECTOR AND STAFF COMMENTS

No comments provided.

8. ITEMS FOR NEXT AGENDA

- a) Further discussion on the continuation or discontinuation of live-streaming BOD meetings

- b) Discuss current and historical voting percentages and demographic information for consideration of funding options

9. ADJOURNMENT

MOTION #2

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 6:20 p.m. On a motion by Director Swenson, seconded by Director Brunberg, the adjournment was approved by a vote of 5-0-0 with Directors Stickney, Swenson, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions.

Mike Stickney, Chairperson

ORANGEVALE RECREATION & PARK DISTRICT

Minutes of Regular Meeting of Board of Directors March 17, 2022

A Regular Meeting of the Board of Directors of the Orangevale Recreation and Park District was held on March 17, 2022, at the District Office. Director Stickney called the meeting to order at 6:30 p.m.

Directors present: Stickney, Meraz, Brunberg, Montes,
Directors absent: Swenson
Staff present: Barry Ross, District Administrator
Jennifer Von Aesch, Finance/HR Superintendent
Horacio Oropeza, Park Superintendent
Jason Bain, Recreation Supervisor
Melyssa Woodford, Admin. Services Supervisor

3. **PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was conducted.
4. **APPROVAL OF AGENDA**
MOTION #1 On a motion by Director Montes, seconded by Director Brunberg, the agenda was approved by a vote of 4-0-0 with Directors Stickney, Brunberg, Meraz, and Montes voting Aye. There were no Nays or Abstentions. Director Swenson was absent.
5. **PUBLIC DISCUSSION** No one wished to address the Board during public discussion.
6. **MINUTES**
MOTION #2
 - a) Approval of Minutes of February 10, 2022 (pg 1-10): On a motion by Director Montes, seconded by Director Brunberg, the minutes were approved by a vote of 3-0-1 with Directors Meraz, Brunberg, & Montes voting Aye. There were no Nays. Director Stickney abstained. Director Swenson was absent.
7. **CORRESPONDENCE**
 - a) An article in the Orangevale View from January 14 announcing the District receiving \$250,009 in COVID relief funding from the State of California Legislature. (pg. 11): Admin Ross advised of the COVID relief funding received from the State of California Legislature.
 - b) Advertisements in the Orangevale View from February 24 that promote OVparks programs along with seasonal job openings. (pg. 12): Admin Ross shared recent advertisements in the Orangevale View providing marketing of OVparks programming with announcement of seasonal staff job opportunities. Openings

include lifeguards, swim instructors, recreation leaders, and park maintenance.

**8. CONSENT
CALENDAR**

MOTION #3

- a) On a motion by Director Brunberg, seconded by Director Stickney, the consent calendar was approved by a vote of 4-0-0 with Directors Stickney, Brunberg, Meraz and Montes, voting Aye. There were no Nays or Abstentions. Director Swenson was absent.

**8.1. CONSENT
MATTERS
GENERAL FUND**

- a) Ratification of Claims for February 2022 (pg 13-14)
b) Budget Status Report for February 2022 (pg 15-17)
c) Revenue Report for February 2022 (pg 18)

**8.2. OLLAD
CONSENT
MATTERS**

- a) Ratification of Claims for February 2022 (pg 19-20)
b) Budget Status Report for February 2022 (pg 21-22)

**8.3. KENNETH GROVE
CONSENT
MATTERS**

- a) Ratification of Claims for February 2022 (pg 23)
b) Budget Status Report for February 2022 (pg 24)

**9. NON-CONSENT
MATTERS
GENERAL FUND**

MOTION #4

- a) Ratification of Claims for February 2022 (pg. 25)
On a motion by Director Brunberg, seconded by Director Stickney, the Ratification of Claims for February 2022 was approved by a vote of 3-0-1 with Directors Stickney, Brunberg, Meraz and Montes, voting Aye. There were no Nays. Director Montes abstained. Director Swenson was absent.

**10. STANDING
COMMITTEE
REPORTS**

- a) Administration and Finance: This committee is scheduled to meet on Wed., May 18 at 10am.
- b) Maintenance and Operation: No report.
- c) Recreation Committee: No report.
- d) Personnel & Policy: No report.
- e) Government: No report.
- f) Planning Committee: No report.
- g) Trails Committee: Trails Committee: No report.
- h) Ad Hoc: No report.

11. ADMINISTRATOR'S REPORT

a) Monthly Activity Report – February 2022 (pg 26-32):

Admin Ross advised the policy regarding vaccination requirement for part-time employee new hires will be updated in the Personnel Policy Manual. Admin Ross is working with the District's legal consultant to finalize the update anticipated by April 1st. Supt. Von Aesch to verify if volunteers at Kidz Korner preschool, a recreational program, are required to be live-scanned.

Admin Ross advised Fulton El-Camino Police Report had minimal events to report. Park Police are aware of the ongoing vandalism. An explosive device was detonated by the Sacramento County Sheriff's Department at Pecan Park on Friday, March 4th. The District is awaiting the report from the Sacramento County Sheriff Department.

Supervisor Woodford advised Collette trip participation through OVparks has increased significantly with almost 20 travelers currently enrolled in various trips. Admin Ross noted that Supervisor Woodford and her staff have done a great job with the quarterly Collette presentations to welcome potential travelers with information on Collette tours offered through OVparks. The District receives a percentage of revenue from each reservation which can be quite significant. Supt. Von Aesch complimented Supervisor Woodford and her staff for the increased success of the Collette travel participation. Supervisor Woodford advised that Kathy Harling, OVparks Office Assistant, has been instrumental in coordinating the travel process for travelers and recently facilitated a traveler departing on an Italian Vistas tour this weekend. Director Montes extended appreciation to Kathy for her efforts. Supervisor Woodford advised that the Best Friends Bash for the senior community was held in February, with adjustments in place to keep attendees as safe as possible. The staff was excited to be able to bring the seniors back with this event, which had not been held for two years due to Covid restrictions. Plans are being finalized to provide an outdoor event for the senior community in June 2022.

Park Supt. Oropeza advised irrigation repairs and maintenance have been ongoing. Several broken bollards have been replaced at Shady Oaks Disc Golf, Almond Park, and Pecan Park. Staff removed graffiti from Community Park (Oak/Filbert and Horse Arena), Pecan, Norma Hamlin, and Sundance Park. Graffiti has been on the increase and an investigation is ongoing. The graffiti throughout the parks are indicative of the same taggers. A police report has been filed which includes pictures taken by Parks Maintenance Staff of suspected juvenile vandals. The Fulton El-Camino Park Police has been alerted and will increase park patrols. The photos have also been sent to the Casa Roble High School Resource Officer. The graffiti has been an ongoing issue since the end of November 2021. In addition, plumbing and facility vandalism has occurred at the Orangevale Community Park restrooms. Parks Maintenance Staff had to alternate

the closure of the restrooms at the Orangevale Community Park to conduct facility repairs.

Preparations for the installation of the fitness equipment are ongoing. Steve Blair from the Rotary Club of Orangevale and rotary volunteers will complete framing and preparation ahead of the concrete pour scheduled for March 24.

Recreation Supervisor Jason Bain advised revenue has been exceeding projections. Preparations are ongoing for summer programming and facility rentals. Director Stickney inquired if annual cumulative totals for recreation and facilities can be incorporated into the graph. Supervisor Bain will provide quarterly totals with annual ongoing revenue totals. The buildings at the new property are providing much needed options for rentals as requests increase. The new road and pathway connecting the new property will increase accessibility for increased rental potential. Picnic and facility rentals have been doing quite well and an increase during upcoming summer months is anticipated.

The amateur competition of the Disc Golf Tournament at Shady Oaks Golf Course was held last weekend and the pro competition will be held this weekend. A local disc golf participant recently signed with a million-dollar sponsorship. Bruce Edwards, OVparks Park Maintenance employee, participated in the amateur competition last weekend. Sue Myren, OVparks Finance Clerk, has a son participating in the pro competition this weekend. ESPN, the Disc Golf Channel, and YouTube have been broadcasting the tournament.

12. UNFINISHED BUSINESS

None discussed.

13. NEW BUSINESS

- a) Retroactively approve the agreement with Exclusive Exteriors for removing and replacing a 102' x 8' stretch of concrete pathway at Orangevale Community Park in the amount of \$13,375 (pg. 33-47): At the July 8, 2021, Board of Directors meeting, the Board approved that the sections of damaged concrete pathways at Orangevale Community Park be replaced with new concrete in affordable and manageable intervals over the next three fiscal years. Phase 1 includes a stretch of pathway immediately north of the pickleball/tennis courts on Hazel Ave. that begins near the Hazel Ave. sidewalk and runs directly east, ending near the disc golf putting area. This stretch is 102' long by 8' wide. This is the highest priority because of the amount of damaged concrete and potential tripping/safety concerns. At the February 10, 2022, Board of Directors meeting, the Board approved staff to award the project to the contractor with the lowest responsive quote. At the time we had two quotes and were expecting a third. The third contractor did not submit his quote. Staff selected the lowest of

MOTION #6

the two responsive quotes. Ross advised the project is scheduled to begin March 28th with estimated completion by March 31st.

On a motion by Director Brunberg seconded by Director Montes, the agreement with Exclusive Exteriors for removing and replacing a 102' x 8' stretch of concrete pathway at Orangevale Community Park in the amount of \$13,375 was retroactively approved by a vote of 4-0-0 with Directors Stickney, Meraz, Brunberg, & Montes voting Aye. There were no Nays or Abstentions. Director Swenson was absent.

MOTION #7

- b) Retroactively approve the agreement with V-Power Equipment, INC. for removing and replacing the pool pump/motor and add a variable frequency drive (VFD) at the Orangevale Community Pool in the amount of \$19,978.95 (pg. 48-69): By way of a Planning Committee meeting (11/5/21) and two Board of Directors meetings (12/9/21 and 1/13/22), the Board of Directors decided on the scope of work for the swimming pool renovation projects to occur in 2022 and 2023. It was acknowledged that our current pool pump has been repaired multiple times and was near the end of its useful service life. With staff recommendations, the Board agreed to have staff manage the pump replacement process instead of including that in the larger scope of work to be managed by Aquatic Design Group. It was also agreed to add a VFD to save on energy costs to operate the pump.

At the February 10, 2022, Board of Directors meeting, the Board approved staff to award the project to the contractor with the lowest responsive quote. At the time we had only one quote and were expecting two others. We did receive three quotes. Staff selected the lowest of the three responsive quotes.

Admin Ross advised the new pump is estimated to be delivered in approximately eleven weeks due to supply chain delays. The old pump will need to be reinstalled in the interim.

On a motion by Director Brunberg seconded by Director Montes, the agreement with V-Power Equipment, INC. for removing and replacing the pool pump/motor and add a variable frequency drive (VFD) at the Orangevale Community Pool in the amount of \$19,978.95, was retroactively approved by a vote of 4-0-0 with Directors Stickney, Meraz, Brunberg, & Montes voting Aye. There were no Nays or Abstentions. Director Swenson was absent.

MOTION #8

- c) Approve agreement between Orangevale Recreation & Park District and Common Kettle, LLC to hold the Orangevale Farmers Market at Orangevale Community Center Park on designated Thursdays in 2022 (pg. 70-86): Common Kettle, LLC began holding the Orangevale Farmers Market at the Orangevale Community Center Park in 2021 after several years having the market in the Dairy Queen parking lot. If approved, the opening day for 2022 would be May 5 and the final day would be October 27. The market is held in the parking lot and lawn area to the north of the Community Center building. In 2021, most of the market booths and features were held in the parking lot. Due to extreme heat, most of the market booths and features moved onto the lawn area during the final six weeks. In 2022, the majority of booths and features are expected to be on the lawn area. The rental fee for the market has increased from \$50 per market evening to \$53.

On a motion by Director Montes, seconded by Director Stickney, the agreement between Orangevale Recreation & Park District and Common Kettle, LLC to hold the Orangevale Farmers Market at Orangevale Community Center Park on designated Thursdays in 2022, was approved by a vote of 4-0-0 with Directors Stickney, Meraz, Brunberg, & Montes voting Aye. There were no Nays or Abstentions. Director Swenson was absent.

MOTION #5

- d) Approve agreement between Orangevale Recreation & Park District and Orangevale Chamber of Commerce to host a Beer & Wine Garden at Orangevale Community Center Park on designated Thursdays in 2022 (pg. 87-102): Admin Ross introduced Kim Bayne, Orangevale Chamber Executive Director, and Jonathon Spangler, Orangevale Chamber President of the Board to speak on this topic. They shared the Orangevale Chamber's goal to work in cooperation with the Farmers Market and make it a destination to attract attendance. Businesses in the community would be able to provide sponsorships. With interest in attracting more people, or having people stay longer on Thursday evenings during the Farmers Market, the Orangevale Chamber of Commerce wishes to enter into an agreement to host a Beer & Wine Garden on Thursdays from 5-8pm. The first date of this rental would be May 5 and the final day would be October 27. Common Kettle, LLC (Orangevale Farmers Market) is in support of this agreement. The two renters would work in cooperation with each other and the District regarding the location of the Beer & Wine Garden. The Chamber of Commerce would be responsible for securing and abiding by the ABC permit, including providing onsite security, and having a designated area for the alcohol. The Chamber will verify if a health permit is required. A copy of the proof of security and Liquor Licensing Liability insurance will be

provided to Admin Ross. The rental fee for the Beer & Wine Garden is \$25 per market evening.

On a motion by Director Brunberg, seconded by Director Stickney, the agreement between Orangevale Recreation & Park District and Orangevale Chamber of Commerce to host a Beer & Wine Garden at Orangevale Community Center Park on designated Thursdays in 2022, was approved by a vote of 4-0-0 with Directors Stickney, Meraz, Brunberg, & Montes voting Aye. There were no Nays or Abstentions. Director Swenson was absent.

MOTION #9

- e) Approval of the agreement with All Events Management Group to hold the Bow Wow Days – A Peticular Event at Orangevale Community Park on September 24, 2022 (pg. 103-118): Lisa Montes from AEMG, Inc. submitted a special event application to hold Bow Wow Days – A Peticular Event at the Orangevale Community Park. The event location will be around the walking path that surrounds the soccer field near the Filbert parking lot. The event is also requesting the non-exclusive use of the Horse Arena parking lot, the Oak Ave. gravel parking lot, and the Filbert Ave. parking lot. This event is a pet awareness event with demonstrations, info on pet care, pet adoptions, music, food, vendors, and crafts. This year the Orangevale Recreation and Park District will have a vendor booth for this event. This event will run from 9am to 2pm on September 24.

On a motion by Director Brunberg seconded by Director Stickney, the agreement with All Events Management Group to hold the Bow Wow Days – A Peticular Event at Orangevale Community Park on September 24, 2022, and authorize the District Administrator to execute the agreement, was approved by a vote of 3-0-1 with Directors Stickney, Meraz, Brunberg, & Montes voting Aye. There were no Nays. Director Montes abstained. Director Swenson was absent.

MOTION #10

- f) Approval of the agreement with All Events Management Group to hold Orangevale’s Summer Palooza event at Orangevale Community Park on June 17-19, 2022 (pg. 119-133): Lisa Montes from AEMG, Inc. submitted a special event application to hold Orangevale’s Summer Palooza at the Orangevale Community Park. The Orangevale Summer Palooza event is looking to bring back the spirit of the Orangevale Town Fair. This event will host live music, carnival booths and rides within a fenced in area. The equipment utilized during this event will include carnival rides, stage, fencing, electrical generators, lights, tents, canopies, portable restrooms, and sound equipment. This event will be utilizing the District’s electrical hook-ups and water. The expected attendance for this three-day event is 10,500 people. Citing security, porta potty, and fencing rental, admission

will be charged at \$1 per child and \$3 per adult to cover costs associated.

On a motion by Director Brunberg, seconded by Director Stickney, the agreement with All Events Management Group to hold Orangevale's Summer Palooza event at Orangevale Community Park on June 17-19, 2022, and authorize the District Administrator to execute the agreement, was approved by a vote of 3-0-1 with Directors Stickney, Meraz, Brunberg, & Montes voting Aye. There were no Nays. Director Montes abstained. Director Swenson was absent.

- g) Big Day of Service projects and budget allocation for May 21, 2022 (verbal): Admin Ross and Park Supt. Oropeza have been in contact with Tom Carden with the Community Foundation of Orangevale and Fair Oaks regarding the Big Day of Service for 2022. Several projects were discussed. One of the projects chosen would replenish the tan bark in the planter areas throughout the Orangevale Community Center Park. Another project is to spread approximately twenty-three yards of infield mix for the ball fields at the Community Center Park. The infield mix cost is approximately \$1500 and the bark cost is approximately \$1800. The Youth Center building needs exterior painting which also may be accomplished during the Big Day of Service. The total cost to the District would be approximately \$3500-\$3700.
- h) Approval of a new source of funding for the District to help address construction items outlined in the District Master Plan and the need for ongoing maintenance of District facilities (pg. 134): The Board and staff have expressed the need for the District to have the funding necessary for ongoing maintenance of our facilities, including any new facilities that additional funding may help us develop. We wish to be fiscally responsible by taking care of what we have and limiting our deferred maintenance. The Orangevale Lighting and Landscaping District (OLLAD) does not have a cost escalator to help keep up with inflation. The OLLAD is a critical funding source for the District, but it will not be enough to sustain our maintenance needs. As we add additional facilities, OLLAD funding will be spread more thinly, and will lead to accrued deferred maintenance. Admin Ross advised if the measure passes, the funding would be available approximately in August of 2023. Director Stickney inquired if the assessment passes, loans can be acquired prior to receipt of funding. Admin Ross to research to determine if this is possible. SCI Consulting Group timeline to conduct the survey within a couple of months

MOTION #11

On a motion by Director Brunberg seconded by Director Montes, the Contracting with SCI Consulting Group to research the feasibility of a new Benefit Assessment to be presented by a

ballot to property owners of the District during calendar year 2022. The annual amount of the new Benefit Assessment will be determined after a survey is completed by the consultant, or the District to help address construction items outlined in the District Master Plan and the need for ongoing maintenance of District facilities, was approved by a vote of 4-0-0 with Directors Stickney, Meraz, Brunberg, & Montes voting Aye. There were no Nays or Abstentions. Director Swenson was absent.

MOTION #12

- i) Approval of Resolution #22-03-684, Resolution calling the General District Election to be consolidated with the Statewide General Election on November 8, 2022 (pg. 135-138):
The District is required to instruct the County of Sacramento Voter Registration and Elections Office if the District desires to be consolidated with the Statewide Election and details such as the number of words in the candidates statement, statement costs, notice publication, and certification of maps and boundaries. On a motion by Director Brunberg, seconded by Director Montes, the Resolution #22-03-684, Resolution calling the General District Election to be consolidated with the Statewide General Election on November 8, 2022, was approved by a vote of 4-0-0 with Directors Stickney, Meraz, Brunberg, & Montes voting Aye. There were no Nays or Abstentions. Director Swenson was absent.
- j) Election of the Special Districts Representative for the Sacramento County Treasury Oversight Committee (pg. 139-142): The Sacramento County Treasury Department is seeking nominees for the position of Special Districts Representative for their Oversight Committee. If any of our District Board of Directors are interested, nominations are due by April 1, 2022. No Directors expressed interested.
- k) Electric Vehicle charging stations on District property (informational): Admin Ross summarized information received regarding the feasibility of installing EV charging stations on District property. Admin Ross and Kathy Harling, OVparks Office Assistant, spoke with SMUD EV representatives on March 8th to obtain information on available programs and incentives. Some parking spaces would be allocated to accommodate the charging station access. SMUD recommends a level 4 charger for the public access chargers. For the Parks Maintenance fleet, lower-level chargers could be utilized. This agenda item to be discussed further at the April BOD meeting.
- l) Pool Repair (update): Admin Ross to provide an updated timeline from the Aquatic Design Group at the April BOD meeting.

- m) Drought concerns (discussion): Board of Directors discussed options such as reduction of lawn areas, where applicable, to reduce water usage.
- n) Personnel Policies and Procedures (update): Admin Ross provided an update to the Board. The Personnel Policies and Procedures will be forwarded to legal counsel to verify language is correct. Admin Ross anticipates presenting the updated Personnel Policies and Procedures at the May BOD meeting for approval.

14. DIRECTOR AND STAFF COMMENTS

Admin Ross mentioned CPRS conference offered good sessions and networking. He has received two offers from American Tower to extend their cell tower contract and will follow-up with them to obtain further information for discussion and negotiation.

Finance/HR Supt. Von Aesch advised ethics training on Target Solutions is no longer valid. The correct ethics training version is accessible on the Sacramento County website where the form 700 is available. Supt. Von Aesch will provide an email reminder to individuals requiring ethics training renewal and will follow up with anyone who still needs to complete the form 700.

Parks Supt. Oropeza thanked the staff for their continued hard work. CPRS conference was a beneficial experience. Hopefully we receive a few more storms.

Director Meraz mentioned CPRS Conference was a great experience.

Director Stickney inquired about the timeline for planting the new trees to replace the trees that were removed. Supt. Oropeza responded that the planting is being coordinated with the Kiwanis Club volunteers. Big Day of Service will assist with some of the planting also. Tree Foundation has a map designating where the trees are to be planted. Director Stickney inquired if the materials for the bridge at Pecan Park has been priced and ordered. Admin Ross will obtain pricing and advise of updated timeline. Director Stickney requested an update on the new road connecting the new property to Orangevale Community Center property. Admin Ross, Supt. Oropeza, and Supervisor Bain met with Peter Larimer with MTW Landscaping along with an engineer last Monday. Supervisor Bain suggested angling the road to retain some of the overflow parking until funding to complete the project is received. Drawings for the walking path will be provided by MTW to be submitted to the State of California. Grant approval confirmation has been received. The drawings will be submitted for the Grant to obtain the Environment Report (CEQA). Directors agreed completion of the new road and pathway by the end of calendar year 2022 would be ideal. The grant project is required to be completed by December 2023.

Director Montes extended appreciation to the OVparks Staff and Park Maintenance Staff for all their hard work.

Director Brunberg mentioned she is hoping the pool pump will last until the new pump arrives and hopes OVparks receives ample employment applications to fill the seasonal part time positions.

15. ITEMS FOR NEXT AGENDA

- a) Pool maintenance report update
- b) Report on EV charging stations

16. ADJOURNMENT

MOTION #13

With no further business to discuss, the general meeting of the Board of Directors was adjourned at 8:24 p.m. On a motion by Director Brunberg, seconded by Director Montes, the adjournment was approved by a vote of 4-0-0 with Directors Stickney, Brunberg, Meraz, and Montes, voting Aye. There were no Nays or Abstentions. Director Swenson was absent.

Mike Stickney, Chairperson

SPRING Into OVparks Programs!



SPRING RUMMAGE SALE

**Saturday, April 16th
7:00am-1:00pm**

Enjoy shopping for the whole family or be a vendor and turn unwanted items into cash!

Pre-registration for vendors is required.

Vendor Fee: \$41 / \$44 NR Register by 4/4 for \$5 off!

Upcoming Sports Programs



Beginning Golf Clinic (Ages: 5-8)	M	4/18-5/16	3:30-4:30pm
Track & Field Clinic (Ages: 9-12)	M	4/18-5/16	4:45-5:45pm
Beginning Tennis Clinic (Ages: 5-8)	W	4/20-5/18	3:30-4:30pm
Intermediate Tennis Clinic (Ages: 9-12)	W	4/20-5/18	4:45-5:45pm
VolleyKats (Ages: 3-5)	Th	4/21-5/19	3:00-3:45pm
Beach Volleyball Clinic (Ages: 6-12)	Th	4/21-5/19	4:00-5:00pm
STEM & Play Volleyball (Ages: 7-12)	F	4/22-5/20	4:00-5:30pm
In the Net Soccer (Ages: 4-5)	Sa	4/23-5/14	9:00-9:50am
In the Net Soccer (Ages: 6-7)	Sa	4/23-5/14	10:00-10:50am
In the Net Soccer (Ages: 8-10)	Sa	4/23-5/14	11:00-11:50am



OVparks Summer Open House

Saturday, April 23rd • 12:00-1:30pm

Join us at the OVparks Summer Open House to plan your summer.
One-Day Only Deals & Discounts available on certain programs!

Fee: FREE

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(Behind Green Oaks School)

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ORANGEVALE VIEW MARCH 25, 2022

GENERAL FUND EXPENDITURES
FOR THE MONTH ENDING
MARCH 31, 2022

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906744076	10124000	CALIFORNIA ASSOCIATION FO	WORKER'S COMP INSURANCE	9,495.93
1906747039	20202100	US BANK NATIONAL ASSOCIAT	BOOKS/PERIODICALS/SUBSCRIPTIONS	132.98
1906747039	20203800	US BANK NATIONAL ASSOCIAT	EMPLOYEE RECOGNITION	39.37
1906756201	20203800	SAM'S CLUB DIRECT CML	EMPLOYEE RECOGNITION	31.96
				71.33
1906742141	20203900	SUSAN MYREN	EMPLOYEE TRANSPORTATION	102.20
1906742140	20203900	ANDREW GROSS	EMPLOYEE TRANSPORTATION	12.29
1906742139	20203900	MEGAN BRENNAN	EMPLOYEE TRANSPORTATION	46.16
1906744105	20203900	BARRY ROSS	EMPLOYEE TRANSPORTATION	49.84
				210.49
1906756300	20206100	ROTARY CLUB OF ORANGEVALE	MEMBERSHIP DUES	177.00
1906742135	20207600	BURKETTS OFFICE SUPPLY IN	OFFICE SUPPLIES	213.85
1906747039	20207600	US BANK NATIONAL ASSOCIAT	OFFICE SUPPLIES	335.02
				548.87
1906752921	20208100	US POSTAL SERVICE	POSTAL SERVICES	2,000.00
1906742042	20219700	AT&T	TELEPHONE SERVICES	24.60
1906744727	20219700	SPRINT P C S	TELEPHONE SERVICES	32.96
1906749066	20219700	AT&T	TELEPHONE SERVICES	20.90
1906749068	20219700	COMCAST	TELEPHONE SERVICES	619.91
1906752917	20219700	COMCAST	TELEPHONE SERVICES	344.12
1906756204	20219700	AT&T	TELEPHONE SERVICES	23.51
				1,066.00
1906742130	20226200	JJR ENTERPRISES INC	OFFICE EQUIPMENT MAINTENANCE SUP	184.44
1906756298	20226200	JJR ENTERPRISES INC	OFFICE EQUIPMENT MAINTENANCE SUP	144.71
				329.15
1906754540	20257100	XIPHOS CORPORATION	SECURITY SERVICES	111.00
110573781	20259100	SAC COUNTY PARK DEV FEE	OTHER PROFESSIONAL SERVICES	3,621.76
1906744735	20259101	N3X MSP INC	IT SERVICES	580.00
1906744735	20281202	N3X MSP INC	SOFTWARE	194.00
1906742138	20285100	GAIL KENNEY	RECREATIONAL SERVICES	587.40
1906742136	20285100	RESCUE TRAINING INSTITUTE	RECREATIONAL SERVICES	168.00
1906744082	20285100	CHRISTOPHER KEMP	RECREATIONAL SERVICES	400.00
1906744085	20285100	STEVEN MIRANDA	RECREATIONAL SERVICES	282.75
1906744096	20285100	SAN JUAN UNIFIED SCHOOL D	RECREATIONAL SERVICES	400.00
1906744101	20285100	CLINT LEMAY	RECREATIONAL SERVICES	390.00
1906744103	20285100	MKD HEALTH AND TENNIS LLC	RECREATIONAL SERVICES	1,428.00
1906744102	20285100	ADRIAAN JANSEN VAN VUUREN	RECREATIONAL SERVICES	1,550.00
1906744737	20285100	TERRY HOWARD	RECREATIONAL SERVICES	1,232.00
1906744738	20285100	BRENDAN CHASE	RECREATIONAL SERVICES	720.00
1906744740	20285100	ALLGOOD DRIVING SCHOOL	RECREATIONAL SERVICES	49.30
1906747039	20285100	US BANK NATIONAL ASSOCIAT	RECREATIONAL SERVICES	4.33
1906749083	20285100	ALISON LLOYD	RECREATIONAL SERVICES	257.40
1906749084	20285100	RICHARD KOWALESKI	RECREATIONAL SERVICES	336.00
1906754609	20285100	GREATER SACRAMENTO INVEST	RECREATIONAL SERVICES	925.60
				8,730.78

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2021/2022
MARCH 2022**

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
1000	SALARIES & EMPLOYEE BENEFITS					
10111000	Salaries & Wages, Regular	830,000.00	64,054.00	628,602.00	201,398.00	24%
10112100	Salaries & Wages, Extra Help	403,000.00	15,579.65	254,580.78	148,419.22	37%
10112400	Salaries, Board members	12,000.00	900.00	5,300.00	6,700.00	56%
10121000	Retirement	260,000.00	20,192.12	197,835.88	62,164.12	24%
10122000	Social Security	85,000.00	6,104.30	67,485.12	17,514.88	21%
10123000	Group Insurance	248,000.00	21,028.68	180,369.18	67,630.82	27%
10124000	Worker's Comp. Ins	46,000.00	9,495.93	40,918.72	5,081.28	11%
10125000	Unemployment Insurance	20,000.00	431.97	8,300.40	11,699.60	58%
10128000	Health Care/Retirees	0.00			0.00	#DIV/0!
	SUB-TOTAL	1,904,000.00	137,786.65	1,383,392.08	520,607.92	27%
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	2,300.00		-	2,300.00	100%
20202100	Books/Periodicals/Subscrip	2,000.00	132.98	1,418.82	581.18	29%
20202900	Business/Conference Expense	4,500.00		1,820.00	2,680.00	60%
20203500	Education/Training Serv.	4,000.00		-	4,000.00	100%
20203600	Education/Training Supplies	500.00		-	500.00	100%
20203700	Tuition Reimbursement	500.00		-	500.00	100%
20203800	Employee Recognition	2,300.00	71.33	1,356.64	943.36	41%
20203802	Recognition Items	500.00		-	500.00	100%
20203803	Recognition Events	500.00		-	500.00	100%
20203900	Employee Transportation	2,700.00	210.49	1,349.16	1,350.84	50%
20205100	Liability Insurance	86,000.00		98,008.00	(12,008.00)	-14%
20205500	Rental Insurance	4,000.00		623.92	3,376.08	84%
20206100	Membership Dues	11,000.00	177.00	11,113.19	(113.19)	-1%
20207600	Office Supplies	8,000.00	548.87	4,256.99	3,743.01	47%
20207602	Signs	500.00		-	500.00	100%
20207603	Keys	350.00		-	350.00	100%
20208100	Postal Services	7,500.00	2,000.00	4,247.87	3,252.13	43%
20208102	Stamps	2,500.00		818.00	1,682.00	67%
20208500	Printing Services	26,000.00		-	26,000.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20210400	Agricultural/Horticultural Supply	1,000.00		-	1,000.00	100%
20211200	Building Maint. Supplies	500.00		-	500.00	100%
20212200	Chemicals	500.00		-	500.00	100%
20213100	Electrical Maint. Service	400.00		-	400.00	100%
20213200	Electrical Maint. Supplies	500.00		-	500.00	100%
20214100	Land Improv. Maint. Services	500.00		-	500.00	100%
20214200	Land Improv. Maint. Supplies	500.00		-	500.00	100%
20215100	Mechanical System Maint. Ser	500.00		-	500.00	100%
20215200	Mechanical System Maint. Sup	500.00		-	500.00	100%
20216200	Painting Supplies	500.00		-	500.00	100%
20216700	Plumbing Maint. Service	400.00		-	400.00	100%
20216800	Plumbing Maint. Supplies	500.00		-	500.00	100%
20218100	Irrigation Services	500.00		-	500.00	100%
20218200	Irrigation Supplies	500.00		-	500.00	100%
20218500	Permit Charges	3,000.00		-	3,000.00	100%

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
20219100	Electricity	500.00		-	500.00	100%
20219200	Natural Gas / LPG/ Fuel Oil	500.00		-	500.00	100%
20219300	Refuse Collection / Disposal Service	500.00		-	500.00	100%
20219500	Sewage Disposal Service	500.00		-	500.00	100%
20219700	Telephone Service	13,000.00	1,066.00	8,995.04	4,004.96	31%
20219800	Water	1,000.00		-	1,000.00	100%
20219900	Telephone System Maint.	500.00		-	500.00	100%
20220500	Automotive Maint. Service	500.00		-	500.00	100%
20220600	Automotive Maint. Supplies	500.00		-	500.00	100%
20221200	Construction Equip Maint Sup	500.00		-	500.00	100%
20222600	Expendable Tools	500.00		-	500.00	100%
20223600	Fuel & Lubricants	500.00		-	500.00	100%
20226100	Office Equip Maint Service	1,000.00		-	1,000.00	100%
20226200	Office Equip Maint Supplies	4,000.00	329.15	1,583.96	2,416.04	60%
20227500	Rents/Leases Equipment	500.00		-	500.00	100%
20228100	Shop Equip Maint Service	500.00		-	500.00	100%
20228200	Shop Equip Maint Supplies	500.00		-	500.00	100%
20229100	Other Equip Maint Service	500.00		-	500.00	100%
20229200	Other Equip Maint Supplies	500.00		-	500.00	100%
20231400	Clothing/Personal Supplies	2,000.00		927.19	1,072.81	54%
20232100	Custodial Services	1,000.00		-	1,000.00	100%
20232200	Custodial Supplies	1,000.00		-	1,000.00	100%
20244300	Medical Services	200.00		-	200.00	100%
20250500	Accounting Services	8,000.00		5,375.60	2,624.40	33%
20250700	Assessment/Collection Service	19,500.00		9,600.24	9,899.76	51%
20252500	Engineering Services	6,000.00		-	6,000.00	100%
20253100	Legal Services	20,000.00		-	20,000.00	100%
20256200	Transcribing Services	0.00		-	0.00	#DIV/0!
20257100	Security Services	5,000.00	111.00	1,278.50	3,721.50	74%
20259100	Other Professional Services	23,000.00	3,621.76	4,816.76	18,183.24	79%
20259101	Computer Consultants	8,300.00	580.00	3,990.00	4,310.00	52%
20281201	PC Hardware	8,000.00		853.20	7,146.80	89%
20281202	PC Software	8,000.00	194.00	2,044.00	5,956.00	74%
20281203	PC Supplies	2,000.00		-	2,000.00	100%
20281900	Elections	0.00		-	0.00	#DIV/0!
20285100	Recreational Services	170,000.00	9,698.78	104,839.52	65,160.48	38%
20285200	Recreational Supplies	37,000.00	3,714.32	30,858.57	6,141.43	17%
20289800	Other Operating Exp - Supplies	2,000.00		27.00	1,973.00	99%
20289900	Other Operating Exp - Services	2,000.00		-	2,000.00	100%
20291100	System Development Services	3,000.00		2,963.49	36.51	1%
20296200	GS Parking Charges	200.00		36.75	163.25	82%
	SUB-TOTAL	529,150.00	22,455.68	303,202.41	225,947.59	43%
3000	OTHER CHARGES					
30321000	Interest Expense	40,000.00		33,864.31	6,135.69	15%
30322000	Bond/Loan Redemption	112,000.00	429.93	114,629.95	(2,629.95)	-2%
30345000	Taxes/Licenses/Assess Trans	1,600.00		1,134.76	465.24	29%
	SUB-TOTAL	153,600.00	429.93	149,629.02	3,970.98	3%

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
4000	FIXED ASSETS					
41410100	Land	10,000.00	-	1,350.00	8,650.00	
42420200	Struc. & Improvements	80,000.00		-	80,000.00	100%
43430300	Vehicles/Equipment	30,000.00		-	30,000.00	0%
	SUB-TOTAL	120,000.00	-	1,350.00	118,650.00	99%
5000	INTERFUND CHARGES					
50557100	Fingerprinting Service	2,800.00	96.00	832.00	1,968.00	70%
	SUB-TOTAL	2,800.00	96.00	832.00	1,968.00	70%
79790100	Contingency Appropriations	0.00		-	0.00	0%
	Deposit into Reserves	0.00		-	0.00	0%
	GRAND TOTAL	2,709,550.00	160,768.26	1,838,405.51	871,144.49	32%

**ORANGEVALE RECREATION AND PARK DISTRICT GENERAL FUND
REVENUE STATEMENT
FISCAL YEAR 2021/2022
MARCH 2022**

Account Number	Revenue Account	2021/2022 Budgeted Revenue	Realized This Period	Collection YTD Balance	YTD Uncollected Balance	% Collected
91910100	Prop. Taxes - Current Secured	1,473,077		837,221.50	635,855.50	56.83%
91910200	Prop. Taxes - Current Unsecured	54,400	-168.71	52,118.26	2,281.74	95.81%
91910300	Supplemental Taxes Current	37,000	8,285.63	22,098.32	14,901.68	59.73%
91910400	Prop. Taxes Sec. Delinquent	12,605		10,831.80	1,773.20	85.93%
91910500	Prop. Taxes Supp. Delinq.	1,945		1,939.90	5.10	99.74%
91910600	Unitary Current Secured	14,246		7,374.24	6,871.76	51.76%
91910800	Prior Year Supple-Delinq	-		0.00	0.00	
91910900	Education Rev. Augment. Fund	-		0.00	0.00	
91911000	Prop. Tax - Sec. Delinq. Roll	-		0.00	0.00	
91912000	Prop. Tax - Sec. Redemption	109	139.63	139.63	-30.63	128.10%
91913000	Prop. Tax Prior - Unsecured	1,105		553.56	551.44	50.10%
91914000	Penalty Costs - Prop. Tax	349	58.58	303.47	45.53	86.95%
91919900	Taxes - Other	-		0.00	0.00	
	SUB-TOTAL TAXES 9100	1,594,836	8,315.13	932,580.68	662,255.32	58.48%
94941000	Interest Income	14,000		1,612.00	12,388.00	11.51%
94942900	Building Rental Other	70,000	17,705.15	113,355.83	-43,355.83	161.94%
94943900	Cell Tower Leases	48,500	3,958.17	35,430.39	13,069.61	73.05%
94944800	Rec. Concessions Final 9	21,000		17,057.60	3,942.40	81.23%
94945900	Other Vending Devices	-		0.00	0.00	
94949000	Concessions - Other	-		0.00	0.00	
95952200	Homeowner Prop. Tax Relief	15,000		6,428.20	8,571.80	42.85%
95952900	In-Lieu Taxes	-	3,621.76	40,012.09	-40,012.09	
95959504	Fiscal Relief for Independent Special Di	-		250,009.00	-250,009.00	
95956900	State Aid - Other Misc. Programs	-		0.00	0.00	
96963313	Miscellaneous Fees	1,000	1,050.02	2,842.19	-1,842.19	284.22%
96964600	Recreation Service Charges	450,000	31,986.87	295,640.22	154,359.78	65.70%
96969700	Security Services	2,000		352.00	1,648.00	17.60%
96969903	Sponsorships/Scholarships	-		0.00	0.00	
97973000	Donations & Contributions	1,700		2,951.00	-1,251.00	173.59%
97973200	Recreation Contributions	-		0.00	0.00	
97973300	Orangevale Clubs	-		0.00	0.00	
97974000	Insurance Proceeds	1,600		532.00	1,068.00	33.25%
97979000	Revenue - Other	1,700	174.08	452.68	1,247.32	26.63%
	SUB-TOTAL OTHER MISC. INCOME	626,500	58,496.05	766,675.20	-140,175.20	122.37%
	TOTAL BUDGET AMOUNT	2,221,336	66,811.18	1,699,255.88	522,080.12	76.50%

OLLAD EXPENDITURES
FOR THE MONTH ENDING
MARCH 31, 2022

CLAIM #	ACCOUNT #	VENDOR	DESCRIPTION	AMOUNT
1906749079	20210300	NORTHERN CALIFORNIA INALL	AGRICULTURE/HORTICULTURE SERVICE	412.50
1906754530	20210300	JET MULCH INC	AGRICULTURE/HORTICULTURE SERVICE	3,095.30
1906754537	20210300	JET MULCH INC	AGRICULTURE/HORTICULTURE SERVICE	4,507.72
				8,015.52
1906752918	20210400	CASCADE ROCK INC	AGRICULTURE/HORTICULTURE SUPPLIES	413.25
1906752919	20210400	NUTRIEN AG SOLUTIONS INC	AGRICULTURE/HORTICULTURE SUPPLIES	323.90
1906754529	20210400	NUTRIEN AG SOLUTIONS INC	AGRICULTURE/HORTICULTURE SUPPLIES	2,424.38
				3,161.53
1906742088	20211200	LOWES BUSINESS ACCOUNT	BUILDING MAINTENANCE SUPPLY/MATERIALS	104.88
1906742116	20211200	SCP DISTRIBUTORS LLC	BUILDING MAINTENANCE SUPPLY/MATERIALS	183.82
1906742096	20211200	HD SUPPLY FACILITIES MAIN	BUILDING MAINTENANCE SUPPLY/MATERIALS	152.82
1906746239	20211200	AMERICAN RIVER ACE HARDWARE	BUILDING MAINTENANCE SUPPLY/MATERIALS	155.49
1906747039	20211200	US BANK NATIONAL ASSOCIATION	BUILDING MAINTENANCE SUPPLY/MATERIALS	16.88
				613.89
1906742102	20213200	TOLLEFSON AND ASSOCIATES	ELECTRICAL MAINTENANCE SUPPLIES	54.79
1906746239	20213200	AMERICAN RIVER ACE HARDWARE	ELECTRICAL MAINTENANCE SUPPLIES	64.51
				119.30
1906742088	20214200	LOWES BUSINESS ACCOUNT	LAND IMPROVEMENT MAINTENANCE SUPPLIES	304.27
1906742118	20214200	SCP DISTRIBUTORS LLC	LAND IMPROVEMENT MAINTENANCE SUPPLIES	56.23
1906746239	20214200	AMERICAN RIVER ACE HARDWARE	LAND IMPROVEMENT MAINTENANCE SUPPLIES	53.82
				414.32
1906746239	20216200	AMERICAN RIVER ACE HARDWARE	PAINTING SUPPLIES	171.98
1906746239	20216800	AMERICAN RIVER ACE HARDWARE	PLUMBING MAINTENANCE SUPPLIES	57.93
1906746282	20218200	SITEONE LANDSCAPE SUPPLY	IRRIGATION SUPPLIES	705.29
1906746239	20218200	AMERICAN RIVER ACE HARDWARE	IRRIGATION SUPPLIES	57.20
1906754526	20218200	SCP DISTRIBUTORS LLC	IRRIGATION SUPPLIES	262.96
1906755315	20218200	LOWES BUSINESS ACCOUNT	IRRIGATION SUPPLIES	87.96
				1,113.41
1906742113	20218500	COUNTY OF SACRAMENTO	PERMIT CHARGES	836.00
1906756207	20218500	COUNTY OF SACRAMENTO	PERMIT CHARGES	664.00
				1,500.00
1906744718	20219100	SMUD	ELECTRICITY	4,632.85
1906744720	20219200	PACIFIC GAS AND ELECTRIC	NATURAL GAS/LPG/FUEL OIL	2,531.66
1906744726	20219300	ALLIED WASTE SERVICES OF CALIFORNIA	REFUSE COLLECTION/DISPOSAL SERVICES	1,876.33
1906742112	20219500	UNITED SITE SERVICES OF CALIFORNIA	SEWAGE DISPOSAL SERVICES	403.50
1906754525	20219500	COUNTY OF SACRAMENTO	SEWAGE DISPOSAL SERVICES	819.46
1906756206	20219500	COUNTY OF SACRAMENTO	SEWAGE DISPOSAL SERVICES	841.93
1906756297	20219500	UNITED SITE SERVICES OF CALIFORNIA	SEWAGE DISPOSAL SERVICES	403.50
				2,468.39
1906747039	20219800	US BANK NATIONAL ASSOCIATION	WATER	46.12
1906749064	20219800	ORANGEVALE WATER COMPANY	WATER	2,418.87
				2,464.99
1906746239	20220600	AMERICAN RIVER ACE HARDWARE	AUTO MAINTENANCE SUPPLIES	86.19
1906747039	20223600	US BANK NATIONAL ASSOCIATION	FUEL/LUBRICANTS	1,826.16

ORANGEVALE RECREATION AND PARK DISTRICT - OLLAD ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2021/2022
MARCH 2022

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20203500	Education/Training Service	3,000.00		1,075.08	1,924.92	64%
20206100	Membership Dues	1,000.00		-	1,000.00	100%
20207600	Office Supplies	500.00		-	500.00	100%
20207602	Signs	1,000.00		-	1,000.00	100%
20207603	Keys	1,500.00		23.69	1,476.31	98%
20210300	Agricultural/Horticultural Service	12,000.00	8,015.52	10,970.19	1,029.81	9%
20210400	Agricultural/Horticultural Supply	13,000.00	3,161.53	3,161.53	9,838.47	76%
20211200	Building Maint. Supplies	9,000.00	613.89	3,581.97	5,418.03	60%
20212200	Chemicals	38,000.00		20,889.40	17,110.60	45%
20213100	Electrical Maint. Service	6,000.00		-	6,000.00	100%
20213200	Electrical Maint. Supplies	2,000.00	119.30	475.87	1,524.13	76%
20214100	Land Improv. Maint. Service	48,000.00		18,819.18	29,180.82	61%
20214200	Land Improv. Maint. Supplies	35,000.00	414.32	20,891.58	14,108.42	40%
20215100	Mechanical System Maint. Ser	9,500.00		4,287.29	5,212.71	55%
20215200	Mechanical System Maint. Sup	3,000.00		815.74	2,184.26	73%
20216200	Painting Supplies	1,500.00	171.98	558.32	941.68	63%
20216700	Plumbing Maint. Service	1,000.00		155.49	844.51	84%
20216800	Plumbing Maint. Supplies	3,500.00	57.93	1,693.99	1,806.01	52%
20218100	Irrigation Service	2,000.00		-	2,000.00	100%
20218200	Irrigation Supplies	16,000.00	1,113.41	7,623.35	8,376.65	52%
20218500	Permit Charges	3,500.00	1,500.00	3,104.00	396.00	11%
20219100	Electricity	82,000.00	4,632.85	48,653.95	33,346.05	41%
20219200	Natural Gas / LPG/ Fuel Oil	28,000.00	2,531.66	9,172.81	18,827.19	67%
20219300	Refuse Collection / Disposal Service	24,000.00	1,876.33	13,538.26	10,461.74	44%
20219500	Sewage Disposal Service	13,500.00	2,468.39	11,167.70	2,332.30	17%
20219700	Telephone System	2,000.00		-	2,000.00	100%
20219800	Water	58,000.00	2,464.99	40,426.56	17,573.44	30%
20219900	Telephone System Maintenance	2,000.00		1,332.00	668.00	33%
20220500	Auto Maintenance Service	5,000.00		3,384.63	1,615.37	32%
20220600	Auto Maintenance Supplies	5,500.00	86.19	2,771.19	2,728.81	50%
20221200	Construction Equip. Maint. Sup.	500.00		-	500.00	100%
20222600	Expendable Tools	3,500.00		594.78	2,905.22	83%
20223600	Fuel & Lubricants	17,000.00	1,826.16	12,837.74	4,162.26	24%
20227500	Rent/Lease Equipment	5,000.00	109.96	511.47	4,488.53	90%
20228100	Shop Equip. Maint. Service	1,500.00		578.50	921.50	61%
20228200	Shop Equip. Maint. Supplies	8,000.00	1,330.23	3,983.76	4,016.24	50%
20229100	Other Equip. Maint. Service	2,000.00		471.91	1,528.09	76%
20229200	Other Equip. Maint. Supplies	3,500.00		1,923.62	1,576.38	45%
20231400	Clothing/Personal Supplies	3,500.00	604.79	2,707.86	792.14	23%
20232100	Custodial Service	0.00		-	0.00	#DIV/0!
20232200	Custodial Supplies	20,000.00	1,298.40	10,161.45	9,838.55	49%
20250500	Accounting Services	3,000.00		2,954.80	45.20	2%
20252500	Engineering Services	15,000.00		15,076.74	(76.74)	-1%
20253100	Legal Services	10,000.00		540.00	9,460.00	95%
20257100	Security Services	23,000.00	1,040.00	14,995.00	8,005.00	35%
20259100	Other Professional Services	38,000.00	892.50	14,588.45	23,411.55	62%
20289800	Other Operating Expenses Sup.	3,000.00	198.50	198.50	2,801.50	93%
	SUB-TOTAL	586,500.00	36,528.83	310,698.35	275,801.65	47%

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
3000	OTHER CHARGES					
30321000	Interest Expense	0.00		-	0.00	0%
30322000	Bond/Loan Redemption	0.00		-	0.00	0%
30345000	Taxes/Licenses/Assess Trans	1,300.00		-	1,300.00	100%
	SUB-TOTAL	1,300.00	-	-	1,300.00	100%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	227,438.00		-	227,438.00	100%
43430300	Equipment	0.00		-	0.00	#DIV/0!
	SUB-TOTAL	227,438.00	-	-	227,438.00	0%
	GRAND TOTAL	815,238.00	36,528.83	310,698.35	504,539.65	62%

ORANGEVALE RECREATION AND PARK DISTRICT - KENENTH GROVE ASSESSMENT
BUDGET EXPENDITURE DETAIL
FISCAL YEAR 2021/2022
MARCH 2022

Account Number	Expenditure Account	Budgeted 2021/2022	Current Expenditures	Expenditures to Date	Funds Available	% Left
2000	SERVICES & SUPPLIES					
20200500	Advertise/Legal Notices	500.00		-	500.00	100%
20207600	Office Supplies	100.00		-	100.00	100%
20207602	Signs	48.00		-	48.00	100%
20210300	Agricultural/Horticultural Service	500.00		-	500.00	100%
20219800	Water	800.00	41.60	461.56	338.44	42%
20223600	Fuel & Lubricants	766.00		766.00	0.00	0%
20250500	Accounting Services	600.00		569.60	30.40	5%
20252500	Engineering Services	1,000.00		1,000.00	0.00	0%
20253100	Legal Services	100.00		-	100.00	100%
20256200	Transcribing Services	0.00		-	0.00	#DIV/0!
20259100	Other Professional Services	500.00		-	500.00	100%
20289900	Other Operating Exp - Services	300.00		-	300.00	100%
20291500	COMPASS Costs	300.00		-	300.00	100%
20296200	GS Parking Charges	0.00		-	0.00	#DIV/0!
	SUB-TOTAL	5,514.00	41.60	2,797.16	2,716.84	49%
4000	FIXED ASSETS					
42420200	Struc. & Improvements	0.00		-	0.00	0%
	SUB-TOTAL	0.00	-	-	0.00	0%
	GRAND TOTAL	5,514.00	41.60	2,797.16	2,716.84	49%

STAFF REPORT



DATE: 4-14-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: MONTHLY ACTIVITY REPORT – MARCH 2021

ADMINISTRATION

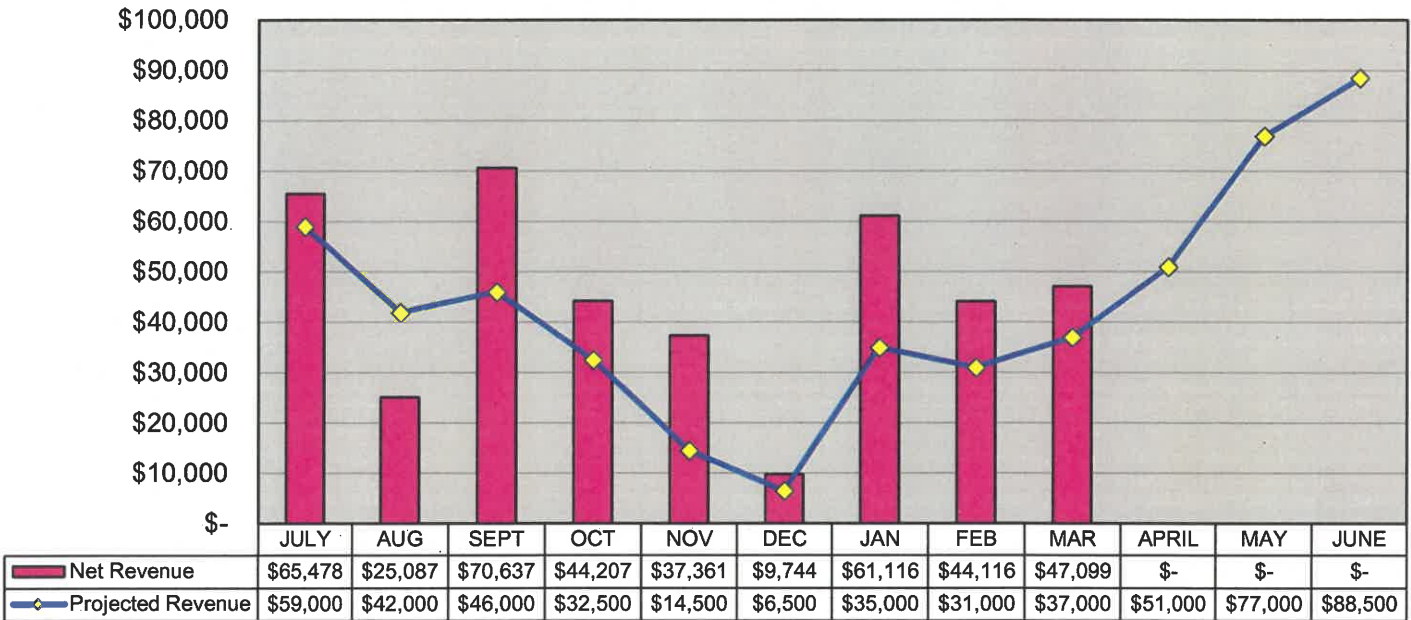
- On March 7 there was a meeting at Orangevale Community Center Park to plan discuss the new road and trail project that will be constructed with Prop 68 per capita grant funds. Admin Ross, Superintendent Oropeza, Supervisor Bain, and Foreman Fuhlrodt met with Peter Larimer (Landscape Architect with MTW Group) and Marty Gee (Engineer with Warren Consulting Engineers). We walked the property and reviewed the master plan drawings to confirm the project parameters. They will produce drawings for OVparks to submit to the State Parks and to the County for CEQA purposes.
- On March 8, Admin Ross and Office Assistant Kathy Harling had a Zoom meeting with SMUD representatives Susan Statti and Brent Sloane to discuss electric vehicles and EV charging stations. The meeting was highly informative and included details about costs, incentive benefits, and best practices.
- On March 9-11 Admin Ross, Superintendent Oropeza, Supervisor Woodford, Supervisor Bain, and Coordinator Khokhhar Roberts attended the CPRS conference in Sacramento. The conference included several educational sessions, a large vendor expo, and many networking opportunities. Director Meraz and Park Maintenance Workers Kirk, Bryant, Lilly, and Turpin attended the expo on March 10.
- On March 21 Admin Ross and Superintendent Oropeza met with Tom Carden, Project Director with the Orangevale-Fair Oaks Community Foundation. We met to discuss and plan projects for the annual Big Day OF Service scheduled for Saturday, May 21. This year's projects will be held at Community Center Park and include: a) add new bark in the planter areas of the park; b) add new infield mix to the two softball diamonds; c) repaint the curbs; d) pain the large metal storage containers in our parking lot. As we get closer and determine there are enough volunteers then we may add these projects: a) paint the exterior of the Youth Center; b) plant up to 15 new trees.
- On March 22 Admin Ross met with Emily Ballus, District Administrator for Fulton El Camino District. Mrs. Ballus is meeting with various Districts to discuss their FEC Police program and learn the level of satisfaction, and provide opportunities for feedback.
- On March 24 there were two significant projects completed. OVparks staff and Rotary volunteers combined to pour the concrete slab at Community Park, which will be the base for the future outdoor fitness equipment area. OVparks staff and a V-Power Equipment representative successfully installed our old/refurbished pool pump. This pump is allowing our pool to be fully functional, and is expected to continue until the new pump and variable frequency drive are installed by early June. The Parks staff is acknowledged for making this important day a success.
- On March 25, Botanist Jim Grove provided a tour of Community Park to identify the variety of trees, shrubs, and flowers that grow in our park. The Rotary Club of Orangevale coordinated this educational hike.

RECREATION

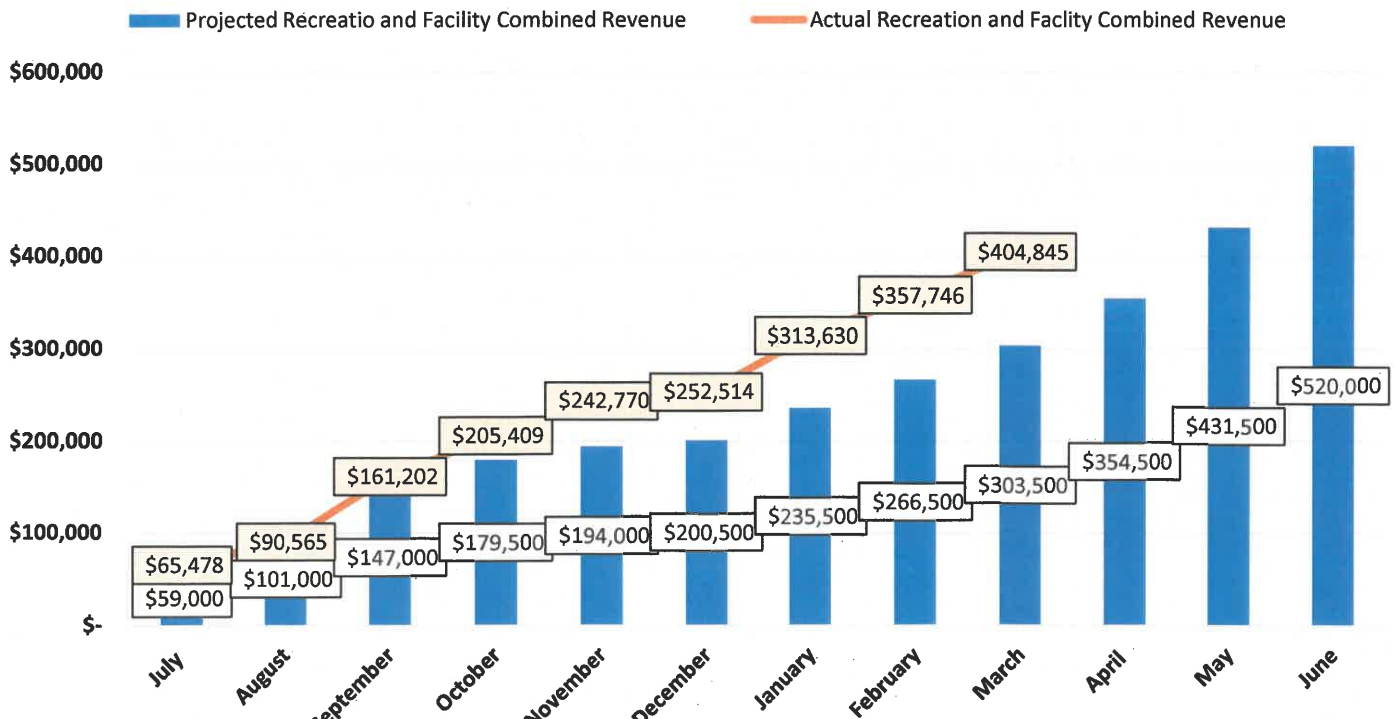
March	Enrollment	Attendance	Gross Revenue
Active Adults			
Bridge	43		\$ 86.00
Mens 3 on 3 Hoops	16		\$ 592.00
Mid-Day Movie		10	
Morning Walk		8	
Pinochle	17		\$ 17.00
Active Adults Sub Total	76	18	\$ 695.00
Classes			
Aikido - Teen/Adult	2		\$ 350.00
Aikido - Youth	3		\$ 160.00
All Sorts of Sports Jr Academy	19		\$ 912.00
All Sorts of Sports Clinic	14		\$ 812.00
Chen Tai-Chi	11		\$ 550.00
Child and Babysitting Safety	1		\$ 60.00
Drivers Education	2		\$ 58.00
Golf - Beginning	8		\$ 712.00
Gymnastics - Tot Gymnastics	1		\$ 144.00
Karate - Preschool	3		\$ 624.00
Karate - Shotokan Grange Hall	3		\$ 645.00
Karate - Shotokan Youth Center	6		\$ 860.00
Kids Bootcamp	5		\$ 625.00
Kids Night Out	11		\$ 263.00
Pediatric CPR & First Aid	1		\$ 80.00
Pickleball 101	24		\$ 1,080.00
Pilates Reformer	4		\$ 380.00
Teen Art Club	9		\$ 252.00
Tennis Adult - Beginning	5		\$ 400.00
Tennis Youth - Beginning	10		\$ 890.00
Tennis Youth - Intermediate	12		\$ 979.00
Turns n Tumble Baby Ballet	4		\$ 176.00
Turns n Tumble Pre Ballet	11		\$ 484.00
Twinkle Toes / Jazz & Dance Intro	1		\$ 77.00
Ukulele	6		\$ 6.00
Women's Total Workout	1		\$ 80.00
Zumbini	15		\$ 525.00
Classes Sub Total	177	0	\$ 11,659.00
Preschool			
Kinder Kidz	16		\$ 4,770.00
Orange Blossoms	18		\$ 4,694.00
Preschool sub total	34		\$ 9,464.00
Trips			
Collette Trips - Italian Vistas	1		\$ 5,229.00
Trips Sub Total	1	0	\$ 5,229.00
GRAND TOTAL	111	18	\$ 27,047.00

March Gross Revenue Recap – March OTC (over-the-counter) revenue for combined recreation and facility rentals ended at \$47,099 which is \$10,099 above the projected amount. March recreation revenue came in at \$30,824 which is \$824 above the projected amount. The March facility revenue amount is \$16,275 which is \$9,275 above the projected amount. *Please note the revenue referenced here includes prepayments for future programs while the revenue figures listed in the chart above represent revenue attributed to programs occurring in March.*

2021-22 ORPD Recreation & Facility Revenue Net vs projected - Monthly View



Combined Recreation and Facility Revenue Projected vs Actual



PARKS

Park Infrastructure

All Parks

- Staff continues to do monthly playground inspections and makes repairs on site as needed.
- New engineered wood fiber was installed at Norma Hamlin and Almond Park playgrounds.
- Staff removed graffiti from the Oak and Filbert, Horse Arena, Pecan, Norma Hamlin, and Sundance Park. Vandalism and graffiti continues to occur in our restrooms.
- Staff repaired the electrical box located on the Oak and Filbert restrooms; it was vandalized.
- Staff replaced the bollard where the electrical box is mounted at Horse Arena. A new 6 X 6 bollard was installed.
- The door to Oak and Filbert bathrooms was repaired. Vandals bent the top hinges.

Mechanics

- Staff continues to do basic maintenance to small engine equipment.
- Staff replaced the front brakes to the Ford F-250.
- The bearings to the Ford tractor PTO were replaced by staff. There was a severe hydraulic leak on the tractor.

Park Irrigation

- All irrigation is back on.
- Staff replaced 12 sprinklers in various parks of the district.
- Staff repaired 3 broken laterals at Community Park, Kenneth Grove and at the new property.

Park Grounds

- Staff continues ongoing maintenance at all parks (restrooms, trash, mowing, edging, & blowing).
- Staff sprayed to control weeds at various parks of the district.
- Staff assisted in the preparation of St. Patrick's Day disc golf tournament (March 11-13 and 18-20).
- Staff removed a dead tree from Disc Golf near hole #16.
- Staff groomed and prepared all baseball/softball fields.

Other Reports

- Doug Fuhlrodt, Nelson Kirk and Lucas Lilly worked with the Rotary Club of Orangevale in the preparation and installation of a 20X20ft concrete pad for the future outdoor exercise equipment area. Volunteers and staff did an outstanding job in finishing the project.
- Doug, Curtis Bryant, and Bruce Edwards worked with V-Power Equipment in the installation of the repaired pump motor to get the pool running again. The pump motor was installed, and the pool was cleaned. The pool is ready for the opening of swim season. Staff and V-power worked hard to get the pool running.

Fulton-El Camino Park District Police Department
Monthly activity report for: Orangevale Recreation and Park District
Reporting Period: 2022-02-01 to 2022-02-28

Almond Park

No issues to report.

Norma Hamlin Park

No issues to report.

Off Property

No issues to report.

OV Community Center

Calls For Service: 3/9/22 17:30 3 vehicles with hoods up and people surrounding. When officer arrived all vehicles and associated persons were gone. GOA

OV Community Park

No issues to report.

OV Community Park (Disc Golf)

No issues to report.

Palisades Park

No issues to report.

Pecan Park

No issues to report.

Sundance Nature Area

No issues to report.

Youth Center Park

No issues to report.

STAFF REPORT



DATE: 4-14-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **OPENING ON THE BOARD OF DIRECTORS**

BACKGROUND

On March 22, 2022, Director Swenson submitted her letter of resignation (attached) from the Orangevale Recreation & Park District to be effective on May 31, 2022, or until a replacement is found, whichever comes first. Staff contacted the County for guidance on filling this vacancy. We are to follow Government Code 1780. The Board is to make the appointment of the new Director within 60 days after either the date on which they are notified of the vacancy or the effective date of the vacancy, whichever is later.

TIMELINE TO FILL THE VACANCY

Staff has created the attached timeline, which will keep us safely within the guidelines of Government Code 1780. We will review the timeline and schedule future meetings to review applications and conduct interviews.

APPOINT A NEW SECRETARY OF THE BOARD

Director Swenson is currently serving as the Secretary of the Board. The Board is to decide if they wish to appoint a current Director to that position for the remainder of the year, or on a temporary basis until the new Director joins the Board.

REVISE COMMITTEE ASSIGNMENTS

Director Swenson is currently assigned to the Admin/Finance Committee (Chair), the Maintenance Committee, and the Trails Committee (Chair). The Board is to decide if they wish to assign current Directors to those committee positions now, as needed, or wait until the new Director joins the Board. The most time-sensitive committee position to replace is on the Admin/Finance Committee.

Barry Ross, District Administrator
Orangevale Recreation and Park District
6826 Hazel Avenue
Orangevale, CA 95662

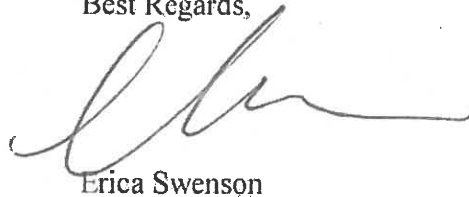
Tuesday, March 22, 2022

Re: Resignation of a Board Member

It has been a pleasure to serve Orangevale as a Board Member for the Orangevale Recreation and Park District. Unfortunately, due to increased responsibilities outside of serving on the board, I am not able to continue serving. I will remain on the board through the month of May, or until a replacement is found, whichever comes first.

Again, it has been a pleasure to serve on this board. I am continually impressed by the hard work and dedication of the staff and the other board members. The residents of Orangevale are truly blessed to have so many talented people serving them.

Best Regards,

A handwritten signature in black ink, appearing to read 'Erica Swenson', written in a cursive style.

Erica Swenson

Orangevale Recreation & Park District Timeline to fill Board Opening

<u>DATE</u>	<u>TASK</u>	<u>STATUS</u>
3/25/22	Finalize the written announcement	Complete
3/28/22 – 3/30/22	Post the written announcement <ul style="list-style-type: none"> • Community Center (2) • Activity Building (1) • Website • Social Media 	Completed on 3/29
3/30/22	Submit announcement to OV View for publication in their April 8 issue	Completed on 3/30
3/30 – 4/29/22	Application period when we will accept candidate applications.	
Early May	Schedule a Special BOD meeting or an Ad Hoc committee meeting to review applications and create interview questions and schedule.	
Early May	If we have qualified applicants, then Director Swenson's resignation becomes official.	
5/12/22	Hold candidate interviews at this Regular BOD meeting, or schedule another Special meeting. Board can motion and vote at this meeting to appoint the new Director.	
5/19 – 6/3/22	All necessary forms are completed and sent to the County by staff.	
7/18 – 8/12/22	Eligible candidates (including incumbents) are to file their declaration of candidacy.	
11/8/22	Election Day	

Rev. 3/30/22

STAFF REPORT



DATE: 4-14-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **POOL REPAIRS SCHEDULE AND UPDATES**

BACKGROUND

During the summer of 2021, the District contracted with Aquatic Design Group to have a needs assessment conducted on the swimming pool. In October 2021 the Board voted to contract with Aquatic Design Group to manage a significant pool repair project that includes crack repair, plastering, ADA improvements, among other items. In November 2021 the Board agreed to staff recommendations on the projects that staff could manage internally, and those that will be managed by Aquatic Design Group and construction contractors.

TENTATIVE TIMELINE FOR POOL RENOVATION

Per the attached timeline, we remain on schedule to have the renovated pool open in time for pool season 2023. Because of supply chain concerns and worker shortages, it will be important to stay on or ahead of schedule as best we can.

POOL REPAIRS TO BE COMPLETED BY OUTSIDE CONTRACTORS

Review and discuss the list of repairs to be managed by Aquatic Design Group and completed by outside contractors. This includes the cost estimates and timeline.

POOL REPAIRS TO BE COMPLETED INTERNALLY BY STAFF

Review and discuss the list of repairs to be managed internally by District staff. This includes cost estimates, timelines, and updates.

Tentative Timeline for Pool Renovation

DATE	TASK	Responsible Party	Status
January '22	Determine which Code Issues and Maintenance Issues are to be addressed	OVparks & ADG	Complete
Early May '22	Produce Plans and Specs for Bid Packet and Submit to County Health Dept.	Aquatic Design Group	
Late June '22	County Health Dept. Approval	County & ADG	
July '22	Advertise and solicit bids	ADG	
August '22	Award Contract	OVparks	
Sept/Oct '22	Construction Begins	ADG & Contractor	
Spring '23	Renovated Pool opens in time for the 2023 swim season	OVparks	

3-30-22

OVparks Pool Repair List 1/25/22

Repairs to be Completed by Outside Contractors

OPTION	COST EST.	TIMELINE	NOTES
Extensive repair including saw-cut affected area, dowel into existing slab, laying down a double mat of steel, and shooting a new concrete floor. Include a plaster and tile finish for the entire pool.	\$400,000	By April 1, 2023	1. Extensive crack repair = \$50K 2. Plaster and tile finish to entire pool = \$350K
ADA compliant access (install double handrails at sloped entry)	\$15,000	By April1, 2023	
Pool "no diving" markers	\$8,000	By April1, 2023	
Pool edge tile replacement	\$4,000	By April 1, 2023	
Soft Costs	\$179,000		About 42% for: Overhead Const. Contingency Time/Inflation Archit/Engineer/Permits
	\$606,000		

OVparks Pool Repair List 3/30/22

Repairs to be Completed Internally by Staff

OPTION	COST EST.	TIMELINE	NOTES
Replace circulation pump and motor with a Variable Frequency Drive option to save on energy costs.	\$20,000	March 2022	1. Supply delays pushes install date to June 10. 2. Old pump is installed until new one is here. 2. We have applied for SMUD rebate.
Replace any failing mastic on pool deck.	\$2,000 or less	March 2022	In process
Replace main drain covers if expired.	\$3,000 or less	March 2022	This Should be done when pool is being plastered
Install vertical float valve in surge pit.	\$3,000	March 2022	This might not be necessary but another item to be done when there is no water in the pool
Filter repair. Change the sand in the filters.	\$_____	March 2022	Researching the best substrate and will be done when pool is down for repairs
Install signage for Pool Chemical Safety	\$200	March 2022	On order
Install pool safety equipment	\$50	March 2022	On order
Install pool circulation gauges	\$100	March 2022	Done
Pool gutter grating repair.	\$1,000 or less	March 2022/23	Some grates have been secured and waiting on parts for replacement
Water slide coating. Apply gel coat to the interior and polyurethane finish to the exterior.	\$15,000 or less	March 2023	
Remove existing restroom flooring and replace with new.	\$_____	March 2023	Staff is researching flooring options and pricing.

Repair recommendation to be postponed beyond 2023

OPTION	COST EST.	TIMELINE	NOTES
Replace Heater	\$50,000	TBD	The heater is still in good operating condition.
Remove current chlorine feed system and replace with a chlorine tablet erosion feed system.	\$10,000	TBD	Not needed at this time.
Remove current acid feed system and replace with acid tablet erosion feed system.	\$10,000	TBD	Not needed at this time.

STAFF REPORT



DATE: 4-14-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: DOCUMENTS FOR BOARD ELECTIONS IN NOVEMBER 2022

BACKGROUND

Each year when Board of Director positions come up for election, the District is required to pass a resolution calling the General District Election to be consolidated with the statewide General Election. This resolution was passed at the March 17, 2022, Board of Directors meeting. In addition to the resolution, the District also needs to submit two forms to the County: The **Notice of District Election** and the **Publication of Notice of Election**.

SIGN AND SUBMIT THE DOCUMENTS

Staff has confirmed with County staff in the Voter Registration and Elections Department that the forms are correct and ready to be signed by the Secretary of the Board and submitted by staff. Copies of the form are attached. No recommendation, motion, or vote is required.

NOTICE OF DISTRICT ELECTION
Orangevale Recreation & Park District

Notice is hereby given that a General District Election will be held in this District on November 8, 2022. The offices for which candidates may declare their candidacy are:

- District Director (Full Term – 4 years): Two (2) Openings
- District Director (Short Term – 2 years): One (1) Opening

Qualifications: Each candidate must meet the following qualifications for office as specified in the principal act or code under which this district is organized:

- Be a registered voter of the District
- Reside in the District.

Official declarations of candidacy for eligible candidates desiring to file for any of the elective offices may be obtained from the office of the Registrar of Voters at 7000 65th Street, Suite A, Sacramento, CA 95823-2315, on and after July 18, 2022, and must be filed not later than 5:00 p.m. on August 12, 2022. However, if a declaration of candidacy for an incumbent is not filed by August 12, 2022, any person other than the incumbent shall have until 5:00 p.m. on August 17, 2022, to file a declaration of candidacy for such office.

Appointment to each elective office will be made by the supervising authority as prescribed by Elections Code 10515 in the event there are no candidates or an insufficient number of candidates for such office and a petition for an election is not filed within the time prescribed by Elections Code 10515; that is, by 5:00 p.m. on August 17, 2022.

Dated this 14th day of April 2022

District Secretary

PUPBLICATION OF NOTICE OF ELECTION

Elections Code 12112 requires the publication of a "Notice of Election." The notice shall contain the date of the General Election, name the offices for which candidates may file, and state the qualifications required by the principal act for each office, as well as other pertinent information.

Name of District: **Orangevale Recreation & Park District**

The Registrar of Voters will publish a combined election notice for all districts scheduled for election on November 8, 2022.

Dated this 14th day of April 2022

District Secretary

STAFF REPORT



DATE: 4-14-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: DISCUSS AND MAKE A RECOMMENDATION REGARDING THE CONTINUATION OR DISCONTINUATION OF LIVE-STREAMING BOARD MEETINGS AS COVID-19 RESTRICTIONS ARE LIFTED.

BACKGROUND

KB Productions has been live-streaming our regular monthly Board of Directors meetings since May 2020. This has added a new opportunity for community engagement, which has been especially valuable during COVID-19 restrictions that have prohibited the public from attending most of our meetings.

FISCAL IMPACT

We had been paying \$150 per meeting through 2021. Beginning January, 2022 we have been paying \$200 per meeting. The annual impact to the District would be about \$2,400.

RECOMMENDATIONS TO CONSIDER

- a. Continue to have KB Productions (or another provider) live-stream our meeting.
- b. Discontinue the video recordings of our meetings .
- c. Limit the video recordings of our meetings to those select few with expected high public interest.
- d. Other suggestions.

STAFF REPORT



DATE: 4-14-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **BENEFIT ASSESSMENT FUNDING OPTION UPDATE**

BACKGROUND

At the March 17, 2022, Board of Directors meeting the Board approved that the District contract with SCI Consulting Group to research the feasibility of a new Benefit Assessment to be presented to property owners of the District during calendar year 2022. The annual amount of the new Benefit Assessment will be determined after a survey is completed by the consultant. District Administrator Ross conducted a phone meeting with Susan Barnes of SCI Consulting on March 25 to discuss the next steps.

TIMELINES

Susan Barnes will create a timeline that is intended to be manageable for the District as well as most conducive to generating support. Based on successful models during years with General Elections, it is normally best to not conduct a Benefit Assessment during the same timeframe. She suggests that the survey be conducted around September 2022 and have the ballot period occur in the spring of 2023. If successful, funding would become available to the District around December 2023 or January 2024.

DISTRICT TASKS

Susan Barnes encourages the District to solidify our list of projects/items/maintenance that the Benefit Assessment will help pay for. We will also need to provide desired and realistic timeframes for these projects, and cost estimates. Fortunately we have a list of master plan projects that is only two years old. Some updating of costs will be needed, and we will need to re-prioritize the projects in order to help us create timeframes.

OTHER INFORMATION

When creating the survey, Susan Barnes will include questions that will help her determine if our property owners would prefer a new second Benefit Assessment in addition to OLLAD, or if they prefer a new Benefit Assessment to replace OLLAD. Having just one assessment would be easier for the District to manage and would be more cost effective.

All voters, whether more fiscally conservative or liberal, are more likely to approve of funding measures when the funds go directly back into their community. Reinforcing where the money is being spent will be an important focus as we move forward.

STAFF REPORT



DATE: 4-14-22

TO: Board of Directors

FROM: Barry Ross, District Administrator

SUBJECT: **ELECTRIC VEHICLES AND CHARGING STATIONS**

BACKGROUND

Several months ago, District resident Ken Benedict suggested that the District consider providing electric vehicle (EV) charging stations at the Community Center parking lot, and other locations if feasible. Staff told Mr. Benedict that they would conduct research and provide a report at our March Board meeting. This item was on our March agenda but was tabled to the April meeting.

RESEARCH CONDUCTED

District Administrator Ross and Office Assistant Kathy Harling attended a Zoom meeting with SMUD staff members Susan Statti and Brent Sloane on March 8. They were a wealth of information and the notes from that meeting are attached.

VALUE TO THE DISTRICT

As it comes time to replace our fleet vehicles, it would be good for the environment to move from gas-powered to EV. The initial cost would be significantly higher, but the District would likely see long-term savings on gas, maintenance, and incentives from the EV charging stations.

Providing charging stations for public use is considered a “service to the community”, which does add value. It does not provide financial value to the District, and will be a net cost to the District of about \$3,000 - \$10,000 depending on how many charging stations we provide. At this time, providing one or two charging stations at one location should be sufficient. Each charging station has two charging docks.

INFORMATIONAL ITEM

This is an informational item for this agenda. We can bring it back to the Board as an action item in the future.

Notes from 3/8/22 Meeting with SMUD and OVparks

Re: Teams Meeting with SMUD EV representatives Brent Sloan (EV Charger and Fleet) and Susan Statti (Strategic Account Advisor) on Tuesday, March 8 @ 1:30 pm

Level 2 Charge port option @ Community Center parking lot:

- Port requires Wi-Fi and charge per use. 25-30 cents is current going rate for consumer. Not considered a money maker. Implemented more as a service for the community.
- Placement to be in well-lit accessible area.
- Requires one parking space suitable for a larger accessible passenger van (will lose a parking space in the parking lot in the process).
- Chargers have J1772 connector (standard). Tesla owners have an adapter to use.
- Cost: \$5k-\$9k per handle (incentives are \$4500 per handle)
- Have an infrastructure Capacity Evaluation completed by SMUD if planning to install more than two chargers. Takes about a week to process. Submit this closer to project start timeframe.
- A County Permit is likely required for project.
- Requires SMUD Data Meter. For two units the cost for meter is approximately \$3k in order to get the \$9k in incentives.

Charge ports for OVparks Fleet @ Park Maintenance Shop:

- \$400 per charger, to be located in a secured area that is not for public use. Still qualify for the \$4,500 incentive.
- Will likely qualify for Low Carbon Fuel Standard (LCFS) Credit (over 12,000 kw usage) with 4 light duty trucks (approx. 4 chargers, charging 5 hours/day).
- LCFS credit explained: For each \$1 saved in gas, we receive \$2.50 in credit. With soaring gas prices, the ratio is likely to become less beneficial.
- The fleet chargers would be on a separate account from EV chargers at Community Center.

EV Fleet options:

- Ford F150 @ approximately \$39k before incentives. Public production is 3 years out! Waitlist is closed. **Need to find out if can be added to Fleet waitlist.**
- Chevy Silverado also has a comparable EV truck for around same price as the Ford F150. **Need to compare price and availability/add to waitlist if possible.**
- EV fleet trucks cost 36-38% less in maintenance compared to gas powered trucks.

Susan provided Sacramento Air Quality Management District (SACAQMD) contact information. She will also mail the EV Fleet & Charger informational magazine.

Brent will provide EV Fleet purchase contact information for Ford F150 & Chevy Silverado. He will also inquire if the light duty trucks make a difference for the Build Back Better infrastructure bill.

Barry to contact Phillip Norton of Congressman Ami Bera's office to find out if EV chargers and fleets will qualify for infrastructure funding that is expected to become available in the near future.

Kathy acquired the SMUD Commercial EV Procedures and Rebates Handbook from the SMUD website which provides some good information on requirements, incentives and LCFS Credit Sharing.